Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, August 26, 2013
7:00 p.m. – Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Village Recognition: *(Village Clerk Galvin)*

   A. A thankful resident called to compliment Victor Zarate, Emma Sprau and Kathryn Horn of Public Works for their professionalism in having a broken limb from an oak tree promptly removed.

   B. Officer Steve Miko received a thank you note from the Philip Rock Center for his community education presentation.

   C. The Milton Township S.A.L.T Council sent a letter of thanks to Officer Steve Miko for his excellent presentation on the problem of teenagers and prescription drug abuse.

5. Audience Participation

   A. Open:

   Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

6. Consent Agenda – The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Village Manager Franz)*

Motion to approve the following items including Payroll and Vouchers totaling $2,032,643.36: *(Trustee Ladesic)*

A. Village Board Meeting Minutes:

1. August 5, 2013 Strategic Planning Session
2. August 12, 2013 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - $2,032,643.36.

The vouchers have been reviewed by Trustee Ladesic and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Motion to designate Trustee Ladesic as Village President Pro Tem for the four-month period from September through December 2013.

D. Motion to waive competitive bidding for a cooperative purchase which is an authorized exception in the purchasing policy to approve the purchase of two 2014 Ford F-350 dump trucks with snow plow equipment from Freeway Ford of Lyons, Illinois in the amount of $121,187, through the Suburban Purchasing Cooperative, to be expensed to the Capital Outlay – Vehicles Fund. *(Public Works Director Hansen)*

E. Motion to approve the annual Cottage Avenue Water Tower maintenance agreement with Utilities Service Company of Perry, Georgia in the not-to-exceed amount of $22,000, to be expensed to the Water Division Maintenance Building & Grounds Fund. *(Public Works Director Hansen)*

F. Motion to increase the appropriation of funds associated with the 2013/14 Tree Planting Program by $35,000 for a revised total appropriation not-to-exceed $72,000, to be expensed to the General Fund with a required budget amendment. *(Public Works Director Hansen)*

G. Ordinance No. 6161-VC, An Ordinance to Amend Section 9-2-12 (Municipal Permit Parking Lots) and Section 9-5-8 (Schedule H; Parking Limits) of the Village Code regarding parking in the Main and Pennsylvania Parking Lot. *(Police Chief Norton)*

7. Public Works Director Julius Hansen will present information on the purchase of a new Caterpillar Model 938K Front End Loader.

Motion to approve the purchase of a new Caterpillar Model 938K Front End Loader from Patten Caterpillar of Elmhurst, Illinois in the total amount of $140,450 to include the trade in of the 1998 Case 721B for $35,750, to be expensed to the Capital Projects Fund. *(Trustee Friedberg)*

8. Public Works Director Julius Hansen will present information on the 2013 Sanitary Sewer Lining Program (Change Order No. 1):

A. Motion to increase the appropriation of funds associated with the 2013 Sewer Lining Program by $150,000, including an 8% contingency, for a revised total appropriation of $500,000 for sanitary system improvements to be expensed to the Sanitary Sewer Fund. *(Trustee Ladesic)*

B. Resolution No. 13-17, A Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order No. 1 with Insituform Technologies for an Increase in the Contract Price of $138,089 is Required for the 2013 Sewer Lining Program for a Revised Contract Cost of $465,772. *(Trustee Ladesic)*

9. Professional Engineer Bob Minix will present information regarding Amendment No. 1 to the RHMG Engineering Services Agreement to incorporate the design of Elm and Chidester improvements to the Lenox-Linden Project to create the Chidester-Elm-Lenox-Linden Improvements Project.

   A. Motion to increase the appropriation for engineering services associated with the Lenox-Linden Project performed by RHMG Engineers in the amount of $87,000, for a revised total appropriation of $192,000, including a 10% contingency, to be expensed to the Water, Sanitary Sewer and Capital Project Funds. *(Trustee McGinley)*

   B. Motion to approve Amendment No. 1 to the engineering services agreement with RHMG Engineers for the Lenox-Linden Project to include the detailed design of Elm and Chidester between Lenox and Riford in the amount of $79,320 resulting in a total, not-to-exceed fee of $174,820 for the work. *(Trustee McGinley)*

10. Public Works Director Julius Hansen will present information on the 2013 Emerald Ash Borer Mangement Plan.

    A. Motion to approve the 2013 Emerald Ash Borer Management Plan. *(Trustee O'Shea)*

11. Planning and Development Director Staci Hulseberg will present information on a proposed Hotel Licenses Ordinance. *(Discussion Only)*

12. Reminders:
    - The next Village Board Meeting is scheduled for Monday, September 9, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

13. Other Business?

14. Adjournment

A-4A

From: Dave Buckley
Sent: Monday, August 19, 2013 7:55 AM
To: Kristen Schrader
Cc: Julius Hansen; Jennifer Brown; Eric Hendrickson
Subject: FW: Compliment - 690 Grand Ave.

Kristen,

~~Please consider~~ **including the following** compliment of the these Public Works employees at the next VB meeting:

"Mark Simon, 690 Grand Ave. 630-545-9441 called this afternoon to compliment the village on a job well done and specifically named Victor Zarate, Emma Sprau and Kathryn Horn.
Mr. Simon had called to report a hanger over the road from an oak tree on his private property. The situation was promptly rectified by the removal of the broken limb and Mr. Simon was impressed by the professionalism of the office staff and forestry crew."

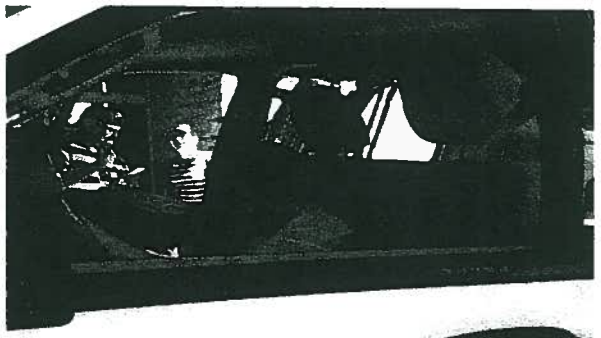
Thanks,

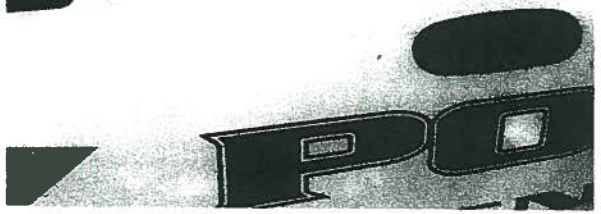
Dave
David Buckley
Assistant Public Works Director
Village of Glen Ellyn
Direct: 630-547-5513 Cell: 630-742-7194 dbuckley@glenellyn.org

A-4B

Thank You

Officer Steve





Lover Phillip Rock Center

A-4C

MILTON TOWNSHIP S.A.L.T. COUNCIL
(A COMMITTEE OF MILTON TOWNSHIP)

1492 North Main Street
Wheaton, Illinois 60187

Telephone: (630) 668-1616
FAX: (630) 668-1608

Joe Vanest, Committee Chairman
Jodi Hefler, Vice Chairman
Dianna Taylor, Social Services Coordinator
Sgt. Randy Groh, Liaison Sheriff's Dept.
Arnold Shifrin', Communications
Steve Miko, Glen Ellyn Police Dept

August 2, 2013

Officer Steve Miko
Glen Ellyn Police Dept.
535 Duane Street
Glen Ellyn, IL 60137

Dear Steve,

Thanks again, for the excellent presentation to the S.A.L.T. Council on the problem of Teen Agers and Prescription Drug Abuse.

Your presentation is featured in the current issue of ***The communicator***. I thought you would like to have a copy. As you know we mail the news letter to 10,000 homes throughout Milton Township

Yours Sincerely,

Joseph Vanest
Chairman
S.A.L.T. Council

CC Chief Norton

Prescription Drug Abuse by Teens

Presented by Steve Miko at the May 2013 SALT meeting

Officer Steve Miko

Glen Ellyn Police Dept.

Teens think their parents will be less upset if they are caught using prescription drugs than, if they are caught using marijuana.

Reasons teens use

- Peer pressure
- Relieves depression and anxiety
- Sleep better
- Increase alertness and concentration power
- Control their weight
- Relieve pain
- Experiment
- Escape reality or make reality more bearable

The abuse of OTC drugs by teens is largely with cough and cold medicine that contain dextromethorphan (DXM) to get high.

Teens' Prescription drugs of choice for abuse

- Strong pain relievers- Pain relievers are used to treat moderate to severe pain, these medications block pain signals to the brain. When abused by teens, teens get high, increase feelings of well being by affecting the brain regions that mediate pleasure. Some of the drugs are; Vicodin, OxyContin, Percocet, Lorcet, Lortab, Actiq, Darvon, Codeine, Morphine and Methadone.
- Stimulants- Primarily used to treat ADHD type symptoms, these speed brain activity causing increased alertness, attention, and energy that comes with elevated blood pressure, increased heart rate and breathing. When abused by teens they feel alert, focused and full of energy. Teens may use them around final exam time or to manage coursework or to lose weights. Some of the drugs are; Adderall, Dexedrine, Ritalin, and Concerta.
- Sedatives or tranquilizers- Used to slow down or depress the functions of the brain and central nervous system pressure. When abused by teens they may feel calm, reduce stress or sleep. Some of the names are; Valium, Xanax, Ativan, Klonopin, Restoril, Ambien, Lunesta, Mebaral, Nembutal and Soma.

Slang terms

- Phishing for pharmaceuticals
- Bowling- A bowl filled with different medications and teens take a handful
- Pharming- trading prescriptions medications between teens
- All Star- taking multiple drugs
- Cotton- OxyContin
- Kibbles & Bits- Ritalin
- Pancakes & Syrup- Combination of a sedative and codeine cough syrup
- Legal Speed- over the counter asthma drugs
- Vikings- Vicodin
- Trail Mix- similar to bowling mixing different types of medications
- Jack- a person who steals someone else's drugs
- Babysit- Guiding a friend though their first drug experience
- V- Valium

When teen's abuse drugs they are not educated by a doctor on side effects, like a patient would be.

Safeguard

- Parents and other family members are in the best position to reduce success to prescription drugs by locking medicines and properly disposing of expired or unused medicines.
- Monitor all in home prescriptions and OTC medicines
- Safely store medicines out of children's reach and sight

Dispose of your medications the proper way. DuPage county has a prescription drug drop box. If you dispose of medication at home remove all the medication from bottles with the labels and mix the medication with an undesirable substance like coffee grounds or cat litter. Place the medication and undesirable substance in a plastic bag and place in the trash.

A-6A,

Minutes – Strategic Planning Session
Glen Ellyn Village Board of Trustees
Held at the College of DuPage
August 5, 2013

Call to Order:

President Demos called the meeting to order at 6:36 p.m.

Roll Call:

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea answered "Present".

In Attendance:

Village Attorney Mathews.

Village Staff: Assistant Village Manager Stonitsch, Assistant to the Village Manager Schrader, Director of Finance Wachtel, Director of Public Works Hansen, Director of Planning and Development Hulseberg, Recreation Director Pekarek, and Police Chief Norton..

Facilitator: Lee Crumbaugh, Strategic Planning Advisor, Forrest Consulting.

President Demos and Village Manager Franz welcomed everyone and introduced the Facilitator, Lee Crumbaugh, President, Forrest Consulting, Glen Ellyn, Illinois.

Mr. Crumbaugh guided the Board and Management through the meeting Agenda:

Review of the Process and the Results to Date from the July 15 Meeting:

Results from a Board, Staff and Commission Survey,

Strategic Gaps:

Obstacles to overcome

The Vision, Revisited:

Including Strategy Ideation, Strategy Prioritization and Strategy Selection.

About Action Steps, Plan Implementation and Re-Planning

Review of Results

Next Steps

Additional Discussion:

President Demos discussed his concerns with the names proposed from The Maude Group with regards to naming the restaurant at the Village Links. President Demos expressed his concerns with the names being presented so close to the construction process nearing completion. He does not care for either name being presented: The Baffing Spoon and Tavern on the Glen. Furthermore, he believes more research is needed, that the branding should have been completed before and that he is disappointed in the process.

Village Manager Franz stated that he has met with The Maude Group and relayed the Board's concerns and believes that we should trust the experts to brand the Village Links and drive the marketing.

Commissioner Elliott suggested conducting an emergency meeting with the Recreation Committee to present The Maude Group's recommendations. Trustee Friedberg commented that Arrowhead Golf Club, Wheaton Park District does not have a name.

Manager Franz replied that the Village Links restaurant should be an appeal to non-golfers and feels that the name should be an asset.

Adjournment

At 10:07 p.m. Trustee Elliott moved and Trustee Ladesic seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,
Village Clerk

A-6A2

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, August 12, 2013

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Friedberg, and O'Shea answered "Present".

Trustees Elliott, Ladesic and McGinley were excused.

Pledge of Allegiance

President Demos asked Alan Buttimer, President of Glen Ellyn Lions Club to lead the Pledge of Allegiance. Mr. Buttimer invited everyone to the Glen Ellyn Festival of the Arts, to be held at Lake Ellyn Park on Saturday, August 24 and Sunday, August 25. This is a celebration of sight and sound with musical, dance and theatrical entertainment, children's events and food and drink. In addition, the Lion's Club will be offering free hearing screening.

Village Recognition:

A. The managing director of Magenium Solutions sent an email recognizing Planning and Development Director Staci Hulseberg for her patience, upbeat and friendly demeanor, professionalism and support during the project to relocate the business to the Village.

B. The Police Department received a note from a thankful family for its help in catching their dog.

C. The Village accepts the resignations of Andrea Draths, commissioner of the Architectural Review Commission and Dana Jourdan, student commissioner of the Finance Commission, and thanks them for their service.

Audience Participation

James Burdett, Architectural Review Commission Chairman, presented this year's winner of the annual Traveling Trophy award for excellence in building design to Lisa Demos, owner, The Stand for her extensive renovations at 542 Crescent Blvd.

Consent Agenda

The following items presented by Village Manager Franz are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A. Village Board Meeting Minutes:

1. July 15, 2013 Strategic Planning Session
2. July 22, 2013 Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - $2,155,357.97.

The vouchers have been reviewed by Trustee Friedberg and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Motion to approve the recommendation of Village President Demos that Benjamin S. Lowe be appointed to the Environmental Commission for a term ending May 2015.

D. Motion to waive Section 10-4-3(B)3 (promotional events) and 6-2-2.5 (Unnecessary Noises) in order to allow for the Cancerpalooza event to be held on Saturday, September 21, 2013, from 2:00 p.m. until 11:00 p.m. at Maryknoll Park.

E. Ordinance No. 6156-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction of Number of Licenses), to Increase the Number of Permitted Class A-1 Liquor Licenses.

F. Ordinance No. 6157-VC, An Ordinance Amending the Village Code regarding Solicitations within the Village.

G. Ordinance No. 6158-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 23 (Hours of Sale) Subsection (A).

H. Ordinance No. 6159, An Ordinance Designating the Property Located at 754 Lenox Road as a Glen Ellyn Landmark.

I. Ordinance No. 6160-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code regarding Parking on Tanglewood Drive at Woodview Drive.

President Demos removed the following items from the Consent Agenda to allow for additional discussion:

F. Ordinance No. 6157-VC, An Ordinance Amending the Village Code regarding Solicitations within the Village.

I. Ordinance No. 6160-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code regarding Parking on Tanglewood Drive at Woodview Drive.

Trustee Friedberg made a motion to approve the Consent Agenda, with the removal of the following:

F. Ordinance No. 6157-VC, An Ordinance Amending the Village Code regarding Solicitations within the Village.

I.. Ordinance No. 6160-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code regarding Parking on Tanglewood Drive at Woodview Drive.

The motion was seconded by Trustee O'Shea.

Upon roll call, President Demos and Trustees Clark, Friedberg and Elliott voted "Aye." Motion carried.

Additional Discussion Item F – Consent Agenda:

Ordinance No. 6157-VC, An Ordinance Amending the Village Code regarding Solicitations within the Village.

Village Attorney Mathews explained that the current Ordinance is being amended since the current Ordinance would most likely not withhold a Constitutional challenge regarding Freedom of Speech. The Village could be liable. Trustee O'Shea expressed concern that soliciting is allowed until 9:00 p.m. and can begin at 9:00 a.m. Trustee Clark agreed with Trustee O'Shea over soliciting hours but stated that the Ordinance must be able to stand up to legal challenges.

Trustee Friedberg made a motion to approve Ordinance No. 6157-VC, An Ordinance Amending the Village Code regarding Solicitations within the Village. The motion was seconded by Trustee Clark.

Upon roll call, President Demos and Trustees Clark, Friedberg and Elliott voted "Aye." Motion carried.

Additional Discussion Item I – Consent Agenda

Ordinance No. 6160-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code regarding Parking on Tanglewood Drive at Woodview Drive.

Police Chief Norton explained that the Village follows the Manual of Uniform Traffic Control Devices – Illinois Department of Transportation. Tanglewood Drive is a terminating road which requires drivers to stop anyway, and a stop sign at a terminating road is not uniform and can actually create a traffic conflict. Furthermore, the accident history does not warrant a sign.

Mr. Mark Angstadt, 203 Tanglewood Drive, Galen Ellyn addressed the Board to address his concerns. Mr. Angstadt stated that the streets are narrower in the Baker Hill subdivision. Between, the narrow streets, speed limit (30 mph) and street parking drivers cannot see around the corner. The intersection should be more visible. Mr. Angstadt stated there have been several near misses.

Trustee Friedberg made a motion to approve Ordinance No. 6160-VC, An Ordinance to Amend Section 9-5-6 (Schedule F; Parking Prohibited at All Times) of the Village Code regarding Parking on Tanglewood Drive at Woodview Drive. The motion was seconded by Trustee O'Shea.

Upon roll call, President Demos and Trustees Clark, Friedberg and Elliott voted "Aye." Motion carried.

Agenda Item 7 – Agreement with ERA for Lake Ellyn Modeling:

Professional Engineer Bob Minix presented information on a proposed engineering agreement with Engineering Resource Associates (ERA) to perform needed computer modeling and ancillary services to improve the hydraulic performance of Lake Ellyn during significant storm events.

Engineer Minix explained that this is part of the ongoing effort to increase the discharge rate at Lake Ellyn. This modeling will determine what the discharge rate should be. The current rate is 37 cfs. The minimum increase may be 61.4 cfs. Greater than 61.4 cfs will have to be approved by the DuPage County Stormwater Committee and then by the DuPage County Board.

Trustee O'Shea made a motion to approve an agreement with ERA for FEQ computer modeling services related to increasing the peak discharge rate from Lake Ellyn, in the total not-to-exceed amount of $38,000 (including a 10% contingency), to be expensed to the Capital Projects Fund. The motion was seconded by Trustee Clark.
Upon roll call, President Demos and Trustees Clark, Friedberg and O'Shea voted "Aye." Motion carried.

Agenda Item 8 – Prevailing Wage (Discussion Only):

Assistant Village Manager Al Stonitsch presented information for discussion only on a proposed ordinance of the Village of Glen Ellyn ascertaining the prevailing rate of wages for laborers, workmen, and mechanics employed by contractors performing public works for the Village.

The Prevailing Wage Act was enacted in the State of Illinois in 1941. This Act requires contractors and subcontractors to pay workers that are employed on public works construction projects the minimum prevailing rate of pay that is established in the county where the work is being performed.

Reminders:

- The next Village Board Workshop is scheduled for Monday, August 19, 2013 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Village Board Meeting is scheduled for Monday, August 26, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 7:39 p.m. Trustee Clark moved and Trustee O'Shea seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,
Village Clerk

A-6B

Approval of Vouchers
For the Village Board Meeting of August 26, 2013

EXPENDITURES:	Check Date	Amount Paid		
Accounts Payable Warrant 0813-2	8/9/2013	$ 1,343,754.52		
Accounts Payable Warrant 0813-3	8/16/2013	$ 230,030.56		
Sub-Total		**$ 1,573,785.08**	**Warrant Total**	**$ 1,573,785.08**

PAYROLL EXPENDITURES	August 9, 2013		
Net Employee Payroll Checks	**$279,615.88**		
Employee & Employer Payroll Deductions:			
Employee Deductions*	131,396.13		
IMRF - Employer contribution	24,649.07		
Social Security/Medicare Tax Withheld - Employer portion	23,197.20		
Total Payroll	**$ 458,858.28**	**$ -**	**$ 458,858.28**

GRAND TOTAL $ 2,032,643.36

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
2021 A-RELIABLE PRINTING										
42609	07/25/13			208315	P	08/09/13	134000	520905	PRINTING	162.50
INVOICE: 14189										
VENDOR TOTALS		2,128.65 YTD INVOICED						2,128.65 YTD PAID		162.50
13 ACCURATE OFFICE SUPPLY CO.										
42758	07/16/13			208316	P	08/09/13	134000	520600	DUES-SUBSCRIPTIONS-REG FE	22.47
INVOICE: 252830										
VENDOR TOTALS		36.34 YTD INVOICED						36.34 YTD PAID		22.47
7645 ACRES ENTERPRISES, INC										
42607	05/31/13		20140004	208317	P	08/09/13	121610	520970	MAINTENANCE-BUILDING & GR	336.68
INVOICE: AEI_0152789										
42607	05/31/13		20140004	208317	P	08/09/13	135000	520970	MAINTENANCE-BUILDING & GR	168.34
INVOICE: AEI_0152789										
42607	05/31/13		20140004	208317	P	08/09/13	143200	520970	MAINTENANCE-BUILDING & GR	3,310.71
INVOICE: AEI_0152789										
42607	05/31/13		20140004	208317	P	08/09/13	50100	520970	MAINTENANCE-BUILDING & GR	617.25
INVOICE: AEI_0152789										
42607	05/31/13		20140004	208317	P	08/09/13	53000	520970	MAINTENANCE-BUILDING & GR	1,178.39
INVOICE: AEI_0152789										
42608	07/31/13		20140004	208317	P	08/09/13	121610	520970	MAINTENANCE-BUILDING & GR	336.68
INVOICE: AEI_0158893										
42608	07/31/13		20140004	208317	P	08/09/13	135000	520970	MAINTENANCE-BUILDING & GR	168.34
INVOICE: AEI_0158893										
42608	07/31/13		20140004	208317	P	08/09/13	143200	520970	MAINTENANCE-BUILDING & GR	3,310.71
INVOICE: AEI_0158893										
42608	07/31/13		20140004	208317	P	08/09/13	50100	520970	MAINTENANCE-BUILDING & GR	617.25
INVOICE: AEI_0158893										
42608	07/31/13		20140004	208317	P	08/09/13	53000	520970	MAINTENANCE-BUILDING & GR	1,178.39
INVOICE: AEI_0158893										
VENDOR TOTALS		35,874.78 YTD INVOICED						35,874.78 YTD PAID		11,222.74
8252 RIGHTWAY PRINTING										
42610	07/29/13			208318	P	08/09/13	122000	520905	PRINTING	298.63
INVOICE: 39312										
VENDOR TOTALS		1,134.63 YTD INVOICED						1,134.63 YTD PAID		298.63
7908 MICHAEL/PATRICIA AMABILE										
42606	07/31/13			208319	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	11,900.00
INVOICE: 20120989										
VENDOR TOTALS		11,900.00 YTD INVOICED						11,900.00 YTD PAID		11,900.00
1107 AMERICAN EXPRESS										
950548	08/06/13			11759	W	08/09/13	50100	520835	BANKING SERVICES	107.48
INVOICE: AMEXVGE-51										

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
950548	08/06/13			11759	W	08/09/13	50200	520835	BANKING SERVICES	107.48
INVOICE: AMEXVGE-51										
950548	08/06/13			11759	W	08/09/13	54000	520835	BANKING SERVICES	107.49
INVOICE: AMEXVGE-51										
AMEX-101	08/06/13			11760	W	08/09/13	55720	520810	CREDIT CARD FEES	1,228.21
INVOICE: AMEXREC-52										
AMEX-101	08/06/13			11760	W	08/09/13	55730	520810	CREDIT CARD FEES	85.29
INVOICE: AMEXREC-52										
AMEX-101	08/06/13			11760	W	08/09/13	55750	520810	CREDIT CARD FEES	119.41
INVOICE: AMEXREC-52										
VENDOR TOTALS			5,777.71 YTD INVOICED					5,777.71 YTD PAID		1,755.36
8313 DANIEL ANDERSEN										
42654	08/05/13			208320	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	1,000.00
INVOICE: 20130897										
VENDOR TOTALS			1,150.00 YTD INVOICED					1,150.00 YTD PAID		1,000.00
53 ANDEX										
42653	08/01/13			208321	P	08/09/13	121300	521075	CONTRACT MAINT SERVICE	3,393.00
INVOICE: 2636846										
VENDOR TOTALS			3,393.00 YTD INVOICED					3,393.00 YTD PAID		3,393.00
8396 LISSETE BONILLA										
42759	08/08/13			208322	P	08/09/13	134000	530445	UNIFORMS	26.97
INVOICE: ER080813										
VENDOR TOTALS			26.97 YTD INVOICED					26.97 YTD PAID		26.97
103 BRISTOL HOSE & FITTING										
42655	07/24/13			208323	P	08/09/13	65000	530105	OPERATING SUPPLIES	291.00
INVOICE: 329030										
VENDOR TOTALS			739.98 YTD INVOICED					739.98 YTD PAID		291.00
5331 JOSEPH/PATRICIA CARDONA										
42611	08/01/13			208324	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	50.00
INVOICE: 80613										
VENDOR TOTALS			50.00 YTD INVOICED					50.00 YTD PAID		50.00
8034 CAREER VISION										
42612	07/31/13			208325	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	2,000.00
INVOICE: 20111726										
VENDOR TOTALS			2,000.00 YTD INVOICED					2,000.00 YTD PAID		2,000.00
2952 CHICAGO INT'L TRUCKS										
42657	07/25/13			208326	P	08/09/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	522.00

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: 1116581										
42657	07/25/13			208326	P	08/09/13	65000	521185	REPAIRS-CONTRACTUAL/PARTS	36.54
INVOICE: 1116581										
VENDOR TOTALS		599.14 YTD INVOICED						599.14 YTD PAID		558.54
1367 CHICAGO JACK SERVICE, INC										
42661	07/24/13			208327	P	08/09/13	50100	521050	MAINTENANCE-OTHER	595.00
INVOICE: 40162										
VENDOR TOTALS		595.00 YTD INVOICED						595.00 YTD PAID		595.00
6043 CHICAGO PARTS & SOUND LLC										
42658	07/31/13			208328	P	08/09/13	65000	530310	PARTS PURCHASED	312.10
INVOICE: 535473										
42659	07/11/13			208328	P	08/09/13	65000	530310	PARTS PURCHASED	194.32
INVOICE: 531395										
42660	07/15/13			208328	P	08/09/13	65000	530310	PARTS PURCHASED	-36.00
INVOICE: 532158										
VENDOR TOTALS		2,856.46 YTD INVOICED						2,856.46 YTD PAID		470.42
172 COLLEGE OF DUPAGE										
42656	08/06/13			208329	P	08/09/13	121100	520620	EMPLOYEE EDUCATION	373.00
INVOICE: CES20130723-00000										
VENDOR TOTALS		771.00 YTD INVOICED						771.00 YTD PAID		373.00
8392 COMMUNITY HOUSING ADVOCACY & DEVELOPMENT										
42662	08/01/13			208330	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	13.75
INVOICE: 07.0044										
42665	08/01/13			208330	P	08/09/13	1000	420400	BUILDING PERMITS	1,250.00
INVOICE: 80813										
VENDOR TOTALS		1,263.75 YTD INVOICED						1,263.75 YTD PAID		1,263.75
4459 CORPORATE AWARDS BY DENSONS DIV OF DENSON SHOP INC										
42613	07/31/13			208331	P	08/09/13	126000	530100	OFFICE SUPPLIES	22.39
INVOICE: 90468										
VENDOR TOTALS		45.74 YTD INVOICED						45.74 YTD PAID		22.39
8397 COVERTTRACK GROUP, INC										
42763	07/30/13			208332	P	08/09/13	134000	580110	EQUIPMENT/CAPITAL OUTLAY	1,039.95
INVOICE: 4213										
VENDOR TOTALS		1,039.95 YTD INVOICED						1,039.95 YTD PAID		1,039.95
2159 E.P. DOYLE & SON L.L.C.										
42729	07/31/13		20130038	208333	P	08/09/13	55700	580100	CAPITAL IMPROVEMENTS	852,437.00
INVOICE: 7										

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	2,406,399.00 YTD INVOICED					2,406,399.00 YTD PAID				852,437.00
262 DUPAGE WATER COMMISSION										
42644	08/06/13			11761	W	08/09/13	50100	530500	LAKE MICHIGAN WATER	266,061.32
INVOICE: DPWC-72										
VENDOR TOTALS	1,003,010.38 YTD INVOICED					1,003,010.38 YTD PAID				266,061.32
291 EUCLID BEVERAGE, LTD										
42664	07/31/13			208334	P	08/09/13	55730	530400	BEER AND WINE	1,300.40
INVOICE: 8177911842										
VENDOR TOTALS	17,993.20 YTD INVOICED					17,993.20 YTD PAID				1,300.40
300 FBINAA - NORTHERN DIVISION										
42762	08/08/13			208335	P	08/09/13	134000	520600	DUES-SUBSCRIPTIONS-REG FE	25.00
INVOICE: 80813										
VENDOR TOTALS	25.00 YTD INVOICED					25.00 YTD PAID				25.00
311 THE TERRAMAR GROUP, INC										
42668	07/30/13			208336	P	08/09/13	65000	530310	PARTS PURCHASED	92.65
INVOICE: 58248										
VENDOR TOTALS	3,273.71 YTD INVOICED					3,273.71 YTD PAID				92.65
7097 FLEETPRIDE, INC										
42666	07/09/13			208337	P	08/09/13	65000	530310	PARTS PURCHASED	184.65
INVOICE: 55144303										
42667	07/10/13			208337	P	08/09/13	65000	530310	PARTS PURCHASED	-9.72
INVOICE: 55180922										
VENDOR TOTALS	697.38 YTD INVOICED					697.38 YTD PAID				174.93
8391 GALLS, LLC										
42669	07/16/13			208338	P	08/09/13	134000	530445	UNIFORMS	294.40
INVOICE: 797156										
VENDOR TOTALS	294.40 YTD INVOICED					294.40 YTD PAID				294.40
8393 GIORDANO'S										
42671	08/02/13			208339	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	750.63
INVOICE: 06.0054/06.0066										
VENDOR TOTALS	750.63 YTD INVOICED					750.63 YTD PAID				750.63
355 GLEN ELLYN PUBLIC LIBRARY										
42614	08/02/13			208340	P	08/09/13	134000	530105	OPERATING SUPPLIES	1,000.00
INVOICE: 80613										

