Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, September 23, 2013
7:00 p.m. – Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Village Recognition: *(Village Clerk Galvin)*

   A. A grateful resident sent a letter to Fire Chief Jim Bodony recognizing the quick and skillful response of the paramedics who arrived at the scene of a personal crisis.

   B. Officer Brent Pacyga received a thank you letter from two paramedics acknowledging his help in personally driving the ambulance to the hospital so that both medics were able to provide more effective care to a patient in a critical situation.

   C. A letter was sent by a thankful resident to Robert Greenberg of the Public Works Department for the principle part he played throughout the process of securing reimbursement through the Overhead Sewer/Backflow Prevention Valve Share Cost Program.

   D. The Village Board and Management Team congratulate the following employees who recently celebrated an anniversary as a Village employee:

Andrew Downey	Police Department	10 Years
Frank Frasco	Public Works Department	10 Years

5. Audience Participation

   A. Proclamation in recognition of Fire Prevention Week.

B. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

6. Consent Agenda – The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Village Manager Franz)*

Motion to approve the following items including Payroll and Vouchers totaling $1,265,739.59: *(Trustee O'Shea)*

A. Village Board Meeting Minutes:

1. September 9, 2013 Regular Board Meeting

B. Total Expenditures (Payroll and Vouchers) - $1,265,739.59.

The vouchers have been reviewed by Trustee O'Shea and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Ordinance No. 6166-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class D-1 Liquor Licenses for Marcel's Culinary Experience Located at 490 N. Main Street. *(Assistant to the Village Manager Schrader)*

D. Motion to waive Section 10-4-17.2(B)25 (Promotional Activities), and Section 6-2-2.5 (Unnecessary Noises) of the Village Code and approve the Glenbard West Boosters Oktoberfest Fundraiser on October 19, 2013 located in the parking lot of 490 Pennsylvania Boulevard. *(Assistant to the Village Manager Schrader)*

E. Motion to waive competitive bidding for a cooperative purchase which is an authorized exception in the purchasing policy to approve a three year contract for telecommunication services with Call One Telecommunications of Chicago, Illinois, through the Suburban Purchasing Cooperative. *(Information Technology Manager Binkerd)*

F. Ordinance No. 6167, An Ordinance Granting Approval of Sign Variations for Blackberry Market Located at 401 N. Main Street. *(Planning and Development Director Hulseberg)*

G. Ordinance No. 6168, An Ordinance Amending the Special Use Permit Previously Granted by Ordinance 5299 for the Property at 475 Duane Street to Allow Residential Use of the First Floor and Basement. *(Planning and Development Director Hulseberg)*

H. Ordinance No. 6169-VC, An Ordinance to Amend Chapter 2 (General Offenses) of the Village Code regarding the Offense of Battery. *(Police Chief Norton)*

I. Ordinance No. 6170, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2013 to Provide Funds for Items Identified During the Year End Audit Process. *(Assistant Finance Director Coyle)*

J. Motion to approve a construction contract with DiNatale Construction of Addison, Illinois for the 2013 Sidewalk, Curb and Concrete Street Rehabilitation Program, in the not-to-exceed amount of $135,000 (including a 7% contingency) to be expensed to the Capital Projects Fund. *(Public Works Director Hansen)*

K. Motion to approve a Façade Improvement Grant request in the amount of $529 to Made In Italy Trattoria located at 476 Forest Avenue. *(Assistant to the Village Manager Schrader)*

7. Planning and Development Director Staci Hulseberg will present information on a request by Kevin Williams for a variation from the Glen Ellyn Zoning Code to allow the construction of a one-story screen porch addition that will result in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20%.

   Ordinance No. 6171, An Ordinance Denying a Variation from the Lot Coverage Area Requirements of the Zoning Code to Allow a Second Porch Addition for Property at 764 Lincoln Avenue. *(Trustee McGinley)*

8. Public Works Director Julius Hansen will present information on the recommendation to approve a Newton Avenue Water Tower Maintenance Contract.

   Motion to approve the award of a five year contract to Utility Service Company of Perry, Georgia to paint the interior and exterior of the water tower, install a vortex style mixer and provide maintenance services and cleaning as needed at a cost of $135,260 per annum for five years, to be expensed to the Water Sewer Fund. *(Trustee O'Shea)*

9. Professional Engineer Bob Minix will present information on the 2014 Street Resurfacing Project, the Elm–Geneva Connectors–Cottage Project, and the Glenwood–Arbor–Ridgewood Improvements Project.

   A. Motion to approve an engineering services agreement with Pavia-Marting and Co. of Roselle, Illinois for design of roadway improvements associated with the 2014 Street Resurfacing Project, in the amount of $49,000 (including a 10% contingency) to be expensed to the Capital Projects Fund. *(Trustee Clark)*

B. Motion to approve an engineering services agreement with URS Corporation of Chicago, Illinois for design of roadway and underground improvements associated with the Elm–Geneva Connectors–Cottage Improvements Project, in the amount of $88,000 (including a 10% contingency) to be expensed to the Water, Sanitary Sewer and Capital Projects Funds. *(Trustee Clark)*

C. Motion to approve an engineering services agreement with Hampton, Lenzini and Renwick of Elgin, Illinois for design of roadway and underground improvements associated with the Glenwood–Arbor–Ridgewood Improvements Project, in the amount of $102,000 (including a 10% contingency) to be expensed to the Water, Sanitary Sewer and Capital Projects Funds. *(Trustee Clark)*

10. Assistant Finance Director Christina Coyle will present information on the First Quarter 2013/14 Budget Report. *(Discussion Only).*

11. Reminders:
    - The next Village Board Meeting is scheduled for Monday, October 14, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

12. Other Business?

13. Adjournment

A-4A

8/29/13

Dear Fire Chief Bedony,

This letter is to congratulate and thank the two paramedics who came to my house at about 5:45pm on Monday, August 26. I had collapsed in my chair so my husband called 911 and got a quick response from your men.

I had been unconscious and very confused. Fortunately I did not have a stroke or heart attack. The cause is still unknown even though the wonderful medical staff at GDH did a thorough evaluation.

I am fine today, in a large part, to your skillful paramedics. Thank them for me. Even in my daze semi-conscious state, I felt their concern and deep caring.

FF/PM DAN MEDINA

FF/PM TOM SAMMONS

A-4B

Chief Norton,

On 9/3/2013 at 01:57. Medic 62 and Officer Pacyga responded to a medical emergency at 60 Nicoll. Upon Patient contact, crew realized the situation was more critical than the original dispatch. Medic crew was about to ask for the FD's engine for man power but unfortunately this was early in the morning and a time critical call. Instead of waiting for the FD's Engine, Officer Pacyga offered to drive the
Ambulance to the Hospital. We would like to thank him for his help; due to his offer to drive we were able to have two medics in the back to provide more effective care to the patient. We would like to thank him for going above and beyond.

FF/PM Files

FF/PM Waller

A-4C

STEVEN P. HOPPER, Ph.D.
532 Tuner Avenue
Glen Ellyn, Illinois 60137
630-621-6353
E-mail:steven.hopper789@gmail.com
September 8, 2013

Robert Greenberg
Utilities Superintendent
30 South Lambert Road
Glen Ellyn, Illinois 60137

Robert,

This is a letter of thanks for the principle part you played in securing the check from the Village of Glen Ellyn described in the copy of the letter enclosed.

From the start of the process, through the meeting n your office to the presentation of the paperwork to the Village you kept the focus on my claim.

This included the small things like spotting that I had filled out an incorrect form while we were together in your office. We were able to correct this error on the spot thus avoiding an annoying delay. In addition, from the very start, your directions were clear and concise on what information and actions could be expected from the applicant.

While a lengthy process (and what is not with city governments?), it success was assured through you patient guidance.

Thanks you for all you did to make the end of this process possible. The money awarded has been immediate put to use to fund the repairs required to take steps back to repair the damages from the sewer backup.

Sincerely yours,

Steven Hopper, Ph.D.

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

COPY

September 4, 2013

Mr. Stephen Hopper
532 Turner Ave.
Glen Ellyn, IL 60137

RE: Overhead Sewer/Backflow Prevention Valve Share Cost Program

Dear Mr. Hopper:

Enclosed is a check for $4,660.50 which serves as the total and final compensation from the Village of Glen Ellyn for overhead sewer/backflow prevention valve work performed by Perma-Seal in your home at 532 Turner Avenue. Participation and reimbursement through this program is limited to one-time only per address.

If you have any questions regarding this, please contact me at 630.469.6756.

Very truly yours,

Robert Greenberg
Utilities Superintendent

Our Vision: The Village consistently takes the actions necessary to reach its full potential.

Our Mission: The Village provides public services which reflect the excellence of the community we serve.

X:\Public\GSBG\Overhead Sewer Program\532 Turner - Hopper.doc

A-5A

VILLAGE OF GLEN ELLYN

1834

Proclamation

WHEREAS, Fire Prevention Week has been observed since 1922 to commemorate the importance of informing the public about preventing fires and is being observed this year with the theme "Have Two Ways Out!"; and

WHEREAS, the Glen Ellyn Volunteer Fire Company is the finest example of the tradition of volunteerism in the Village, providing high-quality fire protection for our residents and businesses; and

WHEREAS, the Glen Ellyn Volunteer Fire Company firefighters are dedicated to reducing the occurrence of residential and commercial fires and fire injuries through prevention and protection education; and

WHEREAS, the courage, caring and commitment exemplified by past and present members of the Glen Ellyn Volunteer Fire Company help to keep Glen Ellyn a safe, great place in which to live;

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, do hereby declare the week of October 6-12, 2013 as Fire Prevention Week, and encourage all residents of the Village of Glen Ellyn to support the efforts of Glen Ellyn's fire and emergency services through their many fundraising events.

_____

VILLAGE PRESIDENT
ATTEST:

_____

VILLAGE CLERK

_____

DATE

A-6A,

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, September 9, 2013

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Friedberg, Ladesic and McGinley answered "Present".

Trustee O'Shea was excused.

Pledge of Allegiance

President Demos asked Village Attorney Stewart Diamond to lead the Pledge of Allegiance.

Village Recognition:

A. A new resident sent an email to the Public Works Department thanking them for the great job they do and commending all of the municipal employees for their attention to detail, professionalism and friendliness in making Glen Ellyn a wonderful place to live and visit.

Consent Agenda:

The following items presented by Village Manager Franz are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling $2,032,643.36:

A. Village Board Meeting Minutes:

1. August 19, 2013 Village Board Tour of the Civic Center

B. Total Expenditures (Payroll and Vouchers) - $1,906,964.20.

The vouchers have been reviewed by Trustee McGinley and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Motion to approve the recommendation of Village President Alexander W. Demos that the following appointments and reappointments be made for Boards and Commissions:

<u>Finance Commission</u>

William A. Demos, student, for a term ending February 2014

Zoning Board of Appeals

James P. Bourke for a term ending May 2018
Larry K. LaVanway for a term ending May 2018

D. Motion to waive Section 6-2-2.5 (Unnecessary Noise), and Section 4-5-7(G) (Portable Signs) of the Village Code and approve the St. Petronille Picnic on Saturday, September 14, 2013 located on the St. Petronille Parish grounds.

E. Ordinance No. 6162, An Ordinance Designating the Property Located at 644 N. Main Street as a Glen Ellyn Local Landmark.

F. Motion to approve an Interior Improvement Grant request in the amount of $15,000 (conditional based upon retail or restaurant tenant) and Façade Improvement Grant request in the amount of $15,000 to 535 Penn, L.L.C., opening at 535 Pennsylvania Avenue. *Manager Schrader)*

G. Ordinance No. 6163-VC, An Ordinance Amending the Village Code of the Village of Glen Ellyn, Title 3 Business Regulations, to Add a New Chapter 40 Hotels, Establishing Hotel Licensing Regulations and Amending Related Sections of the Village Code.

Trustee McGinley made a motion to approve the Consent Agenda, Items A-G. The motion was seconded by Trustee Ladesic.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic and McGinley voted "Aye." Motion carried.

Village Manager Mark Franz, Assistant to the Village Manager Kristen Schrader and Consultant Bob Rychlicki of Kane McKenna & Associates presented information related to the proposed Roosevelt Road/Park Boulevard Tax Increment Financing District. Over the past several months, the Village has met all of the statutory and procedural requirements necessary to designate Roosevelt Road/Park Boulevard as a TIF District, with the next step being to hold a formal Public Hearing.

Trustee Clark made a motion to open the Public Hearing to consider the approval of the proposed Roosevelt Road/Park Boulevard Business District Redevelopment Plan and the designation of the Roosevelt Road/Park Boulevard Project Area. The motion was seconded by Trustee Elliott.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic and McGinley voted "Aye." Motion carried.

Village Manager Franz introduced Mr. Bob Rychlicki, Consultant, Kane McKenna & Associates. Mr. Rychlicki provided an overall review of the TIF process leading up to the Public Hearing:

The Joint Review Board of the affected taxing bodies took place on July 31, 2013.
The second meeting of the Joint Review Board was held on August 22, 2013.
A letter was sent to everyone within the proposed TIF District and beyond on August 12, 2013.
A notice was placed in the Daily Herald on August 13 and August 20, 2013.
On August 22, 2013 Parkside Apartments were removed.
Mr. Rychlicki outlined reasons to create a TIF such as a proactive approach to improve the character of an area.

In order to qualify for a TIF 50% or more of the buildings need to be 35 years old or greater. Over 50% of the buildings in the proposed TIF were built before the Village's first Comprehensive Plan in 1971. Overall other requirements include obsolescence, lack of community planning and inadequate utilities/infrastructure.

Once a TIF is approved it is a TF Plan; not a detailed footprint.

The TIF is intended to accommodate development over a 23 year time frame. The Joint Review Board will meet annually to review the budget. The JRB met on July 31 and on August 22; they are favorable to the proposed Roosevelt Road/Park Boulevard Tax Increment Financing District.

Mr. Rychlicki concluded his remarks by stating that no action will be taken by the Board at this Board Meeting regarding the proposed TIF, this is a Public Hearing.

Ms. Renie Atchison, 66 Forest Avenue, Glen Ellyn approached the Board to express her concerns about Parkside Apartments being removed from the proposed TIF. Ms. Atchison does not believe that Parkside Apartments are a safe environment for the children affiliated with World Relief who reside there or for her children. It is a slum. The police are there all the time, this costs money. They are lowering property values.

Ms. Atchison added that there are many residents occupying 1 and 2 bedroom apartments and that 6-8 people are living in some apartments. Ms. Atchison is hoping the Board reconsiders the removal of Parkside Apartments from the proposed Roosevelt Road/Park Boulevard Tax Increment Financing District and that many residents are not safe people. Ms. Atchison added that she is not including the World Relief associated residents as unsafe. Ms. Atchison concluded her remarks by questioning if the Village has any say in this area, especially now that the buildings are for sale.

Village Attorney Diamond responded that the Village has a zoning process if zoning is going to be changed. This may encourage development in this area; however any redevelopment in a significant way cannot occur without zoning approval.

Ms. Atchison inquired about rules and regulations for Section 8 housing and hoped the Village would step up to the plate to protect the residents, children and their investment.

Mr. Fiore Carrino, 39 N. Main St., Glen Ellyn approached the Board to express his concerns about Parkside Apartments being removed from the proposed TIF. Among Mr. Fiore's concerns are that Parkside is not the fairy tale that Parkside residents have led people to believe. It is worse than a war zone unless the police department is on the property. Last year his neighboring complex spent approximately $6,000 to repair damage sustained from Parkside residents and some damage occurs almost daily.

Mr. Fiore explained that there is a fence to separate 39 N. Park from Parkside Apartments. The most recent repair cost $400. Due to repeated damage to this fence the Village suggested that nails not be used for future repairs; that screws be used. Now the flats are being torn down and broken. They have spent $86 on "No Trespass" signs that are damaged or stolen.

The children residing at Parkside Apartments are continually asked to stay off the property at 39 N. Park while waiting for the school bus. The Parkside children play soccer at 39 N. Park and have damaged the lights in the parking lot. So far 3 lights have been damaged and 2 needed replacement. The flag at the entrance of 39 N. Park was torn down and ripped.

Mr. Carrino stated that on several occasions the Parkside children are told that the yard at 39 N. Park is not a thoroughfare; there are signs posted, it is private property. Mr. Carrino stated that his Board is considering a $15,000 security system in order to have video documentation of all the damage. He has lived at 39 N. Park almost 20 years and it has always been a war zone.

Mr. Carrino added that the older residents are frightened by fires starting in the vestibule and by smoke bombs going off and setting off the fire alarms. While Parkside Apartments is a better environment than where some of the residents lived before, it is a rat hole. Mr. Carrino suggested that World Relief in Wheaton could have lobbied for low cost housing off Roosevelt Road where the school was torn down.

Mr. Carrino concluded his remarks by pledging to report every instance of criminal activity so that there will be a police report. This is not how the Village should be protecting us.

Mr. Dan Dwyer, 72 Forest Ave., Glen Ellyn, approached the Board to express his concerns about Parkside Apartments being removed from the proposed TIF. Mr. Dwyer asked the Board to clarify the reason for redefining the boundaries of the proposed TIF, that it seemed counter intuitive.

Village Manager Franz responded the reason to change the proposed TIF boundaries included a challenge for redevelopment and the cost associated to relocate residents in a facility that is almost fully occupied. Furthermore, the residents at Parkside Apartments asked to be removed.

Trustee McGinley responded that the decision to remove Parkside Apartments from the proposed TIF was educational. There was an influx of emails, correspondence, and articles from people not in the area. One article claimed that the Village wanted to replace Parkside Apartments with a Target. The buildings at Parkside are on the MLS. There is more of a risk for the residents at Parkside not to be in the proposed TIF and it will be interesting to see what the property turns into.

Trustee McGinley stated that the Parkside neighbors' concerns are serious and these concerns can be addressed without a TIF.

Village Manager Franz responded that the Parkside Apartments will not be here in 20 years. These buildings require significant renovations and investment.

President Demos responded that some of the Parkside residents are reconsidering removal from the proposed TIF and they are seeking investors to redevelopment one building at a time.

Mr. Bruce Larrabee, 40 S. Main St., Glen Ellyn asked if the proposed TIF would improve the area, why are they being excluded. Village Manager Franz responded that the residents at Parkside Apartments asked to be taken out and that they can always reconsider being included again.

Mr. Marcus Wargin, 54 Forest Ave., Glen Ellyn asked what the timeline is for Parkside to be reincluded in the proposed TIF. Mr. Rychlicki responded that it is a 4-5 month timeframe, due to the legal issues with notices and meetings.

Trustee Ladesic requested that Mr. Rychlicki provide an overview of potential costs associated with keeping Parkside residents in the proposed TIF. Mr. Rychlicki responded the costs would include counseling, moving and relocation expenses for residents located in the proposed TIF. New construction is not allowed in a TIF except for a portion of low cost housing.

Trustee Clark made a motion to close the Public Hearing considering the proposed Roosevelt Road/Park Boulevard Business District Redevelopment Plan and the designation of the Roosevelt Road/Park Boulevard Project Area. The motion was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic and McGinley voted "Aye." Motion carried.

Agenda Item 8 - Proposed annexation agreements for 21W180 and 21W200 Hill Avenue

Trustee Elliott made a motion to open the Public Hearing to consider annexation agreements with 21W180 Hill Avenue and 21W200 Hill Avenue. The motion was seconded by Trustee McGinley.

Planning and Development Director Hulseberg presented information about proposed annexation agreements for 21W180 and 21W200 Hill Avenue. The properties are located on the north side of Hill Avenue between Route 53 and Walnut Road directly west of the Hill Avenue Bridge.

Included in Director Hulsberg's presentation; In September of 2010 the Village entered into an intergovernmental agreement with Lombard to repair the Hill Avenue Bridge. As part of negotiations, the boundary line agreement between the communities was amended and two light industrial properties west of the bridge known as 21W180 and 21W200 Hill Avenue were transferred to Glen Ellyn's side of the boundary line. These two addresses consist of four parcels and four buildings. Three of the four parcels making up these two properties are currently connected to Lombard water and sanitary sewer. Lombard plans to disconnect these properties from their utilities once Glen Ellyn utilities become available. Director Hulseberg and staff have been working to negotiate annexation agreements with the owners of these properties which would allow them to connect to Glen Ellyn's utilities when they become available.

Trustee Elliott made a motion to close the Public Hearing considering annexation agreements with 21W180 Hill Avenue and 21W200 Hill Avenue. The motion was seconded by Trustee Clark.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic and McGinley voted "Aye." Motion carried.

Trustee Elliott made a motion to approve Ordinance No. 6164, An Ordinance Approving Annexation Agreements for Properties Located at 21W180 Hill Avenue and 21W200 Hill Avenue. The motion was seconded by Trustee Ladesic.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic and McGinley voted "Aye." Motion carried.

Agenda Item 9 - Special Use Permit, Zoning Variations, and the Exterior Appearance of the Duane/Glenwood Parking Lot

Planning and Development Director Hulseberg presented information on requests for approval of a Special Use Permit, Zoning Variations, and the Exterior Appearance of the Duane/Glenwood Parking Lot to be Located at 460-478 Duane Street.

The Public Works Department submitted applications for approval of a special use permit, zoning variations and the exterior appearance of a new 47-space commuter parking lot proposed at 460-478 Duane Street. The parking lot would be reserve for commuter use in the morning and available to the public after 11:00a.m., similar to the Village's other commuter lots.

The first phase of the downtown streetscape and parking study will be implemented with the project and will act as a pilot to showcase what the build-out of the plan might look like. The project incorporates sidewalk pavers, seatwalls, parkway trees, lighting and native landscaping all as recommended in the plan. The use of permeable pavers and native landscaping in the parking lost is also consistent with the recommendation to develop a *"sustainable parking lot prototype"*.

Trustee McGinley expressed concerns regarding the use of permeable pavers. Concerns included use on heavily used sidewalks and not being safe and effective, especially when strollers and wheelchairs are being used. They can sink, fade and are expensive. President Demos inquired if the pavers would be adhered to a concrete base. Public Works Director Hansen responded that pavers would be adhered to a concrete base with 12 ft. panels.

Village Manager Franz responded there will be some maintenance no matter what you do.

Trustee Elliott stated that since Trustee McGinley has concerns can these be installed and monitored over time. Director Hansen responded that this would be a great test to see how the pavers hold up. Trustee McGinley pointed out that with the next Streetscape project, pavers will always be requested. Trustee Clark asked if Trustee McGinley had concerns with foot or wheel traffic on the pavers. Trustee McGinley expressed concerns with all traffic on pavers.

Trustee Friedberg commented that pavers over a concrete base will hold up but will accumulate salt. The pavers will get white and bleached after the first winter and they will need to acknowledge different levels of maintenance, will that be a problem. Trustee McGinley asked if staff was available to power wash the pavers.

Trustee Elliott commented that they were losing sight of the overall goal: to test three panels in the plan.

Trustee McGinley inquired about the stall width in the lot. Director Hulseberg responded that commuter lots have lower turnover, this is the same standard used in other commuter lots in the Village.

Trustee Friedberg made a motion to approve Ordinance No. 6165, An Ordinance Granting Approval of a Special Use Permit, Zoning Variations and the Exterior Appearance for a Public Parking Lot to be Located at 460-478 Duane Street. The motion was seconded by Trustee Elliott.

Trustee McGinley made a motion to amend the Ordinance No. 6165, An Ordinance Granting Approval of a Special Use Permit, Zoning Variations and the Exterior Appearance for a Public Parking Lot to be Located at 460-478 Duane Street to remove the permeable pavers. The motion was seconded by Trustee Clark.

Upon roll call of Trustee McGinley's amended motion, Trustees Clark, Elliott, Friedberg and Ladesic voted "Aye." Trustee McGinley voted "Nay". Motion carried.

Upon roll call of the original motion made by Trustee Friedberg to approve Ordinance No. 6165, An Ordinance Granting Approval of a Special Use Permit, Zoning Variations and the Exterior Appearance for a Public Parking Lot to be Located at 460-478 Duane Street. Trustees Clark, Elliott, Friedberg and Ladesic voted "Aye." Trustee McGinley voted "Nay". Motion carried.

Agenda Item 10 – Duane/Glenwood Metra Parking Lot Project

Public Works Director Hansen presented information on the Duane/Glenwood Metra Parking Lot project. Included in Director Hansen's presentation:

Award of the construction project,
Award of the construction oversight agreement, and
Approval of the design agreement amendment.

Trustee McGinley asked if there was any way to lower the cost of the project so that there would be no cost to the taxpayer. Director Hansen responded that this is a project the Village received a CMAQ grant for, which was used to acquire the property – no Village funds were used as part of the land purchase and transfer activity. This is also the first parking lot in Glen Ellyn utilizing permeable pavers, not concrete. The pavers are green; they can try to obtain grants for the use of green materials.

Dan Smith, Jr., 97 Newton Ave., Glen Ellyn addressed the Board to express his concerns regarding the expense of the project. Mr. Smith stated that the Village will be spending $240,000 to offset the $851,000 from Metra for 47 parking spaces. Mr. Smith asked if they were throwing money to get grant money and commented that this does not feel good to him.

Manager Franz responded the project was more expensive due to cost associated with acquiring the land. The 47 parking spaces are not as many as they would like but it is in a great location. The parking lot is not just to recoup money but to be responsible to the community and business needs. This project is less financial and more about restaurants competing for parking spaces. This project will alleviate a need with the businesses.

Director Hulseberg responded that per the Village's agreement with Metra, if the Village finds a better use for the land, the Village will have to find another 47 parking spaces to provide for Metra use.

Trustee Ladesic made a motion to approve the following in a single vote; the motion was seconded by Trustee Elliott:

A. Motion to approve award of a contract to Hoppy's Landscaping, Inc. for the construction of the Duane/Glenwood Metra Parking Lot, in the amount of $575,000 (including a 6% contingency) to be expensed to the Parking Fund.

B. Motion to approve award of a construction oversight agreement to Rempe-Sharpe & Associates of Geneva, Illinois, in the amount of $45,000 (including a 15% contingency) to be expensed to the Parking Fund.

C. Motion to increase the appropriation for engineering services associated with the design of the Duane-Glenwood Metra Parking Lot project in the amount of $4,416, for a revised total appropriation of $34,416 to be expensed to the Parking Fund, and to increase the contract amount of the design services agreement with Rempe-Sharpe & Associates to provide for additional design expenses in the amount of $8,521 resulting in a not-to-exceed amount of $34,416.

Upon roll call, Trustees Clark, Elliott, Friedberg and Ladesic voted "Aye." Trustee McGinley voted "Nay". Motion carried.

Cam Page, 206 Hill Ave., Glen Ellyn addressed the Board to request a reminder of the upcoming open house and Public Hearing for the Wayfinding Proposal. Director Hulseberg responded that the Public Hearing will take place, Wednesday, September 11 at 7:30 p.m. at the Civic Center.

Reminders:

- The next Village Board Workshop is scheduled for Monday, September 16, 2013 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Village Board Meeting is scheduled for Monday, September 23, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 8:44 p.m. Trustee Elliott moved and Trustee Clark seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,
Village Clerk

A-6B 3

Approval of Vouchers
For the Village Board Meeting of September 23, 2013

EXPENDITURES:

Correction (Nicor Void)	8/30/2013	$	104.26		
Accounts Payable Warrant 0913-1	9/6/2013	$	739,529.47		
Accounts Payable Warrant 0913-2	9/13/2013	$	71,264.35		
Sub-Total		**$**	**810,898.08**	**Warrant Total**	**$ 810,898.08**

PAYROLL EXPENDITURES

	September 6, 2013		
Net Employee Payroll Checks	**$276,375.41**		
Employee & Employer Payroll Deductions:			
Employee Deductions*	132,012.35		
IMRF - Employer contribution	23,800.56		
Social Security/Medicare Tax Withheld - Employer portion	22,653.19		
Total Payroll	**$ 454,841.51**	**$ -**	**$ 454,841.51**

GRAND TOTAL $ 1,265,739.59

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

CASH ACCOUNT: 100 100300 CASH - ACCOUNTS PAYABLE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
11815	07/08/2013	VOID	651 NORTHERN ILLINOIS GA		43009	06/21/2013			104.26
Invoice: 43009						24-99-00-1000 1 0613			
				104.26	55710 521200	UTILITIES			

CHECK 11815 TOTAL: 104.26

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 104.26

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	104.26

WARRANT: 0913-1 TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
1107	AMERICAN EXPRESS										
	950549	09/05/13			11939	W	09/06/13	50100	520835	BANKING SERVICES	71.00
	INVOICE:	AMEXVGE-52									
	950549	09/05/13			11939	W	09/06/13	50200	520835	BANKING SERVICES	71.00
	INVOICE:	AMEXVGE-52									
	950549	09/05/13			11939	W	09/06/13	54000	520835	BANKING SERVICES	70.99
	INVOICE:	AMEXVGE-52									
	AMEX-102	09/05/13			11938	W	09/06/13	55720	520810	CREDIT CARD FEES	1,901.48
	INVOICE:	AMEXREC-53									
	AMEX-102	09/05/13			11938	W	09/06/13	55730	520810	CREDIT CARD FEES	132.05
	INVOICE:	AMEXREC-53									
	AMEX-102	09/05/13			11938	W	09/06/13	55750	520810	CREDIT CARD FEES	184.87
	INVOICE:	AMEXREC-53									
	VENDOR TOTALS		5,777.71 YTD INVOICED						8,209.10 YTD PAID		2,431.39
8254	AUTOMATIC SYSTEMS CO										
	43326	08/06/13			208675	P	09/06/13	50100	521055	PROFESSIONAL SERVICES - O	-240.00
	INVOICE:	CM2840									
	43327	08/05/13			208675	P	09/06/13	50100	521055	PROFESSIONAL SERVICES - O	780.80
	INVOICE:	26392S									
	VENDOR TOTALS		1,265.40 YTD INVOICED						1,806.20 YTD PAID		540.80
8437	B & F CONSTRUCTION CODE SERVICES, INC										
	43329	08/27/13			208676	P	09/06/13	126000	521048	BUILDING REVIEWS	190.00
	INVOICE:	37798									
	VENDOR TOTALS		5,830.08 YTD INVOICED						6,020.08 YTD PAID		190.00
7144	BIO-TRON, INC.										
	43330	08/23/13			208677	P	09/06/13	135000	520925	AMBULANCE SERVICE	190.00
	INVOICE:	33516									
	VENDOR TOTALS		.00 YTD INVOICED						190.00 YTD PAID		190.00
2384	BLUE SKY BUILDER										
	43328	08/29/13			208678	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	700.00
	INVOICE:	20130758									
	VENDOR TOTALS		.00 YTD INVOICED						700.00 YTD PAID		700.00
3699	BRADFORD SYSTEMS CORP										
	43394	05/13/13			208679	P	09/06/13	143100	520975	MAINTENANCE-EQUIPMENT	450.00
	INVOICE:	40953									
	VENDOR TOTALS		.00 YTD INVOICED						450.00 YTD PAID		450.00
5354	UNITED COMMUNICATION SYSTEMS										
	43466	08/15/13			208680	P	09/06/13	134000	521195	TELECOMMUNICATIONS	501.07
	INVOICE:	43466									

WARRANT: 0913-1

TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	143200	520915	ESDA EXPENSE	161.73
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	143100	521195	TELECOMMUNICATIONS	235.57
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	121400	521195	TELECOMMUNICATIONS	2,138.75
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	50100	521195	TELECOMMUNICATIONS	175.53
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	50200	521195	TELECOMMUNICATIONS	103.76
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	121600	521195	TELECOMMUNICATIONS	27.93
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	55710	521195	TELECOMMUNICATIONS	320.34
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	55720	521195	TELECOMMUNICATIONS	313.43
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	55730	521195	TELECOMMUNICATIONS	100.00
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	55750	521195	TELECOMMUNICATIONS	156.22
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	135000	521195	TELECOMMUNICATIONS	492.11
43466 INVOICE: 43466	08/15/13			208680	P	09/06/13	135000	521195	TELECOMMUNICATIONS	1,495.49
VENDOR TOTALS		13,577.90 YTD INVOICED						19,799.83 YTD PAID		6,221.93
120 CANON SOLUTIONS AMERICA, INC										
43402 INVOICE: 143496620	08/26/13			208681	P	09/06/13	50100	530100	OFFICE SUPPLIES	39.44
43402 INVOICE: 143496620	08/26/13			208681	P	09/06/13	50200	530100	OFFICE SUPPLIES	39.44
VENDOR TOTALS		1,212.62 YTD INVOICED						1,884.20 YTD PAID		78.88
128 CARQUEST AUTO PARTS OF WHEATON IL, INC										
43331 INVOICE: 1603-162902	07/01/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	11.18
43332 INVOICE: 1603-162906	07/01/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	393.86
43333 INVOICE: 1603-162912	07/01/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	37.23
43334 INVOICE: 1603-163032	07/02/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	22.93
43335 INVOICE: 1603-163061	07/03/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	6.64
43336 INVOICE: 1603-163189	07/08/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	-6.36
43337 INVOICE: 1603-163213	07/08/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	-8.39
43338	07/08/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	6.36

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TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: 43339	1603-163179 07/08/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	30.76
INVOICE: 43340	1603-163188 07/08/13			208682	P	09/06/13	50100	520975	MAINTENANCE-EQUIPMENT	6.36
INVOICE: 43341	1603-163191 07/10/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	8.38
INVOICE: 43342	1603-163308 07/10/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	7.48
INVOICE: 43343	1603-163312 07/10/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	5.44
INVOICE: 43344	1603-163336 07/10/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	77.10
INVOICE: 43345	1603-163359 07/10/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	26.32
INVOICE: 43346	1603-163365 07/12/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	5.59
INVOICE: 43347	1603-163443 07/15/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	17.34
INVOICE: 43348	1603-163499 07/15/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	116.98
INVOICE: 43349	1603-163511 07/16/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	3.84
INVOICE: 43350	1603-163593 07/19/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	84.98
INVOICE: 43351	1603-163764 07/19/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	67.17
INVOICE: 43352	1603-163765 07/23/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	9.37
INVOICE: 43353	1603-163881 07/23/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	7.55
INVOICE: 43354	1603-163882 07/24/13			208682	P	09/06/13	65000	530105	OPERATING SUPPLIES	4.24
INVOICE: 43355	1603-163925 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	-10.00
INVOICE: 43356	1603-164016 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	-7.89
INVOICE: 43357	1603-164044 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	41.34
INVOICE: 43358	1603-164009 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	7.55
INVOICE: 43359	1603-164026 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	7.89
INVOICE: 43360	1603-164030 07/25/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	12.45
INVOICE: 43361	1603-164033 07/26/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	39.94
INVOICE: 43362	1603-164066 07/29/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	53.54
INVOICE: 43363	1603-164155 07/31/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	32.75
INVOICE:	1603-164279									

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
43364	07/31/13			208682	P	09/06/13	65000	530310	PARTS PURCHASED	15.28
INVOICE:	1603-164304									
VENDOR TOTALS		3,462.09 YTD INVOICED						4,597.29 YTD PAID		1,135.20
147 CHICAGO DISTRICT GOLF ASSN.										
43393	08/27/13			208683	P	09/06/13	55720	520950	HANDICAPS FEES	18,760.00
INVOICE:	82713									
43393	08/27/13			208683	P	09/06/13	550	120225	EXCHANGE CLEARING - REC R	-8,326.00
INVOICE:	82713									
VENDOR TOTALS		.00 YTD INVOICED						10,434.00 YTD PAID		10,434.00
2952 CHICAGO INT'L TRUCKS										
43397	08/16/13			208684	P	09/06/13	65000	530310	PARTS PURCHASED	77.06
INVOICE:	16106064									
43398	08/26/13			208684	P	09/06/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	634.40
INVOICE:	1616136									
43398	08/26/13			208684	P	09/06/13	65000	521185	REPAIRS-CONTRACTUAL/PARTS	2,504.26
INVOICE:	1616136									
VENDOR TOTALS		599.14 YTD INVOICED						3,814.86 YTD PAID		3,215.72
6043 CHICAGO PARTS & SOUND LLC										
43399	08/21/13			208685	P	09/06/13	65000	530310	PARTS PURCHASED	245.79
INVOICE:	539445									
43400	08/23/13			208685	P	09/06/13	65000	530310	PARTS PURCHASED	312.10
INVOICE:	539894									
43401	08/24/13			208685	P	09/06/13	65000	530310	PARTS PURCHASED	-75.00
INVOICE:	540126									
VENDOR TOTALS		3,686.50 YTD INVOICED						4,213.37 YTD PAID		482.89
3525 COMMERCIAL TIRE SERVICE										
43403	08/27/13			208686	P	09/06/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	161.50
INVOICE:	2220015218									
VENDOR TOTALS		7,304.50 YTD INVOICED						7,466.00 YTD PAID		161.50
8178 CONTRACTORS EQUIPMENT & RENTALS INC										
43396	06/28/13		20130071	208687	P	09/06/13	50100	580110	EQUIPMENT/CAPITAL OUTLAY	4,300.00
INVOICE:	75229									
43396	06/28/13		20130071	208687	P	09/06/13	50200	580110	EQUIPMENT/CAPITAL OUTLAY	4,300.00
INVOICE:	75229									
VENDOR TOTALS		.00 YTD INVOICED						8,600.00 YTD PAID		8,600.00
5206 TAYKIT INC										
43395	08/29/13			208688	P	09/06/13	55720	520905	PRINTING	1,472.17
INVOICE:	8291312									

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VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		6,311.68 YTD INVOICED						7,783.85 YTD PAID		1,472.17
204	DAILY HERALD										
	43367	08/06/13			208689	P	09/06/13	53000	580100	CAPITAL IMPROVEMENTS	139.15
	INVOICE: T4348405										
	43368	08/09/13			208689	P	09/06/13	126000	520905	PRINTING	94.30
	INVOICE: T4348622										
	VENDOR TOTALS		2,061.50 YTD INVOICED						2,294.95 YTD PAID		233.45
249	DUPAGE COUNTY										
	43366	08/13/13			208690	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	55.00
	INVOICE: 201308130224										
	VENDOR TOTALS		4,114.94 YTD INVOICED						4,169.94 YTD PAID		55.00
262	DUPAGE WATER COMMISSION										
	DPWC-67	09/05/13			11940	W	09/10/13	50100	530500	LAKE MICHIGAN WATER	325,618.80
	INVOICE: DPWC-73										
	VENDOR TOTALS		1,003,010.38 YTD INVOICED						1,328,629.18 YTD PAID		325,618.80
291	EUCLID BEVERAGE, LTD										
	43404	08/28/13			208691	P	09/06/13	55730	530400	BEER AND WINE	1,528.80
	INVOICE: 4000311490										
	VENDOR TOTALS		21,115.40 YTD INVOICED						22,644.20 YTD PAID		1,528.80
4466	FIRE SERVICE, INC.										
	43411	08/16/13			208692	P	09/06/13	65000	530310	PARTS PURCHASED	59.88
	INVOICE: 7058										
	VENDOR TOTALS		39.03 YTD INVOICED						215.56 YTD PAID		59.88
1726	BRIDGESTONE RETAIL OPERATIONS, LLC										
	43409	09/03/13			208693	P	09/06/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	50.00
	INVOICE: 198214										
	VENDOR TOTALS		3,703.09 YTD INVOICED						3,753.09 YTD PAID		50.00
311	THE TERRAMAR GROUP, INC										
	43410	08/20/13			208694	P	09/06/13	65000	530310	PARTS PURCHASED	33.48
	INVOICE: 58413										
	VENDOR TOTALS		3,273.71 YTD INVOICED						3,307.19 YTD PAID		33.48
315	ACUSHNET COMPANY										
	43405	08/29/13			208695	P	09/06/13	55750	520945	PRODUCTS/RESALE	88.90
	INVOICE: 5191486										
	43406	08/26/13			208695	P	09/06/13	55750	520945	PRODUCTS/RESALE	645.12

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 5183084									
43407	08/22/13								
INVOICE: 5179062				208695	P	09/06/13	55750 520945	PRODUCTS/RESALE	906.18
VENDOR TOTALS		4,423.99 YTD INVOICED					6,064.19 YTD PAID		
6345 FORCE AMERICA DISTRIBUTING, LLC									
43461	08/21/13								
INVOICE: IN060-1000304				208696	P	09/06/13	143200 580110	EQUIPMENT/CAPITAL OUTLAY	1,640.20
VENDOR TOTALS		.00 YTD INVOICED					5,159.85 YTD PAID		
8341 LEE F CRUMBAUGH									
43408	08/12/13								
INVOICE: 212-0001-0002				208697	P	09/06/13	121100 520620	EMPLOYEE EDUCATION	5,159.85
VENDOR TOTALS		1,350.00 YTD INVOICED					2,700.00 YTD PAID		
8447 FREEMAN FENCE, INC									
43412	08/19/13								
INVOICE: A16215				208698	P	09/06/13	143200 520970	MAINTENANCE-BUILDING & GR	1,350.00
43412	08/19/13								
INVOICE: A16215				208698	P	09/06/13	50100 520970	MAINTENANCE-BUILDING & GR	1,000.00
43412	08/19/13								
INVOICE: A16215				208698	P	09/06/13	50200 520970	MAINTENANCE-BUILDING & GR	750.00
VENDOR TOTALS		.00 YTD INVOICED					2,500.00 YTD PAID		
8444 GALCO INDUSTRIAL ELECTRONICS, INC									
43369	07/10/13								
INVOICE: A38790501				208699	P	09/06/13	50200 530105	OPERATING SUPPLIES	483.14
43370	07/29/13								
INVOICE: A38876101				208699	P	09/06/13	50200 530105	OPERATING SUPPLIES	-224.07
43371	08/14/13								
INVOICE: A39741501				208699	P	09/06/13	50200 530105	OPERATING SUPPLIES	1,045.92
VENDOR TOTALS		.00 YTD INVOICED					1,304.99 YTD PAID		
6961 GFS MARKETPLACE LLC									
43414	08/24/13								
INVOICE: 770135750				208700	P	09/06/13	55730 530420	FOOD/RESALE	34.94
43414	08/24/13								
INVOICE: 770135750				208700	P	09/06/13	55730 530105	OPERATING SUPPLIES	37.17
43414	08/24/13								
INVOICE: 770135750				208700	P	09/06/13	55730 530410	DRY GOODS	19.96
43415	08/19/13								
INVOICE: 770135468				208700	P	09/06/13	55730 530105	OPERATING SUPPLIES	12.59
43415	08/19/13								
INVOICE: 770135468				208700	P	09/06/13	55730 530420	FOOD/RESALE	90.15

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VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		219.40 YTD INVOICED					414.21 YTD PAID		194.81
1180	GLEN ELLYN PARK DISTRICT									
	43413	08/30/13			208701	P	09/06/13	100 250700	DUE TO GE PARK DISTRICT	6,210.60
	INVOICE:	IMPACT0713								
	VENDOR TOTALS		6,210.60 YTD INVOICED					14,921.20 YTD PAID		6,210.60
355	GLEN ELLYN PUBLIC LIBRARY									
	43374	08/30/13			208702	P	09/06/13	100 250100	DUE TO LIBRARY	536.31
	INVOICE:	IMPACT0713								
	VENDOR TOTALS		14,110.63 YTD INVOICED					14,646.94 YTD PAID		536.31
356	GLEN ELLYN VOLUNTEER FIRE CO.									
	43373	08/30/13			208703	P	09/06/13	100 250300	DUE FROM/(TO) FIRE COMPAN	1,500.00
	INVOICE:	IMPACT0713								
	43417	08/31/13			208703	P	09/06/13	100 250350	DONATIONS DUE TO FIRE COM	7,170.45
	INVOICE:	AUG-2013								
	VENDOR TOTALS		81,896.64 YTD INVOICED					90,567.09 YTD PAID		8,670.45
8443	GLENBARD SOUTH BOOSTERS									
	43372	08/30/13			208704	P	09/06/13	55730 520903	MARKETING	400.00
	INVOICE:	90313								
	VENDOR TOTALS		.00 YTD INVOICED					400.00 YTD PAID		400.00
359	GLENBARD TWNSHP H.S. DIST. 87									
	43392	08/30/13			208705	P	09/06/13	100 250500	DUE TO SCHOOL DISTRICT 87	2,440.78
	INVOICE:	IMPACT0713								
	VENDOR TOTALS		2,440.78 YTD INVOICED					4,881.56 YTD PAID		2,440.78
4739	GORDON FOOD SERVICE, INC.									
	43416	08/28/13			208706	P	09/06/13	55730 530410	DRY GOODS	99.15
	INVOICE:	152961561								
	43416	08/28/13			208706	P	09/06/13	55730 530420	FOOD/RESALE	422.88
	INVOICE:	152961561								
	VENDOR TOTALS		10,076.64 YTD INVOICED					10,598.67 YTD PAID		522.03
7298	GREENSCAPE HOMES LLC									
	43376	08/29/13			208707	P	09/06/13	1000 420400	BUILDING PERMITS	240.00
	INVOICE:	20130985								
	VENDOR TOTALS		20,977.50 YTD INVOICED					21,217.50 YTD PAID		240.00
8445	JEFFREY/LESLIE HARTIGAN									
	43377	08/29/13			208708	P	09/06/13	100 240100	ESCROWS - DEVELOPER DEPOS	16,332.00

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: 201001275										
VENDOR TOTALS			.00 YTD INVOICED					16,332.00 YTD PAID		16,332.00
198 HERITAGE-CRYSTAL CLEAN INC										
43426	08/14/13			208709	P	09/06/13	65000	521125	LEASED EQUIPMENT	247.11
INVOICE: 12610708										
VENDOR TOTALS			247.52 YTD INVOICED					494.63 YTD PAID		247.11
6405 HIGHLAND BAKING CO										
43418	08/27/13			208710	P	09/06/13	55730	530420	FOOD/RESALE	59.60
INVOICE: 539504										
43419	08/26/13			208710	P	09/06/13	55730	530420	FOOD/RESALE	153.08
INVOICE: 538989										
43420	08/31/13			208710	P	09/06/13	55730	530420	FOOD/RESALE	240.96
INVOICE: 541697										
43421	08/30/13			208710	P	09/06/13	55730	530420	FOOD/RESALE	150.51
INVOICE: 541114										
43422	08/29/13			208710	P	09/06/13	55730	530420	FOOD/RESALE	53.41
INVOICE: 540682										
VENDOR TOTALS			4,758.67 YTD INVOICED					5,416.23 YTD PAID		657.56
960 WILLIAM HOLMER										
43378	08/29/13			208711	P	09/06/13	134000	520620	EMPLOYEE EDUCATION	3,000.00
INVOICE: ER090313										
VENDOR TOTALS			3,300.00 YTD INVOICED					6,300.00 YTD PAID		3,000.00
8112 JOHN HUBSKY										
43423	08/30/13			208712	P	09/06/13	50100	520625	TRAVEL	21.00
INVOICE: ER090513										
VENDOR TOTALS			69.96 YTD INVOICED					90.96 YTD PAID		21.00
7762 STEPHAN HUGHES										
43425	08/30/13			208713	P	09/06/13	50100	520625	TRAVEL	21.00
INVOICE: ER090513										
VENDOR TOTALS			.00 YTD INVOICED					21.00 YTD PAID		21.00
8333 K HOVNANIAN HOMES										
43379	08/08/13			208714	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	1,297.75
INVOICE: 12.0001										
VENDOR TOTALS			11,830.00 YTD INVOICED					13,127.75 YTD PAID		1,297.75
522 KOVATCH MOBILE EQUIPMENT CORP										
43427	08/21/13			208715	P	09/06/13	65000	530310	PARTS PURCHASED	54.32
INVOICE: VA 57651										

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS			.00 YTD INVOICED				108.64 YTD PAID		
7218 KEVIN MACI									54.32
43380	08/30/13			208716	P	09/06/13 121200	520140	VILLAGE COMMISSIONS	40.00
INVOICE: 90313									
VENDOR TOTALS			.00 YTD INVOICED				40.00 YTD PAID		
584 MCCANN INDUSTRIES, INC.									40.00
43429	08/19/13			208717	P	09/06/13 50100	520975	MAINTENANCE-EQUIPMENT	110.00
INVOICE: 1324685									
VENDOR TOTALS			810.18 YTD INVOICED				1,001.30 YTD PAID		
6009 MERCHANT WAREHOUSE									110.00
967253	08/31/13			11936	W	09/06/13 50100	520835	BANKING SERVICES	837.75
INVOICE: MERCH-53									
967253	08/31/13			11936	W	09/06/13 50200	520835	BANKING SERVICES	837.75
INVOICE: MERCH-53									
967253	08/31/13			11936	W	09/06/13 54000	520835	BANKING SERVICES	837.74
INVOICE: MERCH-53									
VENDOR TOTALS			10,522.98 YTD INVOICED				13,036.22 YTD PAID		
623 MUNICIPAL CLERKS OF ILLINOIS									2,513.24
43381	09/03/13			208719	P	09/06/13 121100	520600	DUES-SUBSCRIPTIONS-REG FE	100.00
INVOICE: 90313									
VENDOR TOTALS			.00 YTD INVOICED				100.00 YTD PAID		
622 MUNICIPAL CLERKS OF DUPAGE CTY									100.00
43428	09/04/13			208718	P	09/06/13 121100	520600	DUES-SUBSCRIPTIONS-REG FE	22.00
INVOICE: 90513									
VENDOR TOTALS			57.00 YTD INVOICED				79.00 YTD PAID		
8205 MUNICIPAL GIS PARTNERS, INC									22.00
43430	08/31/13	20140010		208720	P	09/06/13 143100	521055	PROFESSIONAL SERVICES - O	2,222.33
INVOICE: 1994									
43430	08/31/13	20140010		208720	P	09/06/13 50100	521055	PROFESSIONAL SERVICES - O	2,222.33
INVOICE: 1994									
43430	08/31/13	20140010		208720	P	09/06/13 50200	521055	PROFESSIONAL SERVICES - O	2,222.34
INVOICE: 1994									
VENDOR TOTALS			20,001.00 YTD INVOICED				26,668.00 YTD PAID		
5841 GENUINE PARTS CO-NAPA									6,667.00
43436	08/21/13			208721	P	09/06/13 65000	530310	PARTS PURCHASED	114.00
INVOICE: 232795									

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		211.17 YTD INVOICED						325.17 YTD PAID		114.00
7917 BROOKE NEMETH										
43435	08/30/13			208722	P	09/06/13	50100	520625	TRAVEL	18.25
INVOICE: ER090513										
VENDOR TOTALS		.00 YTD INVOICED						18.25 YTD PAID		18.25
8191 NEWARK										
43383	08/09/13			208723	P	09/06/13	50100	530105	OPERATING SUPPLIES	293.05
INVOICE: 24078430										
VENDOR TOTALS		.00 YTD INVOICED						293.05 YTD PAID		293.05
7183 NEWEGG INC										
43434	08/29/13			208724	P	09/06/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	668.67
INVOICE: 1200120645										
VENDOR TOTALS		2,688.78 YTD INVOICED						3,357.45 YTD PAID		668.67
651 NORTHERN ILLINOIS GAS COMPANY										
43382	08/27/13			208725	P	09/06/13	121300	521200	UTILITIES	83.51
INVOICE: 43382										
43431	08/29/13			208725	P	09/06/13	135000	521200	UTILITIES	103.62
INVOICE: 43431										
43432	08/28/13			208725	P	09/06/13	21000	521190	STREET LIGHTING/ENERGY CO	66.87
INVOICE: 43432										
VENDOR TOTALS		16,147.60 YTD INVOICED						16,495.00 YTD PAID		254.00
8057 OZ ENGINEERING, LLC										
43437	07/31/13			208726	P	09/06/13	55700	580100	CAPITAL IMPROVEMENTS	1,744.00
INVOICE: 121170-7										
VENDOR TOTALS		2,563.50 YTD INVOICED						4,307.50 YTD PAID		1,744.00
700 THE PITNEY BOWES BANK INC										
43325	09/03/13			11935	W	09/03/13	122000	520900	POSTAGE & SHIPPING	2,000.00
INVOICE: 83013										
VENDOR TOTALS		8,000.00 YTD INVOICED						10,000.00 YTD PAID		2,000.00
6047 PUBLIC SAFETY SERVICES, INC										
43384	09/01/13			208727	P	09/06/13	135000	520925	AMBULANCE SERVICE	73,625.00
INVOICE: 3119										
VENDOR TOTALS		336,871.30 YTD INVOICED						410,496.30 YTD PAID		73,625.00
762 ROSCOE COMPANY										
43440	08/27/13			208728	P	09/06/13	65000	521125	LEASED EQUIPMENT	85.39

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VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
	INVOICE: 1269974										
	43440	08/27/13			208728	P	09/06/13	143100	520970	MAINTENANCE-BUILDING & GR	28.52
	INVOICE: 1269974										
	VENDOR TOTALS		1,025.19 YTD INVOICED						1,139.10 YTD PAID		113.91
8448	ROYAL PLUMBING										
	43439	09/04/13			208729	P	09/06/13	1000	420400	BUILDING PERMITS	60.00
	INVOICE: 90513										
	VENDOR TOTALS		.00 YTD INVOICED						60.00 YTD PAID		60.00
6093	SCHAMBERGER BROTHERS, INC										
	43446	08/27/13			208730	P	09/06/13	55730	530400	BEER AND WINE	725.45
	INVOICE: 2090										
	VENDOR TOTALS		5,576.60 YTD INVOICED						6,302.05 YTD PAID		725.45
3330	SCHOOL DISTRICT 41										
	43375	08/30/13			208731	P	09/06/13	100	250600	DUE TO SCHOOL DISTRICT 41	4,692.00
	INVOICE: IMPACT0713										
	VENDOR TOTALS		9,692.00 YTD INVOICED						14,384.00 YTD PAID		4,692.00
1379	SOUTHERN WINE & SPIRITS OF ILLINOIS										
	43445	08/27/13			208732	P	09/06/13	55730	530401	WINE	1,574.39
	INVOICE: 9455439										
	VENDOR TOTALS		13,025.02 YTD INVOICED						14,599.41 YTD PAID		1,574.39
5174	STEINBRECHER LAND SURVEYORS, INC.										
	43385	06/04/13			208733	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	325.00
	INVOICE: 11014										
	VENDOR TOTALS		.00 YTD INVOICED						325.00 YTD PAID		325.00
5018	SUBURBAN LABORATORIES, INC.										
	43386	08/15/13			208734	P	09/06/13	50100	521055	PROFESSIONAL SERVICES - O	219.50
	INVOICE: 30201										
	VENDOR TOTALS		4,020.00 YTD INVOICED						4,798.50 YTD PAID		219.50
835	SUPERIOR BEVERAGE CO.										
	43441	08/29/13			208735	P	09/06/13	55730	530400	BEER AND WINE	507.50
	INVOICE: 231247										
	VENDOR TOTALS		8,113.35 YTD INVOICED						8,620.85 YTD PAID		507.50
5758	SWAHM										
	724746	09/05/13			11937	W	09/06/13	60000	520895	INSURANCE-HOSPITAL,GROUP	191,608.02
	INVOICE: SWAHM-57										

