



Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, June 10, 2013
7:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by the League of Women Voters of Glen Ellyn.
4. Village Recognition: *(Village Clerk Galvin)*
 - A. A thankful resident complimented Public Works for a timely job well done in clearing a blocked sidewalk of a large, heavy tree branch.
 - B. An official from the City of Dallas sent an email thanking Professional Engineer Minix for sharing his expertise in a telephone conference regarding its efforts to have lights installed on a soccer field.
 - C. Officer Miko received a thank you note from the students of Spring Avenue Park District Preschool for his informative presentation.
 - D. The Milton Township S.A.L.T. Council extended its thanks for Officer Miko's excellent presentation on the problem of teenagers and prescription drug abuse.
 - E. Officer Nemchock received a message from the District 89 Superintendent in recognition for his extraordinary and exceptional interaction with a special needs student over the last few years, making a significant difference in the life of the student.
 - F. A thank you note was received by Officers Berger and Scuito for helping a family find and secure their lost dogs after they got out of the yard.
 - G. A grateful resident sent a letter thanking Community Service Officer Volpe for her assistance with a parking issue.
5. Audience Participation
 - A. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk.
 - B. Oath of Office to Fire Chief Jim Bodony – Village Clerk Galvin
 - C. Fourth of July Committee Representative Chief Norton will present information on exciting events planned in Glen Ellyn to celebrate Independence Day this year.

- D. Historic Preservation Committee Chairman Leland Marks will present the 2013 Historic Preservation Awards.
 - E. Assistant Finance Director Coyle will present the 4th Quarter Financial Report.
6. Consent Agenda (*Village Manager Franz*)

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (*Trustee McGinley*)

- A. Village Board Meeting Minutes:
 - 1. May 20, 2013 Regular Workshop
 - 2. May 28, 2013 Special Workshop with the Village Board and Park District
 - 3. May 28, 2013 Special Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$1,200,692.13.

The vouchers have been reviewed by Trustee McGinley and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- C. Ordinance No. 6137, An Ordinance Vacating the Right-of-Way Located South of and Perpendicular to Ridgewood Avenue to the Adjacent Property to the West Known as 431 Ridgewood Avenue. (*Planning and Development Director Hulseberg*)
- D. Motion to approve adoption of the revised investment policy, as recommended by the Finance Commission. (*Assistant Finance Director Coyle*)
- E. Ordinance No. 6138-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class A-1 Liquor Licenses. (*Assistant to the Village Manager Schrader*)
- F. Resolution No. 13-13, A Resolution Authorizing the Execution of an Intergovernmental Agreement between the Village of Glen Ellyn and the County of DuPage Governing the Receipt by the Village of Water Quality Improvement Program Funds in the Amount of \$53,341 to Assist in the Funding of Stormwater Best Management Practices for the Duane-Lorraine Parking Lot Reconstruction Project. (*Professional Engineer Minix*)
- G. Resolution No. 13-14, A Resolution to Amend Resolution No. 01-32, Overhead Sewer/Backflow Valve Cost Sharing Policy For The Village of Glen Ellyn. (*Public Works Director Hansen*)
- H. Motion to approve award of a contract to National Power Rodding Corporation for sewer cleaning and televising associated with the 2013 Sewer Televising Program, in the amount of \$52,000 (including a 6% contingency), to be expensed to the Sanitary Sewer Fund. (*Public Works Director Hansen*)

- I. Motion to waive competitive bidding for an emergency purchase which is an authorized exception in the purchasing policy to approve an Engineering Services Agreement with Burns and McDonnell for engineering design and construction oversight services associated with emergency repairs to the Lake Ellyn outlet channel in the amount of \$29,000 (including a 10% contingency), to be expensed to the Capital Projects Fund. (*Professional Engineer Minix*)
 - J. Motion to waive competitive bidding for an emergency purchase which is an authorized exception in the purchasing policy to approve a contract with Earthwerks Land Improvement and Development Corporation of Batavia, Illinois for emergency repairs to the Lake Ellyn outlet channel, in the amount of \$60,000 (including a 9% contingency), to be expensed to the Capital Projects Fund. (*Professional Engineer Minix*)
 - K. Motion to waive competitive bidding for a cooperative purchase which is an authorized exception in the purchasing policy to approve the purchase of a 2014 Ford Expedition Special Service Vehicle from Landmark Ford of Springfield, Illinois in the amount of \$28,701 through the Suburban Purchasing Cooperative and a 2014 Ford Police Pursuit Utility from Morrow Brothers Ford Inc. of Greenfield, Illinois through the Illinois Joint Purchase Program in the amount of \$28,460, to be expensed to the Capital Outlay – Vehicles Fund. (*Public Works Director Hansen*)
7. Professional Engineer Bob Minix will present information on the 2013 Street Improvements Project which will perform various utility improvements and rehabilitate 4,000 ft. of roadways on Country Club Lane, Miller Court, Cranston Court, Grandview between Smith and Hill and Brandon between Hill and Hillside. (*Trustee McGinley*)
- Motion to approve award of a construction contract to R. W. Dunteman Company of Addison, Illinois for improvements associated with the 2013 Street Improvements Project, in the amount of \$2,170,000 (including a 5% contingency), to be expensed to the Water, Sanitary Sewer and Capital Projects Fund.
8. Professional Engineer Bob Minix will provide information on retaining consultants for construction oversight and coordination services for the two 2013 roadway projects that have recently been contracted out. A Request for Proposal was developed and distributed to seven consultants to provide resident engineering and associated construction phase services to the Village. Based on a review of submitted proposals, staff has recommended retaining Baxter & Woodman Consulting Engineers and Engineering Resource Associates for the assignments. (*Trustee O'Shea*)
- A. Motion to increase the appropriation for engineering services associated with the design of the Oak-Euclid-Forest-Alley Improvements Project in the amount of \$15,211, for a revised total appropriation of \$120,211, to be expensed to the Water and Capital Project funds, and to approve Amendment No. 1 to the design services agreement with Baxter & Woodman Consulting Engineers for additional plan preparation expenses in the amount of \$25,211 resulting in a total not-to-exceed fee of \$120,211 for the work.
 - B. Motion to approve an agreement with Baxter & Woodman Consulting Engineers for construction engineering services for the Oak-Euclid-Forest-Alley Improvements Project, in the total not-to-exceed amount of \$215,000 (including

a 5% contingency), to be expensed to the Water, Sanitary Sewer and Capital Projects funds.

C. Motion to approve an agreement with Engineering Resource Associates for construction engineering services for the 2013 Street Improvements Project, in the total not-to-exceed amount of \$156,000 (including a 5% contingency), to be expensed to the Water, Sanitary Sewer and Capital Projects funds.

9. Reminders:

- The next Village Board Workshop scheduled for Monday, June 17, 2013 is cancelled.
- The next Village Board Meeting is scheduled for Monday, June 24, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

10. Other Business?

11. Motion to adjourn to Executive Session for the purpose of discussing potential litigation without returning to open session. *(Trustee Clark)*

A-4A

Caroline Conlon

From: Julius Hansen
Sent: Thursday, May 23, 2013 2:37 PM
To: Caroline Conlon
Subject: FW: Large Tree Branch blocking sidewalk

Compliment from resident to P.W. for the record....

From: John Whiting [mailto:johnwhiting@earthlink.net]
Sent: Wednesday, May 22, 2013 6:51 PM
To: Julius Hansen
Subject: RE: Large Tree Branch blocking sidewalk

Very good work.

Thanks, John
630-248-3429

From: Julius Hansen [mailto:jhansen@glenellyn.org]
Sent: Wednesday, May 22, 2013 10:26 AM
To: 'John Whiting'
Subject: RE: Large Tree Branch blocking sidewalk

We will get it removed today. Thanks for letting us know

From: John Whiting [mailto:johnwhiting@earthlink.net]
Sent: Wednesday, May 22, 2013 10:16 AM
To: Julius Hansen
Subject: Large Tree Branch blocking sidewalk

There is a very large and extremely heavy (I tried to move it) tree branch down from a tree on the parkway at Main and Greenfield.
It is currently blocking the sidewalk and needs to be removed.
If you have any questions, please respond to this Email or call me, 630-248-3429.
John Whiting

Caroline Conlon

A-4B

From: Julius Hansen
Sent: Thursday, May 23, 2013 5:11 PM
To: Caroline Conlon
Subject: FW: Thanks to Bob Minnix
Attachments: Lights for Ursuline.pdf

Please include for Board recognitionThank You (or should that be Thank Y'all) from Dallas, Texas for Bob Minix assisting their engineering department.

From: Denman, Lloyd [mailto:lloyd.denman@dallascityhall.com]
Sent: Thursday, May 23, 2013 4:49 PM
To: Julius Hansen
Subject: Thanks to Bob Minnix

Please share this article (similar story as Glenbard West High School) with Bob Minnix (sp?) and tell him I said "Thank you" for his time on the phone with me yesterday morning. If you ever have any questions for the City of Dallas please let me know and I will be glad to assist as best I can.

Lloyd Denman, P.E., CFM
Assistant Director Engineering
Sustainable Development & Construction
(214) 948-4354
Lloyd.Denman@DallasCityHall.com

5-22-13

NORTHWEST DALLAS

Foes of lighted Ursuline field adamant

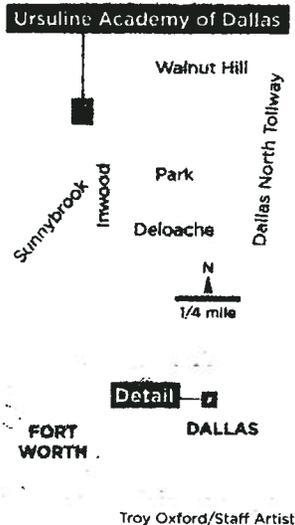
Council votes today on site for soccer team; Margolin seen as key

By RUDOLPH BUSH
Staff Writer
rbush@dallasnews.com

Ursuline Academy's effort to build a lighted home field for its championship soccer team is set to come down to a City Council vote Wednesday.

The issue has created division for years between the school and several of its neighbors, who say the proposed field at Inwood Road and Walnut Hill Lane will produce intolerable light pollution, traffic and noise.

And just days before the scheduled vote, neighbors opposed to the field have released engineering studies that they say show the proposed lighting would "pose extremely dangerous and



Troy Oxford/Staff Artist

possibly life-threatening traffic and glare problems."

Richie Lee, who lives directly across Walnut Hill from the proposed field, said the plans aren't just an annoyance to neighbors, but a real threat.

"It doesn't make any com-

mon sense that you would put a lighted athletic field in the middle of a major intersection," he said.

Backers of Ursuline's plan called their opponents' concerns overwrought and questioned the findings of their study.

"How can they be independent studies if they were paid for by the opposition?" asked Bill Dahlstrom, the school's zoning consultant.

Dahlstrom said Ursuline's lighting consultant has shown that the field complies with city standards. Issues of glare and light trespass have also been addressed, Dahlstrom said.

Opponents, calling themselves the Neighborhood Preservation Coalition, say the protections Ursuline has proposed, including louvers and hoods on lights, won't be effective at cutting glare and

light spillage.

The back and forth dates to at least 2001, when council member Mitchell Rasansky rejected a school plan for a lighted field. The school's current proposal has been scaled down, with fewer lights and less seating.

Despite not having a home field, Ursuline's soccer team has been a powerhouse, winning 23 consecutive state titles.

The vote is likely to come down to the decision of council member Ann Margolin, who represents the area. Council members rarely tread on zoning issues in another member's district.

Margolin has been tight-lipped about how she views the proposal, saying only that she is listening to all sides.

She did not return a call for comment Tuesday.

Lighted soccer field is a win for Ursuline

Council unanimously OKs plan that was sought for years

By RUDOLPH BUSH
Staff Writer
rbush@dallasnews.com

Ursuline Academy has won the right to build a lighted soccer field at Inwood Road and Walnut Hill Lane, 12 years after the renowned Catholic girls school saw the Dallas City Council reject its first attempt.

The council voted unanimously Wednesday to approve the field on two acres of tree-studded residential land after Ursuline offered to strictly limit the use of the lights. The school will keep the lights on until 9 p.m. no more than 20 nights a year. It will turn off the lights at 7:30 p.m. all oth-

See **COUNCIL** Page 4B

Council approves Ursuline soccer field

Continued from Page 1B

er nights and will never have them lit on Saturdays and Sundays.

Council member Ann Margolin, who represents Ursuline and surrounding neighborhoods, supported the school's request despite emotional opposition from a handful of people who live near the field.

"I had to ask myself whether I believe this athletic field could co-exist with this neighborhood," Margolin said.

The answer she came up with clearly was "yes."

Ursuline President Gretchen Kane said the vote made her almost numb with excitement.

"We know it's an emotionally wrought and difficult issue, but at the end of the day, 12 years is long enough to wait," she said.

Kane said the school will now work on raising the funds to build the field.

Opponents were mostly affluent residents with property adjacent to the school or within striking distance of it.

Days before the vote, opponents released two engineering studies that claimed the field could not be built safely.

Glare from the eight overhead lights the school requested will blind drivers and cause accidents at the busy intersection, the reports concluded.

"The lighted field would pose a lot of danger to the traffic and some danger to

the girls on the field, which is only 20 feet — one car — from Inwood Road," said Bill Meyer, a leader of a group calling itself the Neighborhood Preservation Coalition.

That was a new argument. Prior to releasing the studies at the eleventh hour, opponents' concerns focused largely on the negative impact on their homes of light pollution, noise and traffic issuing from Ursuline.

The opposition was ultimately overwhelmed by support for the field not only from Ursuline backers but from some of their own neighbors who had no connection to the school but nevertheless supported its plans.

Stephen Giles, a neighbor whose property is near the school, told the council it would be a huge mistake not to support the field.

"Most of the homeowners that are within 500 feet of Ursuline, we have spent thousands of dollars adding lights to our trees for artistic and landscaping reasons as well as for security and safety," he said.

He noted that Inwood and Walnut Hill are already lined with streetlights.

"It is so bright you could land a jet on Walnut Hill Lane," he said.

"This is about the girls of Ursuline and their security and safety," he said.

Ursuline has never had its own soccer field. Despite that, the school has a tradition of excellence in soccer, capturing 23 consecutive state titles.

We want to thank you for coming into our classroom and visiting with our students.

The children enjoyed your presentation and learned many important life long lessons.

Thank you for the goodie bags and for allowing us to view the squad car.



A-4C

With
"a capital
= T!"

We appreciate your time and effort. Please come again -
Toni & Tracy

A-40

MILTON TOWNSHIP S.A.L.T. COUNCIL
(A COMMITTEE OF MILTON TOWNSHIP)



1492 North Main Street
Wheaton, Illinois 60187

Telephone: (630) 668-1616
FAX: (630) 668-1608

Joe Vanest, Committee Chairman
Jodi Hefler, Vice Chairman
Dianna Taylor, Social Services Coordinator
Sgt. Randy Groh, Liaison Sheriff's Dept.
Arnold Shifrin', Communications
Steve Miko, Glen Ellyn Police Dept.

May 17, 2013

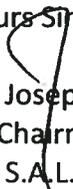
Officer Steve Miko
Glen Ellyn Police Dept.
535 Duane Street
Glen Ellyn, IL 60137

Dear Steve,

Thanks for the excellent presentation to the S.A.L.T. Council on the problem of Teen Agers and Prescription Drug Abuse. Your coverage of the subject was an eye opener for the Council. I have since talked to others about the Teen Prescription drug problem and found they were unaware this was happening. I supplied them with the hand out information you provided to us, which does a good job of covering the situation.

Steve, thanks

Yours Sincerely,


Joseph Vanest
Chairman
S.A.L.T. Council

CC Chief Norton ✓

A-4E

Caroline Conlon

From: Mark Franz
Sent: Friday, May 31, 2013 4:02 PM
To: Kristen Schrader; Caroline Conlon
Cc: Phil Norton
Subject: Future Agenda

Kristen/Caroline: Please include on future agenda recognition. Great work by Joe.

D89 Board of Education Community Service Award

District 89 proudly recognized Glen Elyn Police Officer Joe Nemchock at the annual staff recognition luncheon for his service to a Park View student. Officer Joe extended himself in extraordinary and exceptional ways to assist a special needs student over the past few years. Because of Officer Joe's community service, he made a significant difference in the life of a special student and in turn, made a new friend. The District 89 Board of Education thanks and congratulates Officer Joe Nemchock for his service.

Chief, please pass along my appreciation.

Thanks.

-Mark

	<p>Mark Franz Village of Glen Elyn Village Manager (630) 547-5200 Work mfranz@glenelyn.org 535 Duane Street Glen Elyn, IL 60137</p>
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Named "One of America's Best Small Towns in 2011." Money Magazine

Fiscal Year 2012/13 Budget Report



VILLAGE OF GLEN ELLYN

Fiscal Year 2012/13

2012/13 Preliminary Year-End Results

Overall, the Village ended fiscal year 2012/13 with positive results. Enterprise activities ended the year with a \$3.7 million increase in net assets and governmental activities ended with a \$1.1 million increase to fund balance. The Village wide increase to net assets/fund balance (which includes governmental activities, enterprise activities, internal service activities, and the police pension fund) was \$6.1 million. Of that \$6.1 million, \$5.7 million is encumbered, or committed to current contracts and agreements. After encumbrances, the net surplus Village-wide was approximately \$329,000.

The Village had budgeted

to use savings for several capital projects, resulting in expenses \$6.6 million over budgeted revenues. The positive variance from budget is caused by several factors:

- Major revenue sources such as income taxes, real estate transfer taxes, building permits, forfeiture funds and ambulance service fees exceeded our budgeted projections.
- Turnover and vacancies in the Public Works department resulted in personnel cost savings.
- Investment return for the Police Pension Fund is budgeted conservatively. Actual invest-

ment income was three times the budget amount.

- Economic development incentive agreements were delayed into the next fiscal year due to construction schedules.
- Timing of capital projects delayed payment of expenses into the next fiscal year.

Fiscal Year 2012/2013 also exceeded the results of the prior year by approximately \$1.5 million. All of the factors which contributed to the positive budgetary results also contributed to the positive results when compared to the prior year.

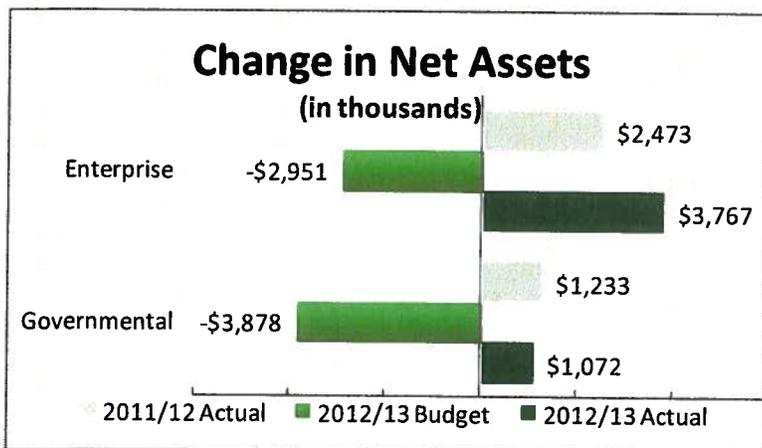
The articles following in this quarterly report address the more notable factors in the 2012/2013 fiscal year performance. Following the written report are detailed schedules for each fund which outline the 2012/13 activity.

Special points of interest:

- SURPLUS OF \$3.7 MILLION IN THE ENTERPRISE FUNDS
- SURPLUS OF \$1.1 MILLION IN GOVERNMENTAL FUNDS
- ENTERPRISE FUNDS INCLUDE WATER, SEWER, REFUSE, RECREATION, AND PARKING SERVICES
- GOVERNMENTAL FUNDS INCLUDE GENERAL OPERATIONS INCLUDING PUBLIC SAFETY, ADMINISTRATION, PUBLIC WORKS, PLANNING AND DEVELOPMENT, AND CAPITAL IMPROVEMENTS

Inside this issue:

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Fiscal Year 2012/13 Budget Report

General Fund



Did you know that through the General Fund, the Village maintains approximately 15,500 parkway trees?

The General Fund is the main operating fund of the Village and accounts for public safety (fire and police), administration, planning and development, senior services, maintenance, street maintenance, and forestry.

The General Fund ended fiscal 12/13 with a \$1.2 million surplus. This was better than the budgeted deficit of \$26,000 and last year's surplus of \$435,000.

Factors contributing to this surplus include:

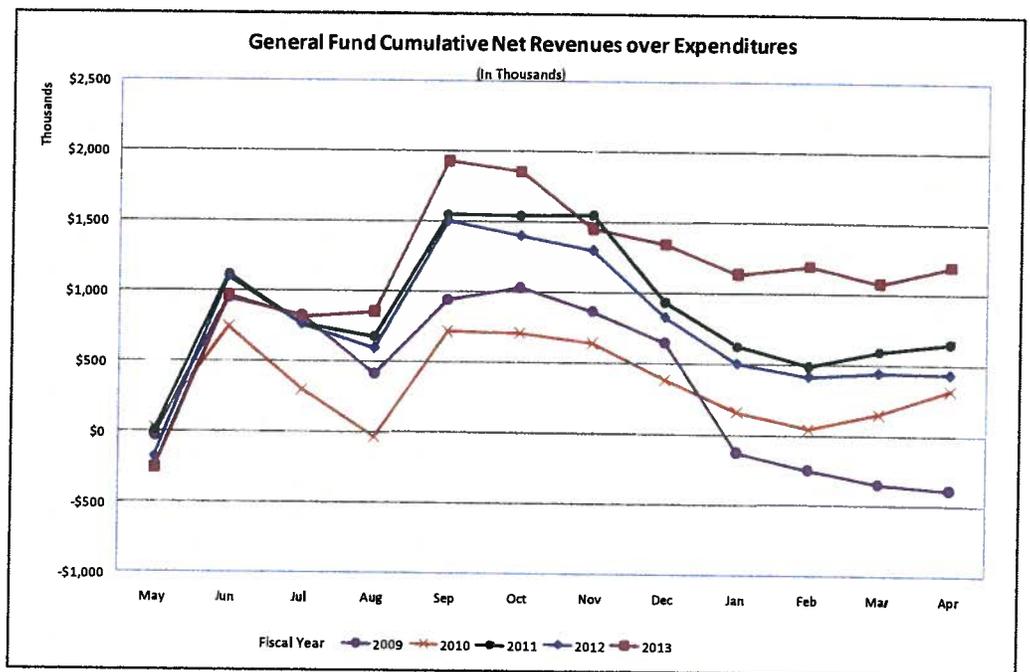
- Higher income tax receipts, up \$242,000 from the prior year.
- The Village began participating in a federal program where the Village receives a share of the
- monies seized during arrests. This program has resulted in \$120,000 of additional income in fiscal 2012/13.
- Increased building activity, including a 7% increase in number of permits and a 6% increase in the value of the work resulted in a \$110,000, increase to building permit revenue.
- Ambulance service revenue increased \$123,000 from the prior year.
- Lower litigation activity resulted in lower legal expenditures, which decreased \$241,000 from the prior year.
- Turnover and vacancies in the Public Works department resulted in \$173,000

savings in personnel costs from what was budgeted.

While several revenues did see positive trends in 2012/13, a few key revenue sources did decline. State sales tax declined approximately \$75,000 from fiscal 2011/12 due to weak auto sales. Home rule sales tax also declined minimally. Our special service areas also saw declines in the taxes received due to declining property values in certain areas of Glen Ellyn and declining budgeted costs for the Fire SSA's.

The positive results seen in 2012/13 will help the Village on its way to its goal of a cash reserve balance of 35% of the operating budget in 2023.

GENERAL FUND CHANGE IN FUND BALANCE FOR FISCAL 2012/13 EXCEEDED THE RESULTS OF THE PAST FOUR YEARS!



Fiscal Year 2012/13 Budget Report

Capital Investment

The Village continued its investment in capital projects during fiscal 2012/13. The largest project undertaken this year was the reconstruction of Hawthorne Boulevard, which was completed in October 2012. Approximately \$3.9 million has been spent in fiscal 2012/13 towards the project, which won a category award for the 2012 Transportation Project of the Year from the American Public Works Association.

In fiscal 2012/13, the Village received a federal grant of \$570,000 to offset costs associated with Brae-side area localized drainage improvements. As of the end of the fiscal year, the Village had spent approximately \$592,000 and had been reimbursed approximately \$500,000 from the grant. This project is anticipated to be completed in June 2013.

A right turn lane was also installed on northbound Lambert Road at Roosevelt Road. Construction was completed in the fall of 2012 with \$144,000 being spent on the project in fiscal 2012/13.

Along with improvements to streets, the Village continues to invest in street resurfacing, sidewalk maintenance, water main repairs and replacement and sewer lining.

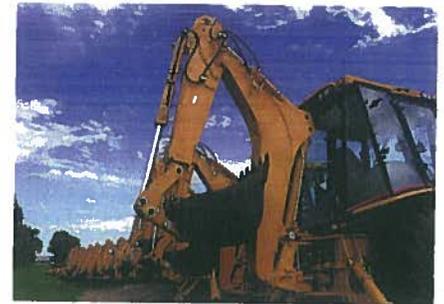
One project which was budgeted in 2012/13 which will be delayed until 2013/14 is the extension of Taft Avenue. This road will be extended for the redevelopment of the former Packey-Webb Dodge dealership into a new high-end grocery, Fresh Market. \$793,000 of capital expenditures related to this project will be delayed until fiscal 2013/14.

Another Public Works capital project in 2012/13 was the installation of a new fuel is-

land at the Public Works facility. This fuel island helps fuel not only the vehicles at Public Works, but also fuels the police, fire, and planning and development vehicles. The Glen Ellyn Park District and Glenbard Wastewater Authority also utilize the fuel and then reimburse the Village for the usage, saving money for both agencies. This project included both removing the old underground storage fuel tanks and installing new tanks.

Additional capital projects were undertaken at the Village Links facility and in the commuter parking lots and are discussed later in this report.

THROUGH THE CAPITAL PROGRAM, THE VILLAGE MAINTAINS 87 MILES OF ROADWAYS, THE EQUIVALENT DISTANCE OF PAVING A STRAIGHT ROAD FROM GLEN ELLYN TO MILWAUKEE, WISCONSIN!



ALL TOGETHER THE VILLAGE PARKING LOTS COMPRISE 1,150 INDIVIDUAL SPACES, NOT INCLUDING ON-STREET PARKING OR SPACES IN THE CIVIC CENTER PARKING LOT.

Parking

Parking rates remained the same in the Glen Ellyn parking lots as in the prior year. As a result, overall parking revenues increased only \$3,000 from the prior year. This year, the Village facilitated the purchase of a property at the intersection of Duane Street and Glenwood Avenue. After purchasing the property, the Village then sold it to Metra to be a commuter parking lot. Construction of the new lot will occur in 2013/14 and is anticipated to yield approximately 50 additional commuter parking spaces. In 2012/13, the Village also began the planning phases of reconstructing the Duane/Lorraine daily commuter lot. As of April 30, the Village had spent approximately \$12,400 for the Duane/Lorraine redesign.

Fiscal Year 2012/13 Budget Report

IN ONLY ONE DAY, THE VILLAGE PURCHASES APPROXIMATELY \$2.4 MILLION GALLONS OF WATER ON BEHALF OF ITS RESIDENTS AND BUSINESSES. THAT IS EQUAL TO ABOUT 4 OLYMPIC SIZED POOLS!

Water and Sewer

The summer of 2012 brought drought conditions to Glen Ellyn. This increased both the water and sewer revenue but also increased our costs to purchase water from the DuPage Water Commission. Also, continued rate increases from the DuPage Water Commission and the City of Chicago (115% from 2011 to 2015) have increased the Village's cost to purchase water. These rate increases necessitated passing on rate increases to Village customers. As of January 1, 2013,

Water rates were increased to \$7.41 from \$6.42 per 1,000 gallons and sewer rates were increased to \$6.65 from \$6.42 per 1,000 gallons, a total increase of 9.5%.

Overall, the Water and Sewer Fund ended the year with a positive surplus of \$1.58 million. This is ahead of the budgeted use of savings of \$1.47 million. The positive variance from budget is due to increased revenues from the drought,

but also due to delayed spending for capital projects. \$4.6 million was budgeted for capital investment in fiscal 2012/13, while only \$1.7 million was spent. \$840,000 of sanitary sewer lining was budgeted, while only \$300,000 was spent. Projects for the Newton Water Tank Recoating and Hill Avenue Water Main Extension were also budgeted but not completed during FY12/13 and are planned to be completed in the future.

Refuse

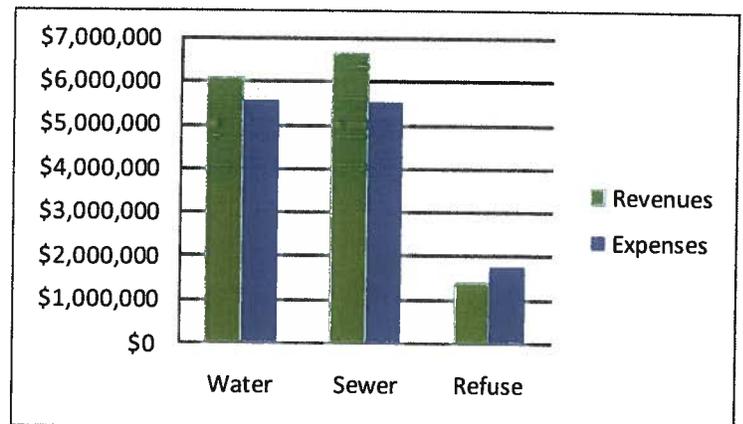
In fiscal 2012/13, the Village went through a competitive bidding process for refuse services. The lowest responsible bidder was Allied Waste. This new waste contract resulted in rate changes to residents which ranged from a decrease of \$2.35 per month to an increase of \$0.95 per month, depending on service level.

New this year was a recycling rebate credit on the refuse bill based upon the prior year's recycling revenues received by the Village. In fiscal 2012/13, the recycling market declined, resulting in greatly reduced revenues (down \$148,000) from the prior year. This will likely result in a lower recycling rebate on residents' refuse bills in 2013/14.

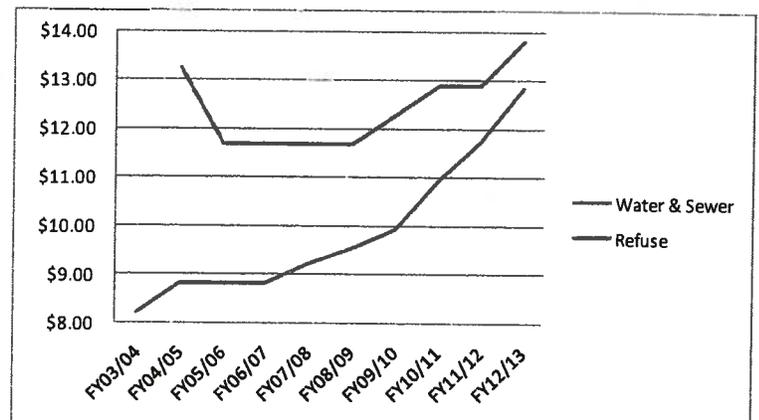
A storm in July 2012 required additional branch and brush clean up, resulting in \$178,000 additional, unplanned costs in the Solid Waste Fund. Clean up from the April 2013 flood will not be paid until fiscal 2013/14. The Solid Waste Fund ended the year with a \$362,000 loss.

IN THE MONTH OF MARCH 2013, THE VILLAGE RECYCLED 258.27 TONS OF MATERIAL. THAT IS ABOUT THE WEIGHT OF 32 ELEPHANTS!

Village Services Revenues and Expenses



Water & Sewer and Refuse Rates, Last 10 years



Refuse rate is for 35 gallon service. The Water & Sewer is the combined rate for 1,000 gallons.

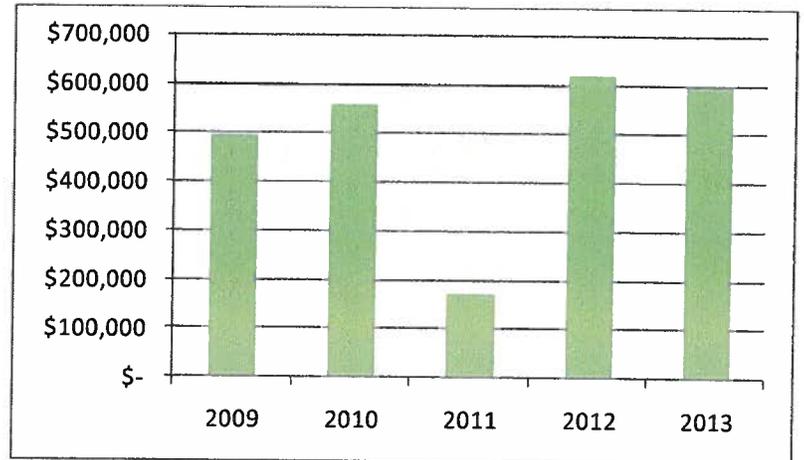
Fiscal Year 2012/13 Budget Report

Recreation

On an operating basis (excluding debt and capital projects income and expenses), the Village Links started out 2012/13 strong due to an early, warm Spring in 2012. Construction at the Links as well as a cold, wet Spring in 2013 tempered that strong beginning. Still, the Links finished fiscal 2012/13 with the second highest operating surplus in the past five years, all without the support of tax dol-

lars. On an operating basis, the Links had a surplus of almost \$600,000. This is slightly behind last year's income of \$621,000. The number of green fee rounds decreased 2% from the prior year.

Recreation Operating Surplus, by Fiscal Year



A rendering of the new Village Links clubhouse

Village Links Renovation Project

In fiscal 2012/13 the Village issued \$5 million in general obligation bonds to complete a renovation of the Village Links facility and driving range. The debt is anticipated to be repaid from revenues generated by the Recreation Fund. The Capital Projects Fund also contributed \$350,000 to the Recreation Fund to provide for infrastructure improvements on the property.

As of April 30, 2013, approximately \$3.1 million had been spent on capital improvements with an additional \$3.5 million in encumbrances that will be paid in fiscal 2013/14. Also in 13/14 the Recreation Fund will receive \$300,000 in contributions from other funds for the project.

It is anticipated that the driving range will open early June and the restaurant will open in mid-June.

Police Pension

The Police Pension Fund covers all sworn officers of the Village. These officers do not participate in Social Security.

The Police Pension Fund ended fiscal 2012/13 with a positive change in net assets of \$1.3 million. Employees contributed \$317,000 and the Village contributed its required amount of \$969,000 to the plan. Investments earned income of

\$1.56 million. This equates to a 6.5-7% return over the year, slightly below our 7.25% actuarial assumption. Pension payments during the year to retirees were \$1.47 million.

The assets in the plan at April 30, 2013 were \$23.4 million, which increased from \$21.2 million a year ago.

While the plan ended fiscal 2012/13 with positive re-

sults, the Village continues to monitor the plan's unfunded liability, which has grown in recent years and is projected to continue to grow without changes to the current structure. The Village continues to work with other communities to find long-term affordable funding solutions without impacting Village services.

THE PENSION
FUND HAS
ASSETS OF
\$23.4 MILLION
WHICH EARNED
A 6.5% RETURN
IN 2012/13



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About this Quarterly Report

The quarterly report is prepared using a budget basis of accounting which is primarily cash basis. This report is also unaudited. Subsequent to fiscal year end (April 30), the Village prepares accrual basis financial statements which are then audited by an independent accounting firm. The audited financial statements are typically available in October. For over 20 years, the Village has received recognition for its financial statements in the form of a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

Financial reports can be found on the web!

www.glenellyn.org/finance/financial_report.html

Cash Reserves

The Village has a policy on cash reserves which functions much like a personal savings account, setting aside money to be used in certain circumstances. The Village policy requires that 25% of the General Fund operating budget, excluding capital outlay and debt service, be retained in cash reserves, with a target of 26% this year and increasing by one percentage point each year until we achieve 35%.

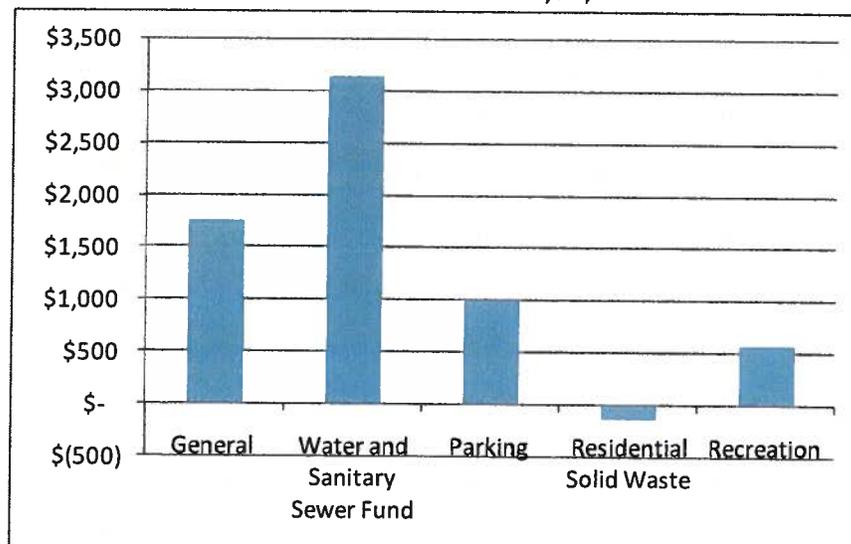
The Village exceeded this requirement as of April 30, 2013 by \$1.7 million.

The Water and Sewer Fund has a cash reserve policy of \$2,060,000, based on \$2,000,000 in FY11/12 and increasing by the CPI-U or 3%, whichever is less. The Village exceeded this policy by \$3.1 million. The \$3.1 million is used for both cash reserves

as well as for future capital improvements.

Other enterprise funds (Parking, Solid Waste and Recreation) have a cash reserve policy of 25% of the operating budget of that fund. The Village exceeded this policy in all of those funds except the Solid Waste Fund which fell \$149,000 below the policy due to unplanned expenses from the July 2012 storm.

Cash over Reserve Policy, by Fund



Certain other programs, such as the Police Pension Fund, Capital Projects Fund, and Motor Fuel Tax Fund, are reserved at 100%, meaning that the Village cannot reallocate these funds for other purposes.

FINANCIAL SCHEDULES

Village of Glen Ellyn
 Comparison of FY2011/12 and FY2012/13 Activity, by Fund Type
 For the Year Ended April 30, 2013
 Preliminary and Unaudited
 (in thousands)

	Revenues		Expenses/Expenditures		Change in Fund Balance/Net Assets	
	Prior YTD	Current YTD	Prior YTD	Current YTD	Prior YTD	Current YTD
Governmental Funds						
General	\$ 16,205	\$ 16,967	\$ 15,769	\$ 15,769	\$ 435	\$ 1,198
Debt Service	1,658	1,661	1,650	1,654	7	6
Capital Projects	4,826	5,328	4,090	5,798	736	(471)
Corporate Reserve	176	167	182	-	(6)	167
Motor Fuel Tax	810	792	657	616	153	176
Central Business District (CBD) TIF	-	-	59	1	(59)	(1)
Facilities Maint. Reserve	3	54	37	58	(35)	(4)
TOTAL GOVERNMENTAL FUNDS	\$ 23,677	\$ 24,968	\$ 22,444	\$ 23,896	\$ 1,233	\$ 1,072
						\$ (161)
Major Enterprise Funds						
Water and Sanitary Sewer Fund	\$ 11,453	\$ 12,706	\$ 9,459	\$ 11,122	\$ 1,994	\$ 1,584
Recreation	3,340	8,569	3,086	6,036	254	2,534
Parking	349	352	201	340	148	12
Residential Solid Waste	1,462	1,393	1,384	1,755	78	(362)
TOTAL ENTERPRISE FUNDS	\$ 16,603	\$ 23,020	\$ 14,130	\$ 19,253	\$ 2,473	\$ 3,767
						\$ 1,294
VILLAGE OPERATIONS TOTAL	\$ 40,281	\$ 47,988	\$ 36,574	\$ 43,149	\$ 3,706	\$ 4,839
						\$ 1,133
Internal Service Funds						
Insurance	\$ 2,952	\$ 2,777	\$ 2,735	\$ 2,765	\$ 217	\$ 13
Equipment Services	1,724	1,766	1,113	1,859	611	(93)
ST Internal Service Funds	\$ 4,676	\$ 4,543	\$ 3,849	\$ 4,623	\$ 828	\$ (80)
						\$ (908)
Trust Fund						
Police Pension	\$ 1,391	\$ 2,847	\$ 1,437	\$ 1,546	\$ (46)	\$ 1,301
VILLAGE TOTAL	\$ 46,348	\$ 55,378	\$ 41,860	\$ 49,318	\$ 4,488	\$ 6,060
						\$ 1,572

Village of Glen Eilyn
Summary of FY2012/13 Net Activity, Without Interfund Transfers
For the Year Ended April 30, 2013
 Preliminary and Unaudited

This report illustrates Village-wide net revenues and expenditures (expenses). Transfers between funds have been removed. To see fund details, see respective pages later in this report.