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	13,223.45 YTD INVOICED					13,223.45 YTD PAID			1,000.00
922 VILLAGE OF GLEN ELLYN				208314	P	08/02/13	100 101000	CASH - PETTY CASH FUNDS	300.00
42604 INVOICE: 80212	08/02/13								
VENDOR TOTALS	6,483.59 YTD INVOICED					6,483.59 YTD PAID			300.00
356 GLEN ELLYN VOLUNTEER FIRE CO.				208341	P	08/09/13	100 250350	DONATIONS DUE TO FIRE COM	7,263.55
42615 INVOICE: JULY-2013	08/02/13								
VENDOR TOTALS	75,656.64 YTD INVOICED					75,656.64 YTD PAID			7,263.55
357 GLEN ELLYN YOUTH/FAMILY COUNSELING				208342	P	08/09/13	134000 520110	COUNSELING SERVICES	25,000.00
42642 INVOICE: 80613	08/06/13								
VENDOR TOTALS	25,000.00 YTD INVOICED					25,000.00 YTD PAID			25,000.00
368 GRACE LUTHERAN CHURCH				208343	P	08/09/13	121500 521055	PROFESSIONAL SERVICES - O	175.00
42670 INVOICE: GRACE-23	08/08/13			208343	P	08/09/13	121500 521195	TELECOMMUNICATIONS	125.00
42670 INVOICE: GRACE-23	08/08/13								
VENDOR TOTALS	1,200.00 YTD INVOICED					1,200.00 YTD PAID			300.00
929 W.W. GRAINGER INC				208344	P	08/09/13	50200 530105	OPERATING SUPPLIES	391.06
42616 INVOICE: 9185974566	07/09/13								
VENDOR TOTALS	4,645.78 YTD INVOICED					4,645.78 YTD PAID			391.06
2879 SANDRA & MICHAEL HANSON				208345	P	08/09/13	100 240100	ESCROWS - DEVELOPER DEPOS	2,000.00
42677 INVOICE: 20130991	08/06/13								
VENDOR TOTALS	2,000.00 YTD INVOICED					2,000.00 YTD PAID			2,000.00
6405 HIGHLAND BAKING CO				208346	P	08/09/13	55730 530420	FOOD/RESALE	104.78
42672 INVOICE: 527057	07/31/13			208346	P	08/09/13	55730 530420	FOOD/RESALE	103.98
42673 INVOICE: 525202	07/27/13			208346	P	08/09/13	55730 530420	FOOD/RESALE	116.00
42674 INVOICE: 525826	07/29/13			208346	P	08/09/13	55730 530420	FOOD/RESALE	124.29
42675 INVOICE: 528426	08/03/13			208346	P	08/09/13	55730 530420	FOOD/RESALE	121.96
42676	08/02/13								

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 527881									
VENDOR TOTALS	3,457.91 YTD INVOICED					3,457.91 YTD PAID			571.01
420 ILLINOIS PAPER COMPANY									
42678	07/25/13			208347	P	08/09/13	121100	530100 OFFICE SUPPLIES	18.45
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	121200	530100 OFFICE SUPPLIES	103.32
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	121300	530100 OFFICE SUPPLIES	18.45
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	122000	530100 OFFICE SUPPLIES	18.45
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	126000	530100 OFFICE SUPPLIES	103.32
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	126500	530100 OFFICE SUPPLIES	3.69
INVOICE:	IN61185								
42678	07/25/13			208347	P	08/09/13	134000	530100 OFFICE SUPPLIES	103.32
INVOICE:	IN61185								
VENDOR TOTALS	2,609.00 YTD INVOICED					2,609.00 YTD PAID			369.00
422 ILLINOIS SECRETARY OF STATE									
42679	07/30/13			208348	P	08/09/13	65000	530305 LICENSE PLATES	105.00
INVOICE:	80813								
VENDOR TOTALS	539.00 YTD INVOICED					539.00 YTD PAID			105.00
5573 J.G. UNIFORMS, INC.									
42620	07/10/13			208349	P	08/09/13	134000	530445 UNIFORMS	301.93
INVOICE:	31256								
42621	07/26/13			208349	P	08/09/13	134000	530445 UNIFORMS	271.90
INVOICE:	31390								
VENDOR TOTALS	1,454.76 YTD INVOICED					1,454.76 YTD PAID			573.83
7606 JR'S AUTO TOWING, INC									
42619	07/29/13			208350	P	08/09/13	134000	520935 IMPOUND FEES	160.00
INVOICE:	17198								
VENDOR TOTALS	855.00 YTD INVOICED					855.00 YTD PAID			160.00
3747 JULISON CONSTRUCTION									
42618	07/31/13			208351	P	08/09/13	100	240100 ESCROWS - DEVELOPER DEPOS	10,202.00
INVOICE:	20121931								
VENDOR TOTALS	10,202.00 YTD INVOICED					10,202.00 YTD PAID			10,202.00
8140 KANE, MCKENNA AND ASSOCIATES, INC									
42681	05/31/13			208352	P	08/09/13	126500	521055 PROFESSIONAL SERVICES - O	3,412.50
INVOICE:	11707								

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42682	06/28/13			208352	P	08/09/13	126500	521055	PROFESSIONAL SERVICES - O	1,643.75
INVOICE: 11757										
VENDOR TOTALS		19,643.75 YTD INVOICED						19,643.75 YTD PAID		5,056.25
8394 TIMOTHY KINNEY										
42680	08/06/13			208353	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	3,000.00
INVOICE: 20121380										
VENDOR TOTALS		3,000.00 YTD INVOICED						3,000.00 YTD PAID		3,000.00
3044 KUSTOM SIGNALS, INC.										
42757	07/31/13			208354	P	08/09/13	134000	520936	SEIZED PROPERTY EXPENSES	7,040.00
INVOICE: 485121										
VENDOR TOTALS		7,040.00 YTD INVOICED						7,040.00 YTD PAID		7,040.00
3636 LANDS' END INC.										
42760	07/26/13			208355	P	08/09/13	134000	530445	UNIFORMS	265.45
INVOICE: SIN971430										
VENDOR TOTALS		715.95 YTD INVOICED						715.95 YTD PAID		265.45
546 LEN'S ACE HARDWARE, INC.										
42683	07/01/13			208356	P	08/09/13	121300	530105	OPERATING SUPPLIES	44.95
INVOICE: 53747										
42684	07/01/13			208356	P	08/09/13	65000	530310	PARTS PURCHASED	7.19
INVOICE: 53749										
42685	07/01/13			208356	P	08/09/13	143200	521057	CBD APPEARANCE	33.29
INVOICE: 53751										
42686	07/02/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	8.98
INVOICE: 53773										
42687	07/02/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	36.00
INVOICE: 53788										
42688	07/03/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	26.08
INVOICE: 53797										
42689	07/03/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	17.99
INVOICE: 53807										
42690	07/03/13			208356	P	08/09/13	50200	521010	MAINTENANCE-SANITARY SEWE	17.98
INVOICE: 53810										
42691	07/03/13			208356	P	08/09/13	50100	521050	MAINTENANCE-OTHER	11.68
INVOICE: 53811										
42692	07/05/13			208356	P	08/09/13	54000	580110	EQUIPMENT/CAPITAL OUTLAY	341.81
INVOICE: 53832										
42693	07/08/13			208356	P	08/09/13	121300	530105	OPERATING SUPPLIES	14.38
INVOICE: 53860										
42694	07/09/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	23.37
INVOICE: 53876										
42695	07/09/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	2.96
INVOICE: 53877										
42696	07/09/13			208356	P	08/09/13	50200	530105	OPERATING SUPPLIES	6.29

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 53886									
42697	07/10/13			208356	P	08/09/13	50200 530105	OPERATING SUPPLIES	21.55
INVOICE: 53907									
42698	07/10/13			208356	P	08/09/13	50200 530105	OPERATING SUPPLIES	23.37
INVOICE: 53910									
42699	07/10/13			208356	P	08/09/13	50200 530105	OPERATING SUPPLIES	50.87
INVOICE: 53915									
42700	07/11/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	22.92
INVOICE: 53929									
42701	07/11/13			208356	P	08/09/13	121300 530105	OPERATING SUPPLIES	2.36
INVOICE: 53930									
42702	07/11/13			208356	P	08/09/13	50100 530105	OPERATING SUPPLIES	36.04
INVOICE: 53937									
42703	07/11/13			208356	P	08/09/13	143200 521057	CBD APPEARANCE	53.95
INVOICE: 53943									
42704	07/12/13			208356	P	08/09/13	65000 530310	PARTS PURCHASED	14.53
INVOICE: 53955									
42705	07/12/13			208356	P	08/09/13	65000 530310	PARTS PURCHASED	3.14
INVOICE: 53958									
42706	07/12/13			208356	P	08/09/13	65000 530310	PARTS PURCHASED	2.69
INVOICE: 53971									
42707	07/15/13			208356	P	08/09/13	50100 530105	OPERATING SUPPLIES	6.00
INVOICE: 54004									
42708	07/15/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	26.99
INVOICE: 54006									
42709	07/15/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	15.28
INVOICE: 54022									
42710	07/17/13			208356	P	08/09/13	50100 530105	OPERATING SUPPLIES	2.69
INVOICE: 54057									
42711	07/17/13			208356	P	08/09/13	50100 530105	OPERATING SUPPLIES	16.18
INVOICE: 54072									
42712	07/17/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	14.37
INVOICE: 54073									
42713	07/17/13			208356	P	08/09/13	50200 521010	MAINTENANCE-SANITARY SEWE	2.20
INVOICE: 54074									
42714	07/17/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	3.58
INVOICE: 54075									
42715	07/18/13			208356	P	08/09/13	50100 521050	MAINTENANCE-OTHER	6.85
INVOICE: 54093									
42716	07/19/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	18.86
INVOICE: 54122									
42717	07/23/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	21.36
INVOICE: 54156									
42718	07/24/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	45.83
INVOICE: 54183									
42719	07/24/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	10.78
INVOICE: 54186									
42720	07/25/13			208356	P	08/09/13	143200 530105	OPERATING SUPPLIES	26.98
INVOICE: 54193									
42721	07/25/13			208356	P	08/09/13	50200 530105	OPERATING SUPPLIES	12.73
INVOICE: 54194									

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42722 INVOICE: 54202	07/25/13			208356	P	08/09/13	50200	521010	MAINTENANCE-SANITARY SEWE	15.28
42723 INVOICE: 54213	07/25/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	1.99
42724 INVOICE: 54234	07/26/13			208356	P	08/09/13	65000	530105	OPERATING SUPPLIES	2.32
42725 INVOICE: 54274	07/29/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	55.75
42726 INVOICE: 54279	07/29/13			208356	P	08/09/13	65000	530310	PARTS PURCHASED	.57
42726 INVOICE: 54279	07/29/13			208356	P	08/09/13	65000	530105	OPERATING SUPPLIES	14.38
42727 INVOICE: 54333	07/31/13			208356	P	08/09/13	143200	530105	OPERATING SUPPLIES	4.49
42728 INVOICE: 54342	07/31/13			208356	P	08/09/13	50200	530105	OPERATING SUPPLIES	35.96
VENDOR TOTALS		5,222.32 YTD INVOICED						5,222.32 YTD PAID		1,185.79
8036 RYAN/JENNIFER LINENGER										
42730 INVOICE: 20121597	08/06/13			208357	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	7,608.00
42731 INVOICE: 20121594	08/06/13			208357	P	08/09/13	100	240100	ESCROWS - DEVELOPER DEPOS	5,900.00
VENDOR TOTALS		15,248.00 YTD INVOICED						15,248.00 YTD PAID		13,508.00
595 MENARDS, INC.										
42624 INVOICE: 28530	07/03/13			208358	P	08/09/13	50200	530105	OPERATING SUPPLIES	28.33
VENDOR TOTALS		521.90 YTD INVOICED						521.90 YTD PAID		28.33
6009 MERCHANT WAREHOUSE										
967252 INVOICE: MERCH-52	08/06/13			11762	W	08/09/13	50100	520835	BANKING SERVICES	1,073.16
967252 INVOICE: MERCH-52	08/06/13			11762	W	08/09/13	50200	520835	BANKING SERVICES	1,073.16
967252 INVOICE: MERCH-52	08/06/13			11762	W	08/09/13	54000	520835	BANKING SERVICES	1,073.17
VENDOR TOTALS		10,522.98 YTD INVOICED						10,522.98 YTD PAID		3,219.49
8205 MUNICIPAL GIS PARTNERS, INC										
42625 INVOICE: 1971	07/31/13		20140010	208359	P	08/09/13	143100	521055	PROFESSIONAL SERVICES - O	2,223.00
42625 INVOICE: 1971	07/31/13		20140010	208359	P	08/09/13	50100	521055	PROFESSIONAL SERVICES - O	2,222.00
42625 INVOICE: 1971	07/31/13		20140010	208359	P	08/09/13	50200	521055	PROFESSIONAL SERVICES - O	2,222.00

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	20,001.00 YTD INVOICED						20,001.00 YTD PAID			6,667.00
1212 MURPHY & MILLER, INC										
42732	06/28/13			208360	P	08/09/13	121300	520970	MAINTENANCE-BUILDING & GR	1,285.00
INVOICE: 204028										
VENDOR TOTALS	56,824.35 YTD INVOICED						56,824.35 YTD PAID			1,285.00
8293 PATTIE MURRAY										
42623	05/15/13			208361	P	08/09/13	500	240205	HYDRANT METER DEPOSITS	500.00
INVOICE: HMR080613										
VENDOR TOTALS	650.00 YTD INVOICED						650.00 YTD PAID			500.00
6090 NATIONAL ENGRAVERS INC										
42652	08/05/13			208362	P	08/09/13	126000	520905	PRINTING	20.00
INVOICE: 28349										
VENDOR TOTALS	20.00 YTD INVOICED						20.00 YTD PAID			20.00
638 NATIONAL POWER RODDING CORP.										
42627	03/28/13			208363	P	08/09/13	40000	580160 13004	STREET IMPROVEMENTS	2,113.75
INVOICE: 43622										
42627	03/28/13			208363	P	08/09/13	40000	580160 13005	2013 STREET IMPROV	2,113.75
INVOICE: 43622										
VENDOR TOTALS	7,396.55 YTD INVOICED						7,396.55 YTD PAID			4,227.50
3471 NFC CO. INC.										
42733	07/31/13			208364	P	08/09/13	55730	530105	OPERATING SUPPLIES	128.00
INVOICE: 13729										
VENDOR TOTALS	478.00 YTD INVOICED						478.00 YTD PAID			128.00
651 NORTHERN ILLINOIS GAS COMPANY										
42626	07/30/13			208365	P	08/09/13	21000	521190	STREET LIGHTING/ENERGY CO	75.12
INVOICE: 42626										
42640	07/31/13			208365	P	08/09/13	135000	521200	UTILITIES	109.40
INVOICE: 42640										
42645	07/03/13			11763	W	08/19/13	55720	521200	UTILITIES	438.64
INVOICE: 42645										
42646	07/08/13			11764	W	08/23/13	121600	521200	UTILITIES	25.16
INVOICE: 42646										
42647	07/08/13			11765	W	08/23/13	121600	521200	UTILITIES	23.16
INVOICE: 42647										
42648	06/25/13			11766	W	08/12/13	50100	521200	UTILITIES	314.51
INVOICE: 42648										
42649	06/26/13			11767	W	08/12/13	50100	521200	UTILITIES	61.35
INVOICE: 42649										

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	14,899.97 YTD INVOICED					14,899.97 YTD PAID				1,047.34
8395 LINDA A NOONAN										
42734	08/07/13			208366	P	08/09/13	50200	521145	OVERHEAD SEWER PROGRAM	2,615.00
INVOICE: SWR080813										
VENDOR TOTALS	2,615.00 YTD INVOICED					2,615.00 YTD PAID				2,615.00
1458 OFFICE DEPOT, INC										
42735	06/21/13			208367	P	08/09/13	121100	530100	OFFICE SUPPLIES	.99
INVOICE: 662565337001										
42735	06/21/13			208367	P	08/09/13	121200	530100	OFFICE SUPPLIES	2.17
INVOICE: 662565337001										
42735	06/21/13			208367	P	08/09/13	121300	530100	OFFICE SUPPLIES	.99
INVOICE: 662565337001										
42735	06/21/13			208367	P	08/09/13	122000	530100	OFFICE SUPPLIES	10.27
INVOICE: 662565337001										
42735	06/21/13			208367	P	08/09/13	126000	530100	OFFICE SUPPLIES	2.17
INVOICE: 662565337001										
42735	06/21/13			208367	P	08/09/13	126500	530100	OFFICE SUPPLIES	.55
INVOICE: 662565337001										
42736	06/27/13			208367	P	08/09/13	121100	530100	OFFICE SUPPLIES	6.16
INVOICE: 660505268001										
42736	06/27/13			208367	P	08/09/13	121200	530100	OFFICE SUPPLIES	13.47
INVOICE: 660505268001										
42736	06/27/13			208367	P	08/09/13	121300	530100	OFFICE SUPPLIES	6.16
INVOICE: 660505268001										
42736	06/27/13			208367	P	08/09/13	122000	530100	OFFICE SUPPLIES	13.47
INVOICE: 660505268001										
42736	06/27/13			208367	P	08/09/13	126000	530100	OFFICE SUPPLIES	13.47
INVOICE: 660505268001										
42736	06/27/13			208367	P	08/09/13	126500	530100	OFFICE SUPPLIES	3.36
INVOICE: 660505268001										
42737	07/03/13			208367	P	08/09/13	121100	530100	OFFICE SUPPLIES	1.03
INVOICE: 663977336001										
42737	07/03/13			208367	P	08/09/13	121200	530100	OFFICE SUPPLIES	115.94
INVOICE: 663977336001										
42737	07/03/13			208367	P	08/09/13	121300	530100	OFFICE SUPPLIES	1.03
INVOICE: 663977336001										
42737	07/03/13			208367	P	08/09/13	122000	530100	OFFICE SUPPLIES	2.24
INVOICE: 663977336001										
42737	07/03/13			208367	P	08/09/13	126000	530100	OFFICE SUPPLIES	2.24
INVOICE: 663977336001										
42737	07/03/13			208367	P	08/09/13	126500	530100	OFFICE SUPPLIES	.55
INVOICE: 663977336001										
VENDOR TOTALS	3,691.88 YTD INVOICED					3,691.88 YTD PAID				196.26
2670 PACE SUBURBAN BUS										
42739	07/18/13			208368	P	08/09/13	121500	520500	SENIOR TRANSPORTATION	4,859.56

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 272773									
VENDOR TOTALS	15,509.84 YTD INVOICED						15,509.84 YTD PAID		4,859.56
700 THE PITNEY BOWES BANK INC									
42605	08/05/13			11758	W	08/05/13	122000	520900 POSTAGE & SHIPPING	2,000.00
INVOICE: 80513									
VENDOR TOTALS	8,000.00 YTD INVOICED						8,000.00 YTD PAID		2,000.00
1020 PRAXAIR DISTRIBUTION, INC.									
42628	07/26/13			208369	P	08/09/13	135000	530105 OPERATING SUPPLIES	166.27
INVOICE: 46829198									
VENDOR TOTALS	989.72 YTD INVOICED						989.72 YTD PAID		166.27
6552 PROVANTAGE CORPORATION									
42738	07/26/13			208370	P	08/09/13	121400	570110 COMPUTER EQUIPMENT/PROJEC	560.00
INVOICE: 6770642									
42738	07/26/13			208370	P	08/09/13	126000	530100 OFFICE SUPPLIES	97.00
INVOICE: 6770642									
VENDOR TOTALS	8,599.57 YTD INVOICED						8,599.57 YTD PAID		657.00
761 RONNOCO HOLDINGS, INC									
42740	07/25/13			208371	P	08/09/13	55730	530405 BEVERAGES/RESALE	331.78
INVOICE: 764206328									
VENDOR TOTALS	1,661.14 YTD INVOICED						1,661.14 YTD PAID		331.78
762 ROSCOE COMPANY									
42741	07/30/13			208372	P	08/09/13	143100	520970 MAINTENANCE-BUILDING & GR	28.52
INVOICE: 1265585									
42741	07/30/13			208372	P	08/09/13	65000	521125 LEASED EQUIPMENT	85.39
INVOICE: 1265585									
VENDOR TOTALS	911.28 YTD INVOICED						911.28 YTD PAID		113.91
6093 SCHAMBERGER BROTHERS, INC									
42747	07/30/13			208373	P	08/09/13	55730	530400 BEER AND WINE	258.60
INVOICE: 1455									
42748	08/02/13			208373	P	08/09/13	55730	530400 BEER AND WINE	315.00
INVOICE: 1560									
VENDOR TOTALS	4,767.85 YTD INVOICED						4,767.85 YTD PAID		573.60
7360 SEGAL MCCAMBRIDGE SINGER & MAHONEY, LTD									
42632	07/25/13			208374	P	08/09/13	121200	520700 LEGAL - GENERAL COUNSEL	360.00
INVOICE: 1017102									
42749	05/31/13			208374	P	08/09/13	121200	520700 LEGAL - GENERAL COUNSEL	315.00
INVOICE: 1007924									

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	1,620.00 YTD INVOICED					1,620.00 YTD PAID			675.00
800 SOUKUP HARDWARE STORES									
42633	08/01/13			208375	P	08/09/13	134000	530105 OPERATING SUPPLIES	9.49
INVOICE: 57620									
VENDOR TOTALS	309.26 YTD INVOICED					309.26 YTD PAID			9.49
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS									
42743	08/01/13			208376	P	08/09/13	55730	530402 SPIRITS	561.95
INVOICE: 9409499									
42743	08/01/13			208376	P	08/09/13	55730	530401 WINE	986.04
INVOICE: 9409499									
VENDOR TOTALS	11,325.81 YTD INVOICED					11,325.81 YTD PAID			1,547.99
1973 STATE SURPLUS PROP. REVOLVING FUND									
42617	08/01/13			208377	P	08/09/13	134000	520600 DUES-SUBSCRIPTIONS-REG FE	600.00
INVOICE: 80613									
VENDOR TOTALS	600.00 YTD INVOICED					600.00 YTD PAID			600.00
3641 DANIEL/DOLINA STEVENSON									
42629	08/01/13			208378	P	08/09/13	100	240100 ESCROWS - DEVELOPER DEPOS	100.00
INVOICE: 80613									
VENDOR TOTALS	100.00 YTD INVOICED					100.00 YTD PAID			100.00
8225 STRADA CONSTRUCTION CO									
42630	07/26/13			208379	P	08/09/13	121610	520970 MAINTENANCE-BUILDING & GR	2,500.00
INVOICE: 13-727-1									
42631	07/26/13		20140011	208379	P	08/09/13	50100	520985 MAINTENANCE-R.O.W.	737.00
INVOICE: 13-727									
42631	07/26/13		20140011	208379	P	08/09/13	50200	520985 MAINTENANCE-R.O.W.	2,986.65
INVOICE: 13-727									
VENDOR TOTALS	15,088.75 YTD INVOICED					15,088.75 YTD PAID			6,223.65
835 SUPERIOR BEVERAGE CO.									
42742	08/02/13			208380	P	08/09/13	55730	530400 BEER AND WINE	508.25
INVOICE: 526099									
VENDOR TOTALS	7,290.75 YTD INVOICED					7,290.75 YTD PAID			508.25
844 SYSCO FOOD SERV - CHICAGO, INC									
42744	07/31/13			208381	P	08/09/13	55730	530410 DRY GOODS	109.44
INVOICE: 307310202									
42744	07/31/13			208381	P	08/09/13	55730	530105 OPERATING SUPPLIES	145.74
INVOICE: 307310202									
42744	07/31/13			208381	P	08/09/13	55720	530105 OPERATING SUPPLIES	88.90

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 307310202									
42744	07/31/13			208381	P	08/09/13	55730	530405 BEVERAGES/RESALE	19.07
INVOICE: 307310202									
42744	07/31/13			208381	P	08/09/13	55730	530420 FOOD/RESALE	2,306.55
INVOICE: 307310202									
42745	08/01/13			208381	P	08/09/13	55730	530420 FOOD/RESALE	26.39
INVOICE: 308011285									
42746	08/03/13			208381	P	08/09/13	55730	530105 OPERATING SUPPLIES	5.73
INVOICE: 308039011									
42746	08/03/13			208381	P	08/09/13	55720	530105 OPERATING SUPPLIES	92.60
INVOICE: 308039011									
42746	08/03/13			208381	P	08/09/13	55730	530420 FOOD/RESALE	752.52
INVOICE: 308039011									
VENDOR TOTALS		45,438.19 YTD INVOICED						45,438.19 YTD PAID	3,546.94
5615 TASER INTERNATIONAL									
42764	08/01/13		20140029	208382	P	08/09/13	134000	580110 EQUIPMENT/CAPITAL OUTLAY	51,087.30
INVOICE: SI1329297									
VENDOR TOTALS		51,087.30 YTD INVOICED						51,087.30 YTD PAID	51,087.30
3705 TECHNOLOGY SERVICES COMPANY									
42750	08/01/13			208383	P	08/09/13	65000	521195 TELECOMMUNICATIONS	502.00
INVOICE: 6028									
VENDOR TOTALS		2,008.00 YTD INVOICED						2,008.00 YTD PAID	502.00
8390 ROB THORNTON									
42634	08/02/13			208384	P	08/09/13	50200	521140 SEWER REIMBURSE PLAN REPA	1,857.00
INVOICE: SWR080613									
VENDOR TOTALS		1,857.00 YTD INVOICED						1,857.00 YTD PAID	1,857.00
7644 TREES R US, INC.									
42635	07/30/13		20140009	208385	P	08/09/13	143200	521095 TREE REMOVAL	3,355.60
INVOICE: 15052									
42635	07/30/13		20140009	208385	P	08/09/13	143200	521103 EMERALD ASH BORER PROGRAM	3,009.20
INVOICE: 15052									
VENDOR TOTALS		79,530.70 YTD INVOICED						79,530.70 YTD PAID	6,364.80
892 UNITED COFFEE SERVICE, INC.									
42636	07/22/13			208386	P	08/09/13	134000	530105 OPERATING SUPPLIES	347.15
INVOICE: 524447									
42637	07/23/13			208386	P	08/09/13	134000	530105 OPERATING SUPPLIES	111.29
INVOICE: 524479									
VENDOR TOTALS		1,017.04 YTD INVOICED						1,017.04 YTD PAID	458.44
884 U.S. FOODSERVICE, INC.									