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		762,196.27 YTD INVOICED					953,804.29 YTD PAID		191,608.02
844 SYSCO FOOD SERV - CHICAGO, INC									
43442 INVOICE: 308301539	08/30/13			208736	P	09/06/13	55730 530420	FOOD/RESALE	974.45
43443 INVOICE: 308281807	08/28/13			208736	P	09/06/13	55730 530410	DRY GOODS	123.45
43443 INVOICE: 308281807	08/28/13			208736	P	09/06/13	55730 530105	OPERATING SUPPLIES	262.97
43443 INVOICE: 308281807	08/28/13			208736	P	09/06/13	55720 530105	OPERATING SUPPLIES	92.60
43443 INVOICE: 308281807	08/28/13			208736	P	09/06/13	55730 530420	FOOD/RESALE	1,750.46
43444 INVOICE: 308261281	08/26/13			208736	P	09/06/13	55730 530410	DRY GOODS	111.33
43444 INVOICE: 308261281	08/26/13			208736	P	09/06/13	55730 530420	FOOD/RESALE	1,234.29
VENDOR TOTALS		63,959.74 YTD INVOICED					68,716.71 YTD PAID		4,549.55
853 TERMINAL SUPPLY CO, INC									
43455 INVOICE: 52310-00	08/20/13			208737	P	09/06/13	65000 530105	OPERATING SUPPLIES	44.07
VENDOR TOTALS		531.22 YTD INVOICED					575.29 YTD PAID		44.07
865 ACUSHNET COMPANY									
43448 INVOICE: 1967336	08/16/13			208738	P	09/06/13	55750 520945	PRODUCTS/RESALE	229.61
43449 INVOICE: 1963566	08/15/13			208738	P	09/06/13	55750 520945	PRODUCTS/RESALE	168.04
43450 INVOICE: 1961377	08/14/13			208738	P	09/06/13	55750 520945	PRODUCTS/RESALE	13.54
43451 INVOICE: 1965280	08/16/13			208738	P	09/06/13	55750 520945	PRODUCTS/RESALE	36.13
43452 INVOICE: 1953003	08/12/13			208738	P	09/06/13	55750 520945	PRODUCTS/RESALE	429.24
43453 INVOICE: 1964267	08/15/13			208738	P	09/06/13	55720 530105	OPERATING SUPPLIES	61.31
VENDOR TOTALS		10,151.42 YTD INVOICED					11,089.29 YTD PAID		937.87
870 TOUR EDGE GOLF MFG INC									
43447 INVOICE: IN-00974534	08/09/13			208739	P	09/06/13	55750 520945	PRODUCTS/RESALE	188.36
VENDOR TOTALS		.00 YTD INVOICED					188.36 YTD PAID		188.36
7644 TREES R US, INC.									
43454	08/06/13			208740	P	09/06/13	53000 520970	MAINTENANCE-BUILDING & GR	5,187.35

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 15085									
VENDOR TOTALS		109,694.80 YTD INVOICED					115,575.15 YTD PAID		
898 UNITED STATES POSTMASTER									5,187.35
43438	09/04/13			208741	P	09/06/13	121200 520900	POSTAGE & SHIPPING	2,519.94
INVOICE: 90513									
VENDOR TOTALS		7,468.92 YTD INVOICED					9,988.86 YTD PAID		
6191 M.E.C. ENTERPRISES INC									2,519.94
43387	07/26/13			208742	P	09/06/13	50200 520900	POSTAGE & SHIPPING	10.80
INVOICE: 1206									
VENDOR TOTALS		53.89 YTD INVOICED					64.69 YTD PAID		
886 U.S. VENTURE, INC									10.80
43457	08/27/13			208743	P	09/06/13	65000 530315	TIRES	332.24
INVOICE: 3958626									
VENDOR TOTALS		449.08 YTD INVOICED					781.32 YTD PAID		
884 U.S. FOODSERVICE, INC.									332.24
43456	08/27/13			208744	P	09/06/13	55730 530405	BEVERAGES/RESALE	921.60
INVOICE: 297161									
43456	08/27/13			208744	P	09/06/13	55730 530420	FOOD/RESALE	336.51
INVOICE: 297161									
VENDOR TOTALS		26,396.48 YTD INVOICED					27,654.59 YTD PAID		
1190 HD SUPPLY FACILITIES MAINT LTD.									1,258.11
43388	08/12/13			208745	P	09/06/13	50100 530105	OPERATING SUPPLIES	288.24
INVOICE: 122035									
43458	08/26/13			208745	P	09/06/13	50100 520975	MAINTENANCE-EQUIPMENT	2,650.11
INVOICE: 134581									
VENDOR TOTALS		1,505.71 YTD INVOICED					4,444.06 YTD PAID		
911 AURORA LAUNDRY COMPANY, INC									2,938.35
43459	08/28/13			208746	P	09/06/13	55730 530445	UNIFORMS	22.10
INVOICE: 89541									
43459	08/28/13			208746	P	09/06/13	55730 530446	LINENS AND RENTALS	317.80
INVOICE: 89541									
43459	08/28/13			208746	P	09/06/13	55720 530105	OPERATING SUPPLIES	8.40
INVOICE: 89541									
43459	08/28/13			208746	P	09/06/13	55730 530105	OPERATING SUPPLIES	60.05
INVOICE: 89541									
VENDOR TOTALS		2,794.88 YTD INVOICED					3,203.23 YTD PAID		
915 VERIZON WIRELESS SERVICES LLC									408.35

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
43460	08/15/13			208747	P	09/06/13	143100	521195	TELECOMMUNICATIONS	164.07
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	143200	521195	TELECOMMUNICATIONS	212.78
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	50100	521195	TELECOMMUNICATIONS	228.63
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	50200	521195	TELECOMMUNICATIONS	228.64
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	65000	521195	TELECOMMUNICATIONS	80.76
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	55700	580110	EQUIPMENT/CAPITAL OUTLAY	629.99
INVOICE:	9709914919									
43460	08/15/13			208747	P	09/06/13	55720	521195	TELECOMMUNICATIONS	49.06
VENDOR TOTALS		11,082.04 YTD INVOICED						12,787.61 YTD PAID		1,593.93
8110 HUNTER WALOR										
43389	08/29/13			208748	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	3,000.00
INVOICE:	20121303									
VENDOR TOTALS		.00 YTD INVOICED						3,000.00 YTD PAID		3,000.00
7711 WINDY CITY DISTRIBUTION COMPANY										
43462	08/28/13			208749	P	09/06/13	55730	530400	BEER AND WINE	665.97
INVOICE:	391312									
43463	08/28/13			208749	P	09/06/13	55730	530400	BEER AND WINE	-120.00
INVOICE:	707019									
VENDOR TOTALS		7,381.58 YTD INVOICED						7,927.55 YTD PAID		545.97
3848 WITTEK GOLF SUPPLY CO INC										
43464	08/14/13			208750	P	09/06/13	55750	520945	PRODUCTS/RESALE	275.25
INVOICE:	302435									
VENDOR TOTALS		740.13 YTD INVOICED						1,015.38 YTD PAID		275.25
4658 ZBATTERY.COM, INC.										
43391	08/20/13			208751	P	09/06/13	121400	530100	OFFICE SUPPLIES	24.99
INVOICE:	I164793									
VENDOR TOTALS		69.98 YTD INVOICED						94.97 YTD PAID		24.99
8446 ANDREW/NANCY ZGUTOWICZ										
43390	08/29/13			208752	P	09/06/13	100	240100	ESCROWS - DEVELOPER DEPOS	2,000.00
INVOICE:	20130666									
VENDOR TOTALS		.00 YTD INVOICED						2,000.00 YTD PAID		2,000.00
6906 ZIMMERMAN FORD LINCOLN MERCURY, INC										
43465	08/29/13			208753	P	09/06/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	3,790.00

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VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
INVOICE: 81132										
43465	08/29/13			208753	P	09/06/13	65000	521185	REPAIRS-CONTRACTUAL/PARTS	5,244.71
INVOICE: 81132										
VENDOR TOTALS			.00 YTD INVOICED					9,034.71 YTD PAID		9,034.71
									REPORT TOTALS	739,529.47

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	79	215,358.02
TOTAL WIRE TRANSFERS	6	524,171.45

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VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
8456	A COHEN, INC.										
	43474	09/09/13			208755	P	09/13/13	500	120210	ACOUNTS RECV - UTILITY BI	109.04
	INVOICE: 43474										
	VENDOR TOTALS			.00 YTD INVOICED					109.04 YTD PAID		109.04
2021	A-RELIABLE PRINTING										
	43479	09/03/13			208756	P	09/13/13	134000	520905	PRINTING	77.20
	INVOICE: 14456										
	VENDOR TOTALS			2,869.41 YTD INVOICED					2,946.61 YTD PAID		77.20
5574	AFTERMATH, INC.										
	43480	08/27/13			208757	P	09/13/13	134000	521055	PROFESSIONAL SERVICES - O	105.00
	INVOICE: JC2013-0974										
	VENDOR TOTALS			105.00 YTD INVOICED					210.00 YTD PAID		105.00
43	AMERICAN PLANNING ASSOC										
	43520	09/12/13			208758	P	09/13/13	126000	520620	EMPLOYEE EDUCATION	43.00
	INVOICE: 91213										
	VENDOR TOTALS			.00 YTD INVOICED					43.00 YTD PAID		43.00
8455	LIVIU/IOANA BABEI										
	43473	09/09/13			208759	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	58.16
	INVOICE: 43473										
	VENDOR TOTALS			.00 YTD INVOICED					58.16 YTD PAID		58.16
8470	JEFF BLECHA										
	43521	09/10/13			208760	P	09/13/13	143200	530225	SAFETY SUPPLIES	50.00
	INVOICE: ER091213										
	VENDOR TOTALS			.00 YTD INVOICED					50.00 YTD PAID		50.00
96	BONNELL INDUSTRIES, INC.										
	43537	09/06/13			208761	P	09/13/13	65000	530310	PARTS PURCHASED	143.61
	INVOICE: 147505-IN										
	VENDOR TOTALS			.00 YTD INVOICED					143.61 YTD PAID		143.61
120	CANON SOLUTIONS AMERICA, INC										
	43522	09/01/13			208762	P	09/13/13	121200	520975	MAINTENANCE-EQUIPMENT	592.70
	INVOICE: 4010647207										
	VENDOR TOTALS			1,212.62 YTD INVOICED					1,884.20 YTD PAID		592.70
1367	CHICAGO JACK SERVICE, INC										
	43481	05/23/13			208763	P	09/13/13	50100	520975	MAINTENANCE-EQUIPMENT	145.86
	INVOICE: 39328										

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	VENDOR TOTALS			595.00 YTD INVOICED				740.86 YTD PAID		145.86
6043	CHICAGO PARTS & SOUND LLC									
	43484	09/04/13			208764	P	09/13/13	65000 530310	PARTS PURCHASED	43.98
	INVOICE: 541949									
	VENDOR TOTALS			3,686.50 YTD INVOICED				4,213.37 YTD PAID		43.98
8464	CHICK'S N SALSA									
	43482	09/06/13			208765	P	09/13/13	1000 420100	VEHICLE LICENSES	37.00
	INVOICE: VR091013									
	VENDOR TOTALS			.00 YTD INVOICED				37.00 YTD PAID		37.00
6610	COMCAST CABLE COMMUNICATIONS, LLC									
	43538	09/04/13			208766	P	09/13/13	40000 580160	STREET IMPROVEMENTS	79.90
	INVOICE: 43538									
	VENDOR TOTALS			319.60 YTD INVOICED				399.50 YTD PAID		79.90
179	COMPUTERIZED FLEET ANALY., INC									
	43539	09/05/13			208767	P	09/13/13	65000 520620	EMPLOYEE EDUCATION	995.00
	INVOICE: 12193									
	VENDOR TOTALS			.00 YTD INVOICED				995.00 YTD PAID		995.00
8317	COPY KING OFFICE SOLUTIONS, INC									
	43483	09/01/13			208768	P	09/13/13	121500 520160	SENIOR CENTER GRANT EXPEN	66.87
	INVOICE: 16657									
	VENDOR TOTALS			646.88 YTD INVOICED				713.75 YTD PAID		66.87
247	DUPAGE COUNTY CHILDREN'S CENTER									
	43485	08/26/13			208769	P	09/13/13	134000 521055	PROFESSIONAL SERVICES - O	4,000.00
	INVOICE: GE001-5									
	VENDOR TOTALS			.00 YTD INVOICED				4,000.00 YTD PAID		4,000.00
5827	DUPAGE DODGE CHRYSLER JEEP									
	43540	09/05/13			208770	P	09/13/13	65000 530310	PARTS PURCHASED	22.41
	INVOICE: 38389									
	43541	09/05/13			208770	P	09/13/13	65000 530310	PARTS PURCHASED	110.11
	INVOICE: 38388									
	VENDOR TOTALS			.00 YTD INVOICED				132.52 YTD PAID		132.52
8459	TIMOTHY FAGAN									
	43477	09/09/13			208771	P	09/13/13	540 120210	ACOUNTS RECV - UTILITY BI	96.85
	INVOICE: 43477									

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VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS			.00 YTD INVOICED					96.85 YTD PAID		96.85
4466	FIRE SERVICE, INC.										
	43542	08/28/13			208772	P	09/13/13	65000 530310		PARTS PURCHASED	116.65
	INVOICE: 7098										
	VENDOR TOTALS			39.03 YTD INVOICED					215.56 YTD PAID		116.65
8454	DANIEL FITZPATRICK										
	43472	09/09/13			208773	P	09/13/13	540 120210		ACOUNTS RECV - UTILITY BI	43.09
	INVOICE: 43472										
	VENDOR TOTALS			.00 YTD INVOICED					43.09 YTD PAID		43.09
8453	R F FOSTER										
	43470	09/09/13			208774	P	09/13/13	540 120210		ACOUNTS RECV - UTILITY BI	9.99
	INVOICE: 43470										
	43471	09/09/13			208774	P	09/13/13	500 120210		ACOUNTS RECV - UTILITY BI	.01
	INVOICE: 43471										
	VENDOR TOTALS			.00 YTD INVOICED					10.00 YTD PAID		10.00
1180	GLEN ELLYN PARK DISTRICT										
	43487	06/13/13			208775	P	09/13/13	121200 521055		PROFESSIONAL SERVICES - O	2,500.00
	INVOICE: 91013										
	VENDOR TOTALS			6,210.60 YTD INVOICED					14,921.20 YTD PAID		2,500.00
922	VILLAGE OF GLEN ELLYN										
	120495-100	09/01/13			11942	W	09/20/13	135000 521200		UTILITIES	150.64
	INVOICE: 120495-101										
	121350-102	09/01/13			11943	W	09/20/13	121600 521200		UTILITIES	477.24
	INVOICE: 121350-103										
	122670-102	09/01/13			11944	W	09/20/13	121600 521200		UTILITIES	42.19
	INVOICE: 122670-103										
	127680-104	09/01/13			11947	W	09/20/13	50100 521200		UTILITIES	14.82
	INVOICE: 127680-105										
	140210-100	09/01/13			11948	W	09/20/13	53000 521200		UTILITIES	34.09
	INVOICE: 140210-101										
	140220-102	09/01/13			11949	W	09/20/13	53000 521200		UTILITIES	14.82
	INVOICE: 140220-103										
	140250-102	09/01/13			11950	W	09/20/13	55710 521200		UTILITIES	17.82
	INVOICE: 140250-103										
	315090-100	09/01/13			11951	W	09/20/13	121300 521200		UTILITIES	322.93
	INVOICE: 315090-101										
	315215-96	09/01/13			11952	W	09/20/13	53000 521200		UTILITIES	344.57
	INVOICE: 315215-97										
	410010-101	09/01/13			11953	W	09/20/13	121300 521200		UTILITIES	185.78
	INVOICE: 410010-102										
	411170-94	09/01/13			11954	W	09/20/13	55710 521200		UTILITIES	1,563.66

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INVOICE: 411170-95										
413030-98	09/01/13			11955	W	09/20/13	55720	521200	UTILITIES	235.60
INVOICE: 413030-99										
413030-98	09/01/13			11955	W	09/20/13	55730	521200	UTILITIES	235.60
INVOICE: 413030-99										
423925-102	09/01/13			11956	W	09/20/13	135000	521200	UTILITIES	136.58
INVOICE: 423925-103										
43517	09/01/13			11945	W	09/20/13	121600	521200	UTILITIES	134.86
INVOICE: 122675-27										
43518	09/01/13			11946	W	09/20/13	50100	521200	UTILITIES	19.32
INVOICE: 127675-6										
VENDOR TOTALS		6,483.59 YTD INVOICED						10,414.11 YTD PAID		3,930.52
8462 DAVID/CATHERINE GONZALES										
43486	09/09/13			208776	P	09/13/13	4000	410600	REAL ESTATE TRANSFER TAX	1,644.00
INVOICE: TXR091013										
VENDOR TOTALS		.00 YTD INVOICED						1,644.00 YTD PAID		1,644.00
368 GRACE LUTHERAN CHURCH										
43551	09/13/13			208777	P	09/13/13	121500	521055	PROFESSIONAL SERVICES - O	175.00
INVOICE: GRACE-24										
43551	09/13/13			208777	P	09/13/13	121500	521195	TELECOMMUNICATIONS	125.00
INVOICE: GRACE-24										
VENDOR TOTALS		1,200.00 YTD INVOICED						1,500.00 YTD PAID		300.00
8458 GREENSCAPE HOMES, LLC										
43476	09/09/13			208778	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	41.37
INVOICE: 43476										
VENDOR TOTALS		.00 YTD INVOICED						41.37 YTD PAID		41.37
4547 HD SUPPLY WATERWORKS, LTD.										
43523	08/30/13			208779	P	09/13/13	50100	521050	MAINTENANCE-OTHER	864.00
INVOICE: B387967										
VENDOR TOTALS		6,787.33 YTD INVOICED						7,651.33 YTD PAID		864.00
8460 TONYA HELM										
43478	09/09/13			208780	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	14.50
INVOICE: 43478										
VENDOR TOTALS		.00 YTD INVOICED						14.50 YTD PAID		14.50
1591 HOTSY OF CHICAGO, INC.										
43488	09/03/13			208781	P	09/13/13	65000	520970	MAINTENANCE-BUILDING & GR	322.76
INVOICE: 39131										

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VENDOR TOTALS		626.51 YTD INVOICED					949.27 YTD PAID		322.76
389 HOLSTEIN'S GARAGE									
43543	08/31/13			208782	P	09/13/13	65000 521180	REPAIRS-CONTRACTUAL/LABOR	194.50
INVOICE: 5327									
VENDOR TOTALS		584.50 YTD INVOICED					779.00 YTD PAID		194.50
399 HYDROTEX PARTNERS, LTD									
43544	08/31/13			208783	P	09/13/13	65000 530300	GAS AND OIL	2,977.47
INVOICE: 168403									
VENDOR TOTALS		1,800.61 YTD INVOICED					4,778.08 YTD PAID		2,977.47
1860 ILLINOIS DEPT. OF EMPLOYMENT SECURT									
43534	08/10/13			208784	P	09/13/13	122000 520630	STATE UNEMPLOYMENT CLAIMS	2,700.00
INVOICE: 800937-0613									
43534	08/10/13			208784	P	09/13/13	55730 520630	STATE UNEMPLOYMENT CLAIMS	1,934.00
INVOICE: 800937-0613									
43534	08/10/13			208784	P	09/13/13	55710 520630	STATE UNEMPLOYMENT CLAIMS	1,392.00
INVOICE: 800937-0613									
43534	08/10/13			208784	P	09/13/13	55720 520630	STATE UNEMPLOYMENT CLAIMS	176.00
INVOICE: 800937-0613									
VENDOR TOTALS		34,060.00 YTD INVOICED					40,262.00 YTD PAID		6,202.00
422 ILLINOIS SECRETARY OF STATE									
43489	09/03/13			208785	P	09/13/13	134000 520600	DUES-SUBSCRIPTIONS-REG FE	10.00
INVOICE: 91013									
VENDOR TOTALS		539.00 YTD INVOICED					549.00 YTD PAID		10.00
522 KOVATCH MOBILE EQUIPMENT CORP									
43545	08/30/13			208786	P	09/13/13	65000 530310	PARTS PURCHASED	54.32
INVOICE: VA 57668									
VENDOR TOTALS		.00 YTD INVOICED					108.64 YTD PAID		54.32
1457 GHC SPECIALTY BRANDS, LLC									
43535	08/29/13			208787	P	09/13/13	65000 530310	PARTS PURCHASED	96.82
INVOICE: 1019721447									
VENDOR TOTALS		102.90 YTD INVOICED					199.72 YTD PAID		96.82
8465 LORI LADESIC									
43490	09/06/13			208788	P	09/13/13	5300 440530	LEASED PARKING LOT FEES	88.36
INVOICE: PR091013									
VENDOR TOTALS		.00 YTD INVOICED					88.36 YTD PAID		88.36

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644	NETTOYER, INC.										
	43546	08/31/13			208789	P	09/13/13	65000	521180	REPAIRS-CONTRACTUAL/LABOR	352.00
	INVOICE: 6943										
	VENDOR TOTALS		1,373.95 YTD INVOICED						1,725.95 YTD PAID		352.00
8466	BERNARD MATRISCIANO										
	43492	09/06/13			208790	P	09/13/13	1000	420100	VEHICLE LICENSES	17.00
	INVOICE: VR091013										
	VENDOR TOTALS		.00 YTD INVOICED						17.00 YTD PAID		17.00
8451	BRADY / KATHRYN MCCARTHY										
	43468	09/09/13			208791	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	19.03
	INVOICE: 43468										
	VENDOR TOTALS		.00 YTD INVOICED						19.03 YTD PAID		19.03
8450	TIMOTHY E MCSHANE										
	43467	09/09/13			208792	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	41.60
	INVOICE: 43467										
	VENDOR TOTALS		.00 YTD INVOICED						41.60 YTD PAID		41.60
584	MCCANN INDUSTRIES, INC.										
	43491	08/30/13			208793	P	09/13/13	50200	530105	OPERATING SUPPLIES	53.18
	INVOICE: 1325539										
	43547	09/06/13			208793	P	09/13/13	65000	530310	PARTS PURCHASED	27.94
	INVOICE: 1325911										
	VENDOR TOTALS		810.18 YTD INVOICED						1,001.30 YTD PAID		81.12
8452	DAVID B MENZEL										
	43469	09/09/13			208794	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	147.44
	INVOICE: 43469										
	VENDOR TOTALS		.00 YTD INVOICED						147.44 YTD PAID		147.44
4987	CAROL MYKIETKA										
	43493	09/06/13			208795	P	09/13/13	1000	450100	POLICE ORDINANCE FINES	50.00
	INVOICE: CR091013										
	VENDOR TOTALS		25.00 YTD INVOICED						75.00 YTD PAID		50.00
643	NEENAH FOUNDRY COMPANY										
	43494	08/23/13			208796	P	09/13/13	50200	521010	MAINTENANCE-SANITARY SEWE	542.00
	INVOICE: 780948										
	VENDOR TOTALS		2,490.00 YTD INVOICED						3,032.00 YTD PAID		542.00
8463	JOHN/JANE NEWKIRK										

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43495	09/09/13			208797	P	09/13/13	4000	410600	REAL ESTATE TRANSFER TAX	2,370.00
INVOICE: TXR091013										
VENDOR TOTALS			.00 YTD INVOICED					2,370.00 YTD PAID		2,370.00
651 NORTHERN ILLINOIS GAS COMPANY										
43496	09/04/13			208798	P	09/13/13	135000	521200	UTILITIES	93.40
INVOICE: 43496										
VENDOR TOTALS			16,147.60 YTD INVOICED					16,495.00 YTD PAID		93.40
4594 STEVE NORGAARD, P.C.										
43525	09/09/13			208799	P	09/13/13	1000	440170	FACILITY RENTALS	30.00
INVOICE: 91213										
VENDOR TOTALS			.00 YTD INVOICED					30.00 YTD PAID		30.00
8305 NORTHWEST CONTRACTORS										
43524	09/09/13			208800	P	09/13/13	100	240100	ESCROWS - DEVELOPER DEPOS	1,000.00
INVOICE: 20110302										
VENDOR TOTALS			50.00 YTD INVOICED					1,050.00 YTD PAID		1,000.00
7749 PAYMENT SERVICE NETWORK, INC										
43550	09/13/13			11957	W	09/13/13	50100	520835	BANKING SERVICES	177.80
INVOICE: PSN-16										
43550	09/13/13			11957	W	09/13/13	50200	520835	BANKING SERVICES	172.57
INVOICE: PSN-16										
43550	09/13/13			11957	W	09/13/13	54000	520835	BANKING SERVICES	172.58
INVOICE: PSN-16										
VENDOR TOTALS			2,186.30 YTD INVOICED					2,709.25 YTD PAID		522.95
8457 PERNIX GROUP, INC										
43475	09/09/13			208801	P	09/13/13	540	120210	ACOUNTS RECV - UTILITY BI	83.36
INVOICE: 43475										
VENDOR TOTALS			.00 YTD INVOICED					83.36 YTD PAID		83.36
6994 PITNEY BOWES, INC										
43497	09/01/13			208802	P	09/13/13	122000	520900	POSTAGE & SHIPPING	30.48
INVOICE: 488466										
VENDOR TOTALS			664.56 YTD INVOICED					695.04 YTD PAID		30.48
1020 PRAXAIR DISTRIBUTION, INC.										
43548	08/30/13			208803	P	09/13/13	135000	530105	OPERATING SUPPLIES	170.37
INVOICE: 47132855										
VENDOR TOTALS			989.72 YTD INVOICED					1,160.09 YTD PAID		170.37

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6552	PROVANTAGE CORPORATION										
	43498 INVOICE: 6811196	09/04/13			208804	P	09/13/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	229.00
	43498 INVOICE: 6811196	09/04/13			208804	P	09/13/13	134000	530100	OFFICE SUPPLIES	96.00
	43499 INVOICE: 6811173	09/04/13			208804	P	09/13/13	121400	570110	COMPUTER EQUIPMENT/PROJEC	630.00
	43500 INVOICE: 6807119	08/29/13			208804	P	09/13/13	126000	530100	OFFICE SUPPLIES	47.00
	VENDOR TOTALS		9,848.05 YTD INVOICED						10,850.05 YTD PAID		1,002.00
8473	R.A. ADAMS ENTERPRISES, INC										
	43536 INVOICE: 534514	09/10/13			208805	P	09/13/13	143200	580110	EQUIPMENT/CAPITAL OUTLAY	10,630.00
	VENDOR TOTALS		.00 YTD INVOICED						10,630.00 YTD PAID		10,630.00
735	RADCO COMMUNICATIONS, INC.										
	43549 INVOICE: 79162	08/16/13			208806	P	09/13/13	65000	530310	PARTS PURCHASED	125.72
	VENDOR TOTALS		1,298.19 YTD INVOICED						1,423.91 YTD PAID		125.72
8469	RE/MAX SUBURBAN										
	43519 INVOICE: 91213	09/12/13			208754	P	09/12/13	20000	580150	REAL ESTATE PURCHASES	10,000.00
	VENDOR TOTALS		.00 YTD INVOICED						10,000.00 YTD PAID		10,000.00
8467	NICHOLAS D REDING										
	43501 INVOICE: VR091013	09/06/13			208807	P	09/13/13	1000	420100	VEHICLE LICENSES	15.00
	VENDOR TOTALS		.00 YTD INVOICED						15.00 YTD PAID		15.00
764	ROTARY CLUB OF GLEN ELLYN										
	43502 INVOICE: 5702	08/28/13			208808	P	09/13/13	134000	520600	DUES-SUBSCRIPTIONS-REG FE	147.00
	43503 INVOICE: 5693	08/28/13			208808	P	09/13/13	121200	520600	DUES-SUBSCRIPTIONS-REG FE	45.00
	43503 INVOICE: 5693	08/28/13			208808	P	09/13/13	121200	520600	DUES-SUBSCRIPTIONS-REG FE	2.00
	43503 INVOICE: 5693	08/28/13			208808	P	09/13/13	121200	521230	PUBLIC RELATIONS	100.00
	VENDOR TOTALS		611.00 YTD INVOICED						905.00 YTD PAID		294.00
5718	JEREMIAH SCHMIDT										
	43508 INVOICE: ER091013	09/03/13			208809	P	09/13/13	134000	530445	UNIFORMS	68.40

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VENDOR TOTALS		90.00 YTD INVOICED						158.40 YTD PAID		68.40
2687 STAPLES CONTRACT & COMMERCIAL, INC.										
43526	08/28/13			208810	P	09/13/13	143100	530100	OFFICE SUPPLIES	6.59
INVOICE:	3207968855									
43527	08/27/13			208810	P	09/13/13	143100	530100	OFFICE SUPPLIES	21.24
INVOICE:	3207909767									
43527	08/27/13			208810	P	09/13/13	143200	530100	OFFICE SUPPLIES	14.66
INVOICE:	3207909767									
43527	08/27/13			208810	P	09/13/13	50100	530100	OFFICE SUPPLIES	14.65
INVOICE:	3207909767									
43527	08/27/13			208810	P	09/13/13	50200	530100	OFFICE SUPPLIES	14.65
INVOICE:	3207909767									
43528	08/31/13			208810	P	09/13/13	143100	530100	OFFICE SUPPLIES	12.99
INVOICE:	3208792804									
43528	08/31/13			208810	P	09/13/13	143200	530100	OFFICE SUPPLIES	12.98
INVOICE:	3208792804									
43528	08/31/13			208810	P	09/13/13	50100	530100	OFFICE SUPPLIES	12.98
INVOICE:	3208792804									
43528	08/31/13			208810	P	09/13/13	50200	530100	OFFICE SUPPLIES	12.98
INVOICE:	3208792804									
43529	08/28/13			208810	P	09/13/13	143100	530100	OFFICE SUPPLIES	-6.59
INVOICE:	3207968854									
VENDOR TOTALS		772.48 YTD INVOICED						889.61 YTD PAID		117.13
8180 STEPP MANUFACTURING CO, INC										
43509	08/21/13			208811	P	09/13/13	65000	530310	PARTS PURCHASED	271.84
INVOICE:	44981									
VENDOR TOTALS		.00 YTD INVOICED						271.84 YTD PAID		271.84
815 STERLING CODIFIERS, INC.										
43507	08/30/13			208812	P	09/13/13	121100	521055	PROFESSIONAL SERVICES - O	265.00
INVOICE:	14076									
VENDOR TOTALS		4,092.00 YTD INVOICED						4,357.00 YTD PAID		265.00
5018 SUBURBAN LABORATORIES, INC.										
43530	08/31/13			208813	P	09/13/13	50100	521055	PROFESSIONAL SERVICES - O	559.00
INVOICE:	30645									
VENDOR TOTALS		4,020.00 YTD INVOICED						4,798.50 YTD PAID		559.00
8461 RODNEY SVETICH										
43504	09/09/13			208814	P	09/13/13	4000	410600	REAL ESTATE TRANSFER TAX	1,581.00
INVOICE:	TXR091013									
VENDOR TOTALS		.00 YTD INVOICED						1,581.00 YTD PAID		1,581.00

WARRANT: 0913-2

TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR	NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
844	SYSCO FOOD SERV - CHICAGO, INC										
	43505	08/15/13			208815	P	09/13/13	55730	530420	FOOD/RESALE	104.95
	INVOICE: 308151935										
	43506	08/15/13			208815	P	09/13/13	55730	530420	FOOD/RESALE	102.47
	INVOICE: 308151901										
	VENDOR TOTALS		63,959.74 YTD INVOICED						68,716.71 YTD PAID		207.42
3705	TECHNOLOGY SERVICES COMPANY										
	43511	09/01/13			208816	P	09/13/13	65000	521195	TELECOMMUNICATIONS	502.00
	INVOICE: 6107										
	VENDOR TOTALS		2,008.00 YTD INVOICED						2,510.00 YTD PAID		502.00
7644	TREES R US, INC.										
	43510	08/19/13		20140009	208817	P	09/13/13	143200	521095	TREE REMOVAL	160.00
	INVOICE: 15153										
	43510	08/19/13		20140009	208817	P	09/13/13	143200	521103	EMERALD ASH BORER PROGRAM	533.00
	INVOICE: 15153										
	VENDOR TOTALS		109,694.80 YTD INVOICED						115,575.15 YTD PAID		693.00
8475	UNIVERSITY OF WISCCONSIN										
	43554	09/13/13			208818	P	09/13/13	126000	520620	EMPLOYEE EDUCATION	250.00
	INVOICE: 91213										
	VENDOR TOTALS		.00 YTD INVOICED						250.00 YTD PAID		250.00
5356	UTILITY SERVICE COMPANY, INC.										
	43531	05/01/13		20140032	208819	P	09/13/13	50100	520970	MAINTENANCE-BUILDING & GR	5,417.79
	INVOICE: 316158										
	43532	08/01/13		20140032	208819	P	09/13/13	50100	520970	MAINTENANCE-BUILDING & GR	5,417.79
	INVOICE: 322304										
	VENDOR TOTALS		9,500.00 YTD INVOICED						20,335.58 YTD PAID		10,835.58
915	VERIZON WIRELESS SERVICES LLC										
	43512	08/18/13			208820	P	09/13/13	134000	520933	STATE DRUG FORFEITURE EXP	111.64
	INVOICE: 9710044400										
	VENDOR TOTALS		11,082.04 YTD INVOICED						12,787.61 YTD PAID		111.64
8007	KEVIN WACHTEL										
	43552	09/12/13			208821	P	09/13/13	122000	520625	TRAVEL	114.20
	INVOICE: ER091213										
	43552	09/12/13			208821	P	09/13/13	60000	520870	RISK MANAGEMENT	71.40
	INVOICE: ER091213										
	43553	09/12/13			208821	P	09/13/13	60000	520870	RISK MANAGEMENT	13.00
	INVOICE: ER091213-1										
	43553	09/12/13			208821	P	09/13/13	122000	521055	PROFESSIONAL SERVICES - O	7.91
	INVOICE: ER091213-1										

WARRANT: 0913-2

TO FISCAL 2014/04 05/01/2013 TO 04/30/2014

VENDOR NAME / DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		1,931.63 YTD INVOICED						2,138.14 YTD PAID		206.51
3995 WAREHOUSE DIRECT OFFICE PRODUCTS										
43514	09/03/13			208822	P	09/13/13	143100	530100	OFFICE SUPPLIES	16.99
INVOICE:	2054145-0									
43514	09/03/13			208822	P	09/13/13	143200	530100	OFFICE SUPPLIES	16.99
INVOICE:	2054145-0									
43514	09/03/13			208822	P	09/13/13	50100	530100	OFFICE SUPPLIES	16.99
INVOICE:	2054145-0									
43514	09/03/13			208822	P	09/13/13	50200	530100	OFFICE SUPPLIES	16.99
INVOICE:	2054145-0									
VENDOR TOTALS		364.45 YTD INVOICED						432.41 YTD PAID		67.96
8018 DREW WINSTON										
43513	09/05/13			208823	P	09/13/13	100	240100	ESCROWS - DEVELOPER DEPOS	100.00
INVOICE:	91013									
VENDOR TOTALS		.00 YTD INVOICED						100.00 YTD PAID		100.00
970 XEROX CORPORATION										
43515	09/01/13			208824	P	09/13/13	121200	520975	MAINTENANCE-EQUIPMENT	1,623.35
INVOICE:	69811959									
VENDOR TOTALS		8,578.76 YTD INVOICED						10,202.11 YTD PAID		1,623.35
									REPORT TOTALS	71,264.35

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	71	66,810.88
TOTAL WIRE TRANSFERS	16	4,453.47

** END OF REPORT - Generated by Mary Romanelli **

A-6C

MEMORANDUM

TO: Mark Franz, Village Manager
Al Stonitsch, Assistant Village Manager

FROM: Kristen Schrader – Assistant to the Village Manager - Admin
Patti Underhill – Administrative Services Coordinator

DATE: September 16, 2013

RE: Marcel's Culinary Experience – D-1 Liquor License Application

Background

Jill Foucré, owner of Marcel's Culinary Experience has applied for a supplemental liquor license for her business, the Class D-1 Liquor License. The Class D-1 Liquor License authorizes the retail sale, on the specified premises, of beer, ale or wine in its original package, but not for consumption on the premises where sold, as an adjunct to another business. Marcel's Culinary Experience currently has a Class B-6 Liquor License which authorizes the serving, on the premises, of alcoholic liquor during cooking classes, demonstrations or hands on events. With the Class D-1 Liquor License, Marcel's Culinary Experience would be able to offer beer, ale or wine with their gift baskets. This license would also give them the privilege of selling beer, ale or wine like a liquor store.

The Village of Glen Ellyn does not have any open liquor licenses. Each request is reviewed independently and processed accordingly. Any additions or reductions in the number of liquor licenses in the Village, requires an Ordinance. The Village currently has three (3) Class D-1 liquor licenses (Barone's, Blackberry Market and Cab's). The Village Board is asked to consider Ms. Foucré's request to issue a Class D-1 liquor license for Marcel's Culinary Experience at the September 23, 2013 meeting.

Action Requested

Approve the Ordinance to increase the number of D-1 liquor licenses from three (3) to four (4).

Recommendation

Approve the Ordinance to increase the number of D-1 liquor licenses from three (3) to four (4)..

Attachments

Ordinance

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Ordinance No. _____ - VC

An Ordinance to Amend the Liquor Control Code
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses)
of the Village Code of Glen Ellyn, Illinois,
to Increase the Number of Permitted Class D-1 Liquor Licenses

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the number of permitted liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to increase by one the number of permitted Class D-1 liquor license which authorizes the retail sale of beer, ale, or wine in its original package, but not for consumption on the premises where sold, to issue the liquor license to Marcel's Culinary Experience, located at 490 N. Main Street;

Now, Therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 19 of Title 3, Section 12 of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference to Class D-1 within this Section shall henceforth read as follows:

Class D-1 No more than 4

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____day of _____.

_____
Village President of the Village
of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20____)

X:\Admin\CLERK\LIQUOR\Ordinances\Increase D-1 Marcels.doc

Village of Glen Ellyn

Ordinance No. _____ - VC

An Ordinance to Amend the Liquor Control Code
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses)
of the Village Code of Glen Ellyn, Illinois,
to Increase the Number of Permitted Class D-1 Liquor Licenses

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Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 20_____

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____

7

A-6D

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

September 24, 2013

Sheila Faber
Glenbard West Boosters
685 N Park Boulevard
Glen Ellyn, IL 60137

RE: 2013 Oktoberfest Fundraiser

Dear Mrs. Faber:

This letter is to confirm approval for Glenbard West Boosters Oktoberfest Fundraiser event scheduled for Saturday, October 19, 2013, as described in your attached application dated September 6, 2013. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for the event to be held between 7:00 p.m. and 10:30 p.m. on Saturday, October 19, 2013 in the Parking Lot of 490 Pennsylvania Avenue.

2. Section 10-4-17.2(B)25 of the Village Code concerning outdoor merchandise, storage, promotional activities or tents in the C5B Central Service Sub-District has been waived for the event.

3. Section 6-2-2.5 (Unnecessary Noises) has been waived in order to permit Glenbard West Boosters to have amplified live music at the event between 7:00 p.m. and 10:00 p.m. Please note that music is permitted until 10 p.m. in lieu of the requested end time of 11 p.m.

4. Glenbard West Boosters must notify residents on Anthony Street between Main Street and Western Avenue of the event in writing. Notifications must take place prior to Friday, October 18, 2013. Please send a copy of the letter and notification that the residents have been informed to Administrative Intern Justin Keenan at jkeenan@glenellyn.org.

5. Adequate refuse and recycling receptacles should be put in place by Glenbard West Boosters. The containers should be marked as either refuse or recycling and they should be emptied as necessary throughout the event.

6. Glenbard West Boosters must provide a sufficient amount of portable toilets for the length of the event, in addition to hand washing stations. State Plumbing Code requires one unit per 50 people of expected attendance.

7. Glenbard West Boosters must provide enough volunteers to adequately staff the entrances and exits of the event.

8. Police support to assist in security can be accommodated as scheduling permits. There will be a cost associated with the assignment of uniformed Police Officers. Please work out the exact details of police assignments with Bill Holmer, Deputy Police Chief at 630-469-1187 in advance of the event.

9. Sale of food/non-alcoholic drinks will be allowed in the Pennsylvania Avenue Parking Lot between 7:00 p.m. and 10:30 p.m. only after approval by the DuPage County Health Department.

10. Since beer and/or wine will be sold, Glenbard West Boosters must apply for a Class E Liquor License by contacting Administrative Services Coordinator, Patti Underhill. The Class E Liquor License Application is also available online at www.glenellyn.org. In addition to the $20 application fee for the Class E Liquor License, Glenbard West Boosters must provide dram shop (liquor liability) insurance. The sale of liquor is specifically approved to occur between the hours of 7:00 p.m. and 10:00 p.m. on Saturday, October 19, 2013. All individuals consuming alcohol should be properly identified (i.e. wristbands), and beer may only be served in plastic cups. The consumption of liquor must be confined within a single area agreed upon with the Glen Ellyn Police Department and all entrances and exits must be monitored by Glenbard West Boosters. In addition, please speak with the Police Department to determine if security fencing is required. If so, Glenbard West Boosters will be required to provide fencing for the event.

11. Every individual serving alcohol at the event is required to attend Beverage Alcohol Sellers and Servers Education and Training (BASSET). Please contact the Police Department at 630-469-1187 to coordinate the details of this requirement.

12. It is necessary to obtain a Special Event Liquor License from the Illinois Liquor Control Commission. Please visit their website at www.state.il.us/lcc/ for more information.

13. The use of free-standing tents will be allowed under the following conditions: they are a minimum of 10 feet from any building, have protective covers on tent anchors, have no cooking equipment within them, comply with all applicable building, are inspected by a Planning and Development Department Building Inspector at least one week prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event. The cost for the inspection is $50.00.

14. Glenbard West Boosters is reminded that if balloons, signage or other attention getting devices are utilized to direct guests to the event, it must be in accordance with Section 4-5-8 of the Sign Code.

15. Glenbard West Boosters is reminded that if a raffle will be conducted, a raffle license is first required. Please contact Administrative Services Coordinator Patti Underhill at 630-547-5204 for additional information.

16. Evidence of insurance from Glenbard West Boosters in the amount of $2 million listing the Village as additionally insured must be presented to Administrative Intern – Justin Keenan by Friday, October 4, 2013.

Copies of your letter, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel. ***Please note that all future special event applications must be submitted a minimum of 60 days in advance of the event to ensure sufficient review and approval time is provided.***

Thank you for your interest in hosting an event in the Village of Glen Ellyn, we wish you the best and hope for success in this endeavor.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Julius Hansen, Public Works Director
Bill Holmer, Deputy Police Chief
Dave Buckley, Assistant Public Works Director
Joe Kvapil, Building Official
Patti Underhill, Administrative Services Coordinator

Village of Glen Ellyn
Special Event Permit Application

PAID
SEP - 6 2013
VILLAGE OF GLEN ELLYN

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information.

EVENT INFORMATION			
Event Title			
Type of Event	☐ Carnival or Rides ☐ Business Special Event ☐ Festival ☐ Outdoor Concert ☐ Parade ☐ Tent Sale ☐ Walk/Run/Bike ☐ Zoo/Circus ☒ Other (please specify): Octoberfest fundraiser		
Event Date(s)	Sat, Oct. 19, 2013	**Time**	7pm - 11pm
Alternate Date(s)	None	**Time**	None
First Time Applicant?	☒ Yes ☐ No	**Is it an Annual Event?**	☐ Yes ☒ No
Event Website (if any)	www.Boosters.com	**Anticipated Attendance**	200
Location of Event Please list all requested street or sidewalk closures noting time(s) each street will be closed.	490 Pennsylvania back parking lot No sidewalk closures needed		
Describe the Event Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.	Boosters Octoberfest is a fund-raising event to be held in back office parking lot. It will be tented. Guest list at door for event. Danny Skronski of Tap House will be catering and supplying beer & wine. It will be sold by Basset trained group.		

Please see Section 3 of the Special Event Application Guidelines for more information regarding Event Activities

Event Activities Please check all items that will be included in your event. *Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).	☒ Alcohol*	☐ Animals*	☐ Automobiles
	☐ Balloons/Signs/Decorations	☒ Bands/Live Music	☐ Carnival Rides*
	☐ Floats	☐ Food Booth(s)	☐ Parade/Race*
	☐ Parking Lots*	☒ Portable Toilets	☐ Promotional Signage*
	☒ Sound Equipment	☐ Stage/Bandshell	☐ Streets/Sidewalks*
	☒ Tents*	☐ Vendors	
	☐ Other (please specify):		

For **tents and promotional signage** checked above, please indicate type, size and location(s):
tent will be 35x45 secured by rope/barrel method.

EVENT ORGANIZER INFORMATION					
Name (First/Last)	Sheila Faber				
Address	685 N. Park Blvd.		**Apt./Unit**		
City	Glen Ellyn	**State**	IL	**Zip Code**	60137
Home Phone	6304691952	**Cell Phone**	3125434913		
E-mail Address	sheilafabrab@yahoo.com				
Name of Sponsoring Organization(s) (If applicable/different)	Glenbard West Boosters				
Organization's Legal Status	☐ Governmental Entity ☒ Non-profit Entity ☐ Commercial Business				
Sponsoring Organization Main Contact (If applicable/different)	Theresa & Bill O'Brien - President				
Address	586 Phillips Ave		**Apt./Unit**		
City	Glen Ellyn	**State**	IL	**Zip Code**	60137
Daytime Phone	630545-9570	**E-Mail**	obrien92@mac.com		

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137
By Email: events@glenellyninfo.org

For Office Use Only	
Conditions of Approval:	
Police Chief/Designee *(if applicable)*	Date
Village Manager/Designee	Date

A-6E

MEMORANDUM

TO: Mark Franz, Village Manager
Al Stonitsch, Assistant Village Manager

FROM: Mark Binkerd, IT Manager

DATE: September 12, 2013

RE: Telecommunications Services

Background and Issues

The contract for our telecommunications services with the vendor Call One Telecommunications (Call One) expires October 1 and will revert to a significantly higher month-by-month rate unless we enter into a new contract for services. We have a 6-year history with Call One as our telecommunication services provider and they provide excellent service at a very competitive price. Due to the nature of our telecommunications service needs there are very few vendors that can supply our needs completely. Call One , Access One, and AT&T are the three vendors that can fully support our specific telecommunication needs. We have requested competitive quotes for the services we require from the three vendors and Call One is the lowest cost of the three. The 3-year contract price for telecommunication services from Call One would be $7,958/month based on historical usage. This represents a savings of $17,091 over the current contract pricing for the three year contract.

In addition to the competitive quotes the Village received for these telecommunications services, the Suburban Purchasing Cooperative also bid these services out. Call One Telecommunications, the largest reseller of AT&T services and features in the United States, won the bid for telecommunication services from the Suburban Purchasing Cooperative. The purchasing policy allows for an exemption from the competitive bidding process when making a cooperative purchase.

Recommendation

Management recommends that the Village Board waive competitive bidding and enter into a 3-year contract for telecommunication services with Call One Telecommunications.

Action Requested

Waive competitive bidding and approve a cooperative purchase, a permitted exception to the competitive bidding process, to Call One Telecommunications for a period of 3-years.

Attachments

- Competitive Pricing Spreadsheet

Glen Ellyn
Village of Volunteers

	Current Rates			3 yr Call One Current PRI As Is			3 yr Call One New PRI			3 Year Access One (new provider)			3 year AT&T (new provider)		
	Rate	Qty	Charge	Rate	Qty	Charge	Rate	Qty	Charge	Rate	Qty	Charge	Rate	Qty	Charge
Monthly Service Charges															
POTS Lines - Area C	$14.64	81.0	$1,185.84	$14.64	81.0	$1,185.84	$14.64	81.0	$1,185.84	$20.00	81.0	$1,620.00	$41.00	81.0	$3,321.00
Centrex Lines - Area C	$14.64	2.0	$29.28	$14.64	2.0	$29.28	$14.64	2.0	$29.28	$36.00	2.0	$72.00	$41.00	2.0	$82.00
Centrex Charge	$49.50	2.0	$99.00	$8.00	2.0	$16.00	$8.00	2.0	$16.00	$5.38	2.0	$10.76	$8.00	2.0	$16.00
Centrex System Charge	$5.00	1.0	$5.00	$5.00	1.0	$5.00	$5.00	1.0	$5.00	$0.00	1.0	$0.00	$5.00	1.0	$5.00
Centrex Telephone Charge	$1.50	1.0	$1.50	$1.50	1.0	$1.50	$1.50	1.0	$1.50	$0.00	1.0	$0.00	$1.50	1.0	$1.50
EUCL	$6.95	83.0	$576.85	$6.95	83.0	$576.85	$6.95	83.0	$576.85	$6.84	83.0	$567.72	$4.62	83.0	$383.46
Low Baud Circuit - FDDC.892134	$2,688.81	1.0	$2,688.81	$2,688.81	1.0	$2,688.81	$2,688.81	1.0	$2,688.81	$2,688.81	1.0	$2,688.81	$2,688.81	1.0	$2,688.81
Low Baud Circuit - CSNC.712237	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Low Baud Circuit - CSNC.562394	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Low Baud Circuit - OSNC.823306	$305.38	1.0	$305.38	$305.38	1.0	$305.38	$305.38	1.0	$305.38	$305.38	1.0	$305.38	$305.38	1.0	$305.38
Low Baud Circuit - CSNC.710381	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Low Baud Circuit - CSNC.712242	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Low Baud Circuit - CSNC.712402	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Low Baud Circuit - PLNC.823292	$245.37	1.0	$245.37	$245.37	1.0	$245.37	$245.37	1.0	$245.37	$245.37	1.0	$245.37	$245.37	1.0	$245.37
Low Baud Circuit - CSNC.747230	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95	$134.95	1.0	$134.95
Call Forwarding	$8.20	2.0	$16.41	$8.20	2.0	$16.41	$8.20	2.0	$16.41	$5.00	2.0	$10.00	$10.00	2.0	$20.00
** Caller ID with Name Display	$7.00	16.0	$112.00	$7.00	16.0	$112.00	$7.00	16.0	$112.00	$7.20	16.0	$115.20	$17.10	16.0	$273.60
Extra Listings	$3.85	4.0	$15.40	$3.85	4.0	$15.40	$3.85	4.0	$15.40	$5.00	4.0	$20.00	$5.00	4.0	$20.00
DID Trunk Termination	$35.00	1.0	$35.00	$35.00	1.0	$35.00	$35.00	1.0	$35.00	$37.00	2.0	$74.00	$41.00	2.0	$82.00
PBX DID Numbers	$2.00	8.0	$16.00	$2.00	8.0	$16.00	$2.00	8.0	$16.00	Incl	8.0	$0.00	$2.00	8.0	$16.00
Non- Published Listings	$2.10	25.0	$52.50	$2.10	25.0	$52.50	$2.10	25.0	$52.50	$2.00	25.0	$50.00	$2.10	25.0	$52.50
Semi-Priviate Directory Listing	$1.75	9.0	$15.75	$1.75	9.0	$15.75	$1.75	9.0	$15.75	$2.00	9.0	$18.00	$2.10	9.0	$18.90
PRI - DZZD.149868 - Exp. 10/21/13	$400.00	1.0	$400.00	$475.00	1.0	$475.00	$375.00	1.0	$375.00	$306.00	1.0	$306.00	$463.64	1.0	$463.64
OYIP - LM.04554948 Exp. 05/22/16	$375.00	1.0	$375.00	$375.00	1.0	$375.00	$375.00	1.0	$375.00	$375.00	1.0	$375.00	$375.00	1.0	$375.00
DID's	$0.20	480.0	$96.00	$0.30	480.0	$144.00	$0.20	480.0	$96.00	$0.20	480.0	$96.00	$0.10	480.0	$48.00
ISDN PRI EUCL	$31.40	2.0	$62.80	$31.40	2.0	$62.80	$31.40	2.0	$62.80	$31.40	2.0	$62.80	$23.10	2.0	$46.20
ISDN PRI Caller ID with Name Display	$85.00	1.0	$85.00	$85.00	2.0	$170.00	$85.00	2.0	Included	$85.00	2.0	Included	$85.00	1.0	$85.00
FailSafe	$80.00	2.0	N/A	$80.00	2.0	N/A	$80.00	2.0	Included	$80.00	2.0	Included	$80.00	2.0	NA
Internet Service - 3.0M DIA PL220130 Exp. 10/19/13	$650.00	1.0	$650.00	$625.00	1.0	$625.00	$600.00	1.0	$600.00	$567.00	1.0	$567.00	$567.00	1.0	$567.00
Internet Service - DSL PL.230748 Exp. 10/04/14	$85.00	1.0	$85.00	$85.00	1.0	$85.00	$85.00	1.0	$85.00	$85.00	1.0	$85.00	$85.00	1.0	$85.00
Internet Service - DSL PL.231173 Exp. 1/22/16	$75.00	1.0	$75.00	$75.00	1.0	$75.00	$75.00	1.0	$75.00	$75.00	1.0	$75.00	$75.00	1.0	$75.00
Sublocation Fees	$3.00	13.0	$39.00	$3.00	13.0	$39.00	$3.00	13.0	$39.00	$10.45	13.0	$135.85	$3.00	13.0	$39.00
Total Local Service Charges			$8,077.57			$8,177.57			$7,834.57			$8,909.57			$10,125.04
Local Usage															
POTS															
Band A (0-8 miles)	$0.015	2,311.0	$35.24	$0.012	2,311.0	$27.73	$0.012	2,311.0	$27.73	$0.020	2,311.0	$46.22	$0.020	2,311.0	$46.22
Band B (8-15 miles) - Initial Minutes	$0.025	450.0	$11.36	$0.024	450.0	$10.80	$0.024	450.0	$10.80	$0.040	450.0	$18.00	$0.040	450.0	$18.00
Band C/Local Toll (over 15 Miles)	$0.018	827.0	$14.91	$0.018	827.0	$14.89	$0.018	827.0	$14.89	$0.029	827.0	$23.98	$0.050	827.0	$41.35
PRI															
Band A (0-8 miles)	$0.012	7,972.0	$98.22	$0.012	7,972.0	$95.66	$0.012	7,972.0	Included	$0.012	7,972.0	Included	$0.020	7,972.0	$159.44
Band B (8-15 miles) - Initial Minutes	$0.024	5,113.0	$122.62	$0.024	5,113.0	$122.71	$0.024	5,113.0	Included	$0.024	5,113.0	Included	$0.040	5,113.0	$204.52
Band C/Local Toll (over 15 Miles)	$0.020	5.0	$0.10	$0.018	5.0	$0.09	$0.018	5.0	Included	$0.018	5.0	Included	$0.060	5.0	$0.30
Total Local Usage Charges			$282.45			$271.88			$53.42			$88.20			$469.81
Long Distance															
Intrastate	$0.030	377.6	$11.50	$0.029	377.6	$10.95	$0.029	377.6	$10.95	$0.027	377.6	$10.20	$0.060	377.6	$22.66
Interstate	$0.031	687.4	$21.19	$0.029	687.4	$19.93	$0.029	687.4	$19.93	$0.029	687.4	$19.93	$0.060	687.4	$41.24
Intralata	$0.021	2,181.8	$45.77	$0.018	2,181.8	$39.27	$0.018	2,181.8	$39.27	$0.029	2,181.8	$39.27	$0.060	2,181.8	$39.27
Intralata - Usage from PRI	$0.025	316.4	$7.91	$0.018	316.4	$5.70	$0.018	316.4	Included	$0.029	316.4	Included	$0.060	316.4	$18.98
Total Long Distance charges			$86.37			$75.85			$70.16			$69.40			$122.15
ESTIMATED MONTHLY CHARGES			$8,446.39			$8,525.31			$7,958.14			$8,467.17			$10,717.02
ESTIMATED MONTHLY SAVINGS						-$78.92			$488.25			-$20.78			-$2,270.63
ESTIMATED % OF SAVINGS						-1%			6%			0%			-27%
ESTIMATED ANNUAL SAVINGS						-$947.00			$5,858.96			-$249.42			-$27,247.58
Estimated Install Charges						$0.00			$460.00						
Estimated Service Order Charges						$0.00			$23.00						
Estimated Total Conversion Charges						$0.00			$483.00						
ESTIMATED 1ST YEAR SAVINGS						-$947.00			$5,373.96			-$249.42			-$27,247.58
ESTIMATED SAVINGS				3 YR SAVINGS		-$2,841.00	3 YR SAVINGS		$17,091.89	3 YR SAVINGS		-$748.25	3 YR SAVINGS		-$81,742.75

* Limit a total of 5 at the rate of $5.50. Additionals at a rate of $19.50 per Remote Call Forward or Remote Call Forward Additional Path less discount.
** Caller ID discounted rates do not apply to Centrex Caller ID.