Fund	Revenues			Expenditures/Expenses			Net
	Taxes	User fees	Other	Operating	Capital Outlay	Debit	
Governmental Funds							
General	\$ 11,753,712	\$ 2,971,298	\$ 2,241,945	\$ 15,630,263	\$ 138,541	\$ -	\$ (3,695,120)
Debt Service	1,658,980	-	1,792	-	-	1,654,428	-
Capital Projects	4,743,669	-	584,052	-	5,798,230	-	(466,000)
Corporate Reserve	-	-	166,813	-	-	-	(400,000)
Motor Fuel Tax	659,739	-	132,297	616,356	-	-	-
Central Business District TIF	-	-	-	979	-	-	-
Facilities Maintenance Reserve	-	-	53,762	-	57,687	-	-
TOTAL GOVERNMENTAL FUNDS	\$ 18,816,100	\$ 2,971,298	\$ 3,180,661	\$ 16,247,598	\$ 5,994,458	\$ 1,654,428	\$ (4,561,120)
Enterprise Funds							
Water and Sanitary Sewer Fund	\$ 96,967	\$ 11,240,762	\$ 1,368,093	\$ 9,112,902	\$ 1,901,091	\$ 107,945	\$ (1,057,716)
Recreation	-	2,981,717	5,587,566	5,696,138	4,509	335,050	(206,500)
Parking	-	345,320	6,773	258,532	81,839	-	(156,100)
Residential Solid Waste	-	1,345,288	47,483	1,746,606	8,010	-	(77,100)
TOTAL ENTERPRISE FUNDS	\$ 96,967	\$ 15,913,087	\$ 7,009,915	\$ 16,814,178	\$ 1,995,449	\$ 442,995	\$ (1,497,416)
VILLAGE OPERATIONS TOTAL	\$ 18,913,067	\$ 18,884,385	\$ 10,190,576	\$ 33,061,776	\$ 7,989,907	\$ 2,097,423	\$ (6,058,536)
Other Funds							
Internal Service Funds	\$ -	\$ -	\$ 2,777,156	\$ 2,764,638	\$ -	\$ -	\$ -
Insurance	-	77,396	1,688,705	916,358	942,487	-	(92,412)
Equipment Services	-	-	4,465,861	3,680,996	942,487	-	(92,412)
ST Internal Service Funds	-	-	(3,331,448)	-	-	-	(92,412)
Trust Fund							
Police Pension	\$ -	\$ -	\$ 2,846,799	\$ 1,545,812	\$ -	\$ -	\$ -
VILLAGE TOTAL	\$ 18,913,067	\$ 18,961,781	\$ 17,503,236	\$ 38,288,584	\$ 8,932,394	\$ 2,097,423	\$ (6,150,948)
							\$ 43,167,453
							\$ 6,059,683

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

100 - General Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	\$ Greater (Less) Than FY 11/12	% change from Prior Year	
Revenues							
State Sales Tax	\$ 3,111,540	\$ 3,220,000	\$ 3,036,976	94%	\$ (74,564)	-2%	1
1% Home Rule Sales Tax	1,763,251	1,781,000	1,759,811	99%	(3,440)	0%	2
Property Tax	2,873,175	2,983,300	2,974,977	100%	101,802	4%	3
State Income Tax	2,231,988	2,200,000	2,473,808	112%	241,820	11%	4
Road & Bridge Tax	423,622	430,500	425,368	99%	1,746	0%	5
State Use Tax	402,940	434,000	437,239	101%	34,299	9%	6
PPRT	121,851	123,000	116,636	95%	(5,215)	-4%	7
Auto Rental Tax	18,872	20,000	20,475	102%	1,603	8%	
Hotel Tax	124,446	130,000	157,448	121%	33,002	27%	8
Demolition Tax	12,580	11,000	13,820	126%	1,240	10%	
Economic Development SSAs	166,867	166,000	159,018	96%	(7,849)	-5%	9
Fire Service SSAs	199,030	200,000	178,136	89%	(20,894)	-10%	10
Vehicle Stickers	390,743	380,000	369,797	97%	(20,946)	-5%	11
Cable Franchise Fees	500,012	500,000	533,529	107%	33,517	7%	12
Ambulance Service Fees	632,269	625,000	756,039	121%	123,770	20%	13
Building Permits	467,278	528,000	572,647	108%	105,369	23%	14
Other Fees & Licenses	249,873	211,000	229,372	109%	(20,501)	-8%	15
Police Fines	510,236	500,000	509,914	102%	(322)	0%	
Reimbursements from Other Funds/Agencies	1,675,744	1,655,000	1,654,672	100%	(21,072)	-1%	16
Federal and State Grants	79,556	15,000	92,888	619%	13,332	17%	17
Interest Income	14,873	15,000	19,736	132%	4,863	33%	18
Miscellaneous Income	233,788	273,400	474,649	174%	240,861	103%	19
Total Revenues	\$ 16,204,534	\$ 16,401,200	\$ 16,966,955	103%	\$ 762,421	5%	
Expenditures							
Village Board/Clerk	\$ 49,735	\$ 49,900	\$ 52,443	105%	\$ 2,708	5%	
Village Manager	1,155,827	1,043,968	919,365	88%	(236,462)	-20%	20
Facilities Maintenance	349,969	454,200	421,504	93%	71,535	20%	
Senior Services	83,644	117,550	90,127	77%	6,483	8%	
History Park	53,894	53,400	28,675	54%	(25,219)	-47%	21
Economic Development	351,324	460,055	357,850	78%	6,526	2%	
Finance	1,006,028	1,071,700	1,063,036	99%	57,008	6%	22
Public Works - Admin	772,777	902,851	891,196	99%	118,419	15%	23
Public Works - Operations	1,941,287	2,066,085	1,817,278	88%	(124,009)	-6%	24
Police	7,129,828	7,174,848	7,181,736	100%	51,908	1%	
Volunteer Fire Company	1,716,377	1,797,650	1,751,415	97%	35,038	2%	
Planning & Development	1,158,436	1,235,900	1,194,179	97%	35,743	3%	
Total Expenditures	\$ 15,769,126	\$ 16,428,107	\$ 15,768,804	96%	\$ (322)	0%	
Budgeted Gain/(Loss)		\$ (26,907)					
Net Income (Loss)	\$ 435,408		\$ 1,198,151				
Outstanding Encumbrances	(98,959)		(130,128)				
Net Income (Loss) after Encumbrances	\$ 336,449		\$ 1,068,023				

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2013
Preliminary and Unaudited

100 - General Fund

FOOTNOTES

1. **State Sales Tax:** Sales tax receipts are lower compared to the same quarter last fiscal year. See page 6 for a 10 year history.
2. **1% Home Rule Sales Tax:** The home rule sales tax began in July 2009 and does not include food, pharmaceuticals, or autos. The home rule sales tax has experienced an increase while state sales tax decreases. This divergence is due to weaker auto sales which impact state sales tax, but not home rule sales tax. See page 7 for detailed history of monthly receipts.
3. **Property Tax:** The Village receives about 50% of its extended property taxes in June of each year and the remaining 50% in September.
4. **State Income Tax:** Income tax revenue is up 11% compared to FY12. This is a hopeful sign of an improving economy. See page 8 for a 10 year history.
5. **Road & Bridge Tax:** Revenue dedicated to road maintenance which is collected by Milton Township. By State law the township must share half of the collections with the Village.
6. **State Use Tax:** Village share of state tax imposed on out of state retail purchases.
7. **Personal Property Replacement Tax:** Replacement taxes are revenues collected by the State of Illinois and paid to local governments since their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away with the 1979 Constitution. PPRT revenues will be decreased from FY12 due to state-imposed statutory reductions.
8. **Hotel Tax:** The Crowne Plaza hotel continues to have a positive impact on the Village's hotel tax receipts.
9. **Economic Development SSA's:** The tax revenues from special service areas in our main commercial areas is directly correlated to changes in Equalized Assessed Value (EAV). Due to decreases in the EAV, these revenues have decreased in FY 13.
10. **Fire Special Service Areas:** Two special property tax districts in unincorporated Glen Ellyn (one north and one south) helps support fire and emergency services.
11. **Vehicle Stickers:** The majority of vehicle sticker revenue is collected in the last quarter of the fiscal year as stickers must be renewed by April 30 of each year.
12. **Cable Franchise Fees:** Increases in franchise fees are tied to increases in cable charges.
13. **Ambulance Service Fees:** The Village provides ambulance services through a contracted paramedic vendor and collects fees from users. Collections to date in FY13 are about 20% above FY12.
14. **Building Permits:** FY12/13 has seen an increase in the number of permits issued as well as the value of the work performed. Both translate into additional building permit revenue.
15. **Other Fees & Licenses:** Includes liquor licenses, business and contractor registration and miscellaneous police service fees. The majority of liquor license revenue is collected early in the fiscal year.
16. **Reimbursements:** The General Fund is reimbursed for services provided to other agencies, including the Public Library and the Glenbard Wastewater Authority as well as by other Village enterprise funds such as the Recreation Fund and Water & Sewer Fund.
17. **Federal and State Grants:** \$57K was received in FY12 as reimbursement for the 2011 blizzard. In FY13 grants have been received for a downtown streetscape and parking study of \$50,000 and an Emerald Ash Borer (EAB) grant of \$20,000.
18. **Interest Income:** Interest income, once a major revenue source for the General Fund, has been essentially eliminated due to historically low interest rates.
19. **Miscellaneous Revenue:** The federal forfeiture revenues have increased \$120,000 from the same period last year. The Village has also received approximately \$25,000 in workers' compensation reimbursements in FY12/13.

Village of Glen Ellyn
Budget to Actual Summary Report
For the Year Ended April 30, 2013
Preliminary and Unaudited

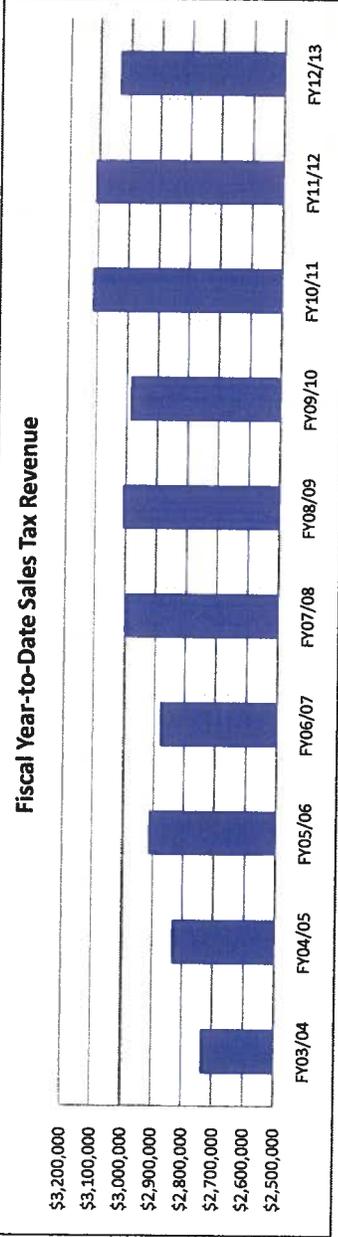
100 - General Fund

- 20. Village Manager:** FY11/12 had increased costs due to recruitment of a new Village Manager as well as increased legal fees as compared to FY12/13.
- 21. History Park:** The prior year included demolition costs of approximately \$12,000 for 825 N. Main.
- 22. Finance:** Increased expenditures in the current year due to accounting assistance as a result of vacancy, GASB 54 audit costs, medical leave coverage, additional unemployment claims.
- 23. PW Administration:** FY11/12 had reduced salary expenditures due to a vacancy in the Public Works Director position for half that fiscal year.
- 24. PW Operations:** A dry winter year-to-date has resulted in lower salary costs for snow removal. Turnover in the department has also lowered personnel costs.

Village of Glen Ellyn
General Fund
Sales Tax - Ten Year History

Month Received by Village	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	\$ Change From Prior Year (Gain/(Loss))	% Change From Prior Year (Gain/(Loss))
May	\$ 210,214	\$ 210,135	\$ 237,117	\$ 223,492	\$ 219,626	\$ 227,039	\$ 199,934	\$ 230,931	\$ 233,740	\$ 236,301	\$ 2,561	1.1%
Jun	220,704	226,302	254,043	222,303	243,546	225,651	238,645	231,267	253,579	240,112	(13,467)	(5.3%)
Jul	246,270	229,772	237,826	247,526	223,624	240,130	242,671	272,791	245,067	234,506	(10,561)	(4.3%)
Aug	218,852	231,022	219,122	245,798	259,975	246,141	251,180	263,827	249,021	264,532	15,511	6.2%
Sep	237,037	236,483	255,413	234,778	251,937	255,210	250,496	273,893	267,190	254,215	(12,975)	(4.9%)
Oct	223,721	228,010	225,688	228,002	240,209	249,699	234,060	243,749	254,511	246,031	(8,480)	(3.3%)
Nov	187,987	237,293	238,140	250,565	270,617	277,470	268,810	274,209	290,178	277,054	(13,124)	(4.5%)
Dec	254,070	248,645	249,229	221,387	249,109	242,329	243,398	250,668	248,509	235,399	(13,110)	(5.3%)
Jan	199,880	218,535	205,120	222,929	246,659	237,604	249,003	248,628	243,006	253,862	10,856	4.5%
Feb	224,960	242,384	223,168	252,740	238,984	270,094	245,921	278,833	248,669	255,899	7,230	2.9%
Mar	282,412	263,665	298,263	280,122	283,239	281,229	289,304	298,781	320,782	281,126	(39,656)	(12.4%)
Apr	229,510	260,778	272,110	250,552	267,846	257,380	272,753	252,047	257,288	257,939	651	0.3%
Total	\$ 2,735,617	\$ 2,833,024	\$ 2,915,239	\$ 2,880,194	\$ 2,995,371	\$ 3,009,976	\$ 2,986,175	\$ 3,119,624	\$ 3,111,540	\$ 3,036,976	(74,564)	
Budget	\$ 2,790,000	\$ 2,735,000	\$ 2,925,000	\$ 2,900,000	\$ 3,000,000	\$ 3,136,000	\$ 3,000,000	\$ 3,000,000	\$ 3,190,000	\$ 3,220,000	30,000	0.9%
% of Budget	98%	104%	100%	99%	100%	96%	100%	104%	98%	94%		
% Increase/ (Decrease) from Prior Year	(2.8%)	3.6%	2.9%	(1.2%)	4.0%	0.5%	(0.8%)	4.5%	(0.3%)	(2.4%)		

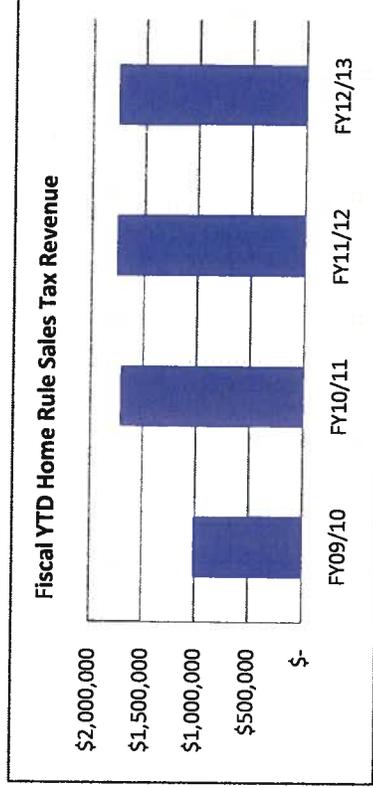
Note: There is a three month lag between the month retailers collect sales taxes and when the Village receives payment from the Illinois Department of Revenue. For example, in April the Village receives taxes which were collected by the retailer in January.



Village of Glen Ellyn
General Fund

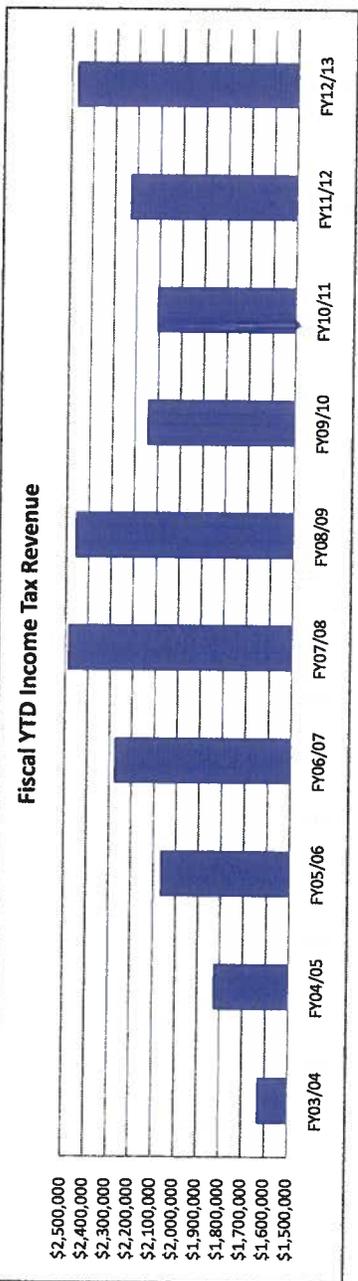
Home Rule Sales Tax - Four Year History (since inception)

Month Received by Village	FY09/10	FY10/11	FY11/12	FY12/13	% of State Sales Tax	\$ Change From Prior Year Gain/(Loss)	% Change From Prior Year Gain/(Loss)
May	\$ -	\$ 109,541	\$ 119,921	\$ 131,286	55.6%	\$ 11,365	9.5%
Jun	-	137,957	134,909	141,562	59.0%	6,653	4.9%
Jul	-	133,493	133,295	135,982	58.0%	2,687	2.0%
Aug	-	141,563	148,605	150,607	56.9%	2,002	1.3%
Sep	42	146,323	152,970	153,570	60.4%	600	0.4%
Oct	122,144	132,611	143,217	136,905	55.6%	(6,312)	(4.4%)
Nov	156,497	161,725	173,486	170,932	61.7%	(2,554)	(1.5%)
Dec	141,476	143,851	141,314	135,557	57.6%	(5,757)	(4.1%)
Jan	140,395	135,813	139,324	142,906	56.3%	3,582	2.6%
Feb	133,821	147,976	140,563	142,786	55.8%	2,223	1.6%
Mar	167,827	173,882	184,853	168,686	60.0%	(16,167)	(8.7%)
Apr	151,258	148,985	150,794	149,032	57.8%	(1,762)	(1.2%)
Total	\$ 1,013,460	\$ 1,713,720	\$ 1,763,251	\$ 1,759,811	57.9%	\$ (3,440)	
Budget	\$ 875,000	\$ 1,750,000	\$ 1,720,000	\$ 1,781,000	55.3%	61,000	3.5%
% of Budget	116%	98%	103%	99%			
% Increase/ (Decrease) from Prior Year	NA	69.1%	2.9%	(0.2%)			



Village of Glen Ellyn
General Fund
State Income Tax - Ten Year History

Month Received by Village	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	\$ Change From Prior Year Gain/(Loss)	% Change From Prior Year Gain/(Loss)
May	\$ 224,357	\$ 221,346	\$ 274,837	\$ 300,200	\$ 353,307	\$ 411,166	\$ 328,839	\$ 266,823	\$ 251,173	\$ 344,916	\$ 93,743	37.3%
Jun	142,797	121,480	170,637	214,514	225,351	219,791	175,582	142,274	163,860	181,341	17,481	10.7%
Jul	147,431	161,156	190,719	203,511	223,133	243,312	191,171	199,951	212,272	232,868	20,596	9.7%
Aug	96,853	107,316	118,897	126,311	133,935	141,873	130,133	131,089	146,036	146,127	91	0.1%
Sep	97,273	123,321	125,576	133,651	137,387	136,400	124,255	134,436	140,565	144,946	4,381	3.1%
Oct	139,309	173,756	201,133	228,600	234,067	242,598	191,473	195,387	223,260	228,229	4,969	2.2%
Nov	93,208	120,763	131,787	138,242	150,446	151,515	144,264	147,046	142,185	172,451	30,266	21.3%
Dec	120,723	116,957	119,468	135,568	137,102	118,018	113,400	162,625	133,873	142,317	8,444	6.3%
Jan	151,341	163,585	180,245	181,769	202,289	199,292	199,333	185,404	198,900	220,608	21,708	10.9%
Feb	166,092	199,174	222,181	252,099	298,927	250,579	211,259	229,119	229,320	260,417	31,097	13.6%
Mar	109,384	129,901	125,763	133,586	159,593	135,806	130,720	114,275	152,994	146,025	(6,969)	(4.6%)
Apr	142,942	189,068	201,808	227,518	230,351	209,659	203,935	196,593	237,550	253,563	16,013	6.7%
Total	\$ 1,631,710	\$ 1,827,823	\$ 2,063,051	\$ 2,275,569	\$ 2,485,888	\$ 2,460,009	\$ 2,144,363	\$ 2,105,022	\$ 2,231,988	\$ 2,473,808	\$ 241,820	1.9%
Budget	\$ 1,725,000	\$ 1,740,000	\$ 1,850,000	\$ 2,140,000	\$ 2,349,000	\$ 2,503,000	\$ 2,440,000	\$ 2,100,000	\$ 2,160,000	\$ 2,200,000	40,000	1.9%
% of Budget	95%	105%	112%	106%	106%	98%	88%	100%	103%	112%		
% Increase/ (Decrease) from Prior Year	(7.5%)	12.0%	12.9%	10.3%	9.2%	(1.0%)	(12.8%)	(1.8%)	6.0%	10.8%		



Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

200 - Corporate Reserve Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12	
Revenues						
DMMC Loan Repayment	\$ 7,777	\$ 4,000	\$ 4,250	106%	\$ (3,527)	1
GE Park Dist Loan Repayment	100,000	100,000	100,000	100%	-	2
Rent - GEHS Properties	6,057	-	-	0%	(6,057)	3
Interest Income	2,346	2,300	2,563	111%	217	
General Fund Reimbursement	60,000	81,600	60,000	74%	-	4
Total Revenues	\$ 176,180	\$ 187,900	\$ 166,813	89%	\$ (9,367)	
Expenditures						
Real Estate Purchases	\$ 150,000	\$ -	\$ -	0%	\$ (150,000)	5
Reimburse Capital Projects Fund	-	793,000	-	0%	-	
Contractual Services	31,682	-	-	0%	(31,682)	
Total Expenditures	\$ 181,682	\$ 793,000	\$ -	0%	\$ (181,682)	
Budgeted Gain/(Loss)		\$ (605,100)				
Net Income (Loss)	\$ (5,502)		\$ 166,813			
Outstanding Encumbrances	-		-			
Net Income (Loss) after Encumbrances	\$ (5,502)		\$ 166,813			

FOOTNOTES

- DMMC Loan Repayment:** Payment on a \$125,000, 20-year loan the Village made in FY01 to assist in the acquisition and renovation of their facility in Oak Brook.
- GE Park District Loan Repayment:** The Village made a \$1,000,000 interest free loan to the Park District to assist with the demolition of the Maryknoll Seminary in 2000. Payment is due in December of each year.
- Rent - GEHS Properties:** Tenants vacated the property during FY 12 so that the new tenant, the Glen Ellyn Chamber of Commerce, could begin build out to eventually occupy the property.
- Fire Company Reimbursement:** In FY09 The Village made a one time transfer of cash reserves from the Corporate Reserve Fund to purchase two new ambulances. The General Fund Fire Division is reimbursing the cost of this purchase over five years.
- Real Estate Purchases:** In FY 12, the Village made a loan to the Village Manager to purchase a residence in Glen Ellyn, in accordance with the Manager's employment contract. The loan will be forgiven in increments, dependent upon the future length of the Manager's tenure at the Village.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
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210 - Motor Fuel Tax Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
State Allotments	\$ 678,347	\$ 693,000	\$ 659,739	95%	\$ (18,608)
Interest Income	194	500	305	61%	111
Miscellaneous Income	131,542	13,000	131,992	0%	450 1
Total Revenues	<u>\$ 810,083</u>	<u>\$ 706,500</u>	<u>\$ 792,036</u>	112%	<u>\$ (18,047)</u>
Expenditures					
Street Maintenance	\$ 400,000	\$ 525,000	\$ 400,000	76%	\$ -
Street Lighting	127,656	156,000	126,136	81%	(1,520)
Road Salt	128,987	150,000	90,220	60%	(38,767) 2
Total Expenditures	<u>\$ 656,643</u>	<u>\$ 831,000</u>	<u>\$ 616,356</u>	74%	<u>\$ (40,287)</u>
Budgeted Gain/(Loss)		<u>\$ (124,500)</u>			
Net Income (Loss)	<u>\$ 153,440</u>		<u>\$ 175,680</u>		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ 153,440</u>		<u>\$ 175,680</u>		

FOOTNOTES

1. **Miscellaneous Income:** Includes a supplemental disbursement of MFT dollars.
2. **Road Salt:** A winter with fewer snow events decreased salt expenditures in fiscal 2013.

Village of Glen Ellyn
 Budget to Actual Summary Report
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250 - Central Business District (CBD) TIF Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Expenditures					
Contractual Services	\$ 40,782	\$ 1,000	\$ 979	-	\$ (39,803)
General Fund Reimbursement	18,000	-	-	-	(18,000)
Total Expenditures	<u>\$ 58,782</u>	<u>\$ 1,000</u>	<u>\$ 979</u>	-	<u>\$ (57,803)</u> 1
Budgeted Gain/(Loss)		<u>\$ (1,000)</u>			
Net Income (Loss)	\$ (58,782)		\$ (979)		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (58,782)</u>		<u>\$ (979)</u>		

FOOTNOTES

- TIF Fund Expenditures:** The TIF Fund was created in FY 2012 to begin tracking start up costs incurred for the Central Business District (CBD) TIF District that was created in FY 2012. Expenditures included a reimbursement to the General Fund for prior year costs incurred by the General Fund. Revenues received from TIF increments in the future will reimburse these expenditures.

Village of Glen Ellyn
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300 - Debt Service Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Property Taxes	\$ 1,656,095	\$ 1,660,000	\$ 1,658,980	100%	\$ 2,885
Interest Income	1,457	2,000	1,792	90%	335
Total Revenues	<u>\$ 1,657,552</u>	<u>\$ 1,662,000</u>	<u>\$ 1,660,772</u>	100%	<u>\$ 3,220</u>
Expenditures					
Bond Principal Payments	\$ 1,550,000	\$ 1,595,000	\$ 1,595,000	100%	\$ 45,000
Bond Interest Payments	99,516	58,600	58,600	100%	(40,916)
Other Debt Costs	828	1,000	828	83%	-
Total Expenditures	<u>\$ 1,650,344</u>	<u>\$ 1,654,600</u>	<u>\$ 1,654,428</u>	100%	<u>\$ 4,084</u>
Budgeted Gain/(Loss)		<u>\$ 7,400</u>			
Net Income (Loss)	\$ 7,208		\$ 6,344		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ 7,208</u>		<u>\$ 6,344</u>		

Village of Glen Ellyn
 Budget to Actual Summary Report
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 Preliminary and Unaudited

400 - Capital Projects Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12	
Revenues						
Property Tax	\$ 1,526,939	\$ 1,660,000	\$ 1,582,869	95%	\$ 55,930	1
Telecommunications Tax	1,195,521	1,200,000	1,196,598	100%	1,077	
Electricity Use Tax	1,018,743	1,000,000	1,030,561	103%	11,818	
Natural Gas Use Tax	291,609	250,000	304,867	122%	13,258	2
Real Estate Transfer Tax	367,029	375,000	628,774	168%	261,745	3
Community Development Grant	235,709	570,000	502,689	88%	266,980	4
Interest Income	7,305	7,500	7,541	101%	236	
Corporate Reserve Fund Reimbursement	-	793,000	-	0%	-	
Miscellaneous Income	183,285	46,000	73,822	160%	(109,463)	5
Total Revenues	\$ 4,826,140	\$ 5,901,500	\$ 5,327,721	90%	\$ 501,581	
Expenditures						
Infrastructure Improvements	\$ 3,969,411	\$ 8,487,285	\$ 5,314,126	63%	\$ 1,344,715	6
Transfer to Recreation Fund	-	350,000	350,000	1	350,000	7
General Fund Engineering	116,000	116,000	116,000	100%	-	
Miscellaneous	4,601	24,000	18,104	75%	13,503	
Total Expenditures	\$ 4,090,012	\$ 8,977,285	\$ 5,798,230	65%	\$ 1,708,218	
Budgeted Gain/(Loss)		\$ (3,075,785)				
Net Income (Loss)	\$ 736,128		\$ (470,509)			
Outstanding Encumbrances	(1,616,285)		(1,259,722)			
Net Income (Loss) after Encumbrances	\$ (880,157)		\$ (1,730,231)			

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

400 - Capital Projects Fund

FOOTNOTES

1. **Property Tax:** Beginning in Fiscal 2010, a portion of the Village's property tax levy previously dedicated to debt service was reallocated towards maintaining the 20 year street program.
2. **Natural Gas Use Tax:** This tax is based upon usage. Spring came early in 2012 compared to 2013, resulting in greater revenue
3. **Real Estate Transfer Tax:** The sale of several commercial properties had a positive impact on transfer taxes.
4. **Community Development Block Grant:** For fiscal 2012, the Village received grant dollars for the Braeside lighting improvement project. In 2013, the Village received grant dollars for the Braeside drainage improvement project.
5. **Miscellaneous:** The prior fiscal year includes \$178,000 in reimbursements from DuPage County for Crescent Avenue jurisdiction transfer and Riford Road improvements. In the current year \$36,000 was received from the Glen Ellyn Park District as reimbursement for jointly incurred consultant expenditures for Lake Ellyn. An \$18,000 grant was also received from DuPage County for Lake Ellyn stabilization.
6. **Infrastructure Improvements:** Expenditures in this category to date for fiscal 2013 include payments on the following projects and include construction and/or engineering expenses:

Miscellaneous	\$ 350,638
Sidewalk Improvements	196,274
Roosevelt Road Streetlights	59,936
2013 Street Program	100,687
Lambert / Roosevelt Road	143,790
Bryant/Thain	102,029
Hawthorne Corridor	3,063,935
Sunset/Turner	68,461
Park/Glen Ellyn Place	85,233
Park Boulevard Rehabilitation	44,827
Lake Ellyn / Riford Road	209,649
Braeside Drainage	592,032
Crescent Blvd Reconstruction	59,844
Oak-Euclid-Forest Alley	52,794
Essex Court Drainage	183,997
	\$ 5,314,126

7. **Transfer to Recreation Fund:** A transfer of \$350,000 to the Recreation Fund was approved to assist in infrastructure improvements associated with the Village Links renovation project.

Village of Glen Ellyn
 Budget to Actual Summary Report
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450 - Facilities Maintenance Reserve Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Transfer from General Fund	\$ -	\$ 50,000	\$ 50,000	0%	\$ 50,000 1
Miscellaneous Income	-	-	1,000	0%	1,000
Interest Income	2,570	2,500	2,762	110%	192
Total Revenues	<u>\$ 2,570</u>	<u>\$ 52,500</u>	<u>\$ 53,762</u>	102%	<u>\$ 51,192</u>
Expenditures					
Facility Repairs / Renovations	\$ 37,439	\$ 129,839	\$ 57,687	44%	\$ 20,248 2
	<u>\$ 37,439</u>	<u>\$ 129,839</u>	<u>\$ 57,687</u>	44%	<u>\$ 20,248</u>
Budgeted Gain/(Loss)		<u>\$ (77,339)</u>			
Net Income (Loss)	\$ (34,869)		\$ (3,925)		
Outstanding Encumbrances	<u>(26,339)</u>		<u>(49,475)</u>		
Net Income (Loss) after Encumbrances	<u>\$ (61,208)</u>		<u>\$ (53,400)</u>		

FOOTNOTES

1. **Transfer from General Fund:** The Village began making contributions again in 2013 to the Facilities Maintenance Reserve Fund. These contributions fund the maintenance of the Village facilities.
2. **Facility Repairs/Renovations:** In FY13, upgrades to the phone system were completed, wayfinding signage was installed at the Civic Center and the generator at Fire Station #1 was replaced. Improvements to the climate control systems were scheduled in FY2013 for both the Civic Center and Reno Center, but were not completed as of fiscal year end.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

500 - Water & Sanitary Sewer Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Water Division					
Revenues					
Metered Revenue	\$ 5,344,581	\$ 5,432,000	\$ 5,952,563	110%	\$ 607,982 1
Interest Income	4,263	4,500	7,154	159%	2,891
Other Revenue	120,734	100,000	112,773	113%	(7,961)
Total Revenues	\$ 5,469,578	\$ 5,536,500	\$ 6,072,490	110%	\$ 602,912
Expenditures					
Personnel Services	\$ 544,942	\$ 588,200	\$ 615,213	105%	\$ 70,271
Contractual Services	1,046,531	1,061,818	903,415	85%	(143,116) 2
Commodities	2,109,990	2,897,600	3,251,087	112%	1,141,097 3
Capital Outlay	767,172	1,977,451	806,581	41%	39,409 4
Total Expenditures	\$ 4,468,635	\$ 6,525,069	\$ 5,576,296	85%	\$ 1,107,661
Budgeted Gain/(Loss)		\$ (988,569)			
Net Income (Loss)	\$ 1,000,943		\$ 496,194		
Outstanding Encumbrances	(489,768)		(383,878)		
Net Income (Loss) after Encumbrances	\$ 511,175		\$ 112,316		
Sanitary Sewer Division					
Revenues					
Metered Revenue	\$ 4,503,457	\$ 5,222,000	\$ 5,288,199	101%	\$ 784,742 5
Property Tax - Lambert Farms	96,656	97,000	96,967	100%	311
Interest Income	4,263	4,000	7,154	179%	2,891
Other Revenue	1,378,988	1,432,000	1,241,012	87%	(137,976) 6
Total Revenues	\$ 5,983,364	\$ 6,755,000	\$ 6,633,332	98%	\$ 649,968
Expenditures					
Personnel Services	\$ 518,720	\$ 552,700	\$ 479,200	87%	\$ (39,520)
Contractual Services	3,789,359	3,954,351	3,851,197	97%	61,838
Commodities	10,996	15,600	12,790	82%	1,794
Debt Service	107,945	108,000	107,945	100%	-
Capital Outlay	563,204	2,606,245	1,094,510	42%	531,306 4
Total Expenditures	\$ 4,990,224	\$ 7,236,896	\$ 5,545,642	77%	\$ 555,418
Budgeted Gain/(Loss)		\$ (481,896)			
Net Income (Loss)	\$ 993,140		\$ 1,087,690		
Outstanding Encumbrances	(933,596)		(424,066)		
Net Income (Loss) after Encumbrances	\$ 59,545		\$ 663,624		

See footnotes on the following page.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

500 - Water & Sanitary Sewer Fund

FOOTNOTES

1. **Metered Water Revenue:** Water rates were increased in January 2013 from \$6.42 to \$7.41 per 1,000 gallons.
2. **Contractual Services:** The prior year included approximately \$113,000 for maintenance on Well #6.
3. **Commodities:** This item primarily represents the cost of water purchased from the DuPage Water Commission which increased its rates again this year. Consumption was also higher than normal during the summer 2012 drought, which increased water costs from the DuPage Water Commission.
4. **Capital Outlay Water and Sanitary Sewer Divisions:** Capital outlays to date were for system improvements related to the following projects:

	Water	Sanitary Sewer	Total
Essex Court	\$ 22,055	\$ 12,698	\$ 34,753
Sunset/Turner	56,737	25,703	82,440
Bryant/Thain	31,528	29,184	60,712
Roosevelt Road Water Main	21,741		21,741
Hawthorne Corridor	574,036	396,173	970,209
Hill Avenue	-		-
Oak/Euclid/Forest	15,000	11,000	26,000
Sanitary Sewer Lining	-	297,888	297,888
Central Basin Project		71,502	71,502
Miscellaneous	85,484	250,362	335,846
	\$ 806,581	\$ 1,094,510	\$ 1,901,091

5. **Metered Sewer Revenue:** Sewer rates were increased in January 2013 from \$6.42 to \$6.65 per 1,000 gallons.
6. **Other Revenue:** Sewer fees collected from Illinois American Water are down 28% from last year.

Village of Glen Ellyn
Water/Sanitary Sewer Fund
Water/Sanitary Sewer Metered Revenue - Ten Year History

Month Collected by Village	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	\$ Change From Prior Year	% Change From Prior Year
May	\$ 512,738	\$ 651,286	\$ 617,293	\$ 580,979	\$ 522,440	\$ 588,152	\$ 632,740	\$ 680,593	\$ 744,243	\$ 735,619	\$ (8,624)	-1.2%
Jun	594,414	654,287	680,998	658,088	732,857	697,835	637,766	775,487	745,296	936,024	190,728	25.6%
Jul	712,693	639,330	885,620	803,451	828,735	644,209	756,612	741,780	839,212	1,360,491	521,279	62.1%
Aug	810,485	790,522	1,016,107	812,768	843,911	796,373	771,195	852,176	1,050,431	1,271,862	221,431	21.1%
Sep	807,468	774,946	930,300	797,200	774,309	889,729	794,394	915,070	986,546	1,118,364	131,818	13.4%
Oct	679,395	747,394	821,336	636,195	732,709	696,173	772,366	778,383	898,684	892,680	(6,004)	-0.7%
Nov	532,903	653,500	703,014	578,071	626,348	624,462	620,836	777,946	761,036	824,872	63,836	8.4%
Dec	507,704	599,372	564,710	638,902	599,244	618,494	617,748	695,979	746,626	821,063	74,437	10.0%
Jan	602,265	638,247	601,908	565,871	599,244	681,105	670,931	678,203	818,878	857,510	38,632	4.7%
Feb	569,288	595,301	616,354	586,925	592,578	666,574	610,443	824,362	734,019	843,394	109,375	14.9%
Mar	554,519	576,347	604,298	598,016	617,558	547,239	565,124	541,975	738,248	797,312	59,064	8.0%
Apr	548,284	556,710	489,785	531,574	540,771	535,180	570,506	657,818	784,819	781,571	(3,248)	-0.4%
Total	\$ 7,432,156	\$ 7,877,242	\$ 8,531,723	\$ 7,788,040	\$ 8,068,149	\$ 7,985,525	\$ 8,020,661	\$ 8,919,772	\$ 9,848,038	\$ 11,240,762	1,392,724	
Budget	\$ 6,950,000	\$ 8,450,000	\$ 8,450,000	\$ 8,260,000	\$ 8,175,000	\$ 8,175,000	\$ 8,740,000	\$ 9,465,000	\$ 9,368,000	\$ 10,654,000	1,286,000	
% of Budget	107%	93%	101%	94%	99%	98%	92%	94%	105%	106%		
% Change from Prior Year	10.8%	6.0%	8.3%	-8.7%	3.6%	-1.0%	0.4%	11.2%	10.4%	14.1%		

Water Rate* Sewer Rate*	eff 7-1-03	eff 5-1-04	eff 7-1-07	eff 6-1-08	eff 7-1-09	eff 6-1-10	eff 5-1-11	eff 1-1-12	eff 1-1-13
\$	4.72	4.92	4.92	5.10	5.49	6.04	6.34	6.42	7.41
\$	3.49	3.91	4.30	4.45	4.45	4.90	5.39	6.42	6.65
\$	8.21	8.83	9.22	9.55	9.94	10.94	11.73	12.84	14.06

* Per 1,000 gallons of water metered.

Village of Glen Ellyn
 Budget to Actual Summary Report
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530 - Parking Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Parking Income	\$ 345,975	\$ 332,000	\$ 345,320	104%	\$ (655)
Interest Income	2,547	2,400	2,659	111%	112
Grant Revenue	-	-	4,114	0%	4,114
Total Revenues	<u>\$ 348,522</u>	<u>\$ 334,400</u>	<u>\$ 352,093</u>	105%	<u>\$ 3,571</u>
Expenditures					
Contractual Services	\$ 197,175	\$ 239,800	\$ 255,354	106%	\$ 58,179 1
Commodities	3,744	4,500	3,178	71%	(566)
Capital Outlay	-	165,000	81,839	0%	81,839 2
Total Expenditures	<u>\$ 200,919</u>	<u>\$ 409,300</u>	<u>\$ 340,371</u>	83%	<u>\$ 139,452</u>
Budgeted Gain/(Loss)		<u>\$ (74,900)</u>			
Net Income (Loss)	<u>\$ 147,603</u>		<u>\$ 11,722</u>		
Outstanding Encumbrances	-		(85,836)		
Net Income (Loss) after Encumbrances	<u>\$ 147,603</u>		<u>\$ (74,114)</u>		

FOOTNOTES

1. **Contractual Services:** Includes \$17,000 in additional professional services related to the Duane lot as well as \$32,000 in additional maintenance expenses primarily related to the floral clock and electric panel replacement.
2. **Capital Outlay:** Includes \$12,400 to begin reconstruction of the Duane/Lorraine daily commuter lot and \$28,000 to begin construction of the new Duane/Glenwood commuter lot.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

540 - Residential Solid Waste Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12	
Revenues						
Billings to Customers	\$ 1,275,648	\$ 1,308,000	\$ 1,345,288	103%	\$ 69,640	1
Interest Income	1,249	1,000	725	73%	(524)	
Miscellaneous Income	185,438	30,000	46,758	156%	(138,680)	2
Total Revenues	\$ 1,462,335	\$ 1,339,000	\$ 1,392,771	104%	\$ (69,564)	
Expenditures						
Weekly Pick-Up Service	\$ 1,042,393	\$ 1,176,000	\$ 1,297,974	110%	\$ 255,581	1
Brush Pick-Up Service	201,079	152,000	319,170	210%	118,091	3
Capital Outlay	7,987	8,000	8,010	100%	23	
Miscellaneous	133,004	148,900	129,462	87%	(3,542)	
Total Expenditures	\$ 1,384,463	\$ 1,484,900	\$ 1,754,616	118%	\$ 370,153	
Budgeted Gain/(Loss)		\$ (145,900)				
Net Income (Loss)	\$ 77,872		\$ (361,845)			
Outstanding Encumbrances	-		-			
Net Income (Loss) after Encumbrances	\$ 77,872		\$ (361,845)			

FOOTNOTES

1. **Billings to Customers/Weekly Pick-Up Service:** A new refuse contract was in place in August 2012. This increased rates to customers by as well as the cost to the Village by approximately 6-9% depending on the level of service.
2. **Miscellaneous Revenue:** Recycling revenues, which saw growth in 2012, stagnated in 2013 due to a decline in market prices for paper and cardboard. See page 21 for a monthly schedule of recycling revenue.
3. **Brush Pickup:** Includes costs of \$178,000 for clean up after the July 1, 2012 summer storm.

Village of Glen Ellyn
Solid Waste Fund
Recycling Revenue
****Preliminary and Unaudited****

Month Received by Village				\$ Change From Prior Incr/(Decr)	% Change From Prior Incr/(Decr)
	FY10/11	FY11/12	FY12/13		
May	\$ 8,850	\$ 16,986	\$ 11,564	\$ (5,421)	(31.9%)
Jun	-	25,238	8,302	\$ (16,936)	(67.1%)
Jul	12,067	17,739	5,438	\$ (12,300)	(69.3%)
Aug	1,490	18,611	3,022	\$ (15,589)	(83.8%)
Sep	2,239	23,984	-	\$ (23,984)	(100.0%)
Oct	3,810	20,473	-	\$ (20,473)	(100.0%)
Nov	5,647	21,400	-	\$ (21,400)	(100.0%)
Dec	8,923	8,819	4,159	\$ (4,660)	(52.8%)
Jan	7,659	74	3,973	\$ 3,899	5283.5%
Feb	14,000	16,527	2,852	\$ (13,675)	(82.7%)
Mar	15,652	7,349	2,124	\$ (5,225)	(71.1%)
Apr	16,986	7,609	4,467	\$ (3,142)	(41.3%)
Total	\$ 97,324	\$ 184,808	\$ 36,458	\$ (148,349)	
Budget	\$ 20,000	\$ 50,000	\$ 30,000	\$ (20,000)	
YTD as a percent of annual budget	487%	370%	122%		
YTD % Change from prior YTD	NA	90%	-80%		

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
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550 - Recreation Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12	
Revenues						
Green Fees	\$ 1,754,468	\$ 1,700,000	\$ 1,677,590	99%	\$ (76,878)	1
Range, Pro-Shop, Carts, Food	1,393,916	1,320,000	1,304,127	99%	(89,789)	1
Interest Income	5,764	8,000	14,559	182%	8,795	
Bond Proceeds	-	5,000,000	5,005,000	100%	5,005,000	2
Bond Premium	-	-	78,287	n/a	78,287	2
Transfer from Capital Projects Fund	-	350,000	350,000	100%	350,000	3
Miscellaneous Income	185,549	158,000	139,720	88%	(45,829)	
Total Revenues	\$ 3,339,697	\$ 8,536,000	\$ 8,569,283	100%	\$ 5,229,586	
Expenditures						
Administration	\$ 824,751	\$ 783,420	\$ 756,646	97%	\$ (68,105)	
Golf Course Maintenance	782,928	847,900	744,012	88%	(38,916)	
Golf Service	624,127	663,800	637,053	96%	12,926	
Food Services	566,294	559,400	489,875	88%	(76,419)	
Parks Maintenance	22,194	25,200	26,564	105%	4,370	
Pro Shop	193,930	185,900	194,030	104%	100	
Motor Carts	49,130	48,700	48,406	99%	(724)	
Bond Issuance Costs	-	-	82,884	0%	82,884	2
Capital Outlay	22,805	6,877,097	3,056,227	21%	3,033,422	4
Total Expenditures	\$ 3,086,159	\$ 9,991,417	\$ 6,035,697	60%	\$ 2,949,538	
Budgeted Gain/(Loss)		\$ (1,455,417)				
Net Income (Loss)	\$ 253,538		\$ 2,533,586			
Outstanding Encumbrances	(274,017)		(3,481,607)			
Net Income (Loss) after Encumbrances	\$ (20,479)		\$ (948,021)			

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

550 - Recreation Fund

FOOTNOTES

- 1. Recreation Fund Revenue:** Excluding interest, income related to the Links improvement project and miscellaneous income, Recreation Fund revenue has decreased 3% compared to last year. Positive results from an early warm Spring in 2012 were offset by a cold, wet 2013 Spring.

Green Fee Rounds

	FY 09/10	FY 10/11	FY 11/12	FY 12/13	% Change From Prior Year
May	10,122	9,412	8,387	10,272	22.5%
June	10,827	10,571	10,856	12,359	13.8%
July	13,398	11,169	11,648	10,896	-6.5%
August	11,622	11,883	12,420	11,823	-4.8%
September	10,489	9,589	8,865	9,747	9.9%
October	3,588	5,877	2,497	5,202	108.3%
November	2,383	2,409	2,319	1,850	(20.2%)
December	108	15	345	979	183.8%
January	3	12	405	94	(76.8%)
February	-	43	231	25	(89.2%)
March	1,832	1,209	4,283	577	(86.5%)
April	6,728	4,301	6,621	3,681	(44.4%)
Total	71,100	66,490	68,877	67,505	(2.0%)

- 2. Bond Proceeds & Issuance Costs:** In October 2012, the Village issued \$5,005,000 of bonds to fund the Village Links Renovations. The total proceeds including a bond premium were \$5,083,287. Issuance costs paid to date are \$82,884. The bonds will be repaid by the Recreation Fund with debt service payments due each year through
- 3. Transfer from Capital Projects Fund:** A transfer was made from the Capital Projects Fund to fund infrastructure improvements associated with the Village Links Renovations.
- 4. Capital Outlay:** Expenses include costs associated with the Village Links Renovation. The driving range is anticipated to open late May and the restaurant is anticipated to open in June.