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
42751	07/30/13			208387	P	08/09/13	55730	530405 BEVERAGES/RESALE	920.15
INVOICE: 2358576									
42751	07/30/13			208387	P	08/09/13	55730	530420 FOOD/RESALE	1,302.82
INVOICE: 2358576									
VENDOR TOTALS		24,860.83 YTD INVOICED					24,860.83 YTD PAID		2,222.97
911 AURORA LAUNDRY COMPANY, INC									
42752	07/31/13			208388	P	08/09/13	55730	530446 LINENS AND RENTALS	16.20
INVOICE: S86582									
42753	07/31/13			208388	P	08/09/13	55730	530445 UNIFORMS	19.36
INVOICE: 86499									
42753	07/31/13			208388	P	08/09/13	55730	530446 LINENS AND RENTALS	182.10
INVOICE: 86499									
42753	07/31/13			208388	P	08/09/13	55730	530105 OPERATING SUPPLIES	59.85
INVOICE: 86499									
42753	07/31/13			208388	P	08/09/13	55720	530105 OPERATING SUPPLIES	8.40
INVOICE: 86499									
42754	08/01/13			208388	P	08/09/13	55730	530446 LINENS AND RENTALS	61.05
INVOICE: S86742									
VENDOR TOTALS		1,895.92 YTD INVOICED					1,895.92 YTD PAID		346.96
915 VERIZON WIRELESS SERVICES LLC									
42761	07/18/13			208389	P	08/09/13	134000	520933 STATE DRUG FORFEITURE EXP	111.58
INVOICE: 9708362809									
VENDOR TOTALS		9,361.10 YTD INVOICED					9,361.10 YTD PAID		111.58
8007 KEVIN WACHTEL									
42643	08/05/13			208390	P	08/09/13	122000	521195 TELECOMMUNICATIONS	400.00
INVOICE: ER080613									
VENDOR TOTALS		1,931.63 YTD INVOICED					1,931.63 YTD PAID		400.00
3995 WAREHOUSE DIRECT OFFICE PRODUCTS									
42638	08/01/13			208391	P	08/09/13	143100	530100 OFFICE SUPPLIES	17.61
INVOICE: 2022092-0									
42638	08/01/13			208391	P	08/09/13	143200	530100 OFFICE SUPPLIES	17.61
INVOICE: 2022092-0									
42638	08/01/13			208391	P	08/09/13	50100	530100 OFFICE SUPPLIES	17.61
INVOICE: 2022092-0									
42638	08/01/13			208391	P	08/09/13	50200	530100 OFFICE SUPPLIES	17.61
INVOICE: 2022092-0									
VENDOR TOTALS		314.26 YTD INVOICED					314.26 YTD PAID		70.44
935 WATER RESOURCES INC.									
42639	07/29/13			208392	P	08/09/13	50100	521050 MAINTENANCE-OTHER	828.75
INVOICE: 24009									

WARRANT: 0813-2 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	24,226.98 YTD INVOICED					24,226.98 YTD PAID			828.75
7711 WINDY CITY DISTRIBUTION COMPANY									
42755	07/31/13			208393	P	08/09/13	55730	530400 BEER AND WINE	951.95
INVOICE: 384328									
VENDOR TOTALS	5,830.67 YTD INVOICED					5,830.67 YTD PAID			951.95
6568 WIRTZ BEVERAGE ILLINOIS LLC									
42756	08/01/13			208394	P	08/09/13	55730	530402 SPIRITS	831.98
INVOICE: 1011175431									
VENDOR TOTALS	3,541.34 YTD INVOICED					3,541.34 YTD PAID			831.98
REPORT TOTALS									1,343,754.52

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	81	1,069,855.53
TOTAL WIRE TRANSFERS	10	273,898.99

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
2021 A-RELIABLE PRINTING										
42772	07/19/13			208395	P	08/16/13	121200	530100	OFFICE SUPPLIES	75.00
INVOICE: 14166										
42773	07/29/13			208395	P	08/16/13	121200	530100	OFFICE SUPPLIES	45.00
INVOICE: 14206										
VENDOR TOTALS		2,128.65 YTD INVOICED						2,128.65 YTD PAID		120.00
5380 L & R MORAN, INC										
42771	07/15/13			208396	P	08/16/13	121200	520615	RECRUITING AND TESTING	231.83
INVOICE: 49666										
VENDOR TOTALS		1,032.93 YTD INVOICED						1,032.93 YTD PAID		231.83
8181 MWSTAR WASTE HOLDINGS CORPORATION										
42768	07/20/13			208397	P	08/16/13	143200	521115	LANDFILL FEES	283.63
INVOICE: TB0000011597										
VENDOR TOTALS		5,325.38 YTD INVOICED						5,325.38 YTD PAID		283.63
8401 INTUITIVE CONTROL SYSTEMS, LLC										
42769	07/24/13			208398	P	08/16/13	134000	520936	SEIZED PROPERTY EXPENSES	4,745.00
INVOICE: SIN003799										
VENDOR TOTALS		4,745.00 YTD INVOICED						4,745.00 YTD PAID		4,745.00
7632 ALTEC INDUSTRIES, INC.										
42851	08/05/13			208399	P	08/16/13	143200	530100	OFFICE SUPPLIES	115.41
INVOICE: 10103901										
VENDOR TOTALS		168.49 YTD INVOICED						168.49 YTD PAID		115.41
6443 AMERON INTERNATIONAL										
42767	07/09/13			208400	P	08/16/13	143200	521045	MAINTENANCE-STREET LIGHTS	1,067.00
INVOICE: 30059951										
VENDOR TOTALS		1,067.00 YTD INVOICED						1,067.00 YTD PAID		1,067.00
8402 AMG CUSTOM HOME BUILDERS, INC										
42770	08/08/13			208401	P	08/16/13	1000	420400	BUILDING PERMITS	500.00
INVOICE: 81313										
VENDOR TOTALS		500.00 YTD INVOICED						500.00 YTD PAID		500.00
1773 MICHAEL L ARENA										
42850	08/14/13			208402	P	08/16/13	55700	580100	CAPITAL IMPROVEMENTS	13,750.00
INVOICE: 81513										
VENDOR TOTALS		13,750.00 YTD INVOICED						13,750.00 YTD PAID		13,750.00
8400 MIKE/LAURA BALOUN										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42776	08/09/13			208403	P	08/16/13	4000	410600	REAL ESTATE TRANSFER TAX	1,200.00
INVOICE:	TXR081313									
VENDOR TOTALS		1,200.00 YTD INVOICED						1,200.00 YTD PAID		1,200.00
4874 BAXTER & WOODMAN, INC.										
42827	07/18/13		20140019	208404	P	08/16/13	40000	580160 13004	STREET IMPROVEMENTS	17,621.48
INVOICE:	169477									
42827	07/18/13		20140019	208404	P	08/16/13	50100	580100 13004	CAPITAL IMPROVEMENTS	8,000.00
INVOICE:	169477									
42827	07/18/13		20140019	208404	P	08/16/13	50200	580100 13004	CAPITAL IMPROVEMENTS	3,000.00
INVOICE:	169477									
VENDOR TOTALS		69,746.16 YTD INVOICED						69,746.16 YTD PAID		28,621.48
82 BELL FUELS, INC.										
42774	07/03/13			208405	P	08/16/13	55710	530300	GAS AND OIL	1,098.80
INVOICE:	191768									
42775	07/03/13			208405	P	08/16/13	55710	530300	GAS AND OIL	2,053.82
INVOICE:	191767									
42852	07/29/13			208405	P	08/16/13	55710	530300	GAS AND OIL	2,428.41
INVOICE:	192961									
42852	07/29/13			208405	P	08/16/13	55780	530300	GAS AND OIL	1,700.00
INVOICE:	192961									
42853	07/29/13			208405	P	08/16/13	55710	530300	GAS AND OIL	1,523.05
INVOICE:	192962									
VENDOR TOTALS		22,075.33 YTD INVOICED						22,075.33 YTD PAID		8,804.08
8403 JEFF/MARIA BENNER										
42777	08/09/13			208406	P	08/16/13	1000	420100	VEHICLE LICENSES	35.00
INVOICE:	VR081313									
VENDOR TOTALS		35.00 YTD INVOICED						35.00 YTD PAID		35.00
8404 GAIL BODE										
42778	08/09/13			208407	P	08/16/13	121200	520140	VILLAGE COMMISSIONS	40.00
INVOICE:	81313									
VENDOR TOTALS		40.00 YTD INVOICED						40.00 YTD PAID		40.00
1003 BURNS & MCDONNELL ENGINEERING CO.										
42828	07/29/13		20130017	208408	P	08/16/13	40000	580160 13002	STREET IMPROVEMENTS	1,711.52
INVOICE:	68035-9									
VENDOR TOTALS		31,413.90 YTD INVOICED						31,413.90 YTD PAID		1,711.52
135 TRANZONIC COMPANIES										
42857	08/08/13			208409	P	08/16/13	143200	530105	OPERATING SUPPLIES	479.61
INVOICE:	IN01133053									

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	1,595.60 YTD INVOICED					1,595.60 YTD PAID				479.61
673 PAHCS II										
42781	08/01/13			208410	P	08/16/13	60000	520870	RISK MANAGEMENT	177.00
INVOICE: 144094										
42782	08/01/13			208410	P	08/16/13	121200	520615	RECRUITING AND TESTING	353.20
INVOICE: 144241										
42783	08/01/13			208410	P	08/16/13	121200	520615	RECRUITING AND TESTING	350.28
INVOICE: 144436										
VENDOR TOTALS	3,431.12 YTD INVOICED					3,431.12 YTD PAID				880.48
2952 CHICAGO INT'L TRUCKS										
42784	08/01/13			208411	P	08/16/13	65000	530310	PARTS PURCHASED	40.60
INVOICE: 16104063										
VENDOR TOTALS	599.14 YTD INVOICED					599.14 YTD PAID				40.60
6043 CHICAGO PARTS & SOUND LLC										
42829	08/02/13			208412	P	08/16/13	65000	530310	PARTS PURCHASED	431.28
INVOICE: 535942										
42830	08/02/13			208412	P	08/16/13	65000	530310	PARTS PURCHASED	97.16
INVOICE: 535943										
42831	08/09/13			208412	P	08/16/13	65000	530310	PARTS PURCHASED	-72.00
INVOICE: 537433										
VENDOR TOTALS	2,856.46 YTD INVOICED					2,856.46 YTD PAID				456.44
1207 CIVILTECH ENGINEERING, INC.										
42832	07/12/13			208413	P	08/16/13	40000	580100 01102	BRAESIDE AREA LIGHTING IM	567.37
INVOICE: 41050										
42854	08/01/13		20130035	208413	P	08/16/13	40000	580100 12002	CAPITAL IMPROVEMENTS	28,830.96
INVOICE: 41106										
42855	07/12/13			208413	P	08/16/13	40000	580155 11001	SIDEWALK IMPROVEMENTS	8,892.80
INVOICE: 41053										
VENDOR TOTALS	40,305.85 YTD INVOICED					40,305.85 YTD PAID				38,291.13
6831 CLARK BAIRD SMITH LLP/FKA-SGDB LAWFIRM LLP										
42904	08/05/13			208414	P	08/16/13	121200	520701	LEGAL - HUMAN RESOURCES	2,452.50
INVOICE: 3546										
VENDOR TOTALS	4,151.25 YTD INVOICED					4,151.25 YTD PAID				2,452.50
171 COCA-COLA REFRESHMENTS USA INC										
42779	08/01/13			208415	P	08/16/13	55730	530405	BEVERAGES/RESALE	351.64
INVOICE: 2238170811										
VENDOR TOTALS	5,247.48 YTD INVOICED					5,247.48 YTD PAID				351.64

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
175	COMMONWEALTH EDISON COMPANY										
	42858	08/09/13			208416	P	08/16/13	50100	521200	UTILITIES	64.76
	INVOICE: 42858										
	VENDOR TOTALS		9,823.66 YTD INVOICED						9,823.66 YTD PAID		64.76
6610	COMCAST CABLE COMMUNICATIONS, LLC										
	42856	08/04/13			208417	P	08/16/13	40000	580160	STREET IMPROVEMENTS	79.90
	INVOICE: 42856										
	VENDOR TOTALS		319.60 YTD INVOICED						319.60 YTD PAID		79.90
8317	COPY KING OFFICE SOLUTIONS, INC										
	42780	08/01/13			208418	P	08/16/13	121500	530105	OPERATING SUPPLIES	42.56
	INVOICE: 16476										
	VENDOR TOTALS		646.88 YTD INVOICED						646.88 YTD PAID		42.56
204	DAILY HERALD										
	42861	08/01/13			208419	P	08/16/13	121200	520140	VILLAGE COMMISSIONS	151.80
	INVOICE: T4347867										
	VENDOR TOTALS		2,061.50 YTD INVOICED						2,061.50 YTD PAID		151.80
8405	MARK DI GIACOMA										
	42785	08/09/13			208420	P	08/16/13	5300	440530	LEASED PARKING LOT FEES	136.70
	INVOICE: PR081313										
	VENDOR TOTALS		136.70 YTD INVOICED						136.70 YTD PAID		136.70
225	THE DIRECT RESPONSE RESOURCE, INC.										
	42860	08/08/13			208421	P	08/16/13	50100	521055	PROFESSIONAL SERVICES - O	801.19
	INVOICE: 13-GE08										
	42860	08/08/13			208421	P	08/16/13	50200	521055	PROFESSIONAL SERVICES - O	777.63
	INVOICE: 13-GE08										
	42860	08/08/13			208421	P	08/16/13	54000	521055	PROFESSIONAL SERVICES - O	777.63
	INVOICE: 13-GE08										
	VENDOR TOTALS		18,574.01 YTD INVOICED						18,574.01 YTD PAID		2,356.45
242	DU-KANE ASPHALT CO.										
	42786	07/28/13			208422	P	08/16/13	143200	530210	OPERATING SUPPLIES, ASPHA	514.08
	INVOICE: 22173										
	VENDOR TOTALS		2,980.32 YTD INVOICED						2,980.32 YTD PAID		514.08
261	DUPAGE TOPSOIL, INC.										
	42862	08/02/13			208423	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	300.00
	INVOICE: 37207										
	42863	07/24/13			208423	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	300.00
	INVOICE: 37124										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS	1,350.00 YTD INVOICED						1,350.00 YTD PAID			600.00
283 ENGINEERING RESOURCE ASSOC INC										
42833	07/15/13			208424	P	08/16/13	143100	521055	PROFESSIONAL SERVICES - O	903.42
INVOICE:	120209.03									
42834	07/18/13		20130045	208424	P	08/16/13	53000	580100 13006	CAPITAL IMPROVEMENTS	373.39
INVOICE:	121107.07									
VENDOR TOTALS	12,442.26 YTD INVOICED						12,442.26 YTD PAID			1,276.81
291 EUCLID BEVERAGE, LTD										
42864	08/07/13			208425	P	08/16/13	55730	530400	BEER AND WINE	876.40
INVOICE:	8177911870									
VENDOR TOTALS	17,993.20 YTD INVOICED						17,993.20 YTD PAID			876.40
299 FAULKS BROS. CONSTRUCTION, INC.										
42787	07/08/13			208426	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	2,841.11
INVOICE:	194051									
VENDOR TOTALS	2,841.11 YTD INVOICED						2,841.11 YTD PAID			2,841.11
301 FEDERAL EXPRESS CORPORATION										
42788	07/24/13			208427	P	08/16/13	121200	520900	POSTAGE & SHIPPING	69.38
INVOICE:	2-346-06415									
VENDOR TOTALS	101.64 YTD INVOICED						101.64 YTD PAID			69.38
310 FLAGS USA INC.										
42906	06/17/13			208428	P	08/16/13	121300	530310	PARTS PURCHASED	788.00
INVOICE:	55572									
42907	06/19/13			208428	P	08/16/13	121300	530105	OPERATING SUPPLIES	110.00
INVOICE:	55589									
VENDOR TOTALS	2,138.00 YTD INVOICED						2,138.00 YTD PAID			898.00
7097 FLEETPRIDE, INC										
42835	08/05/13			208429	P	08/16/13	65000	530310	PARTS PURCHASED	431.39
INVOICE:	55665270									
VENDOR TOTALS	697.38 YTD INVOICED						697.38 YTD PAID			431.39
922 VILLAGE OF GLEN ELLYN										
120495-99	08/01/13			11771	W	08/20/13	135000	521200	UTILITIES	227.96
INVOICE:	120495-100									
121350-101	08/01/13			11772	W	08/20/13	121600	521200	UTILITIES	242.30
INVOICE:	121350-102									
122670-101	08/01/13			11773	W	08/20/13	121600	521200	UTILITIES	40.86
INVOICE:	122670-102									
127680-103	08/01/13			11776	W	08/20/13	50100	521200	UTILITIES	14.82

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: 127680-104										
140210-99	08/01/13			11777	W	08/20/13	53000	521200	UTILITIES	33.35
INVOICE: 140210-100										
140220-101	08/01/13			11778	W	08/20/13	53000	521200	UTILITIES	14.82
INVOICE: 140220-102										
140250-101	08/01/13			11779	W	08/20/13	55710	521200	UTILITIES	17.82
INVOICE: 140250-102										
315090-99	08/01/13			11780	W	08/20/13	121300	521200	UTILITIES	372.13
INVOICE: 315090-100										
315215-95	08/01/13			11781	W	08/20/13	53000	521200	UTILITIES	303.81
INVOICE: 315215-96										
410010-100	08/01/13			11782	W	08/20/13	121300	521200	UTILITIES	171.72
INVOICE: 410010-101										
411170-93	08/01/13			11783	W	08/20/13	55710	521200	UTILITIES	642.74
INVOICE: 411170-94										
413030-97	08/01/13			11784	W	08/20/13	55720	521200	UTILITIES	125.03
INVOICE: 413030-98										
413030-97	08/01/13			11784	W	08/20/13	55730	521200	UTILITIES	125.02
INVOICE: 413030-98										
423925-101	08/01/13			11785	W	08/20/13	135000	521200	UTILITIES	122.52
INVOICE: 423925-102										
42901	08/01/13			11774	W	08/20/13	121600	521200	UTILITIES	163.39
INVOICE: 122675-26										
42902	08/01/13			11775	W	08/20/13	50100	521200	UTILITIES	19.32
INVOICE: 127675-5										
VENDOR TOTALS		6,483.59 YTD INVOICED						6,483.59 YTD PAID		2,637.61
4739 GORDON FOOD SERVICE, INC.										
42866	08/07/13			208430	P	08/16/13	55720	530105	OPERATING SUPPLIES	53.89
INVOICE: 152668092										
42866	08/07/13			208430	P	08/16/13	55730	530410	DRY GOODS	47.64
INVOICE: 152668092										
42866	08/07/13			208430	P	08/16/13	55730	530420	FOOD/RESALE	1,006.59
INVOICE: 152668092										
42867	07/31/13			208430	P	08/16/13	55720	530105	OPERATING SUPPLIES	53.89
INVOICE: 152586936										
42867	07/31/13			208430	P	08/16/13	55730	530420	FOOD/RESALE	944.23
INVOICE: 152586936										
VENDOR TOTALS		8,783.35 YTD INVOICED						8,783.35 YTD PAID		2,106.24
929 W.W. GRAINGER INC										
42836	07/29/13			208431	P	08/16/13	50100	530225	SAFETY SUPPLIES	48.73
INVOICE: 9202941309										
42836	07/29/13			208431	P	08/16/13	50200	530225	SAFETY SUPPLIES	48.74
INVOICE: 9202941309										
VENDOR TOTALS		4,645.78 YTD INVOICED						4,645.78 YTD PAID		97.47
8008 GRUEN GRUEN & ASSOCIATES, LLC										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
42789	08/05/13			208432	P	08/16/13	100 240100	ESCROWS - DEVELOPER DEPOS	6,914.02
INVOICE: 1796									
VENDOR TOTALS		6,914.02 YTD INVOICED					6,914.02 YTD PAID		6,914.02
1591 HOTSY OF CHICAGO, INC.									
42838	08/08/13			208433	P	08/16/13	65000 520970	MAINTENANCE-BUILDING & GR	107.78
INVOICE: 38822									
VENDOR TOTALS		107.78 YTD INVOICED					107.78 YTD PAID		107.78
6405 HIGHLAND BAKING CO									
42868	08/10/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	175.25
INVOICE: 531672									
42869	08/09/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	144.83
INVOICE: 531169									
42870	08/08/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	64.01
INVOICE: 530537									
42871	08/07/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	24.34
INVOICE: 530198									
42872	08/06/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	49.85
INVOICE: 529531									
42873	08/05/13			208434	P	08/16/13	55730 530420	FOOD/RESALE	111.91
INVOICE: 529114									
VENDOR TOTALS		3,457.91 YTD INVOICED					3,457.91 YTD PAID		570.19
1299 HODGES,LOIZZI,EISENHAMMER,									
42790	06/30/13			208435	P	08/16/13	121200 520700	LEGAL - GENERAL COUNSEL	91.16
INVOICE: 25923									
VENDOR TOTALS		91.16 YTD INVOICED					91.16 YTD PAID		91.16
389 HOLSTEIN'S GARAGE									
42837	07/31/13			208436	P	08/16/13	65000 521180	REPAIRS-CONTRACTUAL/LABOR	60.00
INVOICE: 5309									
VENDOR TOTALS		584.50 YTD INVOICED					584.50 YTD PAID		60.00
8408 ALEC HUFF									
42839	08/26/13			208437	P	08/16/13	50200 521145	OVERHEAD SEWER PROGRAM	2,737.50
INVOICE: SWR081313									
VENDOR TOTALS		2,737.50 YTD INVOICED					2,737.50 YTD PAID		2,737.50
399 HYDROTEX PARTNERS, LTD									
42822	07/31/13			208438	P	08/16/13	65000 530310	PARTS PURCHASED	1,800.61
INVOICE: 164724									
VENDOR TOTALS		1,800.61 YTD INVOICED					1,800.61 YTD PAID		1,800.61

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
400 ROBERT C. WOHLFARTH										
42840	07/25/13			208439	P	08/16/13	53000	580100 13007	CAPITAL IMPROVEMENTS	104.00
INVOICE: 2341										
VENDOR TOTALS		104.00 YTD INVOICED						104.00 YTD PAID		104.00
419 ILLINOIS MUNICIPAL LEAGUE										
42791	07/29/13			208440	P	08/16/13	121200	520615	RECRUITING AND TESTING	20.00
INVOICE: 22063-IN										
VENDOR TOTALS		120.00 YTD INVOICED						120.00 YTD PAID		20.00
422 ILLINOIS SECRETARY OF STATE										
42841	08/09/13			208441	P	08/16/13	65000	530305	LICENSE PLATES	101.00
INVOICE: 81313										
VENDOR TOTALS		539.00 YTD INVOICED						539.00 YTD PAID		101.00
8344 KARA KERN										
42792	08/09/13			208442	P	08/16/13	1000	420100	VEHICLE LICENSES	15.00
INVOICE: VR081313										
VENDOR TOTALS		126.65 YTD INVOICED						126.65 YTD PAID		15.00
2746 LANGUAGE LINE SERVICES, INC										
42874	07/31/13			208443	P	08/16/13	134000	520600	DUES-SUBSCRIPTIONS-REG FE	82.92
INVOICE: 3208960										
VENDOR TOTALS		97.94 YTD INVOICED						97.94 YTD PAID		82.92
644 NETTOYER, INC.										
42793	07/31/13			208444	P	08/16/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	397.65
INVOICE: 6932										
VENDOR TOTALS		1,373.95 YTD INVOICED						1,373.95 YTD PAID		397.65
2922 LEXISNEXIS RISK DATA MANAGEMENT, INC										
42766	07/31/13			208445	P	08/16/13	134000	521055	PROFESSIONAL SERVICES - O	44.05
INVOICE: 1224150-20130731										
VENDOR TOTALS		70.05 YTD INVOICED						70.05 YTD PAID		44.05
8409 DANIEL LITES										
42908	08/16/13			208446	P	08/16/13	100	240100	ESCROWS - DEVELOPER DEPOS	800.00
INVOICE: MR081613										
VENDOR TOTALS		800.00 YTD INVOICED						800.00 YTD PAID		800.00
8406 PAUL MATHER										
42794	08/09/13			208447	P	08/16/13	1000	420200	BUSINESS REGISTRATION LIC	50.00
INVOICE: BR081313										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		50.00 YTD INVOICED					50.00 YTD PAID		50.00
590 MEADE ELECTRIC COMPANY, INC.									
42842	07/31/13			208448	P	08/16/13	143200	521040 MAINTENANCE-TRAFFIC SIGNA	256.22
INVOICE: 660043									
VENDOR TOTALS		577.61 YTD INVOICED					577.61 YTD PAID		256.22
8247 NAFISCO, INC									
42796	07/31/13			208449	P	08/16/13	143200	521055 PROFESSIONAL SERVICES - O	352.00
INVOICE: 113717									
VENDOR TOTALS		1,914.60 YTD INVOICED					1,914.60 YTD PAID		352.00
643 NEENAH FOUNDRY COMPANY									
42795	07/25/13			208450	P	08/16/13	50200	521005 MAINTENANCE-STORM SEWERS	716.00
INVOICE: 778567									
VENDOR TOTALS		2,490.00 YTD INVOICED					2,490.00 YTD PAID		716.00
7183 NEWEGG INC									
42797	08/01/13			208451	P	08/16/13	121400	570110 COMPUTER EQUIPMENT/PROJEC	143.68
INVOICE: 1200090172									
VENDOR TOTALS		2,688.78 YTD INVOICED					2,688.78 YTD PAID		143.68
5435 NEXUS OFFICE SYSTEMS, INC.									
42875	08/08/13			208452	P	08/16/13	134000	520975 MAINTENANCE-EQUIPMENT	613.00
INVOICE: 156748									
VENDOR TOTALS		1,226.00 YTD INVOICED					1,226.00 YTD PAID		613.00
738 RAY O'HERRON CO. INC.									
42878	07/29/13			208453	P	08/16/13	134000	530445 UNIFORMS	18.00
INVOICE: 1322861-IN									
42879	07/29/13			208453	P	08/16/13	134000	530445 UNIFORMS	288.00
INVOICE: 1322941-IN									
42880	08/07/13			208453	P	08/16/13	134000	530445 UNIFORMS	13.95
INVOICE: 1323881-IN									
42881	08/07/13			208453	P	08/16/13	134000	530445 UNIFORMS	86.00
INVOICE: 1323883-IN									
VENDOR TOTALS		8,567.10 YTD INVOICED					8,567.10 YTD PAID		405.95
666 JACK GRAY TRANSPORT INC									
42798	06/29/13			208454	P	08/16/13	55710	530435 SOD,SEED,SAND & GRAVEL	404.98
INVOICE: I0119753									
42799	06/29/13			208454	P	08/16/13	55710	530435 SOD,SEED,SAND & GRAVEL	405.82
INVOICE: I0119752									
42800	06/29/13			208454	P	08/16/13	55710	530435 SOD,SEED,SAND & GRAVEL	416.66

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: I0119751										
42801	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	401.64
INVOICE: I0119750										
42802	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	386.60
INVOICE: I0119749										
42803	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	369.90
INVOICE: I0119745										
42804	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	401.64
INVOICE: I0119744										
42805	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	795.76
INVOICE: I0119743										
42806	06/29/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	410.82
INVOICE: I0119740										
42876	07/27/13			208454	P	08/16/13	55710	530435	SOD,SEED,SAND & GRAVEL	330.34
INVOICE: I0120993										
VENDOR TOTALS		8,573.73 YTD INVOICED						8,573.73 YTD PAID		4,324.16
670 DAVID B COULTER										
42843	08/01/13			208455	P	08/16/13	50100	580100 13004	CAPITAL IMPROVEMENTS	280.00
INVOICE: 81313										
42843	08/01/13			208455	P	08/16/13	40000	580160 13004	STREET IMPROVEMENTS	359.38
INVOICE: 81313										
42843	08/01/13			208455	P	08/16/13	50100	580100 13005	2013 STREET IMPROVEMENTS	140.00
INVOICE: 81313										
42843	08/01/13			208455	P	08/16/13	50200	580100 13005	2013 STREET IMPROVEMENTS	100.00
INVOICE: 81313										
42843	08/01/13			208455	P	08/16/13	40000	580160 13005	2013 STREET IMPROV	670.63
INVOICE: 81313										
VENDOR TOTALS		2,150.64 YTD INVOICED						2,150.64 YTD PAID		1,550.01
676 PACKEY WEBB FORD, INC.										
42811	08/06/13			208457	P	08/16/13	65000	530310	PARTS PURCHASED	38.30
INVOICE: 121318										
42844	08/08/13			208457	P	08/16/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	99.95
INVOICE: C18206										
42845	08/05/13			208457	P	08/16/13	65000	530310	PARTS PURCHASED	64.41
INVOICE: 121305										
42846	08/08/13			208457	P	08/16/13	65000	530310	PARTS PURCHASED	225.06
INVOICE: 121340										
42847	08/06/13			208456	P	08/16/13	65000	530310	PARTS PURCHASED	108.47
INVOICE: 7668										
VENDOR TOTALS		3,908.68 YTD INVOICED						3,908.68 YTD PAID		536.19
7749 PAYMENT SERVICE NETWORK, INC										
42903	08/15/13			11786	W	08/16/13	50100	520835	BANKING SERVICES	186.47
INVOICE: PSN-15										
42903	08/15/13			11786	W	08/16/13	50200	520835	BANKING SERVICES	180.99
INVOICE: PSN-15										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42903 INVOICE: PSN-15	08/15/13			11786	W	08/16/13	54000	520835	BANKING SERVICES	180.99
VENDOR TOTALS	2,186.30 YTD INVOICED							2,186.30 YTD PAID		548.45
703 PLANNING RESOURCES, INC.										
42810 INVOICE: 10948	07/24/13			208458	P	08/16/13	100	240100	ESCROWS - DEVELOPER DEPOS	900.00
42810 INVOICE: 10948	07/24/13			208458	P	08/16/13	126000	521047	FORESTRY AND LANDSCAPING	4,905.00
VENDOR TOTALS	14,786.00 YTD INVOICED							14,786.00 YTD PAID		5,805.00
8398 JOHN/KATE POPE										
42807 INVOICE: TXR081313	08/09/13			208459	P	08/16/13	4000	410600	REAL ESTATE TRANSFER TAX	669.00
VENDOR TOTALS	669.00 YTD INVOICED							669.00 YTD PAID		669.00
273 ED POSH SCHOLARSHIP FUND										
42865 INVOICE: 81513	08/14/13			208460	P	08/16/13	550	120225	EXCHANGE CLEARING - REC R	31,793.70
VENDOR TOTALS	31,793.70 YTD INVOICED							31,793.70 YTD PAID		31,793.70
6552 PROVANTAGE CORPORATION										
42808 INVOICE: 6779200	08/05/13			208461	P	08/16/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	238.00
42809 INVOICE: 6772800	07/29/13			208461	P	08/16/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	418.00
VENDOR TOTALS	8,599.57 YTD INVOICED							8,599.57 YTD PAID		656.00
742 RED WING BRANDS OF AMERICA, INC										
42812 INVOICE: 123059003	08/01/13			208462	P	08/16/13	121300	530445	UNIFORMS	117.00
VENDOR TOTALS	683.00 YTD INVOICED							683.00 YTD PAID		117.00
750 REZEK,HENRY,MEISENHEIMER/GENDE INC										
42848 INVOICE: 8-4	06/30/13		20120026	208463	P	08/16/13	40000	580100	CONSTRUCTION PROJECTS	3,435.11
VENDOR TOTALS	4,885.55 YTD INVOICED							4,885.55 YTD PAID		3,435.11
751 ALBUM FRAMES COM INC										
42877 INVOICE: 11707	08/05/13			208464	P	08/16/13	143200	530105	OPERATING SUPPLIES	125.00
VENDOR TOTALS	125.00 YTD INVOICED							125.00 YTD PAID		125.00

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
6093 SCHAMBERGER BROTHERS, INC										
42888	08/06/13			208465	P	08/16/13	55730	530400	BEER AND WINE	147.65
INVOICE: 1596										
VENDOR TOTALS		4,767.85 YTD INVOICED						4,767.85 YTD PAID		147.65
7116 THEOPHILUS SCHMID TRUST B										
42905	08/05/13			208466	P	08/16/13	53000	521155	RENTAL-LEASE	500.00
INVOICE: FY14-4										
VENDOR TOTALS		2,000.00 YTD INVOICED						2,000.00 YTD PAID		500.00
8399 JOHN SEAGRAVES										
42813	08/09/13			208467	P	08/16/13	4000	410600	REAL ESTATE TRANSFER TAX	1,230.00
INVOICE: TXR081313										
VENDOR TOTALS		1,230.00 YTD INVOICED						1,230.00 YTD PAID		1,230.00
3571 HARRY C SMITH LTD										
42891	08/08/13			208468	P	08/16/13	134000	520705	LEGAL - PROSECUTORIAL SER	5,648.50
INVOICE: 16353										
VENDOR TOTALS		25,619.00 YTD INVOICED						25,619.00 YTD PAID		5,648.50
8407 SOCIETY FOR HUMAN RESOURCE MANAGEMENT										
42819	08/08/13			208469	P	08/16/13	121200	520600	DUES-SUBSCRIPTIONS-REG FE	180.00
INVOICE: 9005419933										
VENDOR TOTALS		180.00 YTD INVOICED						180.00 YTD PAID		180.00
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS										
42883	08/06/13			208470	P	08/16/13	55730	530401	WINE	1,971.00
INVOICE: 9415970										
42883	08/06/13			208470	P	08/16/13	55730	530402	SPIRITS	485.49
INVOICE: 9415970										
VENDOR TOTALS		11,325.81 YTD INVOICED						11,325.81 YTD PAID		2,456.49
806 STANDARD EQUIPMENT COMPANY										
42820	07/30/13			208471	P	08/16/13	65000	530310	PARTS PURCHASED	216.17
INVOICE: C85768										
42821	07/30/13			208471	P	08/16/13	65000	530310	PARTS PURCHASED	1,829.54
INVOICE: C85767										
42849	07/31/13			208471	P	08/16/13	65000	530310	PARTS PURCHASED	1,074.08
INVOICE: C85824										
VENDOR TOTALS		184,142.33 YTD INVOICED						184,142.33 YTD PAID		3,119.79
2687 STAPLES CONTRACT & COMMERCIAL, INC.										
42814	07/25/13			208472	P	08/16/13	143100	530100	OFFICE SUPPLIES	12.15
INVOICE: 3205253557										