Recommended Vendor

Rates and Discounts are valid for 30 days.

9/17/2013

A-6F

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner
Lauren Parisi, Planning Intern

DATE: September 17, 2013

FOR: September 23, 2013 Village Board Meeting

SUBJECT: Blackberry Market, 401 N. Main Street

Request: Bob Davidson, owner of Blackberry Market and lessee of 401 N. Main Street, is requesting approval of sign variations to allow a projecting sign to be located above the awning at the northeast corner of the building. The subject property is located at the northeast corner of Main Street and Hillside Avenue in the C5A Central Business District, Central Retail Core Sub-district. In order to accommodate the project, the petitioner submitted an application requesting approval of the following variations from the Glen Ellyn Sign Code.

1. A variation from Section 4-5-14(L)1 to allow an 8.75 square foot projecting sign on the property in lieu of the maximum area of 4 square feet permitted.

2. A variation from Section4-5-14(L)4 to allow signage that projects 5 feet 2 inches from the building in lieu of the maximum projection of 2 feet 8 inches permitted for a projecting sign.

Architectural Review Commission Recommendation: The Architectural Review Commission considered the requests at a public hearing on September 11, 2013. One person spoke at the hearing in favor of the variations.

After some deliberation, the Commission recommended that the maximum square footage of the sign be reduced to 8.2 square feet in lieu of the requested 8.75 square feet in order to be consistent with the variation previously approved for Career Vision at 526 N. Main Street. The petitioner indicated that he did not object to this change and felt that a slightly reduced square footage may be more compatible with the building. The Architectural Review Commission voted 7-0 to recommend approval of the requests with the amended square footage.

Village Board Action: The Village Board may approve, approve with conditions or deny the petitioner's request for approval of the requested sign variations. Village staff has prepared an Ordinance to approve the requests for consideration at the September 23, 2013 Village Board meeting.

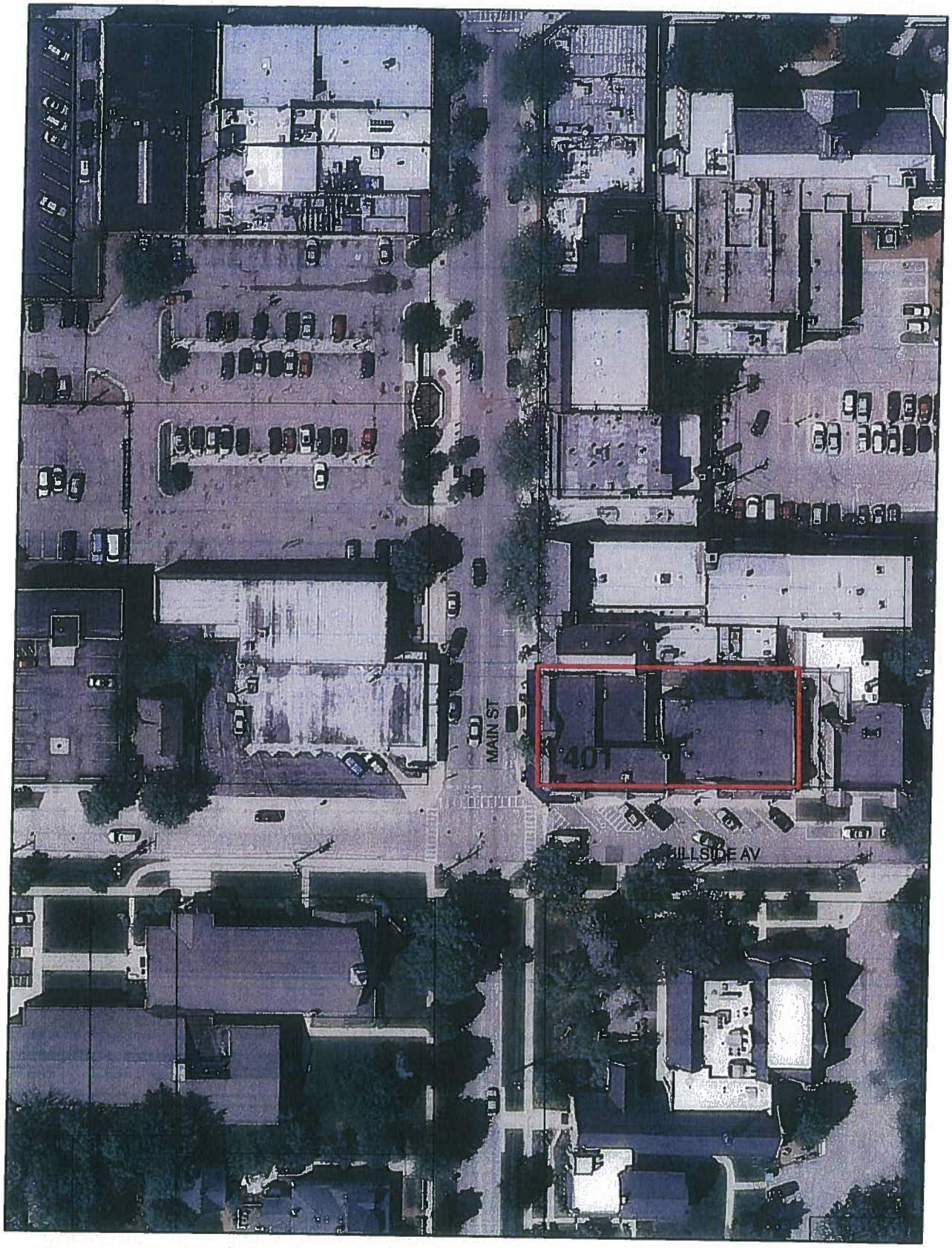
Attachments:

- Aerial Photo
- Ordinance
- Select Materials from Petitioner's Application Packet

(Minutes from the September 11, 2013 meeting are still in progress)

cc: Bob Davidson, Petitioner
Adam Acosta, Divine Sign Company

401 N. Main Street



Prepared By: Planning and Development
Aerial Photo Circa 2009

0 50 100 200 Feet

N

Village Of Glen Ellyn

Ordinance No. _____

An Ordinance Granting Approval of
Sign Variations for Blackberry Market
Located at 401 N. Main Street
Glen Ellyn, Illinois 60137

Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20_____.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20_____.

Ordinance No. _____

An Ordinance Granting Approval of
Sign Variations for Blackberry Market
Located at 401 N. Main Street
Glen Ellyn, Illinois 60137

Whereas, Bob Davidson, owner of Blackberry Market located at 401 N. Main Street, has petitioned the President and Board of Trustees of the Village of Glen Ellyn for variations from the strict application of:

1. Section 4-5-5(L)-1 of the Glen Ellyn Sign Code to allow 8.75 square feet of projecting signage on the property in lieu of the maximum area of 4 square feet permitted; and
2. Section 4-5-5(L)-4 to allow signage that projects 5 feet 2 inches from the building in lieu of the maximum projection of 2 feet 8 inches permitted; and

Whereas, the subject property is located at the northeast corner of Main Street and Hillside Avenue in the C5A Central Business District, Central Retail Core Sub-district; and

Whereas, the property is legally described as follows:

LOT 3 (EXCEPT THE EASTERLY 12.0 FEET AS MEASURED ON THE SOUTH LINE OF LOT 3) OF THE SUBDIVISION OF LOT 6 IN BLOCK 12 OF THE ASSESSMENT DIVISION OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 7, 1906 AS DOCUMENT 87151 IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-11-328-010; and

Whereas, the requested sign variations will allow Blackberry Market to install a projecting sign on the southwest corner of the building; and

Whereas, following due and proper publication of notice in The Daily Herald not less than fifteen (15) days nor more than thirty (30) days prior, the Glen Ellyn Architectural Review Commission conducted a public hearing on September 11, 2013, at which hearing the petitioner

presented evidence, testimony, and exhibits relative to the requested sign variations, and one person spoke in favor of the request; and

Whereas, based upon the evidence, testimony and exhibits presented at the September 11, 2013 Architectural Review Commission public hearing, by a vote of seven (7) "yes" and zero (0) "no", the Architectural Review Commission recommended approval of the requested sign variations with a reduction in the requested variation for sign area from 8.75 square feet to 8.25 square feet as set forth in the minutes of the Architectural Review Commission; a draft of which is attached hereto as "Exhibit A"; and

Whereas, The Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the September 11, 2013 Architectural Review Commission public hearing and hereby adopt the findings of fact for the requested sign variations as set forth in the minutes from the September 11, 2013 Architectural Review Commission public hearing; and

Whereas, the President and Board of Trustees have determined that approving the requested sign variations is in the best interest of the Village and consistent with the goals of the Glen Ellyn Sign Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the September 11, 2013 Architectural Review Commission public hearing, a draft of which are attached hereto as "Exhibit A" and the findings of fact set forth therein, in the preambles above are hereby adopted as the findings of fact of the Village of President and Board of Trustees based upon their review of the evidence, exhibits, and

materials presented at the September 11, 2013 public hearing of the Architectural Review Commission.

Section Two: Based upon a review of the evidence, testimony, and exhibits presented at the September 11, 2013 Architectural Review Commission meeting, the Village President and Board of Trustees hereby grant approval of the following sign variations for Blackberry Market located at 401 N. Main Street:

1. A variation from Section 4-5-5(L)-1 of the Glen Ellyn Sign Code to allow 8.2 square feet of projecting signage on the property in lieu of the maximum area of 4 square feet permitted; and
2. A variation from Section 4-5-5(L)-4 to allow signage that projects 5 feet 2 inches from the building in lieu of the maximum projection of 2 feet 8 inches permitted.

Section Three: This approval is subject to the condition that the project shall be constructed in substantial conformance with the plans submitted and the testimony presented at the September 11, 2013 Architectural Review Commission meeting and with the petitioner's application packet stamped received September 4, 2013 including the following plans and documents referenced below, as though they were attached to this Ordinance:

1. Application for Sign Variation dated September 4, 2013
2. Plat of Survey dated September 4, 2013
3. Sign Table dated September 4, 2013
4. Sign Rendering Prepared by Divine Signs and Graphics dated September 4, 2013
5. Depiction of Blackberry Market with the Proposed Sign dated September 11, 2013 – a copy of which is attached hereto as Exhibit "B"

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary sign permits pursuant to the sign variations approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other

applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned requests shall expire and become null and void within 24 months of the date of this Ordinance unless a sign permit is applied for within said time period, provided, however, that the Village Board, by motion, may extend the period during which a sign permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return for a public hearing.

Section Five: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Six: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Seven. The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

_____
Village President of the
Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ___ day of _____.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Main\Main 401 N., Blackberry Market\Ordinance_Blackberry.doc

EXHIBIT B

Recieved August 2, 2013

RECEIVED
SEP 04 2013
PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

VILLAGE OF GLEN ELLYN

Sign Variation Application Packet

Planning & Development Department
535 Duane Street – Glen Ellyn, IL 60137 – Telephone 630.547.5250 – Fax 630.547.5370

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250

APPLICATION FOR SIGN VARIATION

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Sign Code, as described in this application.

I. APPLICANT INFORMATION

Name: Blackberry Market
Address: 401 N. Main Street, Glen Ellyn, IL 60137
Phone No.: 630-474-9149 Fax No.: —
E-mail: bob@rednow.com
Ownership Interest in the Property in Question: No.
Name and address of the legal owner of the property (if other than the applicant): John Rosch
497 N. Main St., Glen Ellyn, IL 60137

II. PROPERTY INFORMATION

Common address: 401 N. Main Street Permanent tax index number: _____
Zoning classification: C5 Present use: _____

III. INFORMATION REGARDING THE VARIATION(S) REQUESTED

List of the variation(s) requested, including identification of the Sign Code provisions from which the variation is sought:
- Variance from 4-5-5 Section L: Projecting Sign
* Extend the projection of the sign to 62"
* Increase overall height/size of the sign to 8.75 ²ft (40" diameter)

Narrative Statement

We have inherited a unique situation with the construct of our building. Along the entire frontage of our property, we have a large green awning that runs across the front of our building. The awning is owned by the landlord, and our landlord has no interest in removing the awning. This awning creates a number of issues in regards to our signage. From our location we have three possible directions of visibility: Hillside, Northbound Main St., and Southbound Main St. Because this sign will be installed above the first floor, above the awning and away from pedestrian traffic, the allotted size is too small for visibility to all three possible directions. It is our hope to keep the circle logo that we have used since we opened the doors of our business. Due to the nature of the code and the available distance between the awning and apartment windows, our circle size would be so restrictive (in height) that not only would it be difficult to read the actual words ("Blackberry Market"), it would also look awkward and out of place due to the overall size of the awnings and the amount of frontage space we maintain. Due to the nature of our building and the inherited awning, there does not seem to be another business in the same situation. We realize there are alternative options to this protruding sign, but we believe these options are not viable.

IV. Evidence relating to sign code standards for a variation

A.

1. We believe, with the current construct of our building, our variance will provide a more clear and concise sign for people to be able to find our business with ease, but will not be so large that it cannot be ignored if desired. The owners do not wish to have a large sign, only one that is readable and visible.
2. We have inherited a unique situation with the construct of our building. Along the entire frontage of our property, we have a large green awning that runs across the front of our building. The awning is owned by the landlord, and our landlord has no interest in removing the awning. This awning creates a number of issues in regards to our signage. From our location we have three possible directions of visibility: Hillside, Northbound Main St., and Southbound Main St. Because this sign will be installed above the first floor, above the awning and away from pedestrian traffic, the allotted size is too small for visibility to all three possible directions. It is our hope to keep the circle logo that we have used since we opened the doors of our business. Due to the nature of the code and the available distance between the awning and apartment windows, our circle size would be so restrictive (in height) that not only would it be difficult to read the actual words ("Blackberry Market"), it would also look awkward and out of place due to the overall size of the awnings and the amount of frontage space we maintain. Due to the nature of our building and the inherited awning, there does not seem to be another business in the same situation. We realize there are alternative options to this protruding sign, but we believe these options are not viable.

   -*Option 1*: ***Place a logo on our awning.*** Due to the size and shape of the awning (which is under the landowner's jurisdiction), the signage would be difficult to read due to the angle it would be at. Both the landowner and the adjacent tenant (that shares our awning) do not wish to remove the awning.

   -*Option 2*: ***Place Signage on the Main St. side window front.*** We have tested this method and it is almost impossible to see any wording/signage present. This is due to the glare of the windows and the shade from the awning.

   -*Option 3*: ***Place signage directly against building (flat) along the Main St. side.*** There are two issues with this option. We would also have to place signage along Hillside in order to be visible for all traffic, an option we are trying to avoid for simplicity sake. The second is, due to the allotted space between the awning and the windows the signage would be difficult to read and would look awkward as it relates to the scale of the frontage space.

   -*Option 4*: ***Place signage flat against building on the corner section of the property (facing out towards Glen Ellyn Bible).*** While the sign is visible coming northbound on Main St., you are unable to see the sign if traveling southbound on Main St. or West on Hillside.

3b. Since our building has a unique construction (with the awning being the way that it is), we believe this makes our circumstances unique from other businesses in the area. The reason for our variance is not so we can have the biggest and most distracting sign in Glen Ellyn, but instead so we can provide people with a sign that can easily be seen, and enhances the quality of the Glen Ellyn area.

4. We believe that the placement of the sign as being recommended will not only enhance the character of the building, but also set a tone for northbound traffic into downtown Glen Ellyn that this is a "charming" and "lively" town. We think that if our sign was to adhere to strict Sign Code enforcement, it would not only cheapen the look of the building because of its small size in comparison to a large awning and frontage space, but would also reflect poorly on the image of downtown Glen Ellyn.

B.

1. As mentioned previously, we are out of options that would produce a win-win scenario if strict Sign code were to be followed. Our options listed earlier (Section A, Question 2) lay out the fact that all other options pose a problem for our business. ***Option 1*** forces us to place a logo on our awning that would be difficult to read, which in turn will decrease visibility and business. ***Option 2*** forces us to put lettering on our windows that is nearly impossible to see due to the glare of the windows and the shade from the awning. ***Option 3*** causes us to buy two separate signs that would not only cost us unnecessary money, but would also be difficult to read and would look awkward as it relates to the amount of frontage space we maintain, as well as the size of the awning. ***Option 4*** does not allow us visibility for southbound travelers on Main St, or westbound travelers on Hillside.

2. Due to the nature of our building and the inherited awning, there does not seem to be another business in the same situation.

3. This request for variation is for the purpose of having a sign that is quaint, but that is also adequate for visitors of downtown Glen Ellyn.

4. The property is not for sale and the owners of Blackberry Market are not interested in the purchase of the property.

5. The proposed signage is intended to only enhance the aesthetics and curb appeal of the neighborhood. Enforcement of strict Sign Code could possibly have the opposite effect. An awkwardly sized sign that is difficult to read would not only be in contrast to the statement of purpose, but would also decrease aesthetics and curb appeal of downtown Glen Ellyn.

6.

a. Located on a corner, the sign and bracket will not impair light and air supply to adjacent property because of the open design of the bracket, and the circular design of the sign.

b. The proposed signage will not be electrical or illuminated and will not increase the possibility of fire.

c. The proposed signage will be constructed soundly by industry standards.

d. Again, the proposed signage is intended only to enhance the aesthetics and curb appeal of the neighborhood.

e. The sign has strong contrast, is easy to read, and only has two words. It will not cause drivers to slow down in order to read.

f. The proposed sign will not be a bother or nuisance to businesses or people in the area. We believe the sign will be a help to the community to better locate our business and read our sign. Also, there are no flashing lights or garish colors in use.

g. The costs are completely covered by the business owner.

7. We have reduced our initial proposal to meet the minimum height and length that we believe is visible to the public yet not too large. The owners do not wish to have a large sign, simply one that can be read and seen easily.

-SEE ATTACHED-

VIII. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Sign Variation Request Package and applicable provisions of the Glen Ellyn Sign Code.

I (We) understand that this application will not be submitted to the Review Boards and Commissions until all items on the attached list are reviewed by Village staff.

Signature of Applicant(s)

08/02/13

Date filed

SIGN TABLE

- ALL EXISTING AND PROPOSED SIGNS –

Conforms

Key Words Yes/No	Height	Size	Sq. Ft.	Existing or Proposed	Type as per Village Sign Code*	Village Sign Code
	40"	40" x 40"	= 8.75 ft	Proposed	Projecting Sign	(L) Projecting Sign
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			
		' x '	=			

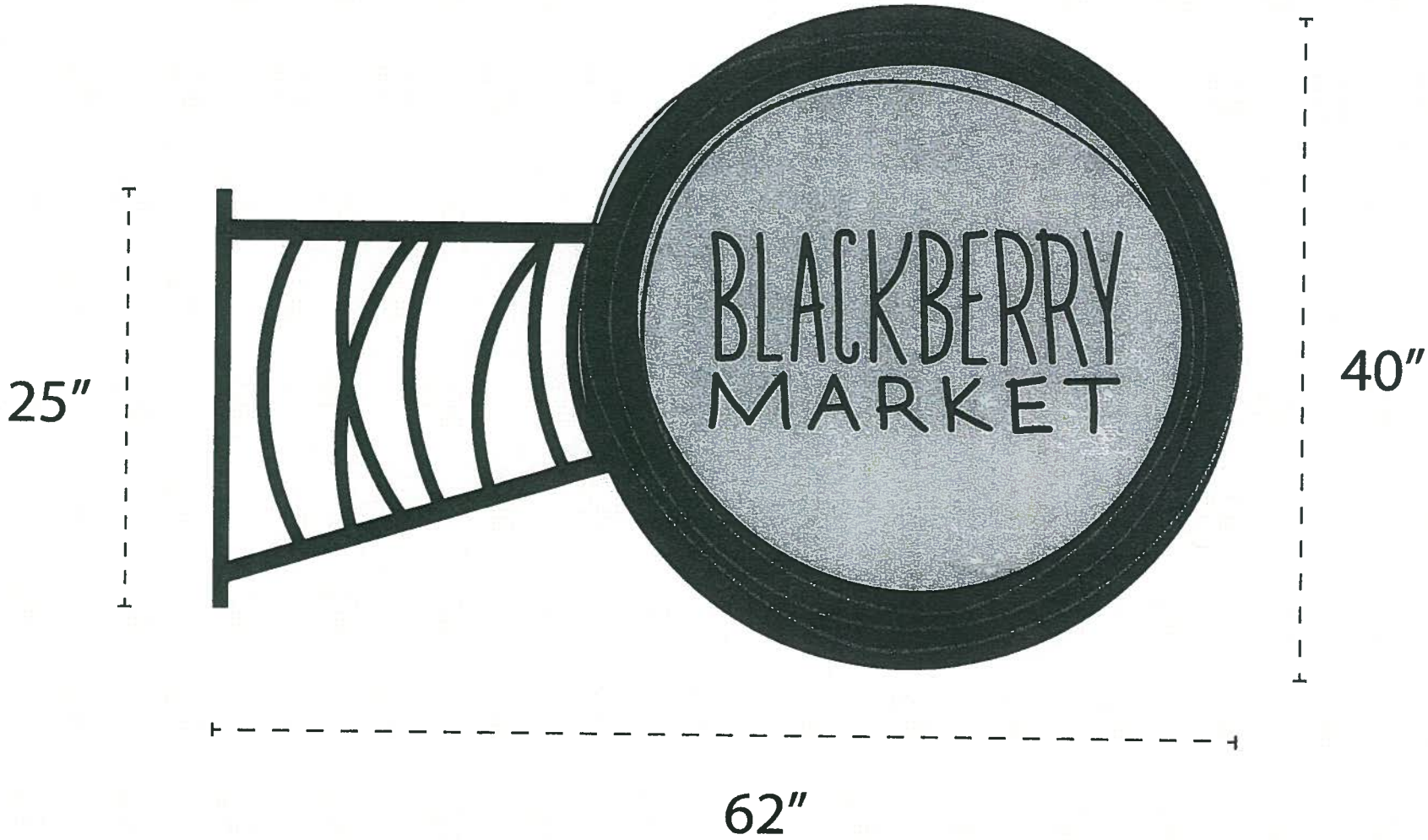
LOCATE ALL SIGNS (Existing & Proposed) ON ATTACHED SITE PLAN AND A FAÇADE DRAWING.

***Primary = P**

Shopping Center = SC

Incidental = I

Other = O – Identify as per the Village Sign Code



Total square feet = 8.75 ^{2}ft

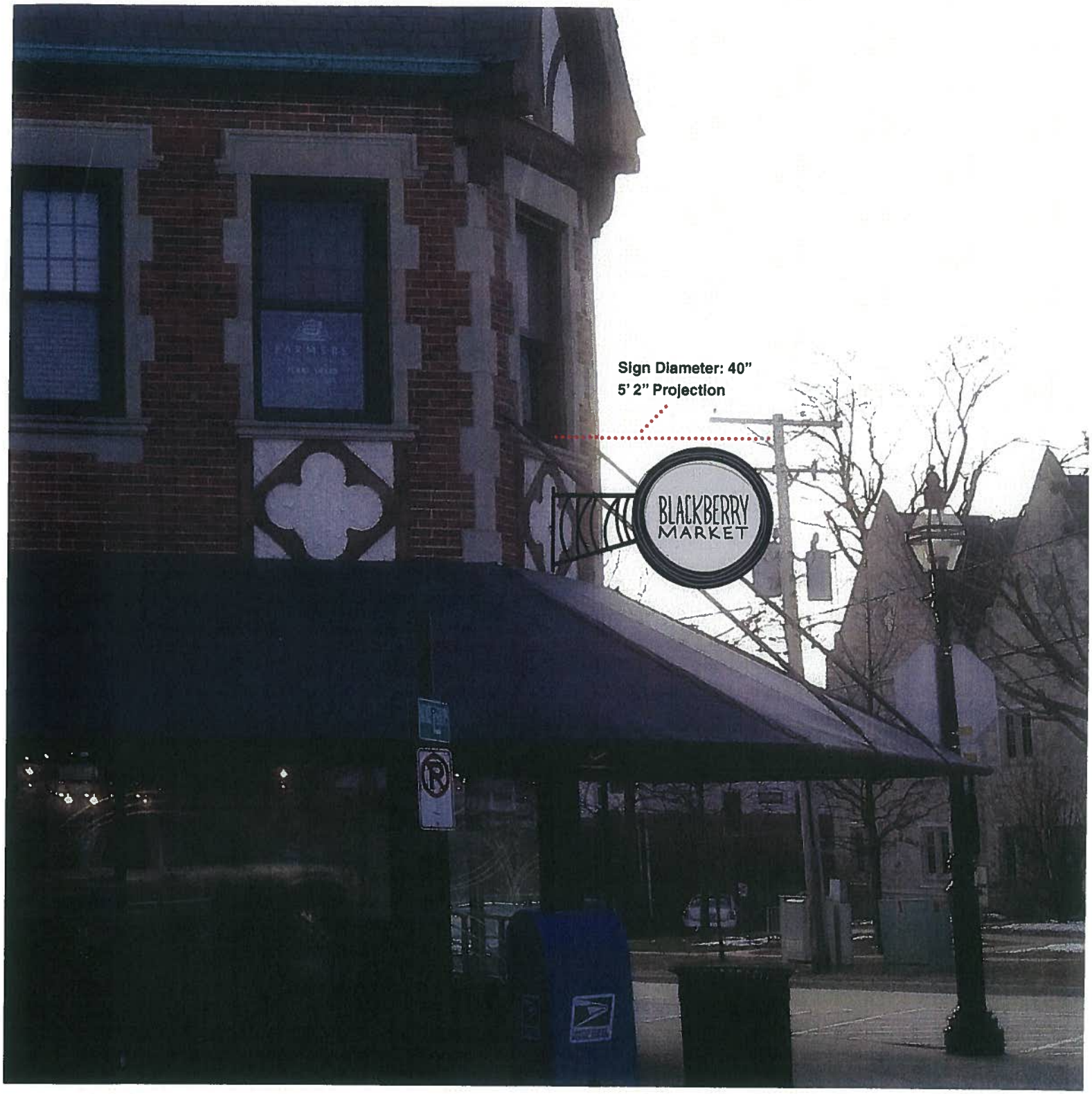
Please review this proof carefully, sign, date and fax it back to us at 847-534-9221. We cannot begin production without an approved proof. If you have any questions please call us immediately. Thank you!

Divine SIGNS AND GRAPHICS
735 ESTES AVE.
SCHAUMBURG, IL. 60193
PHONE: 847-534-9220
FAX: 847-534-9221

PLEASE CHECK THE APPROPRIATE CIRCLE BEFORE RETURNING THIS PROOF

- ◯ APPROVED
- ◯ APPROVED AS NOTED
- ◯ MAKE CORRECTIONS AND REPROOF

SIGNED _____ DATED _____


Sign Diameter: 40"
5' 2" Projection
BLACKBERRY
MARKET

DRAFT
MINUTES

BOARD/COMMISSION:	**Architectural Review**	**DATE:**	**9/11/13**
MEETING:	**Regular**	**CALLED TO ORDER:**	**7:30 p.m.**
QUORUM:	**Yes**	**ADJOURNED:**	**9:50 p.m.**

MEMBER ATTENDANCE: **PRESENT:** Chairman Burdett, Commissioners Albrecht, Dickie, Dohrer, Hartweg, Thompson, Wussow

ABSENT: Commissioner Senak, Student Commissioner Howard

ALSO PRESENT: Village Planner Stegall, Trustee Liaison McGinley, Recording Secretary Solomon

1. **Call to Order**

Chairman Burdett called the Glen Ellyn Architectural Review Commission (ARC) regular meeting to order at 7:30 p.m., in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois.

2. **Approval of Minutes from August 28, 2013 Meeting**

Commissioner Wussow moved to approve the August 28, 2013 minutes. The motion was seconded by Commissioner Albrecht and carried unanimously by a vote of 7-0.

3. **Public Hearing – Blackberry Market, 401 N. Main Street**

Commissioner Albrecht made a motion to open a Public Hearing on 401 N. Main Street at 7:31 p.m. The motion was seconded by Commissioner Dickie and carried unanimously by a vote of 7-0.

Village Planner Stegall presented background on a request from petitioners Bob and Anna Davison, owners of the Blackberry Market, located at 401 N. Main Street for 2 proposed sign variations. She stated the subject property is located on the east side of Main Street between Duane Street and Hillside Avenue in the C5A Central Business District, Central Retail Core Sub-District and is surrounded by C5A Central Business District to the north, east and west and R2 Single Family Residential to the south. She showed a rendering of the proposed projecting sign and stated the Career Vision sign installation was about the same size. Chairman Burdett asked about other buildings in the Village with projecting signs to which Village Planner Stegall stated there are a few, including Career Vision, a cosmetic store and a hair salon. Commissioner Wussow asked about the square footage of the Career Vision sign to which Village Planner Stegall stated the ARC had allowed a variation of 8.2 square feet.

Petitioner Bob Davison, owner of the Blackberry Market at 401 N. Main Street, Glen Ellyn, Illinois stated they had not really needed a sign since opening, but now would like to install a projecting sign on the storefront due to the hardship of their location on the corner and signage frontage which hits 3 sides. He stated they looked at different options for this sign, but the projecting sign was the only one that made sense. He stated they have a large awning to deal with which the owner of the building will not remove. He showed a rendering of what the sign would look like if they followed the sign code and then showed a rendering of to scale of the proposed scale.

Adam Acosta, General Manager of Divine Signs, Inc. at 735 Estes Avenue, Schaumburg, Illinois, stated the sign will have a steel frame with the sign's wording digitally printed on its surface. He stated the sign will have light grey rings made from brushed aluminum. Commissioner Thompson asked if the building would be damaged if the sign was ever removed to which Mr. Acosta stated there will be 4 anchor points on the base plate of the sign which will be mounted to the building, and if this is removed, the spot could be plastered without an issue. Commissioner Wussow asked how the sign would stand up to high winds to which Mr. Acosta stated they designed the bracket for air passage, and they can access the wall from the back if the sign does need to be reinforced.

Commissioner Wussow stated she is concerned about the continuation of variances for bigger signs and asked if the petitioner would be willing to scale the sign down a bit so the sign would be 8.2 square feet as Career Vision has instead of the requested 8.75 square feet to which Mr. Acosta stated they could comply with this request.

Lee Marks, Chairman of the Historic Preservation Commission, 475 Hawthorne Street, Glen Ellyn, Illinois, stated this type of sign is attractive and well-received as it mirrors historical signage. He stated the Village of Wheaton has this type of signage, and new merchants are requesting this projecting type of signage.

Chairman Burdett asked about the petitioner's hardship for this sign variation request to which Mr. Davison stated they are in a corner location with a large awning that would block a flat sign.

Commissioner Hartweg made a motion to close the Public Hearing at 7:56 p.m. The motion was seconded by Commissioner Dohrer and carried unanimously by a vote of 7-0.

Commissioner Albrecht stated she understands the request due to the petitioner's hardship. She stated the projecting sign will be more effective with functional positioning. She stated she would not want the sign to have a larger square footage than Career Vision's projecting sign.

Commissioner Hartweg stated it is hard to see that corner as it is dark. He stated he likes the proposed structure of the sign and would like to have hidden guide wires on either side. He stated this sign will fit well on this corner location.

Commissioner Dickie stated the proposed sign is handsome and makes sense for this particular corner. He stated the corner location does qualify as a hardship. He stated he would also like to stick with precedence and not let the sign be larger than 8.2 square feet.

Commissioner Wussow stated the sign is a good proposal with a good design. She stated she is also in favor of limiting the square footage to 8.2 square feet. She stated she is concerned about possible wind damage and asked the petitioner to think about what kind of force and sideway pressures this sign might take.

Commissioner Thompson stated the design of the sign is excellent and looks young and fun while also looking like the sign has been there a long time. She stated she is also in favor of keeping the sign to 8.2 square feet.

Commissioner Dohrer stated he thinks the sign is a good choice proportionally and sees the petitioner's hardship.

Chairman Burdett stated he does see the hardship between the awning and the corner location. He stated the consensus of the ARC is to limit the sign to 8.2 square feet.

Commissioner Senak made the following motion to recommend the approval of Sign Variations for Blackberry Market located at 401 N. Main Street:

Having considered the application of the Blackberry Market for approval of variations from the Glen Ellyn Sign Code for property located at 401 N. Main Street, the Architectural Review Commission hereby makes the following findings of fact in regard to the requested sign variations.

1. The requested variations comply with the purposed of the Glen Ellyn Sign Code because the purpose of the Code is to help people find what they need without difficulty or confusion.

2. If granted, the requested variations will not alter the essential character of the locality because a similar variation was granted for another business in the downtown. In addition, the projecting-style sign suits the downtown aesthetic well.

3. The petitioner has demonstrated a practical difficulty in adhering to the strict regulations of the Sign Code because the building is located on a corner lot and a large, fixed awning covers much of building's façade limiting the amount of available space to install a visible wall sign.

4. The plight of the owner is due to unique circumstances because a large, fixed awning covers much of the building's façade limiting the amount of available space to install a visible wall sign.

The Commission further adopts the supplemental findings of fact in the petitioner's application packet dated September 4, 2013.

Based on these findings, the Architectural Review Commission recommends that the Village Board approves the following:

a. A variation from Section 4-5-5(l)-1 of the Glen Ellyn Sign Code to allow 8.2 square feet of projecting signage on the property in lieu of the maximum area of 4 square feet permitted.

b. A variation from Section 4-5-5(L)-4 of the Glen Ellyn Sign Code to allow signage that projects 5 feet 2 inches in lieu of the maximum projection of 2 feet 8 inches allowed.

Subject to the following conditions:

A. The signage shall be installed in substantial conformance with the plans as submitted and the testimony presented at tonight's meeting.

The motion was seconded by Commissioner Dohrer and carried unanimously by a vote of 7-0.

4. Community Wayfinding Study

Lee Marks, Chairman of the Historic Preservation Commission (HPC), 475 Hawthorne Street, Glen Ellyn, Illinois, stated several years ago, the HPC was instrumental in helping to create Village entrance signs which were historical-looking and received great reviews. He stated the HPC would like to see these entrance signs, but possibly done in new materials that hold up to the weather. He stated he met with the Village's Planning and Development team along with the consultants Lakota Group to advise on new Village signage so as to reflect the Village's history.

Village Planner Stegall presented background on the proposed signage design and stated earlier this year, the Village entered a contract with The Lakota Group and Western Remac for completion of a community wayfinding study. She stated the purpose of the study was to strengthen the economic viability of the Village by better directing residents, visitors, shoppers and other to the community's shopping districts, parking facilities and abundance community assets and to provide a more unified image of the Village.

Zac McConnell, Project Manager at The Lakota Group, stated they want to solidify the branding and image throughout the community. He stated his team prepared potential signage designs which were shown to the Village staff and then narrowed down to 3 possible designs which were shared with the public by way on an online survey. He stated a large majority of the respondents expressed a preference for Sign Design A, which was the most traditional of the 3 designs.

Mr. McConnell stated after the survey was completed, they took Design A and expanded it to come up with different examples, including signs for Village gateways, directional, information kiosk, parking identifiers, street names and Village facility-site identifiers. He stated the colors are consistent throughout the signage to help identify different places. He stated more sign concepts are in the works for parks, parking lots and community message boards.

Mr. Marks asked why there are multiple color choices on the directional signage to which Mr. McConnell stated the color consistency helps to develop a theme for motorists to follow and also helps to break up the signage and add character. Commissioners Thompson and Albrecht stated

they liked the consistency of sign colors in general. Mr. Marks stated the proposed scrollwork is more Victorian and would rather see metal finials on top of the signs.

Mike Conoscenti, Vice President of Sales at Western Remac, Inc., stated the vertical/columnar component allow a sign to be seen while limiting the space used. Commissioner Albrecht stated she liked this for Roosevelt Road.

Commissioner Wussow stated she only would prefer to see 2 colors throughout the sign design; however, she can see that the colors can help the community. She stated they should avoid colors that compete with the text. She stated she like the idea of a dark sign with light-colored text so there would be no readability issues. She stated she would also like to avoid sign clutter. Mr. McConnell stated Illinois Department of Transportation (IDOT) will require certain readability on the signs, especially from a night standpoint. He stated they will do mock-ups in the field to check for readability. Commissioner Wussow stated she agreed that the current Village entrance signs do fit the Village and the issue with the finials rotting could be addressed as she would prefer a clean look to the proposed scrollwork.

Commissioner Wussow stated the GE initials say nothing about the community whereas the Clock Tower or Horse Trough images would. Mr. Conoscenti stated the Downtown Alliance uses a script "GE," and they wanted to have consistency throughout the Village. Mr. Marks stated he would rather see the current Village logo used as the Illinois Historical Preservation Agency (IHPA) likes this logo also. Chairman Burdett stated the script "GE" is inconsistent with being New-England like. There was a general discussion about what image was preferred.

Commissioner Albrecht stated she likes the wrought iron on the vertical signs and also would like to keep the New-England type feel with brick on the bottom of the sign pedestals.

Commissioner Hartweg stated it would be a plus to have consistent signage and thinks 3 colors on the signs would be fine.

Commissioner Dickie stated there should be consistency and color-balance. He stated they should continue to explore the historical direction of the signage.

Commissioner Wussow stated she would like to see consistency as well as all dark signs with light fonts or vise versa.

Commissioner Thompson stated the signs need a bit more refining, and it would be fun to have something unique on them.

Commissioner Dohrer stated he likes the vertical signs and thinks their scale is appropriate. He stated he likes the brick base as opposed to stone. He stated he likes the existing Village entrance signs and hopes the consultants can find a balance.

Chairman Burdett stated he likes traditional consistent signage and would prefer a more New-England like approach. He stated he likes the brick base and the vertical signs. He stated he is open to multiple colors on the directional signage as long as the signs are legible.

Village Planner Stegall stated the consensus of the ARC is with the multiple colors, the use of brick, the use of the existing logo, a simpler New-England like look, the vertical gateway signs, dark signs with a light font and the use of finial as opposed to the scrollwork.

Susan Mocerino, with Bistro Monet at 462 N. Park Blvd., Glen Ellyn, Illinois, asked about examples of villages with successful wayfinding signage to which Mr. McConnell stated Elmhurst, LaGrange, Barrington, Kankakee and Homewood are good examples.

5. Discussion of Meeting Start Times

Village Planner Stegall stated some Village commissions are changing their start time to 7:00 p.m. and wanted feedback from the ARC about this. All commissioners were in agreement that the meetings could start at 7:00 p.m., starting in January 2014.

6. Public Comment

None

7. Chairman's Report

None

8. Trustee's Report

Trustee McGinley stated the Village Board will be discussing Lenox Road and the Lake Ellyn Park area as well as reviewing the finances for the Glen Ellyn Volunteer Fire Company. She stated there was a public hearing about the Roosevelt Road TIF, and this measure will come back before the Village Board in 45 days.

9. Staff Report

Village Planner Stegall stated they will get into the Sign Code at the September 25, 2013 meeting which will be open to the public.

10. Other Business?

None

11. Adjourn

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Hartweg moved, seconded by Commissioner Albrecht to adjourn the meeting at 9:50 p.m. The motion carried unanimously by a vote of 7-0.

Submitted by: Debbie Solomon, Recording Secretary

A-6G

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner MJS
John Carlisle, Planning Intern JC by MJS

FOR: September 23, 2013 Meeting

DATE: September 13, 2013

RE: Amendment to Ordinance 5299 to Revise Previously Approved Special Use Permit for 475 Duane Street

Background. Samestar Investments LLC, represented by Joe and Sue Maude, owners of property at 475 Duane Street, is requesting approval of an amendment to the special use permit previously approved on October 11, 2004 by Ordinance 5299 to allow the first floor office space in the building to be converted to residential use and to allow residential use of the basement. The property is located on the south side of Duane Street between Prospect Avenue and Glenwood Avenue in the C5B Central Business District Central Service Sub-district.

The original special use permit granted in 2004 allowed residential use of the second floor and attic with the petitioner's business "The Maude Group" being located on the first floor. "The Maude Group" recently moved out of the first floor into a larger space in the Village. The petitioner plans to remodel and repurpose the first floor from the current commercial office space to a one-bedroom apartment. A special use permit for an existing basement studio apartment is also needed. The outcome would be a four-unit multifamily building.

Plan Commission Recommendation. The Plan Commission considered the requested special use permit amendment at a public hearing on September 12, 2013. No persons spoke at the meeting either in favor of or in opposition to the request. By a vote of 8-0, the Plan Commission recommended approval of the request.

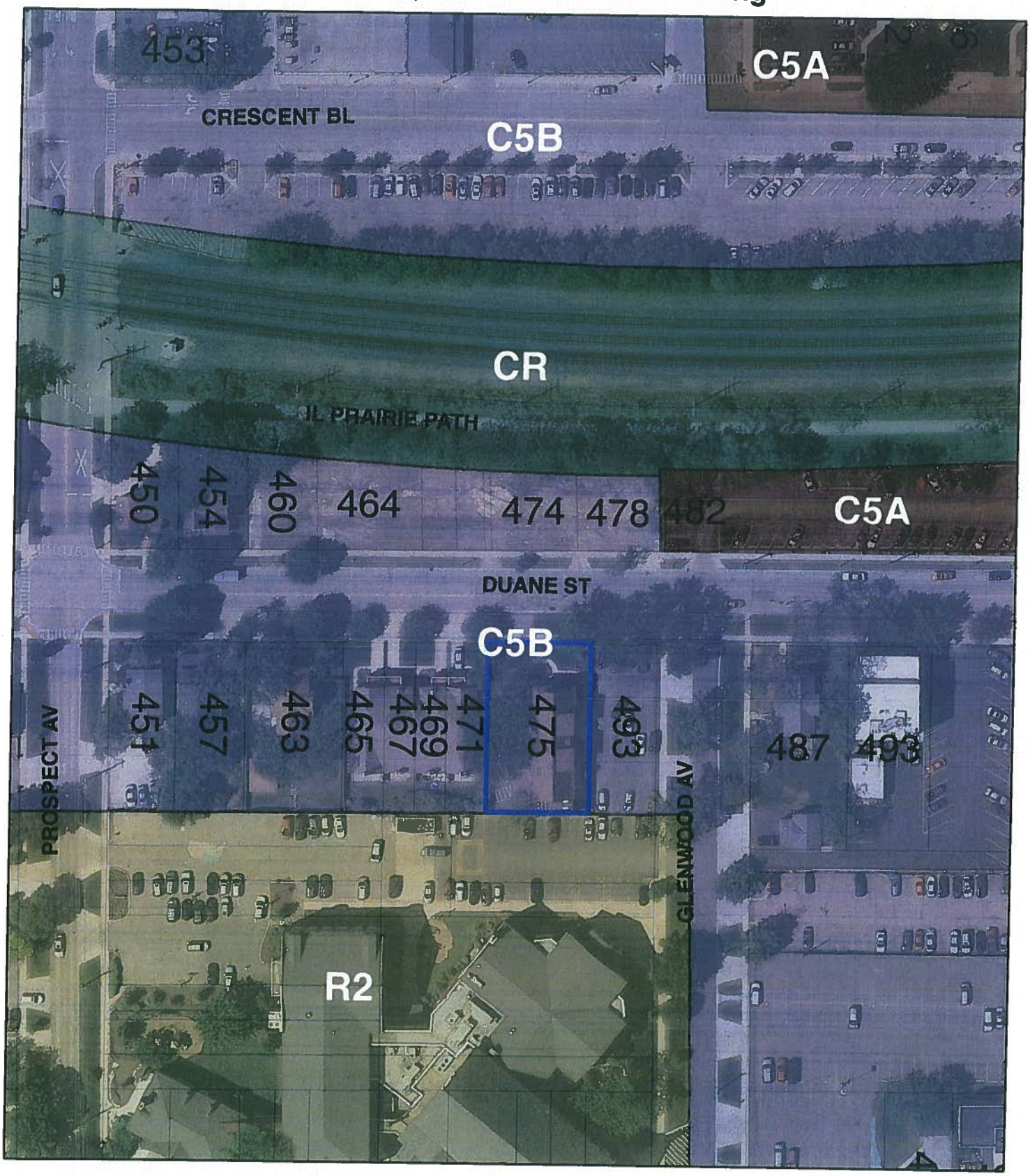
Action Requested. The Village Board may approve, approve with conditions or deny the requested special use permit amendment. An Ordinance approving the request as recommended by the Plan Commission is attached.

Attachments

- Aerial Location Map with Zoning
- Picture of Building
- Draft Minutes of September 12, 2013 Plan Commission Meeting
- Draft Ordinance
- Select Materials from Petitioner's Application Packet

Cc: Joe and Sue Maude, representing Samestar Investments LLC, petitioner

475 Duane, Aerial Photo with Zoning



Selected Parcels

Prepared By: Planning and Development
Date: August 30, 2013

N

0 175 350 700 Feet

475 Duane

DRAFT
PLAN COMMISSION
MINUTES
SEPTEMBER 12, 2013

The meeting was called to order by Chairperson Mary Loch at 7:30 p.m. Plan Commissioners David Allen, Craig Bromann, Tracy Heming-Littwin, Heidi Lannen, Jay Strayer, Ray Whalen and Lyn Whiston were present. Plan Commissioners Gary Fasules, Jeff Girling and Jeff Mansfield were excused. Also present were Trustee Liaison Robert Friedberg, Village Planner Michele Stegall, Planning Intern John Carlisle and Recording Secretary Barbara Utterback.

Plan Commissioner Bromann moved, seconded by Plan Commissioner Allen, to approve the minutes of the August 22, 2013 Plan Commission meeting. The motioned carried unanimously by voice vote.

No comments were made regarding non-agenda items.

On the agenda were public hearings for 475 Duane Street and West Suburban Auto Body at 420 Roosevelt Road. A public hearing for Rise Fitness at 460 N. Main Street was removed from the agenda due to that project currently being placed on hold by the petitioner as they have a letter of intent on a property in the downtown.

PUBLIC HEARING – 475 DUANE STREET
A REQUEST FOR APPROVAL OF AN AMENDMENT TO ORDINANCE 5299, WHICH PREVIOUSLY GRANTED APPROVAL OF A PLANNED UNIT DEVELOPMENT AND SPECIAL USE PERMIT FOR THE PROPERTY AT 475 DUANE STREET. THE PREVIOUSLY APPROVED SPECIAL USE PERMIT ALLOWED RESIDENTIAL UNITS ON THE SECOND AND THIRD FLOORS OF THE BUILDING WITH COMMERCIAL SPACE BEING LOCATED ON THE FIRST FLOOR. THE PETITIONER IS REQUESTING APPROVAL OF AN AMENDED SPECIAL USE PERMIT TO ALLOW RESIDENTIAL USE OF THE BASEMENT AND FIRST FLOOR RESULTING IN A FOUR-UNIT MULTI-FAMILY STRUCTURE. THE SUBJECT PROPERTY IS LOCATED BETWEEN GLENWOOD AVENUE AND PROSPECT AVENUE ON THE SOUTH SIDE OF DUANE STREET IN THE C5B CENTRAL BUSINESS DISTRICT, CENTRAL SERVICE SUB-DISTRICT.
(Samestar Investments Inc., represented by Joe Maude)

Staff Presentation

Planning Intern John Carlisle displayed an aerial photo of the subject property at 475 Duane Street and described its location. He stated that the property is in the C5B zoning classification and abuts the R2 zoning classification. Mr. Carlisle stated that a special use permit and planned unit development were approved in 2004 and allowed a project that resulted in a mixed use that was partially residential with commercial/office space on the first floor. He stated that the owners have decided to relocate their business and living space which is currently at this location, however, would like to maintain ownership of the subject property. He added that the

owners would like to convert the property from its current mixed use classification to multi-family residential which is allowed in the C5B zoning district with a special use permit. Mr. Carlisle added that the Village downtown and comprehensive plans support multi-family housing in the downtown business district.

Mr. Carlisle stated that four residential apartment units are planned to be located in the building that include two 2-bedroom units on the upper levels and one 1-bedroom unit on the ground floor. He also noted that in the basement of the subject building is a livable studio dwelling unit that has been there since before the petitioner purchased the property and developed the current uses. He added that the basement unit was not in the record or plans in 2004 when development began for this building. Mr. Carlisle also stated that the building has received accolades for its design. He stated that the proposed use requires eight (8) parking spaces and showed photographs of the façade of the building, parking area and garages. He indicated the location of six (6) parking spaces, including one handicap space, on the site and a 3-car garage which is a total of nine (9) parking spaces. Mr. Carlisle added that no improvements will be made to the exterior of the building.

Petitioner's Presentation

Joe Maude, owner of 475 Duane Street, Glen Ellyn, Illinois spoke on behalf of the subject request. Mr. Maude stated that they had a small design firm located in the subject building, however, their business has grown and they have moved to another location in Glen Ellyn. He stated that with their children in college, they no longer need the amount of living space available in the subject building and feel that the subject site is a better location for residential uses. He also added that he had sprinklers installed in the studio apartment and did not understand why they did not include that space in their construction plans submitted to the Village.

Plan Commissioner Allen moved, seconded by Plan Commissioner Strayer, to close the public hearing. The motion carried unanimously by voice vote.

Questions from the Plan Commission

Mr. Carlisle affirmed for Plan Commissioner Lannen that the proposed project will convert the building back to its original use. Mr. Carlisle also confirmed for Plan Commissioner Strayer that the basement apartment has always been a part of the existing building. Mr. Maude responded to Plan Commissioner Strayer that there is one entrance to the basement studio apartment and two windows.

Persons in Favor of or in Opposition to the Request

No persons spoke in favor of or in opposition to the request.

Comments from the Plan Commission

All of the Plan Commissioners were in favor of the proposed request for a special use amendment. Plan Commissioner Strayer stated that the request fits in with the Comprehensive Plan and encourages residences and shopping in the downtown. Plan Commissioner Whiston also stated that the subject building is very impressive in appearance.

Motion

Plan Commissioner Allen moved, seconded by Plan Commissioner Heming-Littwin, to recommend approval of an amendment to a previously approved special use permit to allow multi-family residential use of the property at 475 Duane Street, in accordance with Section 10-4-17.2(B)14 of the Glen Ellyn Zoning Code, per the applications of Samestar Investments LLC, represented by Joe and Sue Maude, and to adopt the findings of fact in the petitioners' application packet and presented by the petitioner at the September 12, 2013 public hearing as well as the findings included in the deliberations of the Plan Commission.

The recommendation for approval was made subject to the condition that the project shall be constructed in substantial conformance with the plans as submitted and the testimony presented at the public hearing of the Plan Commission.

The motion carried unanimously with eight (8) "yes" votes as follows: Plan Commissioners Allen, Heming-Littwin, Bromann, Lannen, Strayer, Whalen, Whiston and Chairman Loch voted yes.

Village of Glen Ellyn

Ordinance No. _____

An Ordinance Amending the Special Use Permit Previously Granted by Ordinance 5299 for the Property at 475 Duane Street to Allow Residential Use of the First Floor and Basement Glen Ellyn, IL 60137

Adopted by the
President and the Board of Trustees
of the
Village of Glen Ellyn
DuPage County, Illinois
This ___ Day of _____, 20_____.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20_____.