Village of Glen Ellyn
 Recreation Fund
 Greens Fee Revenue - Ten Year History
 Preliminary and Unaudited

Month Received by Village	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	\$ Change From Prior Year Gain/(Loss)	% Change From Prior Year Gain/(Loss)
May	\$ 70,406	\$ 73,297	\$ 259,385	\$ 236,888	\$ 295,117	\$ 269,068	\$ 270,981	\$ 250,437	\$ 204,372	\$ 257,288	\$ 52,916	25.9%
Jun	95,192	161,599	320,663	312,763	345,137	318,730	281,641	250,384	276,636	318,841	42,205	15.3%
Jul	100,516	401,690	365,632	335,203	375,857	364,228	346,388	284,613	302,684	(13,041)	(13,041)	-4.3%
Aug	101,398	358,577	322,785	336,839	299,099	352,602	299,210	295,170	286,660	273,187	(13,473)	-4.7%
Sep	64,742	311,656	263,730	231,667	308,175	235,115	264,164	226,227	216,810	241,225	24,415	11.3%
Oct	41,992	170,505	173,243	119,932	147,973	135,272	77,778	136,880	134,608	92,528	(42,080)	-31.3%
Nov	11,441	36,671	46,920	37,379	30,205	27,710	41,340	42,227	45,127	40,758	(4,369)	-9.7%
Dec	2,400	1,952	111	1,281	176	39,099	39,487	40,020	56,563	71,008	14,445	25.5%
Jan	687	69	1,445	919	464	31	14	56	1,799	424	(1,375)	-76.4%
Feb	1,437	718	994	10	-	389	-	192	1,007	111	(896)	-89.0%
Mar	11,959	13,340	16,531	19,049	3,214	32,319	27,827	13,173	70,503	11,007	(59,496)	-84.4%
Apr	50,152	155,979	162,056	117,819	113,035	105,193	163,584	108,315	157,699	81,569	(76,130)	-48.3%
Total	\$ 552,322	\$ 1,686,053	\$ 1,933,495	\$ 1,749,749	\$ 1,918,451	\$ 1,879,756	\$ 1,812,414	\$ 1,647,694	\$ 1,754,468	\$ 1,677,590	(76,878)	

% Change From Prior Year	-66.4%	205.3%	14.7%	-9.5%	9.6%	-2.0%	-3.6%	-9.1%	6.5%	-4.4%
Budget	\$ 650,000	\$ 1,700,000	\$ 2,250,000	\$ 1,990,000	\$ 1,950,000	\$ 1,980,000	\$ 1,900,000	\$ 1,930,000	\$ 1,900,000	\$ 1,700,000
% of Budget	85%	99%	86%	88%	98%	95%	95%	85%	92%	99%

1. The 18 hole course at the Village Links was closed for renovation in November, 2002. The course reopened in late June 2004.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

600 - Insurance Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Transfers from Departments	\$ 1,944,800	\$ 1,775,600	\$ 1,696,499	96%	\$ (248,301) 1
Payments by Other Agencies	438,700	455,400	439,487	97%	787
Participant Contributions	565,643	581,600	568,533	98%	2,890
Interest Income	3,180	3,000	4,070	136%	890
Miscellaneous Income	-	-	68,567	0%	68,567 2
Total Revenues	\$ 2,952,323	\$ 2,815,600	\$ 2,777,156	99%	\$ (175,167)
Expenditures					
Health Benefits Plan	\$ 2,198,265	\$ 2,279,000	\$ 2,268,632	100%	\$ 70,367 3
Liability Insurance	530,419	523,000	490,819	94%	(39,600)
Miscellaneous	6,671	17,000	5,187	31%	(1,484)
	\$ 2,735,355	\$ 2,819,000	\$ 2,764,638	98%	\$ 29,283
Budgeted Gain/(Loss)		\$ (3,400)			
Net Income (Loss)	\$ 216,968		\$ 12,518		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	\$ 216,968		\$ 12,518		

FOOTNOTES

1. **Health Benefits Plan:** Transfers in 2011/12 were based upon budget; whereas transfers in 2012/13 were based on actual
2. **Liability Insurance:** The premium for the MICA insurance pool for property, liability, and workers compensation is paid early in the fiscal year. This year's premium decreased due to favorable claims experience.
2. **Health Benefits Plan:** This includes the cost for health, dental, and life insurance for eligible employees of the Village, GWA, Library, and retirees. A small premium increase was seen in 2012/13.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

650 - Equipment Services Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Transfers from Departments	\$ 1,589,700	\$ 1,634,948	\$ 1,634,949	100%	\$ 45,249
Payments by Other Agencies	92,618	84,200	77,396	92%	(15,222)
Interest Income	6,917	5,000	8,782	176%	1,865
Miscellaneous Income	34,928	20,000	44,974	225%	10,046
Total Revenues	<u>\$ 1,724,163</u>	<u>\$ 1,744,148</u>	<u>\$ 1,766,101</u>	101%	<u>\$ 41,938</u>
Expenditures					
Personnel Services	\$ 306,961	\$ 322,200	\$ 319,286	99%	\$ 12,325
Contractual Services	118,552	119,800	114,360	95%	(4,192)
Commodities	23,452	18,200	15,898	87%	(7,554)
Vehicle Operating	431,813	523,000	466,814	89%	35,001
Vehicles and Equipment	232,524	825,050	942,487	114%	709,963 1
Total Expenditures	<u>\$ 1,113,302</u>	<u>\$ 1,808,250</u>	<u>\$ 1,858,845</u>	103%	<u>\$ 745,543</u>
Budgeted Gain/(Loss)		<u>\$ (64,102)</u>			
Net Income (Loss)	<u>\$ 610,861</u>		<u>\$ (92,744)</u>		
Outstanding Encumbrances	-		(176,340)		
Net Income (Loss) after Encumbrances	<u>\$ 610,861</u>		<u>\$ (269,084)</u>		

FOOTNOTES

- Vehicles and Equipment:** The Fuel System at the Public Works Facility that provides fuel to Village vehicles was replaced in the current year, resulting in additional expenses when compared to FY2012.

Village of Glen Ellyn
 Budget to Actual Summary Report
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

900 - Police Pension Fund

	Prior FY 11/12 YTD	FY 12/13 Revised Budget	Current FY 12/13 Actual	% of Budget	Greater (Less) Than FY 11/12
Revenues					
Employee Contributions	\$ 305,047	\$ 320,000	\$ 317,099	99%	\$ 12,052
Village Contribution	1,036,000	969,000	969,000	100%	(67,000)
Investment Income	50,161	500,000	1,560,700	312%	1,510,539 1
Total Revenues	<u>\$ 1,391,208</u>	<u>\$ 1,789,000</u>	<u>\$ 2,846,799</u>	159%	<u>\$ 1,455,591</u>
Expenditures					
Pensions	\$ 1,385,450	\$ 1,425,500	\$ 1,471,774	103%	\$ 86,324
Administrative Costs	51,705	84,600	74,038	88%	22,333
	<u>\$ 1,437,155</u>	<u>\$ 1,510,100</u>	<u>\$ 1,545,812</u>	102%	<u>\$ 108,657</u>
Budgeted Gain/(Loss)		<u>\$ 278,900</u>			
Net Income (Loss)	<u>\$ (45,947)</u>		<u>\$ 1,300,987</u>		
Outstanding Encumbrances	-		-		
Net Income (Loss) after Encumbrances	<u>\$ (45,947)</u>		<u>\$ 1,300,987</u>		

FOOTNOTES

- Investment Income:** In FY 12/13, the Village began recording investments on a market value basis, which affects the amount of interest income. In FY11/12, unrealized investment gains were approximately \$892,000. Overall, investment returns were about 6.5 to 7.0% for the year.

Village of Glen Ellyn
 Schedule of Cash and Investment Balances
 For the Year Ended April 30, 2013
 Preliminary and Unaudited

	Cash/		Illinois		IMET		Investments		Total	Investment Income			
	Checking		Funds							FY11/12	FY12/13	\$ Change	% Change
General Fund	\$ (811,530)	\$	284,563	\$	7,482,229	\$	-	\$	6,955,262	\$ 14,873	\$ 19,736	\$ 4,863	32.7%
Corporate Reserve Fund	116,489		29,938		917,032			1,063,459	2,346	2,563	217	9.2%	
Motor Fuel Tax Fund	-		523,781		-			523,781	194	305	111	57.2%	
CBD TIF Fund	-		-		-			-	-	-	-	0.0%	
Debt Service Fund	426		15,593		13,082			29,101	1,457	1,792	335	23.0%	
Capital Projects Fund	523,659		273,840		1,832,665			2,630,164	7,305	7,541	236	3.2%	
Facilities Maint Reserve Fund	39,717		111,007		851,744			1,002,468	2,570	2,762	192	7.5%	
Water and Sanitary Sewer Fund	685,104		120,510		5,449,866			6,255,480	8,526	14,308	5,782	67.8%	
Parking Fund	232,480		93,712		818,382			1,144,574	2,547	2,659	112	4.4%	
Residential Solid Waste Fund	61,490		10,930		147,488			219,908	1,249	725	(524)	-42.0%	
Recreation Fund	121,596		990,167		3,716,578			4,828,341	5,764	14,559	8,795	152.6%	
Insurance Fund	35,343		497,278		1,094,327			1,626,948	3,180	4,070	890	28.0%	
Equipment Services Fund	252,800		225,761		2,470,982			2,949,543	6,917	8,782	1,865	27.0%	
	<u>\$ 1,257,574</u>	<u>\$</u>	<u>3,177,080</u>	<u>\$</u>	<u>24,794,375</u>	<u>\$</u>	<u>-</u>	<u>\$ 29,229,029</u>	<u>\$ 56,928</u>	<u>\$ 79,802</u>	<u>\$ 22,874</u>	<u>40.2%</u>	
Police Pension Fund	\$ -	\$	504,174	\$	-	\$	23,368,036	\$ 23,872,210	\$ 50,161	\$ 1,560,700	\$ 1,560,700	3111.4%	

Average Yields FY2012/13 YTD	0.00%	0.09%	0.30%	6.68%
Average Yields FY2011/12 YTD	0.00%	0.06%	0.29%	4.43%

1. **Investment Income:** In FY 12/13, the Village began recording investments on a market value basis, which affects the amount of interest income. In FY11/12, unrealized investment gains were approximately \$892,000.

Village of Glen Ellyn
 Analysis of Available Cash Reserves
 For the Year Ended April 30, 2013
 (in thousands)

Preliminary and Unaudited

Fund	Last Year Cash & Investment Balances	Current Year Cash & Investment Balances	(a) Less Encumbrances	Less Deposits/ Other	Balance Subject to Reserve Policy	(b) Reserve Policy	Cash Reserved or Restricted From General Use	Amount over (under) Required Cash Reserves
1 General	\$ 6,987	\$ 6,955	\$(130)	\$(840)	\$ 5,985	26%	\$(4,239)	\$ 1,746
Corporate Reserve	1,044	1,063	-	-	1,063	n/a	(1,063)	-
Motor Fuel Tax	358	524	-	-	524	n/a	(524)	-
CBD TIF Fund	-	-	-	-	-	n/a	-	-
Debt Service	28	29	-	-	29	n/a	(29)	-
Capital Projects	2,283	2,630	(1,260)	(1)	1,369	n/a	(1,369)	-
Facilities Maint Reserve	990	1,002	(49)	-	953	n/a	(953)	-
2 Water and Sanitary Sewer Fund	5,947	6,255	(808)	(242)	5,206	\$2M+	(2,060)	3,146.00
3 Parking	1,188	1,145	(86)	-	1,059	25%	(61)	998.00
4 Residential Solid Waste	273	220	-	-	220	25%	(369)	(149.00)
5 Recreation	6,269	4,828	(3,482)	-	1,347	25%	(779)	568.00
Insurance	1,624	1,627	-	-	1,627	n/a	(1,627)	-
Equipment Services	3,325	2,950	(176)	-	2,773	n/a	(2,773)	-
	\$ 30,316	\$ 29,229	\$(5,991)	\$(1,083)	\$ 22,155		\$(15,846)	\$ 6,309
Police Pension	23,517	23,872	-	-	23,872	100%	(23,872)	-

(a) Encumbrances represent the unexpended portion of approved contracts for goods and services as of the end of the quarter. While encumbrances are not expenditures, they do represent a reduction in the level of available spendable cash at the close of the quarter.

(b) The cash reserves policy for specific funds is explained in the footnotes on the next page. In some funds, the cash in the fund is restricted by law or by nature of the fund rather than by a policy of the Village. Those funds show a reserve policy of "n/a" above.

The following footnotes correspond to the numbers on the left of the schedule on the previous page.

1. **General Fund** - Amount subject to reserve is 26% of budget minus capital expenditures ($\$16,304,107 \times 26\% = \$4,239,068$).
2. **Water and Sanitary Sewer Fund** - Amount subject to reserve is $\$2,060,000$, which will be adjusted annually by CPI-U or 3%, whichever is less. The cash reserve policy had previously been calculated as a percent of operating expenses.
3. **Recreation Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$3,114,320 \times 25\% = \$778,580$).
4. **Parking Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$244,300 \times 25\% = \$61,075$).
5. **Residential Solid Waste Fund** - Amount subject to reserve is 25% of budget minus capital expenditures ($\$1,476,900 \times 25\% = \$369,225$).

Village of Glen Ellyn
 Summary of FY2011/12 Activity, by Fund Type
 For the Year Ended April 30, 2013
 (In thousands)

Preliminary and Unaudited

Fund	Current Year Activity				Cash/Fund Balance Analysis					
	Year to date Revenues	Year to date Expenditures (Expenses)	Net Income (Loss)	Encumbrances	Remaining Budget (net income less encumbrances)	Cash & Investment Balances	Less Deposits/Other	Balance Subject to Reserve Policy	Less Minimum Reserve Policy	Available Cash
Major Governmental Funds										
General	\$ 16,967	\$ 15,769	\$ 1,198	\$ (130)	\$ 1,328	\$ 6,955	\$ (840)	\$ 6,245	\$ (4,008)	\$ 2,237
Debt Service	1,661	1,654	6	-	6	29	-	29	(29)	-
Capital Projects	5,328	5,798	(471)	1,260	(1,730)	2,630	(1)	1,369	(1,369)	-
ST Major Governmental Funds	\$ 23,955	\$ 23,221	\$ 734	\$ 1,130	\$ (396)	\$ 9,615	\$ (841)	\$ 7,644	\$ (5,407)	\$ 2,237
Non Major Governmental Funds - Special Revenue										
Corporate Reserve	\$ 167	\$ -	\$ 167	\$ -	\$ 167	\$ 1,063	\$ -	\$ 1,063	\$ (1,063)	\$ -
Motor Fuel Tax	792	616	176	-	176	524	-	524	(524)	-
Central Business District (CBD) TIF	-	1	(1)	-	(1)	-	-	-	-	-
Non Major Governmental Funds - Capital Projects										
Facilities Maint Reserve	54	58	(4)	49	(53)	1,002	-	953	(953)	-
ST Nonmajor Governmental Funds	\$ 1,013	\$ 675	\$ 338	\$ 49	\$ 288	\$ 2,590	\$ -	\$ 2,540	\$ (2,540)	\$ -
TOTAL GOVERNMENTAL FUNDS	\$ 24,968	\$ 23,886	\$ 1,072	\$ 1,179	\$ (107)	\$ 12,204	\$ (841)	\$ 10,184	\$ (7,947)	\$ 2,237
Major Enterprise Funds										
Water and Sanitary Sewer Fund	\$ 12,706	\$ 11,122	\$ 1,584	\$ 808	\$ 776	\$ 6,255	\$ (242)	\$ 5,206	\$ (2,000)	\$ 3,206
Recreation	8,569	6,036	2,534	3,482	(948)	4,828	-	1,347	(807)	540
ST Major Enterprise Funds	\$ 21,275	\$ 17,158	\$ 4,117	\$ 4,290	\$ (172)	\$ 11,084	\$ (242)	\$ 6,552	\$ (2,807)	\$ 3,745
Non Major Enterprise Funds										
Parking	\$ 352	\$ 340	\$ 12	\$ 86	\$ (74)	\$ 1,145	\$ -	\$ 1,059	\$ (96)	\$ 963
Residential Solid Waste	1,393	1,755	(362)	-	(362)	220	-	220	(336)	(116)
ST nonmajor enterprise funds	\$ 1,745	\$ 2,095	\$ (350)	\$ 86	\$ (436)	\$ 1,364	\$ -	\$ 1,279	\$ (432)	\$ 847
TOTAL ENTERPRISE FUNDS	\$ 23,020	\$ 19,253	\$ 3,767	\$ 4,375	\$ (608)	\$ 12,448	\$ (242)	\$ 7,831	\$ (3,239)	\$ 4,592
VILLAGE OPERATIONS TOTAL	\$ 47,988	\$ 43,149	\$ 4,839	\$ 5,554	\$ (716)	\$ 24,653	\$ (1,083)	\$ 18,015	\$ (11,186)	\$ 6,829
Internal Service Funds										
Insurance	\$ 2,777	\$ 2,765	\$ 13	\$ -	\$ 13	\$ 1,627	\$ -	\$ 1,627	\$ (1,627)	\$ -
Equipment Services	1,766	1,859	(93)	176	(269)	2,950	-	2,773	(2,773)	-
ST Internal Service Funds	\$ 4,543	\$ 4,623	\$ (80)	\$ 176	\$ (257)	\$ 4,576	\$ -	\$ 4,400	\$ (4,400)	\$ -
Trust Fund										
Police Pension	\$ 2,847	\$ 1,546	\$ 1,301	\$ -	\$ 1,301	\$ 23,872	\$ -	\$ 23,872	\$ (23,872)	\$ -
VILLAGE TOTAL	\$ 55,378	\$ 49,318	\$ 6,060	\$ 5,731	\$ 329	\$ 53,101	\$ (1,083)	\$ 46,287	\$ (39,458)	\$ 6,829

**Minutes
Glen Ellyn Village Board of Trustees
Workshop Meeting
May 20, 2013**

A-6A1

The meeting was called to order at 7:06 p.m. by President Demos.

Present: President Alex Demos; Trustees Friedberg, Ladesic, McGinley and O'Shea. Village Clerk Galvin, Deputy Clerk Solomon; Village Attorney Mathews. Staff present: Village Manager Franz, Assistant Village Manager Stonitsch, Deputy Police Chief Holmer, Planning and Development Director Hulseberg, Planning and Development Planner Stegall, Public Works Director Hansen, Engineer Minix and Utilities Superintendent Greenberg.

Trustees Clark & Elliott were excused.

Deputy Police Chief Holmer led the Pledge of Allegiance.

Streetscape Plan and Parking Study

Planning and Development Director Stegall provided an overview of the Streetscape Plan and Parking Study, which was funded by a \$50,000 grant from the Chicago Metropolitan Agency for Planning. This grant includes parking management. Since October 2012 a Steering Committee met four times. On April 10, 2013 the Steering Committee unanimously approved moving forward with the majority of suggestions in this plan. The plan will need Board approval by June 1 in order to retain this grant.

The entire Streetscape Study and Parking Plan Draft Plan is located on the Village website:
<http://www.hlplanning.com/dnn/LinkClick.aspx?fileticket=2KUJY2mdYg%3d&tabid=3108&mid=3865>

Dan Gardner, Principal Associate at Houseal Lavigne Associates, 134 N. LaSalle St., Suite 1100; Chicago, IL 60602, presented an analysis of the Streetscape Plan & Parking Study with regards to Urban, Transitional and Residential areas included in the Plan. Mr. Gardner also identified what specifically is included such as lights, furniture, bike racks, paver, plantings and signage. Mr. Gardner also discussed the importance of integrating the Prairie Path into the Plan.

Rich Olson, Senior Landscape Architect, Gary R. Weber Associates, Inc., 212 S. Main St., Wheaton, IL, 60187, presented additional recommendations to the Board. In the Urban Core Mr. Olson recommends a lot pavers to complement the trees and lighting; as they are porous and assist in drainage. The Transitional Core consists of the same elements, though scaled back and the Residential area includes Village lighting and gaps are filled in where parkway trees are not there. Residential areas have light enhancements to paver areas.

With regards to the Horse Trough, it can either be kept where it is or moved. If kept as is the suggestions are to upgrade the curb line, update the plantings and even elevate the structure.

Additional Streetscape suggestions include:

- A) Mid road crossings, where people will cross for convenience anyway but to provide safe passage;
- B) Including the Prairie Path in the final Streetscape Plan, to uniquely identify the Prairie Path as Glen Ellyn;
- C) Using sustainable landscaping when possible since it is environmentally friendly and requires less maintenance;
- D) Alleyscape improvements;
- E) Parking lot screening which will screen cars but not business signage;
- F) Potentially using raised platforms for outdoor restaurant seating or for special events.

The current Village site furnishings are of high quality and can be integrated with the Streetscape plan. Current lighting is gas, may consider turning downward instead of out and may want to consider LED for cost savings.

Six locations have been recommended for a parking structure, ideally one location north and one south. The recommendations are for a public-private partnership with a future development and not to take property off the tax rolls in order to construct.

Trustee Ladesic inquired about signage for the Prairie Path, this would be coordinated with the County. Trustee Ladesic also asked is curb extensions would result in a loss of parking; no but it would not.

Trustee O'Shea asked if the curb extensions would impact traffic and turning. They would not downgrade traffic movement; rather they would keep it moving in a safe way.

Trustee McGinley asked if the traffic portion of Streetscape has been engineered. No, this plan is conceptual. The final design would require engineering. Trustee O'Shea asked about changing Main and Forest from Pennsylvania from one way to two way, Trustee McGinley commented that a previous Traffic Plan was not adopted since that Board was not supportive of changing street directions. Trustee McGinley inquired about the plans for garbage cans and types; LED lighting and if the electrical grid in town could support LED streetlights, placement of trees so as not to impede vision, the use of pavers and the maintenance and reinforcement of pavers vs. stamped concrete, aesthetics vs. function.

Manager Franz commented that the consultant is presenting a conceptual plan, and that management will recommend engineering review as different parts of the plan are integrated, as the Board moves forward. Manager also commented that this Plan is not all inclusive, rather it is evolving.

Trustee Freidberg commented on his dislike for the use of pavers, and the ongoing maintenance they require. Trustee Freidberg also remarked that we have more parking spaces than demand for parking. Trustee Friedberg asked how many businesses requested outdoor dining this year to which Planning and Development Director Hulsberg replied: seven. Trustee Friedberg suggested that street parking be eliminated in front of restaurants.

President Demos commented that he is not a big fan of spending a lot of money on studies but this one was done appropriately and well. President Demos particularly likes the mid-block crossings, extension of pavers and the dining platforms. President Demos commented that the pavers need to be reinforced, while reinforcement is the most expensive option, it can alleviate 95% of the compression.

Lee Marks, 475 Hawthorne Blvd., Glen Ellyn, IL, Historic Preservation Commission commented that the Horse Trough has been in place since 1907 and that it is a historic icon. Citizens for Glen Ellyn Preservation voted unanimously to retain the horse trough in its current location. Mr. Marks appreciated the suggestions to strengthen the curbs to protect the structure. Mr. Marks also commented that he likes that the Streetscape Plan recommends retaining the lighting, which replicates Glen Ellyn's original lighting. Mr. Marks also appreciates the suggestion to have the lighting downward, rather than out. Mr. Marks believes that there many parking places not in use, although more handicapped spaces may be needed and that with regards to a parking structure, it is his belief that most women do not want to use a parking garage.

Finally, after today's catastrophic event in Oklahoma, Mr. Marks inquired if the Village has a warning system, to which Deputy Police Chief Holmer responded that there are five warning sirens in the Village, they are tested every Tuesday and the sirens are activated if a tornado is sighted and imminent.

Mike Wilson, 716 Crescent Blvd., Glen Ellyn, IL commented that he does not believe downtown parking is an issue, and that he is irritated by the big green signs in front of Glenbard West and considers them a distraction.

Chris Wilson, 537 Phillips Ave., Glen Ellyn, IL, Historic Preservation Commission and Citizens for Glen Ellyn Preservation would like to see the Streetscape Plan keep the existing plans and make them better. Ms. Wilson also stated that she is totally against moving the horse trough, it is a treasure in our community and moving it would set a precedent for eroding things that make Glen Ellyn unique.

Manager Franz reminded everyone that the deadline to formalize a plan in order to retain the grant in June 1.

APRIL FLOOD EVENT UPDATE

Director of Public Works Hansen, prior to his updates on the April Flood Event noted that Michael Hansen, future Eagle Scout prepared a PSA with the assistance of Michael Norton, Multimedia Specialist on Tree Planting. This video is on the Village website:

<http://www.glenellyn.org/GETV/MediaPlayer/GETV/Tree%20Planting%20in%20Glen%20Ellyn.html>

Director Hansen proceeded with his presentation of the April Flood Event and introduced Karol G. Giokas, Professional Engineer from RJN, 200 W. Front St., Wheaton, IL 60187. RJN is a national firm located in Wheaton that specializes in sanitary sewers. Ms. Giokas began with an overview of system types: Sanitary, which is diverted to a treatment plant and Storm Sewers, which are diverted to lakes, streams, etc. Glen Ellyn has approximately 500,000, linear feet of sanitary sewer line, 2,200 manholes and 5 lift stations. The estimated value of this Village asses it \$150,000,000. Glenbard Wastewater Management Authority averages 12 mgd daily, during peak wet water flow it is 47 mgd.

RJN has investigated the Glen Ellyn system from 1997 to the present and some of their areas of study are manhole inspections, smoke and dye testing and flow motion and modeling. RJN's findings are that Glen Ellyn's sewer system is adequate for dry weather flow conditions but the system is leaky (including illegal hookups). This system is inadequate for wet weather flow.

Michael Young, Professional Engineer, RJN stated that the goal is to eliminate all sewer backups and to maintain and improve the Village infrastructure and to extend the life of the system. This can be done by increasing capacity and to reduce excess water entering the system; RJN has identified bottlenecks in the system. This has to be done without impacting areas downstream.

Professional Engineer Minix, Village of Glen Ellyn discussed the philosophy and approach for infrastructure improvements. One main goal is to upgrade the structural integrity to keep fresh water from entering the system. As street improvements are made, the recommendation is to change the mains to an additional 8" larger in size, parallel to street; to televise and conduct engineering review; and with new street/infrastructure improve the water, sewer and storm sewer infrastructure.

Hawthorne Blvd. construction is an example of infrastructures improvements. During this project sewers were replaced and changed from clay to PVC.

Sewer lining is a goal to keep fresh water out of the system and checking manholes.

Utilities Superintendent Greenberg, Village of Glen Ellyn provided an overview of current maintenance procedures. Currently his Department cleans 20 miles of sanitary sewers yearly. They televise (the Village recently acquired their own equipment), report findings to the EPA and develop a plan immediately. Since 2006 the Real Estate Transfer Tax has paid for 3,349 inspections and 144 illegal connections have been disconnected. There are 7,500 actual service connections. In 2006-2007 the Village conducted an Amnesty Program at a cost of \$45,000.

Superintendent Greenberg further stated that the Village's Sanitary Sewer Share cost Program reimburses 50% from the main to the curb + an additional 10 feet. To date, 165 homes went from clay pipes which leak to PVC for a cost

of \$399,861. Superintendent Greenberg also reviewed the Overhead Sewer Program. Overhead sewers keep inflow out of the system; this is the best program for an initial quick fix to protect homes from backups.

Michael Young, P.E., RJN recommended a Village wide sewer rehabilitation program to protect this Village asset. Option one is a 10 year plan, Option 2 is a more aggressive 5 year plan with the potential of utilizing IEPA loans. Mr. Young further stated the plan would need to include repairs and lining, and manhole rehab. The benefit is to exceed the life of this asset. Mr. Young also suggested picking a specific area for a pilot area.

Superintendent Greenberg added that the Village Overhead Sewer Program currently has a cap of \$2,500 reimbursement and suggested lifting that cap as it might serve as a deterrent while the Sanitary Sewer Replacement Program has no cap.

Trustee Ladesic asked for clarification of sewer reimbursement are and suggested increasing the % of Capital improvements to aid in funding.

Trustee O'Shea suggested keeping track of the total costs and asked how many people are inquiring currently about the reimbursement program: Superintendent Greenberg responded that there are 40 inquiries since April Flood Event and that the typical cost for an Overhead Sewer is \$5,000-6,000. The total cost of the program is \$227,000 consisting of 111 participants.

Hugh Johnson, 71 Exmoor, Glen Ellyn, IL commented that in '06-'07 when improvements were made on Bryant, his rental home had approximately 2 feet of sewage backup. In April he had 4ft of sewage backup and in a matter of minutes it receded. Mr. Johnson inquired if the Village can share cost a check valve or back flow valve in the ROW? Engineer Minix responded that it would be difficult to access these valves in the ROW and stated his preference being overhead sewers as the best alternative. Mr. Johnson stated that his primary residence has an overhead sewer which was clogged with debris during the April Flood Event. He also stated the manhole covers were filled with debris and asked for Public Works help.

President Demos suggested Mr. Johnson communicate with Public Works and not wait for a meeting since his comments and concerns are of a time sensitive nature.

ANNOUNCEMENTS

Assistant Village Manager Stonitsch stated that since DuPage County has been declared a disaster area due to flood damage from the storms on April 17 and 18, Glen Ellyn residents may apply for assistance by visiting www.disasterassistance.gov , by calling 1-800-621-FEMA (3362) or at the temporary FEMA office in Lisle at the Lisle Police Department, 5040 Lincoln Ave. The deadline to apply is July 9, 2013.

Manager Franz announced that due to the Memorial Day Holiday the next meeting will be on Tuesday, May 28, 2013. This is a Special Workshop Meeting of the Glen Ellyn Village Board of Trustees and the Glen Ellyn Park District Board of Commissioners. The Meeting will be held at the Lake Ellyn Boathouse, 645 Lenox Road at 6:00PM.

The next Regular Board Meeting of the Glen Ellyn Board of Trustees will held on Tuesday, May 28, 2013 at 8:00PM at the Galligan Board Room at the Civic Center.

ADJOURNMENT

A motion was made by Trustee McGinley and Seconded Trustee Ladesic to adjourn.

Upon roll call, Trustees Friedberg, Ladesic, McGinley, and O'Shea voted "Aye." Motion carried.

The meeting adjourned at 10:09PM.

Respectfully submitted,

Catherine Galvin
Village Clerk

A-6A2

Minutes
Special Village Board & Park District Workshop
May 28, 2013
6:00 P.M.
Park District Lake Ellyn Park District

Village President Demos called the meeting to order at 6:00 P.M.

Roll Call Village Board

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Ladesic and O'Shea answered, "Present." Trustee Freidberg and Trustee McGinley were excused.

Also present: Village Manager Franz, Village Clerk Galvin, Deputy Clerk Solomon, Village Attorney Mathews, Director of Public Works Hansen, Police Chief Norton, Assistant Village Manager Stonitsch and Professional Engineer Minix.

Roll Call Park District

Upon roll call by Park Board Secretary Wendland, Commissioners-Dunn, Cornell, Mayo, and Nephew answered "Present". Commissioner Pierce arrived at 6:06 p.m. and Commissioner Creech arrived at 6:29 p.m. Park Board President Kinzler was excused.

Also present: Executive Director Harris, Park Board Secretary Wendland, Superintendent of Parks & Planning Hopkins and Parks Foreman Cannaday.

President Demos asked Park Board Commissioner Dunn to lead the Pledge of Allegiance.

Village Professional Engineer Bob Minix presented an overview of current major flood events and their history with the Village and the Park District with regards to Lake Ellyn. The major flood events are those in: October 2001, September 2008, July 2010 and April 2013.

Engineer Minix introduced Bill Rickert, President of Rezek, Henry, Meisenheimer and Gende, Inc., (RHMG) 975 Campus Drive • Mundelein, IL 60060 and Ben Metzger, Project Engineer, RHMG. RHMG is the consultant engineer that has been commissioned by the Village and the Park District to perform a drainage study including Lake Ellyn (Lake Ellyn Hydrologic and Hydraulic Study). The findings of this study were reported to the Village Board on April 23, 2012 (original report) and January 21, 2013, (supplemental studies). The following is a brief summary of the actions recommended based on the report as presented by Mr. Rezek and Mr. Metzger:

Lake Ellyn is a manmade lake constructed in 1889. It is a multiuse resource, used for recreational purposes and as a Stormwater management system detention basin. The surface area of Lake Ellyn is 10 acres. The goal is to have a maximum discharge of Stormwater as quickly as possible. The weir is a limiting factor in the lake's ability to discharge Stormwater.

Measures Taken to Date:

These measures have been completed to reduce the frequency of Lake Ellyn from overflowing but are only a partial list of action that can be taken.

A). Decreasing the normal level of the lake by 6 inches on a permanent basis and proactively lowering the lake level even further in advance of a major storm event. Twice in 2013 the proactive step has been taken by the Park District. This action takes place 24 hours or more prior to the onset of heavy rain based on available forecasts.

B). Removal of the restrictor plate that was in place to control the release rate out of Lake Ellyn. Based on the system operating parameters agreed to in the late 1980's, the plate reduced the flow out of the lake by decreasing the diameter of the outflow opening and limited the outflow rate to about 25 cubic feet per second. (1cfs + 450 gallons per minute). This was removed to allow water to drain from the lake at a faster, but allowable rate by using the full diameter of the outlet opening and increasing the rate of discharge to about 37 cfs.

C). Channel improvements were recently completed in 2012. The project involved removing trees and the installation of heavy duty block walls on both sides of the channel. The entire area was restored with native plantings and looked very attractive upon completion. The main purpose for the channel is to convey water from the Lake to Perry's Pond to the pond between two homes (729 and 735 Riford) without causing erosion during high flows.

Proposed Projects:

Additional recommendations to the Lake Ellyn H & H study and other actions include:

A). An additional restriction in the outflow pipe can be removed once it is determined that this is within the limits of the DuPage County Countywide Stormwater and Floodplain Ordinance and all Ordinance requirements are satisfied. This restriction into the Lake Ellyn outlet structure caused by a difference between the outlet opening (24 inch diameter) and the outlet (33 inch diameter) can be readily accomplished once the change is approved. This is the next step to be completed. The maximum allowable release rate is 61.4 cfs.

B). The outflow structure should be expanded to increase the ability of the lake water to enter into the outlet structure during the earlier portions of the storm. An additional 8ft. weir length is recommended. By expanding the control structure the drainage of the lake is accelerated.

C). The outlet channel east of Riford Road was damaged during the April 2013 event. The repairs will be taking place as quickly as possible. Additional measures will be installed during these repairs to the channel that will prevent collateral damage from overland flows during a heavy event or the overtopping of the lake. The damage that overland flows outside the channel had on the channel itself were underestimated during the 2012 construction.

D). Construction of an inlet structure in Perry's Preserve to capture water and convey it to the channel in a controlled manner during heavy rain events and overtopping of the lake. Building a structure in Perry's Preserve would require permission from the Park District. This structure would be a 13 foot square box that would be connected to a 42 inch diameter pipe that would tie into the existing headwall at the channel.

D). Re-grading side yards between 729 and 735 Riford Rd., requires a swale to be cut to drain water in a controlled manner from Riford Rd. to Perry's Pond. This location is an advantageous drainage point that would facilitate improved drainage of the area during heavy rain events and overtopping of the lake. Overland flow would follow the swale directly to the pond rather than going to the channel. The estimated cost is \$21,000.

E). In the side yards on Riford, installation of a 42-inch storm sewer under the street, adjacent to an existing 33-inch storm sewer. Although this new sewer won't contain the entire overflow from Lake Ellyn, it could reduce the amount of water that flows through yards at 729 and 735 Riford Rd., according to the report.

Future Options:

Buy outs of the homes most affected are always an option. Mr. Metzger does not know of any grants available at the Federal, State, County or local level to assist with this endeavor.

Questions and Comments from Village Board, Park District Commissioners and Residents:

Trustee Elliott requested clarification on the water levels at Lake Ellyn on the status of the restrictor plate. Mr. Rickert, RHMG responded that Lake Ellyn was lowered 6". In advance of upcoming weather events such as the April 2013 event, the lake was lowered an additional 6". The restrictor plate was removed one year ago.

Mr. Rickert further added that the possibility of raising the dam has been investigated and that option is not considered feasible since it would lead to flooding in the park and affect mature trees and park land. It would also impact Duchon Field at Glenbard West High School, and Lake Rd. Changing the footprint of the lake was also investigated but that is an earth work project that could have a negative impact on the rest of the lake.

Trustee O'Shea inquired about the weir length and what the proper length should be. Mr. Rickert replied that the optimum weir length should be 8' in order to get from orifice control to weir control sooner.

Park Board Commissioner Pierce asked if the DuPage River can handle the additional capacity if the outflow is increased. Mr. Rickert responded that they have had a dialog with DuPage County, and that the County may be able to handle an increase to 61.4 cfs.

Mr. Rickert further commented that the April 2013 storm event, with the ground already saturated provided an excellent opportunity to calibrate their model and add data to the Lake Ellyn Hydrologic and Hydraulic Study.

Trustee Elliott inquired about the safety of the dam. Mr. Rickert responded that the dam is inspected periodically (not by RHMG) and that the dam is in good condition. Park District Executive Director Harris stated that the dam at Lake Ellyn is inspected every 3 years, as required by State law.

Mr. Joe Sinopoli, 725 Riford Rd., Glen Ellyn expressed his concerns regarding the proposal to install a 42-inch storm sewer under the street, adjacent an existing 33-inch storm sewer. Although this new sewer won't contain the entire overflow from Lake Ellyn, it could reduce the amount of water that flows through yards at 729 and 735 Riford Rd., according to the report. Mr. Sinopoli and Mrs. PJ Sinopoli were concerned about another pipe on their property. Mrs. Sinopoli further added that in the 6-7 years, they have wanted nothing more than to work with the Village with regards to the flooding they have experienced during the flood events. Mr. Rickert responded that this is a suggestion; this is not an option that has even been designed yet.

Mr. Kurt Kabat, 735 Riford Rd., Glen Ellyn stated that his home was built in 1965. There is nothing to indicate that his home was built in a flow path. Mr. Kabat wanted to know where it is documented that his home is in the flow path.

Mr. Rickert responded that in 1965 when Mr. Kabat's home was built they were not as stringent as they are today.

Mr. Jerry Dentinger, 729 Riford Rd., also expressed concern over a lack of disclosure of the affected homes being in the flow path. He further expressed concerns over the effectiveness of an 8' weir. He further believes that the dam should be raised, despite the negative effect on matures trees and park land.

Mr. Gary Fasules, 755 Chidester, Glen Ellyn, commented with regard to the April 2013 event that the flooding in front yards prior to the dam overflowing makes him believe that the Stormwater sewers were not working.

Park Board Commissioner Creech asked RHMG with regard to their modeling for the Study when an 8' weir length would not work. Mr. Metzger replied that in modeling, the 8' weir would have contained the overflow in the July 2010 event, but during the April 2013 event, in part due to the existing ground saturation, it would not.

Village President Demos stated that both Boards, staff and RHMG are available to hear the residents concerns & that they are committed to working on a solution.

Park Board Commissioner Pierce asked for clarification that the lake overflowed at approximately 3:00-4:00 a.m. during the April 2013 event and Mr. Rickert replied that the pipes were originally designed for a 5 year event. Director of Public Works Hansen added then pipes were surcharged between 3:00-4:00 a.m.

Park Board Commissioner Nephew added that long term efforts should be considered by property owners such as rain gardens to hold water and permeable pavers.

Adjournment

The meeting adjourned at 7:15 p.m. Village Manager Franz invited everyone to go on a walking tour of the areas in question at Lake Ellyn, including the control structure, the dam, Perry's Preserve and the channel located between 729 and 735 Riford Road. Mr. Rezek and Mr. Metzger from RHMG will conduct the tour with the assistance of Public Works Director Hansen and Village Engineer Minix. The tour will conclude in time for the Glen Ellyn Village Board of Trustees to attend their Special Village Board Meeting at the Civic Center at 8:00 p.m. Board President Kinzler arrived at 7:29 p.m.

Respectfully submitted,

Catherine Galvin,
Village Clerk

Minutes
Special Board Meeting
Glen Ellyn Village Board of Trustees
Tuesday, May 28, 2013

Call to Order

Village President Demos called the meeting to order at 8:02PM. President Demos apologized to the audience for the slight delay, offering that the Board just left a special Workshop Meeting with the Glen Ellyn Park District Board of Commissioners at Lake Ellyn.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Friedberg, Ladesic and O'Shea answered, "Present." Trustee McGinley arrived at 8:03PM.

Pledge of Allegiance

Dan Gardner, Principal Associate at Houseal Lavigne Associates, led the Pledge of Allegiance.

Village Recognition

- A. A resident complimented John Hubsby of Public Works for his helpfulness and professionalism during the April flood event.
- B. A grateful resident sent an email acknowledging Professional Engineer Bob Minix and Civil Engineer Jeff Perrigo in how much their work helps the people in the Village.
- C. Officers Pacyga and Nemchock received a letter of thanks from the Wheaton Police Department for their professional assistance in response to an interdepartmental call.
- D. The Addison Police Department expressed their appreciation to Officer Pacyga and Officer Nemchock for their participation in the Blazer Shield-2013 full scale drill event.
- E. Officer Booton received a letter of commendation from the Lisle Police Department for his assistance to their Village during the April flood event.
- F. A letter of thanks was sent by Glenbard South High School to Sergeant Webber for his mentorship of an intern over the course of a semester.
- G. A Glenbard West High School student sent a thank you note to the Police Department for his enjoyable and informative experience during his internship.
- H. A resident expressed his gratitude to Community Service Officer Volpe for her courteous assistance when his vehicle broke down on a busy roadway.
- I. The Glen Ellyn Park District sent a note of thanks to Sergeant Webber and Community Service Officer Volpe for taking time to help coordinate and participate in the Touch-A-Truck event.

- J. Glenbard West High School sent a thank you note to Chief Norton for his engaging and interesting presentation to the Advanced Placement U.S. Government classes.
- K. Community Service Officer Volpe received a thank you note from Westminster Preschool for her tour of the Police Department and discussing her job responsibilities.
- L. A thankful resident sent an email of appreciation to Officer Beck and Officer Holstead for their quick response and thorough assistance in his time of need.
- M. The Glenbard South Boosters sent a letter to the Police Department thanking them for the donation to their Annual Spring Luncheon and Fashion Show, "The Great Glenbard Gatsby."
- N. The Village accepts the resignations of the following chairperson and Commissioners from Boards and Commissions and thanks them for their service:

Environmental Commission

Bryan Glaza, Commissioner

Tina Koral, Commissioner

Finance Commission

Chris Faber, Commissioner

Bert Nuehring, Commissioner

Historic Commission

Joseph Salamunovich, Commissioner

Planning Commission

Julie Fullerton, Chairperson

Zoning Board of Appeals

Barbara Fried, Commissioner

- O. The Village Board and Management Team congratulate the following employees who recently celebrated an anniversary as a Village employee:

David Bach	Finance Department	5 Years
Kristen Schrader	Administration Department	5 Years

Consent Agenda

Village Manager Franz presented the Consent Agenda, to be approved in a single vote. President Demos called for questions and/or discussion of the items on the Consent Agenda.

Trustee Friedberg requested that Item I: Motion to approve adoption of the revised investment policy, as recommended by the Finance Commission be removed from the Consent Agenda for future discussion.

Trustee McGinley requested that Item P: Ordinance No. 6136, An Ordinance Adopting a Downtown Streetscape Plan and Parking Study for the be Village removed from the Consent Agenda to allow for additional discussion.

- A. Village Board Meeting Minutes:
1. April 29, 2013 Special Meeting
 2. May 13, 2013 Special Meeting Village Board Agenda

- B. Total Expenditures (Payroll and Vouchers) - \$1,250,551.16.