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42814	07/25/13			208472	P	08/16/13	143200	530100	OFFICE SUPPLIES	12.15
INVOICE:	3205253557									
42814	07/25/13			208472	P	08/16/13	50100	530100	OFFICE SUPPLIES	12.15
INVOICE:	3205253557									
42814	07/25/13			208472	P	08/16/13	50200	530100	OFFICE SUPPLIES	12.16
INVOICE:	3205253557									
42815	07/25/13			208472	P	08/16/13	143100	530100	OFFICE SUPPLIES	7.15
INVOICE:	3205253558									
42815	07/25/13			208472	P	08/16/13	143200	530100	OFFICE SUPPLIES	7.15
INVOICE:	3205253558									
VENDOR TOTALS		714.38 YTD INVOICED						714.38 YTD PAID		62.91
815 STERLING CODIFIERS, INC.										
42816	07/24/13			208473	P	08/16/13	121200	521055	PROFESSIONAL SERVICES - O	1,185.00
INVOICE:	14022									
42816	07/24/13			208473	P	08/16/13	126000	521055	PROFESSIONAL SERVICES - O	1,185.00
INVOICE:	14022									
42817	07/24/13			208473	P	08/16/13	121200	521055	PROFESSIONAL SERVICES - O	1,722.00
INVOICE:	14021									
VENDOR TOTALS		4,092.00 YTD INVOICED						4,092.00 YTD PAID		4,092.00
7600 STUEVER & SONS, INC										
42882	08/08/13			208474	P	08/16/13	55730	530105	OPERATING SUPPLIES	120.00
INVOICE:	36620									
VENDOR TOTALS		240.00 YTD INVOICED						240.00 YTD PAID		120.00
5018 SUBURBAN LABORATORIES, INC.										
42889	07/31/13			208475	P	08/16/13	50100	521055	PROFESSIONAL SERVICES - O	485.50
INVOICE:	29853									
VENDOR TOTALS		4,020.00 YTD INVOICED						4,020.00 YTD PAID		485.50
835 SUPERIOR BEVERAGE CO.										
42890	08/08/13			208476	P	08/16/13	55730	530400	BEER AND WINE	247.45
INVOICE:	54033									
VENDOR TOTALS		7,290.75 YTD INVOICED						7,290.75 YTD PAID		247.45
844 SYSCO FOOD SERV - CHICAGO, INC										
42884	08/06/13			208477	P	08/16/13	55730	530420	FOOD/RESALE	111.42
INVOICE:	308069085									
42885	08/05/13			208477	P	08/16/13	55730	530420	FOOD/RESALE	1,471.08
INVOICE:	308051396									
42886	08/09/13			208477	P	08/16/13	55730	530405	BEVERAGES/RESALE	31.52
INVOICE:	308090942									
42886	08/09/13			208477	P	08/16/13	55730	530410	DRY GOODS	249.26
INVOICE:	308090942									
42886	08/09/13			208477	P	08/16/13	55730	530105	OPERATING SUPPLIES	489.37

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 308090942									
42886	08/09/13			208477	P	08/16/13	55710	530105 OPERATING SUPPLIES	46.30
INVOICE: 308090942									
42886	08/09/13			208477	P	08/16/13	55730	530420 FOOD/RESALE	2,787.66
INVOICE: 308071226									
42887	08/07/13			208477	P	08/16/13	55730	530405 BEVERAGES/RESALE	16.18
INVOICE: 308071226									
42887	08/07/13			208477	P	08/16/13	55730	530410 DRY GOODS	214.64
INVOICE: 308071226									
42887	08/07/13			208477	P	08/16/13	55720	530105 OPERATING SUPPLIES	143.44
INVOICE: 308071226									
42887	08/07/13			208477	P	08/16/13	55730	530105 OPERATING SUPPLIES	121.20
INVOICE: 308071226									
42887	08/07/13			208477	P	08/16/13	55730	530420 FOOD/RESALE	1,669.40
VENDOR TOTALS		45,438.19 YTD INVOICED						45,438.19 YTD PAID	7,351.47
854 TERRACE SUPPLY COMPANY									
42823	06/30/13			208478	P	08/16/13	55715	530105 OPERATING SUPPLIES	12.30
INVOICE: 928781									
VENDOR TOTALS		103.74 YTD INVOICED						103.74 YTD PAID	12.30
884 U.S. FOODSERVICE, INC.									
42892	08/06/13			208479	P	08/16/13	55730	530405 BEVERAGES/RESALE	465.59
INVOICE: 2573910									
42892	08/06/13			208479	P	08/16/13	55730	530420 FOOD/RESALE	779.88
INVOICE: 2573910									
42893	07/17/13			208479	P	08/16/13	55730	530105 OPERATING SUPPLIES	2,037.81
INVOICE: 1972108									
42894	07/17/13			208479	P	08/16/13	55730	530105 OPERATING SUPPLIES	4,290.47
INVOICE: 1972106									
42895	07/17/13			208479	P	08/16/13	55730	530105 OPERATING SUPPLIES	3,486.35
INVOICE: 1972107									
VENDOR TOTALS		24,860.83 YTD INVOICED						24,860.83 YTD PAID	11,060.10
909 V3 COMPANIES OF ILLINOIS, LTD									
42824	07/15/13		20120040	208480	P	08/16/13	55700	570100 BUILDINGS	4,807.55
INVOICE: 613059									
VENDOR TOTALS		4,807.55 YTD INVOICED						4,807.55 YTD PAID	4,807.55
911 AURORA LAUNDRY COMPANY, INC									
42896	08/06/13			208481	P	08/16/13	55730	530446 LINENS AND RENTALS	34.05
INVOICE: S87327									
42897	08/07/13			208481	P	08/16/13	55730	530445 UNIFORMS	14.96
INVOICE: 87272									
42897	08/07/13			208481	P	08/16/13	55730	530446 LINENS AND RENTALS	231.08
INVOICE: 87272									

WARRANT: 0813-3 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
42897	08/07/13			208481	P	08/16/13	55720	530105	OPERATING SUPPLIES	8.40
INVOICE: 87272										
42897	08/07/13			208481	P	08/16/13	55730	530105	OPERATING SUPPLIES	56.65
INVOICE: 87272										
VENDOR TOTALS		1,895.92 YTD INVOICED						1,895.92 YTD PAID		345.14
948 WEST PUBLISHING CORPORATION										
42899	07/01/13			208482	P	08/16/13	134000	520600	DUES-SUBSCRIPTIONS-REG FE	140.90
INVOICE: 827527146										
VENDOR TOTALS		437.72 YTD INVOICED						437.72 YTD PAID		140.90
6568 WIRTZ BEVERAGE ILLINOIS LLC										
42898	08/08/13			208483	P	08/16/13	55730	530402	SPIRITS	746.80
INVOICE: 1011188438										
VENDOR TOTALS		3,541.34 YTD INVOICED						3,541.34 YTD PAID		746.80
970 XEROX CORPORATION										
42825	08/01/13			208484	P	08/16/13	121200	520975	MAINTENANCE-EQUIPMENT	1,905.67
INVOICE: 69305503										
VENDOR TOTALS		8,578.76 YTD INVOICED						8,578.76 YTD PAID		1,905.67
4658 ZBATTERY.COM, INC.										
42826	08/02/13			208485	P	08/16/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	69.98
INVOICE: I164707										
VENDOR TOTALS		69.98 YTD INVOICED						69.98 YTD PAID		69.98
									REPORT TOTALS	230,030.56

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	91	226,844.50
TOTAL WIRE TRANSFERS	16	3,186.06

** END OF REPORT - Generated by Mary Romanelli **

A-6C

MEMORANDUM

Date: August 16, 2013

To: Mark Franz, Village Manager

From: Patti Underhill, Administrative Services Coordinator

Subject: Consent Agenda
August 26, 2013

Please include the following item on the Consent Agenda:

Motion to designate Trustee Ladesic as Village President Pro Tem for the four-month period from September through December 2013.

cc: Trustee Ladesic
Al Stonitsch, Assistant Village Manager
Kristen Schrader, Assistant to the Village Mgr.
Christina Coyle, Assistant Finance Director
Caroline Conlon, Executive Secretary
Patti Underhill, Administrative Services Coordinator

Admin/Clerk/PresidentProTem/August 2013

A-6D

MEMORANDUM

TO: Julius Hansen, Public Works Director

FROM: Frank Frasco, Equipment Services Superintendent

DATE: August 19, 2013

SUBJECT: FY13/14 Equipment Purchase – Recommendation (2 Public Works multi-use dump trucks)

Background:

The Equipment Services Division of the Public Works Department has evaluated the Public Works Department fleet and has determined that two multi-use dump trucks need to be replaced. This decision is based on a number of factors including vehicle mileage, engine operating hours, mechanical condition, body condition, frame integrity, reliability, safety, operating cost, and the vehicle's ability to meet the needs of the community and the department.

Public Works truck #232 has lasted 2 years longer than originally planned and has over 5,000 running hours, which is the equivalent of 125,000 driving miles. This truck has an automatic transmission with a failing reverse gear; a problematic central hydraulic system; a corroded frame; and worn rear tires. This truck has seen its operating costs rise due to mechanical repairs and it has reached the end of its useful dependable life. Public Works truck #233 has also lasted 2 years longer than originally planned and has over 3,800 running hours, which is the equivalent of 95,000 driving miles. This truck has an unreliable power lift gate and a corroded frame due to 9 years of severe exposure to road salt. This truck has also reached the end of its useful dependable life.

Equipment Services works with the Street/Forestry Division to understand their needs and to determine which vehicles and equipment will meet those needs in a fiscally responsible way. The Street/Forestry Division uses these trucks year round for maintenance activities, snow and ice removal, and salt spreading. The replacement trucks will be 4-wheel drive and will have automatic transmissions, diesel engines, and stainless steel dump bodies. They will be equipped with medium duty reversible snow plows that are powered by electronic ground speed controlled central hydraulic systems and one of the trucks will have a power lift gate. They will have all necessary safety equipment and emergency light packages.

Issues:

The State of Illinois purchases similar vehicles for their highway department and the Illinois Management Services Group has created specifications that mirror our specs and they have completed the required competitive bidding process. The State allows local municipalities to participate in a joint purchasing program which is a cost savings to the Village. The Village receives low bid pricing due to high volume group purchasing. The Village also saves on the time and cost to administer this process. The Suburban Purchasing Cooperative is also a joint purchasing program sponsored by the DuPage Mayors & Managers Conference and represents 135 municipalities and townships in the Chicagoland region.

The Illinois Joint Purchase program and the SPC exemplify the benefits of intergovernmental cooperation on a regional basis. The goal is to combine the resources and purchasing power of governments to jointly negotiate advantageous contract terms on a line of high quality products at the lowest possible price. Economies of scale in terms of pricing and staff resources are the prime objectives of the Joint Purchasing Program's. By purchasing through the State of Illinois or the SPC, the Village will save time and money. Staff works diligently in order to avoid the needless duplication of effort involved in the procurement process.

Recommendation:
The Equipment Services Division of the Public Works Department researched and developed specifications that will allow the Village to obtain the equipment that best meets the needs of the Public Works Department at the most competitive price. Equipment Services Staff obtained the necessary documents to participate in the joint purchasing contracts from the State of Illinois and the Suburban Purchasing Cooperative. I am recommending the Village Board approve the purchase of two 2014 Ford F-350 dump trucks with complete body and snow plow packages from Freeway Ford of Lyons, Illinois in the amount of $121,187. Funding should be expensed to the FY13/14 Equipment Services Capital Outlay – Vehicles Fund 65000-570155.

Vehicle's	Purchase Program	Vendor	Cab/Chassis Cost (2)	Body/Equipment Cost (2)	Total Cost (2)
232/233	SPC	Freeway Ford	$62,135	$59,052	**$121,187**
232/233	STATE	Bob Ridings Inc	$62,615	$59,052	$121,667

Action Requested:
Motion to waive competitive bidding for a cooperative purchase which is an authorized exception in the purchasing policy to approve the purchase of two 2014 Ford F-350 dump trucks with snow plow equipment from Freeway Ford of Lyons, Illinois in the amount of $121,187 through the Suburban Purchasing Cooperative, to be expensed to the Capital Outlay – Vehicles Fund. *(Public Works Director Hansen)*

Attachments:
FY14 Equipment Services budget footnotes, Suburban Purchasing Cooperative Contract #105 (2014 Ford F-350 Chassis/Cab), sample photographs.

Vehicles scheduled for replacement in FY 13/14 are as follows:

VEHICLE #001: (PD) A 2009 Ford Expedition purchased through State of Illinois bid process for $24,500. This vehicle is on a three-year depreciation schedule, currently has over 85,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of $36,100 for the replacement of this vehicle. This vehicle is a sergeant's command/patrol unit. The replacement vehicle will be a Ford Expedition purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police vehicle is..... **$36,000.**

VEHICLE #009: (PD) A 2008 Ford Crown Victoria purchased through State of Illinois bid process for $26,200. This vehicle is on a three-year depreciation schedule, currently has over 80,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of $29,300 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Ford Police Utility Interceptor purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police vehicle is..... **$35,000.**

VEHICLE #010: (PD) A 2007 Harley-Davidson FLHPI is leased through Wildfire Harley-Davidson for $1,800 per year. This vehicle is on a two-year lease schedule, which has been extended five years and now expires May 31, 2014. This vehicle is a police patrol unit, which is used for parades, special events, and public relations. The lease amount per year is ..... **$1,800.**

VEHICLE #214: (PW) A 1998 Case 721B wheel loader purchased for $89,100. This machine is on a 15 year depreciation schedule, is fully depreciated with over 3000 hours. This is a rubber tire loader that the Utility Division uses to load trucks with stone, spoil, leaves, and asphalt from various job sites. It is used by the Street Division to operate the snow blower to clean the CBD streets and parking lots and it is also used to load salt during the winter months. The replacement machine will be purchased through the National Joint Powers Alliance (NJPA) national contract. Projected replacement cost..... **$170,000.**

VEHICLE #232: (PW) A 2004 Ford F350 1-ton four-wheel drive dump truck purchased through the State of Illinois Joint Purchasing Agreement for $43,500. This vehicle is on a seven-year depreciation schedule and has been in service for 9 years. It is fully depreciated and has over 5,000 hours on it. The Street & Forestry Division uses this vehicle year round for street maintenance activities; for snow and ice removal; and salt spreading. The replacement vehicle will be purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost..... **$65,000.**

VEHICLE #233: (PW) A 2004 Ford F350 1-ton four-wheel drive dump truck with power lift gate purchased through the State of Illinois Joint purchasing Agreement for $43,650. This truck is on a seven-year depreciation schedule and has been in service for 9 years. It is fully depreciated and has over 3,500 hours of use and its power lift gate is in very poor condition. The Street & Forestry Division uses the vehicle year round for maintenance activities and for snow and ice removal. The replacement vehicle will be purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost .....**$63,000.**

VEHICLE #249: (PW) A 2006 Elgin Pelican street sweeper purchased through the competitive bid process for $139,000 is on a seven-year depreciation schedule and is fully depreciated. This vehicle currently has over 4000 hours of operation and will have approximately 4500 hours of operation when it is put into auxiliary service. Depreciation funds have been reserved in the amount of $177,900 for the replacement of this vehicle. The replacement vehicle will be an Elgin Pelican purchased through the Suburban Purchasing Cooperative (SPC). Projected replacement cost.....**$182,000.**

ESD TRUCK LIFTS (2): (PW) The Equipment Services section of the Reno Center has 2 heavy duty hydraulic lifts that are used to service and repair trucks and equipment for all Village Departments; the Glen Ellyn Volunteer Fire Company; and the Glenbard Wastewater Authority. These lifts are estimated to be 30-40 years old and have reached the end of their useful life. The safety locks continually fail; the hydraulic lift pistons are scored and the seal glands leak; the hydraulic oil valves leak; the lift pits fill with ground water; and the steel components of the system are rotted out. The replacement lifts would be heavy duty and of similar design to reduce the amount of underground work necessary to make them safe. Projected replacement cost.....**$180,000.**

The following vehicles and equipment are fully depreciated and funded, but they will not be replaced this year due to low mileage/hours and or the fact that they are in good overall condition.

VEHICLE #004- (PD) A 2009 Ford Crown Victoria
VEHICLE #006- (PD) A 2009 Ford Crown Victoria
VEHICLE #207- (PW) A 2000 GMC K2500 Pick-up Truck (eliminated from fleet)
VEHICLE #210- (PW) A 2002 JCB 215 Backhoe
VEHICLE #213- (PW) A 1999 GMC K2500 Pick-up Truck (eliminated from fleet)
VEHICLE #222- (PW) A 2004 Ford Taurus
VEHICLE #224- (PW) A 2004 Ford Ranger
VEHICLE #225- (PW) A 2000 Ford F450 Crane Truck (eliminated from fleet)
VEHICLE #270- (PW) A 2004 Ford F450 Utility Truck
VEHICLE #514- (PW) A 1989 Ingersoll Rand Air Compressor

Freeway Ford-Sterling Truck Sales

SPC Contract Winner

2014 Ford F-350 XL 4x2

Chassis Cab

Call Peter DeMeis (708) 442-9000

Standard Package: **$18,500**

Warranty 3 years 36,000 Miles Bumper to Bumper/5 Year 60,000 Miles Powertrain

- Free Delivery Within 30 Miles From Point of Purchaser's Billing Address
- Alternator – 155 amps, Heavy Duty
- Axle – Twin I-beam front axle w/coil spring suspension
- Cab to axle ratio – 60"
- Battery – Gas Engine – 650 CCA, 78-AH
- Engine – 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel
- Transmission – TorqShift 6-Speed SelectShift Automatic O/D
- Brakes – (ABS) Roll Stability Control (RSC) (RSC N.A. on DRW) Trailer Sway Control – SRW Gas Vacuum Boost (N/A with dual alternators)
- Brakes – Engine Only Traction Control (EOTC)
- Bumper – Front – black painted steel with grained MIC top cover
- Grille – Black MIC
- Mirrors – Manually telescoping trailer tow with manual glass & two-way fold
- Argent Painted Wheel
- Windows – fixed rear
- Air Conditioning – manual
- Audio – AM/FM/Clock
- Door Trim – Armrest/grab handle and reflector
- Floor Covering – black vinyl
- Instrument Center – Multifunctional switch message center with ice blue lighting (three button message control on steering wheel)
- Manual door locks and windows
- Rearview Mirror – 11.5" day/night
- Seats – HD vinyl 40/20/40 split bench with center armrest, cupholder and storage, manual lumbar support, driver side
- Steering Wheel –black vinyl, telescoping steering wheel/column
- Sunvisors – Color coordinated vinyl, single driver with pocket, single passenger with insert
- Airbags – Driver and passenger side, passenger side deactivation switch

Additional Options and Order Form

Please enter the following: VILLAGE OF GLEN ELLYN

Ford Fleet Number QB 855

Contact Name FRANK FRASCO

Phone Number (630) 547-5525

Purchase Order Number

State Tax Exempt Number E9997-4452-06

Quantity 2

PLEASE SUBMIT P.O. TO:

Freeway Ford-Sterling Truck Sales
8445 45th Street
Lyons, IL 60534
PHONE: (708)442-9000 *FAX: (708)442-9018*
Contact Person: Peter DeMeis
pdemeis@gmail.com

	Check desired options	
X	4x4	$2,995.00
X	6.7 OHV Power Stroke Diesel V8 TorqShift 6-speed SelectShift Automatic – O/D	$7,835.00
	Spare Tire & Wheels (Excludes carrier, Includes Hydraulic jack	$350.00
	Trailer Tow Package	$155.00
	XL Value package	$595.00
	Power Equipment Group (Regular Cab Only)	$850.00
	Heavy Service Front Suspension Package (with Snow Plow Prep Package)	$125.00
	Extra Heavy Suspension Package (with Snow Plow Prep Package)	$125.00
X	Snow Plow Prep Package (4x4 is needed)	$85.00
X	Electronic Shift-on-the-fly – 4x4 (auto-manual locking hubs & rotary control on I/P; N/A with 6.8L engine)	$185.00
X	Engine Block Heater	$75.00
X	Transmission Power Take-Off Provision – (available with 6.8L & 6.7L engines)	$280.00
	Engine Idle Shutdown (available with 6.7L Power Stroke Diesel	$250.00
	Dual Alternators (requires 6.7L diesel)	$380.00
	Fuel Tanks – 28.5 Gallon Mid-ship (Forced on SRW with base payload)	$125.00
X	Trailer Brake Controller – (TBC verified to be compatible with electronic actuated drum brakes only. N/A with trailer tow package)	$230.00
	Steps – 6" angular black molded in color running board	$320.00
	Rapid Heat Supplemental Cab Heater – (requires 6.7L Diesel engine and dual alternators, N/A with air conditioner delete)	$250.00
	Remote Start System – (requires power equipment group)	$195.00

2-CHASSIS 62,135

2-BODY PKG'S 59,052

(AUTO TRUCK)

TOTAL $ 121,187

	SYNC (includes USB port; requires Steering Wheel Audio Controls and XL Value Package	$395.00
	Steering Wheel Audio Controls	$70.00
	Front Seats – Cloth 40/20/40 Split Bench	$100.00
	Vinyl – 40/Console/40 (Reg. Cab Only)	$355.00
	Cloth 40/Console/40	$515.00
	Side Air Bags/Curtain Delete (valid with Fleet FIN code)	($60.00)
	Frontal Passenger and Side Air Bags/Curtains Delete 9valis with Fleet FIN Code)	($60.00)
	Exterior Back-up Chime (late availability	$125.00
	Super Cab	$2,550.00
	Crew Cab	$3,520.00
X	84" Cab to Axle Ratio	$305.00
X	LT245/75RX17E BSW All-Terrain (6)	$125.00

Fleet Options

	Manual Sliding Rear Window	$125.00
	Air Conditioning Delete (N/A with remote Start)	($275.00)
	Cruise Control	$235.00
	Daytime Running Lamps	$45.00
	Radio Delete	($20.00)
	Delivery of more than 30+ miles	$200.00
X	Detailed Shop Manual (CD)	$295.00
	Indicate miles and/or length of extended powertrain warranty coverage offered and price	Standard 4.2 Gas 3 yr. 100,000 Powertrain $1,550

(1) ONE SHOP MANUAL (CD)

Additional Options

X	Snow Plow Prep Package (4x4 is needed)

Exterior Colors

	Dark Blue Pearl Metallic
	Vermillion Red
	Forest Green Metallic
	Pale Adobe Metallic
	Tuxedo Black Metallic
	Sterling Grey Metallic
	Ingot Silver Metallic
X	Oxford White

Interior Colors

X	Steel

☒ LIMITED SLIP DIFFERENTIAL $ 360.00

☒ 98R MANUAL OPERATOR REGEN $ 350.00

If we have missed an option or equipment that you need please call

Peter DeMeis (708) 442-9000

☒ AUTO TRUCK BODY PACKAGE $ 30,857.00
TRUCK # 372 QUOTE # 354343

☒ AUTO TRUCK BODY PACKAGE $ 28,195.00
TRUCK #373 QUOTE #354346

238

06/04/2012

HARVARD MASS

A-6E

MEMORANDUM

DATE: August 12, 2013

TO: Julius Hansen, Public Works Director

FROM: Robert Greenberg, Utilities Superintendent

RE: Approval to Pay FY 14 Annual Maintenance Fee for Cottage Avenue Tower

CC:

Background

Cottage Avenue Water Tower, Glen Ellyn's 500,000 gallon spheroid elevated tank built in 1992, was repainted and rehabbed for the first time in 2009. On April 14, 2008 the Village Board approved the awarding of a contract in the amount of $ 205,269 to Utility Services Company, Inc. of Perry, Georgia to sand blast, repair and paint Cottage Avenue Water Tower. The costs were spread over the three budget years of FY09, FY10, and FY11 in equal payments of $68,423 each.

Beginning in the fourth year (FY12) and extending through the sixth year (FY14), the contract converts to an annual maintenance agreement in the amount of $21,672. This year (FY 14) is the sixth year of the contract. Beginning with the seventh year of the contract and each third anniversary thereafter, the contract amount will be adjusted to reflect the current cost of services. The adjustment of the annual fee shall be limited to a maximum of 5%per annum.

In the FY14 Water Division Budget, line item Maintenance of Buildings & Grounds 50100-520970, footnote #5, $22,000 was allotted to fund the annual maintenance contract with Utility Services Company to clean, inspect and perform any needed maintenance on the Water Tower. This amount covers all maintenance and pre finances the next painting of the tower which is scheduled to be 8 to 13 years out. (Please see budget footnote attachment).

Action Requested

I request that the Village Board approve a purchase order in the amount of $22,000 payable to Utility Services Company of Perry, Georgia to fund the payment of the annual maintenance agreement for Cottage Avenue Water Tower. This purchase order should be charged to FY 14 Water Division Fund, Maintenance Building & Grounds 50100-520970.

Attachments

Section 9-11 of FY 14 Village Budget
Utilities Services Maintenance Contract

UTILITIES DIVISION – WATER FUND
BUDGET FOOTNOTES

1. **Salaries - FT**: Provides for (50%) of the eleven member Public Works Utilities Division staff that will be funded through the Water Fund budget and varying percentages of seven employees in the Admin/Engineering Division.

2. **Salaries - PT**: Provides for four part-time meter readers who read all 8,200 water meters in the Village each month and a part-time administrative assistant (33%).

3. **Temporary Help**: Provides for a percentage (50%) of three summer seasonal (12 week) employees that work for the Utilities Division of Public Works. Seasonal employees work on many aspects of Utilities operations including water distribution system and sewer collection system maintenance activities.

4. **Bank Charges**: Costs associated with the acceptance of credit cards as a form of payment at the Village Cashier's counter.

5. **Maintenance / Buildings & Grounds**: Provides $14,000 for annual landscape maintenance contract at the Cottage Avenue elevated tank site, Newton and Wilson Avenue pumping stations, and North and West Pressure Adjusting Stations. Also provides $22,000 to fund the Cottage Avenue maintenance contract, $50,000 to replace the roof at Wilson Avenue Pumping Station, $6,500 for a material storage shed with concrete floor, $10,000 to extend the concrete storage pad at the Newton Pumping Station, and $1,500 for a portion of the upgrades to the Reno security system. Also provides $2,000 for miscellaneous supplies and equipment to assure our water distribution facilities are maintained in a secure and in proper working order.

6. **Maintenance / ROW**: Provides for restoration of streets and parkways disturbed during water system repairs (concrete, asphalt, and landscaping material) including the water portion of the material hauling contract for spoil removal and stone delivery. As a result of excavations, Public Works hauls out approximately 1,200 cubic yards of spoil, and purchases 550 tons of gravel each year.

7. **Maintenance / Water Meters**: Provides for water meters, copper horns, and radio reads for new residential and commercial accounts and miscellaneous repair parts as needed. Radio-read units are typically installed when a new meter is required. The cost associated with this upgrade is recovered in the meter fee portion of the building permit for the home or business.

8. **Maintenance / Hydrants**: Provides $17,000 to fund the purchase of parts and supplies to maintain and replace hydrants. On average, the Utilities Division replaces 8 hydrants per year in addition to those replaced as part of our extensive Capital Improvements Program. Also funds the second year of a 5 year program (working north to south) to sand blast and repaint all Village hydrants; funding in the amount of $25,000 is sufficient to recoat about

PROJECT # 114217

Utility Service co., inc.

Water Tank Maintenance Contract

Owner: Village of Glen Ellyn
Glen Ellyn, Illinois

Tank Size/Name: 500,000 Pedisphere – Cottage Avenue Tank

Location: 439 Cottage Avenue

Date Prepared: May 13, 2008

Utility Service Co

535 Courtney Hodges Blvd
P O Box 1350
Perry, Georgia 31069
tel: 478-987-0303 800-223-3695
fax: 478-987-2991
www utilityservice com

WATER TANK MAINTENANCE CONTRACT

This Contract entered into by and between **Village of Glen Ellyn**, whose business address is **30 South Lambert Road, Glen Ellyn, Illinois 60137** (hereinafter, the "Owner") and Utility Service Co., Inc., whose business address is Post Office Box 1350, 535 Courtney Hodges Boulevard, Perry, Georgia 31069 (hereinafter, the "Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to maintain its **500,000** gallon water storage tank and tower located at **439 Cottage Avenue, Glen Ellyn, Illinois 60137** (hereinafter, the "Tank").

Article 1. Company's Responsibilities. The Company hereby agrees to perform the following services for the care and maintenance of the subject Tank:

A. Tank Maintenance Service.

1. The Company will annually inspect and service the Tank. The Tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
2. Biennially, beginning with the first washout-inspection, the Tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the Tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the Tank to service; however, the Owner is responsible for draining and filling the Tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
3. The Company shall furnish engineering and inspection services needed to maintain and repair the Tank and tower during the term of this Contract. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, and manhole covers/gaskets.
4. The Company will clean and repaint the interior and/or exterior of the Tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water Tanks will be followed. Only material approved for use in potable water Tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing paint. At the time the exterior requires repainting, the Company agrees to paint the Tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the Tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of **Illinois Environmental Protection Agency**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

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5. The Company will purchase and install a lock on the roof hatch of the Tank.
6. The Company will provide emergency services, when needed, to perform all repairs covered under this Contract. Reasonable travel time must be allowed for the repair unit to reach the Tank site.
7. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the Tank is being serviced.

B. Chemical Clean Service.

1. During every fourth year washout-inspection, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.
2. The Company will fresh water rinse the interior walls and floor surfaces to remove the cleaning agent and to dilute residual concentrations. The Company will also ensure that the rinse water is disposed of in on-site drainage.
3. Thereafter, the Company will complete the washout-inspection as outlined in Article 1.A.2.

Article 2. Definition of Contract Year. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by Owner on April 17, 2007, Contract Year 1 for that contract would be April 1, 2007 to March 31, 2008, and Contract Year 2 for that contract would be April 1, 2008 to March 31, 2009 and so on.

Article 3. Contract Price/Annual Fees. The Tank shall receive an **interior and exterior renovation and repairs** prior to the end of Contract **Year 1.** The first **three (3)** annual fees shall be **$68,423.00** per Contract Year. The annual fee for Contract **Year 4** and each subsequent annual fee shall be **$21,672.00** per Contract Year; however, in Contract **Year 7** and each third anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract.

Article 4. Payment Terms. The annual fee for Contract **Year 1,** plus all applicable taxes, shall be due and **payable upon completion of the interior renovation or exterior renovation, whichever occurs first. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year; however, beginning in Contract Year 2, the annual fee can be paid either monthly, quarterly, semiannually, or annually. Owner shall circle the preferred billing frequency. If the Owner does not choose a preferred billing frequency, the Owner will be billed quarterly.** (Note: Due to the length of time that it takes to perform the initial renovation project, it is possible that two (2) annual fees could fall within one budget year for the Owner). Furthermore, if the Owner elects to terminate this Contract prior to remitting the first **three (3)** annual fees, the unpaid balance of the first **three (3)** annual fees shall be due and payable within thirty (30) days of the termination.