Ordinance No. _____

An Ordinance Amending the Special Use Permit Previously Granted by Ordinance 5299 for the Property at 475 Duane Street to Allow Residential Use of the First Floor and Basement Glen Ellyn, IL 60137

Whereas, on October 11, 2004 by the adoption of Ordinance 5299, Samestar Investment LLC, owner of property at 475 Duane Street, received approval of a Preliminary and Final Planned Unit Development, a Special Use Permit to allow residential dwelling units on the second and third floors of the building and the Exterior Appearance all to allow the interior and exterior renovation of the building and site to accommodate a mixed use commercial and residential building on the property; and

Whereas, in accordance with Section 10-4-17.2(B)14 of the Zoning Code, the petitioner is requesting approval of an amendment to the Special Use Permit granted by Ordinance 5299 to allow the first floor office space to be converted to residential use and to allow residential use of the basement resulting in a four-unit multifamily dwelling unit; and

Whereas, the basement level dwelling unit is already existing; and

Whereas, the subject property is located on the south side of Duane Street between Prospect Avenue and Glenwood Avenue in the C5B Central Business District Central Service sub-district and is legally described as follows:

> LOTS 12, 13 AND 14 IN BLOCK 2 IN GLENWOOD, BEING C.A. PHILLIPS SUBDIVISION OR PART OF SECTION 10 AND PART OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.
>
> P.I.N.: 05-11-326-006; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) and not more than thirty (30) days prior, the Glen Ellyn Plan Commission conducted a

public hearing on September 13, 2013 at which the petitioner presented evidence, testimony and exhibits relative to the request for an amendment to the Special Use Permit approved by Ordinance 5299 and at which no persons spoke either in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the September 12, 2013 Plan Commission public hearing, by a vote of eight (8) "yes" and zero (0) "no", the Plan Commission recommended approval of the requested Special Use Permit amendment as set forth in the minutes of the September 12, 2013 Plan Commission meeting, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the September 12, 2013 Plan Commission public hearing, have considered the recommendation of the Plan Commission and hereby adopt the findings of fact for the requested Special Use Permit amendment as set forth in Exhibit "B" attached hereto; and

Whereas, the President and Board of Trustees have determined that approving the requested Special Use Permit amendment is in the best interest of the Village and consistent with the goals of the Glen Ellyn Zoning Code.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the September 12, 2013 Plan Commission public hearing, the Village President and Board of Trustees hereby grant approval of the requested Special Use Permit amendment to allow residential use of the first floor and basement of the existing building at 475 Duane Street resulting in a four-unit multifamily dwelling.

Section Two: The introductory paragraph of Section Three and Section Three, Subsection "A" of Ordinance 5299 are hereby repealed and replaced in their entirety to read as follows:

Section Three: *This grant of approval of a Special Use Permit for a Preliminary and Final Planned Unit Development and associated Zoning Deviations, a Special Use Permit to allow four (4) residential dwelling units and the Exterior Appearance is subject to the following conditions:*

A. *Construction of the building and related site improvements shall be in substantial conformance with the testimony presented at the September 8, 2004 Architectural Review Commission public meeting and the September 9, 2004 and September 12, 2013 Plan Commission public hearings, and with the petitioner's application packets stamped and received August 26, 2004 and August 29, 2013 including the following documents as though they were attached to this Ordinance:*

1. *Preliminary PUD Application dated July 13, 2004 with revised Narrative dated August 23, 2004*
2. *Exterior Appearance Application*
3. *Final PUD application dated July 13, 2004*
4. *Letter from Joe and Sue Maude dated August 4, 2013*
5. *Application for Amended Special Use Permit filed August 5, 2013*
6. *Plat of Survey (no date)*
7. *Quantitative Summary revised August 18, 2004*
8. *Tree Survey dated April 19, 2004*
9. *Existing and Proposed Plant Material List (no date)*
10. *Pictures of Existing Building (2 total)*
11. *Color Rending (no date)*
12. *Site and Window and Door Details (no date)*
13. *Exterior Finish Material and Color Schedule dated July 14, 2004*
14. *Proposed South Building Elevation dated July 14, 2004*
15. *Proposed North Building Elevation dated July 14, 2004*
16. *Existing Site Plan dated July 14, 2004*
17. *Front and Rear Existing Building Elevations (no date)*
18. *Left and Right Existing Building Elevations (no date)*
19. *First and Second Floor Existing Floor Plans (no date)*
20. *Streetscape Elevation dated April 12, 2004*
21. *Proposed West Building Elevation dated July 14, 2004*
22. *Proposed East Building Elevation dated July 14, 2004*
23. *Proposed Floor Plan for First Floor revised August 16, 2013, a reduced copy of which is attached hereto as Exhibit "C"*
24. *Proposed Floor Plan for Second Floor dated July 14, 2004*
25. *Proposed Attic Floor Plan dated July 14, 2004*

26. *Proposed Basement Floor Plan dated August 29, 2013, a reduced copy of which is attached hereto as Exhibit "D"*
27. *Proposed Landscape Plan dated July 20, 2004*

Section Three: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the amended Special Use Permit approval granted herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. The approval granted herein shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this ordinance without requiring that the matter return for public hearing.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set form in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of_____, 20_____.

_____
Village President of the
Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____, 20 ____).

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Duane\Duane 475, Maude, PUD, EA, SUB, SUP\VB Ordinance_SUP Amendment_091313.doc

Exhibit "B"

Findings of Fact for Requested Amendment to Previously Approved Special Use Permit, Granted by Ordinance 5299

The Village Board hereby adopts the following findings of fact for the requested amendment to the previously approved Special Use Permit:

A. Will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or the Zoning Code because it creates additional attractive residential dwellings within the downtown area within walking distance to downtown businesses and the Metra rail station and because it aesthetically complements surrounding residences. The request also complies with the recommendations in the Village's downtown strategic plan which calls for increasing the residential population in the central business district.

B. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area because the building is an architectural and landscape appearance award-winner that is maintaining its look and feel;

C. Will not be hazardous or disturbing to existing or future neighborhood uses as there will be fewer people on the site without the current office space, which will result in less traffic and a generally quieter atmosphere;

D. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services because the new use will result in reduced traffic and waste;

E. Will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village as there are no structural changes proposed or needs for new services;

F. Will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors as there will be no increase in building occupancy without employees and clients in the office space;

G. Will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads as the use requires no changes to the current property and actually should result in reduced traffic flow onto and off of Duane Street;

H. Will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief as no changes are proposed to the site and the remodeling associated with the project is completely interior; and

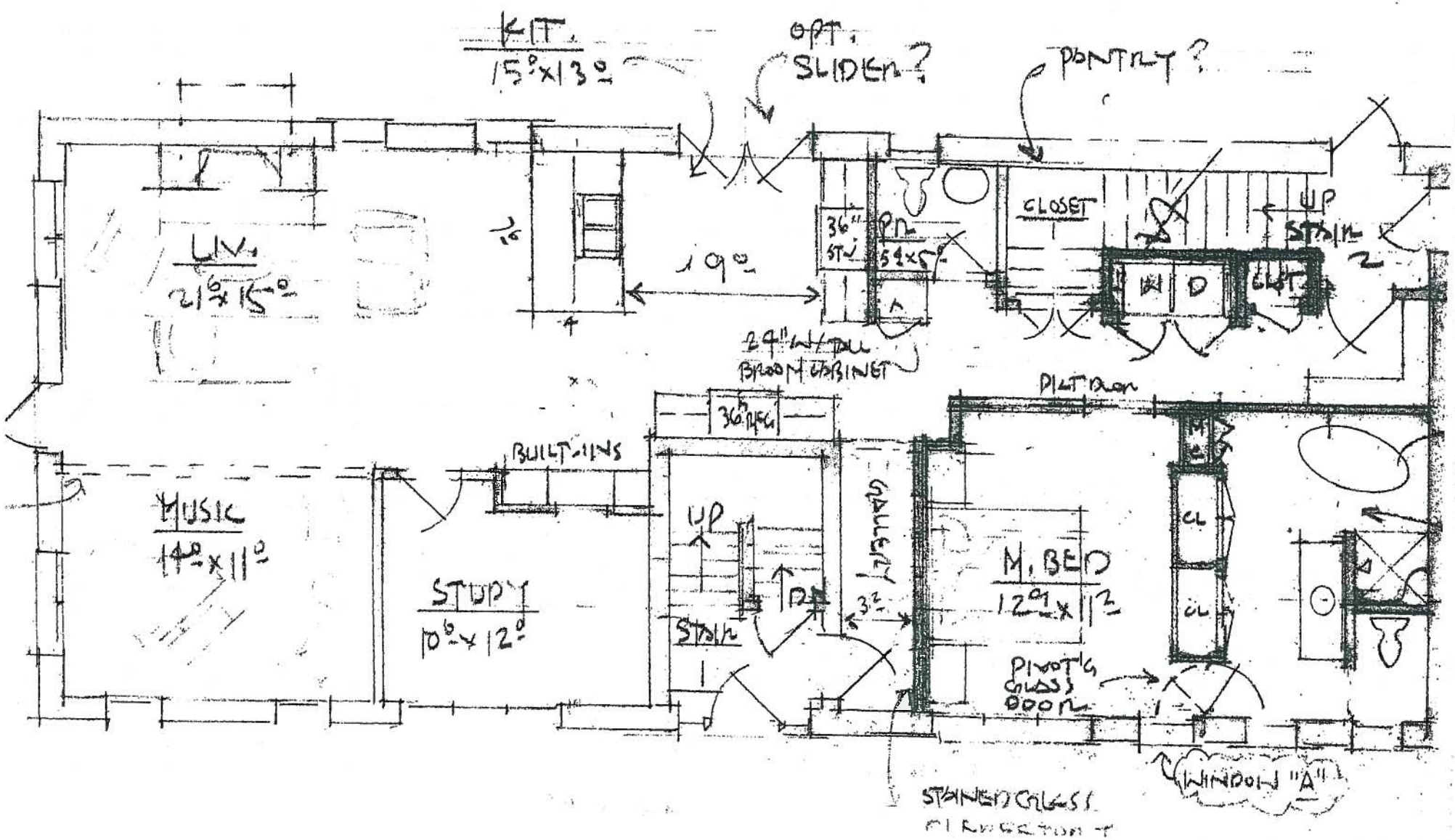
I. Will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community as there is no construction or demolition occurring with this project.

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Duane\Duane 475, Maude, PUD, EA, SUB, SUP

Exhibit "C"

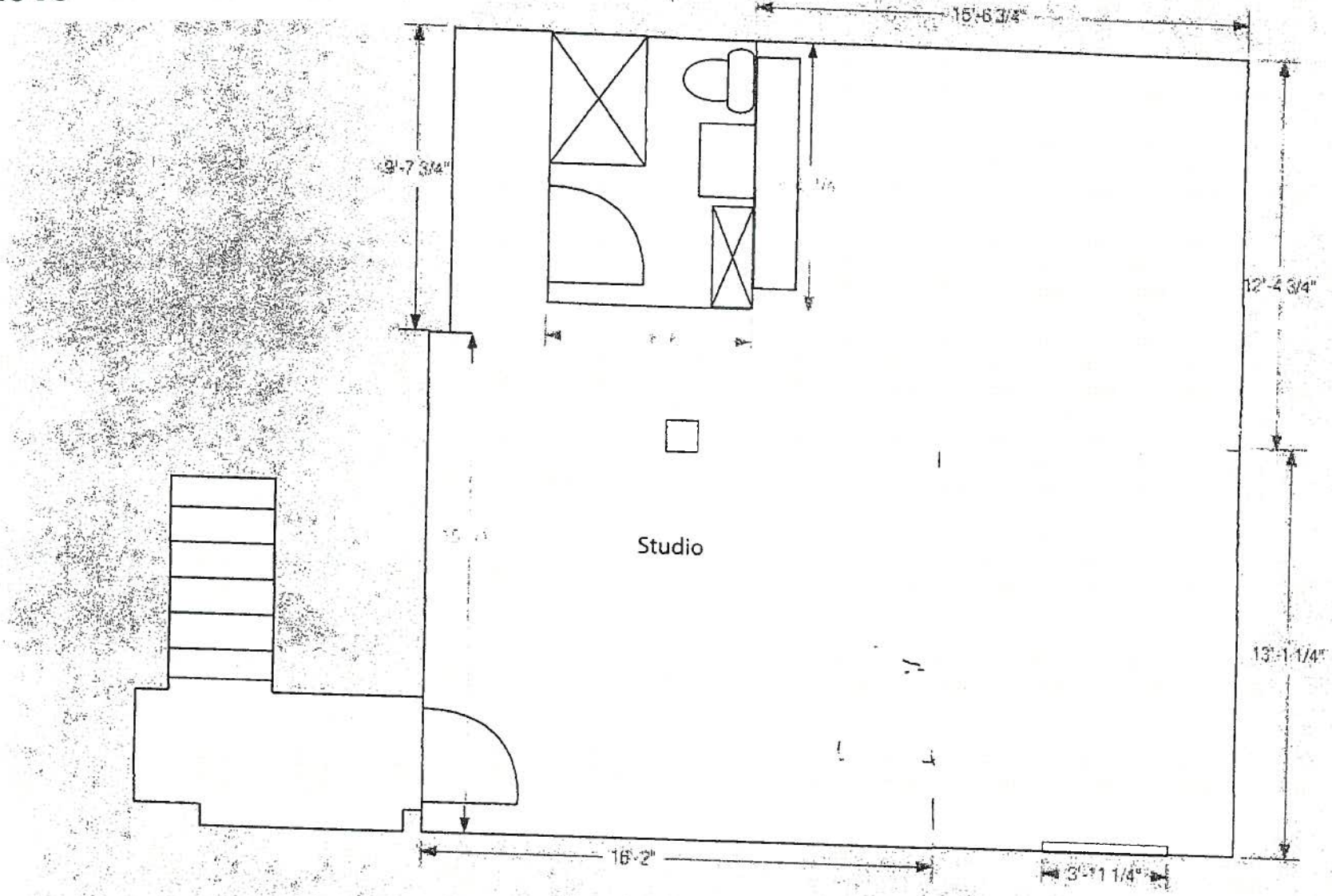
PROPOSED 1ST FLOOR 1-BEDROOM UNIT FLOOR PLAN

08/16/2013



PROPOSED

Exhibit "D"
Basement Floor Plan
8/29/2013



475 Duane Studio - 650 sq ft

August 4, 2013

To The Village of Glen Ellyn
Re: Special use Permit Amendment 475 Duane

Dear Planning and Development Department

In July 2004 we requested a special use permit to convert the building at 475 Duane from a multifamily building into a mixed use commercial building. The result was a renovation that was recognized with both a landscape and architectural appearance award by the Village. Over the past nine years we have enjoyed living and working in this building and our business has out grown the commercial space. We recently moved out of the commercial space into a larger building and chose to keep our business in Glen Ellyn.

After reviewing uses for the vacated commercial space we would like to convert the commercial space back to residential one bedroom unit. This will be a limited interior remodel of one floor of the building and will not change the exterior of the building or any other elements, parking, landscape or exterior. We feel this will make the building and the street quieter, reduce traffic on Duane Street which will be helpful with the planned new parking lot across the street, and provide living space for additional residents that will support a variety of downtown business. We ask for you to review our request and the attached information which includes:

Application for Special Use Permit

Narrative Statement

Proof of Ownership

Disclosure of Interest

Affidavit of Authorization

Site Plan

Reimbursement of Fees Agreement

Existing units:
1 two bedroom unit – 1579 sq. ft. (2nd and 3rd floor)
1 two bedroom unit – 2419 sq. ft. (2nd and 3rd floor)
1 studio unit – 650 sq. ft. (basement)
Request to
Repurpose office on 1st floor to a 1 bedroom unit – 1413 sq. ft
Please let us know if you need any additional information

Thank you for your assistance

Joe and Sue Maude

RECEIVED
AUG 29 2013
PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

APPLICATION FOR SPECIAL USE PERMIT

The undersigned petitions the President and Village Board of Trustees of the Village of Glen Ellyn, Illinois, to consider the Special Use described in this application.

Date Filed: 08/05/2013 **Application No:** _____

Name of Applicant: Joseph and Susan Maude
Contact Information:
Address of Applicant: 475 Duane Street
Glen Ellyn, IL 60137
Business Phone: 630-469-0700 **Fax:** 630-469-9850
Cell/Home Phone: 630-606-9349 **Email:** joe@maudegroup.com
Property Interest of Applicant: Owner
(Owner, Contract Purchaser, Owner Representative)

Contact Information:
Name of Owner: Samestar Investments
Address of Owner: 501 Duane Street
Glen Ellyn, IL 60137
Business Phone: 630-469-0700 **Fax:** 630-469-9850
Cell/Home Phone: 630-606-9349 **Email:** joe@maudegroup.com

Address and Legal Description of Property: Lot 12, 13, 14, Block 3, Glenwood. C. A. Phillips Subdivision
Parcel Number 05-11-32-6006

Permanent Index No. (PIN): _____ **Zoning:** C5B
Lot Dimensions: 75x122.75 **Lot Area:** 75x122.75 = 9206.25

Present Use: Mixed Used commercial (professional office)

Requested Use/Construction: Multi-family

Estimated Date to Begin New Use/Construction: Sept-Oct-2013

Name(s), Address(es) and Phone No(s). of Experts (architects, engineers, etc.):
Dan Marshall Architect - Marshall Architects
812 E Main Street
St. Charles, IL 60174
630-584-7820

Narrative Statement evaluating the economic effects on adjoining property, the effect of such elements as noise, glare, odor, fumes and vibration on adjoining property, a discussion of the general compatibility with the adjacent and other properties in the district, the effect of traffic, and the relationship of the proposed use to the Comprehensive Plan, and how it fulfills the

requirements of paragraph (E) of Section 10-10-14 of the Zoning Code: This will be an interior remodel and will not alter the exterior of the building in any way. It will reduce traffic on the site, and people entering the driveway and exiting the driveway will be reduced. It will reduce overall noise on the site.

Describe How the Special Use:

1. Will be harmonious with and in accordance with the general objectives, or within a specific objective of the Comprehensive Plan and/or this Zoning Code: Will return building back to original use, and be in harmony with surrounding residences

2. Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such use will not change the essential character of the same area: This building is an architetural and landscape appearance award winner and will maintain its current look and feel.

3. Will not be hazardous or disturbing to existing or future neighborhood uses: There will be less people on the site and less activity making it more quiet

4. Will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water, sewers and schools, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately any such services: Will reduce traffic, waste generated, and people entering and exiting. This will be favorable considering the plans for a new parking lot across the street.

5. Will not create excessive additional requirements at public cost for public facilities and services, and will not be detrimental to the economic welfare of the Village: No change in needs for services,

6. Will not involve uses, activities, processes, materials, equipment and/or conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors: Not increase of any type,

7. Will have vehicular approaches to the property, which shall be so designed as not to create an undue interference with traffic on surrounding public streets or roads: Will reduce traffic on and off the site and on Duane Street.

8. Will not increase the potential for flood damage to adjacent property or require additional public expense for flood protection, rescue or relief: No exterior renovations are required. This is an internal remodel.

9. Will not result in destruction, loss or damage of natural, scenic or historic features of major importance to the community: N/A

I (We) certify that all of the statements and documents submitted as part of this application are true to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in this application by any authorized official of the Village of Glen Ellyn for the purpose of inspection.

I (We) consent to pay the Village of Glen Ellyn all costs incurred for transcribing the public hearing on this application.

I (We) understand that no final action shall be taken by the Village Board subsequent to the public hearing until and upon payment of transcribing fees.

Aug 4, 2013
Date

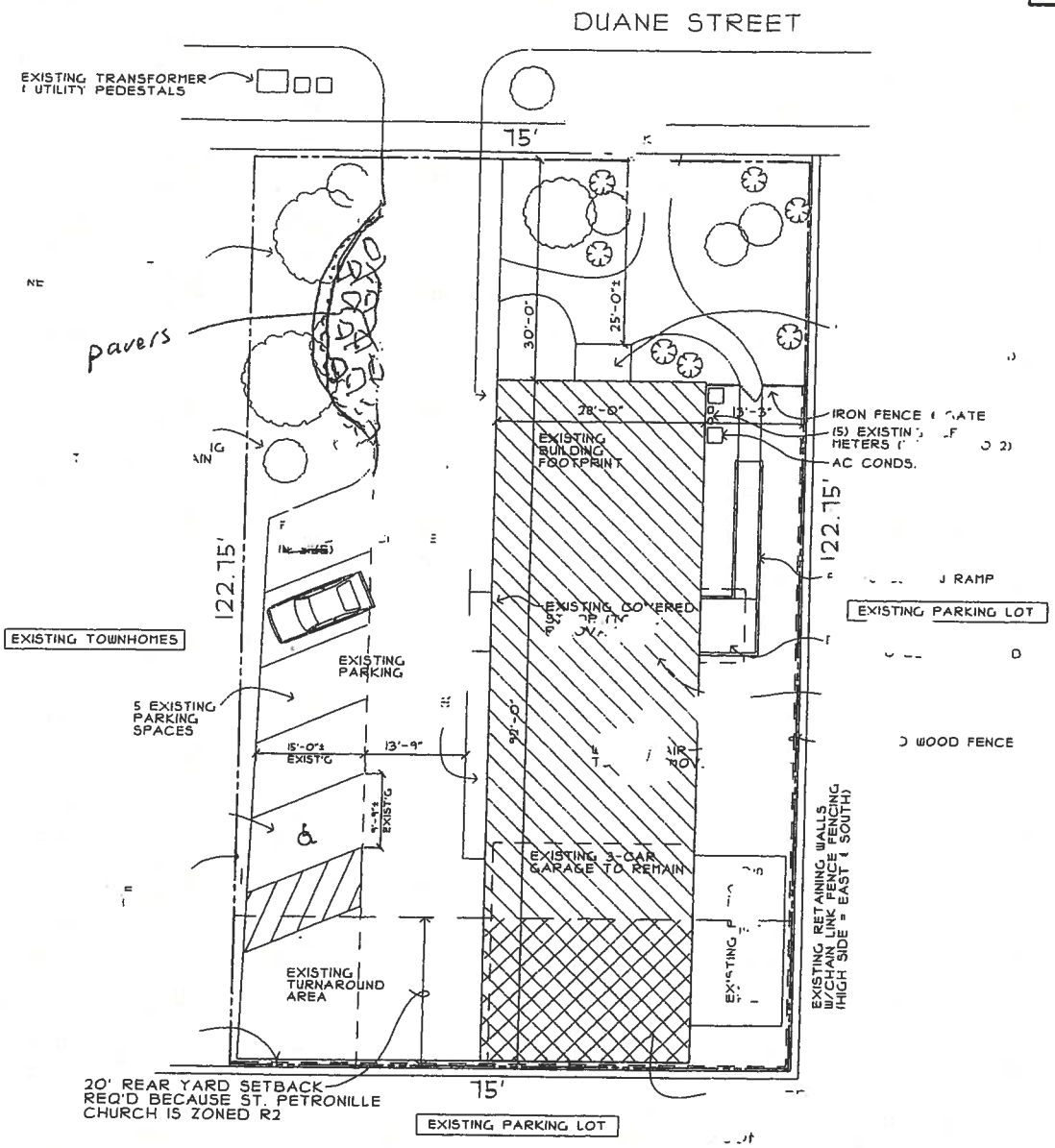
Joseph Mauck
Signature of Applicant

THE BEST INTERESTS OF THE APPLICANT WILL BE SERVED BY COMPLETING THIS APPLICATION IN DETAIL

475 DUANE STREET

JOE & SUE MAUDE 630.469.0700

GLEN ELLYN, ILLINOIS



USE: 1ST FLR = OFFICE
(GRAPHIC DESIGN & MARKETING)
1248 SQ.FT. PER CODE
(5) SPACES REQ'D

2ND FLR + ATTIC =
(1) 1 BEDROOM - 1.5 SPACES
(1) 2 BEDROOM - 2 SPACES

TOTAL REQUIRED PARKING = 9 SPACES

SITE PLAN

SCALE 1/16" = 1'-0"

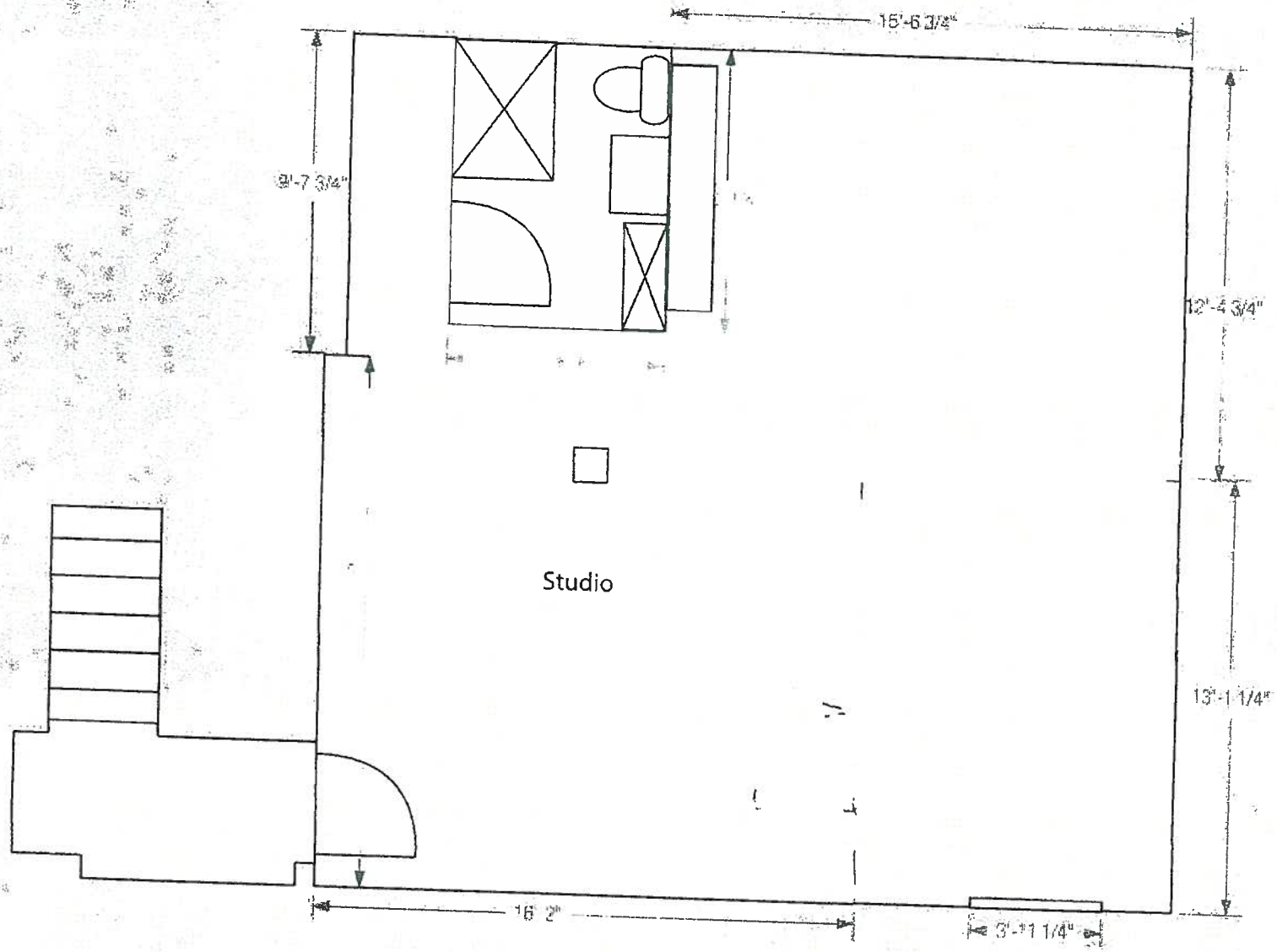
NORTH

Revisions:

SITE PLAN

Sheet: 1 of 1

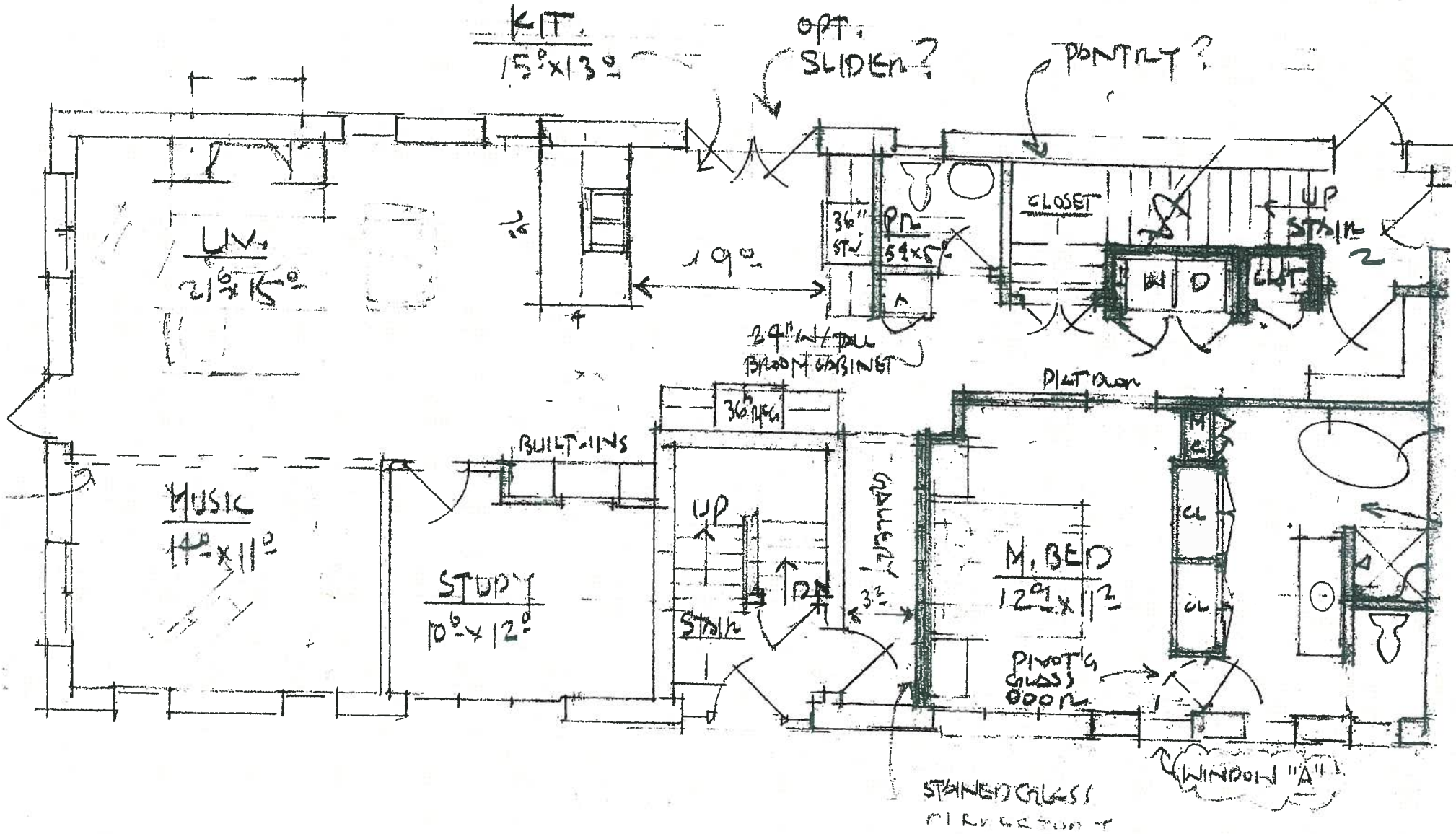
PROPOSED



475 Duane Studio - 650 sq ft

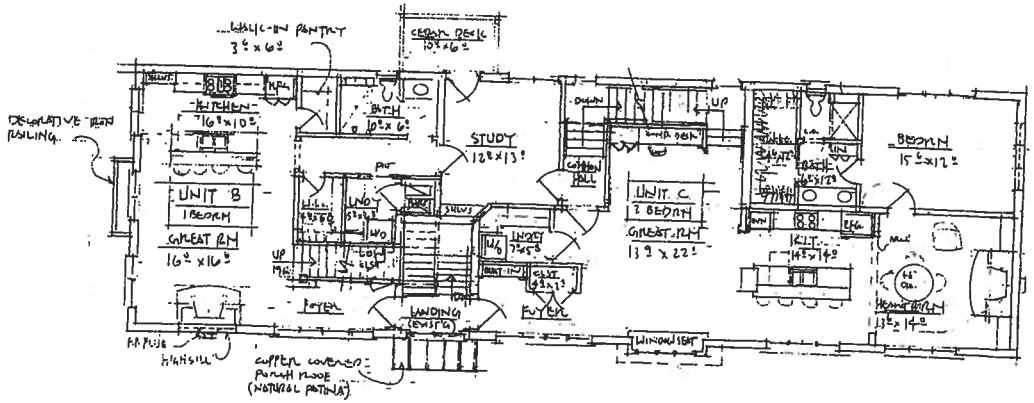
PROPOSED 1ST FLOOR 1-BEDROOM UNIT FLOOR PLAN

08/16/2013



APPROVED 08/26/2004

APPROVED 08/26/2004



PROPOSED 2ND FLR PLAN 7-14-04

1/8" = 1'-0"

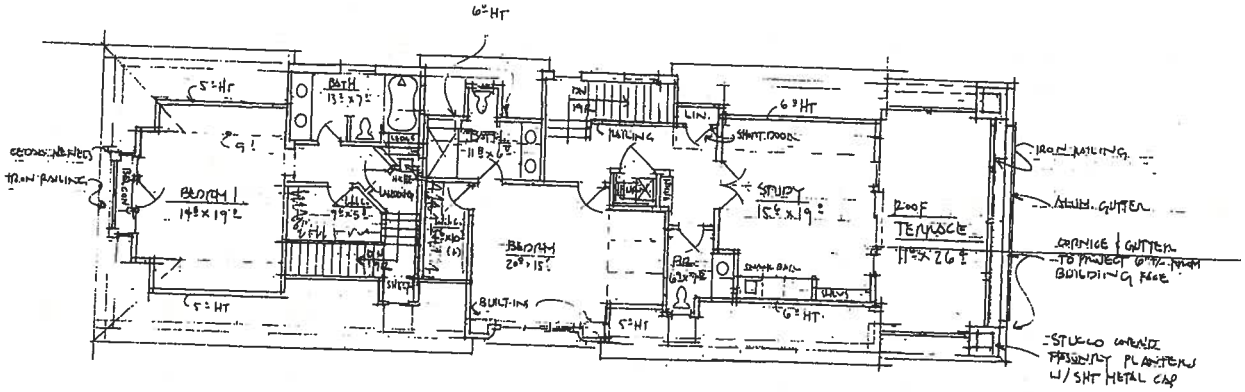
UNIT B 1 BEDRM APPROX. 1630 SF (INCLDS ATTIC AREA)
UNIT C 2 BEDRM APPROX. 2375 SF (INCLDS ATTIC AREA)

FOR: JOE & SUE MUADE 630.469.0700
BY: MARSHALL ARCHITECTS 630.584.7820

PROPOSED REMODELING & ADDITION
475 DUANE ST.
GLEN ELLYN, ILLINOIS

APPROVED
08/26/2004

APPROVED
08/26/2004



PROPOSED ATTIC FLR PLAN 7-14-04
1/8" = 1'-0"

FOR: JOE & SUE MAUDE 630.469.0700
BY: MARSHALL ARCHITECTS 630.584-7820

PROPOSED REMODELING & ADDITION
475 DUANE ST.
GLEN ELLYN ILLINOIS

A-6H

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Phil Norton, Chief of Police
Bill Holmer, Deputy Chief of Police Operations

DATE: September 13, 2013

RE: **ORDINANCE AMENDMENT - BATTERY**

Background

The use of discretionary powers is fundamental to successful police work and we expect our officers to use such power in an impartial and judicial manner. The use of discretionary power promotes fairness to violators and can assist as an investigatory aid. Currently, our officers lack a useful option to use discretion in some cases involving the offense of "simple battery". A simple battery is when a person makes intentional physical contact of an insulting or provoking nature with another person or causes physical harm to another person through physical contact. Today, Glen Ellyn Police Officers charge this offense under the state criminal statutes prosecuted by the office of the DuPage County State's Attorney.

Our Village Code has several instances of criminal violations which are also codified as ordinance violations. For example, the crime of "assault" may be charged as a criminal offense and prosecuted by the State's Attorney in criminal court, or as a violation of our Village Code (also known as a "quasi-criminal" offense) and prosecuted by our Village Prosecutor in field court. In many instances, the local, "quasi" charge would be more appropriate than a criminal offense. These situations may involve younger persons or cases that are not as serious, but they warrant consequences. In such cases, the ability to arrest an individual for an ordinance violation is considered to be a step down from a violation of state statutes and can be more appropriate depending on the circumstances.

Issues

There is no charging mechanism under the Village Code for the offense of "simple battery" which limits the charging options for officers when investigating battery cases. Some cases may not rise to the level of charges under the state criminal statute and would be more appropriately handled through an arrest for a Village Code violation.

Recommendation

I recommend that the Village Code be amended to include the offense of battery. This will provide an additional mechanism for arrest in the instance where the seriousness of the case may not rise to the level of a state complaint.

Action Requested

It is requested that the attached amendment be forwarded to the Village Board for consideration.

Attachments

Amendment of Village Code.

VILLAGE OF GLEN ELLYN

ORDINANCE NO. _____ -VC

AN ORDINANCE TO AMEND CHAPTER 2
(GENERAL OFFENSES)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING THE OFFENSE OF BATTERY

ADOPTED BY THE
PRESIDENT AND THE BOARD OF TRUSTEES
OF THE
VILLAGE OF GLEN ELLYN
DUPAGE COUNTY, ILLINOIS
THIS _____ DAY OF _____, 20___.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20____.

ORDINANCE NO. _____ - VC

AN ORDINANCE TO AMEND CHAPTER 2 (GENERAL OFFENSES)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING THE OFFENSE OF BATTERY

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Chapter 2 (General Offenses) of the Glen Ellyn Village Code is hereby amended by the addition of the following:

> Section 6-2-2.7 (Battery): Any person commits battery when he intentionally or knowingly causes bodily harm to another; or, makes physical contact of an insulting or provoking nature to another.

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

PASSED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

_____
Village President of the Village
of Glen Ellyn, Illinois

ATTEST:

_____
Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____,
20___.)

A-6I

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Kevin Wachtel, Finance Director KW
Christina Coyle, Assistant Finance Director CC

DATE: September 5, 2013

RE: FY12/13 Budget Alignment Amendment, Year End Audit

Background

The Village's Comprehensive Annual Financial Report (CAFR) is prepared yearly and is audited by an independent accounting firm. Included within this report is an analysis of the Village's performance against its budget. Any budget overages are required to be reported in the Required Supplementary Information included in the report.

Two issues can give rise to a budget overage. First, the Village's annual budget is created on the cash basis of accounting, whereby revenues and expenditures/expenses are budgeted for based on when the Village believes will receive or spend funds. The CAFR is prepared using an accrual basis of accounting. Accruals, a required part of the annual audited financial statements, can cause timing differences from our cash basis budget. These timing differences can create budget variances. Second, the Village can have unbudgeted expenditures/expenses during the year which could also cause a budget overage.

For the CAFR to not include budget overages, the Village should amend the FY2013 budget to address any budget overages identified. In prior years, this amendment was done shortly after year end. This year, we waited to ensure that all audit adjustments were included.

Issues

This year, four funds have budget variances that require budget amendments: Corporate Reserve, Debt Service, Residential Solid Waste, and Equipment Services.

Corporate Reserve Fund – As the Village budget is on a cash basis, the entire housing loan to the Village Manager was budgeted in FY 2012. The cash payment also occurred during FY 2012. However, accounting rules require that the expense associated with this loan be recognized in the years that the loan is forgiven, rather than in the year that it was paid. The attached ordinance amends the budget to include the $10,000 forgiven in the current fiscal year.

Debt Service Fund – Changes in accounting rules require that the Village show the expenditure associated with the Library debt in the Village CAFR. This is because the Village issues the debt on behalf of the Library. In the CAFR, the Village then also shows revenue received from the Library to reimburse the Village for the debt payments made on their behalf. The net effect to the fund balance of the Debt Service Fund is zero. In the original FY2013 budget, the payment

of the 2010 general obligation taxable bonds and 2010 refunding bonds, on behalf of the library, in the amount of $503,678 was not included. Also, the reimbursement in the amount of $503,678 from the Library was not included. The attached ordinance amends the Debt Service Fund to include these amounts.

Residential Solid Waste Fund – Due to the July 1, 2012 severe storm, additional brush pick up costs were required. The attached ordinance amends the Residential Solid Waste Fund by $168,000 to provide for these additional costs.

Equipment Services Fund – In FY2013, the new fuel island was budgeted at $330,250, which was the anticipated cost to the Village. We will also be receiving $88,000 from the IEPA, which was not included in the original budget amount of $330,250. An additional $64,597 in expenses was approved by the Village Board in April 2013 for Integrity Environmental Services (engineering and environmental services) and Schroeder Asphalt (paving), but the budget was not amended at that time. The attached ordinance amends the Equipment Services Fund by $152,597 to account for these two items.

Recommendation

Management recommends adopting the attached ordinance to amend the FY12/13 budget to reflect the items addressed above.

Action Requested

Adopt the attached ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2013, to Provide Funds for Items Identified During the Year End Audit Process.

Attachments

- FY12/13 Budget Amendment Ordinance

Village of Glen Ellyn

Ordinance No._____

An Ordinance Amending the Budget of the Village of Glen Ellyn
for the Fiscal Year Ending April 30, 2013
to Provide Funds for Items Identified During the Year End Audit Process

---

Adopted by the
President and Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
this _____ day of _____, 2013

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village
of Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 2013.

Ordinance No. _____

An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ending April 30, 2013 to Provide Funds for Items Identified in the Year End Audit Process

Whereas, the Board of Trustees of the Village of Glen Ellyn on April 23, 2012 passed the annual budget for the Village of Glen Ellyn for Fiscal Year 2012/13 containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenditures have been identified that were necessary for the FY12/13 fiscal year;

Whereas, cash reserves or other revenues are available to be utilized to satisfy these expenditures;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the fiscal year ending April 30, 2013, is hereby amended to provide funds for expenditures/expenses as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____day of_____, 2013

Ayes:

Nays

Absent

Approved by the Village President of the Village of Glen Ellyn, Illinois, this_____day of_____, 2013.

_____
Village President of the Village of
Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the_____day of_____, 2013.)

ATTACHMENT A

VILLAGE OF GLEN ELLYN
SCHEDULE OF AUDIT RELATED AMENDMENTS
AS OF APRIL 30, 2013

Account		Account Name	Amendment Amount		Description
20000	510700	LOAN FORGIVENESS	$	10,000.00	Village Manager housing loan per contract
		Corporate Reserve Subtotal:	**$**	**10,000.00**	
30000	551110	2010 GO TAXABLE - PRINCIPAL	$	360,000.00	Prinicpal on Library debt - the Village is reimbursed by the Library for this payment
30000	551120	2010 GO TAXABLE - INTEREST		14,700.00	Interest on Library debt - the Village is reimbursed by the Library for this payment
30000	551125	2010 REFUNDING INTEREST		128,978.00	Interest on Library debt - the Village is reimbursed by the Library for this payment
3000	430420	LIBRARY DEBT PAYMENT		(503,678.00)	Reimbursement from the Library for debt payments
		Debt Service Fund Subtotal:	**$**	-	
54000	521085	BRUSH PICK UP SERVICE	$	168,000.00	Brush pick-up for July 1, 2012 storm
		Residential Solid Waste Fund Subtotal:	**$**	**168,000.00**	
65000	580110	EQUIPMENT/CAPITAL OUTLAY	$	152,597.00	Public Works fuel island
		Equipment Services Subtotal:	**$**	**152,597.00**	

Grand Total: $ 330,597.00

A-6J

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Jeffrey D. Perrigo, Civil Engineer
Bob Minix, Professional Engineer
Julius Hansen, Director of Public Works

DATE: September 19, 2013

RE: 2013 Sidewalk, Curb and Concrete Street Repair Program – Bid Analysis and Recommendation

---

The purpose of this memorandum is to recommend the **construction contract award** for the 2013 Sidewalk, Curb and Concrete Street Repair Program. The Village has an annual sidewalk program that addresses hazards identified throughout the previous year, as well as the installation of new sidewalks, where appropriate. In addition to sidewalk, the program includes items to make repairs to the Village's concrete streets (structure box-outs, pavement sections) and miscellaneous damaged curbs.

Bids were received on September 19, 2013. For the last several years, we have bid the combined package of concrete work to include sidewalks as well as roadway work. By combining the concrete work items, we feel that there are savings being realized with the greater economies of scale.

Four contractors submitted responsive bids with DiNatale Construction of Addison, IL, submitting the low bid of $125,550. The bids are summarized below:

BIDDER	BID TOTAL	
DiNatale Construction	**$125,550**	**Engineer's Estimate (In-house):** ***$137,750***
D'Land Construction	$145,322	
Globe Construction	$159,725	**Total Amount Budgeted:** ***$135,000***
Schroeder & Schroeder	$201,175	

A construction contract award to DiNatale Construction, with program funding (including a 7% contingency) in the amount of **$135,000**, is recommended. The 2013 sidewalk budget is $75,000, with an additional $60,000 budgeted for the concrete roadway and curb repairs. Excerpts from the FY14 Budget are attached:

10. **Sidewalk Program:** The proposed sidewalk program for calendar year 2013 includes the annual Village sidewalk installation and replacement program to repair deteriorated sidewalk or provide new walk at locations throughout the Village as determined by staff; construction of various sidewalk and crosswalk improvements in the area of Roosevelt Road / Nicoll / Pershing / Route 53; and building a limestone path extension on the south side of Fawell Boulevard between Park and the new COD Culinary Arts Building. Projects are itemized in the following table:

Project	Segment	Estimated Cost
2013 Sidewalk Improvements	Village-wide replacement program	$75,000
Fawell Blvd. Sidewalk	South side, west of Park - Construction	$25,000
IDOT Intersection Upgrades	IL 38 & Lambert; IL 38 & Nicoll; IL 53 and Pershing – Construction	$190,000
FY13/14 SIDEWALK PROJECT TOTALS		$290,000

The proposed FY13/14 contract street maintenance work will include:

A. Asphalt Street Major Patching Project	$ 70,000
B. Asphalt Roadway Crack Sealing	40,000
C. Asphalt Roadway Surface Treatments	50,000
D. Microsurfacing	30,000
E. Concrete Curb & Street Pavement Repair	60,000
F. Concrete Street Grinding / Leveling	0
G. Concrete Street Joint and Crack Sealing	0
TOTAL	$250,000

DiNatale Construction has worked on numerous concrete projects within the Village and has provided a consistently high-quality work while maintaining an excellent working relationship with the residents and staff. Project activities will be getting underway in early October with a mid-November completion date; additional work will be completed during the spring months. The project will be managed and inspected by the Public Works Department.

cc: Kristen Schrader, Assistant to the Village Manager - Administration

A-6K

MEMORANDUM

TO: Mark Franz, Village Manager
Al Stonitsch, Assistant Village Manager

FROM: Kristen Schrader, Assistant to the Village Manager
Justin Keenan, Administrative Intern

DATE: September 23, 2013

RE: 476 Forest Avenue- Made In Italy
Commercial Façade Improvement Grant Application

Background

The Commercial Façade and Downtown Interior Improvement Programs were created to facilitate the private sector in making exterior and interior improvements that benefit the overall appearance, quality and vitality of the Village's commercial districts. Approved projects are eligible to receive a matching grant of fifty (50) percent of the actual improvement costs up to a maximum of $15,000 for façade improvements and another $15,000 for interior improvements for new businesses or expanding businesses. As indicated on the Village Grant Program Summary Chart (attached), $48,899.14 in grant funding has been approved thus far in fiscal year 2013-2014 ending April 30. With $100,000 budgeted for the grant program this year, there is approximately $51,100.86 of available funds remaining.

On August 23, 2013 Ippolita Basile, owner of Made in Italy Trattoria located at 476 Forest Ave, applied for a Façade Improvement Grant for a new awning on the building located on the aforementioned property. This retail building is located in the C5A Central Business District Central Retail Core Sub-district on the west side of Forest Avenue between Crescent Boulevard and Pennsylvania Avenue. Since the time of the application, the awning has not been installed.

Façade Grant Issues

Façade Improvement Grants are available to all commercial properties in the Village. Eligible applicants include the owners of commercial buildings or commercial businesses. Work which qualifies for assistance through the Commercial Façade Improvement Grant includes improvements to the exterior of a building which are visible from the public right-of-way. Eligible improvements include façade repair and treatment, window frame replacement, exterior doors, awnings without signage, exterior lighting, restoration of original architectural features, and other projects which will provide permanent exterior improvements to the property. Additionally, applicants must plan to install a minimum of $1,000 of material improvements.

Eligible façade improvement costs outlined/identified in Ms. Basiles' application include:

Awning:	**$ 1,058**
Total:	**$ 1,058**
Eligible for 50% Matching Grant:	**$ 529**

This improvement will enhanced the appearance of the building and meet the guidelines as established in the Commercial Façade Improvement Grant Program. This improvement will also meet the Village Boards request during the regular board meeting on April 8, 2013, to install an awning above the front door of the building. Therefore, staff has no concerns with the Village Board awarding the requested grant. Additionally, the petitioner has estimated that the business will produce sales resulting in approximately $4,800 additional yearly sales tax revenue for the Village.

Action Requested

1) Façade: The Village Board may approve the request for a $529 Commercial Façade Improvement Grant, approve a different grant amount, or choose to deny the request.

Attachments

- Location Map
- FY 12-13 Village Grant Programs Summary chart updated September 10, 2013
- Ippolita Basile Commercial Façade Improvement Grant Application
- Photograph of Proposed Awning

CC: Ippolita Basile, Made in Italy Trattoria Business Owner

Pennsylvania Av
Forest Av
476 Forest Ave
Crescent Blvd
0
37.5
75
150
Feet
GIS
consortium

VILLAGE GRANTS PROGRAM
Updated 09/12/13

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 10/11								
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	$ 20,000.00	$ 20,000.00	$ 17,659.00
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	$ 10,000.00	$ 10,000.00	$ 12,341.00
						$ 30,000.00	**$ 30,000.00**	**$ 30,000.00**
FY 11/12								
Gratto		433 Main	Façade		11/18/2010	$ 10,000.00	$ 10,000.00	$ 9,930.00
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	$ 20,000.00	$ 15,000.00	$ 15,000.00
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	$ 10,000.00	$ 5,000.00	$ 5,000.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	$ 526.00	$ 526.00	$ 526.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	$ 12,500.00	$ 12,500.00	$ 12,500.00
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	$ 15,000.00	$ 15,000.00	$ 15,000.00
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	$ -	$ -	
						$ 68,026.00	**$ 58,026.00**	**$ 57,956.00**
FY 12/13								
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	$ 4,071.00	$ 4,071.00	$ 4,071.00
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	$ 15,000.00	$ 15,000.00	$ 15,000.00
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	$ 14,550.00	$ 14,550.00	$ 14,550.00
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	$ 671.50	$ 671.50	$ 671.50
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	$ 14,373.84	$ 11,706.00	$ 11,706.00
Flour+Wine	Michael Vai	433 Main	Interior	9/9/2012	8/8/2012	$ 8,485.64	$ 6,670.37	$ 6,670.37
Blackberry Market	Anna Davidson	401 Main	Interior	10/4/2012	11/12/2012	$ 15,000.00	$ 15,000.00	$ 15,000.00
Larc Jewelers	Jay Gilbert	479 Main	Façade	3/25/2011	4/16/2012	$ 1,876.00	$ 1,876.00	$ 1,580.84
Treasure House	Theresa Nihill	479 Pennsylvania	Façade	7/13/2012	7/19/2012	$ 7,000.00	$ 7,000.00	$ 7,000.00
Elite Eyewear	Tracy Hortatsos	413 Main	Façade	10/16/2012	11/12/2012	$ 543.00	$ 543.00	
The Stand	Lisa Demos	542 Crescent	Interior	2/4/2013	2/11/2013	$ 15,000.00	$ 15,000.00	
The Stand	Lisa Demos	542 Crescent	Façade	2/4/2013	2/11/2013	$ 15,000.00	$ 15,000.00	
						$ 111,570.98	**$ 107,087.87**	**$ 76,249.71**
FY 13/14								
Bird on a Wire Studio	Kathryn Alcock/Megan Swadley	492 Main	Interior	1/9/2013	5/15/2013	$ 2,445.86	$ 2,445.86	$ 2,274.14
Bird on a Wire Studio	Kathryn Alcock/Megan Swadley	492 Main	Façade	1/9/2013	5/15/2013	$ 853.50	$ 853.50	$ 853.50
School of Rock	J. Brandon Turner	536B Crescent	Façade	4/25/2013	5/28/2013	$ 771.50	$ 771.50	$ 771.50
Oberweis	Joe Oberweis	515 Roosevelt	Façade	8/6/2012	10/22/2012	$ 15,000.00	$ 15,000.00	$ 15,000.00
Salon	Sorenson/Susan	522-526 Hillside	Façade	4/13/2013	5/28/2013	$ 2,065.00	$ 2,065.00	
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Interior	8/14/2013	9/9/2013	$ 15,000.00	$ 15,000.00	$ 15,000.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Façade	8/14/2013	9/9/2013	$ 15,000.00	$ 15,000.00	$ 15,000.00
Made In Italy Trattoria	Ippolita Basile	476 Forest	Façade	8/23/2013	9/9/2013	$529.00		
						$ 51,664.86	**51,135.86**	**$ 48,899.14**

VILLAGE OF GLEN ELLYN

Commercial Façade Improvement Grant Program Application Packet

Village Manager's Office
535 Duane Street – Glen Ellyn, IL 60137 – Telephone 630.547.5345 – Fax 630.469.8849

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Program

As of 5/01/12

Purpose

The Village of Glen Ellyn recognizes the positive impact that individual facade improvements can have on the overall appearance, quality and vitality of the Village's commercial districts. The Commercial Façade Improvement Grant Program was created to facilitate the private sector in making these desired exterior improvements. The Village Board reserves the sole right to amend, modify, add, or delete any part or subpart of this program.

Assistance Available

Approved projects are eligible to receive reimbursement after project completion in the form of a matching grant of up to 50 percent of the actual improvement costs up to a maximum grant of $15,000.

Eligibility Requirements

Existing structures currently zoned commercial and in current commercial use or planned for commercial use within the corporate limits of the Village of Glen Ellyn are eligible for the grant. The exterior of the property must meet all Village of Glen Ellyn Codes and Ordinances. In the event that a violation is present, correction of the violation must be made prior to disbursement of grant monies.

Eligible applicants include the owner of a commercial building or the owner of a commercial business. All applications must be signed by the property owner to indicate consent for the proposed improvements.