The vouchers have been reviewed by Trustee Ladesic and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

- C. Motion to approve the recommendation of Village President Alexander Demos that the following appointments and reappointments be made for Boards and Commissions:

Building Board of Appeals

Thomas Bredfelt for a term ending May 2016
Christopher Clark for a term ending May 2016
Kennedy Hartsfield for a term ending May 2016
Michael Morange for a term ending May 2016

Capital Improvements Commission

Richard Burton for a term ending May 2016
Michael Lindquist for a term ending May 2016
Alan Thelen for a term ending May 2016

Environmental Commission

Susan Bateman for a term ending May 2016

Finance Commission

Theodore Skirvin, Chairperson, for a term ending May 2014
Erik Ford for a term ending May 2016
Evan Geiselhart for a term ending May 2016
Matthew Halkyard for a term ending May 2016
Rebecca McCloskey for a term ending May 2016
Jeffrey Wallace for a term ending May 2016

Historic Commission

Eleanor Saliamonas for a term ending May 2016
John Schreiber for a term ending May 2016
Emily Davis (student) for a term ending May 2016

Planning Commission

Mary Loch, Chairperson, for a term ending May 2016
David Allen for a term ending May 2016
Paul Issac for a term ending May 2016
Raymond Whalen for a term ending May 2016

- D. Motion to waive Sections 10-4-3(B)3 and 6-2-2.5 of the Village Code in order to permit the Glen Ellyn Bible Church to host the 2013 Worship in the Park Event on Sunday, June 9, 2013 from 9:00 a.m. to 1:00 p.m. at Lake Ellyn Park.
- E. Motion to waive Sections 10-4-17.2(B)25 and 6-2-2.5 of the Village Code in order to permit St. Petronille School to host the 2013 End of School Event on Thursday, June 4, 2013 from 1:00 p.m. until 4:00 p.m. in the parking lot of their school.
- F. Motion to waive Section 10-4-15(B)19 of the Village Code and approve the Firestone National Sales Event scheduled for Friday and Saturday, May 31 and June 1, 2013 at Firestone Complete Auto Care at 681 Roosevelt Road.
- G. Resolution No. 13-12, A Resolution Concerning a Public Meeting to be conducted as Required by the Tax Increment Financing (TIF) Allocation Development Act.
- H. Ordinance No. 6133-VC, An Ordinance to Amend Section 9-5-8 (Schedule 8; Parking Limits) of the Village Code regarding Parking on Forest Avenue South of Duane Street.
- I. Motion to approve adoption of the revised investment policy, as recommended by the Finance Commission.
- J. Ordinance No. 6134, An Ordinance Amending the Budget for the Fiscal Year Ending April 30, 2013 to Provide Funds for Prior Year Projects, Encumbrances and Capital Improvements.
- K. Motion to approve a License Agreement to Allow Tables and Chairs in the public Right-of-way for Bon Yogurt at 449 N. Main Street.
- L. Motion to approve a License Agreement to Allow Tables and Chairs in the public right-of-way for Santa Fe Restaurant at 426 N. Main Street.
- M. Motion to approve a Commercial Façade Improvement Grant request in the amount of \$771.50 to the School of Rock business opening at 536B Crescent Boulevard.
- N. Motion to approve a Commercial Façade Improvement Grant request in the amount of \$2,065 to the PS Flowers/Suki Salon businesses located at 522-526 Hillside Avenue.
- O. Ordinance No. 6135, An Ordinance Approving a Variation from the Lot Coverage Ratio Requirements of the Zoning Code to Allow a Screen Porch Addition for the Property at 786 Euclid Avenue.
- P. Ordinance No. 6136, An Ordinance Adopting a Downtown Streetscape Plan and Parking Study for the Village.
- Q. Ordinance No. 6132, An Ordinance approving an Agreement between Market Plaza and the Village and a Reciprocal Access Easement Agreement between Market Plaza 450 LLC, Oberweis Dairy Inc. and the Village of Glen Ellyn both to accommodate a cross access drive between the Market Plaza Shopping Center at

529-605 Roosevelt Road and Oberweis to be located 515 Roosevelt Road.

- R. Motion to waive competitive bidding requirements and award a contract to Superior Road Striping (through the Suburban Purchasing Cooperative) in the not-to-exceed Amount of \$25,000 for the contemplated pavement marking work to be expensed to the Maintenance/Street Painting Fund.

Trustee Ladesic made a motion to approve the Consent Agenda without Item I and Item P, which was seconded by Trustee Friedberg.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley, and O'Shea voted "Aye." Motion carried.

Trustee McGinley requested additional discussion on Consent Agenda, Item P: Ordinance No. 6136, An Ordinance Adopting a Downtown Streetscape Plan and Parking Study for the Village.

Trustee McGinley expressed concerns over the portion of the Streetscape Plan and Parking Study that referred to the Prairie Path and the use of pavers downtown. She felt that anything in the Plan may be construed as policy by future Boards and that she cannot approve something that she would not endorse.

Dan Gardner, Principal Associate at Houseal Lavigne Associates, 134 N. LaSalle St., Suite 1100; Chicago, IL 60602 remarked that the Streetscape Plan and Parking Study is a conceptual plan & that nothing in the plan is regulatory; and that modifications can be made to the plan after it is adopted.

Trustee O'Shea commented that he does not agree with 100% of the plan but as funds become available to implement the plan, they can work on specific detail.

Director of Planning and Development Hulseberg added that this plan is a vision as to where the Board can go in the future. Hulseberg further added that her Department is still utilizing the 2001 Comprehensive Plan as a guide, although they are not bound to it and some aspects of the 2001 Plan are no longer relevant. She further commented that any portion of the Downtown Streetscape Plan and Parking Study pertaining to the Prairie Path must be coordinated with the County.

Trustee Elliott suggested that cautionary wording be included in the Plan with regards to the Prairie Path. Trustee Clark commented that the Plan as presented does give this, and future Boards some flexibility even though they may not like it certain aspects of it.

Trustee Elliott offered a suggestion to word a change to the Plan to include cautionary footnote and a record showing a point of concern. Trustee McGinley found this acceptable.

Trustee Ladesic made a motion to adopt Ordinance No. 6136, An Ordinance Adopting a Downtown Streetscape Plan and Parking Study for the Village with cautionary footnote and a record showing a point of concern which was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley, and O'Shea voted "Aye." Motion carried.

Oak-Euclid-Forest-Alley Improvements Project Bid Presentation

Engineer Minix requested that the Board award a construction contract to Swallow Construction, Inc. of Downers Grove for improvements associated with the Oak-Euclid-Forest-Alley Improvements Project, in the amount of \$2,790,000 (including a 5% contingency), to be expensed to the Water, Sanitary Sewer and Capital Projects Fund.

The Oak-Euclid-Forest-Alley Improvements Project will perform various underground improvements and rehabilitate 1.1 miles of roadways on Oak between Western and Main; Euclid between Hawthorne and Oak; Forest between Maple and Oak; and the north-south alley between Oak and Elm east of Western. Six bids were received on May 22 for the project, with Swallow submitting the low bid of \$2,656,000. Project construction will begin in June and will be completed by November 1, 2013.

A motion to approve the Swallow Construction, Inc. of Downers Grove bid for improvements associated with the Oak-Euclid-Forest-Alley Improvements Project, in the amount of \$2,790,000 was made by Trustee Ladesic and seconded by Trustee Clark.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley, and O'Shea voted "Aye." Motion carried.

Reminders:

- The next Village Board Meeting is scheduled for Monday, June 10, 2013 at 7:00 p.m., in the Galligan Board Room of the Glen Ellyn Civic Center. Manager Franz commented that this will be the new time for Village Board Meetings.

Other Business

None

Adjournment

A motion was made by Trustee Elliott and seconded by Trustee O'Shea to adjourn the meeting.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic McGinley and O'Shea voted "Aye." Motion carried. The Meeting adjourned at 8:35PM.

Respectfully submitted,

Catherine Galvin,
Village Clerk

Y
A-6B

**Approval of Vouchers
For the Village Board Meeting of June 10, 2013**

EXPENDITURES:

	Check Date	Amount Paid
Accounts Payable Warrant 0513-4	5/24/2013	\$ 343,052.26
Accounts Payable Warrant 0513-5	5/31/2013	\$ 425,526.62
Sub-Total		\$ 768,578.88

Warrant Total \$ 768,578.88

PAYROLL EXPENDITURES

May 31, 2013

Net Employee Payroll Checks

\$262,276.81

Employee & Employer Payroll Deductions:

Employee Deductions*	124,486.08
IMRF - Employer contribution	24,558.71
Social Security/Medicare Tax Withheld - Employer portion	20,791.65

Total Payroll

\$ 432,113.25

\$ 432,113.25

GRAND TOTAL \$ 1,200,692.13

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
40834 INVOICE: 68035-7	04/29/13		20130017	207403	P	05/24/13	40000	580160 13002 STREET IMPROVEMENTS	12,100.62
VENDOR TOTALS									
			12,100.62					12,100.62 YTD PAID	12,100.62
5354 40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	134000	TELECOMMUNICATIONS	443.34
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	143200	ESDA EXPENSE	134.95
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	143100	TELECOMMUNICATIONS	234.89
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	122000	TELECOMMUNICATIONS	2,150.25
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	50100	TELECOMMUNICATIONS	175.62
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	50200	TELECOMMUNICATIONS	104.87
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	121600	TELECOMMUNICATIONS	27.96
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	55710	TELECOMMUNICATIONS	276.50
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	55720	TELECOMMUNICATIONS	266.52
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	55730	TELECOMMUNICATIONS	100.00
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	55750	TELECOMMUNICATIONS	131.44
40793 INVOICE: 40793	05/15/13			207404	P	05/24/13	135000	TELECOMMUNICATIONS	465.33
VENDOR TOTALS									
			4,511.67					4,511.67 YTD PAID	4,511.67
137 40792 INVOICE: CG29360				207405	P	05/24/13	121400	COMPUTER EQUIPMENT/PROJEC	2,438.80
VENDOR TOTALS									
			2,438.80					2,438.80 YTD PAID	2,438.80
8146 40817 INVOICE: ER052313	05/17/13			207406	P	05/24/13	121200	OFFICE SUPPLIES	25.18
VENDOR TOTALS									
			126.02					126.02 YTD PAID	25.18
182 40765 INVOICE: 1695643-IN	04/30/13			207407	P	05/24/13	55700	CAPITAL IMPROVEMENTS	2,914.08
VENDOR TOTALS									
			2,914.08					2,914.08 YTD PAID	2,914.08

WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED	AMOUNT
40770	INVOICE: HMR052113	03/25/13			207415	P	05/24/13	500	HYDRANT METER DEPOSITS	500.00	500.00	500.00
VENDOR TOTALS												
348	GLEN ELLYN CHAMBER OF COMMERCE	05/21/13			207416	P	05/24/13	126500	EQUIPMENT/CAPITAL OUTLAY	580110	580110	9,000.00
40831	INVOICE: 52313											
VENDOR TOTALS												
922	VILLAGE OF GLEN ELLYN	05/01/13								9,320.00	9,320.00	9,000.00
120495-97	INVOICE: 120495-98	05/01/13			11266	W	05/20/13	135000	UTILITIES	521200	521200	52.22
121350-99	INVOICE: 121350-100	05/01/13			11267	W	05/20/13	121600	UTILITIES	521200	521200	30.46
121360-83	INVOICE: 121360-84	05/01/13			11268	W	05/20/13	121600	UTILITIES	521200	521200	133.34
122670-98	INVOICE: 122670-99	05/01/13			11269	W	05/20/13	121600	UTILITIES	521200	521200	35.79
127680-100	INVOICE: 127680-101	05/01/13			11270	W	05/20/13	50100	UTILITIES	521200	521200	14.82
140210-96	INVOICE: 140210-97	05/01/13			11271	W	05/20/13	53000	UTILITIES	521200	521200	14.82
140220-98	INVOICE: 140220-99	05/01/13			11272	W	05/20/13	53000	UTILITIES	521200	521200	14.82
140250-98	INVOICE: 140250-99	05/01/13			11273	W	05/20/13	55710	UTILITIES	521200	521200	17.82
315090-96	INVOICE: 315090-97	05/01/13			11274	W	05/20/13	121300	UTILITIES	521200	521200	320.12
315215-92	INVOICE: 315215-93	05/01/13			11275	W	05/20/13	53000	UTILITIES	521200	521200	14.82
40811	INVOICE: 122675-23	05/01/13			11280	W	05/20/13	121600	UTILITIES	521200	521200	14.82
40812	INVOICE: 127675-2	05/01/13			11281	W	05/20/13	50100	UTILITIES	521200	521200	5.72
410010-97	INVOICE: 410010-98	05/01/13			11276	W	05/20/13	121300	UTILITIES	521200	521200	319.36
411170-90	INVOICE: 411170-91	05/01/13			11277	W	05/20/13	55710	UTILITIES	521200	521200	27.80
413030-96	INVOICE: 413030-97	05/01/13			11278	W	05/20/13	55720	UTILITIES	521200	521200	-206.08
423925-98	INVOICE: 423925-99	05/01/13			11279	W	05/20/13	135000	UTILITIES	521200	521200	115.48
VENDOR TOTALS												
7298	GREENSCAPE HOMES LLC	03/25/13								1,076.87	1,076.87	926.13
40771	INVOICE: HMR052113				207417	P	05/24/13	500	HYDRANT METER DEPOSITS	240205	240205	500.00
40771	INVOICE: 03/25/13				207417	P	05/24/13	5010	METERED WATER REVENUE	440510	440510	-75.00

WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
40835	INVOICE:	05/10/13		20130020	207422	P	05/24/13	40000	580160 00506 STREET IMPROVEMENTS	43,760.53
VENDOR TOTALS										
1127	JAMES J BENES AND ASSOCIATES, INC.			52,128.99						52,128.99
40772	INVOICE:	04/30/13			207423	P	05/24/13	40000	580155 SIDEWALK IMPROVEMENTS	99.50
40773	INVOICE:	1421.000-2			207423	P	05/24/13	143100	521055 PROFESSIONAL SERVICES - O	924.86
40774	INVOICE:	1115.033			207423	P	05/24/13	143100	521055 PROFESSIONAL SERVICES - O	434.12
40775	INVOICE:	1115.034			207423	P	05/24/13	40000	580155 SIDEWALK IMPROVEMENTS	79.54
VENDOR TOTALS										
7606	JR'S AUTO TOWING, INC			4,402.95						4,402.95
40820	INVOICE:	05/06/13			207424	P	05/24/13	134000	520935 IMPOUND FEES	215.00
40821	INVOICE:	17070			207424	P	05/24/13	134000	520935 IMPOUND FEES	160.00
VENDOR TOTALS										
6828	KPRG AND ASSOCIATES, INC			375.00						375.00
40776	INVOICE:	04/17/13			207425	P	05/24/13	50100	520985 MAINTENANCE-R.O.W.	485.35
40776	INVOICE:	8646			207425	P	05/24/13	50200	520985 MAINTENANCE-R.O.W.	485.35
VENDOR TOTALS										
546	LEN'S ACE HARDWARE, INC.			970.70						970.70
40777	INVOICE:	04/01/13			207426	P	05/24/13	55710	530105 OPERATING SUPPLIES	13.49
40778	INVOICE:	51920			207426	P	05/24/13	55710	530105 OPERATING SUPPLIES	28.40
40779	INVOICE:	04/03/13			207426	P	05/24/13	55715	530105 OPERATING SUPPLIES	8.09
40780	INVOICE:	51964			207426	P	05/24/13	55715	530105 OPERATING SUPPLIES	8.07
40781	INVOICE:	04/05/13			207426	P	05/24/13	55715	530105 OPERATING SUPPLIES	114.37
40782	INVOICE:	52021			207426	P	05/24/13	55715	530105 OPERATING SUPPLIES	8.99
40783	INVOICE:	04/08/13			207426	P	05/24/13	55700	530100 OFFICE SUPPLIES	16.17
40783	INVOICE:	52054			207426	P	05/24/13	55710	530105 OPERATING SUPPLIES	16.17
VENDOR TOTALS										
				1,026.08						1,026.08

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME

DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
40843	04/24/13			207434	P	05/24/13	55750	PRODUCTS/RESALE	6,531.73
INVOICE:	949759954						520945		
VENDOR TOTALS									
665 O'HARE TRUCK/TOWING SERVICE, INC.							6,901.91		6,901.91
40822	05/09/13			207435	P	05/24/13	134000	IMPOUND FEES	150.00
INVOICE:	516485						520935		
40823	05/07/13			207435	P	05/24/13	134000	IMPOUND FEES	346.00
INVOICE:	516288						520935		
VENDOR TOTALS									
738 RAY O'HERRON CO. INC.							691.00		691.00
40826	05/10/13			207436	P	05/24/13	134000	UNIFORMS	633.12
INVOICE:	1314761-IN						530445		
40827	05/10/13			207436	P	05/24/13	134000	UNIFORMS	633.33
INVOICE:	1314762-IN						530445		
VENDOR TOTALS									
1458 OFFICE DEPOT, INC							5,235.64		5,235.64
40824	05/06/13			207437	P	05/24/13	134000	OFFICE SUPPLIES	69.33
INVOICE:	656340887001						530100		
VENDOR TOTALS									
666 JACK GRAY TRANSPORT INC							1,974.55		1,974.55
40787	05/04/13			207438	P	05/24/13	55700	CAPITAL IMPROVEMENTS	887.78
INVOICE:	10116776						580100		
40801	05/04/13			207438	P	05/24/13	55700	CAPITAL IMPROVEMENTS	1,602.29
INVOICE:	10116498						580100		
40802	05/04/13			207438	P	05/24/13	55700	CAPITAL IMPROVEMENTS	1,759.50
INVOICE:	10116775						580100		
VENDOR TOTALS									
676 PACKEY WEBB FORD, INC.							4,249.57		4,249.57
40803	05/06/13			207439	P	05/24/13	65000	PARTS PURCHASED	134.12
INVOICE:	120101						530310		
VENDOR TOTALS									
684 PAVIA-MARTING & CO.							1,727.59		1,727.59
40844	05/03/13			207440	P	05/24/13	40000	STREET IMPROVEMENTS	6,868.33
INVOICE:	13013						580160		
40844	05/03/13			207440	P	05/24/13	50100	CAPITAL IMPROVEMENTS	1,500.00
INVOICE:	13013						580100		
40844	05/03/13			207440	P	05/24/13	50200	CAPITAL IMPROVEMENTS	1,500.00
INVOICE:	13013						580100		

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VILLAGE OF GLEN ELLYN
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WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS	9,868.33	YTD INVOICED					9,868.33	YTD PAID
700 THE PITNEY BOWES BANK INC 40810 INVOICE: 51713	05/17/13	11264	W	05/17/13	122000	POSTAGE & SHIPPING	520900	2,000.00
VENDOR TOTALS	2,000.00	YTD INVOICED					2,000.00	YTD PAID
6552 PROVANTAGE CORPORATION 40804 INVOICE: 6697001	05/13/13	207441	P	05/24/13	121400	COMPUTER EQUIPMENT/PROJEC	570110	568.00
VENDOR TOTALS	2,374.51	YTD INVOICED					2,374.51	YTD PAID
735 RADCO COMMUNICATIONS, INC. 40805 INVOICE: 78876	05/03/13	207442	P	05/24/13	65000	PARTS PURCHASED	530310	29.10
VENDOR TOTALS	342.34	YTD INVOICED					342.34	YTD PAID
742 RED WING BRANDS OF AMERICA, INC 40806 INVOICE: 123057286 40806 INVOICE: 123057286	05/09/13	207443	P	05/24/13	50100	SAFETY SUPPLIES	530225	47.00
VENDOR TOTALS	94.00	YTD INVOICED					94.00	YTD PAID
6514 REPUBLIC SERVICES, INC. 40845 INVOICE: 551-010153516 40845 INVOICE: 551-010153516 40849 INVOICE: 551-010153516-1	05/15/13	207444	P	05/24/13	54000	ALLIED WASTE SERVICES	521080	726.00
VENDOR TOTALS	138,958.81	YTD INVOICED					138,958.81	YTD PAID
750 REZEK, HENRY, MEISENHEIMER/GENDE INC 40788 INVOICE: 19 40788 INVOICE: 19 40788 INVOICE: 19	04/30/13	207445	P	05/24/13	40000	ESSEX COURT DRAINAGE IMPR	580160 00702	520.43
VENDOR TOTALS	820.43	YTD INVOICED					820.43	YTD PAID
8255 SARA SCHARAGA 40807	05/20/13	207446	P	05/24/13	121200	VILLAGE COMMISSIONS	520140	40.00

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VILLAGE OF GLEN ELLYN
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WARRANT: 0513-4

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS 1,000.00 YTD INVOICED 1,000.00 YTD PAID 1,000.00

REPORT TOTALS

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	59	339,032.13
TOTAL WIRE TRANSFERS	18	4,020.13

343,052.26

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VILLAGE OF GLEN ELLYN
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WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
40976 INVOICE: C97576	05/17/13 C97576	207463	P	05/31/13	65000	530310 PARTS PURCHASED	87.94
VENDOR TOTALS							243.52 YTD PAID
135 TRANZONIC COMPANIES 41077 INVOICE: IN01087958	05/15/13 IN01087958	207464	P	05/31/13	50100	530105 OPERATING SUPPLIES	318.48
41077 INVOICE: IN01087958	05/15/13 IN01087958	207464	P	05/31/13	50200	530105 OPERATING SUPPLIES	318.45
VENDOR TOTALS							636.93 YTD PAID
673 PAHCS II 41031 INVOICE: 139655	04/29/13 139655	207465	P	05/31/13	121200	520615 RECRUITING AND TESTING	247.90
VENDOR TOTALS							1,108.64 YTD PAID
6043 CHICAGO PARTS & SOUND LLC 41078 INVOICE: 520661	05/15/13 520661	207466	P	05/31/13	65000	530310 PARTS PURCHASED	391.07
41079 INVOICE: 520843	05/16/13 520843	207466	P	05/31/13	65000	530310 PARTS PURCHASED	-75.00
VENDOR TOTALS							905.28 YTD INVOICED
175 COMMONWEALTH EDISON COMPANY 41027 INVOICE: 41027	05/10/13 41027	11422	W	05/28/13	21000	521190 STREET LIGHTING/ENERGY CO	195.82
VENDOR TOTALS							195.82 YTD INVOICED
3525 COMMERCIAL TIRE SERVICE 41080 INVOICE: 2220013152	05/17/13 2220013152	207467	P	05/31/13	65000	530315 TIRES	390.50
VENDOR TOTALS							455.50 YTD INVOICED
204 DAILY HERALD 40978 INVOICE: T4338636	05/07/13 T4338636	207468	P	05/31/13	40000	580160 13004 STREET IMPROVEMENTS	80.50
40979 INVOICE: T4338790	05/08/13 T4338790	207468	P	05/31/13	121200	520140 VILLAGE COMMISSIONS	161.00
VENDOR TOTALS							241.50 YTD INVOICED
1709 MARK & JENNIFER DIAB 40980 INVOICE: SWR052413	05/24/13 SWR052413	207469	P	05/31/13	50200	521140 SEWER REIMBURSE PLAN REPA	7,250.00

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VILLAGE OF GLEN ELLYN
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WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	40.00 YTD PAID	40.00 YTD PAID
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291	EUCLID BEVERAGE, LTD									40.00	40.00
	40984	05/16/13			207478	P	05/31/13	55730	BEER AND WINE	530400	365.75
	INVOICE:	8177911287									

VENDOR TOTALS											1,476.55	1,476.55
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304	FIFTH THIRD BANK										
	40855	04/29/13			11283	W	05/24/13	121300	OPERATING SUPPLIES	530105	73.48
	INVOICE:	ACOA-82									
	40856	04/29/13			11286	W	05/24/13	55730	FOOD/RESALE	530420	34.62
	INVOICE:	ATKM-205									
	40856	04/29/13			11286	W	05/24/13	55730	DRY GOODS	530410	11.92
	INVOICE:	ATKM-205									
	40856	04/29/13			11286	W	05/24/13	55730	OPERATING SUPPLIES	530105	63.99
	INVOICE:	ATKM-205									
	40857	04/29/13			11287	W	05/24/13	55730	EMPLOYEE EDUCATION	520620	196.00
	INVOICE:	ATKM-206									
	40858	04/29/13			11288	W	05/24/13	55700	CAPITAL IMPROVEMENTS	580100	9,766.88
	INVOICE:	ATKM-207									
	40859	04/29/13			11289	W	05/24/13	55720	OPERATING SUPPLIES	530105	350.04
	INVOICE:	ATKM-208									
	40860	04/29/13			11290	W	05/24/13	55700	CAPITAL IMPROVEMENTS	580100	5,486.28
	INVOICE:	ATKM-209									
	40861	04/29/13			11291	W	05/24/13	55700	CAPITAL IMPROVEMENTS	580100	7,605.00
	INVOICE:	ATKM-210									
	40862	04/29/13			11292	W	05/24/13	55700	CAPITAL IMPROVEMENTS	580100	4,412.81
	INVOICE:	ATKM-211									
	40863	04/29/13			11296	W	05/24/13	126000	OFFICE SUPPLIES	530100	272.97
	INVOICE:	BINM-294									
	40863	04/29/13			11296	W	05/24/13	134000	OFFICE SUPPLIES	530100	151.20
	INVOICE:	BINM-294									
	40864	04/29/13			11297	W	05/24/13	122000	COMPUTER EQUIPMENT/PROJEC	570110	240.00
	INVOICE:	BINM-295									
	40865	04/29/13			11298	W	05/24/13	50100	BANKING SERVICES	520835	15.00
	INVOICE:	BINM-296									
	40865	04/29/13			11298	W	05/24/13	50200	BANKING SERVICES	520835	15.00
	INVOICE:	BINM-296									
	40866	04/29/13			11299	W	05/24/13	121200	OFFICE SUPPLIES	530100	94.53
	INVOICE:	BINM-297									
	40867	04/29/13			11300	W	05/24/13	122000	POSTAGE & SHIPPING	520900	9.75
	INVOICE:	BINM-298									
	40868	04/29/13			11302	W	05/24/13	143200	PROFESSIONAL SERVICES - O	521055	221.62
	INVOICE:	BUCD-162									
	40869	04/29/13			11303	W	05/24/13	143100	TELECOMMUNICATIONS	521195	11.95
	INVOICE:	BUCD-163									
	40869	04/29/13			11303	W	05/24/13	143200	TELECOMMUNICATIONS	521195	84.14
	INVOICE:	BUCD-163									
	40869	04/29/13			11303	W	05/24/13	50100	TELECOMMUNICATIONS	521195	48.05

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VILLAGE OF GLEN ELLYN
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WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
40892 INVOICE:	04/29/13			11328	W	05/24/13	520305	EMPLOYEE RECOGNITION	137.25
40893 INVOICE:	04/29/13			11330	W	05/24/13	530105	OPERATING SUPPLIES	31.98
40894 INVOICE:	04/29/13			11331	W	05/24/13	530105	OPERATING SUPPLIES	75.55
40895 INVOICE:	04/29/13			11333	W	05/24/13	520625	TRAVEL	17.49
40896 INVOICE:	04/29/13			11334	W	05/24/13	520625	TRAVEL	23.98
40897 INVOICE:	04/29/13			11335	W	05/24/13	520625	TRAVEL	27.70
40898 INVOICE:	04/29/13			11336	W	05/24/13	520625	TRAVEL	41.14
40899 INVOICE:	04/29/13			11337	W	05/24/13	530300	GAS AND OIL	45.00
40900 INVOICE:	04/29/13			11338	W	05/24/13	520625	TRAVEL	98.20
40901 INVOICE:	04/29/13			11339	W	05/24/13	520625	TRAVEL	654.00
40902 INVOICE:	04/29/13			11341	W	05/24/13	530105	OPERATING SUPPLIES	278.46
40903 INVOICE:	04/29/13			11344	W	05/24/13	530100	OFFICE SUPPLIES	10.00
40904 INVOICE:	04/29/13			11345	W	05/24/13	521055	PROFESSIONAL SERVICES - O	51.25
40905 INVOICE:	04/29/13			11347	W	05/24/13	520625	TRAVEL	17.58
40906 INVOICE:	04/29/13			11348	W	05/24/13	530105	OPERATING SUPPLIES	54.26
40907 INVOICE:	04/29/13			11349	W	05/24/13	530105	OPERATING SUPPLIES	22.00
40908 INVOICE:	04/29/13			11351	W	05/24/13	520625	TRAVEL	52.00
40909 INVOICE:	04/29/13			11352	W	05/24/13	520625	TRAVEL	25.00
40910 INVOICE:	04/29/13			11354	W	05/24/13	530105	OPERATING SUPPLIES	42.00
40911 INVOICE:	04/29/13			11355	W	05/24/13	530105	OPERATING SUPPLIES	145.60
40912 INVOICE:	04/29/13			11356	W	05/24/13	530105	OPERATING SUPPLIES	43.98
40913 INVOICE:	04/29/13			11358	W	05/24/13	530445	UNIFORMS	171.00
40914 INVOICE:	04/29/13			11359	W	05/24/13	530445	UNIFORMS	18.00
40915 INVOICE:	04/29/13			11360	W	05/24/13	520980	MAINTENANCE-DRAIN & IRRIG	151.08
40917 INVOICE:	04/29/13			11361	W	05/24/13	530105	OPERATING SUPPLIES	117.70
40918 INVOICE:	04/29/13			11362	W	05/24/13	520975	MAINTENANCE-EQUIPMENT	119.94

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40943 INVOICE:	04/29/13			11393	W	05/24/13	520140	VILLAGE COMMISSIONS	180.29
40944 INVOICE:	04/29/13			11395	W	05/24/13	520933	STATE DRUG FORFEITURE EXP	42.12
40945 INVOICE:	04/29/13			11398	W	05/24/13	530105	OPERATING SUPPLIES	782.30
40946 INVOICE:	04/29/13			11399	W	05/24/13	530105	OPERATING SUPPLIES	600.00
40947 INVOICE:	04/29/13			11400	W	05/24/13	520945	PRODUCTS/RESALE	10,570.08
40948 INVOICE:	04/29/13			11401	W	05/24/13	530105	OPERATING SUPPLIES	179.00
40949 INVOICE:	04/29/13			11402	W	05/24/13	530105	OPERATING SUPPLIES	314.00
40950 INVOICE:	04/29/13			11403	W	05/24/13	520945	PRODUCTS/RESALE	2,527.68
40951 INVOICE:	04/29/13			11404	W	05/24/13	520945	PRODUCTS/RESALE	1,001.58
40952 INVOICE:	04/29/13			11406	W	05/24/13	520620	EMPLOYEE EDUCATION	138.00
40953 INVOICE:	04/29/13			11407	W	05/24/13	520305	EMPLOYEE RECOGNITION	17.40
40954 INVOICE:	04/29/13			11409	W	05/24/13	530105	OPERATING SUPPLIES	205.96
40955 INVOICE:	04/29/13			11410	W	05/24/13	520620	EMPLOYEE EDUCATION	21.99
40956 INVOICE:	04/29/13			11411	W	05/24/13	520625	TRAVEL	116.20
40957 INVOICE:	04/29/13			11412	W	05/24/13	520625	TRAVEL	34.50
40958 INVOICE:	04/29/13			11413	W	05/24/13	520620	EMPLOYEE EDUCATION	13.80
40959 INVOICE:	04/29/13			11414	W	05/24/13	520903	MARKETING	306.00
40960 INVOICE:	04/29/13			11415	W	05/24/13	520620	EMPLOYEE EDUCATION	6.08
ACOA-63 INVOICE:	04/29/13			11282	W	05/24/13	530105	OPERATING SUPPLIES	37.54
ACTR-64 INVOICE:	04/29/13			11284	W	05/24/13	520600	DUES-SUBSCRIPTIONS-REG FE	85.00
ALLN-68 INVOICE:	04/29/13			11329	W	05/24/13	520940	REPAIRS CLUBS	76.86
ATKM-75 INVOICE:	04/29/13			11285	W	05/24/13	520600	DUES-SUBSCRIPTIONS-REG FE	110.00
BAKJ-44 INVOICE:	04/29/13			11293	W	05/24/13	520625	TRAVEL	204.00
BECB-25 INVOICE:	04/29/13			11294	W	05/24/13	530300	GAS AND OIL	85.24
BINM-75 INVOICE:	04/29/13			11295	W	05/24/13	570110	COMPUTER EQUIPMENT/PROJEC	49.90
BUCD-69 INVOICE:	04/29/13			11301	W	05/24/13	520620	EMPLOYEE EDUCATION	300.00

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DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:									
CAMM-76	04/29/13			11304	W	05/24/13	530105	OPERATING SUPPLIES	22.18
INVOICE:									
DENK-38	04/29/13			11386	W	05/24/13	521055	PROFESSIONAL SERVICES - O	252.00
INVOICE:									
FRAF-68	04/29/13			11332	W	05/24/13	520625	TRAVEL	43.43
INVOICE:									
FRAM-19	04/29/13			11321	W	05/24/13	530100	OFFICE SUPPLIES	17.99
INVOICE:									
HARJ-64	04/29/13			11340	W	05/24/13	530105	OPERATING SUPPLIES	25.34
INVOICE:									
HEFJ-75	04/29/13			11342	W	05/24/13	530105	OPERATING SUPPLIES	-299.67
INVOICE:									
HOLW-73	04/29/13			11346	W	05/24/13	520625	TRAVEL	225.80
INVOICE:									
HORK-26	04/29/13			11343	W	05/24/13	520620	EMPLOYEE EDUCATION	85.00
INVOICE:									
HORK-55	04/29/13			11343	W	05/24/13	520620	EMPLOYEE EDUCATION	85.00
INVOICE:									
HULS-70	04/29/13			11350	W	05/24/13	520620	EMPLOYEE EDUCATION	18.69
INVOICE:									
KOLH-61	04/29/13			11353	W	05/24/13	530105	OPERATING SUPPLIES	121.49
INVOICE:									
LUDM-78	04/29/13			11357	W	05/24/13	520970	MAINTENANCE-BUILDING & GR	195.96
INVOICE:									
LUDM-78	04/29/13			11357	W	05/24/13	520975	MAINTENANCE-EQUIPMENT	1,602.88
INVOICE:									
MILC-31	04/29/13			11365	W	05/24/13	530105	OPERATING SUPPLIES	47.46
INVOICE:									
NORP-63	04/29/13			11371	W	05/24/13	530105	OPERATING SUPPLIES	29.45
INVOICE:									
PEKC-76	04/29/13			11375	W	05/24/13	530105	OPERATING SUPPLIES	490.00
INVOICE:									
PEKM-75	04/29/13			11379	W	05/24/13	520975	MAINTENANCE-EQUIPMENT	810.00
INVOICE:									
PERJ-16	04/29/13			11383	W	05/24/13	530100	OFFICE SUPPLIES	169.00
INVOICE:									
SMIS-38	04/29/13			11394	W	05/24/13	520933	STATE DRUG FORFEITURE EXP	314.41
INVOICE:									
VAVK-25	04/29/13			11396	W	05/24/13	530300	GAS AND OIL	81.21
INVOICE:									
VESJ-76	04/29/13			11397	W	05/24/13	530105	OPERATING SUPPLIES	119.99
INVOICE:									
WACK-14	04/29/13			11405	W	05/24/13	520305	EMPLOYEE RECOGNITION	21.40
INVOICE:									
WEEN-54	04/29/13			11408	W	05/24/13	520934	DARE PROGRAM EXPENSES	97.30
INVOICE:									

VENDOR TOTALS

101,548.71 YTD INVOICED

101,548.71 YTD PAID

101,548.71

1726 BRIDGESTONE RETAIL OPERATIONS, LLC

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40985 INVOICE: 194316	05/19/13			207479	P	05/31/13	521180	REPAIRS-CONTRACTUAL/LABOR	50.00
40985 INVOICE: 194316	05/19/13			207479	P	05/31/13	530315	TIRES	249.44
40986 INVOICE: 194415	05/21/13			207479	P	05/31/13	521180	REPAIRS-CONTRACTUAL/LABOR	80.00
40986 INVOICE: 194415	05/21/13			207479	P	05/31/13	521185	REPAIRS-CONTRACTUAL/PARTS	29.99
40987 INVOICE: 194438	05/20/13			207479	P	05/31/13	530315	TIRES	426.64
40987 INVOICE: 194438	05/20/13			207479	P	05/31/13	521180	REPAIRS-CONTRACTUAL/LABOR	50.00
41084 INVOICE: 194704	05/28/13			207479	P	05/31/13	530315	TIRES	430.12
VENDOR TOTALS				1,855.75	YTD	INVOICED	1,855.75	YTD PAID	1,316.19
311 THE TERRAMAR GROUP, INC				207480	P	05/31/13	530310	PARTS PURCHASED	350.31
40988 INVOICE: 57841	05/15/13								
VENDOR TOTALS				887.48	YTD	INVOICED	887.48	YTD PAID	350.31
8258 GIS CONSORTIUM				20140012			521055	PROFESSIONAL SERVICES - O	3,333.00
40989 INVOICE: 344	05/15/13			207481	P	05/31/13	521055	PROFESSIONAL SERVICES - O	3,333.00
40989 INVOICE: 344	05/15/13			207481	P	05/31/13	521055	PROFESSIONAL SERVICES - O	3,333.00
40989 INVOICE: 344	05/15/13			207481	P	05/31/13	521055	PROFESSIONAL SERVICES - O	3,334.00
VENDOR TOTALS				10,000.00	YTD	INVOICED	10,000.00	YTD PAID	10,000.00
5947 GLEN ELLYN BANK & TRUST				11417	W	05/16/13	520835	BANKING SERVICES	1,072.21
899845 INVOICE: GEBT-51	04/30/13								
VENDOR TOTALS				1,072.21	YTD	INVOICED	1,072.21	YTD PAID	1,072.21
923 VIL. OF GLEN ELLYN - FINANCE DEPT.				207482	P	05/31/13	240100	ESCROWS - DEVELOPER DEPOS	4.00
41099 INVOICE: 53013	05/30/13			207482	P	05/31/13	530100	OFFICE SUPPLIES	15.14
41099 INVOICE: 53013	05/30/13			207482	P	05/31/13	520905	PRINTING	2.00
41099 INVOICE: 53013	05/30/13			207482	P	05/31/13	520600	DUES-SUBSCRIPTIONS-REG FE	25.00
41099 INVOICE: 53013	05/30/13			207482	P	05/31/13	520600	DUES-SUBSCRIPTIONS-REG FE	50.00
41099 INVOICE: 53013	05/30/13			207482	P	05/31/13	530100	OFFICE SUPPLIES	2.91

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40990	05/22/13			207484	P	05/31/13	55750	PRODUCTS/RESALE	120.00
INVOICE: 7									
VENDOR TOTALS									
929									120.00
W.W. GRAINGER INC									
41085	05/17/13			207485	P	05/31/13	50200	MAINTENANCE-STORM SEWERS	74.03
INVOICE: 9145263860									
41086	05/20/13			207485	P	05/31/13	65000	OPERATING SUPPLIES	7.84
INVOICE: 9146152526									
VENDOR TOTALS									
4547									81.87
HD SUPPLY WATERWORKS, LTD.									
40993	05/15/13			207486	P	05/31/13	50200	MAINTENANCE-R.O.W.	71.26
INVOICE: 9370134									
VENDOR TOTALS									
6405									71.26
HIGHLAND BAKING CO									
40991	05/16/13			207487	P	05/31/13	55730	FOOD/RESALE	19.57
INVOICE: 492048									
40992	05/18/13			207487	P	05/31/13	55730	FOOD/RESALE	53.81
INVOICE: 493154									
VENDOR TOTALS									
1173									73.38
CRAIG HOLSTEAD									
40994	05/23/13			207488	P	05/31/13	134000	TRAVEL	164.98
INVOICE: ER052813									
VENDOR TOTALS									
3892									164.98
ILCMA									
41087	05/29/13			207489	P	05/31/13	121200	DUES-SUBSCRIPTIONS-REG FE	216.25
INVOICE: 53013									
VENDOR TOTALS									
1860									216.25
ILLINOIS DEPT. OF EMPLOYMENT SECUR									
41032	05/11/13			207490	P	05/31/13	55710	STATE UNEMPLOYMENT CLAIMS	17,716.00
INVOICE: 800937-0313									
41032	05/11/13			207490	P	05/31/13	55720	STATE UNEMPLOYMENT CLAIMS	11,823.00
INVOICE: 800937-0313									
41032	05/11/13			207490	P	05/31/13	55730	STATE UNEMPLOYMENT CLAIMS	4,296.00
INVOICE: 800937-0313									
41032	05/11/13			207490	P	05/31/13	122000	STATE UNEMPLOYMENT CLAIMS	225.00
INVOICE: 800937-0313									
VENDOR TOTALS									
									34,060.00
									YTD PAID
									34,060.00

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41051	INVOICE:	04/11/13			207492	P	05/31/13	65000	UNIFORMS	31.44
41052	INVOICE:	04/12/13			207492	P	05/31/13	50100	OPERATING SUPPLIES	16.18
41053	INVOICE:	04/12/13			207492	P	05/31/13	50100	MAINTENANCE-OTHER	6.10
41054	INVOICE:	04/15/13			207492	P	05/31/13	121300	OPERATING SUPPLIES	1.90
41055	INVOICE:	04/15/13			207492	P	05/31/13	50100	MAINTENANCE-EQUIPMENT	20.22
41056	INVOICE:	04/16/13			207492	P	05/31/13	65000	PARTS PURCHASED	12.58
41057	INVOICE:	04/17/13			207492	P	05/31/13	143200	OPERATING SUPPLIES	91.75
41058	INVOICE:	04/17/13			207492	P	05/31/13	143200	MAINTENANCE-STREET LIGHTS	4.49
41059	INVOICE:	04/19/13			207492	P	05/31/13	50100	OPERATING SUPPLIES	15.28
41060	INVOICE:	04/22/13			207492	P	05/31/13	50200	OPERATING SUPPLIES	16.44
41061	INVOICE:	04/23/13			207492	P	05/31/13	50100	MAINTENANCE-OTHER	14.39
41062	INVOICE:	04/23/13			207492	P	05/31/13	143200	MAINTENANCE-STREET LIGHTS	20.56
41063	INVOICE:	04/23/13			207492	P	05/31/13	50200	MAINTENANCE-EQUIPMENT	22.48
41064	INVOICE:	04/23/13			207492	P	05/31/13	50200	MAINTENANCE-EQUIPMENT	16.19
41065	INVOICE:	04/23/13			207492	P	05/31/13	50100	MAINTENANCE-OTHER	11.69
41066	INVOICE:	04/24/13			207492	P	05/31/13	50100	OPERATING SUPPLIES	10.79
41067	INVOICE:	04/25/13			207492	P	05/31/13	143200	OPERATING SUPPLIES	8.96
41068	INVOICE:	04/30/13			207492	P	05/31/13	65000	UNIFORMS	162.30
VENDOR TOTALS										1,026.08
966 WM. F. MEYER CO.										828.50
41023	INVOICE:	05/15/13			207493	P	05/31/13	50100	MAINTENANCE-WATER METERS	62.00
VENDOR TOTALS										62.00
470 JAMES MONSON										62.00
41088	INVOICE:	05/25/13			207494	P	05/31/13	134000	UNIFORMS	84.95
VENDOR TOTALS										84.95