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Article 5. Structure of Tank. The Company is accepting this Tank under a program based upon its existing structure and components; however, the Owner hereby agrees that the Company's obligation to perform under this Contract is contingent upon the Owner performing or ensuring that the items on Schedule A, if any, are properly completed. Schedule A is attached hereto and incorporated herein by reference for all purposes. ***Any modifications to the Tank, including, but not limited to antenna installations, shall be approved by Utility Service Co., Inc., prior to installation or modification and may warrant an increase in the annual fee.***

Article 6. Environmental, Health, Safety, or Labor Requirements.

A. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the Tank site which cause an increase in the cost of Tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

B. **Prevailing Wages.** The work performed under this Contract is subject to prevailing wages, and the workers who are performing work under this Contract are to be paid no less than the prevailing hourly rate of wages as set by the appropriate authority. Any future work performed by workers under this Contract will be subject to the wage determination of the appropriate authority which is in effect when the work is performed. However, the Owner and the Company hereby agree that if the prevailing wage rates for any job or trade classification increases by more than 5% per annum from the effective date of this Contract to the date in which any future work is to be performed under this Contract, then the Company reserves the right to re-negotiate the annual fee(s) with the Owner. If the Company and the Owner cannot agree on re-negotiated annual fee(s), then: (1) the Company will not be obligated to perform the work and (2) the Company will not be obligated to return past annual fee(s) received by the Company.

Article 7. Excluded Items: This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at anytime during the term of the Contract; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; or (9) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

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Article 8. Termination. The Owner shall have the right to continue this Contract for an indefinite period of time providing Owner makes payment of each annual fee in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attn: Customer Service, P.O. Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners. Any termination is subject to the terms of Article 4 hereinbefore.

Article 9. Assignment. The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract. The Company may not assign or otherwise transfer all or any interest under the Contract without the prior written consent of the Owner, except that the Company may assign the Contract to a wholly owned subsidiary or other complete successor in interest.

Article 10. Indemnification. THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

Article 11. Insurance. The Company will provide the Owner with a current Certificate of Insurance evidencing its insurance coverage throughout the term of this Contract, and the Company will keep in force, during the term of this Contract, the insurance in types, amounts, and general quality of companies equal to or better than those shown in the Certificate of Insurance. The current Certificate of Insurance is attached hereto as Schedule B.

Article 12. Assignment of Receivables. The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

Article 13. Miscellaneous Items. No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

Article 14. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

© 2007 Utility Service Co., Inc.

This Contract signed this 13 day of May, 2008.

OWNER:

Village of Glen Ellyn

By: Vicky Hase

Title: Village President

Print Name: Vicky Hase

Witness Andrea Abraths

Seal:

COMPANY:

Utility Service Co., Inc.

By: [signature]

Title: **Pricing Director**

Print Name: **Andrew T. Smith**

Witness [signature]

Seal:

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SCHEDULE A

Owner's Obligations

None.

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SCHEDULE B

Certificate of Insurance

See attached.

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ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID PT UTIL-01 | DATE (MM/DD/YYYY) 12/31/07

PRODUCER
Senn Dunn Marsh & Roland, LLC
3625 N. Elm Street
P O Box 9375
Greensboro NC 27429-0375
Phone: 336-272-7161 Fax: 336-346-1397

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Utility Service Co., Inc.
P. O. Box 1350
Perry, GA 31069

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A:	Travelers Prop &Cas of America	
INSURER B:	Travelers Indemnity of America	25666
INSURER C:	Cincinnati Insurance Co.	
INSURER D:	A.I. Specialty Lines Ins. Co.	
INSURER E:	St. Paul Surplus Lines	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS MADE X OCCUR X Contractual Liab X, C, U Included GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC	VTC2JCO280D0539TIL08	01/01/08	01/01/09	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A		AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	VTC2JCAP280D0527TIL08	01/01/08	01/01/09	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
		GARAGE LIABILITY ANY AUTO				AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY: EA ACC AGG	$ $ $
C		EXCESS/UMBRELLA LIABILITY X OCCUR CLAIMS MADE DEDUCTIBLE RETENTION $	XS1146292	01/01/08	01/01/09	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000 $ $ $
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	VTRHUB280D051508	01/01/08	01/01/09	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D		OTHER Pollution Liablity	CPO2673319	01/01/08	01/01/09		$10,000,000
E		Professional Liab	QC05500576	01/01/08	01/01/09		$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

SAMPLE

FOR INFORMATION PURPOSES

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Harry B Roland

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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

A-6F

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Julius Hansen, Public Works Director
Jen Brown, Street / Forestry Superintendent

DATE: August 14, 2013

RE: Tree Planting Program 2013/14

Background:

Tree planting is done in both the spring and fall. On average, 200 trees are planted each fiscal year with the goal of replacing the trees that are removed during that same year. The village has fallen behind in tree planting because of EAB and the removal of numerous parkway trees. All of the communities in this region have not kept pace with tree planting, and many are not able to keep up with removals.

This fiscal year 2013/14 we budgeted $38,000 for tree replacement. We have spent $1,085.50 thus far on various plantings along the Prairie Path and other locations in the CBD. We currently have $36,914.50 remaining in the budget.

We applied and were awarded a grant in the amount of $20,000 from the Metropolitan Mayors Caucus to fund the planting of trees to match number of EAB removals in FY 13/14. The final paper work can then be filed and closed out by March of 2014 to receive the actual funds. We also are awaiting $15,000 of grant money from IDNR pending inspection of the trees we planted this past spring. This inspection will take place the end of August, 2013.

The combined total of remaining budgeted amount, the grant from the Metropolitan Mayors Caucus and the IDNR grant brings the total funding to $71,914.50 for the tree planting program.

We plan to spend $32,920 to plant 170 trees this fall equaling ~353 available spaces remaining.

- The cost of the trees is $26,480.
- We have a commitment from our contractor to plant 70 of these trees at a cost of approximately $6,440.
- The remaining 100 trees will be planted by staff.

The funds remaining after the fall planting would total $38,994.50. Approximately another 170 trees could be planted in the spring of 2014. This would reduce the remaining planting spaces to ~183.

- The cost of the trees would be slightly higher due to the fact that we plant slower growing, larger species trees such as Oaks and Elms. The cost would also be determined pending actual order.
- We would again seek a commitment from a contractor to plant 70 trees.
- We would again plant the remaining 100 trees with public works employees.

Issues:

Often the number planted does not equal the number removed for a number of reasons: storm damage, disease, etc., often determine the removal of a tree and as a result the potential planting spaces created by removals outnumber the amount of trees we can plant in a season.

YEAR	TREES PLANTED	TREES REMOVED
1999	253	283
2000	475	288
2001	391	236
2002	317	275
2003	331	330
2004	139	256
2005	140	235
2006	224	353
2007	278	330
2008	296	343
2009	75	266
2010	112	529
2011	274	345
2012	208	658
2013	320	155?
TOTAL	3833	4882

Recommendation:
Approve a 2013/14 fiscal year budget amendment to increase the budget by approximately $35,000 for an amount not to exceed $72,000 for the tree planting program. The budget increase would provide funding for additional tree replacements that will be reimbursed through the Metropolitan Mayors Caucus and IDNR as detailed above. All of the tree purchases would be thru the Suburban Tree Consortium. They are comprised of several tree growers and tree planting contractors. Bidding is not required due to Consortium pricing. We would take delivery of these trees before May 1, 2013.

Action Requested:
Motion to increase the appropriation of funds associated with the 2013/14 Tree Planting Program by $35,000 for a revised total appropriation not to exceed $72,000 to be expensed to the FY14 General fund with the required budget amendment

Attachments:
None

A-6G

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Phil Norton, Chief of Police
Bill Holmer, Deputy Chief of Police

DATE: August 21, 2013

RE: **ORDINANCE AMENDMENT - PARKING**

Background

Parking in the central business district is frequently monitored for needs and potential inefficiencies related to use by customers, employees, and commuters. Recently, it was decided that the ten metered spaces located in the municipal lot at Main Street and Pennsylvania Avenue would be more appropriately used with a 3-hour parking limit. This change will provide some additional customer parking along with short term employee use.

Issues

The meters have been removed, however, the ordinance needs to be amended to reflect the correct amount of permit spaces in the lot along with the new classification of the ten spaces that will be restricted with a 3-hour parking limit.

Recommendation

I recommend that the ten (formerly metered) parking spaces directly north of Pennsylvania Avenue in the Main/Pennsylvania parking lot be converted to 3-hour parking.

Action Requested

It is requested that the attached amendment is forwarded to the Village Board for consideration.

Attachments

Amendment to Village Code.

VILLAGE OF GLEN ELLYN

ORDINANCE NO. _____ -VC

AN ORDINANCE TO AMEND SECTION 9-2-12
(MUNICIPAL PERMIT PARKING LOTS)
AND SECTION 9-5-8 (SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING IN THE MAIN AND PENNSYLVANIA PARKING LOT

ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE
VILLAGE OF GLEN ELLYN
DUPAGE COUNTY, ILLINOIS
THIS _____ DAY OF _____, 20___.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

ORDINANCE NO. _____ - VC

AN ORDINANCE TO AMEND SECTION 9-2-12
(MUNICIPAL PERMIT PARKING LOTS)
AND SECTION 9-5-8 (SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING PARKING IN THE MAIN AND PENNSYLVANIA PARKING LOT

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Section 9-2-12 (MUNICIPAL PERMIT ONLY PARKING LOTS) of the Glen Ellyn Village Code is hereby amended by the following:

A(5). That portion of the Main and Pennsylvania parking lot consisting of fifty-six (56) parking spaces north and northeast of 510 Pennsylvania Avenue between the hours of six o'clock (6:00) A.M. and eleven o'clock (11:00) A.M. on Mondays through Fridays.

SECTION TWO: Section 9-5-8 (SCHEDULE H; PARKING LIMITS) of the Glen Ellyn Village Code is hereby amended by the addition of the following:

Time Limits	**Name of Street**	**District**
3 Hours	Main and Pennsylvania lot	10 spaces immediately north of the north line of Pennsylvania on the west side of the lot, extending 100 feet north of that point.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

_____
Village President of the Village
of Glen Ellyn, Illinois

ATTEST:

_____
Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20___.)

A-7

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Julius Hansen, Public Works Director

DATE: August 8, 2013

SUBJECT: Purchase of a New Front End Loader

Background:

The current Case 721 B Front End Loader has reached its maximum effective useful service life after 15 years of operation. This type of heavy construction equipment is operated by Public Works for numerous tasks rather than hiring a contractor. During the construction season this machine loads trucks and performs various types of grading and excavation. A recent example of this was the construction of the parking lot at 825 Main St. by the Street Division of Public Works for the Chamber of Commerce. In winter, the front end loader will have the new Sno-Go snow blower attached to it. It is the only equipment utilized for removing all the snow from the Central Business District which is a time sensitive night operation that must be performed without breakdowns.

Issues:

Public Works sent out an RFP to three selected heavy construction equipment distributors. Case is a nice piece of equipment but came in third place. JCB submitted the lowest proposal as part of their involvement in a GSA contract. Another proposal was submitted by Caterpillar as part of the National Joint Powers Alliance, for they won the competitive bid process of that organization. Both of these contending proposals are based on cost a reduction resulting from the economies of scale generated by a large number of sales from these heavy construction equipment manufactures to the above mentioned accredited organizations. The Equipment Services Superintendent solicited these manufactures for equal pricing as offered to the above mentioned organizations, and was successful in saving the village money.

Recommendation:

The table demonstrates a price difference of $17,350 in favor of JCB. However, the Public Works Department is convinced the Cat is a better deal for the following reasons. The future trade in value for the Cat will be more than the JCB when the time comes to replace this new machine. The P.W. equipment operators like the Cat better and will be able to operate it more effectively. The Equipment Services division feels the Cat is better choice from a mechanical prospective. The Cat is made in the USA. For these reasons I am recommending the more expensive Caterpillar 938K Front End Loader.

Heavy Construction Equipment Dealer	1998 Case 721 B Front End Loader Trade –In Value	Total Cost of Front End Loader After Trade –In Value	Critique
CASE	$20,000	$145,700	Not enough current trade in value offered.
CAT	**$35,750**	**$140,450**	**Highly Recommended**
JCB	$34,500	$123,100	Not enough future trade in value.

Specific Reasons Why Caterpillar is Being Recommended

Financial-

- The resale value of Caterpillar equipment is higher than other manufacturers when comparing 10 year old equipment sold at auction. The JCB Front End Loaders sold for less than similar Caterpillar equipment as demonstrated with the Cat being worth $20,000 more at time of sale.
- The Cat uses slightly less fuel with a reduced RPM's based on Total Cycle Time but this is an assumption. The fuel consumption on the JCB in unknown (unpublished). However, it is known that Cat uses 20% less fuel than other manufactures. With the high cost of fuel and the number of gallons spent over the life of the machine reduced fuel consumption is a consideration when making a purchase. I estimate a savings of $3000 over 15 years if Cat fuel economy equals 10% less expended than JCB, but this is an assumption.

Operator-

- The interior cab of the Cat has better operator features during long continuous operations: to include overall comfort, controls, gauges, noise, and visibility.
- The ability to enter and exit the operator's compartment of the Cat is safer.
- Hydraulics are faster so controls are more responsive during operation.
- The Cat has a rear view camera to reduce accidents, and the JCB does not. This feature is great for improved safety during snow removal night operations in the C.B.D.to reduce accidents
- A creeper control adjustment on the Cat will work well during snow blowing operations and working in tandem with loading semi's on the fly. This is not a feature on the JCB.

Mechanical-

- The engine compartment is larger so it has more room to work for the mechanic resulting in faster maintenance.
- Hydraulics of the Cat has a pump flow of 50 gal/min@4061 psi vs. the JCB having a pump flow of 35 gal/min @3625 psi for increased power.

Staff-

- The 437 JCB in a very new model with production starting less than a year ago. New models tend to increase the risk of breakdown. Breakdowns can be expensive and The 437 JCB has not proven itself.
- Increased production so more work is completed with the Cat.
- Caterpillar has headquarters in Illinois being made in the USA and the JCB will be shipped from England

Action Requested:

Motion to approve the purchase of a new CATERPILLAR Model 938K Front End Loader from PATTEN CATERPILLAR of Elmhurst for the total amount of $140,450 to include the trade in of the 1998 Case 721B for $35,750

Attachments:

- PATTEN CATERPILLAR Proposal

Patten Industries **Quote 107905-01**

2013 Caterpillar List Price	$257,965.00
FREIGHT & DEALER PREP	$1,918.00
NJPA GOVERNMENTAL DISCOUNT	($83,683.00)
Trade In (1998 Case 721B)	($35,750.00)
After Tax Balance	**$140,450.00**

WARRANTY

Standard Warranty: 12 Months/Unlimited Hours Full Machine

F.O.B/TERMS

Village of Glen Ellyn Yard

ADDITIONAL CONSIDERATIONS

Options to Add Extended Warranties: You have the option to add extended machine warranty. We can tailor these options available to you however you want. Just tell us what you need and we will do our best to meet or exceed your expectations. Here are just a few examples of some Extended Warranty options:

36 Months or 5,000 Hours Powertrain Add $920.00
36 Months or 5,000 Hours Powertrain & Hydraulics Add $1,900.00
36 Months or 5,000 Hours Total Machine Warranty Add $3,020.00

Some exclusion applies, Please contact your Patten Sales Representative for complete details.

- **Delivery is 11-16 weeks**

Accepted by _____ on _____

_____
Signature

CAT Construction and Power Solutions Since 1933
www.pattencat.com

A-8

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Jeffrey D. Perrigo, Civil Engineer
Bob Minix, Professional Engineer
Julius Hansen, Public Works Director

DATE: August 19, 2013

SUBJECT: 2013 Sewer Lining Program
Change Order No. 1

The purpose of this memorandum is to proactively request additional funding for the 2013 Sewer Lining Program that is currently underway and consistent with the available funding.

Sewer Lining Program

Sewer lining is the process by which a new pipe is placed inside of an existing pipe; essentially creating a new, structurally sound pipe that is tight-fitting and extends the life of the host pipe for another fifty years or so. The Village has lined sewer mains for more than fifteen years with great success.

The work included in this year's initial program consists of approximately fifty-five segments of sanitary sewer lines located on the central and northerly portions of the Village where lining of the sanitary sewers will show significant benefits. Lining of the sanitary sewers are an important part of our program as it reduces the amount of Inflow/Infiltration (I/I) into the Glenbard Wastewater Authority treatment plant. Subsequently, the removal of clear water will increase the efficiency of our system, reduce costs at the treatment plant, and reduce the number of sewer backups.

This year's bid prices are approximately **fourteen percent** below last year's. With available funding remaining for sewer lining, we would like to take advantage of the preferred pricing and perform additional work under the existing contract. The contractor, Insituform Technologies, has reviewed the proposed additional work and they have agreed to maintain their pricing (a copy of their letter is attached). The additional work that has been identified includes the sewer mains associated with the current construction projects that are ongoing (Oak-Euclid-Forest-Alley Improvements Project and the 2013 Street Improvements Project).

Action Requested

At this time, Change Order No. 1 to the construction contract awarded to Insituform Technologies USA, Inc., for the 2013 Sewer Lining Program the amount of **$150,000** (including an 8-percent contingency), is recommended. The 2013 Sanitary Sewer Lining Budget amount is $500,000. Please note the following:

2013 Sanitary Sewer Lining Program Recommended Funding for Construction (includes Contingency) Insituform Technologies USA, Inc.			
Project Item	Funding Source (FY14)	Account No.	Amount
2013 Sanitary Sewer Lining Program	Sanitary Sewer Fund	50200-580100	**$350,000**
Change Order No. 1	Sanitary Sewer Fund	50200-580100	**$150,000**
2013 Sanitary Sewer Lining Program with Change Order No. 1			**$500,000**
2013 Sanitary Sewer Lining Program/SSES Follow-up Funding			**$500,000**

Attachments

Excerpt of the FY14 Budget:

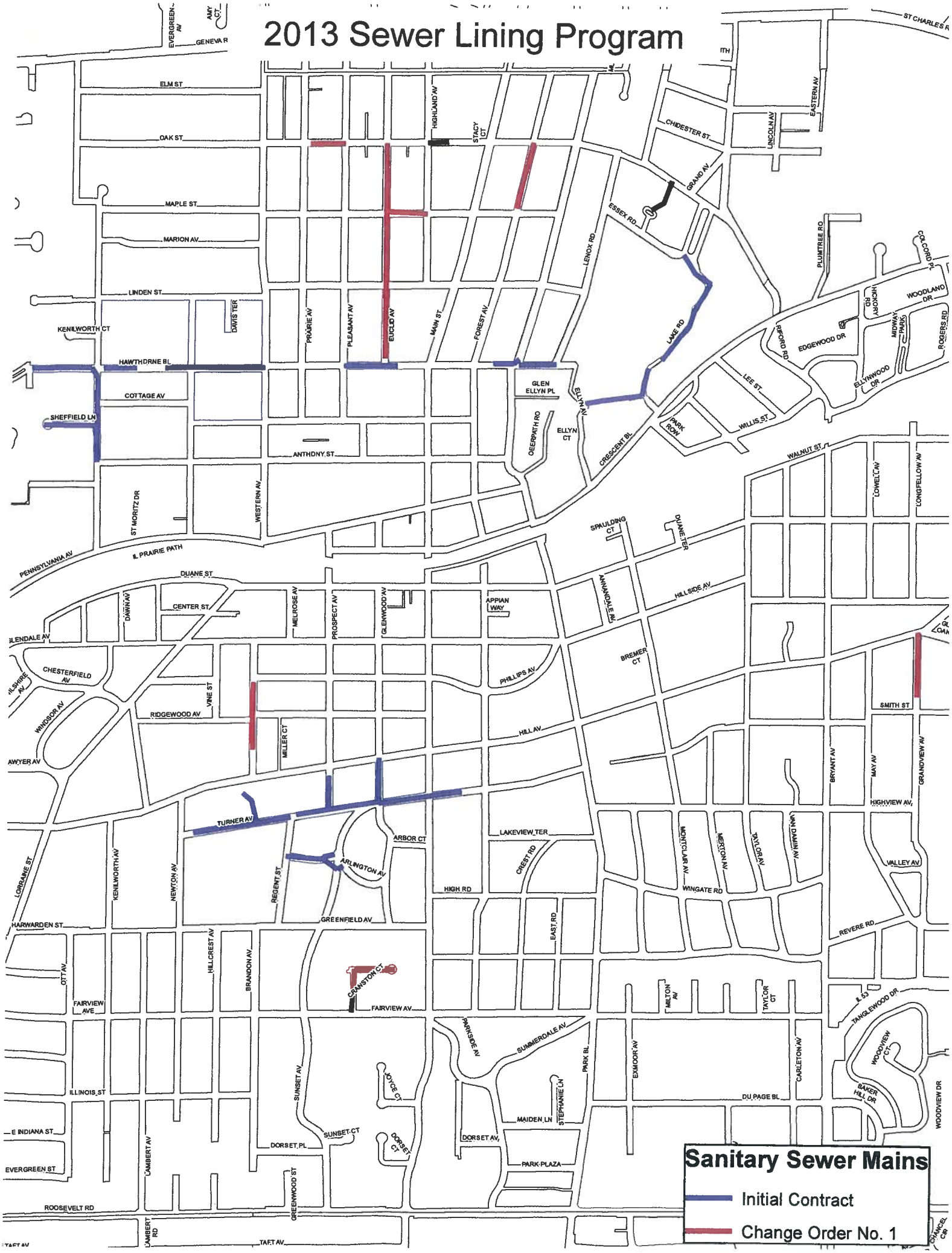
12. **Capital Projects:** This line item lists projects that are continuing or expected to start in the spring of 2013 along with the corresponding estimated costs of sanitary sewer improvements. **Please refer to the following Capital Projects Fund table for more expansive project descriptions.**

FY13/14 Budget	
Project Description	**Estimated Cost**
a. **Phase I Central Basin Improvements** – Implementation of the recommendations from the 2012 Central Basin study to upgrade sanitary sewers hydraulic capacity and performance in the Roslyn Road corridor.	**$625,000**
b. **Sewer Lining / SSES Follow-up** – Provides funding for the continuing program to rehabilitate pipes and manholes in the Village sanitary sewer system.	**$500,000**

Attachment: Letter Agreement for additional work
Change Order Form
Summary of Contract Status
Resolution

cc: Kristen Schrader, Assistant to the Village Manager

2013 Sewer Lining Program



Insituform Technologies USA, LLC

Worldwide Pipeline Rehabilitation

11351 W. 183rd Street
Orland Park, IL 60467

Tel: 630-842-8539
Fax: 708-478-4871
kcoburn@insituform.com

June 23, 2013

Village of Glen Ellyn
Attn: Jeff Perrigo
30 South Lambert Road
Glen Ellyn, IL 60137
Email: jperrigo@glenellyn.org

Re: Aditional Work for 2013 Sewer Lining Program Originally Bid on 4/10/13

Insituform Technologies USA, LLC. (Contractor) will provide services to complete the following Insituform® additional work on the above referenced project:

Scope of Work:

Description	Quantity	Unit	Unit Price	Total
CIPP, 8"	5,200	LF	$ 24.20	$ 125,840.00
CIPP, 10"	353	LF	$ 34.70	$ 12,249.10
			Total	**$ 138,089.10**

All terms and conditions of the existing contract will apply.

Very Truly Yours,
INSITUFORM TECHNOLOGIES USA, LLC.

Kevin Coburn, Business Development Manager Cell – 630-842-8539

****

VILLAGE OF GLEN ELLYN, ILLINOIS

Signed: _____

Printed Name/Title: _____

Date: _____

REQUEST FOR AUTHORIZATION OF CHANGES
CHANGE ORDER NO. 1

Project Name: 2013 Sanitary Sewer Lining Program

To: Village of Glen Ellyn
30 S. Lambert Road
Glen Ellyn, IL 60137

Contractor: Insituform Technologies
11351 W. 183rd Street
Orland Park, IL 60467

Date: 8/19/2013

The following change from the Plans in the construction of the above designated project is recommended:

ITEM	DESCRIPTION	ADDITIONS	DEDUCTIONS
1	8" SEWER MAIN LINING	$125,840.00	
2	10" SEWER MAIN LINING	$12,249.00	

Amount of this Order:	$138,089.00
Amount of Previous Orders:	$0.00
Original Contract Amount:	$327,683.00
Original Contract Amount and Orders:	$465,772.00

The work covered by this Order shall be performed under the same terms and conditions as that included in the Original Contract.

Requested by:	Jeff Perrigo, Civil Engineer		
Reviewed by:	Jeff Perrigo, Civil Engineer		
Recommended by:	Julius Hansen, Public Works Director		
Approved by:	Mark Franz, Village Manager		
Accepted by:	Kevin Coburn, Business Development Mgr, Insituform Tech.		

Village Copy Contractor Copy Engineeer Copy File Copy

SUMMARY OF CONTRACT STATUS

8/19/2013

Project : 2013 Sewer Lining Program
Contractor : Insituform Technologies
Design Engineer : Public Works Department
Field Engineer : Public Works Department

Original Contract Bid Price $327,683

Village Board Authorized Amount $350,000

Sanitary Sewer Fund (50200 580100) : $350,000

Original Contract Time : Substantial Completion: 9/30/2013
Final Completion : 9/30/2013

Contract Approved by Village Board on April 22, 2013

CHANGE IN CONTRACT PRICE

Change Order	App. by	App. Date	Add / Sub	Change Amount	Revised Contract Price
1	Board	8/26/2013	Add	$138,089.10	$465,772.10

CHANGE IN CONTRACT TIME

Change Order	App. by	App. Date	Add / Sub	Change Amount	Revised Contract Time	
1	Board	8/26/2013	Add	90	Substantial Completion:	12/30/2013
					Final Completion :	12/30/2013

CHANGE ORDER DESCRIPTION

Change Order	Description
1	Additional sewer lining associated with the construction projects of Oak-Euclid-Forest-Alley Improvements Project and the 2013 Street Improvements Project.

Prepared by Village of Glen Ellyn Public Works Department - Engineering Division

Resolution No. _____

A Resolution Concerning the Determination of the Glen Ellyn Village Board that Change Order Number One with Insituform Techologies For an Increase in the Contract Price of $138,089 is Required for the 2013 Sewer Lining Program
For a Revised Contract Cost of $465,772

Whereas, Chapter 720, Section 5/33-E-9 of the Illinois Compiled Statutes 2002 requires change orders on public contracts involving total cumulative changes of more than Ten Thousand Dollars ($10,000) in value or a cumulative total of thirty (30) days in time to be made by written determination; and

Whereas, it has been determined that it would be beneficial to the Village to lined additional sanitary sewer lines;

Now, therefore be it resolved by the President and Board of Trustees of the Village of Gen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The Corporate Authorities of the Village make the written determination that the circumstances necessitating the change were not within the contemplation of the contract as signed and that this change order is in the best interest of the Village.

Section Two: The change order which this determination involves relates to the following contract: 2013 Sewer Lining Program, Insituform Techologies. The nature of Change Order Number One and the amount of change is as follows: provide for the lining of an additional 5,500 lineal feet of sanitary sewer mains, at a total cost increase of one hundred thirty-eight thousand eighty-nine and no/100 dollars ($138,089), for a revised contract price of four hundred sixty-five thousand seven hundred seventy-two and no/100 dollars ($465,772), with a time extension of ninety days added to the final completion date of the project.

Section Three: This written determination shall be preserved and in a permanent project file that is open to the public.

Section Four: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

_____
Village President of the Village
of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the Village
of Glen Ellyn, Illinois

A-9

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer

DATE: August 20, 2013

SUBJECT: Lenox-Linden Project
Amendment No. 1 to the RHMG Engineering Services Agreement to Include the Design of Elm and Chidester Improvements

SUMMARY

In August 2012 the Village Board authorized funding of $105,000 (including a 10% contingency) and approved an engineering services agreement with RHMG Engineers of Mundelein for the design of roadway and underground improvements associated with the rehabilitation of Lenox between Hawthorne and Oak and Linden between Main and Lenox. Due to the number of design issues that arose during preliminary engineering earlier this year – including parking configuration, street width, materials of construction and sidewalks – the project was postponed from its original 2013 construction timeframe to 2014.

Designated for reconstruction in 2014 are sections of Elm and Chidester between Lenox and Riford. The proximity of this work to the Lenox-Linden Project, now parallel construction timeframes, logical construction scheduling and familiarity of the consultant with these corridors (going back nearly 20 years) all combine to recommend expanding the current RHMG agreement to include the design of Elm and Chidester and development of a single Chidester-Elm-Lenox-Linden project. Amendment No. 1 to the RHMG engineering services agreement in the amount of **$79,320** would raise the contract limit from $95,500 to **$174,820**. Additional funding in the amount of **$87,000** from the FY 14 Water, Sanitary Sewer and Capital Projects funds is recommended to increase overall project funding to **$192,000**, including a 10% contingency.

AGENDA ITEM(S) DESCRIPTION

In August 2012, the Village Board authorized RHMG Engineers of Mundelein provide detailed design services for the rehabilitation of Lenox and Linden near Lake Ellyn Park. Originally scheduled for 2013 construction, the project has been postponed to 2014 due to a number of issues including parking, street width, materials of construction and sidewalks. With the deferment of the project to 2014, an opportunity exists to combine the Lenox-Linden Project with the reconstruction of Elm and Chidester between Lenox and Riford, resulting in a more enticing project from a scoping and scheduling perspective. RHMG is very familiar with the Elm and Chidester area due to other nearby design assignments as well as a preliminary engineering study for the roadways conducted in the 1990's.

A. Motion to increase the appropriation for engineering services associated with the Lenox-Linden Project performed by RHMG Engineers in the amount of $87,000, for a revised

total appropriation of $192,000 (including 10% contingency) to be expensed to the FY14 Water, Sanitary Sewer and Capital Project funds.

B. Motion to approve Amendment No. 1 to the engineering services agreement with RHMG Engineers for the Lenox-Linden Project to include the detailed design of Elm and Chidester between Lenox and Riford in the amount of $79,320 resulting in a total, not-to-exceed fee of $174,820 for the work.