All grant recipients are required to publicly display the Village of Glen Ellyn Grant Award Certificate in a conspicuous location in the building for a period of one year from the date grant funds are dispersed.

Financial assistance is available to business owners or property owners, for no more than $15,000 every 3 years, per building.

The determination of eligibility and priority for assistance is at the discretion of the Village Board and is subject to funds availability. The Village Board may approve grants of less than a 50% match.

Eligible Improvements

The primary goal of the Village of Glen Ellyn Commercial Façade Improvement Grant Program is to achieve significant visual improvements in commercial facade appearance. Improvements that otherwise would be substantially difficult to undertake "but for" the grant assistance may be looked at more favorably. The determination of eligibility and priority for assistance is at the discretion of the Village Board.

Work which qualifies for assistance includes improvements to the exterior of a building which are visible from the public right-of-way. Applicants must plan to install at least $1,000 of material improvements (excluding installation) to qualify. Work must be completed within one year of receiving the grant award. The list of qualifying exterior improvements appears below.

7. A narrative as outlined below:
    a. Description of proposed façade work including information about the proposed building materials and methodology for proposed changes.
    b. Description of your business and the related industry.
    c. Features and advantages of your product and how improvements sought will improve the business and/or Village.
    d. Credentials and experience of business owner.
    e. Any unusual or expected difficulties or hardships in making the proposed improvements.

**Please note that if you are awarded a grant, you must submit actual sales tax receipts for the three consecutive years following the completion of the improvements. The actual sales tax receipts from the State of Illinois of the prior calendar year shall be provided to the Village by February 15.*

Application and Approval Process

Submission and approval of a complete grant application is required prior to the completion of any improvements eligible for assistance. The review process will normally take approximately 4 weeks. The applicant must secure any required Village permits and exterior appearance approval by the Architectural Review Commission and the Village Board (if required) prior to starting improvements. The application process is outlined below:

1. Contact the Planning and Development Department for program information and to determine project eligibility.

2. Submit a grant application including all required submittals to the Planning and Development Department for funding assistance.

3. The Planning and Development Department will make a recommendation for approval, partial approval or denial to the Village Board. Village staff will attempt to review applications within 2 weeks of submittal.

4. Application is considered by the Village Board. Applicant's attendance is required at the Village Board meeting as part of the application review process. The Village Board typically meets the 2nd and 4th Monday evenings of every month.

5. Proposed improvements must be completed and the business must be operational within one year of grant approval by the Village Board.

Reimbursement Process

1. Once work is completed, the applicant submits copies of paid invoices from all contractors, proof of payment (copies of canceled checks or credit card receipts), a signed Reimbursement Request Certification (see attached form), a signed and notarized Affidavit for Reimbursement (see attached form), and photos of all improved façades to the Planning and Development Department.

2. The Planning and Development Department reviews the completed project to ensure that work was performed as outlined in application and in conformance with the Village Code.

3. Check is distributed.

Pay Back Provision

The following pay back schedule shall apply if a business closes or moves out of Glen Ellyn within 3 years of being awarded a Village grant.

Out of Business	< 1 year	1-2 years	2-3 years
% of Grant Repaid to the Village	75%	50%	25%

The applicant agrees to this provision when s/he signs the Reimbursement Request Certification and the Application Certification.

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Application

REQUIRED SUBMITTALS WITH APPLICATION:

1. Current digital photos of all building facades visible from the public right of way which will receive improvements
2. A schematic drawing with enough detail to depict the proposed improvements
3. Signed vendor contract(s) with detailed costs for each proposed improvement (excluding ineligible portions of improvements, e.g. lettering on awnings)
4. Consent from the building owner for proposed improvements, by signature on the attached form
5. Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
6. Projected sales tax* and/or property tax for the three years following the completion of the improvements covered by the grant.
7. A narrative as outlined below:
   a. Description of proposed façade work including information about the proposed building materials and methodology for proposed changes.
   b. Description of your business and the related industry.
   c. Features and advantages of your product and how improvements sought will improve the business and/or Village.
   d. Credentials and experience of business owner.
   e. Any unusual or expected difficulties or hardships in making the proposed improvements.

**Please note that if you are awarded a grant, you must submit actual sales tax receipts for the three consecutive years following the completion of the improvements. The actual sales tax receipts from the State of Illinois of the prior calendar year shall be provided to the Village by February 15.*

BUSINESS OWNER INFORMATION

Business Owner Name: Ippolita Basile

Home Address: 101 W. St. Charles Rd. Lombard IL 60148

Business Name: MADE IN Italy TRATTORIA

Business Address: 476 Forest AVE Glen Ellyn

Business Phone: 630-469-4146 Fax Number: _____

Home Phone: 224-500-8677 Email Address: _____

If tenant, what is the expiration date of your current lease? 2015

If buyer under contract or tenant, who is the property owner?

Property Owner Name: DR. Hogie / Glen Recreation ONE LLC.

Property Owner Address: 729 S. Western Chicago

Property Owner Phone: 312-243-7716

Property Owner Fax: —

Property Owner E-mail: —

DESCRIPTION OF PROPOSED IMPROVEMENTS

Outdoor - Awning - Covering just over entrance door.

ITEMIZED ACTIVITY DESCRIPTION | **COST**

Over Door Canopy - Awning	1058.00

TOTAL PROJECT COST: 1058.00

AMOUNT OF GRANT ASSISTANCE REQUESTED: 1/2

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Façade Improvement Grant Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my grant application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet.

MADE IN ITALY TRATTORIA
J. Basile
Applicant Name (PRINT)

Applicant Signature

8/22/13
Date

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Dr. Hogie
Property Owner Name (PRINT)

Property Owner Signature

8/22/13
Date

**********Office Use Only**********

Application is: _____ Approved _____ Denied

_____
Village President

_____
Date

_____
Planning and Development Director

_____
Date

VILLAGE OF GLEN ELLYN
Commercial Façade Improvement Grant Program
Reimbursement Request Certification

SUBMITTAL FOR REIMBURSEMENT

Please submit the following information to the Planning and Development office once approved work is complete for grant payment:

- This signed Reimbursement Request Certification
- Copies of invoices stamped "PAID" from all contractors, companies, individuals
- Proof of payment (limited to copies of canceled checks and/or credit card receipts)
- Digital Photos of all building facades visible from the public right-of-way. A signed and notarized Applicant's Affidavit for Reimbursement form provided by the Village of Glen Ellyn
- Applicant's Affidavit for Reimbursement (Attached)

CERTIFICATION

I, the undersigned, warrant that all representations of the application submitted under the program are true and accurate and that there has been no material change which would in itself or cumulatively with other events impair the profitable functioning of my business operation. All agreements, warranties and representations made to the Village of Glen Ellyn are true at the time they were made and shall remain true at the time of submittal for reimbursement under the program. I will display the Village of Glen Ellyn Grant Certification in public at my business/property for one year. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the grant packet. The Village of Glen Ellyn may in its sole option cancel its assistance commitment either in whole or in part for failure to comply with the requirements of this grant program or applicable Village Codes and Regulations.

MADE IN ITALY Trattoria

Teresita Basile

Applicant Name (PRINT)

T Basile

Applicant Signature

8/22/13

Date

APPLICANT'S AFFIDAVIT FOR REIMBURSEMENT

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

TO: The Village of Glen Ellyn

The undersigned, _____ (Name) being duly sworn, deposes and says that he or she is the Owner/Tenant (strike one) of the property located at 476 Forest Ave (the "Premises") and has applied for a façade improvement grant from the Village of Glen Ellyn for over the Door Awning (the "Work.").

The total amount of the grant approved is $_____ toward which I, as Owner/Tenant (strike one), have as of this date paid $_____. I hereby attest that I have not received any other funds from a third party to pay for the Work which is paid for by this grant.

The attached proof of payment is true, correct, and genuine, and delivered unconditionally and the work set forth in said proof of payment has been completed and/or the materials set forth in the attached proof of payment has been used in connection with the Work in the Premises.

Upon payment of $_____ from the Village of Glen Ellyn, there shall be nothing due or to become due from the Village of Glen Ellyn in connection with the disbursement of the approved grant amount from the Village of Glen Ellyn based on the documentation submitted to the Village of Glen Ellyn for the Work set forth in said proof of payment.

Date:_____ Signature:_____

SUBSCRIBED AND SWORN to
before me this _____ day of
_____, 20__.

_____
Notary Public

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
MADE IN ITALY RISTORANTE-PIZZERIA INC.

Business name/disregarded entity name, if different from above
MADE IN ITALY RISTORANTE-PIZZERIA INC.

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)
476 FOREST AVE

Requester's name and address (optional)

City, state, and ZIP code
GLEN ELLYN IL.

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
46 - 1460795

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 8/28/13

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

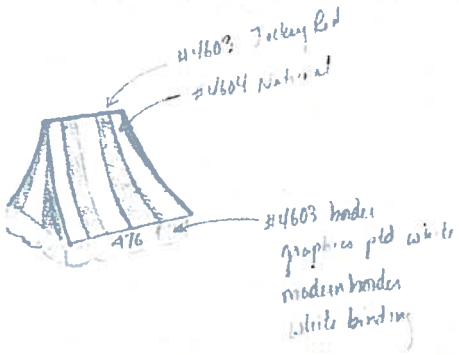
Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

[redacted]



Paula - 224-500-8677 cell -

Chesterfield Awning Co.
16999 Van Dam Road
South Holland, IL 60473
P: 708-596-4434
F: 708-596-9469

FILE NAME: Made in Italy Trattoria

SALESMAN: Russ Boersma
REVISION / DATE: 06-22-2013

Contact: Matthew Coglianese
graphics@chesterfieldawning.com

[redacted]

PHOTO RENDERINGS NOT TO BE USED AS GRAPHICS APPROVAL

This is an original drawing, created by Chesterfield Awning Company, Inc. It is being submitted for your personal use in connection with a project being planned for you by Chesterfield Awning Company, Inc. It is not to be used, reproduced, copied or exhibited in any fashion. In the event any of the above occurs, Chesterfield Awning Company, Inc. expects to be reimbursed $250.00 in compensation for the time and effort entailed in createing this drawing.

Colors and Sizes are representative only for true colors, please see fabric samples.

THIS DRAWING IS NOT TO SCALE

A-7

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Director Planning & Development
Joe Kvapil, Building and Zoning Official

DATE: September 17, 2013

RE: September 23, 2013 Village Board Meeting
Zoning Variation Request at 764 Lincoln Avenue

Background

The property owner, Kevin Williams, is requesting approval of a variation from Glen Ellyn Zoning Code Section 10-4-8(E)1 to allow the construction of a one-story screened porch addition in place of an existing raised wood deck that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20%. The subject property is a corner lot on the southwest corner of the intersection of Elm Street and Lincoln Avenue in the single-family R2 Residential District. Notice of the public hearing was published in the Daily Herald on August 9, 2013. The Zoning Board of Appeals conducted a public hearing on the requested variation on Tuesday, August 27, 2013. At the meeting, no persons spoke in favor of or in opposition to the variation request.

Issues

This property and single-family home constructed in 1958 is existing, legal-nonconforming with respect to the lot area, lot width, interior side yard setback, corner-side yard setback and lot coverage ratio. The proposed screened porch meets all other zoning regulations including setbacks and height requirements and would be screened from Lincoln Avenue by tall and dense landscaping.

The proposed screened porch is 200 square feet in area and has a flat roof deck to allow a walk-out from the second floor. An existing raised second floor walk-out wood deck of approximately 70 square feet is located within the area of the proposed screened porch. It is in need of repair, replacement or removal. The existing raised deck, constructed of spaced wood boards, does not contribute to the maximum permitted lot coverage area since it is not a covered roofed structure as specified in the definition of lot coverage area. It will be removed to allow the construction of the proposed screened porch.

An alternative was discussed at the meeting to enclose the area beneath the existing raised deck with screen walls which would be permitted under the zoning code provided the raised deck above was not changed to a covered roofed-over surface. This did not meet the owner's objectives. However, if the owner elected to make this improvement, the result would be a porch structure similar to the proposed screened porch except smaller in area.

Recommendation

At the public hearing on Tuesday, August 27, 2013, the Zoning Board of Appeals voted on a motion to recommend denial of the requested variation which carried with four (4) "yes" votes and one (1) "no" vote.

Four of the five Zoning Board of Appeals members were not in favor of the variation request because they felt that there are no practical difficulties or particular hardships in the application of the Zoning Code regulations on this property and that the conditions on this property are not unique and may generally be applicable to other properties in this zoning district. Two Zoning Board of Appeals members felt there were unique circumstances in this case and one member was in favor of the variation request and felt that it was consistent with the character of the locality. In accordance with the Zoning Board of Appeals recommendation, staff has prepared an ordinance to **deny** the variation request.

Action Requested

It is requested that the Village Board consider the petitioners' request, the recommendation offered by the Zoning Board of Appeals, and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the variation request.

Attachments

- Minutes of ZBA meeting dated August 27, 2013
- Photo of the Subject Property
- Location Map
- Ordinance
- Notice of Public Hearing
- List of Addresses
- Petitioners' Application packet
- Site diagram of existing raised deck and proposed porch

CC: Kevin Williams, owner

ZONING BOARD OF APPEALS
MINUTES
AUGUST 27, 2013

The meeting was called to order by Chairman Richard Garrity at 7:31 p.m. Board Members Gregory Constantino, Edward Kolar, Meg Maloney, John Micheli and Chip Miller were present. Also present were Trustee Liaison Tim Elliott, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Chairman Garrity described the proceedings of the Zoning Board of Appeals.

ZBA Member Kolar moved, seconded by ZBA Member Constantino, to approve the minutes of the May 28, 2013 ZBA meeting. The motion carried unanimously by voice vote.

One public hearing was on the agenda for the property at 764 Lincoln Avenue.

PUBLIC HEARING – 764 LINCOLN AVENUE
A REQUEST FOR APPROVAL OF A VARIATION FROM THE GLEN ELLYN ZONING CODE, SECTION 10-4-8(E)1, TO ALLOW THE CONSTRUCTION OF A ONE-STORY SCREENED PORCH ADDITION THAT RESULTS IN A LOT COVERGE RATIO OF 22.6% IN LIEU OF THE MAXIMUM PERMITTED LOT COVERAGE RATIO OF 20%.
(Kevin S. Williams, owner)

Staff Report

Building and Zoning Official Joe Kvapil stated that Kevin Williams, owner of the property at 764 Lincoln Avenue, is requesting a variation from the Glen Ellyn Zoning Code, Section 10-4-8(E)1, to allow the construction of a one-story screened porch addition that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20% for a 2-story home. Mr. Kvapil displayed a photo of the subject home and stated that the property is located in the R2 Zoning District and is defined as a corner lot on the southwest corner of the intersection of Elm Street and Lincoln Avenue. He also stated that the zoning and land use surrounding the subject property is single-family residential. Mr. Kvapil stated that the subject home was built in 1958 with several permits subsequently issued that included additions, a garage, a deck and fences.

Mr. Kvapil stated that Village records indicate that a zoning variation was granted in 1993 to allow a second floor addition to be constructed within the required corner side yard setback. He stated that the side yard setback was 30 feet in 1993, and the existing home is set back approximately 14 feet from the corner side yard. Mr. Kvapil stated that the Zoning Code has been amended since that time, and the corner side yard setback has changed for this lot from 30 feet to 15% of the lot width. He added that the lot is 50 feet wide and that 30% of the lot width is 15 feet, therefore, the current required corner side

yard setback is 15 feet. Mr. Kvapil added that the prior variation that was granted has no relevance to the subject variation being requested at his public hearing.

Mr. Kvapil displayed a diagram and stated that the owners propose to construct a one-story screened porch addition with a second floor deck on the rear of the house that would result in a lot coverage ratio of 22.6%. He stated that the proposed addition would generally replace the space below an existing raised second floor deck. He stated that the proposed screened porch would be set back 16 feet 3-1/8 inches from the corner side yard lot line which is in compliance with the minimum 15 foot 0 inch setback requirement. The screened porch also complies with the rear yard setback requirement of 40 feet and the maximum height requirement. Mr. Kvapil stated that the screened porch complies with all other zoning requirements except lot coverage area. Mr. Kvapil displayed a map and stated that the property is close to, but not within, a designated flood area. He stated that the area of the addition is less than 300 square feet, therefore, a drainage or stormwater review is not required.

Petitioners' Presentation

Kevin Williams, 764 Lincoln Avenue, Glen Ellyn, Illinois stated that his property is a weird shape. He stated that he would really like to sit in his side yard to enjoy the outdoors as he has no back yard. Mr. Williams stated he lives in a wooded area and that he would like to have a screened-in porch because of the many bugs at that location. He stated that he currently needs to replace his deck, and friends and neighbors suggested that he screen-in that area. He stated that the upper balcony is currently in decent shape but would be removed as he would like to build a screened-in porch area. Mr. Williams stated that the screened porch would increase the value of his home and that his neighbors have been supportive of this project. He also added that the screened porch will not affect anyone's view in the neighborhood.

Responses to Questions from the ZBA

Mr. Kvapil responded to ZBA Member Constantino that no correspondence regarding the subject request was received from any neighbors. Mr. Kvapil verified for ZBA Member Constantino that the minimum requirements for square footage and lot width are not met with the subject lot and added that there are a number of nonconformities on the property, including the interior side yard setback on the west side, the corner side yard setback for the house and the existing lot coverage area for the existing house. He also stated that the subject house is existing nonconforming. Mr. Kvapil verified for ZBA Member Kolar that 100% of the subject request is beyond the lot coverage ratio authorized and added that the lot coverage ratio was revised in 2002 to 20%. He stated that at the time the house was constructed, the lot coverage ratio was 25%. Mr. Kvapil responded to Chairman Garrity that the petitioner receives a full 500 square foot exception due to the detached garage on the site. ZBA Member Miller stated that he is confused as the porch will remain the same size although walls and a roof will be added, however, the lot coverage ratio will increase but the footprint will not change. Mr. Kvapil stated that the deck and the area below the deck are not pervious surfaces, therefore, it is excluded from

the lot coverage ratio. Mr. Kvapil clarified that the deck is currently an accessory structure but would become an addition to the house if it was a screened-in porch with a roof. He also responded to ZBA Member Maloney that the balcony will be removed and a new screened porch addition will be constructed in its place in approximately the same position. Mr. Kvapil explained that the survey does not show the deck where it was actually built. Mr. Kvapil responded to ZBA Member Micheli that the deck would be conforming if the deck balcony was removed and replaced. Mr. Kvapil also stated that it is a requirement that a screen porch be on a code compliant foundation and that the existing structure could be repaired so that it is usable and safe.

ZBA Member Micheli asked Mr. Williams what alternatives he has considered, and Mr. Williams replied none. Mr. Williams stated that he needs to replace his deck and there is no other buildable space for the deck on his property. He stated that the porch would be a nice addition where he would enjoy sitting.

ZBA Member Micheli moved, seconded by ZBA Member Kolar, to accept the findings of fact. The motion carried unanimously by voice vote.

Persons in Favor of or in Opposition to the Petition

No persons spoke in favor of or against the requested zoning variation request.

Comments from the ZBA

ZBA Member Constantino stated he had a difficult time finding a hardship or unique circumstances regarding this request. He added that there is a lot going on on the subject site and recommended that the petitioner wrap screen around the porch instead of adding a roof so that a variation is not required. He also felt that the variation request at 22.6% was excessive. ZBA Member Maloney was not supportive of the variation request as she felt a porch is not a necessity. ZBA Member Kolar was not supportive of the variation request as he was not supportive of increasing the lot coverage ratio and felt this project had no unique circumstances. ZBA Member Miller was supportive of the variation request as he felt the subject property is unique. ZBA Member Micheli felt there was a unique circumstance in this case but stated the petitioner could build a screened porch with a screened roof. He also felt that a roofed porch could fit in in the subject neighborhood but stated he would not approve this request in any other neighborhood. ZBA Member Micheli also stated he would like to see a more architecturally pleasing plan that would add to the community. Chairman Garrity stated that the addition of a screened porch would increase the lot coverage ratio in excess of 25% and, therefore, was not in favor of that request.

ZBA Member Kolar moved, seconded by ZBA Member Miller, to close the public hearing. The motion carried unanimously by voice vote.

Motion

ZBA Member Kolar moved, seconded by ZBA Member Constantino, to deny a variation from Section 10-4-8(E)1 to allow the construction of a one-story screened porch addition that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20% located at 764 Lincoln Avenue. The recommendation for denial was based on the fact that there is no unique circumstance or hardship associated with the variation request.

The motion for denial carried with four (4) "yes" votes and one (1) "no" vote as follows: ZBA Members Kolar, Constantino, Micheli and Chairman Garrity voted yes; ZBA Member Miller voted no.

Staff Report

Mr. Kvapil reviewed upcoming variation requests for the next two ZBA meetings. He also asked the ZBA members if they were interested in changing the start time of ZBA meetings to 7:00 p.m. and they agreed. Mr. Kvapil stated he will implement that process.

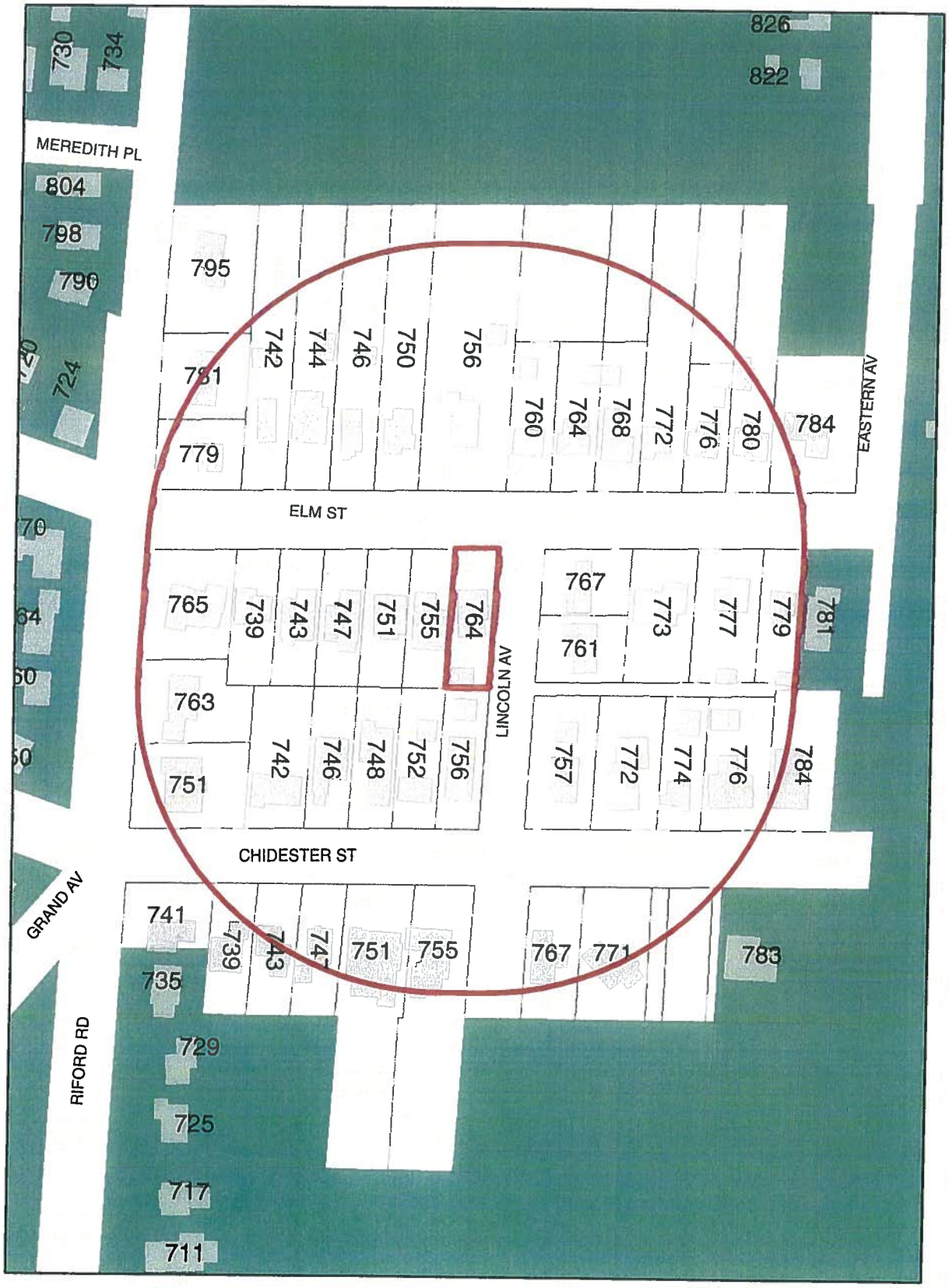
There being no further business before the Zoning Board of Appeals. the meeting was adjourned at 8:29 p.m.

Submitted by:
Barbara Utterback
Recording Secretary

Reviewed by:
Joe Kvapil
Building & Zoning Official

764 LINCOLN AVENUE

764 Lincoln Ave.



Prepared By: Planning and Development
Date: August 12, 2013

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N

Village of Glen Ellyn

Ordinance No. _____

An Ordinance Denying a Variation from the Lot Coverage Area Requirements of the Zoning Code to Allow a Screened Porch Addition for Property at 764 Lincoln Avenue Glen Ellyn, IL 60137

Adopted by the President and Board of Trustees Of the Village of Glen Ellyn DuPage County, Illinois this _____ day of _____, 20____.

Published in pamphlet form by the authority of the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, this _____ day of _____, 20_____.

Ordinance No. _____

An Ordinance Denying a Variation from the Lot Coverage Area Requirements of the Zoning Code to Allow a Screened Porch Addition for Property at 764 Lincoln Avenue Glen Ellyn, IL 60137

Whereas, Kevin Williams, owner of the property at 764 Lincoln Avenue, Glen Ellyn, Illinois, which is legally described as follows:

> Lot 8 in 1st Addition to Glen Ellyn Springs, being a resubdivision of Lots 1, 2, 4, 22 and 23 of Assessment Division of Sections 11 and 12, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat of said 1st Addition to Glen Ellyn Springs, recorded August 12, 1891 as document 46265 in DuPage County, Illinois.
>
> P.I.N.: 05-11-205-007

has petitioned the President and Board of Trustees of the Village of Glen Ellyn for a variation from the Glen Ellyn Zoning Code, Section 10-4-8(E)1, to allow the construction of a 200-square foot screened porch addition that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20%; and

Whereas, following due notice by publication in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on August 27, 2013, at which the petitioners presented

evidence, testimony, and exhibits in support of the variation request and no persons appeared in favor of the variation and no persons appeared in opposition thereto; and

Whereas, based upon the evidence, testimony, and exhibits presented at the public hearing on August 27, 2013, the Zoning Board of Appeals adopted findings of fact and voted on a motion to deny the variation, which carried by a vote of four (4) "yes" and one (1) "no," resulting in a recommendation for denial as set forth in its Minutes dated August 27, 2013, appended hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

Whereas, the President and Board of Trustees make the following findings of fact:

A. That the plight of the owner is not due to unique circumstances and that the particular physical surroundings, shape or topographical conditions may be distinguished as an inconvenience but not a hardship;

B. That strict compliance with the requirements of the Zoning Code do not result in practical difficulties or a particular hardship for the owner; and

Whereas, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to deny the variation presented to the Zoning Board of Appeals.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers, as follows:

Section One: The Minutes of the August 27, 2013 Glen Ellyn Zoning Board of Appeals meeting, Exhibit "A" appended hereto, are hereby accepted, and the findings of fact and conclusions

set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Based upon the above findings of fact, the President and Board of Trustees hereby deny a variation from the Glen Ellyn Zoning Code, Section10-4-8(E)1, to allow the construction of a 200-square foot screened porch addition that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20% at 764 Lincoln Avenue, Glen Ellyn, Illinois, which is legally described as follows:

> Lot 8 in 1st Addition to Glen Ellyn Springs, being a resubdivision of Lots 1, 2, 4, 22 and 23 of Assessment Division of Sections 11 and 12, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat of said 1st Addition to Glen Ellyn Springs, recorded August 12, 1891 as document 46265 in DuPage County, Illinois.
>
> P.I.N.: 05-11-205-007

Section Three: The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance denying the variation to be recorded with the DuPage County Recorder of Deeds.

Section Four: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Section Five: Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20___.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20___.

_____
Village President of the
Village of Glen Ellyn, Illinois

Attest:

_____
Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____).

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NOTICE OF PUBLIC HEARING

Kevin S. Williams, owner of the property at 764 Lincoln Avenue, is requesting a public hearing for a variation in accordance with Section 10-10-12 of the Glen Ellyn Zoning Code. The owner would like to modify the existing home by constructing a one-story screened porch addition that results in a lot coverage ratio of 22.6%. The Zoning Code does not allow a two-story dwelling to exceed a lot coverage ratio of 20%. The Glen Ellyn Zoning Board of Appeals will conduct a public hearing to consider this Variation on **August 27, 2013** at 7:30 p.m. on the third floor in the Civic Center, 535 Duane Street, Glen Ellyn, Illinois. Anyone is welcome to attend.

The property owner is requesting approval of a variation from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-8(E)1 to allow the construction of a one-story screened porch addition that results in a lot coverage ratio of 22.6% in lieu of the maximum permitted lot coverage ratio of 20%.
2. Any other zoning relief necessary to construct the project as depicted on the plans presented or revised at the public hearing or at a public meeting of the Village Board.

The property is zoned R2, Residential District, and is legally described as follows:
Lot 8 in 1st Addition to Glen Ellyn Springs, being a resubdivision of Lots 1, 2, 4, 22 and 23 of Assessment Division of Sections 11 and 12, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat of said 1st Addition to Glen Ellyn Springs, recorded August 12, 1891 as document 46265 in DuPage County, Illinois.

P.I.N.: 05-11-205-007

Plans related to the proposed project are available for public review in the Planning and Development Department, Civic Center, 535 Duane Street, Glen Ellyn, Illinois. If you have questions, please contact Joe Kvapil, Building & Zoning Official, at (630) 547-5244. For individuals with disabilities who have questions regarding the accessibility of the meeting or facilities, contact Harold Kolze, ADA Coordinator, at (630) 547-5209.

(Published in the Daily Herald on Friday, August 9, 2013)

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ANDERSON, JANE S
OR CURRENT OWNER
747 CHIDESTER ST
GLEN ELLYN, IL 60137

ANDERSON, KATHERINE B
OR CURRENT OWNER
777 ELM ST
GLEN ELLYN, IL 60137

ANGELUCCI, MARGARET
OR CURRENT OWNER
742 ELM ST
GLEN ELLYN, IL 60137

BACHOCHIN, FRANK&PATRICIA
OR CURRENT OWNER
741 RIFORD RD
GLEN ELLYN, IL 60137

BAILEY, WILLIAM &VIRGINIA
OR CURRENT OWNER
768 ELM ST
GLEN ELLYN, IL 60137

BOHABOY, SCOTT & COLLEEN
OR CURRENT OWNER
751 ELM
GLEN ELLYN, IL 60137

ENGLISH, GERALD & REBECCA
OR CURRENT OWNER
756 CHIDESTER
GLEN ELLYN, IL 60137

FASULES, GARY &S SORENSEN
OR CURRENT OWNER
755 CHIDESTER AVE
GLEN ELLYN, IL 60137

FELD, STEPHAN & CAROL
OR CURRENT OWNER
774 CHIDESTER AVE
GLEN ELLYN, IL 60137

FLAHERTY, SUSAN M
OR CURRENT OWNER
781 RIFORD RD
GLEN ELLYN, IL 60137

GLYNN, COREY
OR CURRENT OWNER
772 CHIDESTER ST
GLEN ELLYN, IL 60137

GOLTERMANN, DAVID & E TR
OR CURRENT OWNER
746 CHIDESTER AVE
GLEN ELLYN, IL 60137

HANSON, LAWRENCE & K
OR CURRENT OWNER
751 RIFORD RD
GLEN ELLYN, IL 60137

HATCHELL, LINDA K
OR CURRENT OWNER
750 ELM ST
GLEN ELLYN, IL 60137

HEINZ, CHRISTIAN
OR CURRENT OWNER
739 ELM ST
GLEN ELLYN, IL 60137

ISAKSSON, JAN
OR CURRENT OWNER
752 CHIDESTER ST
GLEN ELLYN, IL 60137

KASSON, TRACY D & RUTH
OR CURRENT OWNER
755 ELM ST
GLEN ELLYN, IL 60137

KELLENBERGER, JANE A
OR CURRENT OWNER
773 ELM ST
GLEN ELLYN, IL 60137

LACZO, STEVEN G & SARA A
OR CURRENT OWNER
748 CHIDESTER ST
GLEN ELLYN, IL 60137

LAMBERIS, G & N JAEGER
OR CURRENT OWNER
743 CHIDESTER AVE
GLEN ELLYN, IL 60137

MAJOR SR, WILLARD & JULIE
OR CURRENT OWNER
780 ELM ST
GLEN ELLYN, IL 60137

MATHEWS, GREGORY S
OR CURRENT OWNER
776 ELM ST
GLEN ELLYN, IL 60137

MORRIS, DOUGLAS C
OR CURRENT OWNER
747 ELM ST
GLEN ELLYN, IL 60137

MURPHY, G & P MANIERI
OR CURRENT OWNER
744 ELM ST
GLEN ELLYN, IL 60137

NELSON, NICOLAS & REBECCA
OR CURRENT OWNER
761 LINCOLN AVE
GLEN ELLYN, IL 60137

NEYLAND JR, ROBERT & C
OR CURRENT OWNER
742 CHIDESTER
GLEN ELLYN, IL 60137

OLIN, PAUL E & ELIZABETH
OR CURRENT OWNER
763 RIFORD RD
GLEN ELLYN, IL 60137

PATTERSON, BARBARA C
OR CURRENT OWNER
757 LINCOLN AVE
GLEN ELLYN, IL 60137

PRICHARD, GARY O
OR CURRENT OWNER
771 CHIDESTER ST
GLEN ELLYN, IL 60137

REGAN, ANTHONY
OR CURRENT OWNER
22W260 GLEN VALLEY DR
GLEN ELLYN, IL 60137

RODEK, B & M KOPACZEWSKI
OR CURRENT OWNER
767 LINCOLN AVE
GLEN ELLYN, IL 60137

ROWE, DIETER & C I
OR CURRENT OWNER
756 ELM ST
GLEN ELLYN, IL 60137

SAMPLE, SAUNDRA H
OR CURRENT OWNER
779 ELM ST
GLEN ELLYN, IL 60137

SANDOR, MARK & KELLY
OR CURRENT OWNER
743 ELM ST
GLEN ELLYN, IL 60137

SAVEL, JOHN & DEBBIE
OR CURRENT OWNER
765 RIFORD RD
GLEN ELLYN, IL 60137

SCHAFER, DAVID & ANNE
OR CURRENT OWNER
760 E ELM ST
GLEN ELLYN, IL 60137

SCHELLER, CLAY R
OR CURRENT OWNER
776 CHIDESTER ST
GLEN ELLYN, IL 60137

SIMON, MICHAEL & LORI
OR CURRENT OWNER
739 CHIDESTER ST
GLEN ELLYN, IL 60137

SOKOL, CHESTER
OR CURRENT OWNER
104 COASTAL DR
KEY LARGO, FL 33037

SPATA, JOANNE & ANTHONY
OR CURRENT OWNER
784 ELM ST
GLEN ELLYN, IL 60137

VOLK, J & S ACKLEY
OR CURRENT OWNER
751 CHIDESTER AVE
GLEN ELLYN, IL 60137

WANER, CYNTHIA J
OR CURRENT OWNER
784 CHIDESTER AVE
GLEN ELLYN, IL 60137

WEBER, RICHARD & SUSAN K
OR CURRENT OWNER
795 RIFORD RD
GLEN ELLYN, IL 60137

WHITE FOX BUILDERS
OR CURRENT OWNER
210 GENEVA AVE
ELMHURST, IL 60126

WILLIAMS, KEVIN S
OR CURRENT OWNER
764 LINCOLN AVE
GLEN ELLYN, IL 60137

WILSON, MICHAEL C
OR CURRENT OWNER
779 RIFORD ROAD
GLEN ELLYN, IL 60137

WLOSZEK, RICHARD & SANDRA
OR CURRENT OWNER
764 ELM ST
GLEN ELLYN, IL 60137

VILLAGE OF GLEN ELLYN
535 Duane Street
Glen Ellyn, Illinois 60137
(630) 547-5250

RECEIVED
JUL 15 2013
PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

APPLICATION FOR VARIATION

For the property at 764 Lincoln Ave. Glen Ellyn, IL 60137

Note to the Applicant: This application should be filed with, and any questions regarding it, should be directed to the Director of the Village Planning and Development Department.

The undersigned hereby petitions the Village of Glen Ellyn, Illinois, for one or more variations from the Glen Ellyn Zoning Code (Ordinance No. 3617-Z, as amended), as described in this application.

I. APPLICANT INFORMATION:

(Note: The applicant must comply with Section 10-10-10(B) of the Zoning Code).

Name: Kevin S. Williams

Address: 764 Lincoln Ave, Glen Ellyn, IL 60137

Phone No.: 630-469-0782

Fax No.: —

E-mail: willyflip@comcast.net

Ownership Interest in the Property in Question: owner

II. INFORMATION REQUIRED BY SECTION 10-10-10(B) OF THE ZONING CODE, IF APPLICABLE:

NOTE: All parties, whether petitioner, agent, attorney, representative and or organization et al. must be fully disclosed by true name and address in compliance with Section 10-10-10(B) of the Zoning Code. Disclosure forms are attached for your convenience.

Name and address of the legal owner of the property (if other than the applicant):

(Same)

Name and address of the person or entity for whom the applicant is acting (if the applicant is acting in a representative capacity):

(Same)

Is the property in question subject to a contract or other arrangement for sale with the fee owner? (Circle "Yes" or "No")

YES NO

If YES, the contract purchaser must provide a copy of the contract to the Village and must either be a co-petitioner to this application or submit the attached Affidavit of Authorization with the application packet.

Is the property in question the subject of a land trust agreement? (Circle "Yes" or "No")

YES NO

If YES, (1) either the trustee must be a co-petitioner or submit the attached Affidavit of Authorization from the trustee to represent the holders of the beneficial interests in the trust and (2) the applicant must provide a trust disclosure in compliance with "An Act to Require Disclosure of All Beneficial Interests", Chapter 148, Section 71 et seq., Illinois Revised Statutes, signed by the trustee.

III. PROPERTY INFORMATION:

Common address: 764 Lincoln Ave, Glen Ellyn, IL 60137

Permanent tax index number: 05-11-205-007

Legal description: Lot 8, 1st addition to Glen Ellyn Springs, lots 1, 2, 4, 22 & 23 of assessment division of sections 11 & 12, Township 39 North, Range 10 East of the third principal meridian

Zoning classification: Residential

Lot size: 163.4 ft. x 50 ft. Area: 8,172.5 sq. ft.

Present use: residential – 2 story home

IV. INFORMATION REGARDING THE VARIATION(S) REQUESTED:

Description of the variation(s) requested (including identification of the Zoning Code provisions from which variation is sought) and proposed use(s):

I'm requesting a ± 1.9% increase in lot coverage

This is a variation of the zoning code section 10-4-8(E)1 to allow a porch addition resulting in a LCR of 22.6% in lieu of the maximum permitted LCR of 20%

Estimated date to begin construction: October, 2013

Names and addresses of any experts (e.g., planner, architect, engineer, attorney, etc.):

Tim Nelson Architect, LTD.
421 James, Geneva, IL 60134

V. EVIDENCE RELATING TO ZONING CODE STANDARDS FOR A VARIATION:

The following items are intended to elicit information to support conclusions by the ZBA or PC and the Village Board that the required findings/standards for a variation under the Zoning Code have been established and met. Therefore, please complete these items carefully.

A. Standards Applicable to All Variations Requested:

1. Provide evidence that due to the characteristics of the property in question, there are practical difficulties or particular hardship for the applicant/owner in carrying out the strict letter of the Zoning Code:

I'm on a 50' wide corner lot that was legal when the house was built 55 years ago but is illegal today. I already have a deck and balcony, but because of the small lot size, I cannot make the balcony floor a roof.

2. a. Provide evidence that the property in question cannot yield a reasonable return if permitted to be used under the conditions allowed by the Zoning Code (i.e., without one or more variations):

OR

b. Provide evidence that the plight of the applicant/owner is due to unique circumstances relating to the property in question:

I believe the once legal 50' wide lot would be the unique circumstance

3. Provide evidence that the requested variation(s), if granted, will not alter the essential character of the locality of the property in question:

The footprint would not change; basically, I'd be adding screens around the current balcony posts and making a solid roof/floor on the balcony. There's already a deck + balcony on the spot and it lines up with the neighbors'

B. For the purpose of supplementing the above standards, the ZBA or PC, in making its recommendation that there are practical difficulties or particular hardships, shall also take into consideration the extent to which the evidence establishes or fails to establish the following facts favorably to the applicant:

1. Provide evidence that the particular physical surroundings, shape or topographical condition of the property in question would bring particular hardship upon the applicant/owner as distinguished from a mere inconvenience if the strict letter of the Zoning Code were to be carried out:

because of the small lot, I cannot add screens or a roof to the balcony/deck without the variance.

2. Provide evidence that the conditions upon which the petition for variation is based would not be applicable generally to other property within the same zoning district:

The size/shape of my property is fairly unique in my neighborhood.

3. Provide evidence that the purpose of the variation is not based exclusively upon a desire to make more money out of the property in question:

It's a wooded area with lots of bugs. My desire is to screen in a portion of my deck so I can sit outside and not get bit.

4. Provide evidence that the alleged difficulty or particular hardship has not been created by any person presently having an interest in the property in question or by the applicant.

I'm not planning on selling my property.

5. Provide evidence that the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property in question is located

It will not be detrimental since the deck and balcony already exist. The proposed porch meets all setback requirements

6. Provide evidence that the proposed variation will not:

a. Impair an adequate supply of light and air to adjacent property;

The balcony will remain the same height as already exists

b. Substantially increase the hazard from fire or other dangers to the property in question or adjacent property;

The replacement of the deck and adding of screens will not increase fire hazard

c. Otherwise impair the public health, safety, comfort, morals or general welfare of the inhabitants of the Village;

My current deck is 25 years old and is rotting. A new deck will benefit all neighbors who visit.

d. Diminish or impair property values within the neighborhood;

A new deck with screens will improve values.

e. Unduly increase traffic congestion in the public streets and highway;

It will not affect traffic

f. Create a nuisance; or

Since the deck is enclosed by a fence, this will not be a nuisance

g. Results in an increase in public expenditures.

The deck will not have an effect on public expenditures

7. Provide evidence that the variation is the minimum variation that will make possible the reasonable use of the land, building or structure.

Without a variance, I would be allowed .5% — much too small to screen in part of the deck. The proposed screened in area is just large enough to enclose a couch and a couple chairs. The current lot cover area on this property is 20.2% so no addition can be added to this home without a variation unless it was constructed above the existing home.

8. Please add any comments which may assist the Zoning Board of Appeals of Appeals in reviewing this application.

I'm a lifelong Glen Ellyn resident and love this town. As both I and my house turn 55 this summer, I hope you'll grant me this exception to help protect me from contracting West Nile in my own side yard.

VI. EVIDENCE RELATING TO FLOOD HAZARD VARIATION REQUESTS

The following items must be completed only if the requested variation is from Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations.) If no such variation is being requested, the applicant should skip this section and complete Section VII below.

A. Items applicable only to variation requested from the requirements of Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would result in a structure not being protected to the elevation of the base flood.

1. Provide evidence that the structure is to be located on a lot contiguous to and surrounded by lots with existing structures constructed below the base flood level.

   not applicable

2. Provide evidence that the applicant has acknowledged that (a) such construction below the base flood level will increase the risk to life and property and that the applicant proceeds with knowledge of these risks; and (b) any variation is contingent upon the applicant obtaining approval from other agencies having jurisdiction when the variance violates the requirements of such agencies.

   not applicable

B. Items applicable only to variations requested from the requirements in Chapter 6 of the Zoning Code (relating to Flood Hazard Land Use Regulations) that, if granted, would significantly impede or increase the flow and passage of floodwaters.

1. Provide evidence that the use will not result in an increased flood height greater than 0.1 feet within the designated regulatory floodway.

   not applicable

2. Provide evidence that the resulting increase in the base flood elevations will not affect any existing structures or utilities.

   not applicable

3. Provide evidence that the owners of the properties affected by the increased base flood elevation are compensated for the resulting effect on property values, and they give their written agreement to granting the variation.

   not applicable

4. Provide evidence that the resulting increased flood elevations will not affect any flood protection structures.

   not applicable

VII. CERTIFICATIONS, CONSENT AND SIGNATURE(S)

I (We) certify that all of the statements and documents submitted as part of this application are true and complete to the best of my (our) knowledge and belief.

I (We) consent to the entry in or upon the premises described in the application by any authorized official of the Village of Glen Ellyn.

I (We) certify that I (we) have carefully reviewed the Glen Ellyn Zoning Variation Request Package and applicable provisions of the Glen Ellyn Zoning Code.

I (We) consent to accept and pay the cost to publish a notice of Public Hearing as submitted on an invoice from the publishing newspaper. I (we) understand that our request will not be scheduled for a Village Board agenda until and unless this invoice is paid.

Kevin S. Williams

Kevin S. Williams

Signature of Applicant(s)

July 2, 2013

Date filed

AFFIDAVIT OF AUTHORIZATION

I, _____ owner of the property described as

_____

_____

_____

_____verify that _____ is duly authorized to apply and represent my interests before the Glen Ellyn Architectural Review Commission, Plan Commission, Zoning Board of Appeals and/or Village Board. Owner acknowledges that any notice given applicant is actual notice to owner.

_____
OWNER

_____
NOTARY

OWNERSHIP BY A CORPORATION

Date: _____

Address: _____

Legal Description: _____

_____

_____

LIST ALL SHAREHOLDERS AND OFFICERS/DIRECTORS (AND % OF INTEREST OWNED IN EXCESS OF 5% OF STOCK)

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

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Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

Name: _____ Address: _____ %_____

OWNERSHIP BY LAND TRUST

Date: _____

Address: _____

Legal Description: _____

_____

_____

TRUSTEE: _____ TRUST NO._____

Address: _____

LIST ALL BENEFICIARIES:

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

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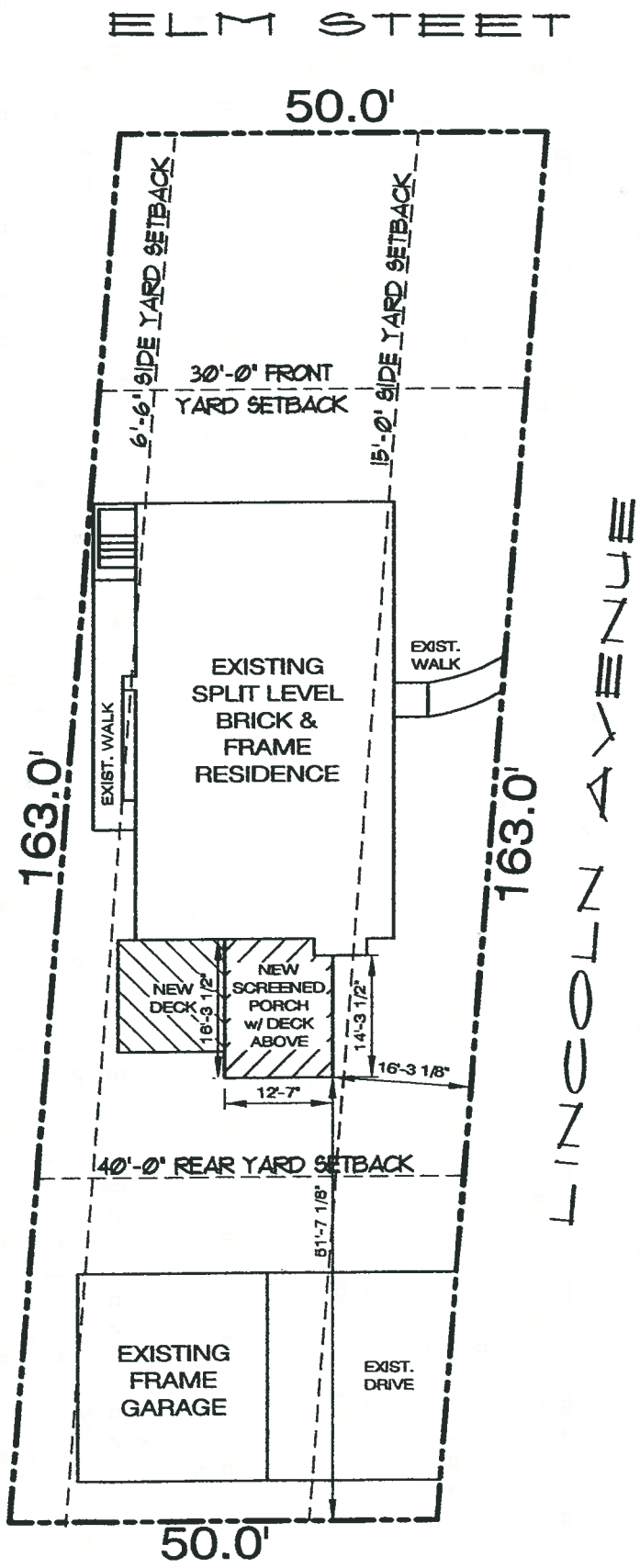
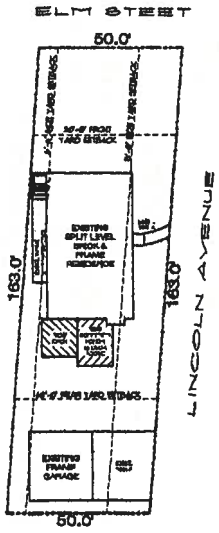
Name: _____ Address: _____



SITE PLAN

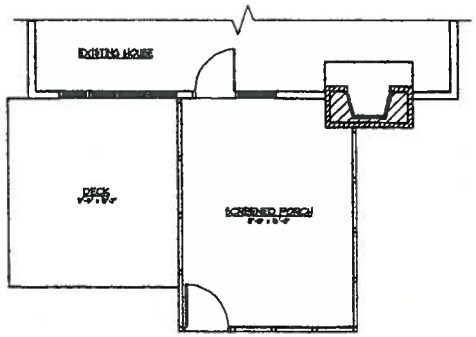
SCALE: 1" = 20'-0"



SITE PLAN

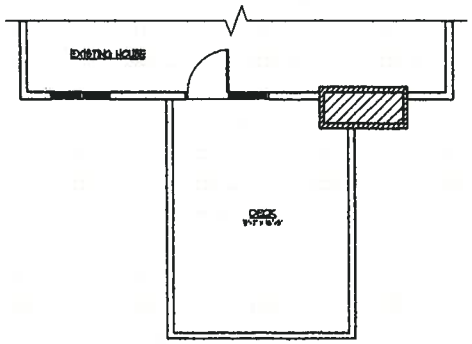
SCALE: 1" = 20'-0"

LOT REQUIREMENTS - R-2 ZONE	
AREA OF LOT:	= 8,125 Sq. Ft.
LOT COVERAGE: ALLOWABLE = 20%	= 1625 Sq. Ft.
ACTUAL	= 1,004 Sq. Ft.
LOT COVERAGE: Includes only the building footprint and excludes the first 500 sq. ft. of a detached garage.	



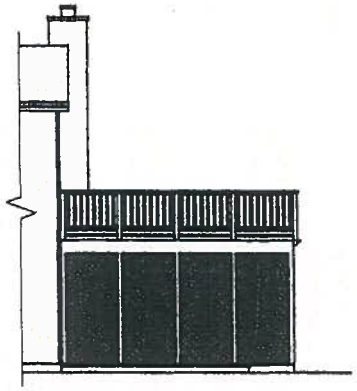
PROPOSED FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"



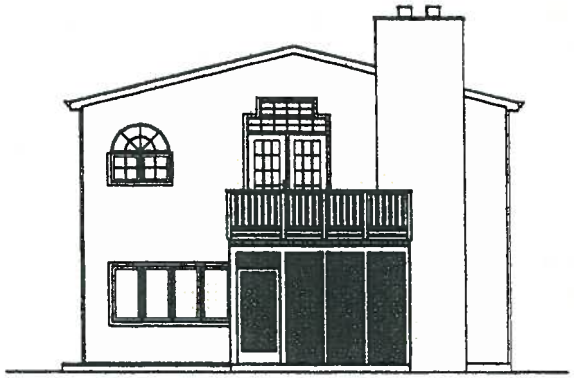
PROPOSED SECOND FLOOR PLAN

SCALE: 1/4" = 1'-0"



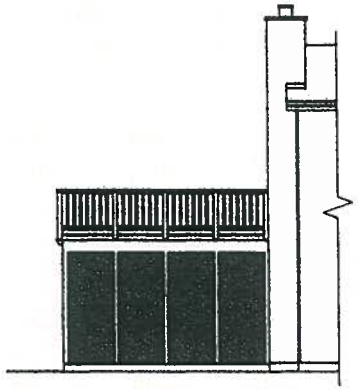
PROPOSED REAR ELEVATION

SCALE: 1/4" = 1'-0"



PROPOSED LEFT ELEVATION

SCALE: 1/4" = 1'-0"



PROPOSED FRONT ELEVATION

SCALE: 1/4" = 1'-0"

TIM NELSON ARCHITECT, LTD.
Creators: Homes • Additions • Remodeling
42 Lincoln Ave. • Glen Ellyn
Phone (630) 469-0000
Fax (630) 469-0000
Nelson@aol.com

SCREENED PORCH & DECK FOR:
764 LINCOLN AVENUE
GLEN ELLYN, ILLINOIS 60137

PROPOSED SITE PLAN, FLOOR PLANS, & ELEVATIONS

Page 1 of 1 Pages

GEORGE E. COLE®
LEGAL FORMS

NO. 808
February, 1985

UNOFFIC

(11)

#1287

WARRANTY DEED
Statutory (ILLINOIS)
(Individual to Individual)

CAUTION: Consult a lawyer before using or acting under this form. Neither the publisher nor the seller of this form makes any warranty with respect thereto, including any warranty of merchantability or fitness for a particular purpose.