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
5841 GENUINE PARTS CO-NAPA										
40998	05/15/13				207495	P	05/31/13	65000	SAFETY SUPPLIES	27.20
INVOICE:	220543							530225		
41089	05/14/13				207495	P	05/31/13	65000	PARTS PURCHASED	273.04
INVOICE:	220330							530310		
41090	05/20/13				207495	P	05/31/13	65000	PARTS PURCHASED	-95.06
INVOICE:	221017							530310		
VENDOR TOTALS								205.18	YTD PAID	205.18
7183 NEWEGG INC										
41069	04/23/13				207496	P	05/31/13	121400	COMPUTER EQUIPMENT/PROJEC	91.12
INVOICE:	100655932							570110		
VENDOR TOTALS								91.12	YTD PAID	91.12
651 NORTHERN ILLINOIS GAS COMPANY										
40997	05/16/13				207497	P	05/31/13	50100	UTILITIES	26.87
INVOICE:	40997							521200		
41028	04/08/13				11423	W	05/24/13	121600	UTILITIES	169.10
INVOICE:	41028							521200		
41029	04/08/13				11424	W	05/24/13	121600	UTILITIES	229.57
INVOICE:	41029							521200		
VENDOR TOTALS								3,961.40	YTD PAID	425.54
665 O'HARE TRUCK/TOWING SERVICE, INC.										
40999	05/03/13				207498	P	05/31/13	65000	REPAIRS-CONTRACTUAL/LABOR	195.00
INVOICE:	516091							521180		
VENDOR TOTALS								691.00	YTD PAID	195.00
1458 OFFICE DEPOT, INC										
41001	05/02/13				207499	P	05/31/13	121100	OFFICE SUPPLIES	46.57
INVOICE:	655946670001							530100		
41001	05/02/13				207499	P	05/31/13	121200	OFFICE SUPPLIES	28.53
INVOICE:	655946670001							530100		
41001	05/02/13				207499	P	05/31/13	121300	OFFICE SUPPLIES	13.08
INVOICE:	655946670001							530100		
41001	05/02/13				207499	P	05/31/13	122000	OFFICE SUPPLIES	59.15
INVOICE:	655946670001							530100		
41001	05/02/13				207499	P	05/31/13	126000	OFFICE SUPPLIES	28.53
INVOICE:	655946670001							530100		
41001	05/02/13				207499	P	05/31/13	126500	OFFICE SUPPLIES	7.13
INVOICE:	655946670001							530100		
41091	05/13/13				207499	P	05/31/13	122000	OFFICE SUPPLIES	16.74
INVOICE:	657169446001							530100		
41092	05/13/13				207499	P	05/31/13	122000	OFFICE SUPPLIES	45.45
INVOICE:	657169274001							530100		
41093	05/07/13				207499	P	05/31/13	121100	OFFICE SUPPLIES	1.10
INVOICE:	656448764001							530100		

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
41093	INVOICE:	05/07/13			207499	P	05/31/13	530100	OFFICE SUPPLIES	646.71
41093	INVOICE:	05/07/13	656448764001		207499	P	05/31/13	530100	OFFICE SUPPLIES	1.10
41093	INVOICE:	05/07/13	656448764001		207499	P	05/31/13	530100	OFFICE SUPPLIES	6.70
41093	INVOICE:	05/07/13	656448764001		207499	P	05/31/13	530100	OFFICE SUPPLIES	2.41
41093	INVOICE:	05/07/13	656448764001		207499	P	05/31/13	530100	OFFICE SUPPLIES	.60
VENDOR TOTALS										
									1,974.55 YTD PAID	903.80
7843	ON THE MARK WATER SERVICES, INC				207500	P	05/31/13	50100	PROFESSIONAL SERVICES - O	3,000.00
41000	INVOICE:	05/07/13			207500	P	05/31/13	50100	PROFESSIONAL SERVICES - O	3,000.00
VENDOR TOTALS										
									3,000.00 YTD PAID	3,000.00
8057	OZ ENGINEERING, LLC				207501	P	05/31/13	55700	CAPITAL IMPROVEMENTS	1,609.50
41070	INVOICE:	04/30/13			207501	P	05/31/13	55700	CAPITAL IMPROVEMENTS	1,609.50
VENDOR TOTALS										
									1,609.50 YTD PAID	1,609.50
676	PACKEY WEBB FORD, INC.				207503	P	05/31/13	530310	PARTS PURCHASED	543.31
41002	INVOICE:	05/16/13			207503	P	05/31/13	530310	PARTS PURCHASED	543.31
41094	INVOICE:	05/23/13			207502	P	05/31/13	530310	PARTS PURCHASED	32.60
41095	INVOICE:	05/23/13			207503	P	05/31/13	530310	PARTS PURCHASED	352.50
41095	INVOICE:	05/23/13	120354		207503	P	05/31/13	530310	PARTS PURCHASED	352.50
VENDOR TOTALS										
									1,727.59 YTD PAID	928.41
6453	PARAMEDIC BILLING SERVICES, INC.				11418	W	05/30/13	135000	AMBULANCE BILLING SERVICE	4,701.06
1676529	INVOICE:	04/30/13			11418	W	05/30/13	135000	AMBULANCE BILLING SERVICE	4,701.06
1676529	INVOICE:	04/30/13	PBS-38		11418	W	05/30/13	1000	AMBULANCE SERVICE FEES	-2,826.13
1676529	INVOICE:	04/30/13	PBS-38		11418	W	05/30/13	1000	AMBULANCE SERVICE FEES	-2,826.13
VENDOR TOTALS										
									1,874.93 YTD PAID	1,874.93
693	PERKINS, PRYDE & KENNEDY ARCHITECTS PC				207504	P	05/31/13	55700	BUILDINGS	825.00
40962	INVOICE:	04/30/13			207504	P	05/31/13	55700	BUILDINGS	825.00
40963	INVOICE:	2013-2047			207504	P	05/31/13	55700	BUILDINGS	2,197.25
40964	INVOICE:	2013-2047-1			207504	P	05/31/13	55700	BUILDINGS	1,177.60
40964	INVOICE:	03/15/13			207504	P	05/31/13	55700	BUILDINGS	1,177.60
40965	INVOICE:	2013-2017			207504	P	05/31/13	55700	BUILDINGS	1,650.00
40965	INVOICE:	02/13/13			207504	P	05/31/13	55700	BUILDINGS	1,650.00

05/31/2013 12:03
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 29
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WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED	YTD PAID	YTD INVOICED
VENDOR TOTALS										765.00	765.00	765.00	765.00
3571 HARRY C SMITH LTD	41071	05/13/13			207510	P	05/31/13	126000	LEGAL - PROSECUTORIAL SER	520705		187.00	187.00
INVOICE:		16190											
VENDOR TOTALS										5,742.00	5,742.00	5,742.00	5,742.00
8261 DAWN SMITH	41010	05/28/13			207511	P	05/31/13	121200	VILLAGE COMMISSIONS	520140		40.00	40.00
INVOICE:		52813											
VENDOR TOTALS										40.00	40.00	40.00	40.00
800 SOUKUP HARDWARE STORES	40968	04/23/13			207512	P	05/31/13	143200	MAINTENANCE-STREET LIGHTS	521045		117.00	117.00
INVOICE:		56970											
40969		04/23/13			207512	P	05/31/13	121300	OPERATING SUPPLIES	530105		69.28	69.28
INVOICE:		54586											
VENDOR TOTALS										186.28	186.28	186.28	186.28
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS	41014	05/09/13			207513	P	05/31/13	55730	WINE	530401		408.00	408.00
INVOICE:		9244294											
VENDOR TOTALS										408.00	408.00	408.00	408.00
5018 SUBURBAN LABORATORIES, INC.	41015	05/15/13			207514	P	05/31/13	50100	PROFESSIONAL SERVICES - O	521055		1,073.50	1,073.50
INVOICE:		27691											
VENDOR TOTALS										2,367.00	2,367.00	2,367.00	2,367.00
835 SUPERIOR BEVERAGE CO.	41013	05/10/13			207515	P	05/31/13	55730	BEER AND WINE	530400		143.75	143.75
INVOICE:		525423											
VENDOR TOTALS										300.55	300.55	300.55	300.55
844 SYSCO FOOD SERV - CHICAGO, INC	41012	05/15/13			207516	P	05/31/13	55730	BEVERAGES/RESALE	530405		245.82	245.82
INVOICE:		305150315											
41012		05/15/13			207516	P	05/31/13	55730	DRY GOODS	530410		53.40	53.40
INVOICE:		305150315											
41012		05/15/13			207516	P	05/31/13	55730	OPERATING SUPPLIES	530105		33.74	33.74
INVOICE:		305150315											
41012		05/15/13			207516	P	05/31/13	55720	OPERATING SUPPLIES	530105		115.11	115.11
INVOICE:		305150315											
41012		05/15/13			207516	P	05/31/13	55730	FOOD/RESALE	530420		381.03	381.03

05/31/2013 12:03
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 30
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WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD PAID
INVOICE: 305150315											
VENDOR TOTALS										2,794.27	829.10
853 TERMINAL SUPPLY CO, INC	41016	05/15/13			207517	P	05/31/13	65000	PARTS PURCHASED	530310	186.53
INVOICE: 31100-00											
VENDOR TOTALS										186.53	186.53
7644 TREES R US, INC.	41097	05/20/13			207518	P	05/31/13	54000	BRUSH PICK UP SERVICE	521085	21,522.00
INVOICE: 14537											
VENDOR TOTALS										21,522.00	21,522.00
1007 TYLER TECHNOLOGIES, INC.	41098	05/22/13			207519	P	05/31/13	122000	OPERATING SUPPLIES	530105	1,016.73
INVOICE: 45-199834											
VENDOR TOTALS										1,016.73	1,016.73
1190 HD SUPPLY FACILITIES MAINT LTD.	41017	05/07/13			207520	P	05/31/13	50100	OPERATING SUPPLIES	530105	166.45
INVOICE: 954197											
VENDOR TOTALS										828.81	166.45
915 VERIZON WIRELESS SERVICES LLC	41019	05/16/13			207521	P	05/31/13	134000	TELECOMMUNICATIONS	521195	570.15
INVOICE: 9705005932											
VENDOR TOTALS										2,892.41	570.15
1220 VERMEER ILLINOIS, INC	41018	05/16/13			207522	P	05/31/13	65000	PARTS PURCHASED	530310	16.48
INVOICE: P61637											
VENDOR TOTALS										674.68	16.48
3995 WAREHOUSE DIRECT OFFICE PRODUCTS	41022	05/22/13			207523	P	05/31/13	143100	OFFICE SUPPLIES	530100	8.49
INVOICE: 1953175-0											
41022		05/22/13			207523	P	05/31/13	143200	OFFICE SUPPLIES	530100	8.49
INVOICE: 1953175-0											
41022		05/22/13			207523	P	05/31/13	50100	OFFICE SUPPLIES	530100	8.50
INVOICE: 1953175-0											
41022		05/22/13			207523	P	05/31/13	50200	OFFICE SUPPLIES	530100	8.50
INVOICE: 1953175-0											

05/31/2013 12:03
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 31
appdwarr

WARRANT: 0513-5

TO FISCAL 2014/01 05/01/2013 TO 04/30/2014

VENDOR NAME

DOCUMENT INV DATE VOUCHER PO CHECK NO T CHK DATE GL ACCOUNT GL ACCOUNT DESCRIPTION

VENDOR TOTALS 107.90 YTD INVOICED 107.90 YTD PAID 33.98

933 WASCO LAWN & POWER, INC.
41021 05/15/13
INVOICE: 178759

207524 P 05/31/13 65000 530310 PARTS PURCHASED 34.23

VENDOR TOTALS

34.23 YTD INVOICED 34.23 YTD PAID 34.23

8262 ALAN R WITORT
41020 05/28/13
INVOICE: 52813

207525 P 05/31/13 121200 520140 VILLAGE COMMISSIONS 40.00

VENDOR TOTALS

40.00 YTD INVOICED 40.00 YTD PAID 40.00

REPORT TOTALS 425,526.62

COUNT AMOUNT
TOTAL PRINTED CHECKS 70 180,157.25
TOTAL WIRE TRANSFERS 143 245,369.37

** END OF REPORT - Generated by Mary Romanelli **

A-6C

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner *MJS*
John Carlisle, Planning Intern *JTC* *SW*

DATE: June 3, 2013

RE: Proposed Right-of-Way Vacation, 431 Ridgewood Avenue

Background

Mr. and Mrs. John and Michelle Goeders, owners of the property at 431 Ridgewood, are requesting the vacation of an 8-foot wide alley located immediately east of and adjacent to their property. A driveway is currently located within the 8-foot wide alley where the owners are requesting the vacation. The property owners have maintained the paved right-of-way as their personal driveway since they purchased the property in 2008, using the right-of-way for daily access to their garage.

The Goederses recently began investigating their property boundaries and noticed an inconsistency between county records and their 2008 Plat of Survey. The DuPage County Plat Book shows this 8-foot wide alley as being part of their property. However, the Plat of Survey continues to show this area as a public alley. The property owners' research revealed that the eastern 8 feet of this previously 16-foot wide alley was vacated to the properties to the east in 1965. However, neither an Ordinance nor Plat vacating the western 8-foot-wide portion of the alley could be located. The property owners made an inquiry to Department of Planning and Development staff about this issue in early 2013. Staff researched the matter exhaustively and was likewise unable to locate any documents approving the vacation of the western 8 feet of this right-of-way to the property at 431 Ridgewood. The property owners have therefore submitted the required application and fee for right-of-way vacation.

Issues

Village staff has reviewed the request and does not believe there is any public need or purpose to retain the right-of-way or to maintain any easements in this area. Therefore, we recommend vacating the right-of-way to the property at 431 Ridgewood at no cost. The Village has not traditionally charged single-family homeowners for the vacation of alleys or rights-of-way (unless the vacation results in an additional buildable lot) as it typically has a nominal impact on their property value. In this instance, the property owners have assumed the responsibility over the years of maintaining this area, which is developed with a private driveway. In addition, the owners have spent resources investigating the records discrepancy and obtaining necessary documents. Therefore, similar to past requests, we recommend that the right-of-way be vacated at no cost to the petitioners.

The Goederses have not expressed an interest in selling their property. However, given that this records discrepancy has come to light, selling the property could be more difficult in the future. The vacation of the right-of-way to the property at 431 Ridgewood would clear up this issue.

Recommendation

At this time, Village staff recommends that the Board vacate at no cost the remaining western 8-foot wide portion of the right-of-way to the adjacent property at 431 Ridgewood.

Action Requested

The Village Board is requested to consider the vacation of the alley to 431 Ridgewood Avenue. An ordinance vacating the alley has been prepared for consideration at the June 10, 2013, Village Board meeting.

Attachments

- Proposed ordinance (reduced copy of Plat of Vacation attached)
- Letter from John and Michelle Goeders, dated March 21, 2013
- Aerial photo
- Close-up aerial of right-of-way and adjacent properties
- Plat of Survey dated December 10, 2003, and resurveyed and updated on May 6, 2008

cc: Greg Mathews, Village Attorney
Julius Hansen, Public Works Director
Bob Minix, Village Professional Engineer
Ray Ulreich, Stormwater Engineer

X:\Plandev\PLANNING\ROW Vacations\Ridgewood\VB Memo 060313.doc

Village of Glen Ellyn

Ordinance No. _____

**An Ordinance Vacating
the Right-of-Way Located South of and Perpendicular to
Ridgewood Avenue to the Adjacent Property
to the West Known as 431 Ridgewood Avenue**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
Dupage County, Illinois
This _____ Day of _____, 20__.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 20__

Ordinance No. _____

**An Ordinance Vacating
the Right-of-Way Located South of and Perpendicular to
Ridgewood Avenue to the Adjacent Property
to the West Known as 431 Ridgewood Avenue**

Whereas, John and Michelle Goeders, owners of property at 431 Ridgewood Avenue, have requested the Village vacate an 8-foot wide right-of-way, which measures approximately 1,056 square feet, to their adjacent property to the west; and

Whereas, the subject alley is located perpendicular to Ridgewood Avenue and between the parallel rights-of-way of Miller Court and Prospect Avenue; and

Whereas, the subject portion of the right-of-way requested to be vacated is shown on the Plat of Vacation attached hereto as Exhibit "A" and is legally described as follows:

OF THE 8.0 FOOT ALLEY LYING EAST OF AND ADJOINING LOT 1 IN BLOCK 3 IN PHILLIP'S 3RD ADDITION TO PROSPECT PARK, BEING A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 14 AND THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 19, 1887, AS DOCUMENT 38112, IN DUPAGE COUNTY, ILLINOIS; and

Whereas, the Village vacated the eastern half of the subject right-of-way in 1965 by Ordinance 1422; and

Whereas, the Village vacated the right-of-way that borders the Petitioners' parcel to the south, extending east to west from Miller Court and parallel to Ridgewood Avenue, by Ordinance 1463 in 1966; and

Whereas, the DuPage County Plat Book shows the subject right-of-way as already part of the property at 431 Ridgewood Avenue; and

Whereas, the Petitioners and Village Staff have exhaustively reviewed Village and County records and have been unable to locate any Ordinance or Plat approving the vacation of the right-of-way, and Mr. and Mrs. Goeders have submitted a 2008 Plat of Survey that continues to identify the subject area as a public right-of-way; and

Whereas, a driveway is currently located within the area requested to be vacated, which has been maintained by the owners of 431 Ridgewood over time; and

Whereas, Mr. and Mrs. Goeders have submitted the required application for a right-of-way vacation in an attempt to resolve this issue; and

Whereas, Village staff has researched the request and found no public need or purpose to retain the right-of-way or any easements over the right-of-way; and

Whereas, it is the opinion of the corporate authorities of the Village of Glen Ellyn that it is in the best interest of the Village to vacate the remaining 1,056-square-foot right-of-way legally described hereinabove and depicted on Exhibit "A" attached hereto at no cost, excluding application and submittal fees described in Section 4-1-4 of Village Code; and

Whereas, pursuant to Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, at least three-quarters of the corporate authorities of the Village of Glen Ellyn are of the opinion that the public interest will best be served by vacating the subject portion of the right-of-way described herein to the adjacent property to the west known as 431 Ridgewood Avenue.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions as set forth hereinabove are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Pursuant to the powers granted in Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, the Village of Glen Ellyn hereby vacates the 8-foot wide right-of-way legally described herein above to the property to the west known as 431 Ridgewood Avenue as shown on the Plat of Vacation prepared by Steinbrecher Land Surveyors, Inc. and dated June 4, 2013, a copy of which is attached hereto as Exhibit "A", at no cost, excluding the application fee described in Section 4-1-4 of Village Code.

Section Three: The Village President and Village Clerk are hereby authorized to execute the Plat of Vacation certifying that it has been approved by the affirmative vote of at least three-quarters of the corporate authorities of the Village now holding office and that the vacation has been approved by the Village President.

Section Four: This Ordinance and the aforementioned Plat of Vacation shall be recorded with the Recorder of Deeds of DuPage County, Illinois.

Section Five: This Ordinance shall be published in pamphlet form within thirty (30) days after its passage and approval, in the manner provided by law, and shall be in full force and effect ten (10) days after completion of such publication.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20 _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20_____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

X:\Plandev\PLANNING\ROW Vacations\Ridgewood\Ordinance 431 060313.doc

EXHIBIT A

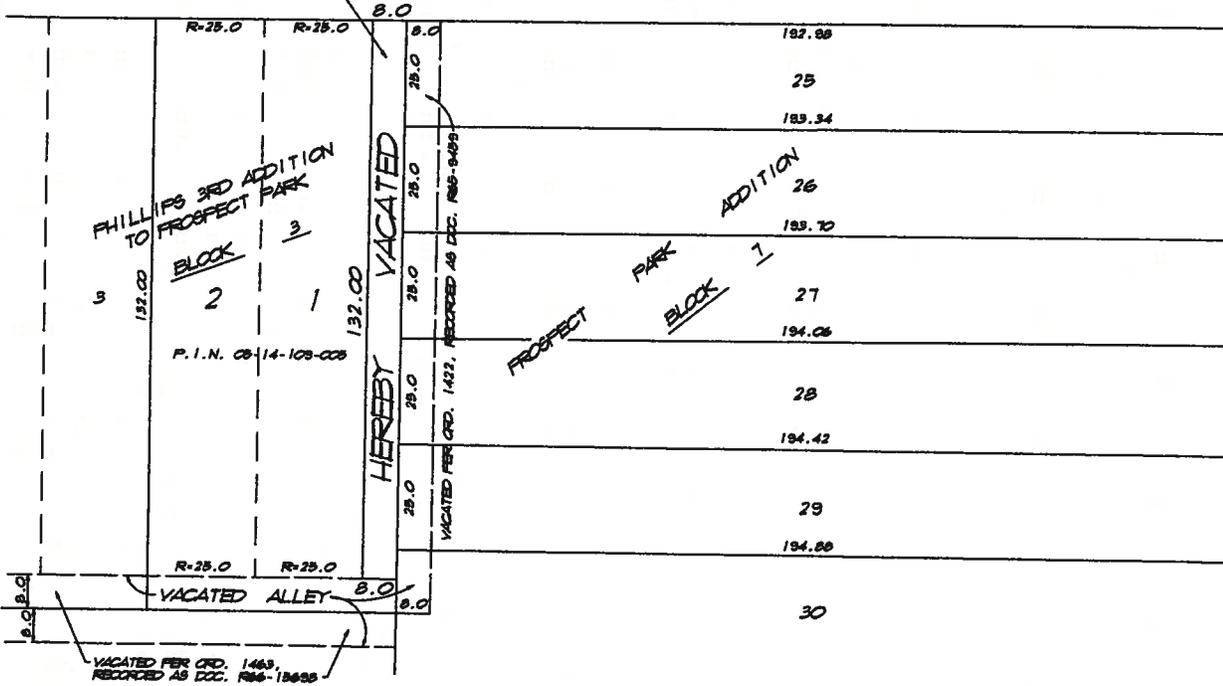
PLAT OF VACATION

OF THE 8.8 FOOT ALLEY LYING EAST OF AND ADJOINING LOT 1 IN BLOCK 3 IN PHILLIP'S 3RD ADDITION TO PROSPECT PARK, BEING A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 14 AND THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 18 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 19, 1887, AS DOCUMENT 38112, IN DU PAGE COUNTY, ILLINOIS.



RIDGEWOOD AVENUE

NOTE - THE RIGHT-OF-WAY IS HEREBY VACATED AND CONVERTED TO P.I.N. 08-14-108-008



AULSUEDE'S SUB.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
) S.S.
 COUNTY OF DU PAGE)

THIS IS TO CERTIFY THAT WE, STEINBRECHER LAND SURVEYORS, INC., A REGISTERED LAND SURVEYING DESIGN FIRM CORPORATION, NO. 184-883126, HAVE PLATTED THE PROPERTY SHOWN AND DESCRIBED ON THE ANNEXED PLAT FOR THE PURPOSE OF VACATION, AND TO THE BEST OF OUR KNOWLEDGE AND BELIEF IS A CORRECT REPRESENTATION THEREOF.

Met Chicago, Illinois, June 4, 2013.



Richard J. Steinbrecher
 Professional Land Surveyor 3583
 License expires Nov. 30, 2014

PREPARED FOR:
 VILLAGE OF GLEN ELLYN

SUBMITTED BY AND RETURN TO:
 VILLAGE OF GLEN ELLYN
 535 DUANE STREET
 GLEN ELLYN, IL. 60158

Steinbrecher Land Surveyors, Inc.

Professional Land Surveying
 Design Firm Corporation No. 184-003126
 141 S. Neilson Blvd., West Chicago, IL 60185-2844
 (630) 293-8900 Fax 293-8902

COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS)
) S.S.
 COUNTY OF DU PAGE)

THIS INSTRUMENT, NO. _____, WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DU PAGE COUNTY, ILLINOIS, THIS ____ DAY OF _____, 2013.

 COUNTY RECORDER.

VILLAGE BOARD CERTIFICATE

STATE OF ILLINOIS)
) S.S.
 COUNTY OF DU PAGE)

APPROVED, BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, DU PAGE COUNTY, ILLINOIS, THIS ____ DAY OF _____, 2013.

ATTEST: _____
 VILLAGE CLERK VILLAGE PRESIDENT

I, _____, VILLAGE CLERK OF THE VILLAGE OF GLEN ELLYN, ILLINOIS, DO HEREBY CERTIFY THAT THE ANNEXED PLAT WAS PRESENTED TO AND BY ORDINANCE DULY APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, AT ITS MEETING HELD ON THE ____ DAY OF _____, 2013, IN WITNESS WHEREOF, I HAVE HERETO SET THE SEAL OF THE VILLAGE OF GLEN ELLYN, ILLINOIS.

 VILLAGE CLERK

March 21, 2013

To Whom It May Concern,

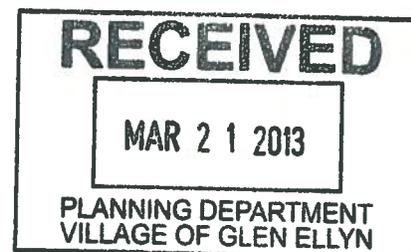
This correspondence represents a formal request to the Village of Glen Ellyn to vacate the 8 foot wide section of alley directly to the east of our property located at 431 Ridgewood Avenue, Glen Ellyn, IL 60137.

Please reference the plat of survey already provided to the Planning & Development office for the specific location of the alley referenced above.

Please contact John Goeders at 773-484-6472 if the need arises.

Regards,

John & Michelle Goeders
431 Ridgewood Avenue
Glen Ellyn, IL 60137



Position: 41°52'47" N 88°04'14" W



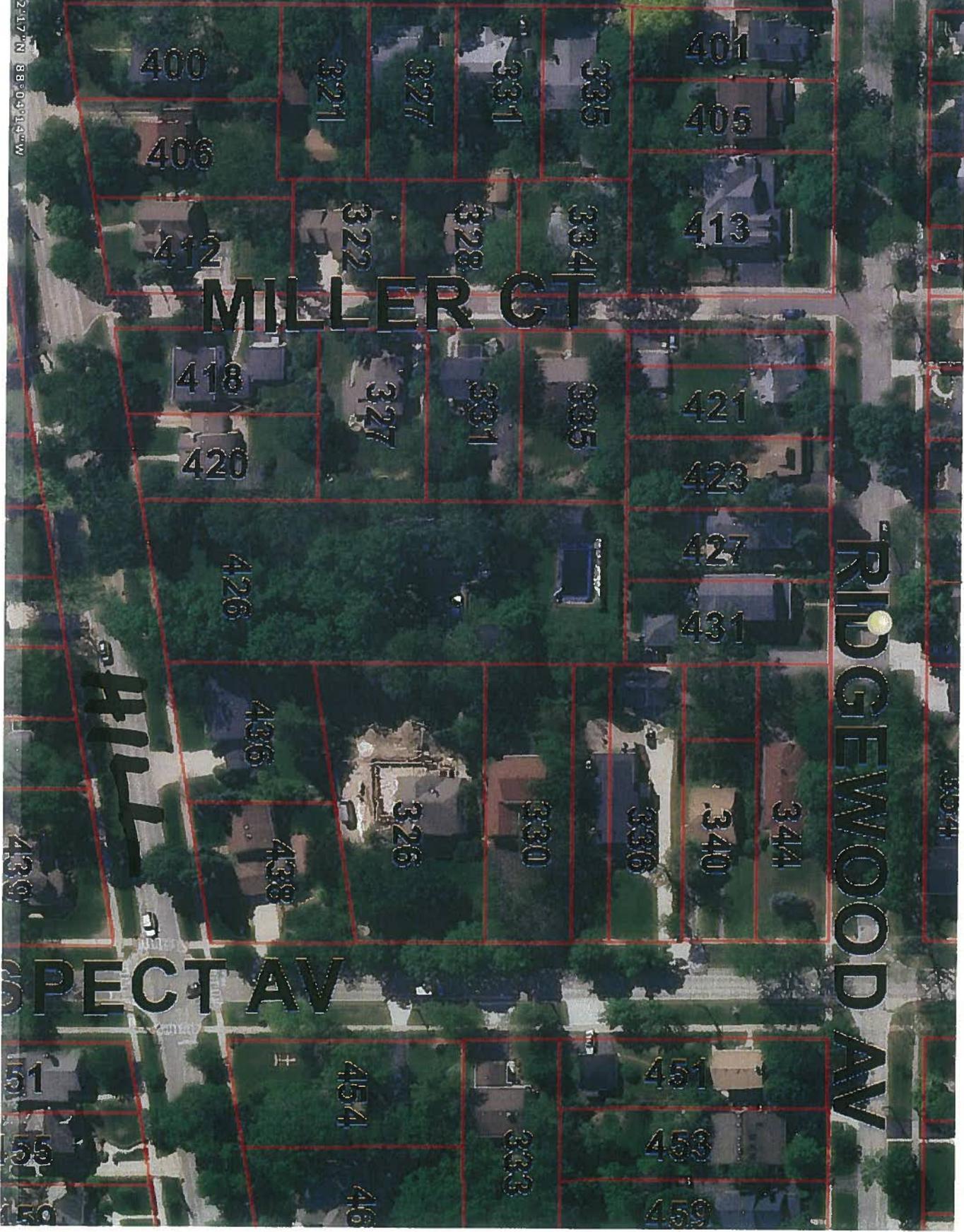
BRANDON

MILLER CT

RIDGEWOOD AV

HILL

SPECT AV



RIDGEWOOD A

423

427

431

344

340

336



Position: 41°52'19"N, 88°04'14"W



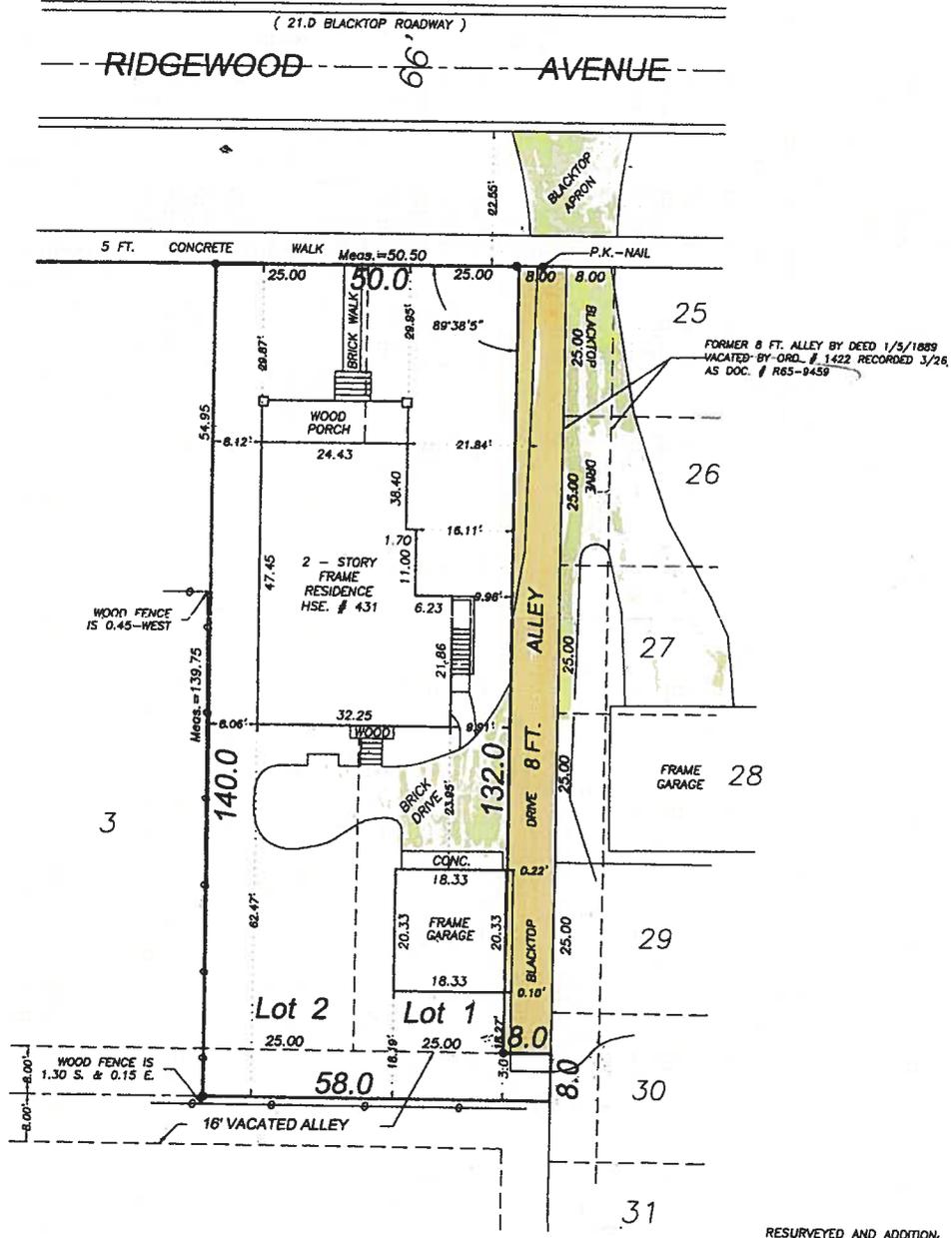
esri

Source: USG

PLAT OF SURVEY

LOTS 1 AND 2, TOGETHER WITH NORTH 1/2 OF VACATED ALLEY LYING SOUTH OF AND ADJOINING SAID LOTS 1 AND 2 AFORESAID, BETWEEN THE EAST AND WEST LINES OF THE PROPERTY EXTENDED SOUTH, IN BLOCK 3 IN PHILLIP'S THIRD ADDITION TO PROSPECT PARK, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 14 AND THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 19, 1887, AS DOCUMENT 38112, IN DUPAGE COUNTY, ILLINOIS.

Check Sub. fee easements. V. utilities. B.M.



STATE OF ILLINOIS)
 COUNTY OF DU PAGE) S.S.

THIS IS TO CERTIFY THAT I, AN ILLINOIS LAND SURVEYOR, HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THAT THE ANNEXED PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

GIVEN UNDER MY HAND AND SEAL AT WHEATON, ILLINOIS, THIS 10TH DAY OF DECEMBER, A.D., 2003.

Thorbert V. Lambert, Jr.

ILLINOIS LAND SURVEYOR NO. 1863

REFER TO DEED OR GUARANTEE POLICY FOR RESTRICTIONS NOT SHOWN ON SURVEY.

ALL DIMENSIONS ARE SHOWN IN FEET AND DECIMALS THEREOF

RESURVEYED AND ADDITIONAL IMPROVEMENTS LOCATED:
 5-6-08: *M.R.*

ORDERED BY: MARK RODRIGUEZ-ATTY. ORDER NO. 08-081 FILE

LAMBERT & ASSOCIATES
 LAND SURVEYORS
 320 SOUTH PEARSON ST WHEATON, ILL 601

A-60

MEMORANDUM

TO: Mark Franz, Village Manager *MF*
FROM: Kevin Wachtej, Finance Director *KW*
DATE: May 21, 2013
RE: Investment policy update



Background

In 2004, the Village updated its investment policy. Since that time, many changes have occurred in the investment environment as well as changes in state and federal laws that impact how the Village of Glen Ellyn can invest public dollars.

When the Finance Commission was established, one of the tasks they identified was a review of the Village's investment policy. Over the past two months, Finance Commissioners Bert Nuehring and Chris Faber closely examined the investment policy, and we have updated the policy to reflect the current environment. The Finance Commission reviewed and revised the investment policy on May 10, 2013, and the policy is being forward to the Village Board for their consideration.

Issues

Our primary focus is on keeping existing assets secure and readily accessible, with the achievement of investment earnings being the lowest priority. The attached policy updates the 2004 policy with current regulatory issues, creates a subcommittee of the Finance Commission to monitor the program, and spells out monthly, quarterly, and annual tasks relative to the investment policy. More detailed recommendations that have been incorporated into the policy can be found on the attached May 10, 2013, memo from Commissioners Nuehring and Faber to the Finance Commission.

Recommendation

Management recommends adopting the attached investment policy, as recommended by the Finance Commission.

Action Requested

Adopt the revised investment policy.

Attachments

- May 10, 2013, Memo from Commissioners Nuehring and Faber
- Investment policy



VILLAGE OF GLEN ELLYN

INVESTMENT POLICY

Revised 6-28-04

Updated xx-xx-2013

1.0 Policy:

It is the policy of the Village of Glen Ellyn to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all state statutes governing the investment of public funds.

2.0 Scope:

This investment policy applies to all financial assets of the Village of Glen Ellyn except for the Glen Ellyn Police Pension Fund which is subject to the direction of the Police Pension Board of Trustees. These funds are accounted for in the Village of Glen Ellyn's Comprehensive Annual Financial Report and include:

2.1 Funds:

The following funds are covered by this investment policy, plus any new funds that are created by the Village Board, unless specifically exempted by the Village Board or other authority.

- 2.1.1 General Fund
- Special Revenue Funds Corporate Reserve Fund
- Motor Fuel Tax Fund
- Central Business District TIF Fund
- Debt Service Fund
- Capital Projects Fund
- Facilities Maintenance Reserve Fund
- Water and Sanitary Sewer Fund
- Parking Fund
- Residential Solid Waste Fund
- Recreation Fund (Village Links Golf Course)
- Insurance Fund
- Equipment Services Fund

2.1.2 —

~~Corporate Reserve Fund~~

~~Motor Fuel Tax Fund~~

~~Community Enhancement Fund~~

~~Special Programs Fund~~

~~2.1.3 Debt Service Fund~~

~~2.1.4 Capital Project Funds~~

~~Capital Projects Fund~~

~~Facilities Maintenance Reserve Fund~~

~~2.1.5 Enterprise / Internal Service Funds~~

~~Water and Sanitary Sewer Fund~~

~~Parking Fund~~

~~Residential Solid Waste Fund~~

~~Golf Course and Recreation Fund~~

~~Insurance Fund~~

~~Equipment Services Fund~~

~~2.1.6 (Any new fund created by the Village Board, unless specifically exempt.)~~

3.0 **Prudence:**

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

3.1 The standard of prudence to be used by investment officials shall be the “**prudent person**” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 **Objective:**

The primary objectives, in priority order, of the Village of Glen Ellyn investment activities shall be:

4.1 **Safety:**

Safety of principal is the foremost objective of the investment program. Investments of the Village of Glen Ellyn shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio.

A. **Credit Risk:**

Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- Limiting investments to the safest types of securities
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business, and
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

B. **Interest Rate Risk:**

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
- By investing operating funds primarily in shorter-term securities.

4.2 Liquidity:

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

4.3 Return on Investments:

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments ~~are~~ is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities ~~shall~~ should not be sold prior to maturity with the following exceptions:

- 1) a declining credit security could be sold early to minimize loss of principal; or
- 2) liquidity needs of the portfolio require that the security be sold.

4.5 Investment Strategy/Philosophy:

The Village's investment philosophy is passive. That is, notwithstanding the provisions of paragraph 4.3, once an investment instrument is purchased, it will generally be held until its maturity ("buy and hold"). Given this philosophy, the Village will endeavor to earn a rate of return which is commensurate with similar investments in the marketplace at the time the investment is purchased. It is not a function or objective of the Village's investment policy to speculate as to the possible direction of future interest rates or to actively buy and sell securities in response to market conditions or events.

5.0 Delegation of Authority:

Authority to manage the Village of Glen Ellyn's investment program is derived from the following:

The establishment of investment policies is the responsibility of the Village Board. Management and administrative responsibility for the investment program is hereby delegated to the Finance Director who, under the direction of the Village Manager, shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include references to: internal controls, compensating controls, safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts where applicable. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of

controls to regulate the activities of subordinate staff. The Finance Director may from time to time amend the written procedures in a manner not inconsistent with this policy or with state statutes.

The responsibility for investment activities of the Police Pension Fund rests with the Board of Trustees of the Police Pension Fund.

The Village Treasurer, appointed by the Village President with concurrence of Village Trustees, advises the Village Board on investment policy and is, by Illinois statute, an ex-officio member of the Police Pension Fund. By Village ordinance, the Finance Director is the Village Treasurer.

6.0 **Ethics and Conflicts of Interest:**

Officers and employees involved in the investment process shall abide by the terms established in the Village Ethics Ordinance (Title 1, Chapter 12 of the Village of Glen Ellyn Code of Ordinances), particularly, but not limited to, section 1-12-5, Conflicts of Interest. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officers shall ~~disclose~~ provide appropriate notification (as described in 1-12-5 (c) Notification) any of material interests "Financial Interests" or "Non Financial Interests" as defined in the Ethics Ordinance ~~in financial institutions with which they conduct business.~~ They shall further ~~disclose~~ provide appropriate notification of any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual/firm with whom business is conducted on behalf of the Village of Glen Ellyn.

7.0 **Authorized Financial Dealers and Institutions:**

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except on qualified public depository as established by state statutes.

The Village Board authorizes the Finance Director to invest up to FDIC limits \$100,000.00 in any federally insured financial institution, subject to appropriate diversification (see section 11 of this policy). Fund splitting programs wherein investments in CDs, money market accounts, or other allowable investments are held by various participating banks as part of a larger umbrella corporation are allowed so long as FDIC insurance protection secures the full value of the Village's investment.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

- audited financial statements
- proof of National Association of Security Dealers (NASD) certification
- proof of state registration
- completed broker/dealer questionnaire

- certification of having received and read the Village's investment policy
- depository contracts

8.0 Authorized and Suitable Investments:

The Village may invest in any type of security authorized by the State of Illinois Public Funds Investment Act (30 ILCS 235/) regarding the investment of public funds. Approved investments include:

- Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- Bonds, notes, debentures, or other similar obligations of the United States of America or its agencies.
- Interest bearing savings accounts, interest bearing certificates of deposit or interest bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act and which are insured by the Federal Deposit Insurance Corporation.
- Illinois Public Treasurer's Investment Pool (Illinois Funds)
- Illinois Municipal Investment Fund (IMET)
- Other local government investment pool, organized in accordance with state statute
- Short-term obligations of corporations (commercial paper) organized in the United States with assets exceeding \$500 million and rated at the time of purchase at one of the three highest classifications established by at least two standard rating services. Investments must mature within 180 days from the date of purchase. Such purchase may not exceed 10% of the corporation's outstanding obligations and no more than ~~25~~10% of the Village's funds may be invested in commercial paper.
- Short-term discount obligations of the Federal National Mortgage Association or in shares or other forms of securities legally by savings and loan associations incorporated under the laws of this state or any other state or under the laws of the United States. Investments may be made only in those savings and loan associations of which the shares, or investment certificates are insured by the Federal Deposit Insurance Corporation.

• See section 11.1 Rebalancing for information on a regular review of the Village's investments.

9.0 Collateralization:

It is the policy of the Village of Glen Ellyn and in accordance with the GFOA's Recommended Practices on the Collateralization of Public Deposits (attachment 1), the Village requires that funds on deposit in excess of FDIC limits be secured by some form of collateral. The Village will accept any of the following assets as collateral:

- Government Securities
- Obligations of Federal Agencies
- Obligations of Federal Instrumentalities
- Obligations of the State of Illinois

⌋ ~~(The Village reserves the right to accept/reject any form of the above named securities.)~~

The Village also requires that all depositories that hold Village deposits in excess of the FDIC limit must utilize and execute a collateral agreement which is of a form approved by the Village.

The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed monthly, and additional collateral will be required when the ratio declines below the level required and collateral will be released if the fair market value exceeds the required level. Pledged collateral will be held in safekeeping, by an independent third party depository, or the Federal Reserve Bank of Chicago, designated by the Village of Glen Ellyn and evidenced by a safekeeping agreement. Collateral agreements will preclude the release of the pledged assets without an authorized signature from the Village of Glen Ellyn. The Village of Glen Ellyn realizes that there is a cost factor involved with collateralization and the Village will pay any reasonable and customary fees related to collateralization.

10.0 Safekeeping and Custody:

All security transactions, including collateral for repurchase agreements, entered into by the Village of Glen Ellyn shall be conducted on a delivery-verses-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts.

⌋ 11.0 Diversification and Rebalancing:

In order to reduce the risk of default, the investment portfolio of the Village of Glen Ellyn shall not exceed the following diversification limits unless specifically authorized by the Village Board:

- No financial institution shall hold more than 40% of the Village's investment portfolio, exclusive of U.S. Treasury securities in safekeeping. Public investment pools, such as the Illinois Metropolitan Investment Fund, and the Illinois Treasurer's Investment Pool (the Illinois Funds), may each comprise up to 75% of the Village's investment portfolio.
- Monies deposited at a financial institution shall not exceed ~~75~~15% of the capital stock and surplus of that institution. ~~(We want to be sure that we are not their only real investor with a given bank/institution, but this is nearly impossible to monitor on an ongoing basis for many institutions. We would like ideas on a meaningful way to verify this concept.)~~
- Commercial paper shall not exceed 10% of the Village's investment portfolio.
- Brokered certificates of deposit shall not exceed 25% of the Village's investment portfolio.