ISSUES AND ITEMS FOR DISCUSSION

1. The Capital Improvements Commission has formulated recommendations for various design issues associated with the Lenox-Linden project, including Lenox Road issues relating to street width, parking configuration, materials of construction and new sidewalk. New sidewalk is also an issue on Linden. These recommendations will be reviewed by the Village Board this fall.

2. The Elm and Chidester corridors between Lenox and Riford currently have very little sidewalk. The installation of new sidewalk along these streets will be a topic of significant concern, and the CIC will be developing a recommendation for new sidewalk along these streets in early 2014.

3. The design of drainage improvements in the Elm and Chidester corridors will be the greatest engineering challenge in the project.

4. RHMG is the logical consultant to perform the Elm and Chidester work in order to combine the projects and to take advantage of the consultant with the greatest knowledge of the drainage and other design issues in the area.

FURTHER BACKGROUND AND INFORMATION

The Village's long-term plan for roadway rehabilitation programmed construction in 2013 for the rehabilitation of Lenox between Hawthorne and Oak, and Linden between Main and Lenox, and 2014 construction for the two adjacent roadways of Elm and Chidester between Lenox and Riford. Design engineering for the Lenox-Linden Project began last year, with preliminary designs developed for the purposes of discussion with the public and the Capital Improvements Commission. Design issues of importance included parking adjacent to Lake Ellyn park; Lenox street width; possible enhancements and materials of construction adjacent to Lake Ellyn Park in light of the recently completed Lake Ellyn Park master plan completed in 2012 by the Park District; and new sidewalks on the east side of Lenox and the south side of Linden.

The Capital Improvements Commission has formulated recommendations for the various design issues, but the degree of public comment and significance of the issues, coupled with construction timing concerns and a desire to continue a dialogue with the Park District, led staff to recommend postponement of the Lenox-Linden project to 2014. In addition, there are attractive reasons to combine the Lenox-Linden project with the Elm-Chidester project in terms of construction scheduling and expanded scope of work.

The combined Chidester-Elm-Lenox-Linden (CELL) Project would:

- Permit greater construction flexibility – The work around Lake Ellyn Park should not begin before the Fourth of July. The contractor could begin work on the Elm-Chidester portion of the project and segue immediately into Lenox-Linden following the mid-summer holiday.

- Potentially upgrade contractor interest – The construction cost of the combined CELL project is about $2,700,000 with the Elm-Chidester portion at about $1,000,000. The $2.7 million price point is attractive to a variety of sizes of contractors.

- Enhance project administration and coordination – The combined project would have one engineer and one contractor.

- Take advantage of RHMG's knowledge base and experience – RHMG Engineers have provided detailed designs for the nearby ELOG and Lenox, Oak to St. Charles Road projects. The firm is closely involved in a variety of Lake Ellyn area drainage studies and initiatives. The consultant also performed preliminary engineering on Elm and Chidester in the 1990's.

AMENDMENT NO. 1 TO THE RHMG ENGINEERING SERVICES AGREEMENT

Attached is the proposed form of Amendment No. 1 to the existing services agreement with RHMG. The work includes designs for roadway, drainage, water main, sanitary sewer and sidewalk improvements in the Elm and Chidester corridors, as well as possible inclusion of sidewalk improvements at the Glenbard West main parking lot, continuing work began with last year's Hawthorne project. The consultant will provide typical design services including data collection, surveys, soil investigations, drawing preparation, utility company coordination, designs, meetings, preparation of contract documents, cost estimates and permit applications.

The level of effort estimated to perform the project tasks is estimated to be 748 personnel hours at a cost of $79,320 including direct expenses.

Additional funding of **$87,000** (including a 10% contingency) is recommended, with the funds to be taken from the FY14 budget as follows for **Project Number 13003**:

Capital Projects (40000-580160):	$50,000
Water (50100-580100):	$18,500
Sanitary Sewer (50200-580100):	$18,500
Total:	**$87,000**

ATTACHMENTS

1. RHMG proposal for Amendment No. 1 to the Agreement for Engineering Services

cc: Kristen Schrader, Assistant to the Village Manager, Administration
Jeff Perrigo, Civil Engineer

AMENDMENT NO. 1

TO

AGREEMENT FOR ENGINEERING SERVICES

BETWEEN THE VILLAGE OF GLEN ELLYN

AND

REZEK, HENRY, MEISENHEIMER AND GENDE, INC.

THIS AMENDMENT NO. 1, made as of the ____ day of _____, in the year Two Thousand and Thirteen by and between the Village of Glen Ellyn, Illinois (hereinafter called the OWNER) and Rezek, Henry, Meisenheimer and Gende, Inc., Mundelein, Illinois (hereinafter called the ENGINEER).

WITNESSETH, THAT WHEREAS THE parties hereto have previously entered into an Agreement dated August 27, 2012 (hereinafter referred to as the ORIGINAL AGREEMENT); and

WHEREAS the ORIGINAL AGREEMENT provided that the ENGINEER would furnish professional engineering services in connection with the design and bidding of the Lenox-Linden Project (hereinafter referred to as the PROJECT); and

WHEREAS the OWNER has determined that the scope of the PROJECT be modified to include improvements on Elm Street and Chidester Street consisting of the following components:

1. Complete reconstruction of Elm Street and Chidester Street between Lenox Road and Riford Road.
2. New curb and gutter and driveway approaches.
3. Stormwater drainage improvements.
4. Sanitary sewer repairs.
5. Watermain replacement.
6. Addition and/or replacement of sidewalks in selected areas.
7. Glenbard West High School parking lot sidewalk improvements; and

WHEREAS components 1 through 6 of the above described improvements will generally be as described in the "Preliminary Engineering Report Elm-Lenox-Chidester" dated December, 1995 and prepared by the ENGINEER; and

WHEREAS Component No. 7 has been designed by Engineering Resources Associates, Inc. under a separate contract with the OWNER.

NOW THEREFORE, the OWNER and the ENGINEER in consideration of the mutual covenants hereinafter set forth agree as follows:

SECTION 1 - SERVICES OF THE ENGINEER

1.1. General

1.1.1. The ENGINEER agrees to perform professional services in connection with the PROJECT as hereinafter stated.

1.1.2. The ENGINEER will serve as the OWNER's professional engineering representative in those phases of the PROJECT to which this AGREEMENT applies, and will give consultation and advice to the OWNER during the performance of his services.

1.2. Design and Bidding Engineering Services

1.2.1. The detailed scope of the design and bidding engineering services to be performed by the ENGINEER is included in Exhibit A, which is part of this AMENDMENT NO. 1.

SECTION 2 - ADDITIONAL SERVICES OF THE ENGINEER

2.1. General

If authorized in writing by the OWNER, the ENGINEER will furnish or obtain from others additional services of the following types which will be paid for by the OWNER as indicated in Section 5.

2.1.1. Additional services due to significant changes in scope of the PROJECT or its design including, but not limited to, changes in size, complexity, or character of construction or due to time delays for completion of work, when such delays are beyond the control of the ENGINEER.

2.1.2. Revising previously approved studies, reports, design documents, drawings or specifications.

2.1.3. Investigations involving detailed consideration of operations, maintenance and overhead expenses for the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals and valuations, detailed quantity surveys of material and labor, and material audits or inventories required for certification of force account construction performed by OWNER.

2.1.4. Providing construction engineering services.

2.1.5. Preparing detailed renderings, exhibits or scale models for the PROJECT.

2.1.6. Additional services in connection with the PROJECT including services normally furnished by the OWNER and services not otherwise provided for in this AGREEMENT.

2.1.7. Preparing to serve or serving as an expert witness for the OWNER in any litigation or other proceeding involving the PROJECT.

2.1.8. Additional services and costs necessitated by out-of-town travel required of the ENGINEER other than visits to the PROJECT sites as required by Section 1.

2.1.9. Other additional services as authorized by the OWNER.

SECTION 3 - THE OWNER'S RESPONSIBILITY

The OWNER will:

3.1. Provide full information as to his requirements for the PROJECT.

3.2. Assist the ENGINEER by placing at his disposal all available information pertinent to the site of the PROJECT, including previous reports and any other data relative to design and construction of the PROJECT.

3.3. Guarantee access to, and make all provisions for, the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform his work under this AGREEMENT.

3.4. Examine all studies, reports, sketches, estimates and other documents presented by the ENGINEER and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of the ENGINEER. Notwithstanding anything to the contrary contained in this Agreement, the OWNER's review and acceptance (or approval) of any and all documents or other matters required herein shall be for the sole purpose of furnishing the ENGINEER with information as to OWNER's objectives and goals with respect to the Project. Such review and acceptance (or approval) shall not be for determining the propriety, accuracy or completeness of the ENGINEER's work; shall not create any liability on the part of the OWNER for errors, omissions or inconsistencies or other fault in the ENGINEER's work.

3.5. Provide such legal, accounting and insurance counseling services as may be required by the OWNER for the PROJECT.

3.6. Negotiate easement agreements with property owners as required for the PROJECT.

3.7. Designate in writing a person to act as OWNER's representative with respect to the work to be performed under this AGREEMENT; and such person shall have complete authority to transmit instructions,

receive information, interpret and define OWNER's policies and decisions with respect to the work covered by this AGREEMENT.

3.8. Give prompt written notice to the ENGINEER whenever the OWNER observes or otherwise becomes aware of any defect in the PROJECT.

3.9. Furnish, or direct the ENGINEER to provide at the OWNER's expense, necessary additional services stipulated in Section 2 of this AGREEMENT, or other services as required.

SECTION 4 - PERIOD OF SERVICES

4.1. The ENGINEER will commence work on the immediately upon receipt of a written notice to proceed and shall complete all services within Two Hundred Seventy (270) calendar days thereafter providing the ENGINEER is not unduly delayed by causes beyond his control.

SECTION 5 - PAYMENTS TO THE ENGINEER

5.1. Payments for services and expenses of the ENGINEER.

5.1.1. The OWNER will pay the ENGINEER for basic services performed under Section 1 at a rate equal to the ENGINEER's direct salary cost, plus a factor of 2.07 of direct salary cost for fringe benefits, general and administrative costs, and profit up to a maximum not-to-exceed fee increase of Seventy Nine Thousand Three Hundred Twenty Dollars ($79,320). The ORIGINAL AGREEMENT provided for a maximum fee limit of $95,497. The revised total not-to-exceed fee limit for the work under the ORIGINAL AGREEMENT plus this AMENDMENT NO. 1 shall be $174,817. Should ENGINEER, as a result of factors not the responsibility or fault of ENGINEER, materially exceed the total hours set forth in Exhibit B, then OWNER and ENGINEER shall equitably adjust the maximum fee.

5.1.2. The OWNER will pay the ENGINEER for additional services performed under Section 2 on the same basis as Section 1, with maximum fee as negotiated for each service at the time of authorization in writing.

5.1.3. Payments for basic services, additional services, and reimbursable expenses shall be made monthly upon presentation of the ENGINEER's detailed statement. ENGINEER will submit photocopies of reimbursable expense bills and timesheets to support the ENGINEER's billing. Reimbursable expenses will be credited with all rebates, refunds or dividends; and a proportion of any volume rebates or free material credits earned with purchase of materials or other goods and services charged to reimbursable expenses. All payments shall be made in accordance with the Illinois Prompt Payment Act.

SECTION 6 - GENERAL CONDITIONS

6.1. Termination

At any time, the OWNER may, upon 14 days notice, terminate this Contract for the OWNER's convenience and without cause. Upon receipt of written notice from the OWNER of such termination for the OWNER's convenience, the ENGINEER shall:

1. Cease operations as directed by the OWNER in the notice.

2. Take actions necessary, or that the OWNER may direct, for the protection and preservation of the property, equipment and work.

3. Except for work directed to be performed prior to the effective date of termination stated in the Notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

In case of termination for OWNER's convenience, the ENGINEER shall be entitled to receive payment, consistent with other provisions of this Agreement, from the OWNER for that portion of work completed through the effective date of Notice.

6.2. Consequential Damages

In no event shall the ENGINEER or OWNER be liable for indirect special, incidental, punitive, damages, including, but not limited to, loss of use, lost profits, or interest on borrowed funds, whether arising in contract, in tort (including the negligence of the ENGINEER or OWNER), as a result of the application of the principle of strict liability or otherwise.

6.3. Successors and Assigns

The OWNER and the ENGINEER each binds himself and his partners, successors, executors, administrators and assigns to the other party of this AGREEMENT and to the partners, successors, executors, administrators and assigns of such other party in respect to all covenants of this AGREEMENT; except as above, neither the OWNER nor the ENGINEER shall assign, sublet or transfer his interest in this AGREEMENT without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any office or agent of any public body which may be a party hereto, nor shall it be construed as giving any right or benefits hereunder to anyone other than the OWNER and the ENGINEER.

6.4. ENGINEER grants to OWNER, in perpetuity, a non-exclusive, unrestricted and unlimited license to use the drawings, specifications and other work products of ENGINEER and its consultants for its own

purposes. Reuse of any of the drawings, specifications or other work products of ENGINEER and its consultants without the written consent of ENGINEER, and/or the consultant, as the case may be, shall be at the risk of the OWNER and OWNER agrees to indemnify, defend and hold harmless ENGINEER, and/or its consultant, as the case may be, from all claims, damages, and expenses, including attorneys' fees, arising out of such unauthorized reuse.

6.5. ENGINEER shall comply with federal, state and local laws, rules and regulations applicable to the work including without limitation all building codes, the Americans with Disabilities Act, the requirements of the Equal Employment Opportunity Clause of the Illinois Human Rights Act (775 ILCS 5/2-105), the rules and regulations of the Illinois Department of Human Rights, the Public Works Employment Discrimination Act (775 ILCS 5/10 et. seq.), and all laws and regulations pertaining to occupational and work safety. The ENGINEER's signature on this document herein certifies that it had a sexual harassment policy in effect which complies with 775 ILCS 5/2-105.

6.6. In the event of the ENGINEER's non-compliance with the provisions of the foregoing Equal Employment Opportunity Clause, the Illinois Human Rights Act, or the rules and regulations of the Illinois Department of Human Rights, the ENGINEER may be declared ineligible for future contracts or subcontracts and this Agreement may be canceled and voided in whole or in part and such other sanctions or other penalties may be imposed as provided by statute or regulation. However, any forbearance or delay by the OWNER in canceling this contract shall not be constituted as and does not constitute the OWNER's consent to such a violation or the OWNER's waiver of any rights it may have.

SECTION 7 - INSURANCE AND INDEMNIFICATION

7.1. Professional Liability Insurance

7.1.1. The ENGINEER shall obtain and maintain, at his own expense, ENGINEER's professional liability insurance in the amount of One Million Dollars ($1,000,000.00) for each claim with respect to negligent acts, errors and omissions in connection with professional services to be provided under the contract with a deductible not to exceed $50,000 without prior written approval. Said coverage shall be maintained for a period of three (3) years after the date of completion of ENGINEER's services.

7.2. Liability Insurance

7.2.1. Commercial General and Umbrella Liability Insurance

ENGINEER shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than $1,000,000.00 each occurrence. If such CGL insurance contains a

general aggregate limit, it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG00 01 1093, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products - completed operations, personal injury and advertising injury, and liability assumed under an insured contract *(including the tort liability of another assumed in a business contract).

OWNER shall be included as an insured under the CGL. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to OWNER.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

7.2.2. Business Auto (if applicable) and Umbrella Liability Insurance

ENGINEER shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than $1,000,000.00 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 120, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

7.2.3. Workers' Compensation Insurance

ENGINEER shall maintain workers' compensation as required by statute and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than $500,000.00 each accident for bodily injury by accident or $500,000.00 each employee for bodily injury by disease.

7.2.4. General Insurance Provisions

7.2.4.1. Evidence of Insurance

- Prior to beginning work, ENGINEER shall furnish OWNER with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

- All certificates shall provide for 30 days written notice to OWNER prior to the cancellation or material change of any insurance

referred to therein. Written notice to Owner shall be by certified mail, return receipt requested.

- Failure of OWNER to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of OWNER to identify a deficiency from evidence that is provided shall not be construed as a waiver of ENGINEER's obligation to maintain such insurance.

- Owner shall have the right, but not the obligation, of prohibiting ENGINEER from entering the project site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by OWNER.

- Failure to maintain the required insurance may result in termination of this contract at OWNER's option.

7.2.4.2. Cross-Liability Coverage

- If Engineer's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

7.2.4.3. Deductibles and Self-Insured Retentions

- Any deductibles or self-insured retentions must be declared to the OWNER.

7.2.4.4. Subcontractors/Consultant

- ENGINEER shall cause each consultant employed by the ENGINEER to purchase and maintain insurance of the type specified above. When requested by the OWNER, ENGINEER shall furnish copies of certificates of insurance evidencing coverage for each consultant.

7.3. Miscellaneous Insurance Provisions

7.3.1. Under no circumstances shall the OWNER be deemed to have waived any of the insurance requirements of this Contract by any action or omission, including, but not limited to:

- Allowing any work to commence by the ENGINEER before receipt of certificates of insurance.

- Failing to review any certificates of insurance received from the ENGINEER.

- Failing to advise the ENGINEER that any certificate of insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner.

The ENGINEER agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the OWNER.

7.3.2. Nothing contained in the Contract is to be construed as limiting the liability of the ENGINEER. The OWNER does not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the OWNER, or the ENGINEER, but are merely minimums. The obligations of the ENGINEER to purchase insurance shall not, in any way, limit its obligations to the OWNER in the event that the OWNER should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of a loss which is not covered by the ENGINEER's insurance.

7.3.3. In the event the ENGINEER fails to furnish and maintain the insurance required by this Contract, the OWNER may purchase such insurance on behalf of the ENGINEER, and the ENGINEER shall pay the cost thereof to the OWNER upon demand or shall have such cost deducted from any payments due the ENGINEER. The ENGINEER agrees to furnish to the OWNER the information needed to obtain such insurance.

7.4. Indemnification

7.4.1. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the OWNER and its officers, officials and employees from an against all claims, damages, losses, and expenses, including, but not limited to, legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the performance of the ENGINEER's work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, and (ii) is caused in whole or in part by any wrongful or negligent act or omission for the ENGINEER, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. ENGINEER shall similarly protect, indemnify and hold and save harmless the OWNER, its officers, officials and employees against and from any and all claims, costs, causes, actions and expenses including, but not limited to, legal fees, incurred by reason of ENGINEER's breach of any of its obligations under, or ENGINEER's default of, any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or

benefits payable by or for the Contractor or any subcontractor under Worker's Compensation or Disability Benefit Acts or Employee Benefit Acts. It is specifically understood and agreed that in no case shall the ENGINEER be required to pay an amount disproportionate to his culpability, or any share of any amount levied to recognize more than actual economic damages.

7.4.2. To the fullest extent permitted by law, the OWNER shall indemnify and hold harmless the ENGINEER and its employees or sub-consultants from and against all claims, demands, causes of action, suits, losses and expenses, including attorney's fees, paralegal and litigation expenses and court costs, arising out of or resulting from any act, conduct or omission of the OWNER or any one for whose acts or omissions the OWNER may be liable, regardless of whether such claim, damage, loss or expense is attributable to bodily injury, sickness or death, injury to or destruction of tangible property, loss of use or other economic damages. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would exist as to any other party or person described in this paragraph. OWNER shall similarly protect, indemnify and hold harmless the ENGINEER and its employees against and from any and all claims, costs, causes of actions, demands, damages and expenses including attorney's fees, incurred by reason of OWNER's breach of any of its obligations under, or OWNER's default of, any provisions of the Contract.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed as of the day and year hereinabove set forth.

OWNER:	ENGINEER:
VILLAGE OF GLEN ELLYN	REZEK, HENRY, MEISENHEIMER AND GENDE, INC.
BY:_____	_____
ATTEST:_____	WITNESS_____

EXHIBIT A

DETAILED SCOPE OF SERVICES

1. Preliminary Design

1.1. Project Meeting with Village Staff - This initial task will consist of a meeting of key RHMG team members and Village staff to discuss project requirements, design criteria, and milestone dates for submittal and review meetings.

1.2. Research and Data Collection - This phase will involve the collection and review of all existing data pertinent to the project including:

- Aerial photographs and topography
- Right-of-way and easement maps
- Subdivision plans
- Utility Location maps
- Water, sewer and storm sewer atlas maps
- Plans/record drawings for previous projects within the corridor

Some of this data has already been collected and reviewed in conjunction with previous projects performed by RHMG.

1.3. Topographic Survey - Under this task, a detailed field survey of the project corridors will be performed. All topographic features will be located in the field. The topographic features located will include (but not be limited) driveways, trees, utility poles, sign posts, mail boxes, valve boxes, manholes, catch basins, and culverts.

1.4. Pavement and Soils Investigation - Pavement corings and soil borings were performed as part of the "Preliminary Engineering Report – Elm-Lenox-Chidester Infrastructure Improvements", prepared by RHMG, Inc. in 1995. There were four and five borings along Elm and Chidester, respectively. It is our understanding that no significant improvements have been made since the report was prepared, and this data can be used to prepare design plans.

1.5. **Clean Construction and Demolition Debris (CCDD) Testing** - This task will include historical and regulatory review, soil sampling, pH testing, and preparation of IEPA Form LPC 662, if the soils can be classified as uncontaminated. RHMG will subcontract with Soil and Material Consultants, Inc. for this work.

1.6. **Base Drawing Preparation** - RHMG will prepare base maps for the recommended improvements. These drawings will be drawn at a scale of 1-inch = 20 feet and will show right-of-way and property lines, utility locations, contours, surface features, and other relevant information obtained during the research and data collection task and the topographic survey task.

1.7. **Utility Coordination** - Contacts will be made with all the utility companies serving the area to obtain available information relative to the presence and location of their respective facilities within the project area. This will include electric, gas, telephone, and cable TV.

1.8. **Storm Sewer Sizing** - The Preliminary Engineering Report prepared by RHMG, Inc. in 1995 included recommendations for storm sewer improvements. There were no recommendations along Elm, but there were recommendations along Chidester. RHMG will review the previous recommendations and analyze existing conditions to determine the size and extent of storm sewer required. This review will include re-visiting the backyard/sideyard drainage systems between Chidester and Oak and north of Elm. Recommendations for additional drainage easements will be made, where appropriate. RHMG will utilize either the SWMM or StormCAD models for this purpose. A storm sewer design (hydrologic and hydraulic) report will be prepared and submitted to the Village staff for review.

1.9. **Sanitary Sewer Video Review** - The Village will be televising the sanitary sewers within the project corridor. RHMG will review the videotapes to identify defects and required repairs to be incorporated into the project scope.

1.10 **Prepare Preliminary Drawings** - Preliminary plan drawings at a scale of 1-inch = 20 feet will be prepared. These drawings will show:

- Limits of street reconstruction and resurfacing.
- Limits of new curb and gutter reconstruction.
- Location of storm sewers to be added or replaced.
- Location of watermains to be replaced.
- Location of sanitary sewer repairs.

- Location of sidewalks to be installed or replaced.

1.11. **Review Meeting with Village Staff** - A workshop meeting will be held with Village staff to review the findings of the preliminary design phase.

1.12. **Resident Review Meeting** - After the Village has approved the preliminary layouts, an open house meeting will be held with the residents along the project corridor. The meeting will be an opportunity to introduce the project and scope of work to the residents and obtain feedback relative to locations of sidewalk. An additional meeting can be scheduled if necessary.

1.13. **Capital Improvements Commission (CIC) Meetings** - RHMG will attend two CIC meetings to discuss the scope of work and answer questions relative to the preliminary laoyouts.

2. **Final Design**

2.1. **Vertical and Horizontal Alignment** - RHMG will prepare vertical and horizontal alignments for Elm and Chidester using Microstation PowerCivil. Information generated with the alignments will include curve data, ties and other relevant information. Utilization of PowerCivil allows for easier changes to the curve alignment and more flexibility in the design process.

2.2. **Generate Existing Cross-Sections** - RHMG will generate existing cross-sections from the contours and TIN file generated from the topographic data using Microstation PowerCivil. Cross-sections will be generated at 50-foot intervals and annotated to reflect existing conditions, including sub-surface facilities (watermain, sanitary sewer, storm sewer). Utilization of PowerCivil allows for efficient and expedient generation of cross-sections at any location on the project.

2.3. **Prepare Contract Drawings** - Drawing will be prepared in Microstation, and will incorporate all information necessary for permitting, bidding and construction. It is envisioned that the plans will include, but not be limited to, the following:

- Cover Sheet with Index and Location Map
- General Notes and Typical Section
- Alignment, Ties and Benchmarks
- Maintenance of Traffic Plan
- Demolition Plans

- Plan and Profile Sheets
- Utility Sheets - Storm Sewer, Sanitary Sewer, Watermain
- Erosion Control and Stormwater Pollution Prevention Plan
- Pavement Marking and Signage Sheets
- Cross-Sections at 50-foot intervals and critical locations
- Intersection Details
- General and Miscellaneous Details

2.4. Review, Field Check and Modify/Incorporate ERA Drawings – RHMG will review, field check and modify the design drawings prepared by Engineering Resource Associates, Inc. (ERA) for the Glenbard West High School parking lot sidewalk improvements.

2.5. Prepare Contract Documents and Specifications – RHMG will prepare contract documents, bidding documents, and specifications for the proposed project, utilizing the Engineering Joint Contract Documents Committee (EJCDC) General Conditions unless otherwise requested by the Village. Required construction schedules will be identified. The construction contract will be set up on a unit price basis. All required bid items will be identified and their associated quantities estimated. Technical specifications will be written for paving materials, storm sewer piping/structures, water main piping/structures and all associated materials and workmanship.

2.6. Quantities and Cost Estimates – A detailed quantity takeoff will be prepared and incorporated into the bid form. Using these quantities, detailed construction and project cost estimates will be prepared. Sources which will be utilized in preparing the estimates include contractors, suppliers, manufacturers, and bid tabulations from similar projects. The construction cost estimate will be prepared in bid tabulation format.

2.7. Independent In-House Review – As a final quality control measure, a final in-house review of the complete design will be performed. The final review will address such issues as coordination between plans and specifications, coordination between drawings, missing details, constructability, and potential for construction claims.

2.8. Review Meeting with Village Staff – Review sets of the pre-final (90% complete) plans will be submitted to the Village. A meeting will then be held to discuss the plans and the Village staff's comments.

2.9. Prepare Final Contract Documents – Review comments from the Village and other reviewing agencies will be incorporated into the final

plans and specifications. Bidding packages will be prepared for advertisement by the Village

2.10. IEPA Permitting - RHMG will prepare all necessary forms, schedules and documentation to secure the required IEPA permit for the watermain replacement portion of the project.

EXHIBIT B
MANHOUR AND FEE ESTIMATE
VILLAGE OF GLEN ELLYN
ELM-CHIDESTER STREET REHABILITATION

Project Task	HOURS						
	Project Manager	Lead Designer	Project Engineer	Lic. Surveyor	Drafter/ Tech	Clerical	Total
1. Preliminary Design							
1.1 Project Initiation Meeting	4	4	4				12
1.2 Research and Data Collection			4	1	4	4	13
1.3 Topographic Survey		3	4	4	64		75
1.4 Pavement & Soils Investigation*	1		4				5
1.5 CCDD Testing**	1		4				5
1.6 Base Drawing Preparation							
Plat Generation		2		4	6		12
Drawing in Topo		2	4		12		18
Contours and TIN Generation		1			4		5
1.7 Utility Coordination		2	4		6		12
1.8 Storm Sewer Sizing							
Creating Model and Sizing Storm Sewer	1	8	8				17
Prepare H&H Report	1	4	8		4	4	21
1.9 Sanitary Sewer Video Review	1	2	6				9
1.10 Prepare Preliminary Drawings	4	8	36		40		88
1.11 Review Meeting with Village Staff	4	4	4				12
1.12 Resident Review Meeting	8	8	12		6	2	36
1.13 Capital Improvements Commission (CIC) Meeting	8	8	12		6	2	36
Subtotal	33	56	114	9	152	12	376
2. Final Design							
2.1 Vertical and Horizontal Alignment		6			2		8
2.2 Generate Existing Cross Sections		4	4		8		16
2.3 Prepare Contract Drawings							
Cover					1		1
General Plan and Notes			2		2		4
Ties, Alignments and Benchmarks		2			4		6
Demolition Plan (2 ea)		4	8		12		24
Plan and Profile (3 ea)		12	9		20		41
Utility Plan - Storm Sewer, Sanitary Sewer, Watermain (3 ea)		16	9		20		45
Striping and SWPPP (2 ea)		3	8		8		19
Cross Sections (45 total)		4	16		18		38
Intersection Details		2	4		4		10
Details		2			2		4
2.4 Review, field check and modify/ incorporate ERA drawings	3	4	14		18		39
2.5 Prepare Specifications	2	8	6			10	26
2.6 Quantities and Final EOPC	1	8	20			2	31
2.7 Independent In-House Review	6						6
2.8 Review Meeting with Village Staff	4	4	4				12
2.9 Prepare Final Contract Documents	2	8	8		12	4	34
2.10 IEPA Permitting	2	2	2			2	8
Subtotal	20	89	114	0	131	18	372
Total Hours	53	145	228	9	283	30	748
Billing Rate	$155.00	$130.00	$99.00	$105.00	$81.00	$61.00	
Labor Cost	$8,215	$18,850	$22,572	$945	$22,923	$1,830	$75,335
Direct Expenses							
RHMG							$3,435
Soil and Material Consultants (CCDD Testing)							$550
Total Fee							$79,320

* Data from previous project. Time shown is for coordination and review.
** Included in subconsultant fee. Time shown is for coordination and review.

A-10

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Julius Hansen, Public Works Director
Jen Brown, Street / Forestry Superintendent
Eric Hendrickson, Forestry Crew Leader
Kathryn Horn, Administrative Assistant

DATE: August 20, 2013

RE: Emerald Ash Borer Update 2013/14

Background:
The Emerald Ash Borer (EAB) is a small, green insect that has killed millions of ash trees in the United States. EAB was confirmed in Glen Ellyn in March of 2009. In 2008, the parkway ash population was 1,772. Since 2009, the Village has removed 883 of those parkway ash trees in poor condition due to EAB, and has treated 685 ash trees in good condition with insecticide to protect against future infestation of EAB. Approximately 200 parkway ash trees still need to be removed in the coming year due to their poor condition from EAB infestation. The removal of trees in poor condition and treatment of trees in good condition is part of the Village's EAB Management Plan that was adopted in May 2010. This plan is updated regularly and ensures that the Village continues to maintain its parkway ash tree population. The public ash tree population will continue to be monitored by staff.