THE GRANTOR S
DONALD P. RODGERS and ELINORE J. RODGERS,
Husband and Wife,

of the Village of Glen Ellyn County of DuPage
State of Illinois for and in consideration of
Ten and No/100 ($10.00)----------
DOLLARS,
in hand paid,

CONVEY and WARRANT to
KEVIN S. WILLIAMS
357 Maple
Glen Ellyn, Illinois 60137
(NAME AND ADDRESS OF GRANTEE)

(The Above Space For Recorder's Use Only)

the following described Real Estate situated in the County of DuPage in the State of Illinois, to wit:

Lot 8 in 1st Addition to Glen Ellyn Springs, being a Resubdivision of Lots 1, 2, 4, 22 and 23 of Assessment Division of Sections 11 and 12, Township 39 North, Range 10, East of the Third Principal Meridian, according to the Plat of said 1st Addition to Glen Ellyn Springs, recorded August 12, 1891 as Document 46265, in DuPage County, Illinois.

Subject only to the following "permitted exceptions" if any, none of which shall impair the use of the property as a residence: General real estate taxes not due and payable as of 9/28/87; Special Assessments confirmed after 8/02/87; Building, building line and use or occupancy restrictions, conditions and covenants of record; Zoning laws and Ordinances; Easements for public utilities; Drainage ditches, feeders, laterals and drain tile, pipe or other conduit.

(Title Searches #19553)

R87-143537
RECORDER
DU PAGE COUNTY

87 - 30 AM 11:39

AFFIX "RIDERS" OR REVENUE STAMPS HERE

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Permanent Real Estate Index Number(s): 05-11-205-007

Address(es) of Real Estate: 764 Lincoln Avenue, Glen Ellyn, Il 60137

DATED this 28 day of September 1987

PLEASE PRINT OR TYPE NAME(S) BELOW SIGNATURE(S)

(SEAL) Donald P. Rodgers (SEAL)
DONALD P. RODGERS

(SEAL) Elinore J. Rodgers (SEAL)
ELINORE J. RODGERS

State of Illinois, County of DuPage ss. I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that
DONALD P. RODGERS and ELINORE J. RODGERS,
Husband and Wife,
personally known to me to be the same person s whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

"OFFICIAL SEAL"
SCOTT DAVID BROMANN
Notary Public, State of Illinois
My Commission Expires 11/7/89

Given under my hand and official seal, this 28 day of September 1987

Commission expires November 7 1989

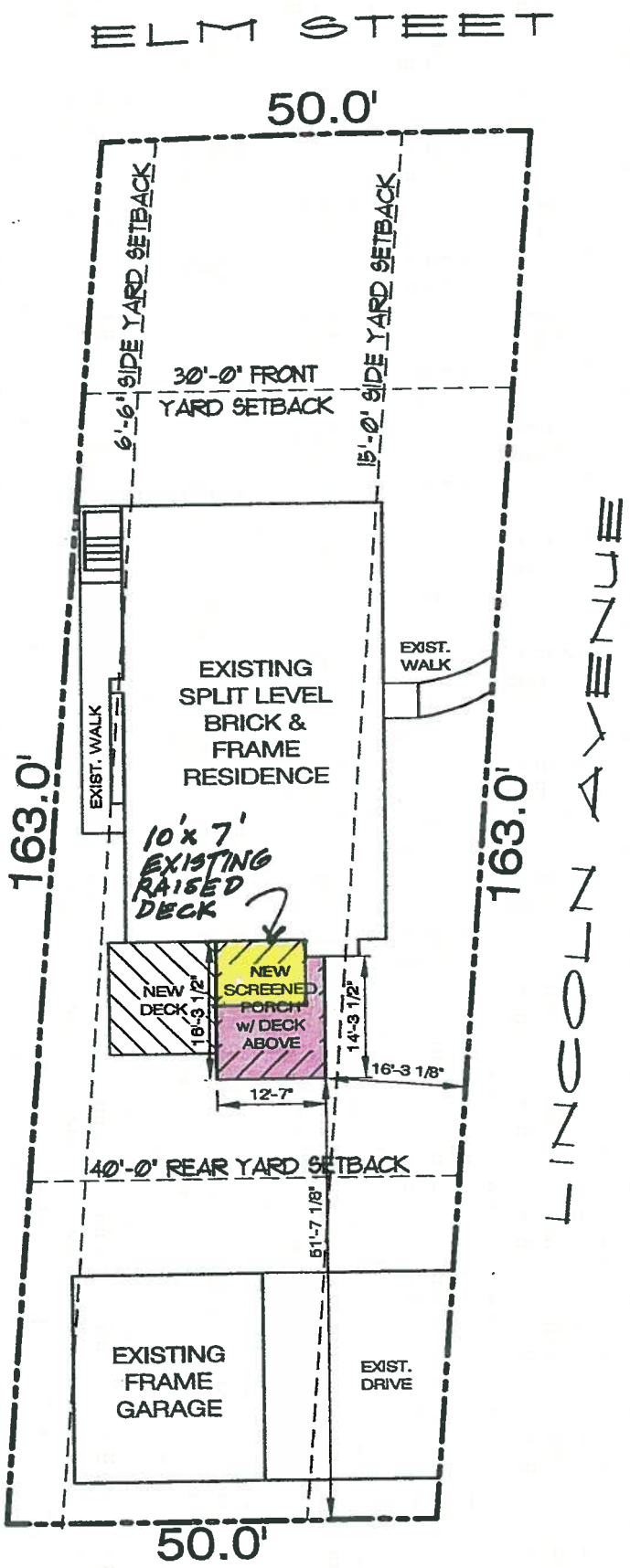
Scott David Bromann
NOTARY PUBLIC

This instrument was prepared by SCOTT BROMANN, 201 Naperville Road, Wheaton, IL 60187
(NAME AND ADDRESS)

MAIL TO: SCOTT BROMANN
(Name)
201 Naperville Road-Box 1057
(Address)
Wheaton, Illinois 60189
(City, State and Zip)

OR RECORDER'S OFFICE BOX NO. _____

SEND SUBSEQUENT TAX BILLS TO:
KEVIN S. WILLIAMS
(Name)
764 Lincoln Avenue
(Address)
Glen Ellyn, Illinois 60137
(City, State and Zip)



SITE PLAN

SCALE: 1" = 20'-0"

A-8

MEMORANDUM

TO: Julius Hansen, Public Works Director

FROM: Bob Greenberg, Utilities Superintendent

DATE: September 16, 2013

RE: Recommendation to approve Newton Ave. Water Tower Maintenance Contract

Background

Glen Ellyn Public Works Utilities Division recommends moving forward with plans to enter into a professional service contract with Utility Service Company for services associated with maintaining the Newton Avenue Water Tower located at 69 Newton Avenue. The Newton Avenue Tower is one of two steel potable water storage assets owned by the Village of Glen Ellyn. The second tank, (a 500,000 gallon water spheroid) located on Cottage Avenue has been maintained since 2008 by Utility Service Company rendering favorable results via the same style procurement model contract that we propose approving for Newton Avenue Water Tower. The contract provides for a comprehensive: renovation, engineering, maintenance, repair and water quality management service contract with Utility Service Company at a fixed annual cost with perpetual warranty.

Issues

The Newton Avenue Tower is a 750,000 gallon elevated steel pedestal style tank built in 1954. It was last painted in 2005 using the traditional procurement model of hiring a tank industry engineering consulting firm to develop and put out for bid a contract for painting and maintenance services. An asset condition inspection of the tank in 2009 by Utility Service Company revealed premature coating failure to both the interior and exterior coating systems. The Village contacted the engineering firm and contractor to pursue corrective actions. Unfortunately, the failing of the paint coating was beyond the one year warrantee associated with the traditional procurement contract. A second asset condition inspection conducted in 2012 indicated that while the paint had not yet totally failed, it would be cost effective to address the coating failures before serious damage occurred to the steel tank. Acting to repair the peeling paint coatings proactively, as opposed to waiting for total failure saves the Village approximately $200,000 in additional coatings costs associated with removal containment of the exterior coating and structural repairs to the steel tank due to impending corrosion damage of the interior tank surfaces.

Recommendation

Prior to making this recommendation to extend our current professional services contract with Utility Services to include a long term maintenance contract for Newton Avenue Water Tower, I advertised in the Daily Herald on August 31, 2013 a Request for Qualifications to find and rank responsible contractors that were capable of providing comparable maintenance and engineering services. RFQ's were sent out to the following three tank maintenance companies: Pittsburgh Tank & Tower Company of Henderson, Kentucky, Water Tower Maintenance Company of Grove, Oklahoma and Utility Services of Perry, Georgia.

In addition, RFQ's were sent out to the following three Engineering firms: Dixon Engineering of Hales Corners, Wisconsin, Tank Industry Consultants of Bolingbrook, Illinois and Fehr – Graham Engineering of Rochelle, Illinois. The sealed RFQ's were due 9-13-13. The results were as follows: Dixon Engineering indicated that their company could not provide the services of the RFQ. Utility Services responded in full to the RFQ. No additional RFQ responses from engineering firms or tank maintenance contractors were received.

Fifteen separate criteria within the RFQ were rated 1 through 10 with a total score of 150 possible points. Utility Services scored 138 points. A copy of the Village of Glen Ellyn's RFQ document with Utility Services ranking, the advertisement, and highlights from Utility Services response to the RFQ are attached.

Utility Services Company is the sole source provider for the professional service contract under current consideration. The agreement provides unique value and saving to the Village and was custom designed for the Village of Glen Ellyn specifically for the maintenance needs of Newton Avenue Water Tower. The scope of services provides for the initial renovation of interior and exterior coatings, installation of a mixer to improve water quality, as well as structural repairs and upgrades to bring the tank into baseline compliance with AWWA guidelines. The cost for the above mentioned work is $676,300. The contract also provides for water quality management services recommended by the IEPA such as regular washouts with approved chemical agents to remove bio-films from the tank interior surfaces.

The contract as presented spreads the payments for the upfront work done in the first year of painting the interior and exterior surfaces, providing structural repairs as needed and the installation of a vortex style mixer to improve water quality over five years at a cost of $135,260 per annum. In year six the agreement becomes an annual renewable or cancellable agreement and the payment decreases to $53,083 per annum. The rate remains the same for year seven and eight. In the ninth year and every third year thereafter the contract is renegotiated and will not increase anymore than 5%. This type of procurement allows the Village to flatten and plan the annual budget expenditures associated with the specialized maintenance of water towers while providing a perpetual warrantee on both coatings and repairs for the life of the tank.

Since 2008 the Village has enjoyed a similar contractual maintenance agreement with Utility Services for the painting and maintaining of Cottage Avenue Water Tower. As part of the original 2008 Cottage Avenue Utility Services contract development, Civil Engineer Jeff Perrigo, created a twenty year life cycle analysis that compared Utility Service's Management Program to a traditional procurement model. The amount quoted in 2008 to paint Cottage Avenue Water Tower was $164,116. Jeff prepared two graphs showing actual dollar cost for both methods over a twenty year life cycle, as well as a comparison of both methods over twenty years in present dollars. The analysis indicated that going with Utilities Service maintenance program for Cottage Avenue Water Tower saved the Village over $131,000 over ten years and nearly $238,000 over twenty years.

Utility Services Company, based in Perry, Georgia is the largest water tank maintenance company in the world. They maintain over 5,000 tanks owned by 2,000 municipalities. Our relationship with this company has been stellar. They have been instrumental in providing engineering services on behalf of Glen Ellyn Public Works and Planning and Development to review cellular installations at Cottage Avenue Water Tower. Most recently when we experienced low chlorine residual at Wilson Avenue Reservoir they responded within one day of us draining the reservoir to successfully clean and treat the reservoir walls with IEPA approved bio-film removing chemical agents.

Action Requested

Please approve and sign the attached contract document with Utility Service Company of Perry, Georgia to enter into a five year contract to paint the interior and exterior of the water tower, install a vortex style mixer and provide maintenance services and cleaning as needed at a cost of $135,260 per annum over five years. Please expense the first year contract amount of $135,260 to Capitol Projects account #50100-580100.

Attachments

Page 8-48 of FY-14 Water Fund Budget foot note #12
Utility Service Maintenance Contract
Seven year cost graphic
RFQ advertisement
RFQ document
Highlights of Utility Services RFQ response

d. **2013 Street Improvements Project (#13005)** – Construction and field engineering costs of water improvements needed for roadway resurfacing or substantial reconstruction of Country Club Lane; Grandview, Smith to Hill; Brandon, Hill to Ridgewood; Miller Court; and Cranston Court.	**$400,000**
e. **Roosevelt Road Water Main Replacement (#13008)** – Design and construction costs for the first phase of a multi-year project to replace water main on IL Route 38 from the Wheaton border to Route 53.	**$710,000**
f. **Newton Water Tank Recoating** – Year ~~Two~~ one of five higher payments to Utility Service Company in a long-term arrangement for maintenance of the Newton Avenue elevated tank. The payments cover distributed costs for tank improvements and recoating to be performed in 2013.	**$128,000**
g. **Village Links Clubhouse Renovation** – In 2012 the Capital Improvements Commission recommended that Water, Sanitary Sewer and Capital Project Funds be used in two equal increments over the next two fiscal years, in a not-to-exceed amount of $550,000, for clubhouse renovations involving water main rehabilitation; sanitary sewer replacement; Winchell Way and parking lot paving; Winchell Way street lights; parking lot lights; and Winchell Way sidewalk and bike path. The Water Fund contribution will be made in FY14	**$75,000**
h. **Hill Avenue Water Main Extension Project** – Costs to construct the crossing of water and sanitary sewer mains under the Union Pacific Railroad tracks between Crescent and Hill Avenue near newly annexed properties on the far east end of Hill Avenue.	**$250,000**
i. **Design Engineering** – Funding to accommodate design engineering for capital projects anticipated in the coming years. Please refer to the Capital Improvements footnotes section for more complete project descriptions.	**0**
1. **North Park Boulevard Rehabilitation STP Project (#13001)** – Phase II engineering expenses for the detailed design of water system improvements in the project corridor.	**$20,000**
2. **Crescent Boulevard Reconstruction STP Project (#13002)** – Phase II engineering expenses for the detailed design of any required water system modifications associated with the project to reconstruct Crescent between Park and Lake.	**$10,000**
3. **2014 Street Improvements** – Engineering related to needed water system replacements and upgrades associated with planned 2014 street rehabilitation projects.	**$65,000**
Total budgeted for FY13/14:	**$2,338,000**

Utility Service Co., Inc.

Water Tank Maintenance Contract

Owner: **Village of Glen Ellyn**
Glen Ellyn, Illinois

Tank Size/Name: **750,000 Elevated – Newton Tank**

Location: **Newton Avenue**

Date Prepared: **June 17, 2013**

535 Courtney Hodges Blvd
P.O. Box 1350
Perry, Georgia 31069
tel. 478-987-0303 800-223-3695
fax 478-987-2991
www.utiltiyservice.com

WATER TANK MAINTENANCE CONTRACT

This Contract entered into by and between **Village of Glen Ellyn**, whose business address is **30 South Lambert Road, Glen Ellyn, Illinois 60137** (hereinafter, the "Owner") and Utility Service Co., Inc., whose business address is Post Office Box 1350, 535 Courtney Hodges Boulevard, Perry, Georgia 31069 (hereinafter, the "Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to maintain its **750,000** gallon water storage Tank located at **Newton Avenue, Glen Ellyn, Illinois 60137** (hereinafter, the "Tank").

Article 1. Company's Responsibilities. The Company hereby agrees to perform the following services for the care and maintenance of the subject Tank:

A. Tank Maintenance Service.

1. The Company will annually inspect and service the Tank. The Tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
2. Biennially, beginning with the first washout-inspection, the Tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the Tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the Tank to service; however, the Owner is responsible for draining and filling the Tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
3. The Company shall furnish engineering and inspection services needed to maintain and repair the Tank and tower during the term of this Contract. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, and manhole covers/gaskets.
4. The Company will clean and repaint the interior and/or exterior of the Tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water Tanks will be followed. Only material approved for use in potable water Tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing paint. At the time the exterior requires repainting, the Company agrees to paint the Tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the Tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of **Illinois Environmental Protection Agency**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

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5. A lock will be installed on the roof hatch of the Tank.
6. The Company will provide emergency services, when needed, to perform all repairs covered under this Contract. Reasonable travel time must be allowed for the repair unit to reach the Tank site.
7. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the Tank is being serviced.

B. Chemical Clean Service.

1. Every four (4) years, during washout-inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.
2. The Company will fresh water rinse the interior walls and floor surfaces to remove the cleaning agent and to dilute residual concentrations. The Company will also ensure that the rinse water is disposed of in on-site drainage.
3. Thereafter, the Company will complete the washout-inspection as outlined in Article 1.A.2.

C. Mixing System Installation and Service.

1. The Company shall install an active mixing system in the Tank. The particular unit that will be installed in the Tank is a PAX, NSF approved, active mixing system along with its component parts.
2. The Company will annually inspect and service the active mixing system. The active mixing system will be thoroughly inspected to ensure that the active mixing system is good working condition.
3. The Company shall furnish engineering and inspection services needed to maintain and repair the active mixing system during the term of this Contract.

D. Exhibit A

Exhibit A – Schedule of Work and Fees for Full Service Maintenance Program is attached hereto and incorporated herein by reference.

Article 2. Definition of Contract Year. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by Owner on April 17, 2007, Contract Year 1 for that contract would be April 1, 2007 to March 31, 2008, and Contract Year 2 for that contract would be April 1, 2008 to March 31, 2009 and so on.

Article 3. Contract Price/Annual Fees. The Tank shall receive an **exterior renovation, mixing system install, and interior bio film removal washout and repairs, including full spot coating repair to interior surfaces** prior to the end of Contract **Year 1.** The Tank shall receive an **interior wet renovation** prior to the end of Contract **Year 5.** The first **five (5)** annual fees shall be **$135,260.00** per Contract Year. The annual fee for Contract **Year 6** and each subsequent annual fee shall be **$53,083.00** per Contract Year; however, in Contract **Year 9** and each third anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% per annum. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract.

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Article 4. Payment Terms. The annual fee for Contract **Year 1**, plus all applicable taxes, shall be due and payable **upon completion of the initial exterior renovation. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year, thereafter; however, beginning in Contract Year 2, the annual fee can be paid either monthly, quarterly, semiannually, or annually. Owner shall circle the preferred billing frequency. If the Owner does not choose a preferred billing frequency, the Owner will be billed quarterly.** Furthermore, if the Owner elects to terminate this Contract prior to remitting the first **five (5)** annual fees, then the balance for work completed shall be due and payable within thirty (30) days of the termination.

Article 5. Structure of Tank. The Company is accepting this Tank under program based upon its existing structure and components. ***Any modifications to the Tank, including, but not limited to antenna installations, shall be approved by Utility Service Co., Inc., prior to installation or modification and may warrant an increase in the annual fee.***

Article 6. Environmental, Health, Safety, or Labor Requirements.

A. Environmental, Health, Safety, or Labor Requirements. The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the Tank site which cause an increase in the cost of Tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

B. Prevailing Wages. The work performed under this Contract is subject to prevailing wages, and the workers who are performing work under this Contract are to be paid no less than the prevailing hourly rate of wages as set by the appropriate authority. Any future work performed by workers under this Contract will be subject to the wage determination of the appropriate authority which is in effect when the work is performed. However, the Owner and the Company hereby agree that if the prevailing wage rates for any job or trade classification increases by more than 5% per annum from the effective date of this Contract to the date in which any future work is to be performed under this Contract, then the Company reserves the right to re-negotiate the annual fee(s) with the Owner. If the Company and the Owner cannot agree on re-negotiated annual fee(s), then: (1) the Company will not be obligated to perform the work and (2) the Company will not be obligated to return past annual fee(s) received by the Company.

Article 7. Excluded Items: This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at anytime during the term of the Contract; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; or (9) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

Article 8. Termination. The Owner shall have the right to continue this Contract for an indefinite period of time providing Owner makes payment of each annual fee in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attn: Customer Service, P.O. Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners. Any termination is subject to the terms of Article 4 hereinbefore.

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Article 9. Assignment. The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract.

Article 10. Indemnification. THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

Article 11. Insurance. The Company will provide the Owner with a current Certificate of Insurance evidencing its insurance coverage throughout the term of this Contract.

Article 12. Assignment of Receivables. The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

Article 13. Miscellaneous Items. No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

Article 14. Entire Agreement. This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

Article 15. Visual Inspection Disclaimer. This Contract is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

© 2007 Utility Service Co., Inc.

This Contract signed this _____ day of _____, _____.

OWNER:

Village of Glen Ellyn

By:_____

Title: _____

Print Name: _____

Witness_____

Seal:

COMPANY:

Utility Service Co., Inc.

By: _____

Title: _____

Print Name: _____

Witness_____

Seal:

© 2007 Utility Service Co., Inc.

Initial Renovation Specifications

Exterior Overcoat

1. All exterior surfaces must be pressure washed with a minimum of 4,000 P.S.I. washer to remove any surface contamination.

2. All rusted areas must be Hand/Power tool cleaned per SSPC-SP2, SP3 cleaning methods.

3. All rusted or bare areas must be spot primed with a rust inhibitive metal primer.

4. One (1) full intermediate coat of a Tnemec compatible Series coating shall be applied to the complete exterior surfaces (100%) at the manufacturer's recommended thickness.

5. One (1) full finish coat of a Tnemec compatible Series coating shall be applied to the complete exterior surfaces (100%) at the manufacturer's recommended thickness.

6. Retrace Logos.

Interior Wet

1. The complete interior (100%) shall be abrasive blast cleaned to SSPC-SP No. 10 "Near White" finish.

2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.

3. A high build epoxy liner manufactured by the Tnemec Company shall be applied as follows:
   a. *Primer Coat:* One [1] complete coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 3 to 5 mils.
   b. *Finish Coat:* One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
   c. *Contrasting Color:* Each coat of epoxy paint shall be of contrasting color.
   d. *Stripe Coat:* One additional coat of epoxy shall be applied by brush and roller to all weld seams.

4. After the liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).

5. The spent abrasive media shall be tested per TCLP-(8) Heavy Metals as mandated by the State.

6. Once the tests results confirm the non-hazardous status of the wastes, the spent abrasive shall be disposed of properly.

7. The Tank shall be sealed and made ready for service.

Repairs

1. Install interior ladder
2. Seal cathodic protection plates
3. Install stand- off tabs on one bowl beam so angle adaptors do not have to be used
4. Install PAX Active Mixing System
5. Install stand-off tabs on access ladder
6. Full spot coating repair to interior surfaces

EXHIBIT A - CITY OF GLEN ELLYN, ILLINOIS
750,000 Gallon – "Newton Avenue Tower"
Schedule of Work and Fees for Full Service Maintenance Program

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
2013	2014	2015	2016	2017	2018	2019
Pole sand roof peeling Install 2 full coats to the entire Exterior Full Spot Repair of Interior Coatings Recommended Repairs *Chemical Clean Bio-film Removal* *Mixer Installation* Emergency Service	Visual Inspection Any Needed Repairs Emergency Service *Mixer Maintenance*	Washout Inspection *Chemical Clean Bio-film Removal* Any Needed Repairs *Mixer Maintenance*	Visual Inspection Any Needed Repairs Emergency Service *Mixer Maintenance*	New Interior Coating System Any Needed Repairs Emergency Service *Mixer Maintenance*	Visual Inspection Any Needed Repairs Emergency Service *Mixer Maintenance*	Washout Inspection *Chemical Clean Bio-film Removal* Any Needed Repairs *Mixer Maintenance*
$135,260	$135,260	$135,260	$135,260	$135,260	$53,082	$53,082

Washout and visual inspection services shall continue as shown above on an alternating annual basis. Future exterior renovations shall be scheduled based on the needs identified during the annual inspections. As a general rule, the exterior must be, at a minimum, over coated approximately ten to twelve years and interiors renovated every twelve to fourteen years.

The pricing above includes chemical clean to remove bio-film in year 1, and on alternating washout/inspections (every 4 – 5 years) beginning in year-3 2015. The owner is responsible for supplying 120VAC to the wet riser for PAX mixer.

LEGAL NOTICE

VILLAGE OF GLEN ELLYN

REQUESTS FOR QUALIFICATIONS

Sealed Requests for Qualifications (RFQ) will be received by the Village of Glen Ellyn Public Works at 30 S. Lambert Road, Glen Ellyn, IL 60137 until 3:30 PM September 13, 2013. The Village of Glen Ellyn, Illinois solicits RFQs for professional services to provide an annually renewable water tower asset management program. The professional services are to include, but not limited to: a custom designed GASB 34 compliant water tower asset management program, NASE certified engineering assessment, engineering review and project inspections of cellular antenna installations, chemical washouts, structural repairs, interior and exterior paint application, and installation and maintenance of a continuous active water mixing system.

For information regarding RFQ, contact Utilities Superintendent, Robert Greenberg, at 630-547-5517.

VILLAGE OF GLEN ELLYN

REQUEST FOR QUALIFICATIONS

For

PROFESSIONAL SERVICES FOR WATER STORAGE TANK ASSET MANAGEMENT AND WATER QUALITY MANAGEMENT

August 31, 2013

Village of Glen Ellyn

Public Works Department

30 S. Lambert Road

Glen Ellyn, IL 60137

GENERAL INFORMATION

PURPOSE

The Village of Glen Ellyn requests qualifications for professional services to provide potable water storage tank asset management programs and related water quality management services to assist with maintaining water quality within their distribution system. The professional services are to include, but are not limited to: a custom designed water storage tank asset management program, a custom designed continuous active water storage tank mixing system with ongoing maintenance and a custom designed water storage tank chemical cleaning program. The Village of Glen Ellyn desires to develop an ongoing collaborative partnership with the professional service provider to continually explore ways to manage the water storage tank assets in the most cost effective manner and manage the risks of maintaining water quality within their distribution system.

QUALIFICATIONS

The Village of Glen Ellyn desires to employ qualifications based selection process and will evaluate each respondents proposal using the RFQ evaluation criteria listed in this RFQ to rank each prospective respondent. The highest ranking respondents will then be interviewed to review and verify their qualifications. After selection of a provider for these professional services the Village of Glen Ellyn will negotiate with the professional services provider to finalize the scope of work, fees and specific contractual arrangements.

RFQ SUBMITTAL REQUIREMENTS

Information provided to the Village on qualifications must, at a minimum, include the following:

1) An informative narrative report introducing your Company.

2) The specialized experience and technical competence of the professional service provided with respect to potable water storage tank asset management programs, continuous (active) water storage mixing systems and chemical cleaning processes for the water storage tank. Include any specialized engineering review and project inspection of cellular installations.

3) Demonstration of the capacity and capability of the Company to perform and provide the work and services requested and to provide ongoing basic necessary maintenance.

4) The professional service provider's past record of performance and experience with respect to ability to meet deadlines, typical response time for service or starting of work, quality of work and quality assurance.

5) The proximity and location of the service provider's crews and management.

6) References from current and former clients. A list of systems that are currently being maintained by the proposer should be submitted. Include the Name of the System, Person of Contact, Telephone Number of Contact and Number of Tanks in the System under contract. Note: Respondents should be advised that the Village considers experience to be a fundamental component of the service requested.

7) A statement of qualifications and resume detailing the experience of all individuals should be listed along with their names and addresses of the individuals placed in charge for the administration of the terms and conditions of the contract. Summary resumes of all full time employees dedicated to technical services (engineers and N.A.C.E. certified employees) are mandatory.

8) Scope and level of insurance coverage.

9) Ability to begin work and implement a GASB 34 compliant tank asset management program, along with tank related (post treatment) water quality management services.

10) A copy of the State Contractor's License MUST BE included in the response to this RFQ.

Utility Service Perry, Georgia

EVALUATON CRITERIA

All professional service providers' responses to this RFQ will be evaluated and ranked in accordance with the following factors:

FACTORS	**Ratings 0-10**
Includes all ten (10) RFQ Submittal Requirements (mandatory for consideration)	yes / no
1) Overall service provider's qualifications and experience	9
2) Experience with water storage tank asset management programs	9
3) Experience with continuous active tank mixing systems	8
4) Experience with chemical cleaning of water tanks and filter media	9
5) GASB 34 Compliance	8
6) Assignment of competent qualified staff	10
7) Commitment of sufficient staff and equipment to provide service	10
8) Ability to meet timetable for completion of work and implementation of service	9
9) Ability to provide ongoing maintenance and service	10
10) Proximity of staff and ability to provide service in timely manner	10
11) Ability to help with financial assistance through spreading of cost and/or funding	9
12) Insurance coverage and limits and statement of indemnification	9
13) Ability to assist with state regulatory compliance	8
14) Ability to provide in-house engineering review and project inspection of cellular installations	10
15) Completeness and detail of information requested	10
Total Points:	138
	Avg = 9.2

WAGE AND LABOR REQUIREMENTS

In calculating its bid hereunder, Contractor is advised that the Illinois Prevailing Wage Act may apply to the work set forth hereunder and to the Contractor. Accordingly, to the extent that the Act applies, Contractor shall comply with the provisions of the Act. Failure of Contractor to comply with the Act, including, but not limited to the inspection of records, and any rules or regulations promulgated by the State of Illinois with regard to the Act, can result in the cancellation of the Contract. Contractor expressly waives any right for recovering damages due to such Contract cancellation. Contractor's bonds shall include such provision and will guarantee the faithful performance of such prevailing wage clause as provided by this contract. Contractor shall maintain accurate records of the names, occupations, and wages paid to each laborer, worker, and mechanic employed in connection with the work and either file certified payroll, as required by the Act, **or a letter setting forth the reasons for why Contractor is excused from having to file certified payroll with the Village of Glen Ellyn.**

SUBMITTAL INFORMATION

Responses to this RFQ must be submitted no later than 3:30 p.m. on September 13, 2013 clearly marked "RFQ RESPONSE" to the attention of Robert Greenberg, Utilities Superintendent. For more information, please contact Robert Greenberg at 630-547-5517.

Village of Glen Ellyn
Public Works Department
30 S. Lambert Road
Glen Ellyn, Illinois 60137

EXECUTIVE SUMMARY

UTILITY SERVICE CO., INC. (USCI) & WATER TANK MAINTENANCE

Since 1963, USCI has provided a full range of potable water tank maintenance services. Traditional maintenance options carry limited guarantees and warranties. As a result, maintenance is shared: the service provider *maintains* the tank for a specific need and the owner *maintains* future ownership risks.

In 1985, USCI initiated an option to permit the tank owner to transfer these future risks of ownership: the full service asset management maintenance program. Our background and experience with all tank styles and sizes permits us to comfortably accept all risks. Nationwide, we protect well over 5,000 tanks with our full service asset management maintenance program.

These long-term professional maintenance programs are naturally based on long-term relationships with our customers – relationships based on a partnership with a consultative philosophy as a means to solve problems.

USCI & THE VILLAGE OF GLEN ELLYN, IL

USCI has assessed the condition of the Newton Avenue Tank and has designed a customized Asset Management Program that will bring the tank into a baseline condition of compliance both structurally and operationally. Once this tank has been returned to a "like-new" condition that is compliant with OSHA, IEPA, and AWWA specifications the program described herein will ensure that it stays that way moving forward.

Under this GASB 34 Compliant, Professional Service Maintenance Agreement with USCI the Village retains ownership of the tanks, while spreading the continuous costs of ownership in a sustainable and "fixed" cost effective manner, and transferring the maintenance risks to the Company that is most "uniquely" qualified and capable of assuming those risks.

This Submittal document outlines the USCI Full Service Maintenance Program and our Water Quality Management Tools for Tank Owners that can be incorporated into this program. It also provides an overview of the vast resources we currently employ in providing this service to approximately 1,600 municipalities across the United States.

COMPANY INTRODUCTORY PROFILE

USCI serves the domestic potable water industry with a mission to...

> Provide comprehensive and highly valued solutions for potable water quality management through asset management programs for potable water tanks by the application of unique technologies and professional maintenance programs. We shall accomplish this by utilizing proven programs combined with the development of new and innovative products and services resulting in total solutions for the owners of potable water distribution systems.

Utility Service Co. Inc. began business in 1963 and covers most of the 48 contiguous states with plans to expand into remaining states. USCI's Corporate Headquarters, located at 535 Courtney Hodges Blvd., Perry, Georgia 31069, is the epicenter of ten service facilities strategically located nationally. Over forty sales representatives serve from their respective territorial sales offices.

The holding company for USCI, USG GA, LLC, has two operating divisions that specifically address the problems associated with potable water storage tanks:

- Utility Service Co., Inc. (USCI) through its full service asset management maintenance programs and branded product offering of WaterMix maintains potable water tanks and offers solutions for the entire water complex.
- Utility Service Communications Co., Inc. provides management services for water tanks utilized to house cellular antennas.

The above divisions operate autonomously – and as integrated units – with the USCI executive management team coordinating activities to ensure complete and complementary services for our customers.

USCI is by far the industry leader in water tank maintenance and pioneered the Water Tank Asset Management Program in 1985. In 25 years, USCI has grown to manage more than 5,000 water storage tanks in more than 1,600 communities under this asset management agreement. USCI also completed more than 1,000 renovations and 6,000 inspections in each of the years: 2009, 2010, 2011, and 2012.

USCI and its Affiliate companies now have over 4,300 employees and serve more than 13.2 million of the US population. With annual revenues of 1.2 billion and total assets of 2.5 billion, we bring a tremendous amount of experience and unprecedented financial stability to our customers.

TANK ASSET MANAGEMENT

Utility Service Group

Our Storage Tank Asset Management Program means... no more surprises

DELIVERING PEACE OF MIND

Utility Service Group is the largest tank service firm in the United States. We created the Full Service Asset Management Program over 20 years ago to provide tank owners with comprehensive sustainable solutions to manage storage tank assets

VALUE OF UTILITY SERVICE GROUP FULL SERVICE ASSET MANAGEMENT PROGRAM:

- GASB 34 Compliance
- Comprehensive, sustainable asset management program
- Renewable each year at tank owner's option
- Covers all aspects of tank asset mgmt. including engineering services and renovations
- Extends tank service life
- Flat annual fee eliminates unplanned expenditures
- Transfers rehabilitation risk

UTILITY SERVICE GROUP FULL SERVICE ASSET MANAGEMENT PROGRAM INCLUDES:

- Annual tank inspections with detailed reports - safety, sanitation, structure, security and coatings
- Evaluation and planning for short and long term maintenance needs
- Interior chemical cleaning and disinfection typically every two years
- Preventative maintenance to performed rehabilitation
- All future interior and exterior coatings
- Artwork and logo design and application
- Standby emergency services for immediate on call responses

1230 Peachtree Street, NE, Suite 1100, 11th Floor - Promenade II Building, Atlanta, Georgia 30309
Toll free 855-526-4413 | utilityservice.com

USCI'S ASSET MANAGEMENT/MAINTENANCE PROGRAM FOR POTABLE WATER TANKS

THE CONCEPT: REGULAR AND SYSTEMATIC MAINTENANCE:

Since USCI has the responsibility to maintain the water tank from the date of contract signing, we mitigate our risk by performing a series of annualized tasks. Among these are annual inspections to determine the current condition of the water tank. Visual engineering inspections alternating annually with washout and disinfectant inspections are conducted by our highly trained personnel.

ANNUAL INSPECTIONS:

- Visual Engineering Inspections determine:

  i. Conditions of the exterior and interior coatings.
  ii. Compliance with all safety and sanitary regulations.
  iii. Verification of the tank's structural integrity.
  iv. Functionality of all security measures to protect the tank.
  v. Needed repairs and touchups.

A detailed report with appropriate photographs of the inspection will be sent to the tank owner as soon as possible after completion of the inspection.

- Washout and Disinfection Inspections:

These detailed inspections also address the above five areas with emphasis on the tank's interior after draining for cleaning and disinfecting.

The tank owner is responsible for draining the tank. If requested, USCI will provide a pressure relief valve and technical assistance in planning for water availability during the tank's down time. USCI's crew removes all sediment and sludge that has collected in the tank and pressure washes accessible areas of the tank's interior. Once the tank has been cleaned, the crew completes most needed repairs and touch-ups. Should supplemental repairs be required, needed corrective actions are noted and scheduled for completion as soon as possible.

The final stage of this process is replacement of the man-way gaskets and disinfection of the interior per AWWA C652 Chlorination Method 2. The tank is now ready to be placed back in service and filled with water by the owner.

INSPECTION REPORTS:

A detailed report of the inspection findings together with appropriate photographs will be provided to the tank owner as soon as possible. This report documents the tank's conditions and provides proof of regulatory compliances for various state agencies.

REPAIRS: PERPETUAL TANK PROTECTION

In addition to the regular and systematic maintenance outlined above, we stand ready to provide needed repairs at any time with no additional charges. These repairs include any emergencies, repairs identified by the owner between our inspections, and repairs identified during inspections but not completed at the time of the inspection.

Scheduling needed repairs use the following criteria:

- Routine repairs within 30 days of identification of need.
- Emergency (crucial) repairs at once*.
- Graffiti:
  - Unsightly graffiti will be scheduled for paint over as soon as possible.
  - Offensive graffiti, by definition, is an emergency repair and will be rectified immediately.

FUTURE RENOVATIONS

The needs for tank coating renovations (interior and exterior) result from close examinations during the annual inspections. We notify the tank owner well in advance of our plans in order to ensure adequate time to make the tank ready for service as well as to consider the tank owners preferences re timing based on seasonal or other considerations. USCI provides a pressure relief valve as well as technical services to assist in planning for water availability during down time for the tank.

The exteriors and interiors will be cleaned and repainted at such time as complete repainting is needed for both the protection of the tank and cosmetic reasons. As a general rule, exterior renovations are projected every eight to ten years and interior renovations are projected every ten to twelve years. Painting touchups are routinely scheduled as needed during the systematic inspections.

These renovations and touchups come with the maintenance program without additional charges.

* Our intent is to respond within 24 hours when reported during a normal business day.

SECURITY MEASURES:

We install and maintain anti-climb devices on ladders and locks on the roof hatches to prevent unauthorized access by vandals or other intruders. Regular maintenance and replacements of screens prevent unwanted intrusion by insects, bugs, birds or other pests.

In addition, our maintenance reports – plus the backup records in our offices – provide useful data for state inspectors to demonstrate compliance to official regulations.

EASE OF BUDGETING:

Your total costs are defined in the contract; hence, you know in advance your costs for all maintenance activities for your water tank. As a reminder of these costs, we send budget year information annually to assist your budgeting efforts. In order to arrive in time for customers' budgeting efforts, these reminders are normally mailed to the tank owner six months prior to the beginning of their respective fiscal year.

Each tank qualifying for the maintenance program has a defined annual base fee unique to the specific tank. Should initial renovation or repairs be required to qualify an existing tank for the asset management maintenance program, the initial annual fees shall be adjusted with the initial renovation and repairs charges identified. Once paid, the fees revert to the base fee for that specific tank.

PEACE OF MIND:

The above benefits translate into peace of mind resulting from years of reliable and clean water tanks for the tank owner's water usage customers, their visitors and all elected and all appointed managers and officials. Peace of mind results from:

- One annual fee providing all the above benefits including resources to enable future renovations detailed in paragraph #3 above.
- Knowledge that your records are available "24/7/365" from our portal web-based access to monitor your tank service histories.

SUMMARY OF BENEFITS WITH USCI PROFESSIONAL SERVICE MAINTENANCE PROGRAM

In summary, the USCI Maintenance Program is a ***Sustainable*** approach to ***Asset Management*** procurement that will provide the Village of Glen Ellyn, IL with the following benefits:

1. Regular and Systematic Maintenance
2. Perpetual Tank Protection
3. Future Renovations
4. Security Measures
5. Fixed Maintenance Costs
6. Ease of Budgeting
7. Peace of Mind

COMPLIANCE WITH GASB 34 "MODIFIED APPROACH"

USCI FULL SERVICE WATER TANK MANAGEMENT MAINTENANCE PROGRAM IS GASB 34 COMPLIANT

Further testament to the program's effectiveness: USCI is the only company that allows our customers to meet and keep compliance with the GASB 34 modified approach for asset management. We satisfy GASB 34's requirements for the tank owner:

1. The use of an asset management system to maintain all aspects of tank maintenance,

2. On file documentation to show asset preservation at or above the initial declared condition level.

The American Public Works Association recommends the modified approach, as opposed to the traditional depreciation accounting system, because depreciation schedules are not required and assets net value can remain at higher levels.

In addition to providing the tank owner the option of choosing the modified approach for accounting, our full service asset management maintenance program provides additional distinct tangible benefits as described on the following pages.

TANK MAINTENANCE RESOURCES

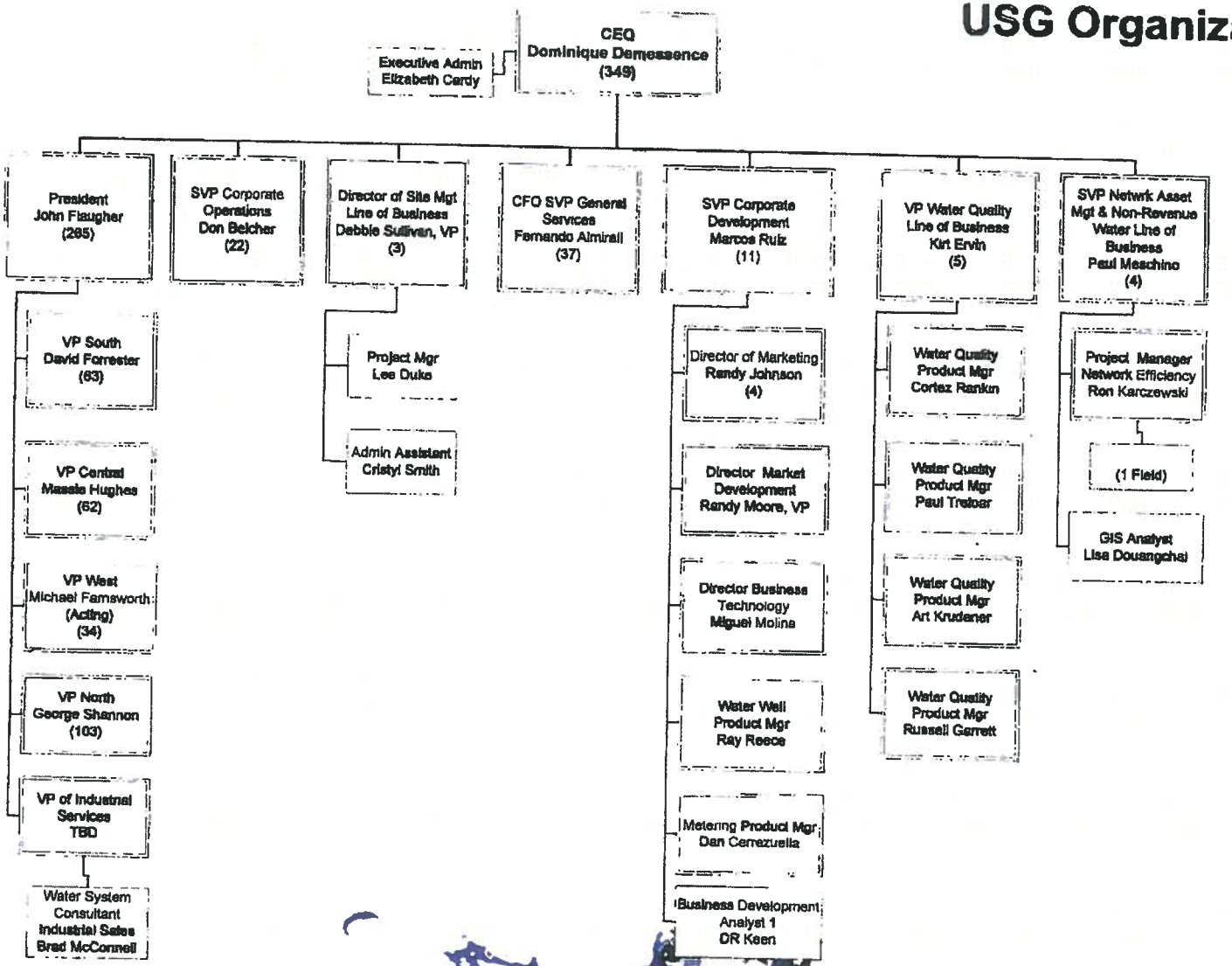
PEOPLE OF USCI

USCI employs over 300 individuals dedicated to managing and maintaining water storage tanks. Collaborative teams include highly qualified experts in accounting, project management and technology development.

This section begins with organizational charts detailing personnel for USG Corporate & North Region Operations, Sales, and Support. It then presents a brief synopsis of credentials and backgrounds for some of our "in-house" engineers, field inspectors, and selected employees with industry specific qualifications.

Utility Service Group

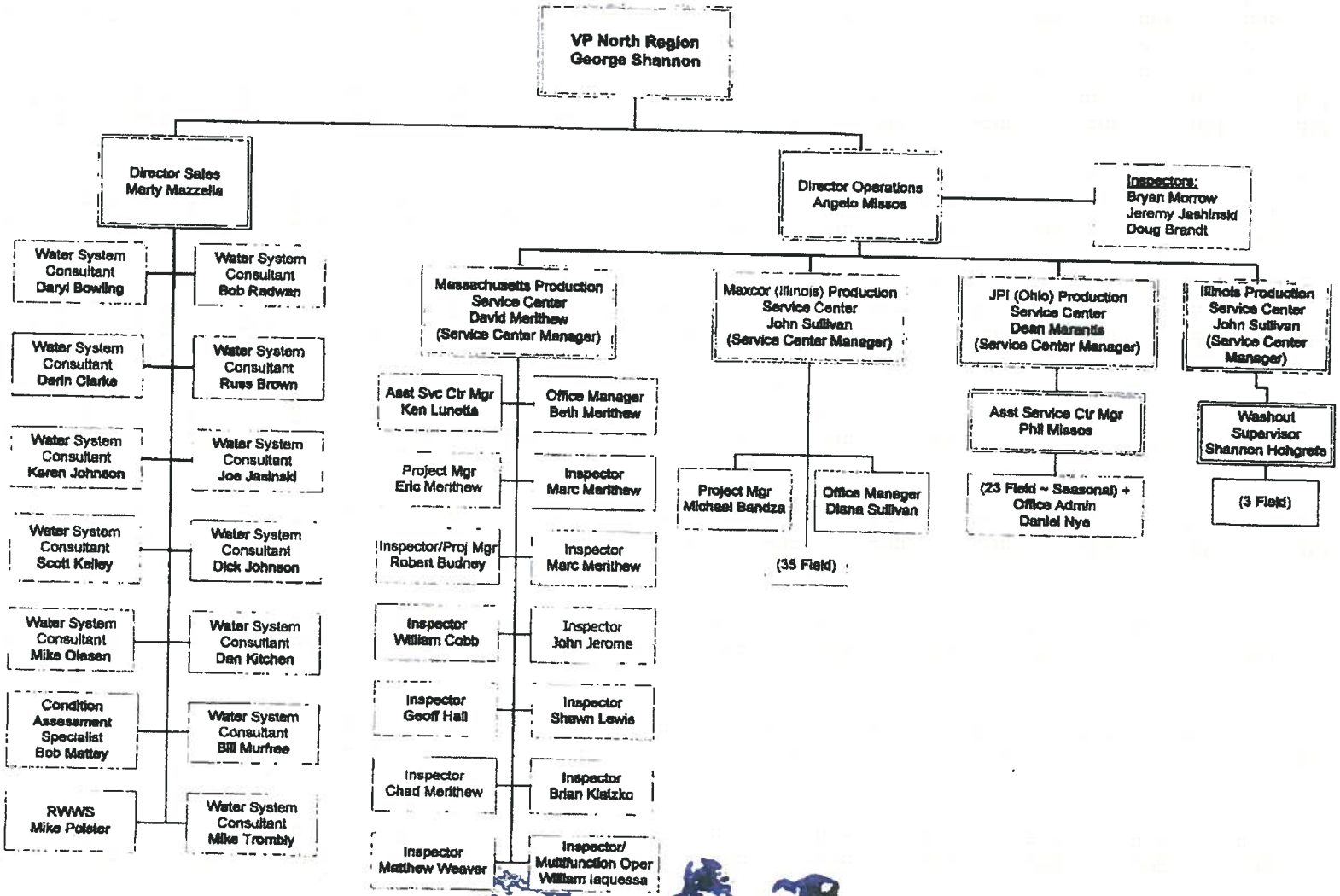
USG Organization



Revised June 24, 2013

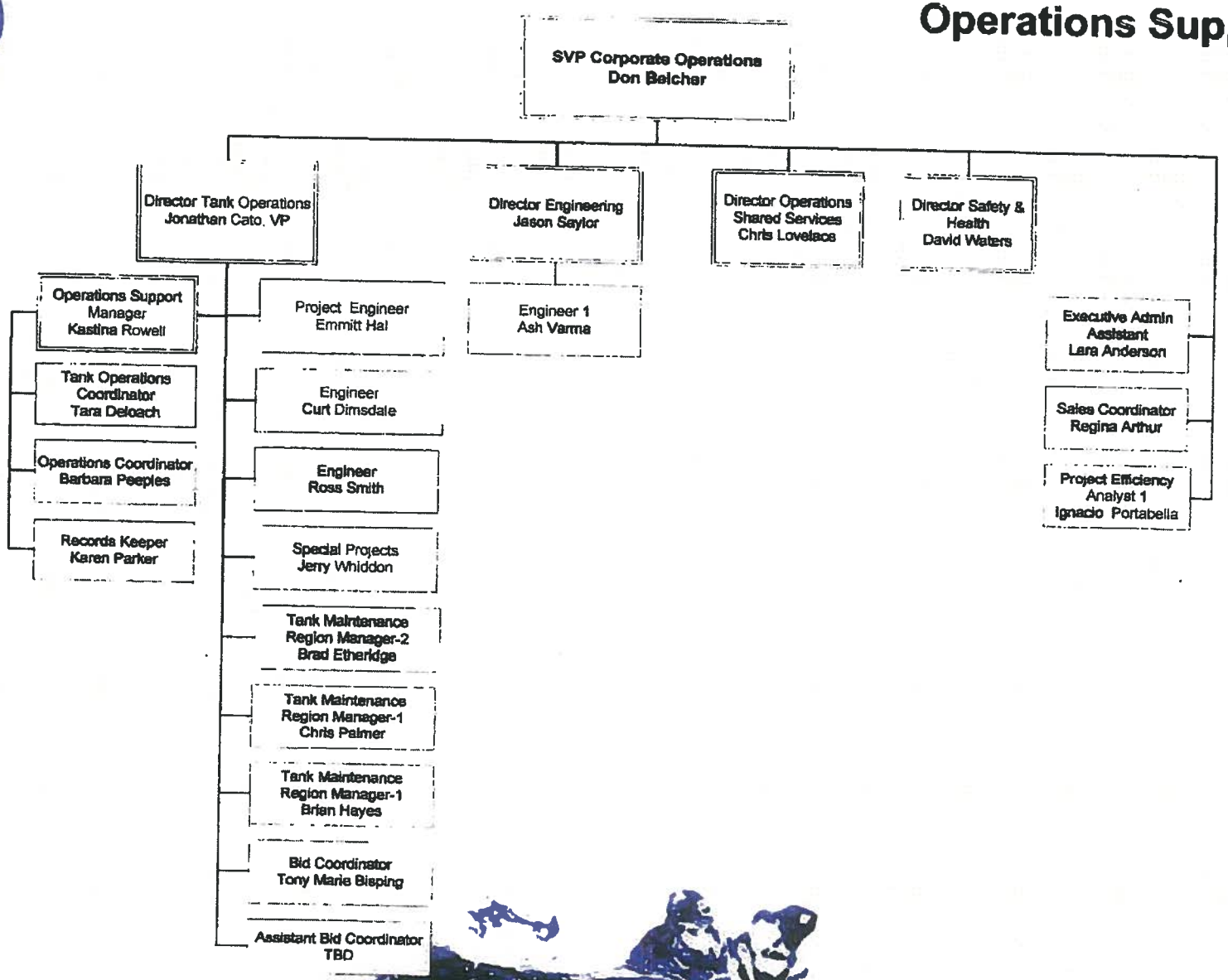
Utility Service Group

North Region



Utility Service Group

Operations Support



IN-HOUSE ENGINEERS

The engineering department's responsibilities include creating renovation specifications for over 1,000 water tanks per year, inspection services, coatings performance review, and environmental compliance.

INDIVIDUAL AND EDUCATION:	POSITION AND BACKGROUND:
Jason Saylor ▪ B.S. Civil Engineering Pennsylvania State University	Director of Engineering * Construction / Environmental / Infrastructure * Public & Private Sector Clients
Jonathon Cato ▪ BS, Textile Engineering, Georgia Institute of Technology	Vice President, Director of Tank Operations ▪ General Manager, Contracting Division, USCI ▪ Thiele Kaolin Company, Chemical Process Engineer
Curt Dimsdale ▪ BS, Electrical Engineering, Southern Polytechnic & State University	Production Engineer ▪ Sales Representative ▪ Project Engineer ▪ COMMTECH, Inc., Field Engineer, Project Manager ▪ Blue Moon BMW Motorcycles, General Manager
Kirt Ervin, P. E. ▪ BS, Civil Engineering, Washington University	Director – Key Accounts ▪ St. Louis County Water Company, System Operations Engineer ▪ Production Engineer
David Forrester ▪ BS, Civil Engineering, Georgia Institute of Technology	VP Southern Region ▪ Vice-President Operations, Utility Service Communications, Inc. ▪ K. T. Mining Inc., General Manager
Arthur Krudener, P. E. ▪ BS, Civil Engineering, Clemson University	Water Quality Products Manager ▪ Ridge Runner Painting Co., General Manager ▪ Brown Steel, Contracting Engineer ▪ Corrpro Companies, Inc., Co-Founder & Regional Manager ▪ Pittsburgh Des Moines Steel Company, District Sales Manager
Ross Smith ▪ BS, Civil Engineering, Southern Polytechnic & State University	Production Engineer ▪ Harcon Inc., Project Manager ▪ C. W. Matthews Contracting Co., Inc., Project Engineer
Rob Weaver ▪ BS, Industrial Engineering, Southern Polytechnic & State University ▪ Industry Specific Education *(see footnote)	Engineering Technical Manager ▪ Hargis Railcar, Engineering Manager ▪ Meadows Barnett, Engineering Project Manager

* SSPC-C-3 Competent Person Certified for De-leading Industrial Structures; Certified in Lead Exposure in Construction; Lead Certified in VA, MD, MO, LA, IN; Certified in Radio Frequency and Microwave Radiation; Certified in T-11 Rigging and Staging of Industrial Structures; Certified in Lead Abatement – St. Louis University; ITC Certified for Lead Abatement Project Designer

FIELD INSPECTORS

USCI accepts full responsibility of water storage tanks accepted in our full service maintenance program. Hence, we have developed a dedicated professional group of inspectors reporting to our Engineering Technical Manager.