⌋ 11.1 Rebalancing:

—

On a quarterly basis, the investment portfolio shall be evaluated to determine if the investment mix should be rebalanced to achieve appropriate diversification.

At least annually, the Village will verify that each investment remains consistent with the Village's investment objectives. If one or more investments do not, or have changed its risk perspective, duration, or other factor that is not favorable to the Village or its portfolio, the Village will consider replacement of said investment, or rebalancing so the Village's overall portfolio remains consistent with this policy.

When the portfolio is rebalanced, efforts should be made to minimize negative effects that may occur from selling assets prior to maturity.

11.2 Target diversification:

The long term investment target portfolio will consist of a larger portion of the portfolio to be invested in local government investment pools, such as Illinois Funds or IMET. The remaining portion of the portfolio may be invested in certificates of deposits, commercial paper, or other permitted government bonds or securities.

12.0 Maximum Maturities:

To the extent possible, the Village of Glen Ellyn will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Village will not directly invest in securities maturing more than five years from the date of purchase.

Reserve funds may be invested in securities exceeding five years if the maturity of such investments ~~are~~ is made to coincide as nearly as practicable with the expected use of the funds. Any investment purchased with a maturity longer than ~~four-five~~ years must be supported with written documentation explaining the reason for the purchase and must be specifically approved by the Village Board.

13.0 Internal Controls:

The finance director is responsible for establishing and maintaining an internal control structure designed to protect the assets of the Village of Glen Ellyn ~~form~~ from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The best controls prevent frauds from taking place. When that is not possible, compensating controls will be implemented to detect fraud. Internal controls and compensating controls will be documented as part of the written procedures (Section 5.0).

The internal controls shall address the following points:

- ~~Control of collusion~~
- ~~Separation of transaction authority from accounting and record keeping~~
- ~~Custodial safekeeping~~
- ~~Avoidance of physical delivery securities~~
- ~~Clear delegation of authority to subordinate staff members.~~
- ~~Written confirmation of telephone transactions for investments and wire transfers~~
- ~~Development of a procedure for making wire transfers~~

14.0 **Performance Standards:**

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis.

14.1 Market Yield (Benchmark):

The Village's investment strategy is passive. Given this strategy, the basis used by the Finance Director to determine relative performance with comparable market yields shall be the three-month U.S. Treasury Bill. An additional benchmark of the average Illinois Funds rate will be utilized to track investment performance against the Village's liquid/short-term investment earnings.

15.0 Reporting:

The Finance Director shall prepare ~~an a quarterly~~ investment report ~~at least monthly, including a succinct management summary~~ that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner which will allow the entity to ascertain whether investment activities during the reporting period have conformed to the investment policy. ~~The report should be provided to the Village Manager.~~ The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Average weighted yield to maturity of portfolio on Village investments as compared to applicable benchmarks.
- Listing of investments by maturity date.
- The percentage of the total portfolio which each type of investment represents.
- The percentage of the total portfolio which each institution is holding.
- The percentage of the total portfolio broken down by defined maturity periods, and
- Principal and type of investment by fund.

Each month, the Finance Director will provide more basic investment reporting including asset value, investment rate of return, and investment income.

15.1 Marking to Market:

A statement of the market value of the portfolio shall be issued at least quarterly. Review should be consistent with the GFOA Recommended Practice on Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools (attachment 2).

16.0 Criteria for ending an investment relationship:

The Village will objectively evaluate the performance of all investments within the portfolio. Each investment will be evaluated relative to its benchmark and peer investments in the order of the Village's investment objectives (section 4 of this policy) to determine if an investment should be retained or sold. Other considerations may include, but are not limited to, costs (or benefits) to liquidate versus hold, suitable replacement investment alternatives, portfolio diversification or rebalancing, change in credit rating or other credit risk factor, change in one or more risk factor, change in the investment's strategy or methodology, change in legal status or environment, customer service issues, among others.

1617.0 **Investment Policy Adoption:**

The Village of Glen Ellyn's investment policy shall be adopted by resolution of the Village Board of Trustees. This policy shall be reviewed on an annual basis by the ~~Finance Director~~Finance Commission Subcommittee and any modifications made thereto must be approved by the Village Board of Trustees.

18.0

18.0 Finance Commission Subcommittee:

A subcommittee of the Village's Finance Commission made up of 2 commissioners will be involved with reviewing and providing recommendations regarding the Village's investment portfolio, policies, practices, and reporting.

Revised by Village Board Motion—6/28/04

Appendix

Calendar of activity

Monthly

- Abbreviated investment reporting (section 15.0)
- Review collateral (9.0)

Quarterly

- Investment report (15.0)
- Marking to market (15.1)
- Review portfolio for rebalancing (11.1)

Annually

- Detailed review of investments for continued compliance (11.1)
- Finance Commission Subcommittee review investment policy (17.0)

Attachment 1

GFOA Best Practice

Collateralizing Public Deposits (1984, 1987, 1993, 2000, 2007, 2010) (TIM)

Background. The safety of public funds should be the foremost objective in public fund management. Collateralization of public deposits through the pledging of appropriate securities or other instruments (i.e. surety bonds or letters of credit) by depositories is an important safeguard for such deposits. The amount of pledged collateral is determined by a governmental entity's deposit level and the policy or legal required collateral margin. Some states have established programs for the pooling of collateral for deposit of public funds.

Federal law imposes certain limitations on collateral agreements between financial institutions and public entities in order to secure governmental entity deposits. Under certain circumstances, as are discussed in recommendations below, the Federal Deposit Insurance Corporation (FDIC) may void an otherwise perfected security interest and leave the governmental depositor with only the right to share with other creditors in the pro rata distribution of the assets of a failed institution for the amount of deposits that exceed the FDIC coverage. Separate governmental "corporations" such as economic development corporations or water supply corporations, etc., do not fulfill the FDIC's definition of "public unit"¹ and therefore even accurately completed collateral definition may not be honored by the FDIC on a bankruptcy.

Recommendation. The Government Finance Officers Association (GFOA) recommends the use of a written agreement with pledging requirements as protection for state or local government's deposits. GFOA encourages governmental entities to establish adequate and efficient administrative systems to monitor such pledged collateral, including state or locally administered collateral pledging or collateral pools. To accomplish these goals, GFOA recommends the following:

1. Governmental entities should implement programs of prudent risk control. Such programs could include a formal depository risk policy, credit analysis, and use of fully secured investments. In the absence of a state program for pooling collateral, public entities should establish and implement collateralization procedures, including procedures to monitor their collateral positions. Monitoring informs a public entity of undercollateralization, which may threaten the safety of an entity's deposits, and overcollateralization, which may increase the cost of banking services. Governmental entities however can not and should not accept the liability for maintaining collateral levels which liability must fall to the financial institution.

2. Governmental entities/depositors should take all possible actions to comply with state and federal requirements in order to ensure that their security interests in collateral pledged to secure deposits are enforceable against the receiver of a failed financial institution. Federal law provides that a depositor's security agreement, which tends to diminish or defeat the interest of the FDIC in an asset acquired by it as receiver of an insured depository, shall not be valid against the FDIC unless the agreement:

- o is in writing;
- o was approved by the board of directors of the depository or its loan committee and²
- o has been, continuously, from the time of its execution, an official record of the depository institution.³

3. Governmental entities should have all pledged collateral held at an independent third-party institution outside the holding company of their bank, and evidenced by a written agreement in an effort to satisfy the Uniform Commercial Code (UCC) requirement for control. The UCC states that the depositor does not have a perfected interest in a security unless the depositor controls it. Control means that swaps, sales, and transfers cannot occur without the depositor's written approval.

- o The value of the pledged collateral should be marked to market monthly, or more frequently depending on the volatility of the collateral pledged. Some state statutes do dictate a minimum margin level for collateral based on deposit levels (e.g., Georgia and Minnesota statutes require 110 percent). If not, the margin levels should be at least 102 percent, depending on the liquidity and volatility of the collateral pledged. State statutes also govern whether minimum margin levels apply to principal only or to accrued interest as well. On a sale, accrued interest would be received. Governmental entities should review applicable state statutes and confirm compliance.
- o Substitutions of collateral should meet the requirements of the collateral agreement, be approved, by the entity in writing prior to release, and the collateral should not be released until the replacement collateral has been received.
- o The public entity should require reporting directly from the custodian. The custodian should warrant and be signatory to the agreement
- o Reporting by the third party institution should at a minimum be monthly.

4. The pledge of collateral should comply with the investment policy or state statute, whichever is more restrictive. Governmental entities should know and understand securities pledged as collateral.

5. Governmental entities that use surety bonds in lieu of collateral should limit the insurers to those of the highest credit quality as determined by a nationally recognized insurance rating agency. A thorough review of the terms of the bond is required.

6. The governmental entity should thoroughly review the terms and conditions of any letters of credit, including those issued by a federal agency or government sponsored enterprise.

7. The governmental entity should establish and follow procedures for on-going review of collateral.

Note: As a result of the court case North Arkansas Medical Center v. Barrett, 963 F.2d 780 (8th Cir. 1992), the FDIC issued a policy statement in March 1993 indicating that it would not seek to void a security interest of a federal, state, or local public unit solely because the security agreement did not comply with the contemporaneous execution requirement set forth in Section 13(e) of the Federal Deposit Insurance Act 12 U.S.C.1823(e). The policy statement was officially enacted by Section 317 of the Riegle Community Development and Regulatory Improvement Act of 1994 (Public Law 103-325).

References:

- GFOA Sample Security Agreement (long and short versions), www.gfoa.org, 2009.
- GFOA Sample Custodial Trust Agreement, www.gfoa.org, 2006.
- An Introduction to Collateralizing Public Deposits for State and Local Governments, Second Edition, M. Corinne Larson, GFOA, 2006.

- Investing Public Funds, Second Edition, Girard Miller with M. Corinne Larson and W. Paul Zorn, GFOA, 1998.
- FDIC Act (12 U.S.C. 1811 et seq. and 12 C.F.R. Part 330.330.15 Public Unit Accounts (www.FDIC.gov))

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Approved by the GFOA's Executive Board, October 23, 2007.
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¹For deposit insurance purposes, the term "public unit" includes a state, county, municipality, or "political subdivision" thereof. Governments should review Section 330.15 of the FDIC's regulations (12 C.F.R. 330.15) to identify if they fall within the FDIC's definition of 'public unit' and to determine whether they are public entity qualifying for collateral protection under the definition. This information can be found at <http://www.fdic.gov/deposit/deposits/FactSheet.html>

²The FDIC does not require every transaction to be reviewed by the board of directors. The board may fulfill this function by setting parameters and authorizing a particular officer to carry out its wishes. The officer would be performing ministerial acts on behalf of the board. (FDIC Interpretive Letters)

³Corporate resolutions that list specific officers who are authorized by the board of directors to execute agreements securing public deposits will meet this requirement.

Attachment 2

BEST PRACTICE

Mark-to-Market Reporting Practices for State and Local Government Investment Portfolios (1995, 2000, 2003, 2005, and 2008) (TIM)

Background. Market risk is significant in public investment portfolios. Due to price volatility, valuing investments at their current price is necessary to provide a realistic measure of a portfolio's true liquidation value. Over time, reporting standards for state and local government investment portfolios have been enhanced so that investors, governing bodies, and the public remain informed of the current market value of the portfolio. Regular disclosure of the value of a governmental entity's investments is an important step to furthering taxpayer and market confidence in state and local government investment practices. The Governmental Accounting Standards Board (GASB) has also recognized the need to report investments at fair value at fiscal year end. Government officials should be aware of state, local, accounting, and rating agency requirements regarding markto-market practices.

Recommendation. The Government Finance Officers Association (GFOA) recommends that state and local government officials responsible for investment portfolio reporting determine the market value of all securities in the portfolio on at least a quarterly basis. These values should be obtained from a reputable and independent source and disclosed to the governing body or other oversight body at least quarterly in a written report. The independent source of pricing should not be one of the parties to the transaction being valued and could include:

1. a broker or other financial institution who was not a counterparty to the transaction,
2. the custodial bank if the bank was not a counterparty to the transaction,
3. publicly available publications such as the Wall Street Journal, or
4. other pricing services for which a separate fee would be paid.

It is recommended that the written report include the market value, book value, and unrealized gain or loss of the securities in the portfolio.

If there is a significant event in the local or national economy that might affect the value of the portfolio, then a mid-term valuation of the portfolio should be conducted. Governments that employ a more active portfolio management style should consider more frequent marking to market and reporting.

References

- GASB Statement 31 and Implementation Guide, Accounting and Financial Reporting for Certain Investment and for External Investment Pools, March, 1997.
- Investing Public Funds, Second Edition, Girard Miller with M. Corinne Larson and W. Paul Zorn, GFOA, 1998.
- Investment Procedures and Internal Controls Guideline, GFOA, May 2003.
- Elected Official's Guide Investing, Second Edition, Sofia Anastopoulos, GFOA, 2007.

Approved by the GFOA's Executive Board, February 22, 2008.

A-GE

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Kristen Schrader – Assistant to the Village Manager - Admin *KS*
Patti Underhill – Administrative Services Coordinator *PU*

DATE: June 3, 2013

RE: Connie's Pizza Pronto - Liquor Licenses



Background

Connie's Pizza contacted the Village in early April to inquire about the process for obtaining a liquor license. Connie's Pizza is a family owned business that has been in the Chicago area since 1962. Their other locations in the suburbs are in Naperville and Westmont. Connie's Pizza indicated they are interested in a Class A-1 Liquor License. A Class A-1 liquor license is for a Restaurant (beer and wine only).

They are now ready to start the process of obtaining a liquor license and have submitted all the paperwork and fees to start the process. As you know Connie's Pizza is partnering with Oberweis Dairy and "that burger joint" located at 515 Roosevelt Road. They have signed a lease with an expiration date of September 10, 2017 and plan on opening in early July.

The Village of Glen Ellyn does NOT have any open liquor licenses. Each request is reviewed independently and processed accordingly. Any additions or reductions in the number of liquor licenses in the Village, requires an Ordinance.

Action Requested

Approve the Ordinance to increase the number of A-1 liquor licenses from five (5) to six (6).

Recommendation

Approve the Ordinance to increase the number of A-1 liquor licenses from five (5) to six (6).

Attachments

Ordinance

Ordinance No. _____ - VC

**An Ordinance to Amend the Liquor Control Code
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses)
of the Village Code of Glen Ellyn, Illinois,
to Increase the Number of Permitted Class A-1 Liquor Licenses**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the number of permitted liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to increase by one the number of permitted Class A-1 liquor licenses which authorizes the retail sale of beer, ale, or wine in a restaurant to issue a liquor license to Connie's Pizza, located at 515 Roosevelt Road;

Now, Therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 19 of Title 3, Section 12 of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference to Class A-1 within this Section shall henceforth read as follows:

Class A-1 No more than 6

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____)

Village of Glen Ellyn

Ordinance No. _____ - VC

**An Ordinance to Amend the Liquor Control Code
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses)
of the Village Code of Glen Ellyn, Illinois,
to Increase the Number of Permitted Class A-1 Liquor Licenses**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois**
this _____ day of _____, 20_____

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this _____ day of
_____, 20_____

A-6F

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer *Bob Minix*

DATE: June 3, 2013

SUBJECT: Duane – Lorraine Daily Fee Parking Lot Reconstruction Project
Request for Execution of an Agreement with DuPage County for Partial
Funding of Improvements Relating to Stormwater Quality Improvements



INTRODUCTION / SUMMARY

The pending 2014 (or later) reconstruction of the Duane-Lorraine Parking Lot – our daily fee parking facility located west of the Glen Ellyn Library – provides an opportunity for implementation of a variety of stormwater management strategies to reduce runoff and improve water quality. Through the DuPage County Water Quality Improvements Program, partial funding for planned improvements is available. An application for WQIP funding in the amount of \$53,720 (20% of the cost of water quality related improvements) submitted in January 2013 by the project consultant was favorably received by the County. The next step in the process is approval of an intergovernmental agreement between the County and the Village.

PROJECT

In October 2012, the Village Board approved an engineering services agreement with Engineering Resource Associates (ERA) for the design of a replacement for the existing daily fee parking lot at Duane and Lorraine. The scope of the project will include complete reconstruction of the pavement surface, lighting and various streetscape / landscape improvements. Green construction concepts will be incorporated into the reconstruction of the facility. Total estimated construction cost of the project is currently \$1,200,000 and funding will be primarily from the Parking Fund.

The existing parking lot surface is almost completely impervious with little opportunity to treat stormwater before runoff enters the adjacent storm sewer system for conveyance into Lake Ellyn and ultimately, the East Branch of the DuPage River. Furthermore, the preponderance of hard surfaces does not promote any infiltration. As such, Lake Ellyn receives a high amount of stormwater inflow that is of poor water quality during storm events. The project proposes the installation of water treatment, restoration and educational Best Management Practices (BMPs). The proposed BMPs consist of permeable paver parking stalls, interior rain gardens and exterior bioswales. Educational signage will be provided. The total cost of these anticipated improvements is about \$270,000.

ERA prepared an application in January 2013 to DuPage County for the County's FY13 Water Quality Improvement Program and submitted the report and exhibits on behalf of the Village (excerpts attached). The application was approved by the County this spring and covers engineering, construction and follow-up monitoring expenses.

This is the second WQIP grant that the Village has received. The Lake Ellyn Outlet Channel Stabilization Project constructed last year was also a grant recipient in the amount of just over \$22,000.

INTERGOVERNMENTAL AGREEMENT

The next step for formal inclusion in the WQIP is the approval of an intergovernmental agreement with the County of DuPage. The Agreement governs our acceptance of WQIP funds, describing the various stipulations and actions required for participation in the County program. I reviewed a draft form of the Agreement and found the terms and conditions in it to be reasonable and appropriate and very consist with the agreement approved with the Lake Ellyn channel stabilization project. Glen Ellyn will be the lead agency for the project and will contract for all aspects of the effort. The receipt of County funds will occur in the form of reimbursements to the Village upon submittal and approval of paid eligible project expenses.

The final form of the Agreement has now been received from the County program coordinator and is ready for execution by the parties. A full copy of the proposed IGA is enclosed herewith.

The Village President is requested to sign the Agreement and the Village Clerk should attest. A form of Resolution has been prepared (attached) to approve execution of the Agreement.

The County Board will act on the Agreement following our execution of the document. County Board action is scheduled for Tuesday, June 25, 2013. Village Board action is requested for June 10, 2013 so that a signed copy can be provided to the County in advance of their June 25 meeting.

ATTACHMENTS

1. Excerpt for DuPage County WQIP application
2. Intergovernmental Agreement
3. Resolution

cc: Kristen Schrader, Assistant to the Village Manager – Administration
Jeff Perrigo, Civil Engineer

DUPAGE COUNTY
WATER QUALITY IMPROVEMENT PROGRAM

Funding Application - Fiscal Year 2013

CONCEPTUAL DESIGN REPORT

Village of Glen Ellyn

Parking Lot Improvements

Glen Ellyn, Illinois



Prepared For:

Village of Glen Ellyn

January 9, 2013

ERA Project # 121101

ENGINEERING RESOURCE ASSOCIATES, INC.
Consulting Engineers, Scientists & Surveyors



PROJECT PROPOSAL

PROJECT LOCATION AND WATERSHED INFORMATION

Project Location -

The Duane-Lorraine Street Parking Lot is located in the Village of Glen Ellyn, DuPage County, IL (**Exhibit 1**). The property is just west of the Central Business District. The site consists of an existing parking lot and drainage ditch, surrounded by commercial property, single-family homes, the Illinois Prairie Path (IPP), and the Glen Ellyn Public Library.

Watershed Information -

The proposed parking lot improvements discharge partly into Forest Preserve District of DuPage County Lands along the IPP, and partly into a turf grass drainage ditch along the south side of the lot. The drainage ditch discharges runoff into the stormwater system, which conveys the stormwater into Lake Ellyn, a 10.2-acre impoundment constructed in 1889 to the northwest of the Central Business District. This lake in turn discharges into the East Branch of the DuPage River.

In the 1987 USGS Water-Supply Paper entitles *Relations Between Quality of Urban Runoff and Quality of Lake Ellyn at Glen Ellyn, Illinois*, the USGS describes the quality of urban runoff entering the Lake based on water sampling from January 1980 to August 1981.

The sampling showed that suspended sediments are a large pollutant load to the lake. This pollutant is typical in urban parking lots, originating both from vehicle exhaust and atmospheric sources, such as local commercial or industrial areas. Lake Ellyn traps between 88% and 95% of suspended solids that inflow, a hazard to water chemical quality and wildlife habitat.

Heavy metals, both dissolved and suspended, were also found during inflow sampling. Iron is an abundant metal in Lake Ellyn inflow, with rust particles from cars as a partial contributor. Copper, lead, and zinc are also present in inflow, originating from local traffic (gasoline, tires, brake linings, and motor oil), road salt, and atmospheric deposition.

De-icing salts are the primary source of dissolved solids in Lake Ellyn inflow, and are present especially during snowmelt periods.

Attempts to stock fish in Lake Ellyn have been unsuccessful. Solids deposited on the bottom of Lake Ellyn provide unsuitable media for rooted submergent plants.

Lake Ellyn is not found in the 2008 Illinois Integrated Water Quality Report, as it is not navigable water. However, the lake does discharge into the East Branch of the DuPage River. The report determined that the segment of the East Branch DuPage River that

Lake Ellyn discharges into (HUC 0712000408; Waterbody Identification Code IL GBL-08), has not attained its designated uses of supporting aquatic life and fish consumption. The pollutants causing impairment include arsenic, deildrin, hexchlorobenzene, methoxychlor, pH, total phosphorus, sedimentation, total suspended solids, and polychlorinated biphenyls. Sources of these impairments include municipal point source discharges, urban runoff/storm sewers, site clearance/land disturbance, and unknown sources.

PROBLEM STATEMENT

The existing parking lot structure is completely impervious, with very little ability to treat stormwater before the runoff enters the adjacent stormwater system, and further downstream, Lake Ellyn. Furthermore, the imperviousness does not promote any infiltration of precipitation into the ground, causing high flow surges in the stormwater system. As such, Lake Ellyn receives a high amount of stormwater inflow that is of very poor quality during storm events.

PROPOSED PROJECT, BENEFITS, AND METHODOLOGY

Proposed Project -

This project is proposing the installation of water treatment, restoration, and educational BMPs within the Duane-Lorraine parking lot, which has a direct connection to the impaired Lake Ellyn, which in turn has a connection to the East Branch of the DuPage River. The proposed BMP practices consist of permeable paver parking stalls, interior rain gardens, and exterior bioswales – the planted areas will consist of native deep-rooted vegetation. Adjacent to the sidewalk leading from the lot to the IPP, an interpretive sign will be erected describing the functions, services, and significance of the project. The sign will provide education to a large number of Glen Ellyn residents, as this is a high foot-traffic area. Additionally, the Village of Glen Ellyn will include a segment in their public parking flier addressing the BMPs, which will also serve Non-Point Source pollution educational opportunities.

Benefits -

These proposed improvements are designed to improve water quality for parking lot runoff, which will in turn reduce urbanization impacts to both Lake Ellyn and East Branch DuPage River water quality. The proposed BMPs will help address pollutant loading issues in Lake Ellyn including suspended solids, heavy metals, and dissolved solids, as well as the sedimentation and suspended solid pollutants listed for the East Branch DuPage River. Additional benefits include aesthetic appeal with native vegetation in the bioswale and rain garden areas and public education through Village of Glen Ellyn brochures, online resources, and an interpretive sign. Furthermore, the use of green building technology will provide a standard for other nearby communities in DuPage County to follow.

Methodology -

The proposed project will consist of 0.345 acres of permeable paver parking stalls, five interior rain gardens (0.125 acres in total), and a conversion of the two existing turf drainage ditches into vegetated bioswales (0.095 acres). The permeable pavers will have a subsurface gravel storage layer. Both the permeable pavers and the gravel layer will reduce stormwater flow rates to allow sedimentation of suspended solids. The high surface area of the gravel will also provide a large area for dissolved solids to precipitate onto. The gravel layer will drain to the rain gardens' storage layers to prevent freeze-thaw complications in the pavers. The rain garden islands will reduce flow rates, allowing for sedimentation, and physically and biologically filter the runoff, as well as promote groundwater infiltration. The rain garden gravel storage layers will have underdrains which will convey excess stormwater from both the rain garden and the permeable pavers into the exterior bioswales. These bioswales will allow for further rate reduction and sedimentation, as well as filtration and groundwater infiltration. The bioswales will use the existing stormwater structures to convey runoff into the existing system. Currently, the southwest swale contains approximately 1.5' of storage area, with an overflow structure at its west end. The southeast swale, however, has no storage capacity as the existing stormwater inlet and drain are at-grade.

Procedures shall be put in place and practiced on an annual schedule to ensure that the bioswale and rain garden areas are, and continue to be, functioning ecosystems, and permeable paver function remains intact. The continued maintenance and monitoring of the site will ensure sedimentation, filtration, and pollutant assimilation functions remain a success.

The table below provides the detailed descriptions of specific tasks necessary to complete the project.

Item	Responsible Party	Schedule
Prepare final design plans	Engineer	Fall 2013
Submit plans to Glen Ellyn for review	Engineer	Fall 2013
Bid Project	Engineer	Spring 2014
Install erosion and sediment controls on site	Contractor	Spring 2014
Install water quality and educational BMPs	Contractor	Spring 2014
Install seed mix and plugs	Contractor	Fall 2014
As-built survey of site	Engineer	Fall 2014
Monitoring and herbiciding	Environmental Scientist	Spring 2015
Evaluate project effectiveness	County, USACE, Owner, Engineer, Environmental Scientist	Fall 2015

COST ESTIMATE

The Project Cost Summary form has been included as well as a detailed cost estimate (**Appendix A**). The total project has been estimated to cost \$268,594.85.

FUNDING ALLOCATIONS

DuPage County - Funds from the Water Quality Improvement Program, Fiscal Year 2012, are requested in this application. We are requesting \$53,718.97 (20% of the total project cost).

Village of Glen Ellyn - The remaining \$214,875.88 will be paid by the property owner.

APPENDIX A - PROJECT COST SUMMARY

PART I - TOTAL PROJECT COST SUMMARY

Design: \$ 2,334.05
 Permitting: \$ 200.00
 Construction: \$ 256,881.40
 Maintenance and Monitoring: \$ 9,179.40
TOTAL PROJECT COST: \$ 268,594.85

**PART II - DESIGN ESTIMATE
 DIRECT
 COSTS**

Schedule	Description	Hours	Staff	Unit Cost	Total
Engineering	Meeting with County & Village for permitting & Construction	2	Eng.	\$34.00	\$68.00
	Final Design	2	Env.	\$32.00	\$64.00
		4	Eng.	\$34.00	\$136.00
	Construction Documents	8	Env.	\$32.00	\$256.00
		3	Eng.	\$40.50	\$121.50
	As-built Survey & Submittal	3	Env.	\$30.75	\$92.25
		2	Sur.	\$29.25	\$58.50
Travel	Transportation (to and from the site, for meetings, etc.)	1	Eng.	\$34.00	\$34.00
		17	MILES	\$0.55	\$9.35

INDIRECT COSTS

Schedule	Description	Hours	Staff	Unit Cost	Total
Engineering	Meetings with County & City for permitting & Construction	2	Eng.	\$61.20	\$122.40
		2	Env.	\$57.60	\$115.20

Final Design	4	Eng.	\$61.20	\$244.80
	8	Env.	\$57.60	\$460.80
Construction Documents	3	Eng.	\$72.90	\$218.70
	3	Env.	\$55.35	\$166.05
As-built Survey & Submittal	2	Sur.	\$52.65	\$105.30
	1	Eng.	\$61.20	\$61.20
TOTAL DESIGN COSTS				\$2,334.05

PART III - PERMITTING ESTIMATE

DIRECT COSTS

Schedule	Description	Fee
Permit Review	Application Fee	\$200.00

TOTAL PERMITTING COSTS \$200.00

PART IV - CONSTRUCTION ESTIMATE

Schedule	Description	Quantity	Unit	Unit cost	Total
Permeable Pavers					
	Pavement Removal (12")	1672	SQ YD	\$15.00	\$25,080.00
	4" Stiff PVC Underdrain	786.5	LF	\$25.00	\$19,662.50
	Permeable Pavers	1672	SQ YD	\$70.00	\$117,040.00
Rain Garden Islands					
	Pavement Removal	599	SQ YD	\$15.00	\$8,985.00
	B6.12 Concrete Curb	1773	LF	\$18.00	\$31,914.00
	12" CA-7 Aggregate	599	SQ YD	\$18.00	\$10,782.00
	6" Soil Root Layer	599	SQ YD	\$3.15	\$3,773.70
	6" Topsoil	886.5	SQ YD	\$3.15	\$2,792.48

R E S O L U T I O N

SMP-xxxx-13

INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS
AND THE VILLAGE OF GLEN ELLYN FOR THE DUANE-LORRAINE PARKING LOT
WATER QUALITY IMPROVEMENT PROJECT

WHEREAS, the VILLAGE OF GLEN ELLYN ("VILLAGE") and the County of DuPage ("COUNTY") are public agencies within the meaning of the Illinois "Intergovernmental Cooperation Act" and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to take action to control flooding and to enter into agreements for the purposes of stormwater management and flood control (Illinois Compiled Statutes, Chapter 55 paragraphs 5/5-1062 and 5/5-15001 et. seq.); and

WHEREAS, the COUNTY has adopted the DuPage County Stormwater Management Plan which recognizes the reduction of stormwater runoff and improving water quality as an integral part of the proper management of storm and flood waters; and

WHEREAS, the VILLAGE has developed a Conceptual Design Report for the Village of Glen Ellyn Parking Lot Improvements DuPage County Water Quality Improvement Program, which site is located at the intersection of Duane and Lorraine in Glen Ellyn, (herein referred to as the "PROJECT"); and

WHEREAS, the COUNTY and the VILLAGE have determined that the construction of the PROJECT will benefit local citizens by improving the water quality and reduction of stormwater runoff into the East Branch DuPage River Watershed; and

WHEREAS, the VILLAGE has requested COUNTY participation in cost sharing the PROJECT through the COUNTY'S Water Quality Grant Program in an amount not to exceed fifty three thousand three hundred forty one dollars and sixty cents (\$53,341.60); and

WHEREAS, the VILLAGE shall pay all PROJECT expenses up front and will be reimbursed for qualified expenses per the attached AGREEMENT; and

WHEREAS, the VILLAGE shall share any available data collected from the PROJECT for the purposes of fostering community education and improving upon similar future projects; and

WHEREAS, the Stormwater Management Planning Committee of the DuPage County Board has reviewed and recommended approval of the attached AGREEMENT at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached AGREEMENT between the COUNTY and the VILLAGE is hereby accepted and approved in an amount not to exceed fifty three thousand three hundred forty one dollars and sixty cents (\$53,341.60) and that the Chairman of the DuPage County Board is hereby authorized and directed to execute the AGREEMENT on behalf of the COUNTY.

BE IT FURTHER RESOLVED that the DuPage County Clerk be directed to transmit certified copies of this Resolution and the attached AGREEMENT to Village of Glen Ellyn 30 S. Lambert Road, Glen Ellyn, Illinois 60137; and Anthony Hayman/State's Attorney's Office.

Enacted and approved this 25th day of June 2013 at Wheaton, Illinois.

Daniel J. Cronin, Chairman
DuPage County Board

ATTEST:

Gary A. King, County Clerk

INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS
AND THE VILLAGE OF GLEN ELLYN FOR THE DUANE-LORRAINE PARKING LOT
WATER QUALITY IMPROVEMENT PROJECT

This INTERGOVERNMENTAL AGREEMENT is made this 25th day of June, 2013 between the County of DuPage, a body politic and corporate, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and the VILLAGE OF GLEN ELLYN, a body politic and corporate, with offices at 30 South Lambert, Glen Ellyn, Illinois 60137 (hereinafter referred to as the VILLAGE).

R E C I T A L S

WHEREAS, the VILLAGE OF GLEN ELLYN ("VILLAGE") and the County of DuPage ("COUNTY") are public agencies within the meaning of the Illinois "Intergovernmental Cooperation Act" and as authorized by Article 7, Section 10 of the Constitution of the State of Illinois; and

WHEREAS, the purposes of the "Intergovernmental Cooperation Act" and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, the Illinois General Assembly has granted the COUNTY authority to take action to control flooding and to enter into agreements for the purposes of stormwater management and flood control (Illinois Compiled Statutes, Chapter 55 paragraphs 5/5-1062 and 5/5-15001 et. seq.); and

WHEREAS, the COUNTY has adopted the DuPage County Stormwater Management Plan which recognizes the reduction of stormwater runoff and improving water quality as an integral part of the proper management of storm and flood waters; and

WHEREAS, the VILLAGE has developed a Conceptual Design Report for the Village of Glen Ellyn Parking Lot Improvements DuPage County Water Quality Improvement Program, which site is located at the intersection of Duane and Lorraine in Glen Ellyn, (herein referred to as the "PROJECT"); and

WHEREAS, the COUNTY and the VILLAGE have determined that the construction of the PROJECT will benefit local citizens by improving the water quality and reduction of stormwater runoff into the East Branch DuPage River Watershed; and

WHEREAS, the VILLAGE has requested COUNTY participation in cost sharing the PROJECT through the COUNTY'S Water Quality Grant Program in an amount not to exceed fifty three thousand three hundred forty one dollars (\$53,341.00); and

WHEREAS, the VILLAGE shall pay all PROJECT expenses up front and will be reimbursed for qualified expenses per this AGREEMENT; and

WHEREAS, the VILLAGE shall share any available data collected from the PROJECT for the purposes of fostering community education and improving upon similar future projects; and

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION.

- 1.1 All recitals set forth above are incorporated herein and made a part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

2.0 PROJECT DESCRIPTION.

- 2.1 The PROJECT involves the design, construction, and maintenance of the retrofitted pervious permeable paver parking lot stalls, interior bioswales, and exterior rain gardens at the Duane-Lorraine parking lot. The Village of Glen Ellyn is proposing to install (0.345) acres of permeable pavers along the stalls, five interior rain gardens and two drainage ditches will be transformed into exterior vegetated bioswales.

The water quality improvements will reduce runoff non-point source pollutants such as total suspended solids, dissolved oxygen, and total

phosphorus prior to discharging into the East Branch DuPage River. The riparian buffer areas will also be increased in size and existing wetland habitat areas will be protected.

- 2.2 The PROJECT shall be developed essentially in accord with the *Conceptual Design Report* (Village of Glen Ellyn Parking Lot Improvements DuPage County Water Quality Improvement Program Conceptual Design Report), as prepared by the VILLAGE, submitted January 11, 2013, which document is incorporated herein by reference but is not attached hereto due to space limitations. The permeable paver stalls, vegetated bioswale, and rain gardens shall be maintained and monitored, by the VILLAGE and or there consultant.

3.0 FUNDING.

- 3.1 The total Water Quality related PROJECT costs are estimated to be two hundred sixty six thousand seven hundred eight dollars (\$266,708.00). The cost share is as follows, unless otherwise agreed to in writing as provided in Paragraph 3.2 below:

VILLAGE OF GLEN ELLYN	80.0%	\$ 213,366.40
<u>COUNTY OF DUPAGE</u>	<u>20.0%</u>	<u>\$ 53,341.60</u>
TOTAL		\$ 266,708.00

- 3.2 The VILLAGE shall be responsible for bearing any cost overruns or expenses in excess of the funding listed in Paragraph 3.1, regardless of the cause, unless the VILLAGE and COUNTY agree to apportion such extra costs before they are incurred.
- 3.3 This AGREEMENT shall in no way obligate the VILLAGE to undertake this PROJECT if the VILLAGE in its sole discretion determines that it is no longer in the VILLAGE's best interest to proceed with this PROJECT. However, in the event the PROJECT is not substantially completed (excepting post-construction monitoring) by November 30, 2017, the VILLAGE shall promptly reimburse the

COUNTY any monies paid by the COUNTY to the VILLAGE pursuant to this AGREEMENT. The VILLAGE'S right to retain the COUNTY'S reimbursement of PROJECT costs is expressly conditioned upon the VILLAGE'S timely and satisfactory completion of the PROJECT.

- 3.4 The VILLAGE may only seek COUNTY reimbursement for allowable PROJECT expenses. Allowable PROJECT expenses incurred and paid by the VILLAGE in relation to the PROJECT shall include third-party professional services (architectural, construction management, etc.), construction (labor and materials), bid advertising, permit fees, etc. Notwithstanding the foregoing, allowable expenses shall not include the VILLAGE'S administrative costs, overhead, payroll, land acquisition, legal or accounting services.

4.0 VILLAGE'S RESPONSIBILITIES.

- 4.1 The VILLAGE shall be responsible for the preparation of the plans, specifications, and bid documents for the PROJECT, together with the advertisement and award of all PROJECT-related public bids. The VILLAGE shall select, and contract with, all vendors providing professional services for the PROJECT.
- 4.2 The VILLAGE shall be responsible for successful completion of all phases of the PROJECT, from design and construction through maintenance.
- 4.3 The VILLAGE shall be responsible for securing all local, county, state, and federal permits necessary for completion of the PROJECT.
- 4.4 The VILLAGE shall be responsible for submitting copies of all permit applications and related correspondence to the COUNTY in a timely manner to ensure sufficient review by the COUNTY. The purpose of the COUNTY'S review shall be for the sole purpose of documenting whether PROJECT work component qualify as allowable expenses.

- 4.5 The VILLAGE shall be responsible for obtaining all required land rights necessary for the completion of the PROJECT.
- 4.6 The VILLAGE shall not be reimbursed by the COUNTY for work undertaken prior to the signing of this AGREEMENT, except for qualifying expenses directly related to the following: Preparation of the PROJECT'S plans, specifications and bid documents; PROJECT permitting; and, preliminary work specifically set forth in the Conceptual Design Report.
- 4.7 The VILLAGE may enter into additional agreements to secure its portion of the local PROJECT costs.
- 4.8 The VILLAGE shall submit no more than one invoice per month to the COUNTY during the construction, and maintenance, phases of the PROJECT. Under no circumstances should the COUNTY be invoiced more than twenty percent (20%) of total incurred PROJECT costs up to the limits as established in Paragraph 3.1. The invoice shall show the quantities and cost per item and be summarized by PROJECT area.
- 4.9 The VILLAGE shall make direct payments to all parties providing services related to this PROJECT. This requirement will not affect the COUNTY'S obligation to reimburse the VILLAGE in the amounts herein agreed upon, nor shall this provision affect the VILLAGE'S obligation to repay the COUNTY in the event the PROJECT is not undertaken or completed, as established in paragraph 3.3.
- 4.10 The VILLAGE shall make any data collected from the PROJECT available to the COUNTY. The COUNTY shall be allowed unlimited, but reasonable, access to the PROJECT area to observe and review PROJECT work and all work documents (i.e., plans, change orders, field orders, construction manager diaries, etc.).
- 4.11 The COUNTY shall not be responsible for or have control over the design, construction, means, methods, techniques or procedures with respect to

any work performed for the PROJECT. The VILLAGE and VILLAGE'S contractors shall be solely responsible for the safety of all individuals performing work on the PROJECT. The VILLAGE shall take such measures as are necessary to ensure that its contractors maintain the PROJECT areas in a safe condition and install appropriate barricades and warning signs, and the VILLAGE shall strictly enforce all applicable safety rules and regulations.

This provision is not intended to create any new burden or liability for the VILLAGE beyond the usual burdens and liabilities for a municipality in the construction of public improvements. This section is intended merely to relieve the COUNTY from such liabilities in this PROJECT. COUNTY'S role in conducting any review or granting any consent or approval relate solely to the PROJECT'S eligibility under the COUNTY'S Water Quality Grant Program.

5.0 COUNTY'S RESPONSIBILITIES.

5.1 The COUNTY shall reserve the right to review the PROJECT'S plans and specifications, prior to the VILLAGE'S advertisement for contract services, together with any subsequent change orders, addendums, or revisions thereto, for the purpose of verifying that PROJECT components qualify for reimbursement through the COUNTY'S Water Quality Grant Program.

5.2 The COUNTY shall cost share in the PROJECT as follows:

5.2.1 The COUNTY shall reimburse the VILLAGE for approved costs associated with the PROJECT at a fixed proportion of twenty percent (20%) of the PROJECT costs, which have been incurred and paid for by the VILLAGE, as specified in paragraph 3.1.

5.2.2 The total reimbursement amount paid by the COUNTY shall not exceed fifty three thousand three hundred forty one dollars and sixty cents (\$53,341.60).

- 5.2.3 In the event PROJECT costs total less than two hundred sixty six thousand seven hundred eight dollars (\$266,708.00), the COUNTY'S total reimbursement amount shall be not more than twenty percent (20%) of the actual total PROJECT costs. Any amounts overpaid by the COUNTY shall be promptly refunded by the VILLAGE.
- 5.2.4 The COUNTY shall not be obligated to pay invoices received after November 30, 2017, regardless of when the work was completed and notwithstanding that the COUNTY'S contribution limit has not been reached.
- 5.3 The COUNTY shall be allowed unlimited, but reasonable, access to the PROJECT area to observe and review PROJECT work and work documents (i.e., plans, change orders, field orders, manager diaries, etc.) for eligibility for COUNTY reimbursement, and the use of all data collected as part of the PROJECT.

6.0 GOVERNMENT REGULATIONS.

- 6.1 The VILLAGE shall comply with all local, county, state and federal requirements now in force, or which may hereafter be in force, pertaining to the PROJECT.

7.0 INDEMNIFICATION.

- 7.1 The VILLAGE shall indemnify, hold harmless and defend the COUNTY or any of its officials, officers, employees, and agents from and against all liability, claims, suits, demands, liens, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the VILLAGE'S performance under this AGREEMENT to the fullest extent the VILLAGE is so authorized under the law; provided, however, that the VILLAGE shall not be obligated to indemnify, hold harmless and defend the COUNTY for any negligent or intentional wrongful misconduct or omissions by

COUNTY officials, employees, agents, contractors or personnel.

- 7.2 The VILLAGE shall require each consultant and contractor responsible for the design, construction, maintenance, or monitoring of the PROJECT to name the VILLAGE and COUNTY as an additional insured party on said vendor's liability insurance policy. Further, the VILLAGE shall require that its consultants and contractors indemnify, defend and hold harmless the VILLAGE and COUNTY, its officers, employees and elected officials from and against any claims, liability or judgments resulting from, or caused by, the negligence or willful conduct of such consultant and, or contractor.
- 7.3 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, liens, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 7.1 is to be the State's Attorney, in accord with the applicable law. The COUNTY'S participation in its defense shall not remove VILLAGE'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above. Moreover, indemnity as provided in this AGREEMENT shall not be limited by reason of any insurance coverage maintained by the VILLAGE or its consultants, contractors or agents. The VILLAGE'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

8.0 AMENDMENT OR MODIFICATION OF THIS AGREEMENT.

- 8.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties, excluding term extensions as provided for in the following provision.
- 8.2 Notwithstanding Paragraph 8.1, above, the term for performing this AGREEMENT may be extended by

any suitable County designated form, signed by both parties without formal amendment pursuant to Paragraph 8.1, above.

9.0 TERM OF THIS AGREEMENT.

9.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

9.1.1 November 30, 2017 or to a new date agreed upon by the parties.

9.1.2 The completion by the VILLAGE and COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before November 30, 2017.

10.0 ENTIRE AGREEMENT.

10.1 This AGREEMENT, including matters incorporated herein, contains the entire AGREEMENT between parties.

10.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

10.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

10.4 In event of a conflict between the terms or conditions or this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

11.0 SEVERABILITY.

11.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not

affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

12.0 GOVERNING LAW.

- 12.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.
- 12.2 The venue for resolving any disputes concerning the parties' respective performance, or failure to perform, under this AGREEMENT, shall be the judicial circuit court for DuPage County.