Issues:
Private property ash trees are a different matter. Since 2011 the Village has been working to inform homeowners that treatment or removal of ash trees is critical to stopping the spread of EAB. Early in 2011 letters were sent to all residents who had parkway ash trees adjacent to their homes that were not being treated or removed. Pricing and contact information for contractors who agreed to treat both parkway ash trees and ash trees on private property at a reduced cost were provided. In the summer of 2011 all parkway ash trees were tagged with information about EAB. Residents were urged to identify ash trees on their property and treat them for EAB or risk losing them to infestation.

The Village will continue to emphasize to residents over the coming months and years that the removal or treatment of ash trees on private property are the only choices available to manage EAB. Property owners should treat ash trees now that are in good condition located on private property to prevent them from becoming victims of EAB or remove them if already infested. In 2012 the Village notified 68 homeowners that there were trees infested with EAB on their private property that had to be removed. As of August 1, 2013 EAB was identified in private ash trees on 40 properties, and these homeowners have been notified.

Recommendation:
Approve the updated 2013 Emerald Ash Borer Management Plan.

Action Requested:
Motion to approve the updated 2013 Emerald Ash Borer Management Plan.

Attachments:

- 2013 Emerald Ash Borer Management Plan with edits

VILLAGE OF GLEN ELLYN

EMERALD ASH BORER MANAGEMENT PLAN

Prepared by Public Works Department
May 2010
Updated August 1, 2013

I. Background

Emerald Ash Borer (EAB), Agrilus planipennis *Fairmaire*, is an invasive beetle native to Asia that was first discovered in southeastern Michigan near Detroit in the summer of 2002. The adult beetles nibble on ash foliage but cause little damage. The larvae (the immature stage) feed on the inner bark of ash trees, disrupting the tree's ability to transport water and nutrients. Emerald ash borer probably arrived in the United States on solid wood packing material carried in cargo ships or airplanes originating in its native Asia. Emerald ash borer has also been reported as established in Ohio (2003), Indiana (2004), Maryland (2006), Illinois (2006), Pennsylvania (2007), West Virginia (2007), Wisconsin (2008), Missouri (2008), Virginia (2008), Minnesota (2009), and New York (2009). Since its discovery, EAB has:

- Killed tens of thousands of ash trees in southeastern Michigan alone, with tens of millions more lost in the other states mentioned above.
- Caused regulatory agencies and the USDA to enforce quarantines and fines to prevent potentially infested ash trees, logs or hardwood firewood from moving out of areas where EAB has been reported.
- Cost municipalities, property owners, nursery operators and forest products industries tens of millions of dollars.

On March 20, 2009 the Illinois Department of Agriculture (IDOA) confirmed the presence of EAB in Glen Ellyn.

II. Impacts on Glen Ellyn

The Village of Glen Ellyn has approximately 15,500 parkway trees of which approximately 1,900 ~~are~~ were ash trees (12% of our total parkway tree population). The value of these ash trees has been estimated at $7.1 million dollars.

We do not know the inventory of private ash trees but can only guess it will make a significant negative impact on the community if all ash trees become infested and need to be removed. While this impact on the environment is obvious we cannot assess the overall impact tree loss will have on areas like storm water run off and the increase in local temperature. The loss of shade, wildlife habitat and overall tree benefits to the Village will be ~~devastating~~ significant.

The Village of Glen Ellyn takes great pride in its Community Forest as shown by over 25 ~~the 26~~ years of Tree City USA awards and 12 Growth Awards. It is important to understand that this EAB Management Plan is a recommendation that should be flexible, taking new circumstances and the most current research into consideration. Research on EAB and how to manage this insect is in a continual state of change. By being steadfast yet open minded about managing this

insect we hope that this management plan helps to create a more healthy community forest that provides greater benefits to all those that live and visit here.

III. Management Recommendations – Public Trees

Our management plan will consist of a number of procedures that will focus on maintaining a healthy urban forest. Trees infested will be removed and healthy trees will be treated. Currently over six hundred trees are being treated and the goal is to save as many as possible.

The first step in combating EAB was to update our inventory of all parkway ash trees. Each ash tree was identified and location recorded. Each public ash tree has been assessed each year to fit into one of two ~~four~~ categories: **"Infested Tree - Removal Necessary", or "Village Treatment Tree".** ~~or "No Action at This Time".~~

~~A.~~ **EAB Removal Program** – The Illinois Department of Agriculture (IDOA) has established guidelines for recognizing EAB infested ash trees. There are eight identifiable signs and symptoms that a tree may be infested with EAB (dieback, sprouting, bark splits, D-shaped holes, S-shaped larvae galleries, presence of larvae, woodpecker damage, and presence of adult beetles). If two or more of these signs and symptoms are present or the tree is at least 50% dead, we will consider the tree infested and it will be removed. In addition if the tree is determined to be in decline, and/or the tree has structural issues that make it a potential hazard the ~~is exhibiting splitting or decay/ hollowness the~~ tree will also be removed. Treatment will not be wasted on trees in poor condition, since once treatment starts it must be done annually for the life of the tree. ~~No treatment will be allowed to be done on these trees. The tree will be removed by the Village as time and budget allows~~

B. "Village Treatment" Trees – Since EAB was first discovered the research on chemical treatments are more promising than in the past, but there is still no guarantee of success. It is not fiscally possible ~~(nor would we try)~~ to save every ash tree. It is our hope that we will be able to save over 600 trees with these treatments. The Village will continue to follow the research to stay on top of the latest advancements.

~~C. "No Action Necessary" Trees – These trees do not show two or more signs of infestation and do not fall within the category of "Village Treatment" Trees. A resident may choose to fund a treatment application on a "No Action Necessary" tree. They will be required to obtain a no cost permit for the application with the understanding that once the tree shows two or more Signs and Symptoms it will be marked for removal.~~

IV. Management Recommendations – Private Trees

Currently the biggest concern related to EAB and Ash tree removal in the private property trees. The spread of EAB cannot be prevented. Ash trees need to be removed or treated now. The

longer a dead tree remains standing the more expensive it will cost to have removed. Citizens need to decide what to do with Ash trees on their property and take responsibility for the treatment or removal of it in a timely manner. ~~Focusing only on the removal of public infested ash trees will not help to prevent the further spread of EAB.~~ The Village of Glen Ellyn's current ordinance (8-4-10) requires the removal of Public Nuisances such as diseased elms and oaks on private property. EAB is a Public Nuisance and ~~will be~~ has been incorporated into this ordinance.

If a resident thinks a private tree may be infested with EAB, they should contact a certified arborist to inspect the tree in question. If the tree is confirmed to exhibit signs of EAB, it should be reported to Public Works at 630-469-6756.

Residents who are concerned that trees on others private property that may pose health or safety concerns for their own property may request an inspection by Village staff.

Private trees that exhibit signs of EAB infestation (as defined in Section III-A of this Plan) will be required to be removed within 180 days of notification. However, if the tree is considered a hazard, removal will be required within 30 days of notification. If the tree is not removed at that time, the Village will proceed to remove the tree in accordance with Section 8-4-10(d) of the Village Code.

If a private property owner wants to treat their trees we can provide a wide variety of information to help them make that decision. It is important to note that if/when the private trees becomes infested (as defined in Section III-A of this Plan) then the tree must be removed. ~~Due to the difficult economic times, efforts will be made to seek low or no cost loans through area banks for those that can prove financial hardship.~~ Residents needing assistance with removing an Ash tree on private property can call Public Works but we are limited in what we can do to assist. The village does not get involved with private property tree removals unless a tree becomes a safety concern to the public as determined by Public Works. These extreme safety issues are determined on a case by case basis.

V. Material Handling

In order to minimize the spread of EAB through infested material the IDOA began asking that any company or municipality handling ash debris sign an official IDOA Compliance Agreement. This agreement requires that the company properly dispose of infested wood in compliance with the state's Department of Agriculture requirements. Glen Ellyn signed this agreement in 2007 and it will stay in effect. All contractors performing landscape or tree care work for the Village are required to sign a compliance agreement.

V. Reforestation

It is critical that we continue to pursue mixed species tree planting on parkways and provide proper species planting information to residents so as to mitigate the impact of extensive tree loss. The village will try to replace every tree that is removed. Not every tree can be replaced due to several factors including under and above ground utilities and location of other private and parkway trees. The Village will continue to pursue tree planting in every possible available space as budget allows.

VI. Public Education

The Village of Glen Ellyn will continue with our Public Education Campaign. It will be important to provide the most current information to help residents make educated decisions regarding their private property. We will continue to use the following methods of communication:

1. Keep current information on the VGE website.
2. Provide information through the Glen Ellyn radio station.
3. Show informational DVD's on GETV.
4. Village Newsletter Articles
5. Information letters to residents specifically affected.
6. Provide brochures at Village Buildings/Library
7. Provide speeches to groups as requested.
8. Video on EAB was created in 2012 by Public Works.

VI. Program Future

This management plan should be a flexible document that is amendable due to new research and technology that will best help combat this insect. The management plan will be updated every year and presented to the Village Board for approval.

EAB SIGNS AND SYMPTOMS

SYMPTOMS

Crown Dieback: Dieback of the upper and outer crown begins to occur after multiple years of EAB larval feeding. Trees begin to show dead branches throughout the canopy, beginning at the top. Larval feeding disrupts nutrient and water flow to the upper canopy, thus resulting in leaf loss. Foliage in the top of the tree may be thin and discolored.

Epicormic Sprouting: Stressed trees will attempt to grow new branches and leaves where they still can. Trees may sucker excessively both at the base of the tree and on the trunk, often just below where the larvae are feeding.

Bark Splits: Vertical splits in the bark are caused due to callus tissue that develops around larval galleries. Larval galleries can often be seen beneath bark splits.

SIGNS

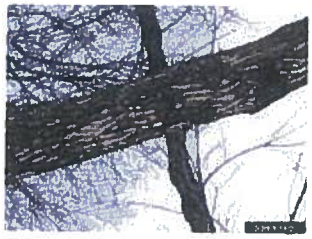
D- Shaped emergence holes: As adults emerge from under the bark they create an emergence hole – 1/8 inch in diameter and D-shaped.

S-Shaped larval galleries: As larvae feed under the bark they wind back and forth, thus creating galleries that are packed with frass and sawdust and follow a serpentine pattern.

Larvae: Larvae are cream-colored, slightly flattened, and have pincher-like appendages at the end of their abdomen. Mature larvae reach 1 ½ inches in length and all larvae are found feeding beneath the bark.

Adults: Adult beetles are metallic green in color and are 3/8 -1/2 inch in length and 1/16 inch in width. Adult's area flat on the back and rounded on their underside

Woodpecker Damage – Damage occurs from woodpeckers drilling through the bark of trees to forage for larvae located under the bark. White patches of bark are observed on trunks and branches and feeding is typically evident higher in the tree where the emerald ash borer prefers to initially infest.



Decline: Refers to progressive loss of vigor and health, not to any specific disease or disorder. Trees decline for many reasons, sometimes as the result or a single disease or damaging environmental factor but often as the result of several environmental and biotic factors acting in concert or in sequence. Decline results from the action of stressing factors over periods of years.

Parkway Trees Planted, Parkway Ash Trees Removed and Treated for EAB 2008-2013
Revised 8/1/13

Parkway Ash Trees Treated for EAB	
Year	Trees Treated
2008	121
2009	127
2010	441
2011	433
2012	685
2013	636

Parkway Reforestation Program	
Year	Trees Planted
2008	296
2009	75
2010	112
2011	274
2012	207
2013	320
Total	1284

Parkway EAB Removals	
Year	Trees Removed
2008	39
2009	6
2010	299
2011	137
2012	335
2013	67
Total	883

Parkway Ash Removals (Not EAB)	
Year	Trees Removed
2008	5
2009	28
2010	21
2011	19
2012	19
2013	2
Total	94

A-11

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Director of Planning & Development
Joe Kvapil, Building and Zoning Official

DATE: August 20, 2013

RE: Proposed Hotel Ordinance

Background

In order to address maintenance conditions and criminal activity occurring at existing hotels in the Village, the Planning and Development Department prepared draft hotel licensing regulations that could improve the facilities by establishing minimum health, safety and operational requirements. The Village Code includes provisions for licensing approximately 30 types of businesses but hotel facilities are not included. The Planning & Development Department researched hotel regulations in approximately 25 municipalities, prepared a preliminary draft, reviewed the draft with Village attorneys and the owner's representatives, edited these regulations based on their comments and concerns, and prepared the attached hotel licensing ordinance draft for Village Board review and comments.

There are two hotel facilities in the Village of Glen Ellyn. The Crowne Plaza Hotel is a four-story building with approximately 120 rooms that includes a restaurant, pool, conference rooms, fitness area and other amenities. The America's Best Inn/Budgetel Inn & Suites is a complex of two adjacent hotels under common ownership with five, two-story buildings totaling approximately 120 rooms. This hotel includes a pool and a multipurpose room. Both hotels accommodate transient and extended stay occupants, however, America's Best Inn/Budgetel Inn & Suites more actively rents extended stay units which comprise approximately 30% of all rental units.

On February 2, 2013, the Planning and Development Department received the first legal review of the first draft from Attorney Stewart Diamond and incorporated his comments into the draft ordinance. On April 24, 2013, we met with Kam Sheth, owner and General Manager of America's Best Inn/Budgetel Inn & Suites, and incorporated the majority of his comments that were practical into the draft. On May 24, 2013, we conference-called Linda Nagle, General Counsel for F&F Realty, Ltd, property managers for Crowne Plaza Hotel, and also incorporated the majority of her comments that were practical into the draft. On August 8, 2013, we received a second legal review of the seventh draft from Attorney Greg Mathews and incorporated his comments into the draft ordinance.

Issues

The Planning & Development Department receives a significant number of complaint calls from the residents at America's Best Inn/Budgetel Inn & Suites regarding bed bug infestations, unsanitary conditions, water and heat problems, and other facility deficiencies. Our inspections have revealed building safety and maintenance violations that required correction or repair. The Planning & Development Department has issued citations for maintenance issues that have been heard in court. The Police Department also receives a significant number of calls about nuisances and illegal activities on the premises. Although some violations have resulted in citations and court action, building management takes reasonably prompt corrective action. However, similar problems and activities continually occur and ownership appears to be unwilling or unable to make the permanent changes necessary to insure the facility is properly maintained, managed and operated to reduce the complaints and violations.

Recommendation

Amend the Village Code, Title 3 Business Regulations, to add new Chapter 39 Hotels as specified in the draft. This will require both hotels to meet specific facility and operational regulations to obtain and renew an annual hotel business license. It also requires an annual inspection of both hotels and charges each hotel an annual $1,500 license fee to cover the inspection costs. These inspections could be completed by our staff building or property maintenance inspectors during a November through February period when building construction activity is reduced. The license fee is not adequate to cover the inspection cost completed by a consultant estimated at $4,300 at America's Best Inn/Budgetel Inn & Suites and $3,000 at Crowne Plaza.

Action Requested

The Village Board should consider the proposed hotel licensing ordinance and provide guidance and direction to staff regarding the scope of the regulations and request information or clarification on any of the proposed requirements for a hotel license. We have invited both hotel owners or their representatives to the August 26, 2013 Village Board meeting.

Attachments

Proposed Village Code Amendment, Title 3 Business Regulations, Chapter 39 Hotels (clean)
Proposed Village Code Amendment, Title 3 Business Regulations, Chapter 39 Hotels (with comments)

CC: Philip Norton, Police Chief
Jim Bodony, Fire Chief
Greg Mathews, Village Attorney
Bill Keel, Property Inspector
Mike Morange, Building Inspector
Linda Nagle, General Council, Senior V.P. of Development, F&F Realty, Ltd.
Kam Sheth, General Manager, America's Best Inn/ Budgetel Inn & Suites

Chapter 39
HOTELS

3-39-1 Intent and Purpose
The purpose of this Chapter is to promote the health, safety and welfare of the hotel occupants, village residents, and the general public by providing for the licensing to own and operate hotel properties, buildings, and rental units, and to require the periodic inspection of the premises to ensure it meets the minimum standards established by this Chapter, the Glen Ellyn Village Code and Ordinances, the DuPage County Code of Ordinances, and State and Federal laws, rules, and regulations pertaining to hotel properties.

3-39-2 Definitions
Cooking facilities – a kitchen within a rental unit that includes a sink fixture, cooking appliance, and refrigeration appliance and meets the minimum area and work space requirements specified for a dwelling unit in the ICC International Building Code currently adopted by the Village.

Hotel- any hotel, motel, lodging or rooming house, inn, or other commercial building containing transient and extended stay units rented for a limited period and designed, intended, or used for temporary living and sleeping purposes and provided with housekeeping services, utilities and on-site parking.

Hotel License – A document issued, and annually renewed, by the Village of Glen Ellyn that permits the operation of a hotel within the Village limits.

Manager and/or Operator – any person, whether in the capacity of owner, lessee, receiver, sub-lessee, franchisee, mortgagee, or agent, who manages the business operations of any hotel and may assign units, offer and collect rents, control access to units, directs employees, or oversees security and maintenance of the property.

Extended Stay Rental Unit- a space within a hotel intended and designed for temporary occupancy containing a living and sleeping area, and sanitation and cooking facilities and the rental agreement includes a rental rate generally for 5 days or longer.

Owner – any person, agent, firm, or corporation having a legal or equitable interest in the property, or holding title to the property, or otherwise having control of the property, including the guardian, executor or administrator of the estate of such person. The owner shall be responsible for the conduct of the manager and all employees while on the premises, and any act or omission of the manager or any employee constituting a violation of the provisions of this Chapter or other applicable laws shall be deemed the act or omission of the owner for the purpose of determining whether the hotel license shall be renewed, suspended, or revoked.

Sanitation facilities – a bathroom within a rental unit that includes a water closet, lavatory, and bathtub or shower that meets the minimum requirements specified in the ICC International Residential Code currently adopted by the Village.

Transient Unit – a space within a hotel intended and designed for temporary occupancy containing a living and sleeping area and sanitation facilities.

Transient Rental Unit – a space intended and designed for temporary occupancy containing a living and sleeping area and sanitation facilities and the rental agreement includes a daily occupancy and rental rate.

3-39-3 License Required

(A) It shall be unlawful to rent transient or extended stay rental units for occupancy and operate a hotel within the village limits without a hotel license issued by the Village of Glen Ellyn to the current property owner. A separate license shall be required for each hotel property with no exception for hotel properties under common ownership or management. The following properties are exempt from these license requirements:

1. Condominiums as declared under the Illinois Condominium Act.
2. Apartments generally designed and intended for a continuous occupancy of 6 months or more, where actual unit utility costs are charged to the occupant and where unit housekeeping services are not provided.
3. Assisted living homes, nursing homes, long term care facilities, convalescent homes, or other facilities providing care to persons with mental health or developmental disabilities and licensed under state law.
4. Properties owned and managed by governmental housing authorities.
5. Single family and two-family (duplex) dwellings and townhomes.

(B) All existing hotels in the Village of Glen Ellyn that are currently in operation are required to submit an application for a hotel license within 90 days of the effective date of this ordinance. Following investigation and inspection, the current occupancy of any transient or extended stay rental unit that is found not be in compliance with the requirements of this ordinance is permitted to continue, until these noncompliant rental units are vacated by the current occupant, but no longer than the period permitted in sections 3-39-9(A) and 3-39-9(B). Vacated noncompliant rental units may not be re-occupied until they are brought into compliance with the provisions of this Chapter.

3-39-4 License Application

An application for a hotel license shall be filed with the Planning & Development Director in accordance with Village Code Sections 3-1-2, 3-1-3, 3-1-4, and 3-1-8.

3-39-5 License Investigation and Inspection

An investigation and inspection of the property is required upon receipt of a hotel license application and shall be completed in accordance with Village Code Sections 3-1-5 and 3-1-12. The application of a hotel license shall constitute, but not limited to, the consent of the applicant and owner to an investigation and inspection of the entire premises including, but not limited to, all rental units, common areas, and service, equipment and storage spaces within buildings,

building exteriors, the roof, and the site, at reasonable times by code enforcement officers, building inspectors, sanitarian inspectors, fire inspectors, or other authorities with jurisdiction for the purpose of determining compliance with the provisions of all applicable codes, ordinances, laws, rules, and regulation pertaining to hotel properties.

3-39-6 License Fee

The hotel license fees shall be paid in accordance with Village Code Section 3-1-6. The hotel license application fee and each annual hotel license renewal fee shall be $300 plus $10 for each rental unit on the property. These fees include one inspection and one re-inspection of all required corrective work. Additional re-inspections may be required until all corrective work is complete and approved and a re-inspection fee of $100 shall be charged for each additional re-inspection after the first re-inspection.

3-39-7 License Issuance

After receipt of all required information, approval of all investigations and inspections, and payment of the applicable fee, a hotel license will be issued to the hotel owner. The issuance of a hotel license may be denied if one or more of the following conditions exist:

1. The manager or owner failed to supply all of the information requested and required to act on the application.
2. The manager or owner gave materially false, fraudulent or untruthful information on the application.
3. The manager or owner has not fully complied with provisions in this Chapter or any other federal, state or local laws and regulations affecting the conduct of business or the health and safety of the hotel occupants and the public.
4. The manager or owner has had a license revoked pursuant to the provisions of this Chapter for the same business or same type of business.
5. The manager or owner is not at least 21 years of age.
6. The manager or owner has been convicted of a felony within the last 10 years or any criminal offense involving a crime or moral turpitude within the last 10 years.
7. The manager or owner is delinquent on any debt owed to the Village.
8. The premises are not in a clean, sanitary and safe condition.
9. The manager or owner knowingly allowed criminal activity to occur on the premises and failed to take corrective action or failed to contact enforcement officials.
10. The property is found upon investigation and inspection to be not in compliance with all provisions of this Chapter and all other applicable Village codes, ordinances, rules and regulations, and the laws of the State of Illinois.

3-39-8 Posting of Documents

The hotel license shall be posted in accordance with Village Code Section 3-1-14 and the following additional information must also be posted:

(A) Rental unit rates, that may include a range of rates, shall be posted in a prominent location in all rental units and occupants shall not be charged in excess of the posted rates.

(B) Emergency telephone numbers and addresses of the Village of Glen Ellyn Police Department, Building Division, and Fire Company shall be posted in a prominent location in all rental units and in public reception areas.

3-39-9 Occupancy Requirements

(A) It shall be unlawful for any person to occupy a transient rental unit(s) for more than 30 days within any 6 month period except as follows:

a. where there is a written contract or document between a hotel and a business, corporation, firm, individual or government agency to house employees or individuals;
b. where there is written employer confirmation that the occupant is employed and engaged in local business that requires his personal attendance for an extended period;
c. where there is a written contract between the hotel and a governmental, charitable or insurance agency to house families in crisis who are receiving temporary housing assistance from said governmental, charitable or insurance agency; or
d. where the building and zoning official authorizes in writing, after consultation with the director of planning & development, a stay for up to ninety (90) days to prevent residents from becoming homeless. In the event that appropriate alternative housing cannot be provided within ninety (90) days, the period may be extended by the building and zoning official.

(B) It shall be unlawful for any person to occupy an extended stay rental unit(s) for more than 365 days within any 2 year period.

(C) In the event any persons occupy a rental unit for more than the maximum number of days permitted in Section 3-39-9 (A) or 3-39-9 (B), the manager or owner shall diligently pursue all appropriate and legal actions required to evict such persons from the rental unit.

(D) It shall be unlawful for the owner or manager to allow occupancy of a rental unit to a person under a different or fictitious name to avoid the occupancy requirements.

(E) The owner or manager shall maintain an accurate and complete register of each rental unit for not less than 2 years and make the register available to village officials upon request at any reasonable time. The register shall include the following information:

1. The name and permanent address of the person renting the unit.
2. The dates of occupancy including check-in and check-out times and room number.
3. A driver's licenses number or vehicle registration number, state of registration, and make and model of any vehicle operated on hotel property.
4. The name of each person occupying the rental unit.
5. The amount of the bill and method of payment.

(F) The owner or manager shall not knowingly rent, allow, or permit any unit or space on the premises to be used for any illegal purpose including but not limited to:

1. Prostitution activities.
2. Gambling activities.
3. Drug use, sale, or manufacturing.

(G) It shall be unlawful for an owner or manager to rent or permit occupancy of a rental unit to a person less than 18 years of age.

(H) It shall be unlawful for an owner or manager to rent or permit occupancy of a rental unit to a person more than once between the hours of 6:00PM to 6:00AM except with a prior reservation and a necessary business purpose.

(I) It shall be unlawful for an owner or manager to permit the person renting the unit to sublease, sublet, or otherwise allow the use of the rental unit to persons other than the registered occupants.

(J) A minimum of 90 percent of all rental units in the hotel must be habitable and available or rented at all times unless otherwise authorized by the building and zoning official for construction, alterations, extermination, evacuation, occupancy revocation, or other reasonable cause.

3-39-10 Property Requirements

(A) The hotel premises shall comply with all provisions of the Glen Ellyn Village Code and Ordinances, the DuPage County Code of Ordinances, and all State and Federal laws, rules, and regulations pertaining to hotel properties.

(B) The hotel premises shall be maintained in a clean, sanitary, and safe condition and areas accessible to rental unit occupants and the public shall be safely illuminated at all times they are open to use.

(C) The hotel premises shall be heated by space heating systems capable of maintaining a minimum ~~room~~ temperature of not less than 65 degrees Fahrenheit when the outdoor temperature is above 0 degrees Fahrenheit, and 60 degrees Fahrenheit when the outdoor temperature is below 0 degrees Fahrenheit, in all common areas and habitable spaces including rental unit living and sleeping areas, kitchens, and bathrooms. Occupancy is prohibited in any rental unit where the minimum temperature is not continually maintained.

(D) Every rental unit shall be provided with housekeeping services each day they are occupied, and daily cleaning schedules shall be generated and used to ensure that clean and sanitary conditions are maintained. Daily cleaning schedules for the prior 30 days shall be retained and made available to Village officials upon request at reasonable times. Any occupant may decline some or all housekeeping services.

(E) The owner or manger shall be responsible to provide housekeeping services and to maintain, or cause to be maintained, the following conditions in all rental units:

1. Mattresses shall be free of stains, holes, rips or odors in excess of normal wear and tear, and maintained in a sanitary non-defective structural condition.
2. Bedding shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be cleaned or replaced upon a change of occupancy and each day the rental unit is occupied unless otherwise requested by the occupant. Bedding shall be cleaned with appropriate sanitizing products and methods to insure disinfection.

3. Bath towels, cloths and mats shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be cleaned or replaced upon a change of occupancy and each day the rental unit is occupied unless otherwise requested by the occupant. Bath towels, cloths and mats shall be cleaned with appropriate sanitizing products and methods to insure disinfection.
4. Bathroom fixtures shall be maintained without cracks, chips, or stains. Floors and fixtures shall be cleaned with appropriate sanitizing products and methods to insure disinfection each day the rental unit is occupied or at least once a week when occupancy does not change.
5. Carpets shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be vacuumed clean each day the unit is occupied and maintained in a sanitary, non-defective condition.
6. Floor surfaces other than carpeting shall be made of non-absorbent material and all surfaces and tile grout shall be maintained without cracks, rips, or missing elements.
7. Wall surfaces shall be maintained without spots, stains, flakes, chips, holes, etc. and be maintained in a clean and sanitary condition.
8. All floor, wall and ceiling surfaces, windows, shower curtains and doors, appliances, fixtures, and furnishings shall be maintained free of mold, mildew, or decay.
9. All appliances, equipment, and furnishings including electrical receptacles, smoke alarms, fire detectors, televisions, and lighting fixtures, shall be maintained in complete and proper operating condition.
10. All window treatments including drapes, blinds and shades shall be sized to cover the entire window, made of opaque material, and maintained in proper operating and sanitary condition without stains, holes, rips or odors in excess of normal wear and tear.
11. All operable windows shall be provided with insect screens properly secured in their frame, free from holes and rips, and in proper operating condition.
12. The entry door to every rental unit shall be provided with a viewport or window that allows the occupant see the area immediately outside the unit.
13. The entry door to every rental unit shall be provided with a security lock and maintained in complete and proper operating conditions.
14. All rental units shall be maintained free of rodents, insects and vermin infestation and free from conditions that encourage or harbor rodents, insects, and vermin and comply with the applicable provisions for pest elimination in the currently adopted ICC International Property Maintenance Code.

(F) No cooking activity or appliance shall be permitted within a transient rental unit except a coffee maker and a microwave oven is permitted when operated in accordance with the product manufacturer's requirements.

(G) The owner shall provide pest extermination services as necessary to rid a unit or the premises of pest infestations and shall keep a record of the type of service, the service provider, and the date and location where the service was performed. This record shall be made available to Village officials upon request at reasonable times. In the event a pest infestation is a hazard to public health, as determined by Village officials, the occupants shall be ordered to vacate the unit or premises and the occupancy shall be temporarily revoked until the unit or premises are brought into compliance.

(H) If the owner or the manager fails to abate or correct existing conditions that are in violation of the provisions of this Chapter or other applicable laws after due notice is given and reasonable opportunity is afforded, the Village may take the necessary and required actions to correct violations to protect the health, safety and welfare of the public. Costs for any abatement performed by, or on behalf of the Village, including the cost of police services provided and including the relocation of occupants of the property, shall be recoverable by the Village. Expenses incurred by the Village pursuant to this Chapter shall be charged to the owner of the property on which the work is done or improvements made, or charged against the real estate and attached as a lien.

3-39-11 Property Inspections and Investigations
All inspections of hotel properties by the Village of Glen Ellyn shall be conducted in accordance with Village Code Section 3-1-12 and as follows:

(A) An annual property inspection and investigation shall be conducted of the entire premises including, but not limited to, all rental units, common areas, and service, equipment and storage spaces within buildings, all building exteriors, and the site, at reasonable times by Village representatives for the purpose of determining compliance with the provisions of all applicable codes, ordinances, laws, rules, and regulation pertaining to hotel properties.

(B) An annual property inspection and investigation shall not be conducted the year following an annual property inspection and investigation that resulted in an inspection report listing no violations of the requirements of this Chapter or other applicable codes and regulations.

(C) The owner or manager shall receive an inspection report from a Village representative that identifies any discovered violations and determines a reasonable date for re-inspection by which time the violations must be corrected.

(D) Special inspections of the premises may be conducted upon receipt of a complaint from any person, occupant, or any authority with jurisdiction, or if there is probable cause that any person or portion of the premises may be in violation of the provisions of this Chapter or any applicable law. With reasonable prior notice and upon presentation of proper identification to a rental unit occupant, a Village representative may enter a rental unit with the occupant's permission and conduct an inspection. In the event entry is denied, the Village of Glen Ellyn may revoke occupancy and order the rental unit to be vacated or pursue other remedies provided by law to gain entry.