This group is responsible for the quality of maintenance and renovation work performed. Because we have long-term obligations, we must ensure the highest quality work from both our perspective as well as the customers' viewpoint.

Hence, our inspectors display a high standard of excellence to demand quality work from the crews actually working on the tank. These inspectors' high standards result from training and many years of experience.

ALPHABETICAL LISTING BY STATES

INSPECTOR	AREAS OF RESPONSIBILITY	YEARS OF EXPERIENCE
Doug Brandt	IL, MO, KY, TN, WI, IN, OH, VA	5
Dan Burgess	AZ, CA, NM	1
Doug Byrd	GA, AL, SC, TN, FL	23
Tony Garner	AZ, CA, NM	15
Scott Harris	MS, LA, AR, TN, AL	27
Gene Holder	AR, LA, MS	10
Caleb Jackson	AR, LA	2
Jeremy Jashinski	WI,MI,MN,IA	3
Craven Knight	FL	8
Keith Landrum	TX, NM, LA	40
Bryan Morrow	FL, GA, AL, OH, PA,DE and NJ	10
Jamie Murray	NC, SC, VA, MD, PA, DE	10
Gary Pace	TX	30
Larry Palmer	GA, AL, MS, SC, NC, TN, VA, FL	11
Mark Paul	KS, CO, MO, AR, NE, OK	8
Clint Pritchard	NC, SC, TN, VA, PA, MD, KY, DE	4
James Reinneck	IL, MO, IA, IN	8
Josh Waid	GA, AL, SC, TN, FL	5
Jerry Whiddon	Special Projects	31
Mike Winkler	IL, MO, IA, IN, MI, OH	1

NORTHEASTERN STATES

INSPECTOR	AREAS OF RESPONSIBILITY	YEARS OF EXPERIENCE
William Cobb	CT, MA, ME, NH, NJ, NY, PA, RI, VT	6
Geoffrey Hall	CT, MA, ME, NH, NJ, NY, PA, RI, VT	24
Craig Henderson	CT, MA, ME, NH, NJ, NY, PA, RI, VT	5
Kenneth Lunetta	CT, MA, ME, NH, NJ, NY, PA, RI, VT	30
Chad Merithew	CT, MA, ME, NH, NJ, NY, PA, RI, VT	10
David Merithew	CT, MA, ME, NH, NJ, NY, PA, RI, VT	32
Marc Merithew	CT, MA, ME, NH, NJ, NY, PA, RI, VT	28
Ryan Simpson	CT, MA, ME, NH, NJ, NY, PA, RI, VT	1

EMPLOYEES WITH INDUSTRY SPECIFIC QUALIFICATIONS

Many USCI employees have special credentials from both training, e.g. NACE/ASTM certification, and practical experience achieved from work within the industry. All these employees are available to assist others for any special situation or circumstance.

NACE/ASTM CERTIFICATION

INDIVIDUAL	CERTIFICATION	STATUS
Shane Bell	#27553	Level 2
Doug Brandt	#17697	Level 2
Dan Burgess	#27552	Level 2
Doug Byrd	#17409	Level 2
Billy Cobb	#27243	Level 1
Kirt Ervin	#17354	Level 3 – Certificated
Tony Garner	#17359	Level 2
Geoffrey Hall	#10144	Level 3 – Certificated
Bill Hammond	#7839	Level 3 – Certificated
Scott Harris	#17703	Level 1
Craig Henderson	#27245	Level 3 - Certificated
Gene Holder	#27247	Level 3 - Certificated
Caleb Jackson	TBC	Level 1
Daren Jackson	#5084	Level 3 – Certificated
Jackie Jackson	#27246	Level 3 - Certificated
Tony Kyne	#27559	Level 2
Kenneth Lunetta	#3199	Level 3 – Certificated
Dean Marantis	#25334	Level 1
Chad Merithew	#8874	Level 2
David Merithew	#3201	Level 1
Marc Merithew	#27561	Level 3 - Certificated
Angelo Missos	#25335	Level 3 - Certificated
Bryan Morrow	#9135	Level 3 – Certificated
Jamie Murray	#17367	Level 3 - Certificated
Robert O'Neil	#22072	Level 2
Gary Pace	#614	Level 3 – Certificated
Mark Paul	#17706	Level 2
Clint Pritchard	#17409	Level 3 – Certificated
Tommy Raye	#27563	Level 3 - Certificated
James Reinneck	#27251	Level 3 - Certificated
Jeff Simpkins	#24842	Level 3 - Certificated
Ryan Simpson	#27564	Level 2
Andrew Smith	#27253	Level 3 - Certificated
John Snodgrass	#17369	Level 3 – Certificated
John Sullivan	#1275	Level 1
Josh Waid	#17429	Level 2
Rob Weaver	#17372	Level 3 – Certificated
Nathan West	#24846	Level 3 - Certificated
Jerry Whiddon	#17710	Level 2
David Williams	#17709	Level 2
Brad Winkeler	#27255	Level 3 - Certificated
Michael Winkeler	#27565	Level 2

WATER INDUSTRY WORK EXPERIENCE

INDIVIDUAL	USCI POSITION	BACKGROUND
Tommy Angelle	Sales Representative, Louisiana	Louisiana Rural Water, Board of Directors. Carencro, LA, Mayor for 28 years.
Russ Brown	Sales Representative, Pennsylvania	Silver Springs Township Authority, PA, Chairman.
Dan Kitchen	Sales Representative, Southern Michigan	South Central Michigan Water Association, Chairman, President 2010 AWWA Young Professionals, Co-Chairman 2009 - 2011
Bob Matley	Sales Representative, Ohio	Village of Chauncey, OH, Mayor.
Randy Moore	Vice President, Specialty Products and Technical Services	Missouri Safe Drinking Water Commission, Served as Commissioner. Voting Member AWWA D102 Revision Task Force.
Michael Olesen	Sales Representative, Wisconsin	Watertown Water Commission, Manager for 21 years. AWWA, Committee Chair. George Warren Fuller Award recipient. Published three papers
Mike Polster	Sales Representative, Indiana	Board of Directors for Alliance of Indiana Rural Water
John Snodgrass	Sales Manager	AWWA Young Professionals, Iowa Rural Water Conference Committee
Mike Trombly	Sales Representative, Northern Michigan	Michigan AWWA Upper Peninsula Coordinating Committee, Chairman Michigan Rural Water Conference Committee

- USCI PEOPLE ARE TRAINED FOR SAFETY

We work in a dangerous environment and recognize that safety is critical to our success and to the well-being of our employees. For these reasons the USCI safety program is top priority for our senior management.

David Waters, Safety Manager, leads our program, and we engage The Lovelace Group for consulting and to assist in the comprehensive annual OSHA training program. David Waters experience spans 20+ years with five years in tank building and tank painting and over 15 years in safety and fall protection including international assignments. Chris Lovelace, renowned in the industry, possesses world class qualifications.

All employees climbing and working on tanks while performing their duties are required to attend the ten hour annual training and to pass thorough examinations on the following topics:

- √ Confined Space
- √ CPR Techniques
- √ Electrical Safety
- √ Fall Protection
- √ First Aid
- √ Flammable Liquids
- √ Hazard Communications
- √ Lead Exposure
- √ Noise Protection
- √ Radio Frequency Safety
- √ Respiratory Protection
- √ Toxic Metal Health Hazards
- √ Vehicle Safety
- √ Working over Water

FIELD PAINTING & SERVICE CENTERS

Field coatings provided by Utility Service Co., Inc. crews ensure the highest quality paint application possible. These experienced and fully trained crews perform all field surface preparation and painting services in accordance with the project specifications. A USL N.A.C.E. certified field inspector checks field blasting, priming and finish coat applications at critical phases to verify compliance with specifications.

The above crew's work will assure top quality in order to qualify the tank for the optimum full service tank asset maintenance program fee.

Ten service centers are strategically located in eight states around the country in order to serve all customers on a timely basis. These centers are located in Georgia, North Carolina, Texas [3], Kansas, Arkansas, California, Illinois and Maryland. These centers manage 107 paint crews, 26 washout crews, 17 certified welders and numerous highly qualified support staff.

The primary service centers supporting maintenance program work in Illinois are the "Northern Illinois" Service Center (in Lockport, IL) and the Pittsburg, Kansas Center respectively. Both are highlighted on the National Service Center map shown below.

Service Center Locations (marked on map below with ●)

Partial Reference List - USCI MP Customers - ILLINOIS

Customer Name	City	State	Customer Contact First Name	Customer Contact Last Name	# of Tanks on USC MP	Customer Since, Year	Telephone #
Village of Glen Ellyn, IL	Glen Ellyn	IL	Bob	Greenberg	1	2007	630-742-3260
Village of Franklin Park, IL	Franklin Park	IL	Joe	Lauro	2	2007	847-671-8253
City of Galva, IL	Galva	IL	David	Dyer	2	2006	309-932-2555
Village of Palatine, IL	Palatine	IL	Matt	Barry	4	2010	847-202-6960
Village of Gurnee, IL	Gurnee	IL	Tom	Rigwood	2	2006	847-599-6811
City of Savanna, IL	Savanna	IL	John	Lindeman	3	2005	815-273-2251
Village of Oak Lawn	Oak Lawn	IL	Ken	Ritter	1	2010	708-499-7746
Village of Forreston, IL	Forreston	IL	Al	Cruthis	1	2006	815-275-5528
City of Palos Park, IL	Palos Park	IL	Dan	Foster	1	2008	708-671-3722
Village of Stockton, IL	Stockton	IL	Dale	Roberts	1	2010	815-275-0647
Village of Watseka, IL	Watseka	IL	Marvin	Dehlar	3	2006	815-432-2930
City of Decatur	Decatur	IL	Keith	Alexander	2	2008	217-424-2863
City of Glencoe, IL	Glencoe	IL	Tom	Weathers	1	2004	847-835-4183
City of Thomson, IL	Thomson	IL	Jeff	Ashby	1	2006	815-734-6425
City of Wataga, IL	Wataga	IL	Terry	Dredge	1	2003	309-371-9950
City of Mount Morris, IL	Mount Morris	IL	Greg	Unger	1	2007	815-734-6425
City of Bunker Hill	Bunker Hill	IL	Chris	Schlobohm	2	2002	618-585-3111
City of Metropolis	Metropolis	IL	J.K.	Thomas	5	2002	618-524-3445
Village of Waltonville	Waltonville	IL	Randy	Tepovich	1	2002	618-201-0390
City of Staunton	Staunton	IL	Hank	Fey	1	2005	618-635-2646
City of Highland	Highland	IL	Joe	Gellespie	3	2009	618-654-9321
Village of Pittsburgh	Pittsburgh	IL	Randy	Jones	1	2005	618-922-5283
City of Pana	Pana	IL	Don	Buerke	1	2008	217-823-1848
Hamilton County Water District	McLeansborough	IL	Dale	Biggerstaff	5	2003	618-643-4744

INSURANCE COVERAGE

The magnitude of the preceding jobs, crews and staff generate an enormous need for insurance resources. USCI utilizes the most reputable names in the industry – Travelers, Cincinnati and A. I. Specialty. Notably, our unmatched pollution liability coverage is $10,000,000, an unprecedented sum for the industry.

Our insurance agent(s):

Attn: Ms. Lindsay Eiler
Marsh USA, Inc.
P. O. Box 1966, 44 Whippany Road
Morristown, New Jersey 07962
973 401 5209

For pollutions Liability and Professional Liability:

Attn: Mr. Larry Roland
Senn, Dunn, Marsh and Roland, LLC
P. O. Box 9375
Greensboro, North Carolina 27429 – 0375
336 272 71

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/04/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA, INC.
445 SOUTH STREET
MORRISTOWN, NJ 07962-1966
Attn: Morristown.certrequest@Marsh.com Fax 212-948-0979

100055-USG-GAWU-13-14

INSURED
UTILITY SERVICE CO., INC.
P.O. BOX 1350
PERRY, GA 31069

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Travelers Prop. Casualty Co. Of America	25674
INSURER B: N/A	N/A
INSURER C: Travelers Indemnity Co	25658
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES CERTIFICATE NUMBER: NYC-005734274-13 REVISION NUMBER: 7

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC			TC2J-GLSA-650G2458-13	03/01/2013	03/01/2014	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ 3,000,000
								$
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			TC2J-CAP-752G2989-TIL-13	03/01/2013	03/01/2014	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		TC2J-UB-116D8243-TIL-13 (AOS) TRJ-UB-116D8255-IND-13 (AZ, MA, OR, WI)	03/01/2013 03/01/2013	03/01/2014 03/01/2014	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

EVIDENCE OF INSURANCE ONLY.

CERTIFICATE HOLDER

UTILITY SERVICE CO., INC.
PO BOX 1350
PERRY, GA 31069

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee Manashi Mukherjee

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File Number 6203-321-5

To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

UTILITY SERVICE CO., INC., INCORPORATED IN GEORGIA AND LICENSED TO TRANSACT BUSINESS IN THIS STATE ON FEBRUARY 04, 2002, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE RELATING TO THE PAYMENT OF FRANCHISE TAXES, AND AS OF THIS DATE, IS A FOREIGN CORPORATION IN GOOD STANDING AND AUTHORIZED TO TRANSACT BUSINESS IN THE STATE OF ILLINOIS.

Authentication #: 1004201324

Authenticate at: http://www.cyberdriveillinois.com

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this* 11TH *day of* FEBRUARY *A.D.* 2010 .

Jesse White

SECRETARY OF STATE

A-9

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer

DATE: September 17, 2013

SUBJECT: Recommendation for Approval of Engineering Service Agreements for Three 2014 Street Improvement Projects:

- 2014 Street Resurfacing Project: Pavia-Marting and Co.
- Elm-Geneva Connectors-Cottage Improvements Project – URS Corporation
- Glenwood-Arbor-Ridgewood Project – Hampton, Lenzini and Renwick

INTRODUCTION / SUMMARY

The purpose of this memorandum is to recommend for Village Board approval the selection of consultants for design engineering services associated with **three** street improvement projects scheduled for construction in calendar year 2014. Although each of the projects considered herein is somewhat separate and unique, and a different consultant is recommended for each effort, there are many similarities between the projects and, as such, this memorandum attempts to consolidate the selection recommendations into a single document. In addition, much of the project information is presented in tabular form, with the narrative reserved for highlighting certain characteristics of the project or the engineer selection process. A location map is attached for reference.

A Request for Proposal was developed and distributed to eleven consultants. A copy of the RFP is enclosed for reference.

PROJECTS

The candidate street sections now slated for rehabilitation are consistent with the updated Long Term Street Improvements Program revised in November 2012 and discussed with the Capital Improvements Commission this year. A total of 4.2 miles of roadways are included in the upcoming 2014 program. Three separate projects, with construction costs ranging from $1,300,000 to $2,805,000, have been configured with an eye towards logical groupings based on scope, location and time-of-year construction considerations.

The three projects considered herein include:

- 2014 Street Resurfacing involving circa-1990 subdivisions including Derby Glen, Danby Woods, Brentwood Court and Orchard Glen
- Elm – Geneva Connectors – Cottage Improvements
- Glenwood – Arbor – Ridgewood Improvements

The 2014 Resurfacing Project includes simple resurfacing of asphalt streets and is envisioned to be a short duration project undertaken in early 2014. The other projects are more comprehensive in scope and involve street rehabilitation ranging from simple resurfacing to essentially complete reconstruction, coupled with site specific water main, sanitary sewer system and storm sewer improvements. The memo Summary Table and 2014 Program Overview provide capsule project descriptions and costs.

ISSUES AND ITEMS OF INTEREST

1. The following represent an initial assessment of significant project issues in the overall 2014 street rehabilitation program projects considered herein:

   - Project Timeliness – Rollout of the 2014 suite of projects needs to happen in a timelier manner than in 2013 to take advantage of greater contractor interest and favorable pricing as well as more lead time for completing work in schedule-sensitive areas, such as near Forest Glen School near Elm and Main. Consultant schedules were a point of scrutiny in the proposal review process.

   - Project Mix – The 2014 Street Resurfacing work will occur on newer streets, but exemplifies the long-term program goal to perform roadway improvements in a timely manner before street deterioration accelerates (the critical Pavement Condition Index concept). The 2012 PCI ratings indicated these streets have generally fallen into the "Fair" condition category (PCI Rating between 40 and 55), with a few segments in the "Poor" range (PCI between 25 and 39); our goal is to maintain all streets in the "Good" or better range (PCI greater than 55).

   - New Sidewalks: There are gaps in some of the sidewalk corridors on the project streets. The advisability of new sidewalk installation will be reviewed for each street segment where the sidewalk network is incomplete. The Capital Improvements Commission will be closely involved with this process.

   - Roadway Rehabilitation Scope: The proposed mix of candidate segments – especially for the Elm – Geneva Connectors - Cottage project streets – have a variety of pre-existing cross-sections. For planning purposes, a particular level or type of street rehabilitation has been proposed, but the actual scope of work needs to be evaluated carefully to determine the most cost-effective course of action.

   - Street Width: There appear to be no street width issues associated with any of the segments as the existing roadway footprints will be maintained.

2. The consultant selection process involved an assessment of qualifications, schedule and fees for the projects, with an attempt to select the firms based on **best value**, not necessarily the lowest fee. Due emphasis was placed on previous successful performance of the consultants on Village projects. I prefer that separate firms be selected for each project in order to not compete against or dilute the engineer's resources assigned to our work.

AGENDA ITEM(S) DESCRIPTION

2014 Street Resurfacing Project:

Motion to approve an engineering services agreement with Pavia-Marting and Co. of Roselle for design of roadway improvements associated with the 2014 Street Resurfacing Project, in the amount of $49,000 (including a 10% contingency) to be expensed to the FY-14 Capital Projects fund.

The 2014 Street Resurfacing Project will rehabilitate approximately 2.25 miles of roadways in the Derby Glen, Danby Woods, Brentwood Court and Orchard Place subdivisions. The project will include spot curb repairs, sidewalk ramp upgrades and straightforward resurfacing of the roadways constructed in the early 1990's. Estimated project construction cost is $1,300,000. Construction will take place in early 2014 and should be completed within a two month timeframe. Consultant selection was based on responses to a request for proposal with Pavia-Marting selected from eleven submittals owing mainly to Glen Ellyn experience of the design team, aggressive schedule and competitive pricing.

Elm – Geneva Connectors – Cottage Project:

Motion to approve an engineering services agreement with URS Corporation of Chicago for design of roadway and underground improvements associated with the Elm – Geneva Connectors - Cottage Improvements Project, in the amount of $88,000 (including a 10% contingency) to be expensed to the FY-14 Water, Sanitary Sewer and Capital Projects funds.

The Elm – Geneva Connectors - Cottage Project will provide about one mile of upgraded roadways on Elm between Western and Main; Prairie and Euclid between Oak and Geneva; Pleasant and Highland between Elm and Geneva; and Cottage between Western and P Pleasant. Key project elements include new water main on Pleasant; enhanced resurfacing of Cottage, Prairie and the roadways between Elm and Geneva; and basic resurfacing of Elm and Euclid between Oak and Elm. Estimated project construction cost is $1,700,000. Construction will take place in 2014. Consultant selection was predicated on responses to a request for proposal with URS selected from eleven submittals based on a project team with extensive Glen Ellyn experience and competitive pricing.

Glenwood – Arbor - Ridgewood Improvements Project:

Motion to approve an engineering services agreement with Hampton, Lenzini and Renwick of Elgin for design of roadway and underground improvements associated with the Glenwood – Arbor – Ridgewood Improvements Project, in the amount of $102,000 (including a 10% contingency) to be expensed to the FY-14 Water, Sanitary Sewer and Capital Projects funds.

The Glenwood – Arbor – Ridgewood Improvements Project will reconstruct approximately 4,400 ft. of roadways including Glenwood between Greenwood and Turner and between Hill and Hillside; Arbor Court; and Ridgewood between Brandon and Main. The scope of work will include various water, sanitary sewer and storm sewer improvements as required for each location. Estimated project construction cost is $2,850,000. Construction will take place in 2014. Consultant selection was based on responses to a request for proposal with HLR selected from ten submittals on the basis of a well qualified project team and competitive pricing.

CONSULTANT SELECTION

Each consultant responding to the RFP was free to select the projects of particular interest to them. The street projects elicited a significant number of proposals with most firms submitting on all three. Each proposal was reviewed and evaluated using the criteria outlined in the RFP, with a numeric score calculated (maximum of 100 points possible). The top three candidates were then evaluated with respect to overall suitability for the project, compelling factors and costs. It should be noted that the proposals received from all the consultants were generally of good quality, with most firms exhibiting very solid credentials and capabilities.

The **2014 Street Resurfacing Project:** Pavia-Marting & Co. of Roselle is the consultant recommended for the project based on their multiple years of experience with the Village (Street Improvements projects in 2007, 2008, 2009 and 2013 as well as numerous other assignments). Their proposal was very good and focused on delivering the project in a cost-effective and timely method, with engineering work to be completed this calendar year and ready for a bid opening in January 2014.

The range of estimated engineering fees for the project was $40,000 to over $100,000 from the 11 consultants, with an average of $56,000. The Pavia-Marting proposal was the highest ranked with an estimated fee within 10% of the lowest price.

2014 Street Resurfacing Project		
Consultant	Total Score (Top 3 Proposals)	Estimated Fee
Pavia – Marting & Co.	71	$44,400
URS Corporation	67	$47,600
Robinson Engineering	66	$47,800

The **Elm – Geneva Connectors - Cottage Improvements Project:** URS Corporation of Chicago is the consultant recommended for the project. While the firm has not performed projects in Glen Ellyn in the recent past, the core engineering team is made up of individuals with many years of Glen Ellyn-specific experience while with the now defunct firm of Kudrna and Associates, the most recent being the 2011 Sunset – Turner Improvements Project. The project bid opening is scheduled for mid-March 2014.

The range of estimated engineering fees for the project was $64,000 to $143,000 from the 11 consultants, with an average of $104,000. The URS proposal was tied for the highest ranking and was the second lowest fee submitted.

Elm – Geneva Connectors - Cottage Improvements Project		
Consultant	Total Score (Top 3 Proposals)	Estimated Fee
URS Corporation	67	$79,900
Pavia – Marting & Co.	67	$112,000
Robinson Engineering	65	$99,900

The **Glenwood – Arbor - Ridgewood Improvements Project:** Hampton, Lenzini and Renwick of Elgin is recommended for the project based in large part on the experienced design team that worked previously in the Village on the 2012 Lambert Road Right-Turn at Route 38 Project and high-quality proposal. The consultant schedule indicates that project bid opening can occur in late February 2014.

The range of estimated engineering fees for the project was $93,000 to $183,000 from the 10 consultants that expressed interest in the project, with an average of $138,000. The HLR proposal was tied for the second highest ranking and was the lowest fee submitted.

Glenwood – Arbor - Ridgewood Improvements Project		
Consultant	Total Score (Top 3 Proposals)	Estimated Fee
Hampton, Lenzini & Renwick	66	$92,500
URS Corporation	68	$98,000
Pavia – Marting & Co.	66	$151,400

CONSULTANT FEES AND RECOMMENDED APPROPRIATIONS

The FY-14 budget allots a total of $300,000 in capital, $65,000 in water and $45,000 in sanitary sewer funds for design engineering services associated with the three projects considered herein as well as the design of improvements associated with the reconstruction of Elm and Chidester between Lenox and Riford recently awarded to RHMG Engineers. The Elm/Chidester fee breakdown for design fees was $50,000 capital; $18,500 water; and $18,500 sanitary sewer.

Please note Page 2 of the attached Summary Sheet that lists the recommended funding levels and accounts from the FY-14 capital, water and sanitary sewer funds. The total recommended funding level for the three projects under current consideration is **$184,000 for Capital, $32,500 for Water and $22,500 for Sanitary Sewer**. This completes the design engineering assignments for FY-14 roadway projects with totals of $234,000 capital; $51,000 water; and $41,000 sanitary sewer.

It should be noted that **project numbers** should be assigned by the Finance Department for each of the three new projects awarded for expense tracking purposes.

ATTACHMENTS

(Please note the Summary Table, Pages 1 and 2, immediately following this narrative section)

1. 2014 Improvements Projects Location Map for the 2014 Street Resurfacing, Elm-Geneva Connectors-Cottage and Glenwood-Arbor-Ridgewood projects
2. Request for Proposal dated August 9, 2013
3. Year 2014 (FY-15) Roadway Rehabilitation Program Overview, Including Water & Sanitary

cc: Kristen Schrader, Assistant to the Village Manager – Administration
Christina Coyle, Assistant Finance Director
Jeff Perrigo, Civil Engineer
Jen Brown, Street Superintendent
Bob Greenberg, Utilities Superintendent

Project Proposals Comparison

2014 Street Resurfacing														
Firm	Project Team	Project Manager	General Firm Experience	Similar Project Experience	Project Understanding	Project Approach	Schedule	Hours and Fee	Overall Quality / Intangibles	Other	TOTAL	Hours	Total Fee	Fee Comparison
Civiltech	8	7	8	7	6	6	3	3	7		55	599	65,100	17%
Strand	6	6	6	6	6	6	8	1	4		49	546	77,800	39%
ESI	6	6	6	6	6	6	7	0	6		49	860	101,400	82%
URS	9	9	6	6	8	8	8	6	7		67	511	47,600	-15%
Rempe Sharp	5	5	5	2	4	4	6	8	3		42	438	39,595	-29%
Robinson	7	7	7	7	6	6	8	6	7	5	66	438	47,790	-14%
HLR	8	8	7	7	6	6	5	8	8		63	425	41,670	-25%
Pavia-Marting	7	8	7	7	8	7	9	7	8	3	71	338	44,350	-21%
Baxter & Woodman	7	7	8	8	6	6	7	6	6		61	451	49,000	-12%
ERA	8	8	8	7	7	7	6	5	7		63	579	56,500	1%
Thomas	7	6	6	7	6	8	4	7	5		56	352	43,220	-23%
												503	55,820	Averages

Elm - Geneva Connectors - Cottage														
Firm	Project Team	Project Manager	General Firm Experience	Similar Project Experience	Project Understanding	Project Approach	Schedule	Hours and Fee	Overall Quality / Intangibles	Other	TOTAL	Hours	Total Fee	Fee Comparison
Civiltech	8	7	8	7	6	6	5	4	7		58	997	111,850	7%
Strand	6	6	6	6	6	6	8	4	4		52	823	117,300	13%
ESI	6	6	6	6	6	6	5	2	6		49	1,010	132,000	27%
URS	9	9	6	6	8	8	7	7	7		67	925	79,900	-23%
Rempe Sharp	5	5	5	2	5	5	6	9	3		45	694	64,050	-39%
Robinson	7	7	7	7	6	6	8	5	7	5	65	699	99,920	-4%
HLR	8	8	7	7	6	6	7	5	8		62	877	104,100	0%
Pavia-Marting	7	8	7	7	8	7	8	4	8	3	67	916	112,000	7%
Baxter & Woodman	7	7	8	8	6	6	7	7	6		62	831	88,000	-16%
ERA	8	8	8	7	7	7	6	6	7		64	944	94,800	-9%
Thomas	7	6	6	6	6	8	5	1	3		48	1,260	142,762	37%
												907	104,244	Averages

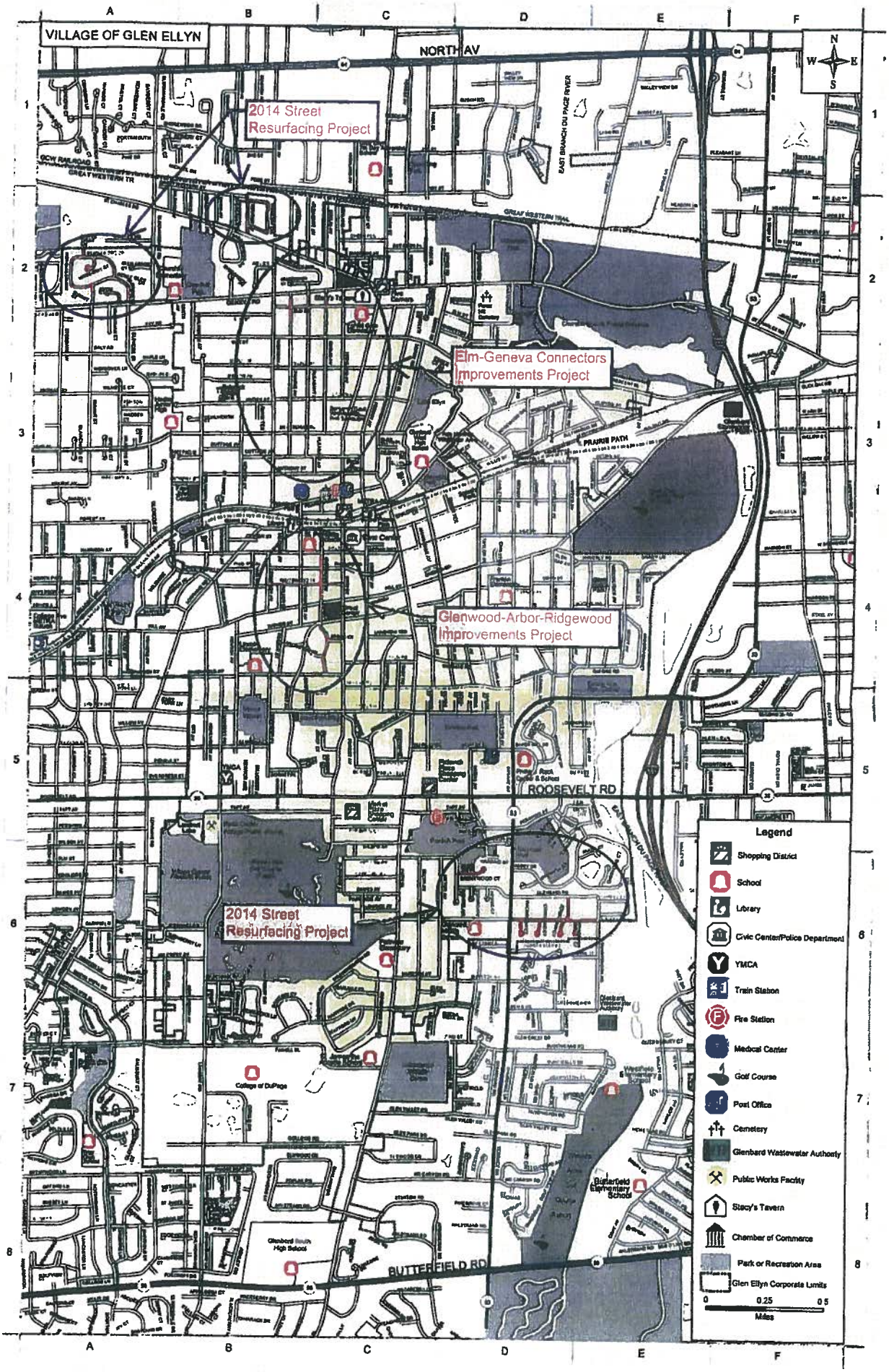
Glenwood - Arbor - Ridgewood														
Firm	Project Team	Project Manager	General Firm Experience	Similar Project Experience	Project Understanding	Project Approach	Schedule	Hours and Fee	Overall Quality / Intangibles	Other	TOTAL	Hours	Total Fee	Fee Comparison
Civiltech	8	7	8	7	6	6	5	4	7		58	1,478	155,000	13%
Strand	6	6	6	6	6	6	8	1	4		49	1,442	194,400	41%
ESI	6	6	6	6	6	6	5	2	6		49	1,455	183,200	33%
URS	9	9	6	6	8	8	7	8	7		68	1,143	98,000	-29%
Rempe Sharp	5	5	5	2	5	5	5	8	3		43	1,036	94,744	-31%
Robinson	7	7	7	7	6	6	8	5	7	5	65	918	135,885	-1%
HLR	8	8	7	7	6	6	8	8	8		66	809	92,520	-33%
Pavia-Marting	7	8	7	7	8	7	7	4	8	3	66	1,250	151,400	10%
Baxter & Woodman	7	7	8	8	6	6	7	5	6		60	1,360	139,000	1%
ERA	8	8	8	7	7	7	6	5	7		63	1,349	132,250	-4%
Thomas														
												1,224	137,640	Averages

RECOMMENDATIONS FOR DESIGN ENGINEER SELECTION FOR THREE 2014 STREET PROJECTS
September 17, 2013

Item	Project		
Project Name:	2014 Street Resurfacing	Elm – Geneva Connectors - Cottage	Glenwood – Arbor – Ridgewood
Limits	Derby Glen Subdivision Danby Woods Subdivision Brentwood Ct. Subdivision Orchard Glen Subdivision	Elm: Western to Main Prairie/Euclid: Oak to Geneva Pleasant/Highland: Elm to Geneva Cottage: Western to Pleasant	Glenwood: Greenfield to Turner Glenwood: Hill to Hillside Arbor Court Ridgewood: Brandon to Main
Scope of Work	2.25 miles of spot curb repairs and asphalt milling and replacement	Roadway: 2,700' of Enhanced and 3,000' of Basic Resurfacing Water: Potential Water Main Replacement on Prairie Sanitary: Spot Repairs and New Services Storm: Miscellaneous Upgrades	Roadway: 4,400 of Enhanced Resurfacing Water: Potential Water Mains on Glenwood and Ridgewood Sanitary: Spot Repairs and New Services Storm: Miscellaneous Upgrades
Estimated Total Construction Cost	$1,300,000	$1,700,000	$2,850,000
Construction Year	2014	2014	2014
Unique Aspects	First Resurfacing of 1990's Era Subdivisions	Proximity to Forest Glen School	Comprehensive Project Similar to 2011 Sunset-Turner Project

RECOMMENDATIONS FOR DESIGN ENGINEER SELECTION FOR THREE 2014 STREET PROJECTS
September 17, 2013

Item	Project		
Project Name:	2014 Street Resurfacing	Elm – Geneva Connectors - Cottage	Glenwood – Arbor – Ridgewood
Selected Consultant	Pavia-Marting	URS Corporation	Hampton, Lenzini and Renwick
Reason for Consultant Selection	Very Good Proposal Very Experienced Team Aggressive Schedule	Very Good Proposal Very Experienced Team Excellent Price Point	Very Good Proposal Experienced Team Excellent Price Point
Proposed Fee	$44,400	$79,900	$92,500
Recommended Appropriations from FY 14 Accounts: Capital: 40000-580160 Water: 50100-580100 San. Sewer: 50200-580100	Capital: $49,000 Total: $49,000 (10% Contingency)	Capital: $68,000 Water: $10,000 Sanitary Sewer: $10,000 Total: $88,000 (10% Contingency)	Capital: $67,000 Water: $22,500 Sanitary Sewer: $12,500 Total: $102,000 (10% Contingency)


VILLAGE OF GLEN ELLYN
NORTH AV
2014 Street Resurfacing Project
Elm-Geneva Connectors Improvements Project
Glenwood-Arbor-Ridgewood Improvements Project
2014 Street Resurfacing Project
ROOSEVELT RD
BUTTERFIELD RD
PRAIRIE PATH
GREAT WESTERN TRAIL
EAST BRANCH DU PAGE RIVER
College of DuPage
Glenbard South High School
Butterfield Elementary School
Legend
Shopping District
School
Library
Civic Center/Police Department
YMCA
Train Station
Fire Station
Medical Center
Golf Course
Post Office
Cemetery
Glenbard Wastewater Authority
Public Works Facility
Stacy's Tavern
Chamber of Commerce
Park or Recreation Area
Glen Ellyn Corporate Limits
0 0.25 0.5
Miles

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

August 9, 2013

TO: SELECTED ENGINEERING CONSULTANTS

SUBJECT: **REQUEST FOR LETTER PROPOSAL FOR VILLAGE OF GLEN ELLYN FY-14 ENGINEERING PROJECTS**

The Village of Glen Ellyn wishes to engage qualified consulting firms to provide needed design engineering services for up to three separate roadway improvement projects that will be constructed in 2014. Interested firms may submit a proposal for any or all of the assignments. Two copies of the proposal should be submitted to my attention at the Reno Center and are due by the close of business on **Wednesday, August 28, 2013**.

Proposals are to be submitted to:

Robert Minix, Professional Engineer
Glen Ellyn Public Works Department
30 South Lambert Road
Glen Ellyn, IL 60137

A pre-proposal meeting will be held on Tuesday, August 20, 2013 at the Reno Center, 30 South Lambert Road, at 1:30 P.M. The purpose of the pre-proposal meeting will be to provide an opportunity to present any additional background information on the projects as well as to address any questions regarding the projects or the proposal process.

Please note the attachments, consisting of a location map of current Public Works projects and a tabular listing of candidate street sections for work in calendar year 2014. A street map and zoning map are available online at the Village of Glen Ellyn website http://www.glenellyn.org. Select Village Publications on the home page and look under Maps.

PROJECT DESCRIPTIONS

The projects associated with this RFP include the following:

- **2014 Street Resurfacing**: A series of subdivision streets constructed in the early 1990's requires resurfacing with HMA. These subdivisions include Derby Glen, Danby Woods, Brentwood Court and Orchard Glen. Approximately 2.25 miles of roadway work is anticipated in the project. Estimated construction cost is $1,300,000.

  It is anticipated the work will solely consist of miscellaneous curb spot repairs and straight-forward HMA resurfacing. The engineer will conduct analyses as necessary to determine the appropriate pavement cross-section replacement, curb repairs and to verify the condition of the sanitary sewers in the subdivision. The Village desires to bid this project as soon as possible in 2014 and have work completed early in the construction year.

- **Elm – Geneva Connectors Improvements**: This project consists of various levels of roadway rehabilitation on about one mile of Village roadways essentially bounded by Western, Geneva, Main and Elm. The work will also include a section of Prairie south of Elm and Cottage Avenue between Western and Pleasant. The engineer will assess each of the roadway segments to determine the appropriate rehabilitation methodology including necessary storm sewer improvements. Included in the project will be water and sanitary sewer upgrades on the sections of Cottage and Prairie where Type IIA rehabilitation is currently projected. New sidewalk will be required along the Geneva connectors. Total estimated construction cost of the project is currently $1,700,000. The construction of the project should be in a timeframe that minimizes inconvenience to Forest Glen School located at Main and Elm.

- **Glenwood – Arbor – Ridgewood Improvements**: Enhanced resurfacing is planned for three streets located in the central portion of the Village, including two segments of Glenwood, Arbor Court and Ridgewood. Water main replacements and extensions and sanitary sewer rehabilitation featuring service line replacements into the parkway will be performed. Drainage upgrades will also be included in the proposed scope of work. New sidewalk will be required along certain corridors. Total estimated construction cost of the project is $2,850,000. Since the scope of the project is significant, work should be underway as soon as possible in the 2014 construction season.

All street projects will include assessments and recommendations for both sanitary sewer rehabilitation, including service line replacement, and storm sewer improvements.

PROJECT SCOPE

The following points represent current staff views on project needs and endpoints; the consultants are welcomed and encouraged to refine these in the development of their scope of services and to discuss them in the submitted written materials. The engineering consultant will:

- Familiarize themselves with current roadway and Village utility configurations, alignments and conditions, including review of available Village information, plans, reports and sewer videos.

- Coordinate with utilities and other agencies.

- Perform topographic and utility surveys in the project corridors as required.

- Perform stormwater hydrology/hydraulic assessments to determine storm sewer sizes and routing.

- Develop a recommended geotechnical investigation program and retain a qualified firm as a sub-consultant to perform the needed investigations.

- Perform pavement and water main/sewer condition analyses and assessments.

- Evaluate corridors for new sidewalk where walk current does not exist; provide preliminary recommendations to Village staff and design new sidewalks as directed. Provide separate exhibits of new sidewalk for use during discussions with the Capital Improvements Commission and Village Board.

- Attend a public information meeting to present the project design to interested residents.

- Following resolution of design issues and criteria, complete project plans, specifications and cost estimates in suitable detail for bidding and constructing the project per the schedule as outlined in this RFP to optimize bidding interest and contractor pricing.

- Obtain necessary IEPA permits and other project permits as required (including all stormwater certifications, stormwater permits and building permits).

- Distribute contract document and attend pre-bid meeting. Provide normal and customary bidding administration services including the preparation of any addenda, answering contractor questions, attending the bid opening, preparing the bid tabulation, checking contractor references and preparing a letter of recommendation for contractor selection.

- Meet with the Public Works project team as required to discuss project issues and progress.

- Attend pre-construction meeting.

- Provide all developed reports, studies, plans and other information as requested in digital format, with no limitation on usage, but with the understanding that use of such data will be at the sole risk of the Village. Consult with and coordinate the delivery of all project data with Village staff for ready incorporation into the Village GIS.

- Provide other services identified as necessary to complete the engineering design of the projects.

LETTER PROPOSALS

For each of the projects you are interested in, please provide a letter proposal describing your approach, recommendations, schedule, limitations, estimated personnel effort and fee for each of the projects of interest. Important features/critical items associated with the project should be identified and discussed. A description/discussion of the proposed engineering work products / plan list should be included. A schedule with important milestones should also be provided. Anticipated meetings and interactions with Village staff, as well as what items are required from the Village, should also be discussed. Staff and firm qualifications and project experience may be consolidated into one package instead of repetitious separate submittals. Submission of voluminous qualification material is not necessary, although the basic firm brochure is welcome as well as any other relevant material. **Please explicitly point out and explain if any of the proposed project scope elements listed previously are not included in your proposal.**

Please note that the Village will make available whatever records or archival information it may possess; however it will be up to the consultant to review the records in the Village offices and work with staff to secure the necessary information. The consultant should be prepared to supply personnel familiar with ArcView and AutoCAD in order to effectively mine the Village's available GIS and engineering data. It is anticipated that sewer video will be made available to the consultants in October 2013.

The level of effort anticipated by the consultant for this project, in terms of the overall estimated number of personnel hours (by class or type of employee), should be provided with the response to this RFP for each project. A total, not-to-exceed fee including direct expenses is also requested.

The form of the contract will be the cost-plus type. The proposal should be configured or include a suitable contract form for signing by Village officials. It will be the Consultant's responsibility to provide detailed manpower and direct cost information with the project invoices so that all project activities and associated costs are clearly identified.

EVALUATION CRITERIA

The following items will be considered in the evaluation of each consultant:

- Experience with similar projects
- Schedule demonstrating compliance with stated deadlines, showing important milestones
- Project staffing and organization
- Project manager / project engineer (lead technical person) background and experience
- Project understanding
- Project approach
- Consultant's estimate of likely engineering effort and costs
- Expertise in areas of particular interest associated with individual projects
- Quality control measures
- Overall quality of the submittal

SCHEDULE

Request for Proposal to Consultants	August 9, 2013
Pre-proposal Meeting	August 20, 2013
Proposals due	August 28, 2013
Recommendation to Village Board	9/9/13 or 9/23/13 Board Meeting(s)
Begin Engineering	September 2013
Complete Detailed Design Engineering	no later than as stated in RFP and as contained in submitted schedule

Thank you for your interest in Glen Ellyn projects and the favor of a response to this Request for Proposal. If possible, please hold your questions for the pre-proposal meeting; otherwise contact me at 630-547-5514 or bobm@glenellyn.org.

Very truly yours,

Robert J. Minix, Professional Engineer
Glen Ellyn Public Works Department

cc: Julius Hansen, Public Works Director
Dave Buckley, Assistance Public Works Director
Jeff Perrigo, Civil Engineer
Bob Greenberg, Utilities Superintendent
Jen Brown, Street and Forestry Superintendent

ROADWAY RESURFACING AND RECONSTRUCTION PROGRAM

PROPOSED 2014 PROGRAM FOR AUGUST 2013 RFP

DEFINITIONS AND TERMS:

SEGMENT: Street or roadway segment undergoing rehabilitation

PCI - 2004: Pavement Condition Index from summer 2004 assessment based on comprehensive digital imaging of entire roadway network

PCI - 2008: Pavement Condition Index from summer 2008 assessment based on comprehensive digital imaging of entire roadway network

PCI - 2012: Pavement Condition Index from summer 2012 assessment based on comprehensive digital imaging of entire roadway network

The pavement condition rating for a roadway segment is determined by the Pavement Condition Index, or PCI, which is a numerical indicator based on scale of 0 to 100 (with 100 for a newly paved street and 0 for a completely failed street).

The PCI is a measure of the pavement's structural integrity and surface operating condition.

LENGTH: Length of the roadway segment in feet

WIDTH: Width of the roadway pavement, not including curbs, in feet (20 ft. minimum in most cases)

AREA: Pavement area in square yards

TYPE OF REHABILITATION: The proposed level of rehabilitation anticipated for the roadway segment:

FULL RECONSTRUCTION - Complete rebuilding of the roadway with either concrete or full-depth asphalt

TYPE IA RESURFACING - Limited curb repairs; removal and replacement of asphalt surface

TYPE IB RESURFACING - More extensive spot curb repairs; removal and replacement of asphalt surface

TYPE IC RESURFACING - Curb installation or replacement on one side only; base repair; replacement of asphalt surface; special drainage or construction considerations

TYPE II RESURFACING - Full curb replacement; most driveway approaches will be replaced; more extensive parkway restoration; removal and replacement of asphalt surface

TYPE IIA RESURFACING - Full curb replacement; most driveway approaches will be replaced; more extensive parkway restoration; removal and replacement of asphalt surface; and complete replacement of the roadway base

STREET REHABILITATION COST: The estimated total cost of street rehabilitation construction, including an allowance for inflation and scope of work adjustments

Annual Adjustment Factor is: 5.0%

Type	Unit Costs ($/SY) (2012 Basis)
Alley	$125
Asphalt Reconstruction	$200
Concrete Reconstruction	$225
Type IA	$35
Type IB	$45
Type IC	$80
Type II	$125
Type IIA	$170

ROADWAY RESURFACING AND RECONSTRUCTION PROGRAM
PROPOSED 2014 PROGRAM FOR AUGUST 2013 RFP

Year: 2014 (FY - 15)

Segment	PCI - 2004	PCI - 2008	PCI - 2012	Length (ft)	Width (ft)	Area (SY)	Type of Street Rehabilitation		Street Rehabilitation Cost
2014 Street Resurfacing Project									
Derby Glen Subdivision Roadways									
Derby Glen Dr: Glencoe to High Gate Course	70	59	47	1,240	33	4,602	Type IA	$	177,571
Glencoe: Geneva to Derby Glen	75	76	44	380	25	1,056	Type IA	$	40,731
Hatte Gray Court: Stableford to South End	81	69	45	510	30	1,677	Type IA	$	64,724
Hatte Gray Lane: Stableford to North End	81	83	55	180	24	480	Type IA	$	18,522
High Gate: Derby Glen to Stableford	74	64	42	480	25	1,333	Type IA	$	51,450
Stableford: High Gate to Derby Glen	53	58	51	1,210	25	3,361	Type IA	$	129,697
Summit: Geneva to Derby Glen	73	81	54	481	29	1,529	Type IA	$	58,981
Danby Woods Subdivision Roadways									
Newton: St. Charles to Great Western	77	75	61	850	24	2,267	Type IA	$	87,465
Winslow Circle (Danby Woods Subd.)	78	71	43	1,590	26	4,593	Type IA	$	177,245
Brentwood Court Subdivision Roadways									
Brentwood Court: Montclair to East End	69	78	27	700	25	1,944	Type IA	$	75,031
Orchard Glen Subdivision Roadways									
Jonathan Court: Glenbard to South End	72	53	41	1,003	24	2,675	Type IA	$	103,209
Macintosh Court: Sheehan to South End	83	67	52	478	24	1,275	Type IA	$	49,186
Cortland Court: Sheehan to South End	67	52	36	451	24	1,203	Type IA	$	46,408
Braeburn Ct: Sheehan to South End	N/A	96	96	360	24	960	Type IA	$	37,044
Sheehan: IL Route 53 to Sunnybrook	73	59	57	1,966	24	5,243	Type IA	$	202,301
Subtotal				11,879		2.25 miles		$	1,319,566
Elm - Cottage - Geneva Connectors Project									
Elm: Western to Main	80/73	73	60	2,280	20	5,067	Type IB	$	251,370
Cottage: Western to Pleasant	66	66	46	758	20	1,684	Type IIA	$	315,707
Prairie: Oak to Elm	51	35	30	668	20	1,484	Type IIA	$	278,222
Prairie: Elm to Geneva	51	35	35	287	20	638	Type II	$	87,894
Pleasant: Elm to Geneva	21	6	20	320	20	711	Type II	$	98,000
Euclid: Oak to Elm	67	64	56	667	20	1,482	Type IB	$	73,537
Euclid: Elm to Geneva	75	69	51	301	20	669	Type II	$	92,181
Highland: Elm to Geneva	86	84	62	403	20	896	Type II	$	123,419
Subtotal				5,684		1.08 miles		$	1,320,330
Glenwood - Arbor - Ridgewood Improvements Project									
Glenwood: Greenfield to Turner	81	81	54	1,302	22	3,183	Type IIA	$	596,511
Glenwood: Hill to Hillside	90	72	55	1,109	20	2,464	Type IIA	$	461,899
Arbor Ct.: Glenwood to Main	57	68	50	370	20	822	Type IIA	$	154,105
Ridgewood: Brandon to Main	75	68	53	1,632	20	3,627	Type IIA	$	679,728
Subtotal				4,413				$	1,892,243
GRAND TOTALS				21,976		4.16 miles			$4,532,139

ROADWAY RESURFACING AND RECONSTRUCTION PROGRAM

PROPOSED 2014 PROGRAM FOR AUGUST 2013 RFP

ROADWAY RELATED WATER AND SANITARY SEWER IMPROVEMENTS

Year: 2014 (FY - 15)

ROADWAY RELATED WATER SYSTEM CAPITAL IMPROVEMENTS

Roadway Segment	Description of Improvement		Improvement Cost
Elm - Cottage - Geneva Connectors Project			
Cottage: Western to Pleasant - Service Upgrades	16 Water Service Transfers; 1 Fire Hydrant	$	54,000
Prairie: Oak to Elm	700' of 8" Water Main Replacement	$	122,500
	Subtotal	$	176,500
	w/ inflation	$	**194,680**
Glenwood - Arbor - Ridgewood Improvements Project			
Glenwood: Greenfield to Turner	1,300' of 8" Water Main Replacement	$	227,500
Glenwood: Phillips to Hillside	300' of 8" Water Main	$	52,500
Ridgewood: Brandon to Main	1,600' of 8" Water Main Replacement	$	280,000
	Subtotal	$	560,000
	w/ inflation	$	**617,680**

ROADWAY RELATED SANITARY SEWER SYSTEM CAPITAL IMPROVEMENTS

Roadway Segment	Description of Improvement		Improvement Cost
Elm - Cottage - Geneva Connectors Project			
General Spot Repairs:	Allowance for Sewer Spot Repairs	$	75,000
Cottage: Western to Pleasant	Sanitary Services Replacement	$	45,600
Prairie: Oak to Elm	Sanitary Services Replacement	$	42,000
	Subtotal	$	162,600
	w/ inflation	$	**179,348**
Glenwood - Arbor - Ridgewood Improvements Project			
General Spot Repairs:	Allowance for Sewer Spot Repairs	$	75,000
Glenwood: Greenfield to Turner	Sanitary Services Replacement	$	78,000
Glenwood: Hill to Hillside	Sanitary Services Replacement	$	66,600
Ridgewood: Brandon to Main	Sanitary Services Replacement	$	97,800
	Subtotal	$	317,400
	w/ inflation	$	**350,092**

A-10

First Quarter 2013/14 Budget Report

VILLAGE OF GLEN ELLYN

Fiscal Year 2013/14

First Quarter Highlights

Overall, the Village saw a positive change in net position for its governmental activities of $2.8 million. This is due to positive operating results as well as the timing of payments for street and other capital projects.

Operationally, the Village had a strong start to its fiscal year 2013/2014. The General Fund, the main operating fund of the Village, finished the first quarter with a positive change in fund balance of $983,594. This is ahead of the first quarter 2013 change in fund balance of $816,595. The dominant factor contributing to this increase is a surge in income tax receipts in May 2014.

Capital projects are budgeted to use savings of $770,000 to fund capital projects for the year. Currently, the Capital Fund has a positive change in net position of $1.5 million as payments for lag behind the actual construction work.

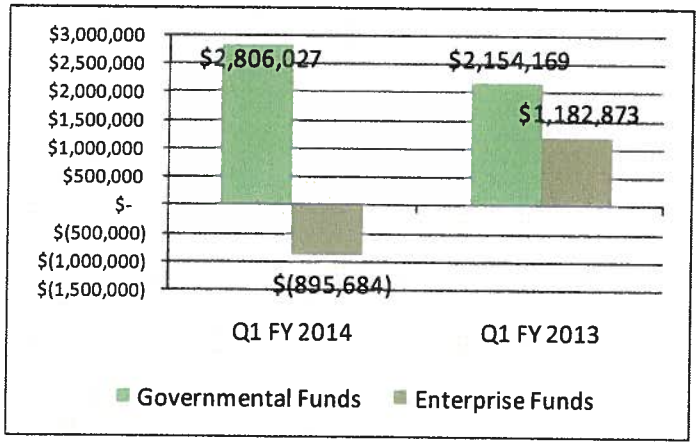
Enterprise activities saw a decrease in the net position for the first quarter of FY 2014 of approximately $900,000.

Timing of payments for the Links Renovation also affect the net position for the Enterprise activities. $5 million of bonds were issued to fund the renovation project and recognized as revenue in FY 2013. However, construction payments are realized as they are paid, resulting in a timing difference between the two fiscal years. Capital expenses in the Recreation Fund for the first quarter of FY 2014 were approximately $1.3 million.

The cost of the April 2013 flood event were realized in the first quarter of fiscal 2013/14. Total estimated costs to the Village for this storm approach $160,000. The Village is seeking reimbursement from FEMA and its private insurance to assist in offsetting these costs.

A more temperate summer, as compared to the drought the last year, saw a decrease in metered water and sewer revenue of approximately $367,000. This is offset by a reduction in the gallons of water purchased from the DuPage Water Commission.