13.0 NOTICES.

- 13.1 Any required notice shall be sent to the following addresses and parties:

Bob Minix
Professional Engineer
Village of Glen Ellyn
30 South Lambert
Glen Ellyn, Illinois 60137
(630)547-5514

Veronica Valladolid
Civil Engineer
DuPage County Stormwater Management Division
421 North County Farm Road
Wheaton, Illinois 60187
(630)407-6719

14.0 WAIVER OF/FAILURE TO ENFORCE BREACH.

- 14.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT by the remaining party shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT. Further the failure to enforce any particular breach shall not bar or prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DUPAGE

VILLAGE OF GLEN ELLYN

Daniel J. Cronin,
Chairman

Alex Demos,
Village President

ATTEST:

ATTEST:

Gary A. King,
County Clerk

Catherine Galvin,
Village Clerk

Resolution No. _____

**A Resolution Authorizing the Execution of an Intergovernmental Agreement
Between the Village of Glen Ellyn and the County of DuPage
Governing the Receipt by the Village of Water Quality Improvement Program Funds
In the Amount of \$53,341 to Assist in the Funding of Stormwater BMPs for the
Duane-Lorraine Parking Lot Reconstruction Project**

Whereas, the County of DuPage (County) offers a grant program for local projects that have a demonstrable water quality improvement; and

Whereas, the Village of Glen Ellyn, DuPage County, Illinois (Village), in January of 2013, submitted an application for Water Quality Improvement Program (WQIP) funds to the County to help defray the costs for engineering, construction and follow-up monitoring of Stormwater Management Best Management Practice Strategies for the Duane-Lorraine Parking Lot Reconstruction Project (Project Stormwater BMPs); and

Whereas, Project Stormwater BMPs include pervious paver parking lot stalls, bioswales and rain gardens; and

Whereas, Project Stormwater BMPs are estimated to cost \$266,708; and

Whereas, the Village requested reimbursement of 20% of Project Stormwater BMPs costs using WQIP funds; and

Whereas, the County has favorably considered the Village's application; and

Whereas, the Village has received an Agreement from the County which authorizes that WQIP funds be used to reimburse the Village for up to \$53,341 in Project Stormwater BMPs expenses and lists the terms and conditions associated with the receipt of WQIP funds; and

Whereas, the President and the Board of Trustees believe and hereby declare that it is in the best interests of the Village of Glen Ellyn and its residents to accept WQIP monies and the stipulations thereto for the funding Project Stormwater BMPs.

Now, therefore be it resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section One: The recitals stated above are hereby adopted by the Village Board as its findings.

Section Two: The Agreement between the County of DuPage and the Village of Glen Ellyn that authorizes up to \$53,341 in Water Quality Improvement Program Funds to pay for Stormwater BMPs associated with the Duane-Lorraine Parking Lot Reconstruction Project is hereby accepted, and the Village President is hereby authorized and directed to execute said Agreement.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President of the Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of Glen Ellyn, Illinois

A-66

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director

DATE: June 5, 2013

RE: Overhead Sewer/Backflow Valve Cost Sharing Policy



Background and Issues

Numerous residents have inquired about the Overhead Cost Share Program since the recent flood. This is an excellent program that the Village has sponsored to help those vulnerable to sewer back-ups during heavy rain events. This successful program has been helping citizens since 2001.

Currently, the program pays residents up to 50% of the installation cost for the overhead sewer or the maximum amount of \$2500. Public Works is proposing an increase to \$5000 for the maximum amount the Village will reimburse a resident that participates in this program.

This change to the program will help more residents since more people will participate because of the enhanced incentive. This program will save citizens money when they participate and it is a cost effective way to help citizens prone to sewer back-ups.

Recommendation

Motion to approve A Resolution to Amend Resolution No. 01-32, Overhead Sewer/Backflow Valve Cost Sharing Policy For The Village of Glen Ellyn. This will effectively raise the share cost limit of the program from \$2,500 to \$5,000.

Attachments

- Memo with attachments from Bob Greenberg

MEMORANDUM

TO: Julius Hansen, Public Works Director
FROM: Bob Greenberg, Utilities Superintendent
DATE: June 10, 2013



RE: Recommendation to amend Overhead Sewer Share Cost Resolution 01-32

Background

The Overhead Sewer/Backflow Valve Cost Sharing Program was established via board approval of Resolution No. 01-32 on December 17, 2001 and is funded by a monthly fee of \$3.00 attached to the sewer and water bill. This is a one time share cost program that will reimburse the property owner up to 50% of the cost to convert to overhead sewer or install a backwater check valve. The program is currently limited to a share cost reimbursement cap of \$2,500.

Since program inception in 2001, there have been 112 grant program participants. The cost to install an overhead sewer or a backwater valve ranges from a low of \$495 to a high of \$9,500 with an average project cost of \$4,615 and an average share cost reimbursement of \$2030. To date the program has reimbursed \$227,400 to residents.

48 of the 112 grant participants or (43%) incurred costs where the maximum cap of a \$2,500 reimbursement was applicable. The cost range for these 48 conversions ranged from \$5,155 to \$9,500 with a project average of \$6,292. Simply based on a 50% reimbursement without a cap these 48 residents would have had an average reimbursement of \$3,146 or an average increase of \$646. The cost increase to the program to have reimbursed 50% to all participants over the last twelve years would have been an additional \$31,000 ($\$646 \times 48 = \$31,000$). This would have brought the entire program cost over twelve years to \$258,400 or \$21,500 per year. The current program to date at \$227,400 over 12 years averages out to \$18,900 per year.

Recommendation

The current program efficiently addresses the mean or average grant participant statistically. However, where people need the most assistance is at the peak end of the bell curve. Fifteen or 14% of the grants were associated with projects that ranged from \$7,500 to \$9,500. It is my recommendation to increase the share cost reimbursement to \$5,000. This will effectively share cost 50% of projects up to \$10,000.

Action Requested

I request that the Village Board approve the attached amendment to the Overhead Sewer Share Cost Resolution 01-32 Section Two at the June 10, 2013 Village Board meeting.

Attachments: Original Resolution 01-32 and Amendment to Resolution 01-32 Section Two

Resolution No. _____

**A Resolution To Amend
Resolution No. 01-32, Overhead Sewer/Backflow Valve Cost Sharing Policy
For The Village of Glen Ellyn**

Whereas, the costs for material and labor associated with conversion to Overhead Sewer/Backflow have increased since establishing Resolution No. 01-32 on December 17th, 2001; and

Whereas, the intent of the Overhead Sewer/Backflow Valve Cost Sharing Policy (Resolution No. 01-32) was to reimburse 50% of the cost to convert to overhead sewer or install a sanitary sewer backwater valve; and

Whereas, the maximum cost reimbursement in 2001 was established at \$2,500 based on estimates consistent with the available data at that time; and

Whereas, the Public Works staff upon review of twelve years of grant data has recommended to increase Village reimbursement share cost participation to a maximum of \$5,000;

Now, therefore be it resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

SECTION One: Section 2 of Resolution No. 01-32 Amended. The first sentence of Section 2 Resolution No. 1-32 shall read as follows: The Village will reimburse a property owner for one-half (50%) of the costs, up to a maximum of \$5,000, to install overhead sewer or a backwater check valve that seeks to protect an individual property from "sanitary sewer overflow" from the Village of Glen Ellyn sanitary sewer system, when all the terms and conditions of this policy are satisfied.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President of the Village of Glen Ellyn, Illinois

Attest:

Acting Village Clerk of the Village of Glen Ellyn, Illinois

X:\Publicwks\ENGINEER\Resolutions and Ordinances\2011 IKE-PI Grant - Procurement Policy.doc

RESOLUTION NO. 01-32

**RESOLUTION TO ESTABLISH
AN OVERHEAD SEWER/BACKFLOW VALVE COST SHARING POLICY
FOR THE VILLAGE OF GLEN ELLYN**

WHEREAS, the Village of Glen Ellyn ("the Village") owns, operates, and maintains public sanitary sewer mains to carry wastewater from users to the Glenbard Wastewater Authority Treatment Works; and

WHEREAS, sanitary sewer mains are generally located in a public right-of-way (typically under the street) or easement and, as a primarily gravity flow system, lie at depths from four feet to more than twenty feet below the surface, depending on the topography of an area; and

WHEREAS, private sanitary sewer service lines, commonly referred to as sewer laterals, connect users to the public sewer and extend from the building to the point of connection with the public sewer main; and

WHEREAS, ownership, maintenance and repair of private sanitary sewer service line are currently the sole responsibility of the property owner from the building being served to the public sewer main, as specified in Section 7-9-22 of the Village Code; and

WHEREAS, ownership, maintenance and repair of interior plumbing is the sole responsibility the property owner; and

WHEREAS, the Village sanitary sewer system is designed to carry domestic wastewater from all buildings connected to the system; and

WHEREAS, the sanitary sewer system is not designed to collect water from a rain storm regardless of where or how it is introduced into the sanitary sewer system, and

WHEREAS, the sanitary sewer system receives rainwater from a variety of sources including broken pipe, sump pumps, downspouts, footing drains and area drains in sufficient quantity to overload the sanitary sewer system resulting in a backup of wastewater into basements or from manholes that is referred to as a sanitary sewer overflow (SSO), and

WHEREAS, it has come to the attention of the Village that certain residents have incurred extraordinary costs to repair damage done to basements affected by SSO from the sanitary sewer system, and

WHEREAS, the Village is not generally liable for damaged caused by SSO, but it has legal authority to engage in a program to assist individual property owners that seek to protect themselves from SSO, and

WHEREAS, Village staff has prepared information on overhead sewer/backflow valve policies of surrounding communities, prepared cost estimates and developed options for overhead sewer/backflow valve repair responsibilities; and

WHEREAS, the Village Board heard staff presentations, received public input and discussed the issues and alternatives for service line repair responsibilities at their October 22, 2001 and November 19, 2001 meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION ONE: The sanitary service line and interior plumbing serving a building and extending to the public sewer, is owned by the property owner. The property owner is responsible for the maintenance and repair of the service line and interior plumbing serving his property.

SECTION TWO: The Village will reimburse a property owner for one-half (50%) of costs, up to a maximum of \$2,500, to install an overhead sewer or backflow valve that seeks to protect an individual property from "sanitary sewer overflow" from the Village of Glen Ellyn sanitary sewer system, when all the terms and conditions of this policy are satisfied. This reimbursement is available only for existing individual properties and is not available for new construction. A backflow valve will typically consist of excavation, manhole installation, valve installation, bedding, backfill, and any electric connections required to complete operation.

An overhead sewer project will typically consist of excavation on the exterior of the building, pipe replacement, pipe bedding, surface restoration, interior plumbing modifications, sump pump installations, ejector pit installation, and appurtenant work.

SECTION THREE: The property owner must determine the need for and location of the proposed overhead sewer/backflow valve required to protect the individual property.

SECTION FOUR: The property owner will be responsible for hiring the contractor to perform the work. The contractor must be properly licensed, bonded, and insured. The Village may assist the property owner by providing a list of contractors that could be contacted to perform the work. The Village reserves the right to review the proposal provided by a contractor to the property owner for terms, completeness of the project scope, and reasonableness of costs. The Village, through its Public Works Director, must approve the contract prior to the work being performed in order for the project to qualify for Village contributions. This requirement may be waived in a case where the work is performed in an emergency situation.

SECTION FIVE: The property owner will be responsible for procuring the required Village permit prior to the start of repair work. The cost of obtaining the permit will be considered part of the project cost. The Village will inspect the work performed to verify the location of the repair and that the repair satisfies code requirements.

SECTION SIX: Property owners are solely responsible for all maintenance activities on their interior plumbing and private sanitary sewer service line from the building to the main public sewer. Maintenance activities include, but are not necessarily limited to, sewer rodding; flushing; cleaning; root cutting; or other root eradication procedures; televising; and locating.

SECTION SEVEN: All sumps, floor drains, roof leaders and area drains in a property qualifying for the program must be disconnected from the sanitary sewer system as part of the revised plumbing for the house for either a overhead sewer or backflow valve.

SECTION EIGHT: The procedures and provisions listed in this policy will be listed in a letter of understanding that will be signed by a property owner prior to the start of the actual repair work.

SECTION NINE: The estimated annual costs to the Village for the proposed overhead sewer/backflow valve reimbursement program, assuming 40 repair locations with the Village paying the maximum of \$2,500 per repair, is \$100,000. The Village's financial commitment for fiscal years 2001 and 2002 shall not exceed this amount.

SECTION TEN: The overhead sewer/backflow valve program shall be funded from the Water and Sewer Fund Capital Budget. Funding for the program will be reviewed annually as part of the regular budget process.

SECTION ELEVEN: The Village Attorney will assist in preparing necessary modifications to the Village Code and appropriate forms to conform to the provisions of this policy.

SECTION TWELVE: This Resolution shall be in full force and effect from and after its passage and approval as provided by law, and the corporate authorities intend that the reimbursement program will relate back to costs incurred generally in accordance with the program from October 13, 2001.

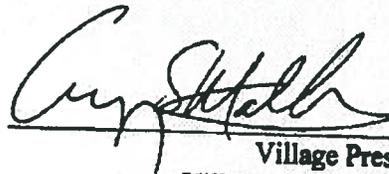
PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois,
this 17 day of December, 2001.

AYES: RILEY, MELADY, KORANKE, LOCH, STRAYER

NAYS: MULHERIN

ABSENT: 0

APPROVED by the Village President of the Village of Glen Ellyn, Illinois this 17
day of December, 2001.



Village President of the
Village of Glen Ellyn, Illinois

ATTEST:

Katherine Burch
Deputy Village Clerk of the
Village of Glen Ellyn, Illinois

A-6H

MEMORANDUM

TO: Mark Franz, Village Manager *3*
 Julius Hansen, Public Works Director
 Bob Minix, Professional Engineer

FROM: Jeffrey D. Perrigo, Civil Engineer

DATE: June 03, 2013

RE: Bid Award Recommendation – 2013 Sewer Televising Program



2013 Sewer Televising Program

The Glen Ellyn sanitary sewer system requires periodic maintenance in order to operate reliably. The Public Works Department operates, on a regular basis, a sewer-cleaning machine that removes debris and cuts roots keeping the lines open. A second maintenance step is the televising of the interior of sewers in order to find structural problems before major blockages occur that can cause sewer backups into homes or other pipe failures. Part of the internal sewer televising work includes a heavy cleaning of the pipes before using the TV cameras. A private contractor is used to perform the heavy cleaning, root cutting, and televising.

The project was advertised through the Daily Herald on May 22nd and staff proactively provided four of our usual contractors with the bidding documents directly. One (1) sealed bid was received and opened by the Village Clerk on June 03, 2013. National Power Rodding Corporation, of Chicago, Illinois, was the lone, qualified bidder at \$49,140.

Bidder	Total Bid
National Power Rodding Corporation	\$49,140
Engineer's Estimate (P.W. Staff)	\$50,000

Last year, the Sewer Televising Program was bid as a cooperative effort between the Village and Glenbard Wastewater Authority (GWA) with an overall unit price of \$1.85/LF of pipes cleaned and televised. This year's bidding identified 27,900 feet of sanitary sewer to be cleaned and televised (as a stand-alone contract) in preparation for our upcoming projects for 2014 at an average unit cost of \$1.76/LF. The prices submitted by National Power Rodding reflect a five percent (5%) decrease over last year's contract. It is worth noting that the specifications for this year's Program were modified to mirror those from last year's which may reduce the Village's exposure to cost overruns.

National Power Rodding has worked with the Village for many years: either as a direct contractor to the Village or as a subcontractor on one of our larger projects. We have enjoyed a very good working relationship and expect that to continue with this project.

Action Requested

At this time, a construction contract award to National Power Rodding Corporation with project funding (including a 6% contingency) in the amount of **\$52,000**, is recommended. The 2013 Sewer Televising Budget amount is \$40,000. There is a higher-than-usual quantity of streets to be worked on next year which has led to a slight shortfall in the amount budgeted versus the amount requested. The increased quantity is a result of adding the sewer televising on Park, from Roosevelt to Crescent, in anticipation of design work for that STP funded project. Televising is done in advance of these projects with the intent of minimizing the need for unforeseen excavations after the projects have been completed.

Please note the following:

2013 Sewer Televising Program Recommended Funding for Construction (includes 6% Contingency) National Power Rodding Corporation			
Project Item	Funding Source (FY14)	Account No.	Amount
2013 Sewer Televising Program	Sanitary Sewer Fund	50200- 521150	\$52,000

Weather permitting, project activities will be getting underway in late-June or early July with a scheduled completion of the work by the end of September. The project will be administered in-house.

Attachments

Excerpt of the FY14 Budget:

- 10. Sanitary Sewer Televising: (\$40,000) Funds annual contract sanitary sewer cleaning and televising of approximately three miles of sanitary sewer main.**

cc: Kristen Schrader, Assistant to the Village Manager - Administration

A-6I,J

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer *B Minix*

DATE: June 4, 2013

SUBJECT: Lake Ellyn Outlet Channel Emergency Repairs
Costs and Recommendations



In 2012 a project to rehabilitate the channel connecting the Village storm sewer system and Perry's Pond was completed that markedly upgraded the appearance and functionality of the 200 ft. outlet open channel. The channel is located on private property at 725 Riford within a drainage and natural area easement. Using a naturalized approach, the stabilization project included plantings, erosion control blanket, rock rolls and coir fiber rolls, supplemented with block retaining walls. The project engineer was Burns & McDonnell and the project contractor was Earthwerks.

During the April 18, 2013 storm event, the north and west ends of the channel were particularly damaged by overland flows. The overland flows toppled a portion of the block retaining wall and eroded backfill on the north side, disturbed the rock and coir rolls and washed away plantings.



Village staff contacted the project team from the engineering consulting firm of Burns and McDonnell for assessment and assistance with repair efforts. Based on their site review and consultations, a plan was prepared to not only repair the area but to incorporate additional strategies to better protect the channel from damage due to overflows. The proposed scope of work includes retaining wall upgrades; improved soil erosion resistance using a geoweb product; increased coverage of a turf reinforcement mat; repair to the displaced portions of the rock and coir rolls; larger boulders placed at the outfall; replacement plants and shrubs; and beefed-up herbivory protection.

The proposed scope of work was transmitted to Earthwerks for pricing and scheduling. The contractor responded with price quote of **\$55,000** (attached) and has a window available starting in early June to perform the work. The contractor estimates that the work will take about 2 weeks to complete.

The repair cost estimate at first exceeded the expectations of the project team, given that the original project was completed at a cost of just over \$72,000. A discussion with contractor took place last week and the following points were made about the repair proposal:

- The repair work requires a significant amount of hand labor versus machine use – about three-quarters of the work must be done manually.
- The contractor wants to minimize the disturbance to areas not greatly impacted by the flood damage to reduce impacts to the surrounding property owners.
- It is likely that little of the toppled wall can be salvaged and new materials must be used, plus the wall section is proposed to be slightly taller than the original wall to better embed the structure and lessen the degree of the ground slope above it.
- Repair cost pricing is reasonable and competitive in the eyes of the contractor; last year's project was accomplished at very low prices that cannot be replicated now.
- Repair quantities are conservatively estimated and the contractor felt comfortable that the work could be accomplished for the stated price.

Following the conversation with the contractor, further discussions took place between the Village and consultant:

- An engineer's estimate for the proposed repair work was prepared (copy enclosed). The engineer's estimate for the repair effort is about \$53,000.
- To bring the project to bid would require the preparation of bid documents, advertising, the receipt and opening of bids and Village Board approval. This process would likely take about two months to complete and would cost an additional \$5,000 to \$8,000.

Engineering expenses to date on the repair have reached \$6,500 according to Diane Bouckaert, Project Manager for Burns and McDonnell. Full-time construction oversight is recommended for the repair

work and this important function will again be performed by James Patterson of Burns and McDonnell. Mr. Patterson was the resident engineer for the 2012 stabilization project. The cost for full-time oversight is estimated to be \$20,000. A cost-plus (not lump sum) proposal from Burns & McDonnell in the amount of \$26,500 is forthcoming, with billings to be based on actual time spent on the project. The engineering design and construction oversight services for the original project totaled \$56,000.

RECOMMENDATIONS

- It is recommended that to expedite channel repairs, competitive bidding be waived in recognition of the emergency status of the situation, and the proposal from Earthwerks be accepted. With a 9% contingency, an appropriation of **\$60,000** from the FY14 Capital Projects Fund, Account No. 40000-580100-00505, is sought.

- Compensation in the amount of **\$29,000** (including 10% contingency) is recommended for engineering design and construction oversight services for channel repairs provided by Burns & McDonnell. Again, funds will be taken from the FY14 Capital Projects Fund, Account No. 40000-580100-00505.

cc: Kristen Schrader, Assistant to the Village Manager – Administration
Jeff Perrigo, Civil Engineer

EARTH WERKS

LAND IMPROVEMENT & DEVELOPMENT CORPORATION

Village of Glen Ellyn
 30 S. Lambert Rd
 Glen Ellyn, IL 60137

Project: Lake Ellyn Outlet Repairs

#	ITEM	QTY BID	UNIT PRICE	AMOUNT BID	PREVIOUS QTY	CURRENT QTY	QTY TO DATE	AMOUNT
	TEMPORARY FENCE	120 LF	\$4.00	\$480.00				\$0.00
	REMOVAL AND DISPOSAL OF UNSUITABLE	60 CY	\$58.00	\$3,480.00				\$0.00
	TOPSOIL F&P 8"	305 SY	\$10.00	\$3,050.00				\$0.00
	RETAINING WALL, KEYSTONE	181 SF	\$95.00	\$17,195.00				\$0.00
	RETAINING WALL, BACKFILL	50 CY	\$100.00	\$5,000.00				\$0.00
	GEOGRID	85 SY	\$20.00	\$1,700.00				\$0.00
	GEOWEB, 4" CELL DEPTH	93 SY	\$11.00	\$1,023.00				\$0.00
	TURF REINFORCEMENT MAT P550	305 SY	\$7.00	\$2,135.00				\$0.00
	SEEDING, CLASS 1	0.04 AC	\$3,000.00	\$120.00				\$0.00
	COIR LOG REPAIR	140 LF	\$25.00	\$3,500.00				\$0.00
	ROCK TOE REPAIR	140 LF	\$50.00	\$7,000.00				\$0.00
	BOULDERS	3.0 TN	\$250.00	\$750.00				\$0.00
	SHRUBS	22 EA	\$50.00	\$1,100.00				\$0.00
	PLANTING PLUGS	608 EA	\$5.00	\$3,040.00				\$0.00
	HERBIVORY PROTECTION	1 LS	\$5,000.00	\$5,000.00				\$0.00
	MULCH 6"	93 SY	\$5.00	\$465.00				\$0.00
				\$55,038.00				\$0.00

**Engineer's Estimate*

LAKE ELLYN OUTFALL STREAMBANK STABILIZATION QUANTITIES
 Glen Ellyn, Illinois

DESCRIPTION	UNIT	QUANTITY	UNIT COST	SUBTOTAL
TEMPORARY FENCE	LF	120.0	\$5.00	\$600.00
REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CY	60.0	\$40.00	\$2,400.00
TOPSOIL FURNISH AND PLACE, 8"	SY	305.0	\$15.00	\$4,575.00
RETAINING WALL, KEYSTONE STANDARD 21" TRI-FACE BRICKS	SF	181.0	\$70.00	\$12,670.00
RETAINING WALL BACKFILL	CY	50.0	\$40.00	\$2,000.00
GEOGRID	SY	85.0	\$12.00	\$1,020.00
GEOWEB, 4" CELL DEPTH	SY	93.0	\$8.00	\$744.00
TURF REINFORCEMENT MAT, P550	SY	305.0	\$8.00	\$2,440.00
SEEDING MIX, CLASS 1	AC	0.04	\$4,000.00	\$160.00
COIR LOG (REPAIR)	LF	140.0	\$30.00	\$4,200.00
ROCK TOE (REPAIR)	LF	140.0	\$30.00	\$4,200.00
BOULDERS (TO BE PLACED AT OUTFALL)	TON	3.0	\$300.00	\$900.00
SHRUBS	EA	22.0	\$60.00	\$1,320.00
PLANT PLUGS	EA	904.0	\$6.00	\$5,424.00
HERBIVORY PROTECTION	LS	1.0	\$5,000.00	\$5,000.00
MULCH, 6"	SY	93.0	\$5.00	\$465.00

TOTAL: \$48,118.00
 CONTINGENCY (10%): \$4,811.80
GRAND TOTAL: \$52,929.80

A-GK

MEMORANDUM

TO: Julius Hansen, Public Works Director
FROM: Frank Frasco, Equipment Services Superintendent
DATE: June 03, 2013
SUBJECT: FY13/14 Equipment Purchase – Recommendation (Police patrol vehicles)



Handwritten signature or initials.

Background:

The Equipment Services Division of Public Works Department has evaluated the Police Department fleet and has determined that two vehicles need to be replaced. This decision is based on a number of factors including vehicle mileage, engine operating hours, mechanical condition, body condition, frame integrity, reliability, safety, operating cost, and the vehicle's ability to meet the needs of the community and the department.

Patrol squad 09 is the oldest patrol vehicle in the fleet and has lasted 2 years longer than originally planned. It has over 85,000 miles and 5,600 idle hours, which is the equivalent of an additional 140,000 driving miles. This car has outdated emergency equipment and has seen its operating costs rise due to mechanical repairs. The Sergeants command squad 01 which is assigned 24 hours a day all year round has also lasted 2 years longer than originally planned. This vehicle has over 95,000 miles and approximately 6,500 idle hours and has reached the end of its useful, dependable life.

Equipment Services works with the Police Department to understand their needs and to determine which vehicles and emergency equipment will meet those needs in a fiscally responsible way. Replacing the Sergeants command squad with a similar vehicle and transferring most of the emergency equipment into the new vehicle will meet their needs and will also save the Village the expense of purchasing new police equipment. It has also been determined that patrol car 09, which is a discontinued model, should be replaced with the redesigned police interceptor utility. This will require updating and replacing some of the outdated equipment like the emergency lighting and the communication radio console. The computer, video system, AVL system, communication radio, and the light/siren controller can be transferred into the new squad.

Issues:

The State of Illinois purchases similar vehicles for their police department and the Illinois Management Services Group has created specifications that mirror our specs and they have completed the required competitive bidding process. The State allows local municipalities to participate in a joint purchasing program which is a cost savings to the Village. The Village receives low bid pricing due to high volume group purchasing. The Village also saves on the time and cost to administer this process. The Suburban Purchasing Cooperative is also a joint purchasing program sponsored by the DuPage Mayors & Managers Conference and represents 135 municipalities and townships in the Chicagoland region.

The Illinois Joint Purchase program and the SPC exemplifies the benefits of intergovernmental cooperation on a regional basis. The goal is to combine the resources and purchasing power of

governments to jointly negotiate advantageous contract terms on a line of high quality products at the lowest possible price. Economies of scale in terms of pricing and staff resources are the prime objectives of the Joint Purchasing Program's. By purchasing through the State of Illinois or the SPC, the Village will save time and money. Staff works diligently in order to avoid the needless duplication of effort involved in the procurement process.

Recommendation:

The Equipment Services Division of the Public Works Department researched and developed specifications that will allow the Village to obtain the equipment that best meets the needs of the Police Department at the most competitive price. Equipment Services Staff obtained the necessary documents to participate in the joint purchasing contracts from the State of Illinois and the Suburban Purchasing Cooperative. I am recommending the Village Board approve the purchase of a 2014 Ford Expedition Special Service Vehicle from Landmark Ford of Springfield, Illinois in the amount of \$28,701 and a 2014 Ford Police Pursuit Utility from Morrow Brothers Ford Inc. of Greenfield, Illinois in the amount of \$28,460. Funding should be expensed to the FY13/14 Equipment Services Capital Outlay –Vehicles Fund 65000-570155.

It should be noted that additional work is required to place these vehicles into service after purchase and these funds are also included in the FY13/14 Capital Outlay –Vehicles Fund.

Action Requested:

Motion to waive the competitive bid process and approve the purchase of a 2014 Ford Expedition Special Service Vehicle from Landmark Ford of Springfield, Illinois in the amount of \$28,701 and a 2014 Ford Police Pursuit Utility from Morrow Brothers Ford Inc. of Greenfield, Illinois in the amount of \$28,460. Funding should be expensed to the FY13/14 Capital Outlay –Vehicles Fund 65000-570155.

Attachments:

FY14 Equipment Services budget footnotes, State of Illinois Joint Purchase Contract #4017160 (2014 Police Pursuit Vehicle), Suburban Purchasing Cooperative Contract #117A (2014 Ford Expedition Special Service Vehicle), sample photographs of both vehicles.

consortia. Vehicles being replaced are sold at the first convenient DuPage Mayors and Managers Auction, generally held in June and October each year.

Vehicles scheduled for replacement in FY 13/14 are as follows:

→ **VEHICLE #001:** A 2009 Ford Expedition purchased through State of Illinois bid process for \$24,500. This vehicle is on a three-year depreciation schedule, currently has over 85,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$36,100 for the replacement of this vehicle. This vehicle is a sergeant's command/patrol unit. The replacement vehicle will be a Ford Expedition purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police vehicle is..... **\$36,000.**

→ **VEHICLE #009:** A 2008 Ford Crown Victoria purchased through State of Illinois bid process for \$26,200. This vehicle is on a three-year depreciation schedule, currently has over 80,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$29,300 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Ford Police Utility Interceptor purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police vehicle is..... **\$35,000.**

VEHICLE #010: A 2007 Harley-Davidson FLHPI is leased through Wildfire Harley-Davidson for \$1,800 per year. This vehicle is on a two-year lease schedule, which has been extended five years and now expires May 31, 2014. This vehicle is a police patrol unit, which is used for parades, special events, and public relations. The lease amount per year is **\$1,800.**

VEHICLE #214: A 1998 Case 721B wheel loader purchased for \$89,100. This machine is on a 15 year depreciation schedule, is fully depreciated and has over 3000 hours on it. This is a rubber tired loader that the Utility Division uses to load trucks with stone, spoil, leaves, and asphalt from various job sites. It is used by the Street Division to operate the snow blower which cleans the CBD streets and parking lots and it is also used to load salt during the winter months. The replacement machine will be purchased through the National Joint Powers Alliance (NJPA) national contract. Projected replacement cost **\$170,000.**



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

**STATE OF ILLINOIS JOINT PURCHASE CONTRACT
4017160
2014 POLICE PURSUIT VEHICLE**

ORDERING AGENCY: VILLAGE OF GLEN ELLYN, IL

CONTACT PERSON: FRANK FRASCO CELL # (630) 742-3296

FORD FLEET # QB855 PURCHASE ORDER# _____

QUANTITY 1 COST EACH \$ 28,460.⁰⁰

ADDRESS: 30 S. LAMBERT RD.

CITY: GLEN ELLYN ZIP: 60137 TAX EXEMPT #: E9997-4452-06

PHONE: 630 547-5525 FAX: 630 469 5210 EMAIL: FRASCO@GLENELLYN.ORG

TOTAL ORDER COST \$ 28,460.⁰⁰

SIGNATURE [Signature] TITLE FLEET MANAGER

PLEASE MAIL ORDER TO:
MORROW BROTHERS FORD INC.
RR 2 BOX 120
GREENFIELD, IL 62044

PHONE# 1-217-368-3037
FAX# 1-217-368-3517
EMAIL: richie@morrowbrothersfordinc.com

PLEASE SUMMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

2014 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

MECHANICAL

- I Alternator – 220-Amp
- Battery – H.D. maintenance-free 78A/750-CCA
- I Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Calipers
- Column Shifter
- I Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – H.D.
- I Engine – 3.7L V8 TI-VCT
- Engine Hour Meter
- I Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- I Transmission – 6-speed automatic

EXTERIOR

- I Exhaust True Dual
- Front Door-Lock Cylinders Driver / Passenger /Liftgate
- Glass – 2nd and 3rd Row Privacy Glass
- I Headlamps – Halogen Projector (BI- Functional)
- Liftgate – Manual 1-Piece – Fixed Glass
- I Mirrors – Power Electric Remote, Manual Folding with Integrated Spotter
- L Spare – Full size 18" Tire w/TPMS
- Tail lamps – LED
- I Tires – 245/55R18 A/S BSW
- Wheels – 18" x 8.0 painted black steel with wheel hub cover

INTERIOR/COMFORT

- Cargo Hooks
- Air Conditioning
- Door-Locks, Widows Power
- I Floor Covering H.D. Vinyl
- Glove Box – Locking/non-Illuminated
- I Lighting
 - Overhead Console with sunglass holder
 - 1st row task lights (driver and passenger)
 - Dome Lamp – 1st row (red/white)
 - 2nd/3rd row overhead map light
- Power-Adjustable Pedals (Driver Dead Pedal)
- I Powerpoints – (2) First Row
- Seats
 - Police Grade Cloth Dual Front Buckets
 - Driver 6-way Power (fore/aft, Up/down, tilt with manual recline, 2-way manual lumbar)
 - Steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 60/40 Split Bench Seat fold-flat,
- Cruise Control
- L Speedometer – Calibrated
- Steering Wheel – Manual / Tilt,
- Universal Top Tray – Center of I/P for mounting equipment
- Windows, Power, 1-touch Down Driver-Side with disable feature

SAFETY/SECURITY

- I AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, 2nd generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- I Anti-Lock Brakes (ABS) with Traction Control
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

- Easy Fuel® Capless Fuel-Filler
- I MyFord®
 - AM/FM / CD / MP3 Capable / Clock / 6 speakers
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - 5-way Steering Wheel Switches, Redundant Controls
- Power pigtail harness
- Recovery Hooks, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- I Two-way radio pre-wire
- Rear Window Defroster Heated
- Wipers –Intermittent; Rear Dual Speed

OPTIONS INCLUDED

- *All-Wheel Drive
- *Interior Lights Disabled, Dark Mode
- *Drivers Side LED Spot Light
- *Ignition Override System
- *86P Front Headlamp Housing Prep
- *86B Tail Lamp Lighting Solution
- *5-Year/100,000 Mile Powertrain Extended Warranty, \$0 Deductible

~~2014 AWD Utility Police~~
 Interceptor.....\$25,820.00

□2014 AWD Sedan Police
 Interceptor.....\$23,980.00

66SU Interior Upgrade Package ***Not recommended for radio and equipment mounting***.....\$350.00

- 1st and 2nd Row Carpet Floor Covering
 - Cloth Seats - Rear
 - Center Floor Console less shifter w/unique Police console finish plate - Includes Console
 - Top Plate - Finish 3 (incl. 2 cup holders) - Floor Mats, front and rear (carpeted)
- Note: Not available with options: 67G, 67H and 67U

66P Front Headlamp / Police Interceptor Housing Only.....No Charge/Included

Pre-drilled hole for side marker police use, does not include LED installed bulb (eliminates need to drill housing assemblies)

- Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights)

Note: Not available with options: 66A and 67H

66A Front Headlamp Lighting Solution.....\$650.00

- Includes base projector beam headlamp plus two (2) multi-function Park/Turn/Warn (PTW) bulbs for Wig-wag simulation and two (2) white hemispheric lighthouse LED side warning lights.
- Includes pre-wire for grille lamp, siren and speaker (60A)

Note: Not available with option: 67H

66B Tail Lamp Lighting Solution.....No Charge/Included

- Includes base lamp plus two (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps

Note: Not available with option: 67H

66C Rear Lighting Solution.....\$480.00

- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)

Note: Not available with option: 67H

67G Cargo Wiring Unfit Package.....\$1,100.00

- Rear console plate (65R) - contours through 2nd row; channel for wiring
- Wiring overlay harness with lighting and siren interface connections
- Vehicle Engine Harness:
 - o Two (2) light connectors - supports up to six (6) LED lights (engine compartment)
 - o Two (2) grille light connectors
 - o Two (2) 50 amp battery ground circuits in right hand rear-quarter power distribution junction block
 - o One (1) 10-amp siren/speaker circuit (engine to cargo area)

- Whelen Lighting PCC8R Control Head
- Whelen PCC8R Light Relay Center (mounted behind 2nd row seat)
- Light Controller / Relay Center Wiring (jumper harness)
- Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head
- Pre-wiring for grille lamp, siren and speaker (60A)

Note: Not available with options: 65U, 67H and 67U

067H Ready for the Road Package.....\$3,290.00

All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus

- Whelen Cencom Light Controller Head
 - Whelen Cencom Relay Center / Siren / Amp (mounted behind 2nd row seat)
 - Light Controller / Relay Cencom Wiring (wiring harness)
 - Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head
 - Pre-wiring for grille lamp, siren and speaker (60A)
 - Rear console plate (85R) – contours through 2nd row; channel for wiring
 - Grille linear LED Lights (Red / Blue)
 - 100-Watt Siren / Speaker
 - Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P)
 - Wiring Harness:
 - o Two (2) light cables – supports up to six (6) lights (engine compartment)
 - o Two (2) grille light cables
 - o Two (2) 50 amp battery and ground circuits in RH rear-quarter
 - o One (1) 10 amp Siren / Speaker circuit to engine cargo area
- Note: Not available with options: 66A; 66B; 66C; 67G, 67U

067U Ultimate Wiring Package.....\$540.00

Includes the following:

- Rear console mounting plate (85R) – contours through 2nd row; channel for wiring
 - Pre-wiring for grille lamp, siren and speaker (60A)
 - Wiring harness I/P to rear (overlay)
 - o Two (2) light cables – supports up to six (6) lights (engine compartment)
 - o Two (2) grille light cables
 - o Two (2) 50-amp battery and ground circuits in RH rear-quarter
 - o One (1) 10-amp siren/speaker circuit engine cargo area
- Note: Not available with options: 65U, 67G, 67H

047C Police Wire Harness Connector Kit – Front.....\$115.00

For connectivity to Ford PI Package solutions includes:

- (2) Male 4-pin connectors for siren
- (6) Female 4-pin connectors for lighting/siren/speaker
- (1) 4-pin IP connector for speakers
- (1) 4-pin IP connector for siren controller connectivity
- (1) 8-pin sealed connector
- (1) 14-pin IP connector

Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com

021P Police Wire Harness Connector Kit – Rear.....\$130.00

For connectivity to Ford PI Package solutions includes:

- (1) 2-pin connector for rear lighting
- (6) Female 4-pin connectors
- (6) Male 4 pin connectors
- (1) 10-pin connector

Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com

VINYL WRAP OPTIONS

<u>091A Two-Tone Vinyl Package #1</u>	\$860.00
Roof Vinyl	
RH/LH Front Doors Vinyl	
RH/LH Rear-Doors Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91B, 91C, 91D, 91E, 91F, 91G, 91H, 91J	
<u>091B Two-Tone Vinyl Package #2</u>	\$860.00
Roof Vinyl	
Hood Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G, 91H, 91J	
<u>091C Two-Tone Vinyl Package #3</u>	\$860.00
Roof Vinyl	
RH/LH Front Doors Only Vinyl	
White (YZ) Only	
Note: Not available with the following options: 91A, 91B, 91D, 91E, 91F, 91G, 91H, 91J	
<u>091H Two-Tone Vinyl – Roof</u>	\$490.00
Roof Vinyl	
White Only	
Note: Not available with the following options: 91A, 91B, 91C	
<u>091J Two-Tone Vinyl – RH/LH Front Doors</u>	\$490.00
White Only	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91F, 91G	
<u>091D Vinyl Word Wrap – POLICE “non-reflective”</u>	\$860.00
White (YZ) lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91E, 91F, 91G, 91J	
<u>091F Vinyl Word Wrap – POLICE “reflective”</u>	\$860.00
White lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91G, 91J	
<u>091E Vinyl Word Wrap – POLICE “reflective”</u>	\$860.00
Black lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91F, 91G, 91J	
<u>091G Vinyl Word Wrap – SHERIFF “non-reflective”</u>	\$860.00
White lettering located on LH/RH sides of vehicle	
Note: Not available with the following options: 91A, 91B, 91C, 91D, 91E, 91F, 91J	

OPTIONS

<input checked="" type="checkbox"/> 041H Engine Block Heater.....	<u>\$30.00</u>
<input type="checkbox"/> 042 Daytime Running Lamps	\$35.00
<input checked="" type="checkbox"/> 017T Dome Lamp – Red/White in Cargo Area	<u>\$55.00</u>
<input checked="" type="checkbox"/> 060A Pre-wiring for grille lamp, siren, and speaker.....	\$45.00 INCLUDED WITH 66A
<input type="checkbox"/> 092G Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	\$235.00
<input type="checkbox"/> 092R Glass – Solar Tint 2nd Row Only (Deletes Privacy Glass)	\$125.00
<input type="checkbox"/> 068Z Black Roof Rack Side Rails.....	\$80.00
<input type="checkbox"/> 084B Wheel Covers (18" Full Face Wheel Cover)	\$50.00
<input type="checkbox"/> 021B Rear View Camera (Video displayed in rear view mirror. Requires 53M SYNC).....	\$200.00
<input type="checkbox"/> 053M SYNC® Basic (Voice-Activated Communication System)	\$245.00
<input checked="" type="checkbox"/> 061R Remappable (4) switches on steering wheel (less SYNC®).....	\$195.00 INCLUDED PER STATE CONTRACT
<input type="checkbox"/> 061S Remappable (4) switches on steering wheel (with SYNC®).....	\$135.00
Doors / Locks (Select only one)	
<input type="checkbox"/> 088L Rear-Door Handles Inoperable / Locks Operable.....	\$30.00
<input type="checkbox"/> 088G Rear-Door Handles Inoperable / Locks Inoperable.....	\$30.00
<input type="checkbox"/> 052H Hidden Door-Lock Plunger w/Rear-door handles operable.....	\$145.00
<input checked="" type="checkbox"/> 052P Hidden Door-Lock Plunger w/Rear-door handles inoperable.....	<u>\$145.00</u>
Windows	
<input checked="" type="checkbox"/> 018W Windows – Rear-window power delete, operable from front driver side switches	<u>\$20.00</u>

Flooring / Seats

16C 1st and 2nd row carpet floor covering.....\$105.00

Cloth Rear Seat in lieu of vinyl.....\$55.00

Keyed Alike (Note: Not available with Remote Keyless-Entry - 595).....\$45.00

59E Keyed Alike - 1435x

59J Keyed Alike - 1111x

59B Keyed Alike - 1284x

59C Keyed Alike - 1284x

59D Keyed Alike - 0135x

59G Keyed Alike - 0151x

59F Keyed Alike - 0578x

Extra Key...\$25.00 Ea. Extra Remote...\$170.00 Ea.