(E) In cases of emergency, where a Village representative has reasonable cause to believe an extreme hazard exists which is known to cause imminent injury to a person, loss of life, or severe property damage, and upon presentation of proper identification, the Village representative may enter any space or occupied rental unit without permission.

(F) No vacant rental unit may be rented to or occupied by any person until any and all violations identified on an inspection report have been corrected, re-inspected and approved by the Village of Glen Ellyn.

(G) Upon request from the owner or manager, and after the work necessary to correct all violations has been completed, inspected and approved, a Village representative shall issue to the owner or manager written confirmation that the violations identified in the inspection report have been corrected. This written confirmation does not represent, insure, warrant, or guaranty to any owner, manager, lessor, agent, attorney, lender, or insurer that no other violations exist or that the inspection report includes all existing violations at the time of inspection.

3-39-12 Nuisances
A hotel shall be operated in a manner that does not cause a nuisance in accordance with Village Code Section 3-1-11. The owner and manager shall not rent or permit the use of a building or premises for any business, pleasure or recreation which, by its boisterous nature, disturbs or destroys the peace of a neighborhood or is dangerous or detrimental to health.

3-39-13 License Termination and Renewal
A hotel license shall terminate 12 months after the date of issuance unless the required hotel license renewal fee is received prior to the termination date. No hotel license renewal shall be issued unless the annual inspection and investigation has been completed and approved and the premises are in compliance with all provisions of this Chapter.

3-39-14 License Extension
A hotel license may be extended at the end of a 12 month period for an additional 12 month period, and the annual renewal fee shall be waived for the additional 12 month period, if all violations identified in the annual inspection and investigation are corrected and approved upon the first re-inspection of the premises.

3-39-15 License Transfer
A hotel license shall not be transferable or assignable from one person, firm, partnership, corporation or entity to another person, firm, partnership, corporation or entity. A hotel license shall be purely a personal privilege and shall not constitute property, nor shall it be subject to attachment, garnishment or execution.

3-39-16 License Suspension, Revocation or Denial
A hotel license may be suspended or revoked and a license application may be denied as determined by the Planning & Development Director for failure to meet the requirements and conditions specified in this Chapter, the Village Code, or any applicable rules and regulations established by other agencies with jurisdiction. The hotel license owner or applicant shall be given written notice specifying the reasons and cause for suspension, revocation or denial. In the case of suspension, the written notice shall specify the period of suspension and the conditions on which the license suspension can be withdrawn upon remedial action taken by the owner. The owner or applicant may appeal the Planning & Development Director's decision to suspend, revoke or deny a hotel license.
Newport News – similar

3-39-17 Appeals
Any person may contest or dispute the Planning & Development Director's a decision to suspend, revoke or deny a hotel license by requesting an administrative hearing in accordance with the procedures and requirements specified in the Village Code, Title 1, Chapter 11.

3-39-18 Violation Penalties
The penalty for failing to pay the hotel license renewal fee shall be in accordance with Village Code Section 3-1-15.
Comments:
None

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Chapter 39
HOTELS

3-39-1 Intent and Purpose
The purpose of this Chapter is to promote the health, safety and welfare of the hotel occupants, village residents, and the general public by providing for the licensing to own and operate hotel properties, buildings, and rental units, and to require the periodic inspection of the premises to ensure it meets the minimum standards established by this Chapter, the Glen Ellyn Village Code and Ordinances, the DuPage County Code of Ordinances, and State and Federal laws, rules, and regulations pertaining to hotel properties.
Comments:
Glen Ellyn – The principal code that applies to existing hotels is the 2009 NFPA Life Safety Code "Lodging and Rooming Houses", parts of the 2009 ICC International Fire Code, and the 2009 Building Codes for Residential Use Group R1 (transient) and R2 (non transient). Not all Village Code Chapters have an in introductory section like this but it may be beneficial.
Moline – similar
Carrollton – similar
York – similar, also states that it is not in the best interest of the public for rental units to be used as dwelling units

3-39-2 Definitions
Cooking facilities – a kitchen within a rental unit that includes a sink fixture, cooking appliance, and refrigeration appliance and meets the minimum area and work space requirements specified for a dwelling unit in the ICC International Building Code currently adopted by the Village.
Comments:
Glen Ellyn - 2009 IBC Sections 1208.3 and 1208.4 require an efficiency dwelling unit to have a kitchen that meets includes these appliances at least 50 square feet in area with 30 inches of workspace in front of each appliance.
Alsip – no cooking permitted unless unit complies with definition of dwelling unit in code.

Hotel- any hotel, motel, inn, or other commercial building containing transient and extended stay units rented for a limited period and designed, intended, or used for temporary living and sleeping purposes and provided with housekeeping services, utilities and on-site parking.
Comments:
Glen Ellyn – Village Code Title 7, Chapter 5, Rooming Houses, to be amended by ordinance to be compatible with this Chapter. Should home rentals be included in this ordinance or should they be included in the proposed rental property licensing ordinance intended for apartment buildings?
City X – hotel and motel defined, no minimum number of units
Oak Forest - hotel and motel defined, no minimum number of units
Homewood - hotel and motel defined, no minimum number of units
Alsip - hotel and motel defined, 12 or more units
Cicero – hotel defined, over 5 guests.

Aurora – hotel and motel business defined, no minimum number of units
Carrollton – similar

Hotel License – A document issued, and annually renewed, by the Village of Glen Ellyn that permits the operation of a hotel within the Village limits.
Comments:
None

Manager and/or Operator – any person, whether in the capacity of owner, lessee, receiver, sub-lessee, franchisee, mortgagee, or agent, who manages the business operations of any hotel and may assign units, offer and collect rents, control access to units, directs employees, or oversees security and maintenance of the property.
Comments:
Carrollton – similar

Extended Stay Rental Unit- a space within a hotel intended and designed for temporary occupancy containing a living and sleeping area, and sanitation and cooking facilities and the rental agreement includes a rental rate generally for 5 days or longer.
Comments:
Glen Ellyn – There must be a kitchen and more living area in a unit used for more permanent living conditions but not to exceed 365 consecutive days and often includes families with children.
Moline – same

Owner – any person, agent, firm, or corporation having a legal or equitable interest in the property, or holding title to the property, or otherwise having control of the property, including the guardian, executor or administrator of the estate of such person. The owner shall be responsible for the conduct of the manager and all employees while on the premises, and any act or omission of the manager or any employee constituting a violation of the provisions of this Chapter or other applicable laws shall be deemed the act or omission of the owner for the purpose of determining whether the hotel license shall be renewed, suspended, or revoked.
Comments:
Carrollton – similar

Sanitation facilities – a bathroom within a rental unit that includes a water closet, lavatory, and bathtub or shower that meets the minimum requirements specified in the ICC International Residential Code currently adopted by the Village.

Transient Unit – a space within a hotel intended and designed for temporary occupancy containing a living and sleeping area and sanitation facilities.
Comments:
Glen Ellyn - 2009 IRC Section R307 requires a unit to have bathroom facilities that meet these minimum requirements. This code section could be referenced instead of duplicated.
Most Municipalities – required separate sanitation facilities in each unit.

Transient Rental Unit – a space intended and designed for temporary occupancy containing a living and sleeping area and sanitation facilities and the rental agreement includes a daily occupancy and rental rate.
Comments:
Glen Ellyn – To be used only for transient stays not to exceed 30 consecutive days.
Homewood – similar

3-39-3 License Required
(A) It shall be unlawful to rent transient or extended stay rental units for occupancy and operate a hotel within the village limits without a hotel license issued by the Village of Glen Ellyn to the current property owner. A separate license shall be required for each hotel property with no exception for hotel properties under common ownership or management. The following properties are exempt from these license requirements:

1. Condominiums as declared under the Illinois Condominium Act.
2. Apartments generally designed and intended for a continuous occupancy of 6 months or more, where actual unit utility costs are charged to the occupant and where unit housekeeping services are not provided.
3. Assisted living homes, nursing homes, long term care facilities, convalescent homes, or other facilities providing care to persons with mental health or developmental disabilities and licensed under state law.
4. Properties owned and managed by governmental housing authorities.
5. Single family and two-family (duplex) dwellings and townhomes.

Comments:
City X – similar, no exceptions listed
Homewood - similar, no exceptions listed
Joliet – similar, no exceptions listed
Alsip – similar, no exceptions listed
Cicero – similar, no exceptions listed
Aurora – similar, no exceptions listed
Carrollton – similar, timetable included, failure to hold a license may revoke Certificate of Occupancy.
York – similar, no exceptions listed
Newport News – similar permit required no exceptions listed
Granbury – similar

(B) All existing hotels in the Village of Glen Ellyn that are currently in operation are required to submit an application for a hotel license within 90 days of the effective date of this ordinance. Following investigation and inspection, the current occupancy of any transient or extended stay rental unit that is found not be in compliance with the requirements of this ordinance is permitted to continue, until these noncompliant rental units are vacated by the current occupant, but no longer than the period permitted in sections 3-39-9(A) and 3-39-9(B). Vacated noncompliant rental units may not be re-occupied until they are brought into compliance with the provisions of this Chapter.
Comments:
It may not be possible to bring noncompliant units into compliance without vacating occupied units to complete repairs or improvements. This "grandfather clause" allows the existing

occupants to continue to occupy noncompliant units until they move out by their own choice or until their occupancy period expires. This avoids the negative perception of forcing disadvantaged people from their "homes" on the effective date of this ordinance. I did not find this exception in any other municipal hotel ordinance I reviewed.

3-39-4 License Application
An application for a hotel license shall be filed with the Planning & Development Director in accordance with Village Code Sections 3-1-2, 3-1-3, 3-1-4, and 3-1-8.

3-39-5 License Investigation and Inspection
An investigation and inspection of the property is required upon receipt of a hotel license application and shall be completed in accordance with Village Code Sections 3-1-5 and 3-1-12. The application of a hotel license shall constitute, but not limited to, the consent of the applicant and owner to an investigation and inspection of the entire premises including, but not limited to, all rental units, common areas, and service, equipment and storage spaces within buildings, building exteriors, the roof, and the site, at reasonable times by code enforcement officers, building inspectors, sanitarian inspectors, fire inspectors, or other authorities with jurisdiction for the purpose of determining compliance with the provisions of all applicable codes, ordinances, laws, rules, and regulation pertaining to hotel properties.
Comments:
Glen Ellyn – The term "investigation" is used to be consistent with this term used in Village Code Section 3-1-5.
Newport News - similar
York – similar

3-39-6 License Fee
The hotel license fees shall be paid in accordance with Village Code Section 3-1-6. The hotel license application fee and each annual hotel license renewal fee shall be $300 plus $10 for each rental unit on the property. These fees include one inspection and one re-inspection of all required corrective work. Additional re-inspections may be required until all corrective work is complete and approved and a re-inspection fee of $100 shall be charged for each additional re-inspection after the first re-inspection.
Comments:
Joliet - $100 for the original
Aurora – $200 for the original
Oak Forest – $30-$50 plus $5 for each unit less than 21 day stay
$300-$500 plus $50 for each unit over 21 day stay
Joliet - $50 for the renewal
Aurora – $100 for the renewal
York - $50 plus $25 for each 10 additional rooms
Newport News - $100
Granbury – $50 plus $11 per room

3-39-7 License Issuance

After receipt of all required information, approval of all investigations and inspections, and payment of the applicable fee, a hotel license will be issued to the hotel owner. The issuance of a hotel license may be denied if one or more of the following conditions exist:

1. The manager or owner failed to supply all of the information requested and required to act on the application.
2. The manager or owner gave materially false, fraudulent or untruthful information on the application.
3. The manager or owner has not fully complied with provisions in this Chapter or any other federal, state or local laws and regulations affecting the conduct of business or the health and safety of the hotel occupants and the public.
4. The manager or owner has had a license revoked pursuant to the provisions of this Chapter for the same business or same type of business.
5. The manager or owner is not at least 21 years of age.
6. The manager or owner has been convicted of a felony within the last 10 years or any criminal offense involving a crime or moral turpitude within the last 10 years.
7. The manager or owner is delinquent on any debt owed to the Village.
8. The premises are not in a clean, sanitary and safe condition.
9. The manager or owner knowingly allowed criminal activity to occur on the premises and failed to take corrective action or failed to contact enforcement officials.
10. The property is found upon investigation and inspection to be not in compliance with all provisions of this Chapter and all other applicable Village codes, ordinances, rules and regulations, and the laws of the State of Illinois.

Comments:

Joliet – similar, the applicant may be 18 years old, existing businesses given 30 days to submit an application.

Alsip – similar, plans required

Aurora – similar, plans required and market feasibility study required. Public hearing required if application denied and applicant appeals.

Carrollton – application or renewal denial may be appealed and a public hearing is required.

3-39-8 Posting of Documents

The hotel license shall be posted in accordance with Village Code Section 3-1-14 and the following additional information must also be posted:

(A) Rental unit rates, that may include a range of rates, shall be posted in a prominent location in all rental units and occupants shall not be charged in excess of the posted rates.

(B) Emergency telephone numbers and addresses of the Village of Glen Ellyn Police Department, Building Division, and Fire Company shall be posted in a prominent location in all rental units and in public reception areas.

Comments:

Alsip- requires posting of room numbers and floor plan at front desk.

Cicero – requires posting of Innkeeper Protection Act (740 ILCS 90/0.01)

Carrollton – similar

3-39-9 Occupancy Requirements

(A) It shall be unlawful for any person to occupy a transient rental unit(s) for more than 30 days within any 6 month period except as follows:

a. where there is a written contract or document between a hotel and a business, corporation, firm, individual or government agency to house employees or individuals on valid work orders;

b. where there is written employer confirmation that the occupant is employed and engaged in local business that requires his personal presence for an extended period;

c. where there is a written contract between the hotel and a governmental, charitable or insurance agency to house families in crisis who are receiving temporary housing assistance from said governmental, charitable or insurance agency; or

d. where the building and zoning official authorizes in writing, after consultation with the director of planning & development, a stay for up to ninety (90) days to prevent residents from becoming homeless. In the event that appropriate alternative housing cannot be provided within ninety (90) days, the period may be extended by the building and zoning official.

Comments:

Glen Ellyn - The Building Code defines transient as "occupancy of a dwelling unit for not more than 30 days". Transient units may be small, do not have a kitchen, and are not adequate for extended stay living purposes or for families with children. An exception was added based on Crown Plaza and America's Best review comments that they may rent a transient unit for longer than a 30 days period for valid business reasons. This is taken from the Newport News Ordinance.

City X - transient stay is less than 21 days

Oak Forest - transient stay is less than 21 days

Carrollton – Units with more than one emergency service call a year cannot be occupied by a person for more than 60 days within 180 consecutive days.

Newport News – maximum stay 60 days with exceptions

(B) It shall be unlawful for any person to occupy an extended stay rental unit(s) for more than 365 days within any 2 year period.

Comments:

Glen Ellyn – The Building Code defines non transient as "occupancy of a dwelling unit for more than 30 days". Extended stay rental units are not intended to be occupied as a permanent dwelling and a residential use is not a permitted use in the C3 Zoning District in which both existing hotels are located.

City X- extended stay accommodations are over 21 days

Oak Forest – extended stay is over 21 days

Alsip – No person can use a unit as a permanent residence unless the unit meets all current code requirements for a residential dwelling unit in the 2009 IBC.

Carrollton – similar, no person can use a unit as a permanent residence or occupy a unit for more than 365 consecutive days.

York – maximum stay is 3 months in any 4 month period for units with cooking facilities

Granbury – maximum stay is 1 year

(C) In the event any persons occupy a rental unit for more than the maximum number of days permitted in Section 3-39-9 (A) or 3-39-9 (B), the manager or owner shall diligently pursue all appropriate and legal actions required to evict such persons from the rental unit.
Comments:
Glen Ellyn – Added to insure that rental units are not used for permanent residential occupancy in violation of the Zoning Code. The two existing hotels are located in the C3 Service Commercial District and a residential use is not a permitted use in this district.

(D) It shall be unlawful for the owner or manager to allow occupancy of a rental unit to a person under a different or fictitious name to avoid the occupancy requirements.
Comments:
Glen Ellyn – also included in Village Code section 6-2-6.2(A)
Alsip – similar
Cicero – similar
Carrollton – similar
Newport News - similar

(E) The owner or manager shall maintain an accurate and complete register of each rental unit for not less than 2 years and make the register available to village officials upon request at any reasonable time. The register shall include the following information:

1. The name and permanent address of the person renting the unit.
2. The dates of occupancy including check-in and check-out times and room number.
3. A driver's licenses number or vehicle registration number, state of registration, and make and model of any vehicle operated on hotel property.
4. The name of each person occupying the rental unit.
5. The amount of the bill and method of payment.

Comments:
Homewood – similar
Joliet – similar
Alsip – similar
Cicero – similar
Carrollton – similar
Newport News - similar
Granbury – similar

(F) The owner or manager shall not knowingly rent, allow, or permit any unit or space on the premises to be used for any illegal purpose including but not limited to:

1. Prostitution activities.
2. Gambling activities.
3. Drug use, sale, or manufacturing.

Comments:
Glen Ellyn – Village Code section 6-2-6.2 prohibits occupancy of a unit by persons of opposite sex unless such persons are registered as husband and wife or as parent and minor child. This section will be deleted by ordinance as recommended by legal review.

Oak Forest – similar
Joliet – similar
Alsip – similar
Aurora – similar
Carrollton – similar
Newport News - similar
Seattle – comprehensive police action for chronic nuisances

(G) It shall be unlawful for an owner or manager to rent or permit occupancy of a rental unit to a person less than 18 years of age.
Comments:
Homewood – 21 years of age
Joliet – 18 years of age
Cicero – 18 years of age
Newport News - 18 years of age

(H) It shall be unlawful for an owner or manager to rent or permit occupancy of a rental unit to a person more than once between the hours of 6:00PM to 6:00AM except with a prior reservation and a necessary business purpose.
Comments:
Glen Ellyn – Stewart anticipates objections from existing hotel owners. This condition was added based on Crown Plaza and America's Best review comments that they often rent a unit more frequently than once in a 24 hours period for valid business reasons.
City X- same
Oak Forest – same
Homewood – same, but not more than seven days ?
Cicero – a unit may be let for no less than 8 hours.
Aurora - a unit may be let for no less than 12 hours.
Carrollton – similar
Newport News – let not more than once between 9:00pm and 6:00am with exceptions

(I) It shall be unlawful for an owner or manager to permit the person renting the unit to sublease, sublet, or otherwise allow the use of the rental unit to persons other than the registered occupants.
Comments:
Cicero – similar
Carrollton – similar

(J) A minimum of 90 percent of all rental units in the hotel must be habitable and available or rented at all times unless otherwise authorized by the building and zoning official for construction, alterations, extermination, evacuation, occupancy revocation, or other reasonable cause.
Comments:
Glen Ellyn – This prohibits a significant number of units from falling into disrepair or being used for purposes other than temporary living and sleeping purposes.
Carrollton – similar

3-39-10 Property Requirements
(A) The hotel premises shall comply with all provisions of the Glen Ellyn Village Code and Ordinances, the DuPage County Code of Ordinances, and all State and Federal laws, rules, and regulations pertaining to hotel properties.
Comments: Carrollton – similar

(B) The hotel premises shall be maintained in a clean, sanitary, and safe condition and areas accessible to rental unit occupants and the public shall be safely illuminated at all times they are open to use.
Comments:
City X- similar
Homewood - similar
Alsip – similar, references housing maintenance code, owner must report any person suffering from a communicable disease.
Cicero - owner must report any person suffering from a communicable disease and disinfect unit.
Carrollton – similar
Newport News - similar

(C) The hotel premises shall be heated by space heating systems capable of maintaining a minimum temperature of not less than 65 degrees Fahrenheit when the outdoor temperature is above 0 degrees Fahrenheit, and 60 degrees Fahrenheit when the outdoor temperature is below 0 degrees Fahrenheit, in all common areas and habitable spaces including rental unit living and sleeping areas, kitchens, and bathrooms. Occupancy is prohibited in any rental unit where the minimum temperature is not continually maintained.
Comments:
Glen Ellyn – revised per America's Best review comments
Homewood – Oct 1 to May 1 – minimum day 68 degrees and 55 degrees night
Carrollton – similar

(D) Every rental unit shall be provided with housekeeping services each day they are occupied, and daily cleaning schedules shall be generated and used to ensure that clean and sanitary conditions are maintained. Daily cleaning schedules for the prior 30 days shall be retained and made available to Village representatives upon request at reasonable times. Any occupant may decline some or all housekeeping services.
Comments:
Glen Ellyn – the exception to decline housekeeping services was added based on comments from both hotel owners who have programs to conserve water and energy use.
Carrollton – similar

(E) The owner or manger shall be responsible to provide housekeeping services and to maintain, or cause to be maintained, the following conditions in all rental units:

1. Mattresses shall be free of stains, holes, rips or odors in excess of normal wear and tear, and maintained in a sanitary non-defective structural condition.
2. Bedding shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be cleaned or replaced upon a change of occupancy and each day the rental unit is occupied unless otherwise requested by the occupant. Bedding shall be cleaned with appropriate sanitizing products and methods to insure disinfection.
3. Bath towels, cloths and mats shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be cleaned or replaced upon a change of occupancy and each day the rental unit is occupied unless otherwise requested by the occupant. Bath towels, cloths and mats shall be cleaned with appropriate sanitizing products and methods to insure disinfection.
4. Bathroom fixtures shall be maintained without cracks, chips, or stains. Floors and fixtures shall be cleaned with appropriate sanitizing products and methods to insure disinfection each day the rental unit is occupied or at least once a week when occupancy does not change.
5. Carpets shall be free of stains, holes, rips or odors in excess of normal wear and tear and shall be vacuumed clean each day the unit is occupied and maintained in a sanitary, non-defective condition.
6. Floor surfaces other than carpeting shall be made of non-absorbent material and all surfaces and tile grout shall be maintained without cracks, rips, or missing elements.
7. Wall surfaces shall be maintained without spots, stains, flakes, chips, holes, etc. and be maintained in a clean and sanitary condition.
8. All floor, wall and ceiling surfaces, windows, shower curtains and doors, appliances, fixtures, and furnishings shall be maintained free of mold, mildew, or decay.
9. All appliances, equipment, and furnishings including electrical receptacles, smoke alarms, fire detectors, televisions, and lighting fixtures, shall be maintained in complete and proper operating condition.
10. All window treatments including drapes, blinds and shades shall be sized to cover the entire window, made of opaque material, and maintained in proper operating and sanitary condition without stains, holes, rips or odors in excess of normal wear and tear.
11. All operable windows shall be provided with insect screens properly secured in their frame, free from holes and rips, and in proper operating condition.
12. The entry door to every rental unit shall be provided with a viewport or window that allows the occupant see the area immediately outside the unit.
13. The entry door to every rental unit shall be provided with a security lock and maintained in complete and proper operating conditions.
14. All rental units shall be maintained free of rodents, insects and vermin infestation and free from conditions that encourage or harbor rodents, insects, and vermin and comply with the applicable provisions for pest elimination in the currently adopted ICC International Property Maintenance Code.

Comments:
Oak Forest – similar but less detailed
Homewood - similar but less detailed
Alsip – similar but less detailed, bed linens and towels changed one a week or upon change of occupancy.
Cicero – similar but less detailed, bed sheets changed upon change in occupancy

Aurora – similar, but less detailed
Carrollton – similar
Granbury - similar

(F) No cooking activity or appliance shall be permitted within a transient rental unit except a coffee maker and a microwave oven is permitted when operated in accordance with the product manufacturer's requirements.
Comments:
Glen Ellyn – The requirement to operate a device in accordance with the manufacturer's instructions is a typical building code provision that can be applied in this situation. Information on the proper operating requirements is readily available from the product manufacturer and is usually available on line as a manual.
Carrollton – similar

(G) The owner shall provide pest extermination services as necessary to rid a unit or the premises of pest infestations and shall keep a record of the type of service, the service provider, and the date and location where the service was performed. This record shall be made available to Village officials upon request at reasonable times. In the event a pest infestation is a hazard to public health, as determined by Village officials, the occupants shall be ordered to vacate the unit or premises and the occupancy shall be temporarily revoked until the unit or premises are brought into compliance.
Comments:
Glen Ellyn – More specific requirements for pest control and bed bugs will not be included in this ordinance but may be developed and included in an amended Property Maintenance Code for a broader application including condo, apartment and townhome buildings.
Alsip – similar
Carrollton – similar

(H) If the owner or the manager fails to abate or correct existing conditions that are in violation of the provisions of this Chapter or other applicable laws after due notice is given and reasonable opportunity is afforded, the Village may take the necessary and required actions to correct violations to protect the health, safety and welfare of the public. Costs for any abatement performed by, or on behalf of the Village, including the cost of police services provided and including the relocation of occupants of the property, shall be recoverable by the Village. Expenses incurred by the Village pursuant to this Chapter shall be charged to the owner of the property on which the work is done or improvements made, or charged against the real estate and attached as a lien.
Comments:
Glen Ellyn – a hotel owner has requested that the provision for a lien be eliminated since it introduces a significant and complicated legal restriction.
Carrollton – similar

3-39-11 Property Inspections and Investigations
All inspections of hotel properties by the Village of Glen Ellyn shall be conducted in accordance with Village Code Section 3-1-12 and as follows:

(A) An annual property inspection and investigation shall be conducted of the entire premises including, but not limited to, all rental units, common areas, and service, equipment and storage spaces within buildings, all building exteriors, and the site, at reasonable times by Village representatives for the purpose of determining compliance with the provisions of all applicable codes, ordinances, laws, rules, and regulation pertaining to hotel properties.
Comments:
Glen Ellyn – An "investigation" is conducted upon the original hotel license application (see 3-39-5). Annually thereafter an inspection is conducted.
City X – before licensing
Oak Forest – before licensing
Cicero – semiyearly sanitation inspections required.
Aurora – required but no specifications
Carrollton – may complete routine inspections but no specifications.

(B) An annual property inspection shall not be conducted the year following an annual property inspection that resulted in an inspection report listing no violations of the requirements of this Chapter or other applicable codes and regulations.
Comments:
Glen Ellyn – added to encourage code compliance.

(C) The owner or manager shall receive an inspection report from a Village representative that identifies any discovered violations and determines a reasonable date for re-inspection by which time the violations must be corrected.
Comments:
Oak Forest – similar

(D) Special inspections of the premises may be conducted upon receipt of a complaint from any person, occupant, or any authority with jurisdiction, or if there is probable cause that any person or portion of the premises may be in violation of the provisions of this Chapter or any applicable law. With reasonable prior notice and upon presentation of proper identification to a rental unit occupant, a Village representative may enter a rental unit with the occupant's permission and conduct an inspection. In the event entry is denied, the Village of Glen Ellyn may revoke occupancy and order the rental unit to be vacated or pursue other remedies provided by law to gain entry.
Comments:
Oak Forest – similar
Homewood - similar
Carrollton – similar
Carrollton – if entry is denied, all resources provided by law will be utilized.
Granbury – similar

(E) In cases of emergency, where a Village representative has reasonable cause to believe an extreme hazard exists which is known to cause imminent injury to a person, loss of life, or severe property damage, and upon presentation of proper identification, a Village representative may enter any space or occupied rental unit without permission.
Comments:

Carrollton – similar
Granbury – similar

(F) No vacant rental unit may be rented to or occupied by any person until any and all violations identified on an inspection report have been corrected, re-inspected and approved by the Village of Glen Ellyn.
Comments:
None

(G) Upon request from the owner or manager, and after the work necessary to correct all violations has been completed, inspected and approved, a Village representative shall issue to the owner or manager written confirmation that the violations identified in the inspection report have been corrected. This written confirmation does not represent, insure, warrant, or guaranty to any owner, manager, lessor, agent, attorney, lender, or insurer that no other violations exist or that the inspection report includes all existing violations at the time of inspection.
Comments:
None

3-39-12 Nuisances
A hotel shall be operated in a manner that does not cause a nuisance in accordance with Village Code Section 3-1-11. The owner and manager shall not rent or permit the use a building or premises for any business, pleasure or recreation which, by its boisterous nature, disturbs or destroys the peace of a neighborhood or is dangerous or detrimental to health.
Comments:
Glen Ellyn - This section was changed based on Crown Plaza and America's Best review comments that they should not be held personally responsible for the conduct of their guests. This language is identical to a definition of a nuisance in Village Code section 7-2-3(H).
City X – similar
Alsip – similar
Carrollton – similar
Seattle – comprehensive police action for chronic nuisances

3-39-13 License Termination and Renewal
A hotel license shall terminate 12 months after the date of issuance unless the required hotel license renewal fee is received prior to the termination date. No hotel license renewal shall be issued unless the annual inspection has been completed and approved and the premises are in compliance with all provisions of this Chapter.
Comments:
Glen Ellyn – The license terminates annually on December 31^{si}in Village Code Section 3-1-7 unless otherwise specified. There are no provisions specified for license renewal.
Carrollton – similar

3-39-14 License Extension
A hotel license may be extended at the end of a 12 month period for an additional 12 month period, and the annual renewal fee shall be waived for the additional 12 month period, if all

violations identified in the annual inspection are corrected and approved upon the first re-inspection of the premises.
Comments:
None

3-39-15 License Transfer
A hotel license shall not be transferable or assignable from one person, firm, partnership, corporation or entity to another person, firm, partnership, corporation or entity. A hotel license shall be purely a personal privilege and shall not constitute property, nor shall it be subject to attachment, garnishment or execution.
Comments:
Glen Ellyn – License transfer is permitted by Village Code section 3-1-9 and must be amended by ordinance.
Most municipalities prohibit transfer of the license.

3-39-16 License Suspension, Revocation or Denial
A hotel license may be suspended or revoked and a license application may be denied as determined by the Planning & Development Director for failure to meet the requirements and conditions specified in this Chapter, the Village Code, or any applicable rules and regulations established by other agencies with jurisdiction. The hotel license owner or applicant shall be given written notice specifying the reasons and cause for suspension, revocation or denial. In the case of suspension, the written notice shall specify the period of suspension and the conditions on which the license suspension can be withdrawn upon remedial action taken by the owner. The owner or applicant may appeal the Planning & Development Director's decision to suspend, revoke or deny a hotel license.
Comments:
Granbury – similar
Carrollton - similar
Newport News – similar

3-39-17 Appeals
Any person may contest or dispute the Planning & Development Director's a decision to suspend, revoke or deny a hotel license by requesting an administrative hearing in accordance with the procedures and requirements specified in the Village Code, Title 1, Chapter 11.
Comments:
None

3-39-18 Violation Penalties
The penalty for failing to pay the hotel license renewal fee shall be in accordance with Village Code Section 3-1-15.
Comments:
None