Safety & Security

90D Ballistic Door-Panels - Driver Front Door Only.....\$1,300.00

90E Ballistic Door-Panels - Driver & Pass Front Doors\$2,800.00

55B BLIS® - Blind Spot Monitoring with Cross-traffic Alert (Requires 21B)\$430.00

549 Mirrors - Heated Sideview.....\$70.00

19L Lockable Gas Cap\$15.00

595 Remote Keyless-Entry Key Fob Note: Not available with Keyed Alike.....\$230.00

76R Reverse Sensing\$280.00

17A Aux Air Conditioning Note: Not available with Cargo Storage Vault (83V).....\$500.00

83V Cargo Storage Vault (includes lockable door) Note: Not available with Aux Air Conditioning (17A).....\$280.00

80R Additional Noise Suppression Bonds (Ground Straps).....\$85.00

85U Rear Console Plate (Contours through 2nd row. Conduit for wiring).....\$30.00

85R 100 Watt Siren/Speaker (includes mounting bracket).....\$250.00

4-Molded Splash Guards.....\$180.00

- Undercoat.....\$290.00
- License and Title Fees – Circle one: M MP Sheriff.....\$169.00
- Delivery-Single Unit.....\$275.00
- Delivery-Multiple Units.....EACH.....\$225.00
- 3.5L V6 Eco Boost 385HP (All Wheel Drive Sedan Only).....\$2,990.00
- Delete Driver's Side Spotlight.....<\$325.00> Credit
- Delete Ignition Override.....<\$110.00> Credit

EXTERIOR COLOR OFFERINGS

- | | |
|--|--|
| <input type="checkbox"/> Medium Brown Metallic BU | <input type="checkbox"/> Light Ice Blue® Metallic LS |
| <input type="checkbox"/> Arizona Beige Clearcoat E3 | <input type="checkbox"/> Ultra Blue Metallic MM |
| <input type="checkbox"/> Smokestone Metallic HG | <input type="checkbox"/> Light Gray TM |
| <input type="checkbox"/> Kodiak Brown Metallic J1 | <input type="checkbox"/> Silver Grey Metallic TN |
| <input type="checkbox"/> Deep Impact Blue J4 | <input checked="" type="checkbox"/> Black UA |
| <input type="checkbox"/> Dark Toreador Red Metallic JL | <input type="checkbox"/> Sterling Grey Metallic UJ |
| <input type="checkbox"/> Norseca Blue Metallic KR | <input type="checkbox"/> Ingot Silver Metallic UX |
| <input type="checkbox"/> Dark Blue LK | <input type="checkbox"/> Medium Titanium Metallic YG |
| <input type="checkbox"/> Royal Blue LM | <input type="checkbox"/> Oxford White YZ |
| <input type="checkbox"/> Light Blue Metallic LN | <input type="checkbox"/> Fire Chief Red-Special Order \$890.00 |

* YZ Oxford White Accent Color Wrap for Vinyl Packages 91A, 91B, 91C, 91D

Police Vehicle Warning Equipment and Packages

- Basic Patrol Package.....\$3,990.00
 - *Fully Populated All LED Light Bar
 - *Integrated Alley Lights, Take Downs
 - *Traffic Advisor, Mounting Kit
 - *Full Feature Siren w/Light Controls, PA.
 - *100 Watt Siren Speaker w/Bracket
 - *4 LED Corner Lights. 2- Front 2- Rear
 - *Custom Equipment Console
 - *3 Outlet 12 Volt Strip
 - *Installation of customer supplied radio/antenna
 - *All parts, labor, and professional installation

- Slick Top Package.....\$3,990.00
 - *Interior LED's in lieu of light bar.

- 2 Ion LED Grill Lights.....(1-RED 1-BLUE) \$260.00

- Ion LED Mirror Beams.....\$290.00

- Ion SideKick LED's (Sedan Only).....\$290.00

- Howler LOW Frequency Siren.....\$470.00

- Prisoner Partition – Sliding Center, XL Space Saver, Center Weapons Recess.....\$680.00

- Rear Window Armor.....\$290.00

- Dual Weapons Rack w/timer. AR/870.....\$390.00

- Push Bumper – Non lighted.....\$340.00

- Push Bumper – with 4 Ion LED warning lights.....\$780.00



*A Joint Purchasing Program
For Local Government Agencies*

Suburban Purchasing Cooperative
Holds Pricing & Extends Contract #117A
2013 Ford Expedition
4 Door 4x4 Special Service Package

The Governing Board of the Suburban Purchasing Cooperative, a cooperative of 134 municipalities in the six county area of Northern Illinois, has extended the contract for the 2013 Ford Expedition 4 Door 4x4 Special Service Package Contract #117A with Landmark Ford, Illinois. They are the only SPC-authorized dealer in the state to offer this pricing for this 2013 model year vehicle. Every municipality and government agency in the State of Illinois is authorized to participate in this program.

The attached highlights most standard equipment and lists other vehicle options. Additional option pricing for items not shown is available by contacting the Lyle Snow directly at 800-798-9912. The duration of the contract extension is from October 5, 2012 through October 4, 2013. The contract price of \$27,188.00 secured by the Suburban Purchasing Cooperative for the 2012 vehicle remains the same for the 2013 model. The SPC reserves the right to extend this contract for up to (2) two additional one-year terms upon mutual agreement of the both the vendor and the SPC on a negotiated basis.

The anticipated cut-off date to order the Ford Expedition trucks is to be determined. Delivery is to be made within 90 calendar days after production of said vehicle.

Thank you for considering the Suburban Purchasing Cooperative for your vehicle needs. Please feel free to contact your designated SPC Representative with any questions or comments you may have regarding this program.

Landmark Ford
2401 Prairie Crossing Drive
Springfield, IL 62707
PHONE: (800) 798-9912 FAX: (217) 862-5316
Contact Person: Lyle Snow
lylesnow@msn.com

*DuPage Mayors &
Managers Conference*
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

*Northwest Municipal
Conference*
1616 East Golf Road
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

*South Suburban Mayors
And Managers Association*
1904 West 174th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133

*Will County
Governmental League*
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536



A Joint Purchasing Program For Local Government Agencies

August 21, 2012

Landmark Ford
Mr. Lyle Snow
2401 Prairie Crossing
Springfield, IL 62711

Dear Mr. Snow,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the first of three possible contract extensions on SPC Contract #117A for the 2013 Ford Expedition XL 4x4 Special Services Vehicle with Landmark Ford, Springfield, IL. The duration of the extension is October 5, 2012 through October 4, 2013. The SPC reserves the right to extend this contract for up to (2) two additional one-year terms based upon mutual agreement of the both the vendor and the SPC on a negotiated basis.

Landmark Ford, Springfield, IL will handle all billing. Each vehicle purchased will be assessed a \$100.00 administrative fee per vehicle which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to another productive year working with Landmark Ford, Springfield, IL. Please sign and date contract extension below, retaining copies for your files and returning the original to my attention.

Sincerely,

Ellen Dayan
Program Manager for Purchasing
Northwest Municipal Conference

08/21/2012

Name: Ellen Dayan Date
Northwest Municipal Conference

Name: Lyle Snow Date
Landmark Ford

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quidwell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1616 East Golf Road
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 174th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 722-7280
Fax: (815) 722-0528



SPC CONTRACT #117A
SUBURBAN PURCHASING COOPERATIVE
2013 FORD EXPEDITION 4 DOOR
4X4 SPECIAL SERVICE PACKAGE
Call **LYLE SNOW (800) 798-9912**
Email lylesnow@msn.com

STANDARD PACKAGE: \$27,188.00

Factory Order Cut Off Date: To be determined

5.4L V8 FFV SOHC	Intermittent wipers front & rear
6 Speed automatic transmission	Dual stage front air bags
Brakes 4-wheel disc (ABS)	Air bags Safety canopy side impact
Brake assistance	Tilt steering wheel
Traction control	Power windows driver one touch up/down
P265/70R17 OWL on/off road	Front seats cloth
Advance trac w/roll stability control	Rear seat vinyl 40-20-40 folding
Air Conditioning	Vinyl floor covering
AM/FM stereo single CD MP3	Door handles mold-in-color
Rear child safety locks	Black Grille
Dual power heated mirrors	Skid Plates
Trailer tow-integrated class IV w/4 pin connector	Tire pressure monitoring system
3.73 Axle ratio	Securilock passive anti-theft system
Column Shifter	Steering-variable-assist power
Floor console delete	Suspension-multilink independent rear
Fog lamps	Keyless-entry remote
Solar tinted glass	Securicode (keypad)
Privacy glass rear	Cigar lighter
Headlamps-autolamp	Cruise control
Power points (1) front (1) rear	Easy fuel (capless refueling)
Rear window defroster	



SPC WINNER
NORTH WEST MUNICIPAL CONFERENCE
2013 FORD EXPEDITION 4 DOOR
4X4 SPECIAL SERVICE PACKAGE
Call LYLE SNOW (800) 798-9912

Email lylesnow@msn.com

(217) 862 5716
 5328

STANDARD PACKAGE \$27,188.00

- 5.4L V8 FFV SOHC
- 6 Speed automatic transmission
- Brakes 4-wheel disc (ABS)
- Brake assistance
- Traction control
- P265/70R17 OWL on/off road
- Advance trac w/roll stability control
- Air Conditioning
- AM/FM stereo single CD MP3
- Rear child safety locks
- Dual power heated mirrors
- Trailer tow-integrated class IV w/4 pin connector
- 3.73 Axle ratio
- Column Shifter
- Floor console delete
- Fog lamps
- Solar tinted glass
- Privacy glass rear
- Headlamps-autolamp
- Power points (1) front (1) rear
- Rear window defroster

- Intermittent wipers front & rear
- Dual stage front air bags
- Air bags Safety canopy side impact
- Tilt steering wheel
- Power windows driver one touch up/down
- Front seats cloth
- Rear seat vinyl 40-20-40 folding
- Vinyl floor covering
- Door handles mold-in-color
- Black Grille
- Skid Plates
- Tire pressure monitoring system
- Securilock passive anti-theft system
- Steering-variable-assist power
- Suspension-multilink independent rear
- Keyless-entry remote
- Securicode (keypad)
- Cigar lighter
- Cruise control
- Easy fuel (capless refueling)

"WE WILL GIVE TOP DOLLAR FOR YOUR USED VEHICLES"

ORDER CUT OFF DATE JUNE 20, 2013

VILLAGE OF GLEN ELLYN
 30 S. LAMBERT RD.
 GLEN ELLYN, IL 60137
ADDITIONAL OPTIONS AND ORDER FORM

PLEASE ENTER THE FOLLOWING

\$ 28,709

FORD FLEET NUMBER QB 855

CONTACT NAME FRANK FRASCO

PHONE NUMBER 630 549-5505

PURCHASE ORDER NUMBER _____

STATE TAX EXEMPT NUMBER E9997-4452-06

Quantity
 1

Check desired options

Check desired options

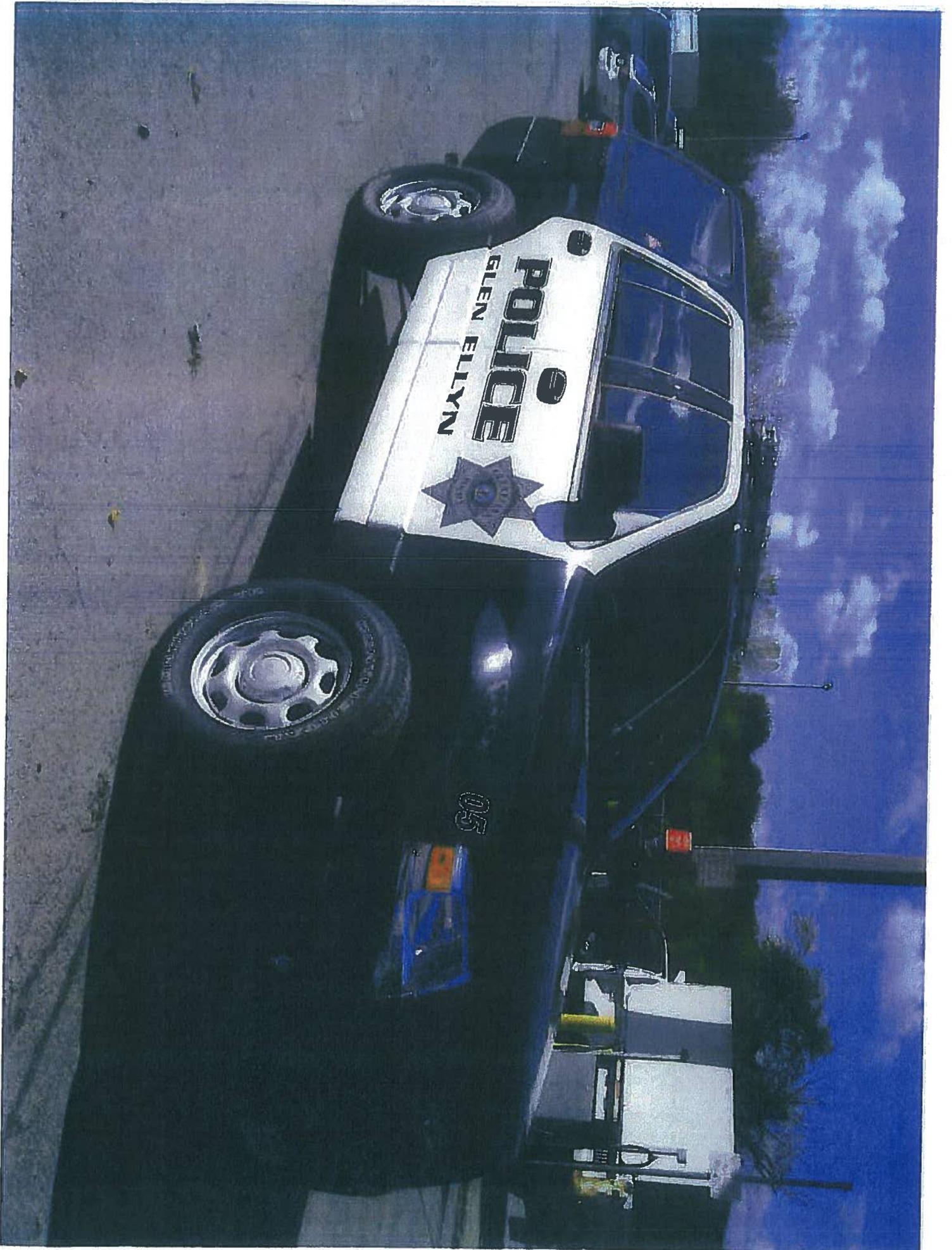
<input type="checkbox"/>	XLT package 200A		4388.00		<input type="checkbox"/>	Running Boards	186	430.00
<input type="checkbox"/>	XLT package 201A		8117.00		<input type="checkbox"/>	EL model extended length		2785.00
<input type="checkbox"/>	XLT package 202A		9088.00		<input type="checkbox"/>	2 Wheel drive		(2252.00)
<input type="checkbox"/>	Cloth 2 nd row seat	21F	120.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6" Drivers side spotlight		339.00
<input type="checkbox"/>	Vinyl 3 rd row seat	875	847.00		<input type="checkbox"/>	4 Corner strobe lights regular		580.00
<input type="checkbox"/>	Cloth 3 rd row seat	875	430.00		<input type="checkbox"/>	4 Corner strobe lights led		621.00
<input type="checkbox"/>	Rustproof & undercoating		289.00		<input type="checkbox"/>	Passenger side spotlight		339.00
<input type="checkbox"/>	16" black push bumper		562.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Extra key no remote		20.00
<input type="checkbox"/>	Power code remote start		564.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CD Rom service manual		245.00
<input type="checkbox"/>	All-weather floor mats		78.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Heavy duty trailer tow package	536	385.00
<input type="checkbox"/>	* Fleet convenience package	50F	386.00		<input type="checkbox"/>	Day time running lights	43D	45.00
<input checked="" type="checkbox"/>	Delivery beyond 30 miles		200.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ignition Override		289.00
<input type="checkbox"/>	Exterior Colors				<input type="checkbox"/>	License Title & Fees Police Plate		165.00
<input type="checkbox"/>	Blue Jeans Metallic	N1	N/C		<input type="checkbox"/>	License Title Transfer & Fees		180.00
<input type="checkbox"/>	Vermillion Red	F1	N/C		<input type="checkbox"/>	License Title & Fees Municipal Plate		165.00
<input type="checkbox"/>	Autumn Red Metallic	GT	N/C		<input type="checkbox"/>	Trailer Brake Controller		295.00
<input checked="" type="checkbox"/>	Tuxedo Black Metallic	UH	N/C	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Engine Block Heater	41H	35.00
<input type="checkbox"/>	Sterling Gray Metallic	UJ	N/C					
<input type="checkbox"/>	Ingot Silver	UX	N/C					
<input type="checkbox"/>	Oxford White	Z1	N/C					
<input checked="" type="checkbox"/>	Interior Stone	FL	N/C					

*Includes Power adjustable pedals, Reverse sensing system, & Message center.

CALL ABOUT MUNICIPAL FINANCING

Payment Required At Time Of Delivery





MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director
 Bob Minix, Professional Engineer *B Minix*

DATE: June 3, 2013

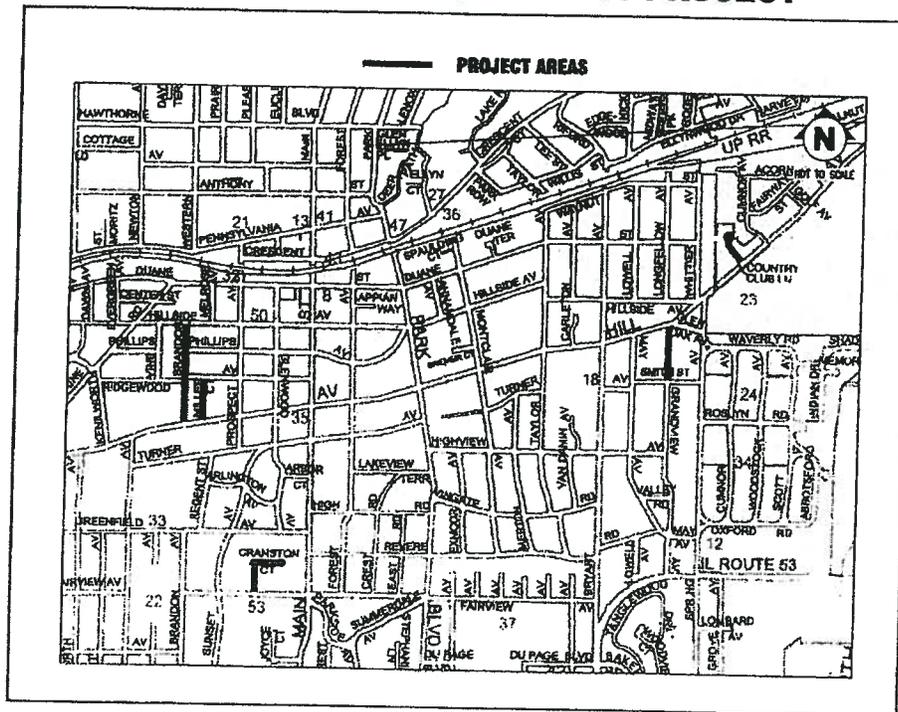
SUBJECT: 2013 Street Improvements Project –
 Recommendations for Award of a Construction Contract to
 R. W. Dunteman



INTRODUCTION / SUMMARY

The 2013 Village roadway construction program will feature two major projects. Award of a construction contract to Swallow Construction for the Oak-Euclid-Forest-Alley Improvements Project was recently approved by the Village Board. The **2013 Street Improvements Project** is the other significant project and consists of rehabilitation of approximately 4,000 ft. of roadways at five locations. Work will include simple resurfacing of Country Club Lane; enhanced resurfacing of Miller Court; and full-depth asphalt reconstruction of Cranston Court, Grandview between Smith and Hill, and Brandon between Hill and Hillside.

2013 STREET IMPROVEMENTS PROJECT



The various work elements include water main replacement on Grandview, Brandon and Cranston Court, including water service upgrades; sanitary sewer service replacements into the parkway, again on Grandview, Brandon and Cranston Court; storm sewer extensions and other drainage improvements on every section; sidewalk replacement and (potentially) new sidewalk on the east side of Brandon between Ridgewood and Hillside. The project design engineers are Pavia-Marting and Co. of Roselle.

Bids were received last week for the project. The purpose of this memorandum is to recommend award of a construction contract to R. W. Dunteman Company of Addison. Dunteman is the low bidder of four contractors with a bid approximately 4.5% below the engineer's estimate.

AGENDA ITEM DESCRIPTION

Motion to approve award of a construction contract to R. W. Dunteman Company of Addison for improvements associated with the 2013 Street Improvements Project, in the amount of \$2,170,00 (including a 5% contingency), to be expensed to the FY14 Water, Sanitary Sewer and Capital Projects Funds.

The 2013 Street Improvements Project will perform various underground improvements and rehabilitate 4,000 ft. of roadways on Country Club Lane, Miller Court, Cranston Court, Grandview between Smith and Hill and Brandon between Hill and Hillside. Four bids were received on May 30, 2013 for the project, with Dunteman submitting the low bid of just under \$2,065,000. The engineer's estimate for the project was \$2,160,000. Project construction will begin in late June or early July and will be completed by November 1, 2013.

ISSUES AND ITEMS FOR DISCUSSION

1. Based on feedback received from residents following the mid-April storm event, storm sewer extensions were made on Cranston Court and Miller Court to accommodate resident needs.
2. New sidewalk is proposed for the east side of Brandon between Ridgewood and Hillside with the Village reserving the right to delete new sidewalk work on the project plans. The particular work element is being reviewed by the Capital Improvements Commission in light of significant resident opposition to the installation of the proposed sidewalk. The CIC voted five in favor and three against to recommend sidewalk installation at their May 14 meeting, but qualified their recommendation with a request to review the contractor pricing for the work. The CIC will review their recommendation in light of the bid costs on June 11 and other Capital Project Fund considerations. The Village Board is requested to review the CIC recommendation at the earliest possible opportunity following the June CIC meeting.

CONSTRUCTION CONTRACT AWARD

Bids were received on May 30, 2013 for the project and opened and read by Deputy Village Clerk Kristen Schrader. The bidding process was typical: the project was advertised for bid on May 15 with the legal notice appearing in the Daily Herald; an invitation letter was mailed to 45 potential contractors and contractor clearinghouses to directly advertise the project; and plans were sold through the design engineer's office with 14 contractors picking up bidding documents.

Four contractors submitted bids with R. W. Dunteman Company submitting the low bid of just under 2,065,000 based on the as-read amounts. The following table summarizes the bid results:

Oak-Euclid-Forest-Alley Improvements Project Bid Results – May 22, 2013 Letting	
Contractor	Total Bid (as-read)
R. W. Dunteman Co.	\$2,064,173
John Neri Construction	\$2,064,179
A Lamp Concrete Contractors	\$2,080,098
Martam Construction	\$2,451,588
Engineer's Estimate (Pavia-Marting)	\$2,159,783

The bidding was quite interesting given the minute difference between the two low bids. The bid tabulation performed by the Engineer did reveal that the bid from John Neri Construction contained an irregularity as the contractor failed to include both a unit price and extended price for one item, valued by the other contractors at about \$6,000. The Neri bid is technically non-responsive and would be rejected if necessary.

All bidders but one were below the Engineer's estimate, with the low bid about 4.5% under. The top three bidders were within 1% of each other. Exceedingly competitive bids!

R. W. Dunteman is a very established contractor and has performed numerous projects in Glen Ellyn, most recently the 2012 Hawthorne Improvements and 2011 Sunset-Turner Improvements project. Dunteman is fully capable of performing the project according to the plans and required time schedules.

Recommendation: A construction contract award to R. W. Dunteman with project funding (including a 5% contingency) in the amount of \$2,170,000 is recommended. The distribution and FY14 account numbers are shown in the accompanying table. The Project Number for the 2013 Street Improvements Project is 13005.

2013 Street Improvements Project Recommended Funding for Construction (including 5% Contingency) R. W. Dunteman Co.			
Project Item	Funding Source (FY14)	Account No.	Amount
Water Main	Water Fund	50100-580100-13005	\$500,000
Sanitary Sewer	Sanitary Sewer Fund	50200-580100-13005	\$225,000
Street & Storm Sewer	Capital Projects Fund Street Program	40000-580160-13005	\$1,445,000
		TOTAL	\$2,170,000

The overall project completion date is November 1, 2013. A delayed construction start is specified for Cranston Court due to its proximity to Sunset Park and Pool. Work on Cranston will begin after Labor Day.

BUDGET STATUS

The FY14 proposed budget contains projected construction expenditures of \$1,235,000 in Capital Project, \$365,000 in Water and \$165,000 in Sanitary Sewer funds for the 2013 Street Improvements Project. Within each funding category, while the requested funding exceeds currently budgeted amounts, the overall project is reasonably priced and within manageable budget range.

cc: Kristen Schrader, Assistant to the Village Manager – Administration
Jeff Perrigo, Civil Engineer

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director
 Bob Minix, Professional Engineer *B Minix*

DATE: June 3, 2013

SUBJECT: Recommendations for an Amendment for Engineering Design
 and Two Service Agreements for Construction Engineering
 Services for 2013 Projects



INTRODUCTION / SUMMARY

The 2013 Village roadway construction program consists of the Oak-Euclid-Forest-Alley Improvements and 2013 Street Improvements projects. To wrap-up the engineering design phase for the OEFA project, Amendment No. 1 to the Engineering Services Agreement with Baxter and Woodman in the amount of \$25,211 is required with \$15,211 of additional funding needed. Services agreements for construction engineering services for both projects are also required: for the OEFA Project, Baxter and Woodman is recommended for the assignment at a cost of \$210,000; for the 2013 Street Project, Engineering Resource Associates is recommended at a cost of \$150,000.

DESIGN ENGINEERING AMENDMENT

Baxter and Woodman, Inc. of Crystal Lake was retained in August 2012 to design improvements associated with the Oak-Euclid-Forest-Alley Improvements Project. The Village Board allotted \$105,000 (including a 10% contingency) in Water, Sanitary Sewer and Capital Project funds for the design work, based on a proposed fee of \$95,000.

During the course of the project, the consultant incurred additional expenses for the design of the Oak Street sidewalk as requested by the Capital Improvements Commission; design of a water main replacement on Forest Avenue not part of the original scope of work but recommended by staff; revision of water main rehabilitation plans on Oak Street from replacement to a lining strategy in order to achieve construction savings; and additional coordination and meetings required to finalize the plans and specifications. Please note the attached letter from Project Manager Jason Fluhr that details the consultant's request including an itemized scope of additional services provided.

Staff has reviewed the request and recommends that Amendment No. 1 to the Baxter & Woodman Engineering Services Agreement for the Oak-Euclid-Forest-Alley Improvements Project be approved in the amount of \$25,211 as well as **additional funding of \$15,211** in FY14 Water (\$9,211, Account No. 50100-580100-13004) and Capital Projects (\$6,000, Account No. 40000-580160-13004). Approval of Amendment No. 1 would increase the compensation level of the consultant to the not-to-exceed amount of \$120,211.

ENGINEERING SERVICES DURING CONSTRUCTION

Engineering oversight for the Oak-Euclid-Forest-Alley and 2013 Street Improvements projects will be provided by a consultant. Responsibilities of the engineer will include conducting the preconstruction conference, general consultations / meetings, review of project schedule, shop drawing review, establishing survey control, full time construction observation, material testing (using a sub-consultant), pay estimate and change order processing, final inspection and project close-out, including record drawing preparation.

Staff sought proposals from seven consultants for providing the required engineering services during construction (Phase III engineering) – please note the attached RFP. I reviewed all submitted proposals for responsiveness. Key areas of interest were the experience of the project team, familiarity with water main lining (for the OEFA project) and the proposed scope / manhours / fees anticipated for the assignment. A summary of the recommended personnel hours and total cost for the projects is shown in the following tables.

Oak-Euclid-Forest-Alley Project

Oak-Euclid-Forest-Alley Improvements Project Summary of Proposals for Construction Engineering Services			
Consultant	Personnel Hours	Personnel Cost	Total Cost
Baxter & Woodman	1,674	\$183,000	\$204,500
Civiltech Engineering	2,194	\$204,000	\$235,600
RHMG Engineers	2,105	\$209,000	\$230,600
Thomas Engineering Group	1,920	\$210,400	\$236,100
Engineering Resource Associates	1,784	\$181,000	\$186,800

One of the primary selection criteria for the project is experience with water main lining. Baxter & Woodman has superior credentials in this area in my opinion. In addition, as the design engineers for the project, they are already familiar with the project design and proposed work areas. Baxter & Woodman is recommended for the assignment. The proposed project team is very experienced with excellent corporate and individual experience available.

With about a 5% contingency, the recommended funding level for the engineering service agreement is \$215,000 with the distribution and FY14 account numbers as shown in the following table. The funding percentages are based on the breakdown of the low bid contractor's prices for water main, sanitary sewer and roadway/storm sewer/sidewalk items.

Oak-Euclid-Forest-Alley Improvements Project			
Recommended Funding for Engineering Services During Construction			
Baxter & Woodman			
Funding Source (FY14)	Account No.	Percent of Project	Engineering Fee Amount
Water Fund	50100-580100-13004	~27%	\$58,000
Sanitary Sewer Fund	50200-580100-13004	~11%	\$24,000
Capital Projects	40000-580160-13004	~62%	\$133,000
TOTAL			\$215,000

2013 Street Improvements Project

Oak-Euclid-Forest-Alley Improvements Project			
Summary of Proposals for Construction Engineering Services			
Consultant	Personnel Hours	Personnel Cost	Total Cost
Baxter & Woodman	1,350	\$149,000	\$161,600
Civiltech Engineering	1,690	\$150,000	\$173,300
RHMG Engineers	1,611	\$161,000	\$176,500
Thomas Engineering Group	1,920	\$210,400	\$236,100
Engineering Resource Assoc.	1,394	\$139,000	\$148,800
ESI Consultants	1,412	\$140,000	\$179,100

The 2013 Street Improvements Project is relatively straightforward. The proposal from ERA is compelling with the proposed resident engineer both very experienced and a Village resident, and ERA is recommended for the assignment.

With about a 5% contingency, the recommended funding level for the engineering service agreement is \$156,000 with the distribution and FY14 account numbers as shown in the following table:

2013 Street Improvements Project			
Recommended Funding for Engineering Services During Construction			
Engineering Resource Associates			
Funding Source (FY14)	Account No.	Percent of Project	Engineering Fee Amount
Water Fund	50100-580100-13005	~23%	\$35,000
Sanitary Sewer Fund	50200-580100-13005	~10%	\$16,000
Capital Projects	40000-580160-13005	~67%	\$105,000
TOTAL			\$156,000

BUDGET STATUS

The FY14 proposed budget provides an allowance of about \$370,000 for engineering services during construction for the two projects, made up of \$90,000 in Water, \$35,000 in Sanitary and \$245,000 in Capital Project funds. The recommended funding levels match very closely with the target numbers.

ATTACHMENTS

1. Letter from Baxter & Woodman regarding design phase extra engineering
2. Request for Proposal for Construction Engineering Services

cc: Kristen Schrader, Assistant to the Village Manager – Administration
Jeff Perrigo, Civil Engineer



May 30, 2013

Mr. Bob Minix, P.E.
Professional Engineer
Village of Glen Ellyn
30 South Lambert Street
Glen Ellyn, Illinois 60137-4699

***Subject: Oak - Euclid – Forest – Alley Improvements
Amendment 1 – Design Engineering Services***

Dear Mr. Minix:

Attached is Amendment 1 to our design engineering services for your consideration. The four items listed below were not contemplated during the original scope of work. However, the need for these services became apparent as the project progressed. Justification for the amendment is listed briefly below, and in more detail in the Amendment 1 document.

- 1) *Oak Street Sidewalk Design* - Design approximately 2,000 feet of new sidewalk on the south side of Oak Street, including approximately 200 feet of retaining wall to accommodate the sidewalk. Revise sidewalk alignment to back of curb to avoid retaining wall. The approximate construction cost of this work is \$100,000.
Amendment Amount - \$6,668.00 (Approx. 72 hours)
- 2) *Forest Avenue Water Main Design* – Consider four different alignments and two different construction techniques to construct a new water main that satisfied IEPA requirements and minimized the impacts to the existing Village utilities. Design approximately 800 feet of new water main on Forest Avenue, including review of sanitary and storm sewer tapes to avoid conflicts with existing utilities. The approximate construction cost of this work is \$200,000.
Amendment Amount - \$6,674.00 (Approx. 66.25 hours)
- 3) *Oak Street Water Main Lining* - Revise Oak Street water main plans and special provisions to include water main lining rather than water main replacement. Because of budget constraints identified during the design process, Baxter & Woodman suggested lining the water main rather than



Mr. Bob Minix
Village of Glen Ellyn

May 30, 2013
120713.40 • Page 2

replacing the water main. We estimate a construction savings of \$200,000 to the Village for this change in construction method.

Amendment Amount - \$8,042.00 (Approx. 77 hours)

- 4) *Additional Coordination and Meetings* – Our scope included attendance at one kick-off meeting and one progress meeting. Due to delays in receiving the sewer tapes, changes to the project scope, and delays in receiving review comments from all public works departments - two additional review meetings with the Village were necessary after final bidding documents were completed. The meetings produced additional plan revisions as the improvements were reconsidered in their entirety.

Amendment Amount - \$3,827.00 (Approx. 35 hours)

The additional fee for Amendment 1 is \$25,211, and the total engineering design fee is \$120,211 - or approximately 4% of the approved engineer's estimate of construction cost of \$3.02 Million.

Please feel free to call with questions.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

A handwritten signature in black ink, appearing to read "Jason J. Fluhr". The signature is fluid and cursive, written over a light blue grid background.

Jason J. Fluhr, P.E.

JJF:jak

Enc.

VILLAGE OF GLEN ELLYN, ILLINOIS
OAK-EUCLID-FOREST-ALLEY IMPROVEMENTS

**ENGINEERING SERVICES AGREEMENT
AMENDMENT NO. 1**

THIS AGREEMENT AMENDMENT is made this ____ day of _____, 2013, by and between the Village of Glen Ellyn, Illinois, hereinafter referred to as the VILLAGE, and Baxter & Woodman, Inc., Consulting Engineers, hereinafter referred to as the ENGINEER for the purpose of amending the Engineering Services Agreement between these parties dated August 27, 2012 hereinafter referred to as the AGREEMENT to include additional design engineering services for the Oak-Euclid-Forest-Alley Improvements, hereinafter referred to as the Project.

WITNESSETH that in consideration of the covenants herein, these parties agree as follows:

SECTION 1.b. of The LA Agrees portion of the AGREEMENT is hereby amended to read "Cost plus fixed fee not to exceed \$120,211".

EXHIBIT B-1 of the AGREEMENT is hereby included in its entirety.

EXHIBIT C-1 of the AGREEMENT is hereby included in its entirety.

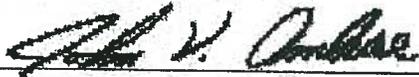
All other provisions of the AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused the execution of this Agreement by their duly authorized officers as of the day and year first above written.

BAXTER & WOODMAN, INC.

VILLAGE OF GLEN ELLYN, ILLINOIS

By



Vice President

By

President

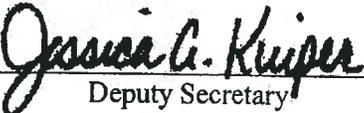
May 30, 2013

Date of Signature

Date of Signature

(SEAL)

ATTEST:



Deputy Secretary

ATTEST:

Clerk

Attachments



EXHIBIT C-1 - PRELIMINARY ENGINEERING
OAK - FOREST - EUCLID ALLEY

ROUTE:
LOCAL AGENCY:
PROJECT:
JOB NO.:

Various
VILLAGE OF GLEN ELLYN
120713.40

(Municipality/Township/County)

METHOD OF COMPENSATION:
COST PLUS FIXED FEE 1
COST PLUS FIXED FEE 1
COST PLUS FIXED FEE 1
DIRECT LABOR MULTIPLE
SPECIFIC RATE
LUMP SUM

X
14.5% [(DL + R (DL) + OH (DL) + IHDC)
14.5% [(DL + R (DL) + 1.4 (DL) + IHDC)
14.5% [(2.3 + R) DL + IHDC]
[(2.8 + R) DL] + IHDC

* FIRM'S APPROVED RATES ON FILE WITH IDOTS
BUREAU OF ACCOUNTING AND AUDITING:
OVERHEAD RATE (OH) 152%
COMPLEXITY FACTOR (R) 0
CALENDAR DAYS 0

COST ESTIMATE OF CONSULTANT SERVICES IN DOLLARS

ELEMENT OF WORK	EMPLOYEE CLASSIFICATION	MAN-HOURS	PAYROLL RATE	PAYROLL COSTS (DL)	OVERHEAD*	SERVICES BY OTHERS	IN-HOUSE DIRECT COSTS (IHDC)	PROFIT	TOTAL
PRELIMINARY PLANS, SPECIFICATIONS, AND ESTIMATE OF COST									
OAK STREET SIDEWALK DESIGN									
	ENGINEER III	20	\$36.75	\$735.00	\$1,117.00			\$269.00	\$2,121.00
	ENGINEER I	20	\$22.22	\$444.00	\$675.00			\$162.00	\$1,281.00
	CAD TECH II	23	\$31.87	\$733.00	\$1,114.00			\$268.00	\$2,115.00
	SR ENGINEER II	9	\$44.33	\$399.00	\$606.00			\$146.00	\$1,151.00
	ENGINEER	13	\$22.22	\$289.00	\$439.00			\$106.00	\$834.00
	CAD TECH II	10.75	\$31.87	\$343.00	\$521.00			\$125.00	\$989.00
	ENGINEER III	34	\$36.75	\$1,250.00	\$1,900.00			\$457.00	\$3,607.00
	SR ENGINEER II	2.25	\$44.33	\$100.00	\$152.00			\$37.00	\$289.00
	SR ENGINEER III	6.25	\$52.99	\$331.00	\$503.00			\$121.00	\$955.00
	ENGINEER I	6.5	\$22.22	\$144.00	\$219.00			\$53.00	\$416.00
	CAD TECH II	11.5	\$23.69	\$272.00	\$413.00			\$99.00	\$784.00
	ENGINEER III	3.75	\$31.87	\$120.00	\$182.00			\$44.00	\$346.00
	SR ENGINEER I	7.5	\$36.75	\$276.00	\$420.00			\$101.00	\$797.00
	SR ENGINEER III	40	\$40.06	\$1,602.00	\$2,436.00			\$585.00	\$4,622.00
	SR ENGINEER III	4.25	\$44.33	\$188.00	\$286.00			\$69.00	\$543.00
	ENGINEER I	3.5	\$52.99	\$185.00	\$281.00			\$68.00	\$534.00
	ENGINEER III	0.25	\$22.22	\$5.00	\$9.00		\$110.00	\$18.00	\$143.00
	ENGINEER III	34.75	\$36.75	\$1,277.00	\$1,941.00			\$468.00	\$3,684.00
		250.25		\$8,684	\$13,273	\$0	\$110	\$3,194	\$25,211
DESIGN SERVICES SUBTOTAL									
IN-HOUSE DIRECT COSTS (INCLUDED IN TOTAL COST):									
VEHICLE EXPENSES - TRAVEL, 295 MI @ \$0.565/MILE									
\$110.00									



VILLAGE OF GLEN ELLYN, ILLINOIS
OAK – EUCLID – FOREST – ALLEY IMPROVEMENTS
EXHIBIT B-1

SCOPE OF SERVICES

1. **OAK STREET SIDEWALK DESIGN** (Approx. 72 hours)
 - Design approximately 2,000 feet of new sidewalk on the south side of Oak Street (approx. 26 hours).
 - Design approximately 200 feet of retaining wall to accommodate the sidewalk (approx. 5 hours).
 - Revise sidewalk alignment to back of curb to avoid retaining wall (approx. 6 hours).
 - Revise cross sections to accommodate new sidewalk at 2% cross slope (approx. 10 hours).
 - Determine driveway replacement limits and revise cross sections in areas affected by new sidewalk (approx. 10 hours).
 - Prepare summary of quantities and estimate of cost for the new sidewalk (approx. 6 hours).
 - QC/QA and guidance by senior engineer (approx. 9 hours)

2. **FOREST AVENUE WATER MAIN DESIGN** (Approx. 66.25 hours)
 - Consider four different alignments with two different construction techniques (casing pipe vs. lining the existing sanitary sewer and storm sewer replacement) to find an acceptable water main alignment that met IEPA requirements and minimized the impacts to the existing sanitary sewer and storm sewer. Draft two of the alignments for Village review (approx. 10 hours).
 - Design approximately 800 feet of new water main on Forest Avenue in compliance with Illinois Environmental Protection rules (approx. 31.75 hours).
 - Calculate summary of quantities and estimate of cost for new water main and engineer's estimate of cost (approx. 5 hours).
 - Obtain IEPA permit for water main construction (approx. 3 hours).
 - Revise water main replacement limits to extend water main to north side of Oak Street after preliminary alignment selected and evaluate the existing sanitary and storm sewer pipes in the Oak Street pavement to avoid conflicts with the water main extension (approx. 8 hours).
 - QC/QA and guidance by senior engineer (approx. 8.5 hours).

3. **OAK STREET WATER MAIN LINING** (Approx. 77 hours)
 - Meet with Village and discuss water main lining with the Village as a cost savings alternative to water main replacement. Provide photos of previous projects and product information. (approx. 12 hours).

- Revise Oak Street water main plans and special provisions to include water main lining rather than water main replacement (approx. 50.75 hours).
- Prepare summary of quantities and estimate of cost for the water main lining (approx. 6.5 hours).
- Obtain IEPA permit for water main construction (approx. 3.5 hours).
- QC/QA by senior engineer (approx. 4.25 hours).

4. ADDITIONAL COORDINATION AND MEETINGS (Approx. 35 hours plus travel expenses)

- Attend two additional meetings with Village on 4/12/13 and 4/29/13, which became necessary as a result of delays in sewer tapping, changes to the project scope, and delays in receiving all Village comments (approx. 12 hrs).
- Include additional storm sewer revisions into bidding documents to address recent flooding concerns (approx. 2 hours).
- Revise water main connection limits on Oak and Euclid due to future water main improvements (approx. 5 hours).
- Revise pre-final and final plans, special provisions and bidding documents to incorporate changes from additional meetings (approx. 16 hours).

I:\Crystal Lake\GLNEL\120713-Oak Euclid Forest\Contract\Amendment 1\Amendment 1
Oakforesteuclidalley Exhibit A.Doc

MEMORANDUM

TO: Interested Engineering Firms

FROM: Bob Minix, Professional Engineer

DATE: May 13, 2013

SUBJECT: Three Village of Glen Ellyn 2013 Construction Projects
Request for Letter Proposal for Construction Engineering Services



The Village of Glen Ellyn wishes to engage qualified consulting firms (one, two or three companies to be retained) to provide full-time construction engineering services for **three** projects scheduled for construction in 2013:

Oak-Euclid-Forest-Alley Improvements: HMA surface removal; base preparation and repairs; aggregate base installation; curb and gutter; sidewalk; PCC driveway; HMA pavement and resurfacing; PCC alley pavement; various structure and pipe adjustments or repairs; water main installation; water main lining; storm sewer installation; sanitary sewer improvements; parkway restoration and other miscellaneous work on 1.1 miles of three Village roadways and an alley. Estimated construction is \$2.5 - \$3.0 million. The project bid opening is May 22 and work will be conducted in the June through October timeframe. The project design engineer is Baxter & Woodman.

2013 Street Improvements: Milling of existing bituminous surface; removal of existing pavement; constructing new storm sewer and water main; rehabilitation of sanitary sewer; combination concrete curb and gutter; Hot-Mix Asphalt (HMA) leveling binder; HMA surface and binder courses; Portland cement concrete driveways; sidewalks; structure adjustment; restoration; and all incidental and collateral work necessary to complete the project on 4,000 feet of Village streets in five locations. Estimated construction cost is \$1.8 to \$2.0 million. The bid opening is slated for May 30 and work will be conducted in the June through October timeframe. The project design engineer is Pavia-Marting.

Duane-Glenwood (Metra) Parking Lot: Construction of a new 46 space parking lot in the Central Business District including excavation; drainage improvements; curb & gutter; brick paver surface; sidewalk; lighting and streetscaping / landscaping. Estimated cost of construction is \$0.5 to \$0.7 million. The project is being constructed for Metra by the Village with funding from CMAQ and local monies. The project will be let in late summer for construction in the fall of 2013. The project design engineer is Remppe-Sharpe.

If you are interested in any of these assignments, please provide a letter proposal for each that includes a summary of your qualifications, a description of the proposed project team including

subconsultants, explanation of your proposed scope of services, and a detailed estimate of your anticipated expenses, including direct costs. The scope of the assignment will include complete and full time resident engineering responsibilities, construction layout verification, all material testing services required and preparation of record drawings.

Proposals will be due at the Public Works Service Center, 30 South Lambert Road by the close of business on Thursday, May 30, 2013; submittal in electronic form is preferred.

I am reasonably familiar with your firm's credentials for this type of assignment, so there is no need to provide voluminous general company qualifications. Of particular importance for the roadway project assignments are the appropriate attributes and experience of the project team, especially those of the proposed lead resident engineer; experience with water main lining will be beneficial. For the parking lot work, experience with Metra-affiliated projects will prove helpful.

At this time I have the plans and specifications for the OEFA Improvements Project available for review in my office and will have similar materials for the 2013 Street Improvements Project by the end of this week. Pre-final plans of the parking lot project are also available. I would be happy to discuss the projects with you in person; please contact me via email so that we can set up an appointment.

Thank you for your interest in these potential assignments for the Village of Glen Ellyn.

cc: Julius Hansen, Public Works Director
Jeff Perrigo, Civil Engineer