Change in Net Position, Governmental and Enterprise Activities



Special points of interest:

- Decrease in net position of $896,000 in the Enterprise Funds.
- Increase in net position of governmental funds of $2.8 million.
- Enterprise funds include water, sewer, refuse, recreation, and parking services
- Governmental funds include general operations including public safety, administration, public works, planning and development, and capital improvements

Inside this issue:

General Fund	2
Major revenues	3
April 2013 Flood	3
Real Estate Trends	4
Village Links	4
Cash Reserves	5

First Quarter 2013/14 Budget Report

Operating Results (General Fund)

The Civic Center, on Duane St. in downtown Glen Ellyn houses Village Administration, Police, Finance, Information Technology, and Planning and Development.

The General Fund is the main operating fund of the Village and accounts for public safety (fire and police), administration, planning and development, senior services, maintenance, street maintenance, and forestry.

The General Fund ended the first quarter of fiscal 13/14 with a positive change in fund balance of $983,594. This is ahead of last year's positive change in fund balance of $816,595.

General Fund revenues saw an increase of 4% from the prior year, or $205,000.

The largest contributing factor to this increase is a surge in income tax revenue in May 2013. In May, income tax revenue was $468,356, compared with $344,916 in May 2012. This surge in income tax revenue is expected to be a one-time event. Information on this surge from the State of Illinois indicates that taxpayers shifted income into tax year 2012 in anticipation of higher tax rates in tax year 2013. These tax year 2012 payments were then receipted by the State in April and vouchered to the Village in May. The State of Illinois has also cautioned that this surge of receipts in May could result in lower receipts in subsequent months. The Village closely monitors this revenue source and will respond as necessary to any substantial fluctuations. The next page includes an analysis of key revenue sources to the Village, several of which are recorded in the General Fund.

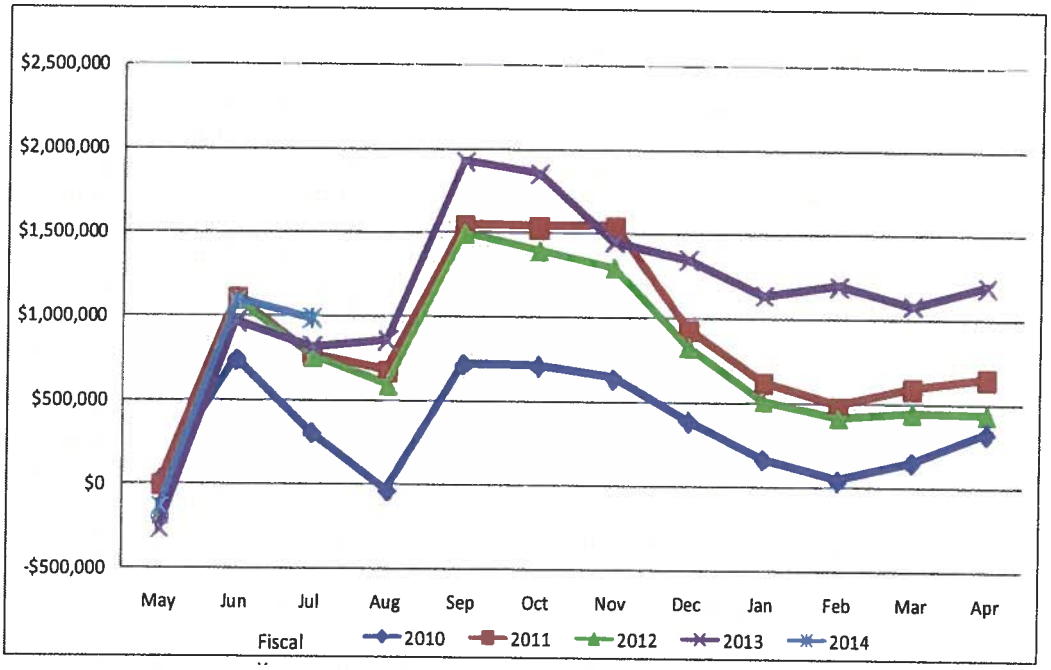
General Fund expenditures increased 1% or $38,000 from the prior year.

Starting with fiscal 2013/14, Information Technology has been assigned its own cost center. These costs were previously included within the Finance Department.

Starting in FY13/14, the Public Works department reorganized to create two divisions, a Streets and Forestry division and a Water & Sewer division. With the reorganization of the Public Works department, the General Fund saw a decrease in Public Works expenditures of $45,000. This is not a decrease in Village-wide expenditures as these costs have been shifted to the Water & Sewer Fund as employees were specifically assigned to oversee Water & Sewer operations.

GENERAL FUND CHANGE IN FUND BALANCE FOR Q1 FISCAL 2013/14 EXCEEDED THE RESULTS OF THE PAST FOUR YEARS!

General Fund Cumulative Net Revenues Over Expenditures



Fiscal Year 2013/14

Key Revenues

The Village closely monitors the performance of key revenues to its financial performance. At right, the chart highlights change in these key revenue sources from the first quarter of FY 2013 (last year) to the first quarter of 2014 (this year).

Each year, the Village voluntarily holds itself to the consumer price index cap for its property taxes. The main property tax distributions to the Village from the County occur in June and September.

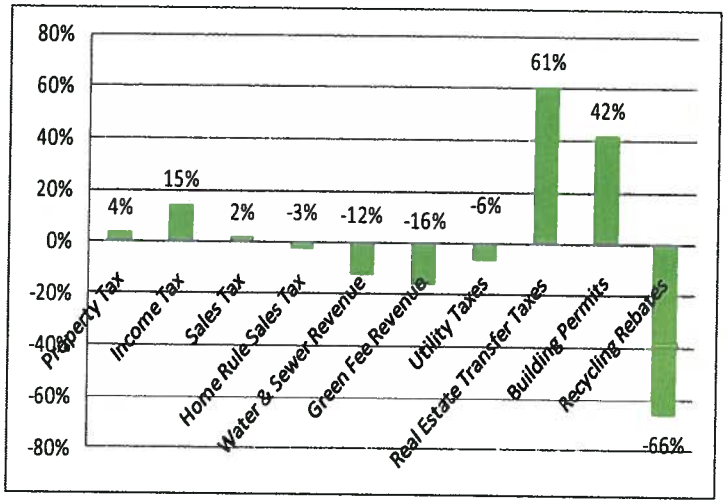
As mentioned earlier in the report, May saw a surge in income tax due to taxpayer timing of recognizing gains and income. This surge is not anticipated to recur.

The Village closely monitors sales tax and home rule sales tax receipts. Declining vehicle sales in Glen Ellyn have had a disappointing affect on our sales tax. Growth for the first quarter of 2013/14 is minimal. Also troubling is a recent decline in home rule sales tax, which declined 3 percent from the prior year.

The decrease in water and sewer revenue is directly related to the weather. The summer of 2012 was hot and dry, increasing water usage and revenue. The summer of 2013 has been more temperate with greater rainfall, resulting in a reduction of water usage by residents and therefore revenue. This reduction in water usage will also decrease the cost of water purchased from the DuPage Water Commission.

Green fee revenue has decreased 16% from the prior year. This is due to two factors. First, the spring of 2012 was warm and dry, permitting greater use of the course and greater green fee revenue. The spring of 2013 was cold and wet, resulting in less use of the course. Construction on the clubhouse and driving range began in 2013, which also decreased course usage due to a greater level of difficulty to navigate the course, parking lot, and facilities during construction.

Percent Change in Revenue from July 31, 2012 to 2013



Utility taxes, which include telecommunications, natural gas, and electricity taxes, saw a decrease of 6% primarily due to a decrease in telecommunication taxes. The Village anticipates a continued downward trend in telecommunications taxes as more residents cancel their land lines in favor of cell phones.

Recycling rebates have decreased 66% from the prior year. This continues the decline from their peak in FY 11/12.

Please see the article on real estate trends for a discussion of real estate transfer taxes and building permits.

THANK YOU TO PUBLIC WORKS, POLICE, AND THE VOLUNTEER FIRE DEPARTMENT WHO WORKED TIRELESSLY THROUGHOUT THE APRIL 2013 FLOOD EVENT.

April 2013 Flood

April 17 and 18, 2013 brought torrential rain to Glen Ellyn. Over 6 inches of rain fell within a 24 hour period creating flood conditions throughout many areas of Glen Ellyn. The Village began realizing the costs related to the storm in the first quarter of 2013. Current estimates put the cost of the storm around $160,000. The Village is seeking reimbursement from FEMA and its private insurance to offset these costs. Due to the cost of severe storms and floods both this fiscal year and last fiscal year, the cash reserves in the Residential Solid Waste Fund (Refuse Fund) have been greatly depleted. In July 2013, the Board approved setting aside a portion of the refuse billing collections to save for future storm events. This will ensure that the Village has adequate resources in future years to clean up after storms and floods, when necessary.

First Quarter 2013/14 Budget Report

Village Links

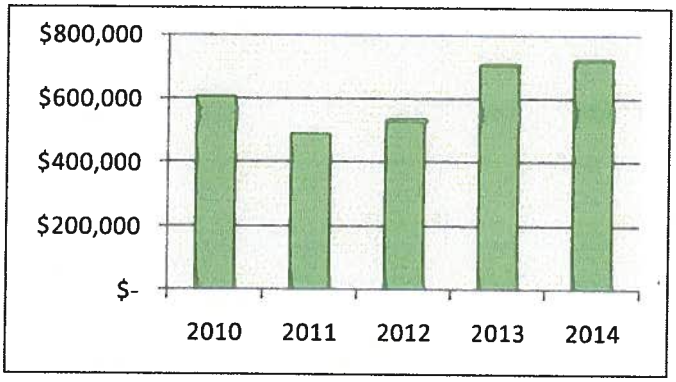
Renovation is nearing completion for the Village Links facilities. The improved driving range and expanded restaurant and new bar are now open. The restaurant serves lunch and dinner seven days a week. For more information on the improvements, you can visit the Village Links webpage at www.villagelinksgolf.com.

As of the end of July 2013, the renovation project remained on budget. Capital expenses to date for FY13/14 total approximately $1.8 million. $1.7 million remains of the project budget to be spent this fiscal year.

As noted earlier in the report, a decrease in green fee revenue of 16% was noted due to construction and weather.

Photo of the renovated clubhouse, in May 2013

1st Quarter Recreation Operating Surplus, by Fiscal Year



On an operating basis, excluding the cost of capital and debt expenses, the Village Links ended July 2013 with positive operating results of approximately $724,000, ahead of last year's results of $700,000. While greens fee revenue did decrease, savings were also realized by reduced food service and driving range maintenance costs while those facilities were closed for renovation.

Real Estate Trends

The first quarter of this fiscal year saw positive indications for the housing market. Real estate transfer taxes increased almost $100,000 or 61%. 291 stamps were issued in the first quarter last year versus 228 stamps this year. The transfer tax is $3 for each $1,000 of the property sales price. Using this rate, the $259,000 of transfer taxes collected in the first quarter translate into approximately $86 million of real estate sales. If a resident moves from one house to another within Glen Ellyn, they may be eligible for a refund of this tax.

Building permit revenue realized an increase of approximately $50,000 or 42%. There was a 31% increase in the number of permits issued. Also, approximately $22,000 in permit revenue was received for the Fresh Market development in the first quarter of FY2014.

Both of these trends indicate a recovering housing market, which we hope to continue over the fiscal year. However, any changes in mortgage interest rates could negatively impact this trend.

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Financial reports can be found on the web!

www.glenellyn.org/finance/financial_report.html

About this Quarterly Report

The quarterly report is prepared using a budget basis of accounting which is primarily cash basis. This report is also unaudited. Subsequent to fiscal year end (April 30), the Village prepares accrual basis financial statements which are then audited by an independent accounting firm. The audited financial statements are typically available in October. For over 20 years, the Village has received recognition for its financial statements in the form of a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

This quarterly report typically discusses General Fund projections for the year, which are based on known changes to the spending plan. After the first quarter, there has been little net change in the General Fund spending plan (see page 3 of the Financial Schedules), so expanded discussion will be deferred the second quarter report.

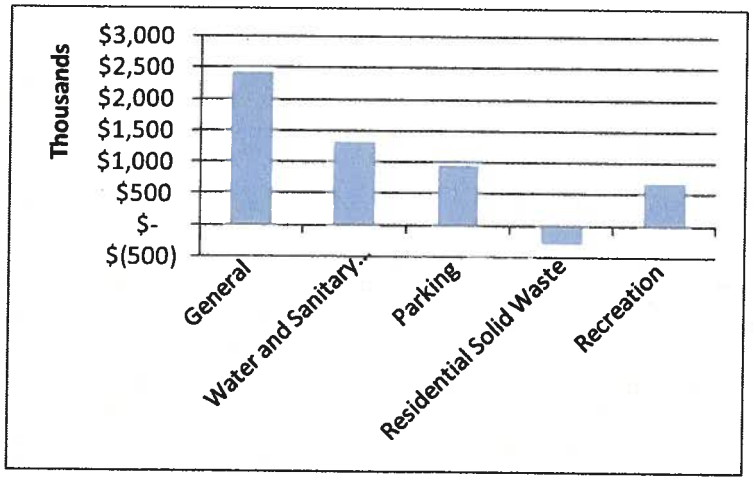
Cash Reserves

The Village cash reserves function much like a personal savings account, setting aside money to be used in certain circumstances. The Village policy requires that 25% of the General Fund operating budget, excluding capital outlay and debt service, be retained in cash reserves, with a target of 26% this year and increasing by one percentage point each year until we achieve 35%.

The Village exceeded this requirement as of July, 2013 by $4.8 million.

The Water and Sewer Fund has a cash reserve policy of $2,095,000, based on $2,000,000 in FY11/12 and increasing by the CPI-U or 3%, whichever is less. The Water and Sewer Fund exceeded this policy by $1.3 million, which represents both cash reserves as well as savings for water and sewer capital projects.

Cash over Reserve Policy, by Fund



Other enterprise funds (Parking, Solid Waste and Recreation) have a cash reserve policy of 26% of the operating budget of that fund. The Village exceeded this policy in all of those funds except the Solid Waste Fund which fell $280,000 below the policy due to unplanned expenses from the recent storms.

Certain other programs, such as the Police Pension Fund, Capital Projects Fund, and Motor Fuel Tax Fund, are reserved at 100%, meaning that the Village cannot reallocate these funds for other purposes.

FINANCIAL SCHEDULES

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APPENDIX

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Village of Glen Ellyn
Summary of FY2013/14 and Prior Year Activity, by Fund Type
For the Three Months Ended July 31, 2013

Fund	Current Year Activity								Prior Year Activity				
	Revised Budget Revenues	Revised Budget (Expenses)	Revised Budget Net Income (Loss)	Year to date Revenues	Year to date Expenditures (Expenses)	Net Income (Loss)	Encumbrances	Net Income Less Encumbrances	Year to date Revenues	Year to date Expenditures (Expenses)	Balance Net Income (Loss)	Encumbrances	Net Income Less Encumbrances
Major Governmental Funds													
General	$ 16,894,100	$ 16,979,931	$ (85,831)	$ 5,600,721	$ 4,617,127	$ 983,594	$ 381,358	$ 602,236	$ 5,395,969	$ 4,578,925	$ 817,044	$ 299,522	$ 517,522
Debt Service	1,107,528	1,107,228	300	304,103	13,725	290,378	-	290,378	831,646	36,850	794,796	-	794,796
Capital Projects	6,498,500	7,266,222	(767,722)	2,194,019	672,204	1,521,815	4,414,075	(2,892,260)	1,551,616	1,002,898	548,718	3,954,091	(3,405,373)
ST Major Governmental Funds	$ 24,500,128	$ 25,353,381	$ (853,253)	$ 8,098,843	$ 5,303,056	$ 2,795,787	$ 4,795,433	$ (1,999,646)	$ 7,779,231	$ 5,618,673	$ 2,160,558	$ 4,253,613	$ (2,093,055)
Non Major Governmental Funds - Special Revenue													
Corporate Reserve	$ 187,900	$ 793,000.00	$ (605,100)	$ 10,710	$ -	$ 10,710	$ -	$ 10,710	$ 20,953	$ -	$ 20,953	$ -	$ 20,953
Motor Fuel Tax	665,500	906,000	(240,500)	165,520	168,753	(3,233)	78,000	(81,233)	162,747	180,550	(17,803)	-	(17,803)
Central Business District (CBD) TIF	1,000	1,000	-	37,338	-	37,338	-	37,338	-	1,000	(1,000)	-	(1,000)
Non Major Governmental Funds - Capital Projects													
Facilities Maint Reserve	102,500	331,175	(228,675)	25,722	60,300	(34,578)	8,980	(43,558)	13,118	21,657	(8,539)	4,682	-
ST Nonmajor Governmental Funds	$ 956,900	$ 2,031,175	$ (1,074,275)	$ 239,290	$ 229,053	$ 10,237	$ 86,980	$ (76,743)	$ 196,818	$ 203,207	$ (6,389)	$ 4,682	$ 2,150
TOTAL GOVERNMENTAL FUNDS	$ 25,457,028	$ 27,384,556	$ (1,927,528)	$ 8,338,133	$ 5,532,109	$ 2,806,024	$ 4,882,413	$ (2,076,389)	$ 7,976,049	$ 5,821,880	$ 2,154,169	$4,258,295	$ (2,090,905)
Major Enterprise Funds													
Water and Sanitary Sewer Fund	$ 14,911,500	$ 16,361,044	$ (1,449,544)	$ 3,202,800	$ 2,550,701	$ 652,099	$ 3,213,375	$ (2,561,276)	$ 3,391,868	$ 2,681,590	$ 710,278	$ 1,915,569	$ (1,205,291)
Recreation	4,440,000	8,120,477	(3,680,477)	1,530,303	2,985,866	(1,455,563)	1,584,852	(3,040,415)	1,643,831	1,057,401	$ 586,430	155,986	430,444
ST Major Enterprise Funds	$ 19,351,500	$ 24,481,521	$ (5,130,021)	$ 4,733,103	$ 5,536,567	$ (803,464)	$ 4,798,227	$ (5,601,691)	$ 5,035,699	$ 3,738,991	$ 1,296,708	$ 2,071,555	$ (774,847)
Non Major Enterprise Funds													
Parking	$ 681,400	$ 1,046,436	$ (365,036)	$ 27,370	$ 73,249	$ (45,879)	$ 87,816	$ (133,695)	$ 37,423	$ 71,441	$ (34,018)	$ 450,600	$ (484,618)
Residential Solid Waste	1,507,100	1,428,100	79,000	361,896	408,237	(46,341)	77,205	(123,546)	351,393	431,210	(79,817)	108,956	(188,773)
ST nonmajor enterprise funds	$ 2,188,500	$ 2,474,536	$ (286,036)	$ 389,266	$ 481,486	$ (92,220)	$ 165,021	$ (257,241)	$ 388,816	$ 502,651	$ (113,835)	$ 559,556	$ (673,391)
TOTAL ENTERPRISE FUNDS	$ 21,540,000	$ 26,956,057	$ (5,416,057)	$ 5,122,369	$ 6,018,053	$ (895,684)	$ 4,963,248	$ (5,858,932)	$ 5,424,515	$ 4,241,642	$ 1,182,873	$2,631,111	$ (1,448,238)
VILLAGE OPERATIONS TOTAL	$ 46,997,028	$ 54,340,613	$ (7,343,585)	$ 13,460,502	$ 11,550,162	$ 1,910,340	$ 9,845,661	$ (7,935,321)	$ 13,400,564	$ 10,063,522	$ 3,337,042	$6,889,406	$ (3,539,143)
Internal Service Funds													
Insurance	$ 2,860,800	$ 2,916,500	$ (55,700)	$ 733,365	$ 1,235,943	$ (502,578)	$ -	$ (502,578)	$ 715,675	$ 1,039,736	$ (324,061)	$ -	$ (324,061)
Equipment Services	1,787,100	1,941,000	(153,900)	449,332	375,875	73,457	57,161	16,296	435,984	206,208	229,776	782,461	(552,685)
ST Internal Service Funds	$ 4,647,900	$ 4,857,500	$ (209,600)	$ 1,182,697	$ 1,611,818	$ (429,121)	$ 57,161	$ (486,282)	$ 1,151,659	$1,245,944.00	$ (94,285)	$ 782,461	$ (876,746)
Trust Fund													
Police Pension	$ 1,875,000	$ 1,666,300	$ 208,700	$ 585,184	$ 406,599	$ 178,585	$ -	$ 178,585	$ 594,027	$ 395,145.00	$ 989,172	$ -	$ 989,172
VILLAGE TOTAL	$ 53,519,928	$ 60,864,413	$ (7,344,485)	$ 15,228,383	$ 13,568,579	$ 1,659,804	$ 9,902,822	$ (8,243,018)	$ 15,146,250	$ 11,704,611	$ 4,231,929	$7,671,867	$ (3,426,717)

Village of Glen Ellyn

Summary of FY2013/14 Revenues and Expenditures/Expenses, by Category
For the Quarter Ended July 31, 2013

This report illustrates the revenues and expenditures (expenses) by fund types. Transfers between funds are highlighted. To see fund details, see respective pages later in this report.

	Revenues					Expenditures/Expenses					
Fund	Taxes	User fees	Other	Less Transfers	Total Net Revenues	Operating	Capital Outlay	Debt	Less Transfers	Total Net Expenditures/ Expenses	Net
Governmental Funds											
General	$ 4,148,309	$ 836,582	$ 615,830	$ (349,500)	$ 5,251,221	$ 4,592,191	$ 24,936	$ -	$ (1,221,756)	$ 3,395,371	$ 1,855,850
Debt Service	300,260	-	3,843		304,103	-	-	13,725		13,725	290,378
Capital Projects	2,191,018	-	3,001		2,194,019	-	672,204	-	(187,750)	484,454	1,709,565
Corporate Reserve	-	-	10,710	(10,000)	710	-	-	-		-	710
Motor Fuel Tax	164,920	-	600		165,520	168,753	-	-	(150,000)	18,753	146,767
Central Business District TIF	37,338	-	-		37,338	-	-	-		-	37,338
Facilities Maintenance Reserve	-	-	25,722	(25,000)	722	-	60,300	-		60,300	(59,578)
ST Governmental Funds	**6,841,845**	**836,582**	**659,706**	**(384,500)**	**7,953,633**	**4,760,944**	**757,440**	**13,725**	**(1,559,506)**	**3,972,603**	**3,981,030**
Enterprise Funds											
Water and Sanitary Sewer Fund	$ 48,282	$ 3,135,828	$ 18,690		$ 3,202,800	$ 2,440,900	$ 109,801	$ -	$ (370,112)	$ 2,180,589	$ 1,022,211
Recreation	-	1,179,899	350,404	(310,000)	1,220,303	853,001	2,018,118	114,747	(53,511)	2,932,355	(1,712,052)
Parking	-	26,351	1,019		27,370	65,253	7,996	-	(39,325)	33,924	(6,554)
Residential Solid Waste	-	353,169	8,727		361,896	408,237	-	-	(19,275)	388,962	(27,066)
ST Enterprise Funds	**48,282**	**4,695,247**	**378,840**	**(310,000)**	**4,812,369**	**3,767,391**	**2,135,915**	**114,747**	**(482,223)**	**5,535,830**	**(723,461)**
Other Funds											
Insurance (Internal Service Fund)	$ -	$ -	$ 733,365	$ (462,861)	$ 270,504	$ 1,235,943	$ -	$ -		$ 1,235,943	$ (965,439)
Equipment Services (Internal Service Fund)	-	24,024	425,308	(419,650)	29,682	192,937	182,938	-	(25,282)	350,593	(320,911)
Police Pension (Trust Fund)	-	-	585,184	(490,000)	95,184	406,599	-	-		406,599	(311,415)
VILLAGE TOTAL	**$ 6,890,127**	**$ 5,555,853**	**$ 2,782,403**	**$ (2,067,011)**	**$ 13,161,372**	**$ 10,363,814**	**$ 3,076,293**	**$ 128,472**	**$ (2,067,011)**	**$ 11,501,568**	**$ 1,659,804**

Note: This schedule is reported on a budgetary basis.

General Fund Summary
For the First Quarter Ended July 31, 2013

	YTD							Projections		
	Last Year	Current Budget	Current Year	Variance from LY $	Variance from LY %	Variance YTD Budget $	Variance YTD Budget %	Annual Projection	Revised Budget	Percent of budget
REVENUES										
TAXES										
Property Tax	1,489,417	1,527,525	1,560,947	71,530	5%	33,422	2%	3,069,000	3,069,000	100%
Econ Dev SSA Tax	77,901	82,623	72,511	(5,390)	-7%	(10,112)	-14%	166,000	166,000	100%
Fire SSA Tax	90,968	90,089	91,304	336	0%	1,215	1%	181,000	181,000	100%
Sales Tax	710,919	724,935	726,450	15,531	2%	1,515	0%	3,117,800	3,115,000	100%
Home Rule Sales Tax	408,830	404,148	398,588	(10,242)	-3%	(5,560)	-1%	1,771,500	1,786,000	99%
State Income Tax	759,125	818,000	871,177	112,052	15%	53,178	6%	2,619,000	2,619,000	100%
Other Taxes	405,698	392,025	427,332	21,634	5%	35,307	8%	1,194,000	1,194,000	100%
Subtotal Taxes	**3,942,858**	**4,039,344**	**4,148,309**	**205,451**	**5%**	**108,965**	**3%**	**12,118,300**	**12,130,000**	**100%**
LICENSES & PERMITS										
Vehicle Licenses	63,277	67,080	72,232	8,955	14%	5,152	7%	390,000	390,000	100%
Business Registration	33,830	35,424	33,675	(155)	0%	(1,749)	-5%	41,000	41,000	100%
Liquor Licenses	109,801	108,240	113,271	3,470	3%	5,031	4%	120,000	120,000	100%
Building Permits/Registrations/Fees	152,768	136,433	258,924	106,156	69%	122,491	47%	555,000	555,000	100%
Subtotal Licenses & Permits	**359,676**	**347,177**	**478,102**	**118,426**	**33%**	**130,925**	**27%**	**1,106,000**	**1,106,000**	**100%**
CHARGES & FEES										
Cable Franchise Fees	159,904	155,000	138,716	(21,188)	-13%	(16,284)	-12%	620,000	620,000	100%
Ambulance Service Fees	162,759	150,500	176,285	13,526	8%	25,785	15%	700,000	700,000	100%
Police Service Reimbursements	9,199	7,435	10,929	1,730	19%	3,494	32%	133,000	133,000	100%
Service Fees - GWA/Library	32,376	32,550	32,550	174	1%	-	0%	130,200	130,200	100%
Subtotal Charges & Fees	**364,238**	**345,485**	**358,480**	**(5,758)**	**-2%**	**12,995**	**4%**	**1,583,200**	**1,583,200**	**100%**
OTHER										
Police/Court Fines	147,771	125,395	127,969	(19,802)	-13%	2,574	2%	510,000	510,000	100%
Investment Income	3,732	5,000	5,609	1,877	50%	609	11%	20,000	20,000	100%
Miscellaneous Income	179,621	101,862	132,751	(46,870)	-26%	30,889	23%	390,300	346,900	113%
Transfers from Other Funds	397,623	349,500	349,500	(48,123)	-12%	0	0%	1,198,000	1,198,000	100%
Subtotal Other	**728,747**	**581,757**	**615,830**	**(112,917)**	**-15%**	**34,073**	**6%**	**2,118,300**	**2,074,900**	**102%**
Revenue Totals	**5,395,519**	**5,313,763**	**5,600,721**	**205,202**	**4%**	**286,958**	**5%**	**16,925,800**	**16,894,100**	**100%**
EXPENDITURES								Q1 - Adjusted by known changes		
Village Board & Clerk	32,265	45,129	30,026	(2,240)	-7%	(15,103)	-33%	78,100	78,100	100%
Village Manager's Office	229,073	239,579	270,267	41,194	18%	30,688	13%	989,200	1,014,200	98%
Facilities Maintenance	103,428	124,256	120,783	17,355	17%	(3,474)	-3%	521,900	513,500	102%
Senior Services	21,828	21,763	24,687	2,859	13%	2,924	13%	91,050	91,050	100%
History Park	6,106	13,103	5,365	(741)	-12%	(7,738)	-59%	45,600	45,600	100%
Information Technology*	-	85,751	58,270	*included w/ Finance*		(27,480)	-32%	331,000	331,000	100%
Finance*	267,767	214,740	215,127	*5,631*	*2%*	387	0%	828,900	828,900	100%
Planning & Development	283,294	319,186	301,164	17,870	6%	(18,022)	-6%	1,248,075	1,248,075	100%
Economic Development	127,661	188,118	124,634	(3,027)	-2%	(63,483)	-34%	469,617	469,617	100%
Police	2,243,883	2,292,786	2,250,093	6,210	0%	(42,692)	-2%	7,612,800	7,612,800	100%
Fire	497,578	460,783	495,699	(1,879)	0%	34,916	8%	1,771,000	1,771,000	100%
Public Works - Admin & Engineering*	235,473	179,047	176,286	(59,187)	-25%	(2,761)	-2%	678,963	674,963	101%
Public Works - Operations**	530,568	588,649	544,725	14,157	3%	(43,924)	-7%	2,336,126	2,301,126	102%
Expenditure Totals	**4,578,924**	**4,772,890**	**4,617,127**	**38,203**	**1%**	**(155,763)**	**-3%**	**17,002,331**	**16,979,931**	**100%**
Net Surpus / (Deficit)	**816,595**	**540,873**	**983,594**	**166,999**		**442,721**		(76,531)	**(85,831)**	
Encumbrances	**299,522**		**381,358**							
Surplus / (deficit) net of encumbrance	517,073		602,236							

** Information Technology cost center was included in the Finance Department for FY12/13. For variance from last year calculations, IT and Finance have been combined for*
*** Public Works was reorganized to directly charge personnel costs to the benefitting fund. As a result, variance from last year calculations are less meaningful.*

Village of Glen Ellyn
Water/Sanitary Sewer Fund
Water/Sanitary Sewer Metered Revenue - Ten Year History

Month Collected by Village	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	$ Change From Prior Year	% Change From Prior Year
May	$ 651,286	$ 617,293	$ 580,979	$ 522,440	$ 588,152	$ 632,740	$ 680,593	$ 744,243	$ 735,619	$ 810,695	$ 75,076	10.2%
Jun	654,287	680,998	658,088	732,857	697,835	637,766	775,487	745,296	936,024	892,069	$ (43,955)	-4.7%
Jul	639,330	885,620	803,451	828,735	644,209	756,612	741,780	839,212	1,360,491	962,291	$ (398,200)	-29.3%
Aug	790,522	1,016,107	812,768	843,911	796,373	771,195	852,176	1,050,431	1,271,862			
Sep	774,946	930,300	797,200	774,309	889,729	794,394	915,070	986,546	1,118,364			
Oct	747,394	821,336	636,195	732,709	696,173	772,366	778,383	898,684	892,680			
Nov	653,500	703,014	578,071	626,348	624,462	620,836	777,946	761,036	824,872			
Dec	599,372	564,710	638,902	656,690	618,494	617,748	695,979	746,626	821,063			
Jan	638,247	601,908	565,871	599,244	681,105	670,931	678,203	818,878	857,510			
Feb	595,301	616,354	586,925	592,578	666,574	610,443	824,362	734,019	843,394			
Mar	576,347	604,298	598,016	617,558	547,239	565,124	541,975	738,248	797,312			
Apr	556,710	489,785	531,574	540,771	535,180	570,506	657,818	784,819	781,571			
Total	$ 7,877,242	$ 8,531,723	$ 7,788,040	$ 8,068,149	$ 7,985,525	$ 8,020,661	$ 8,919,772	$ 9,848,038	$ 11,240,762	$ 2,665,055		
Budget	$ 8,450,000	$ 8,450,000	$ 8,260,000	$ 8,175,000	$ 8,175,000	$ 8,740,000	$ 9,465,000	$ 9,368,000	$ 10,654,000	$ 13,229,000		
% of Budget	93%	101%	94%	99%	98%	92%	94%	105%	106%	20%		
Q1 Total	$ 1,944,903	$ 2,183,911	$ 2,042,518	$ 2,084,031	$ 1,930,196	$ 2,027,118	$ 2,197,860	$ 2,328,751	$ 3,032,134	$ 2,665,055		
% Change from Q1 Prior Year	6.9%	12.3%	-6.5%	2.0%	-7.4%	5.0%	8.4%	6.0%	30.2%	-12.1%		

	eff 5-1-04	eff 7-1-07	eff 6-1-08	eff 7-1-09	eff 6-1-10	eff 5-1-11	eff 1-1-12	eff 1-1-13
Water Rate*	$ 4.92	$ 4.92	$ 5.10	$ 5.49	$ 6.04	$ 6.34	$ 6.42	$ 7.41
Sewer Rate*	3.91	4.30	4.45	4.45	4.90	5.39	6.42	6.65
	$ 8.83	$ 9.22	$ 9.55	$ 9.94	$ 10.94	$ 11.73	$ 12.84	$ 14.06

* Per 1,000 gallons of water metered.

Village of Glen Ellyn
Solid Waste Fund
Recycling Revenue

Month Received by Village	FY10/11	FY11/12	FY12/13	FY13/14	% Change From Prior Incr/(Decr)
May	$ 8,850	$ 16,986	$ 11,564	$ 4,337	(62.5%)
Jun	-	25,238	8,302	-	(100.0%)
Jul	12,067	17,739	5,438	4,271	(21.5%)
Aug	1,490	18,611	3,022		
Sep	2,239	23,984	-		
Oct	3,810	20,473	-		
Nov	5,647	21,400	-		
Dec	8,923	8,819	4,159		
Jan	7,659	74	3,973		
Feb	14,000	16,527	2,852		
Mar	15,652	7,349	2,124		
Apr	16,986	7,609	4,467		
Total	$ 97,324	$ 184,808	$ 45,902	$ 8,608	
Budget	$ 20,000	$ 50,000	$ 30,000	$ 30,000	
Year to date	$ 20,917	$ 59,962	$ 25,305	$ 8,608	
YTD as a percent of annual budget	105%	120%	84%	29%	
YTD % Change from prior YTD	NA	187%	-58%	-66%	

Village of Glen Ellyn
Recreation Fund
Greens Fee Revenue - Ten Year History

Green Fee Revenue

Month Received by Village	FY04/05[1]	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	$ Change From Prior Year Gain/(Loss)	% Change From Prior Year Gain/(Loss)
May	$ 73,297	$ 259,385	$ 236,888	$ 295,117	$ 269,068	$ 270,981	$ 250,437	$ 204,372	$ 257,288	$ 185,960	$ (71,328)	-27.7%
June	161,599	320,663	312,763	345,137	318,730	281,641	250,384	276,636	318,841	252,324	(66,517)	-20.9%
July	401,690	365,632	335,203	375,857	364,228	346,388	284,613	302,684	289,643	290,661	1,018	0.4%
August	358,577	322,785	336,839	299,099	352,602	299,210	295,170	286,660	273,187			
September	311,656	263,730	231,667	308,175	235,115	264,164	226,227	216,810	241,225			
October	170,505	173,243	119,932	147,973	135,272	77,778	136,880	134,608	92,528			
November	36,671	46,920	37,379	30,205	27,710	41,340	42,227	45,127	40,758			
December	1,952	111	1,281	176	39,099	39,487	40,020	56,563	71,008			
January	69	1,445	919	464	31	14	56	1,799	424			
February	718	994	10	-	389	-	192	1,007	111			
March	13,340	16,531	19,049	3,214	32,319	27,827	13,173	70,503	11,007			
April	155,979	162,056	117,819	113,035	105,193	163,584	108,315	157,699	81,569			
Total	$ 1,686,053	$ 1,933,495	$ 1,749,749	$ 1,918,451	$ 1,879,756	$ 1,812,414	$ 1,647,694	$ 1,754,468	$ 1,677,590	$ 728,945		
Q1 Total	$ 636,586	$ 945,680	$ 884,854	$ 1,016,110	$ 952,026	$ 899,010	$ 785,434	$ 783,692	$ 865,773	$ 728,945		
% Change From Q1 Prior Year	139%	49%	(6%)	15%	(6%)	(6%)	(13%)	(0%)	10%	(16%)		
Budget	$ 1,700,000	$ 2,250,000	$ 1,990,000	$ 1,950,000	$ 1,980,000	$ 1,900,000	$ 1,930,000	$ 1,900,000	$ 1,700,000	$ 1,800,000		
% of Budget	99%	86%	88%	98%	95%	95%	85%	92%	99%	40%		

1. The 18 hole course at the Village Links was closed for renovation in November, 2002. The course reopened in late June 2004.

Green Fee Rounds

	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 12/13	From Prior Year
May	10,122	9,412	8,387	10,272	7,442	-27.6%
June	10,827	10,571	10,856	12,359	9,856	-20.3%
July	13,398	11,169	11,648	10,896	11,338	4.1%
August	11,622	11,883	12,420	11,823		
September	10,489	9,589	8,865	9,747		
October	3,588	5,877	2,497	5,202		
November	2,383	2,409	2,319	1,850		
December	108	15	345	979		
January	3	12	405	94		
February	-	43	231	25		
March	1,832	1,209	4,283	577		
April	6,728	4,301	6,621	3,681		
Total	**71,100**	**66,490**	**68,877**	**67,505**	**28,636**	(2.0%)

Village of Glen Ellyn
Cash Available for General Use
As of July 31, 2013

	Fund	Last Year Cash & Investment Balances	Cash/ Checking	Illinois Funds	IMET	Investments	Current Year Cash & Investment Balances	(a) Less Encumbrances	Less Deposits/ Other	Balance	(b) Reserve Policy	Cash Reserved or Restricted From General Use	Amount over (under) Required Cash Reserves
1	General	$ 6,110,456	$ (245,566)	$ 522,253	$ 7,797,788	$ -	$ 8,074,475	$ (381,358)	$ (915,889)	$ 6,777,228	26%	$ (4,334,298)	$ 2,442,931
2	Corporate Reserve	917,599	126,489	29,943	917,737	-	1,074,169	-	-	1,074,169	n/a	(1,074,169)	-
3	Motor Fuel Tax	330,297	-	520,547	-	-	520,547	(78,000)	-	442,547	n/a	(442,547)	-
4	CBD TIF Fund	-	-	-	-	-	-	-	-	-	n/a	-	-
5	Debt Service	824,903	226	315,256	13,174	-	328,656	-	-	328,656	n/a	(328,656)	-
6	Capital Projects	3,649,391	73,050	1,943,306	2,134,815	-	4,151,171	(4,414,075)	(1,000)	(263,904)	n/a	-	(263,904)
7	Facilities Maint Reserve	997,854	4,417	111,012	852,460	-	967,889	(8,980)	-	958,909	n/a	(958,909)	-
8	Water and Sanitary Sewer Fund	4,762,595	413,095	565,602	5,894,185	-	6,872,882	(3,213,375)	(242,512)	3,416,995	$2M+	(2,095,000)	1,321,995
9	Parking	1,098,834	73,417	213,717	819,120	-	1,106,254	(87,816)	-	1,018,438	26%	(69,625)	948,813
10	Residential Solid Waste	589,734	2,616	10,932	137,606	-	151,154	(77,205)	-	73,949	25%	(354,525)	(280,576)
11	Recreation	2,802,683	72,235	205,432	3,069,821	-	3,347,488	(1,584,852)	-	1,762,636	26%	(1,068,696)	693,940
12	Insurance	1,290,369	69,745	559,317	495,307	-	1,124,369	-	-	1,124,369	n/a	(1,124,369)	-
13	Equipment Services	3,271,900	103,433	235,400	2,682,991	-	3,021,824	(57,161)	-	2,964,663	n/a	(2,964,663)	-
		$ 26,646,615	$ 693,157	$ 5,232,717	$ 24,815,004	$ -	$ 30,740,878	$ (9,902,822)	$ (1,159,401)	$ 19,678,655		$ (14,815,457)	$ 4,863,199
14	Police Pension	22,762,391	$ -	$ 491,037	$ -	$ 23,552,619	24,043,656	-	-	24,043,656	n/a	(24,043,656)	-
	Average Yields FY2013/14 YTD		0.00%	0.02%	0.33%								
	Average Yields FY2012/13 YTD		0.00%	0.03%	0.31%								

(a) Encumbrances represent the unexpended portion of approved contracts for goods and services as of the end of the quarter. While encumbrances are not expenditures, they do represent a reduction in the level of available spendable cash at the close of the

(b) Operating funds are subject to the Village's minimum cash reserve policy. This policy requires that at least 26% of the operating budget (excluding capital outlay and debt service) be retained as reserves. Other funds are 100% reserved for specific programs or functions. These are explained in the footnotes on the next page.

See footnotes on the following page.

The following footnotes correspond to the numbers on the left of the schedule on the previous page.

1. **General Fund** - Amount subject to reserve is 26% of budget minus capital expenditures.

2. **Corporate Reserve Fund** - All Corporate Reserve Fund cash is reserved for emergency needs or for assisting other Village funds via loans.

3. **Motor Fuel Fund** - All Motor Fuel Tax revenue from the State is reserved by law for street maintenance.

4. **Central Business District (CBD) TIF Fund** - This fund was created in FY 11/12 to begin accounting for start up costs of the TIF. Tax Increment Revenues to be received in the future will be restricted by law to be used within

5. **Debt Service Fund** - The cash in the Debt Service Fund represents funds accumulated from various sources to pay for principal and interest costs on the Village's outstanding debt obligations. These dollars are not available

6. **Capital Projects Fund** - Essentially all of the Capital Projects Fund cash is reserved. Real estate transfer taxes and utility tax revenues are reserved for street and storm sewer capital projects as part of our 20-year street and storm sewer improvement plan.

7. **Facilities Maintenance Reserve Fund** - This reserve is established for future replacement of major Village building components in the Civic Center, Reno Public Works Building, Fire Stations 1 and 2, Stacy Tavern Museum and the History Center.

8. **Water and Sanitary Sewer Fund** - Amount subject to reserve is $2,095,000, which will be adjusted annually by CPI-U or 3%, whichever is less. The cash reserve policy had previously been calculated as a percent of operating

9. **Parking Fund** - Amount subject to reserve is 26% of budget minus capital expenditures.

10. **Residential Solid Waste Fund** - Amount subject to reserve is 26% of budget minus capital expenditures.

11. **Recreation Fund** - Amount subject to reserve is 26% of budget minus capital expenditures.

12. **Insurance Fund** - All funds transferred to the Insurance Fund are budgeted to pay premiums and associated costs and are not available for reallocation.

13. **Equipment Services Fund** - This reserve is established for the scheduled replacement of Village vehicles and is not available for reallocation.

14. **Police Pension Fund** - All Police Pension funds are reserved for paying pensions of retired police officers.

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

100 - GENERAL FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
1000 - GENERAL FUND REVENUES									
TAXES	14,852,000	14,852,000	839,713	734,169	3,942,861	5,521,104	0	5,521,104	37%
LICENSES & PERMITS	1,114,900	1,114,900	82,451	65,083	361,496	479,582	0	479,582	43%
INTERGOVERNMENTAL	15,000	15,000	0	1,183	28,951	575	0	575	4%
CHARGES FOR SERVICES	1,597,200	1,597,200	66,073	88,848	364,837	359,426	0	359,426	23%
FEES & FINES	510,000	510,000	55,648	53,901	147,770	127,969	0	127,969	25%
INVESTMENT INCOME	20,000	20,000	1,980	1,400	3,732	5,610	0	5,610	28%
MISC REVENUE	309,000	309,000	46,871	49,358	148,698	129,751	0	129,751	42%
TRANSFERS IN (IFTS)	(1,524,000)	(1,524,000)	64,689	132,542	397,625	(1,023,295)	0	(1,023,295)	67%
TOTAL - GENERAL FUND REVENUES	16,894,100	16,894,100	1,157,424	1,126,482	5,395,969	5,600,722	0	5,600,722	33%
121100 - VILLAGE BOARD & CLERK									
PERSONNEL SERVICES	18,300	18,300	528	864	2,659	2,460	0	2,460	13%
CONTRACTUAL SERVICES	45,200	45,200	26,351	1,506	28,490	26,973	0	26,973	60%
COMMODITIES	1,500	1,500	94	88	1,116	592	0	592	39%
CAPITAL IMPROVEMENTS	13,100	13,100	0	0	0	0	0	0	0%
TOTAL - VILLAGE BOARD & CLERK	78,100	78,100	26,972	2,458	32,265	30,025	0	30,025	38%
121200 - VILLAGE MANAGER'S OFFICE									
PERSONNEL SERVICES	628,500	628,500	50,967	56,347	170,159	176,399	0	176,399	28%
CONTRACTUAL SERVICES	307,200	307,200	23,225	9,811	46,607	73,687	0	73,687	24%
COMMODITIES	5,000	5,000	320	259	1,081	2,212	0	2,212	44%
CAPITAL IMPROVEMENTS	18,000	18,000	3,401	0	0	3,885	0	3,885	22%

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

100 - GENERAL FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
121200 - VILLAGE MANAGER'S OFFICE									
TRANSFERS OUT (IFTS)	55,500	55,500	4,164	3,742	11,225	14,084	0	14,084	25%
TOTAL - VILLAGE MANAGER'S OFFICE	1,014,200	1,014,200	82,078	70,159	229,073	270,267	0	270,267	27%
121300 - FACILITIES MAINTENANCE									
PERSONNEL SERVICES	240,600	240,600	18,302	17,366	59,945	65,224	0	65,224	27%
CONTRACTUAL SERVICES	97,800	97,800	7,255	9,976	13,629	15,519	0	15,519	16%
COMMODITIES	32,500	32,500	2,054	3,308	7,078	4,303	0	4,303	13%
TRANSFERS OUT (IFTS)	142,600	142,600	11,842	7,592	22,775	35,736	0	35,736	25%
TOTAL - FACILITIES MAINTENANCE	513,500	513,500	39,453	38,241	103,428	120,782	0	120,782	24%
121400 - INFORMATION TECHNOLOGY									
PERSONNEL SERVICES	128,700	128,700	9,662	0	0	33,821	0	33,821	26%
CONTRACTUAL SERVICES	133,100	133,100	0	0	0	10,742	0	10,742	8%
COMMODITIES	1,000	1,000	0	0	0	0	0	0	0%
CAPITAL OUTLAY	48,500	48,500	2,726	0	0	9,987	0	9,987	21%
TRANSFERS OUT (IFTS)	19,700	19,700	1,063	0	0	3,721	0	3,721	19%
TOTAL - INFORMATION TECHNOLOGY	331,000	331,000	13,451	0	0	58,271	0	58,271	18%
121500 - SENIOR SERVICES									
PERSONNEL SERVICES	46,700	46,700	3,490	3,809	12,642	12,403	0	12,403	27%
CONTRACTUAL SERVICES	39,350	39,350	4,993	2,271	8,382	12,180	0	12,180	31%
COMMODITIES	5,000	5,000	15	297	803	104	0	104	2%

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

100 - GENERAL FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
TOTAL - SENIOR SERVICES	91,050	91,050	8,498	6,377	21,828	24,687	0	24,687	27%
121600 - HISTORY PARK - ADMIN/FAC									
PERSONNEL SERVICES	4,100	4,100	0	153	920	296	0	296	7%
CONTRACTUAL SERVICES	22,900	22,900	1,170	1,940	5,186	2,232	0	2,232	10%
TOTAL - HISTORY PARK - ADMIN/FAC	27,000	27,000	1,170	2,094	6,106	2,528	0	2,528	9%
121610 - HISTORY PARK - PUBLIC WORKS									
PERSONNEL SERVICES	10,900	10,900	0	0	0	298	0	298	3%
CONTRACTUAL SERVICES	7,700	7,700	432	0	0	2,538	2,413	4,952	64%
TOTAL - HISTORY PARK - PUBLIC WORKS	18,600	18,600	432	0	0	2,836	2,413	5,250	28%
122000 - FINANCE DEPARTMENT									
PERSONNEL SERVICES	630,000	630,000	48,605	50,312	192,494	168,831	0	168,831	27%
CONTRACTUAL SERVICES	146,100	146,100	8,058	12,730	50,833	29,785	30,372	60,157	41%
COMMODITIES	12,300	12,300	1,714	1,598	3,117	3,980	0	3,980	32%
CAPITAL OUTLAY	600	600	1,279	1,286	6,449	2,064	0	2,064	344%
TRANSFERS OUT (IFTS)	39,900	39,900	3,088	4,958	14,875	10,467	0	10,467	26%
TOTAL - FINANCE DEPARTMENT	828,900	828,900	62,745	70,884	267,768	215,127	30,372	245,499	30%
126000 - PLANNING & DEVELOPMENT									
PERSONNEL SERVICES	937,800	937,800	70,653	63,102	225,197	246,292	0	246,292	26%
CONTRACTUAL SERVICES	182,000	182,575	10,383	7,444	24,491	23,359	0	23,359	13%

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

100 - GENERAL FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	% of Revised Budget
126000 - PLANNING & DEVELOPMENT									
COMMODITIES	9,500	9,500	741	304	1,531	2,112	0	2,112	22%
CAPITAL OUTLAY	1,000	1,000	0	0	0	0	0	0	0%
CAPITAL IMPROVEMENTS	5,000	5,000	0	0	0	0	0	0	0%
TRANSFERS OUT (IFTS)	112,200	112,200	8,794	10,692	32,075	29,401	0	29,401	26%
TOTAL - PLANNING & DEVELOPMENT	1,247,500	1,248,075	90,571	81,543	283,294	301,165	0	301,165	24%
126500 - ECONOMIC DEVELOPMENT									
PERSONNEL SERVICES	59,000	59,000	0	3,673	7,137	7,770	0	7,770	13%
CONTRACTUAL SERVICES	338,625	387,417	16,354	9,302	114,026	107,528	30,543	138,071	36%
COMMODITIES	500	500	19	94	103	62	0	62	12%
CAPITAL IMPROVEMENTS	0	0	0	0	970	9,000	0	9,000	100%
TRANSFERS OUT (IFTS)	22,700	22,700	92	1,808	5,425	275	0	275	1%
TOTAL - ECONOMIC DEVELOPMENT	420,825	469,617	16,464	14,877	127,660	124,635	30,543	155,178	33%
134000 - POLICE DEPARTMENT									
PERSONNEL SERVICES	4,634,700	4,634,700	341,020	334,348	1,159,844	1,202,477	0	1,202,477	26%
CONTRACTUAL SERVICES	650,000	650,000	109,982	152,160	296,861	243,189	0	243,189	37%
COMMODITIES	86,000	86,000	7,038	7,354	24,416	20,171	0	20,171	23%
CAPITAL IMPROVEMENTS	92,800	92,800	0	0	0	0	51,048	51,048	55%
TRANSFERS OUT (IFTS)	2,149,300	2,149,300	91,181	92,754	762,762	784,256	0	784,256	36%
TOTAL - POLICE DEPARTMENT	7,612,800	7,612,800	549,222	586,616	2,243,884	2,250,093	51,048	2,301,141	30%

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

100 - GENERAL FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
135000 - FIRE									
CONTRACTUAL SERVICES	1,253,700	1,253,700	134,092	132,030	356,282	375,180	1,132	376,312	30%
COMMODITIES	25,000	25,000	242	137	6,597	2,444	0	2,444	10%
TRANSFERS OUT (IFTS)	492,300	492,300	41,025	44,900	134,700	118,075	0	118,075	24%
TOTAL - FIRE	1,771,000	1,771,000	175,359	177,066	497,579	495,700	1,132	496,831	28%
143100 - PUBLIC WORKS - ADMIN									
PERSONNEL SERVICES	471,400	471,400	35,455	55,565	184,467	125,063	0	125,063	27%
CONTRACTUAL SERVICES	90,300	92,763	2,969	3,903	15,466	23,166	24,019	47,185	51%
COMMODITIES	8,300	8,300	1,023	902	1,839	2,067	0	2,067	25%
TRANSFERS OUT (IFTS)	102,500	102,500	7,835	11,233	33,700	25,989	0	25,989	25%
TOTAL - PUBLIC WORKS - ADMIN	672,500	674,963	47,283	71,604	235,472	176,285	24,019	200,304	30%
143200 - PUBLIC WORKS - OPERATIONS									
PERSONNEL SERVICES	826,500	826,500	64,485	52,159	148,093	211,535	0	211,535	26%
CONTRACTUAL SERVICES	586,000	626,426	27,440	43,238	194,021	116,196	241,831	358,027	57%
COMMODITIES	44,900	44,900	4,933	4,182	16,840	17,242	0	17,242	38%
CAPITAL IMPROVEMENTS	38,300	38,300	0	0	2,765	0	0	0	0%
TRANSFERS OUT (IFTS)	765,000	765,000	62,383	56,283	168,850	199,752	0	199,752	26%
TOTAL - PUBLIC WORKS - OPERATIONS	2,260,700	2,301,126	159,241	155,862	530,568	544,725	241,831	786,556	34%

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

Total 100 - GENERAL FUND

TOTAL REVENUES	16,894,100	16,894,100	1,157,424	(151,298)	5,395,969	5,600,722	0	5,600,722	33%
TOTAL EXPENDITURES	16,887,675	16,979,931	1,272,937	1,277,780	4,578,925	4,617,125	381,358	4,998,483	29%
DIFFERENCE	6,425	(85,831)	(115,513)	(151,298)	817,044	983,597	381,358	602,239	

Year-to-Date Budget Report

As of July 31, 2013 - Fiscal Year 2013/2014

% of Year elapsed: 25.0%

200 - CORPORATE RESERVE FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
2000 - CORP RESERVE REVENUES									
INTERGOVERNMENTAL	104,000	104,000	0	0	0	0	0	0	0%
INVESTMENT INCOME	2,300	2,300	233	176	553	710	0	710	31%
TRANSFERS IN (IFTS)	81,600	81,600	5,000	6,800	20,400	10,000	0	10,000	12%
TOTAL - CORP RESERVE REVENUES	187,900	187,900	5,233	6,976	20,953	10,710	0	10,710	6%
20000 - CORP RESERVE EXPENDITURES									
PERSONNEL SERVICES	0	0	0	0		0	0	0	100%
TRANSFERS OUT (IFTS)	793,000	793,000	0	0	0	0	0	0	0%
TOTAL - CORP RESERVE EXPENDITURES	793,000	793,000	0	0	0	0	0	0	0%

Total 200 - CORPORATE RESERVE FUND

TOTAL REVENUES	187,900	187,900	5,233	6,976	20,953	10,710	0	10,710	6%
TOTAL EXPENDITURES	793,000	793,000	0	0	0	0	0	0	0%
DIFFERENCE	(605,100)	(605,100)	5,233	6,976	20,953	10,710	0	10,710	

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210 - MOTOR FUEL TAX FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
2100 - MFT REVENUES									
INTERGOVERNMENTAL	645,000	645,000	47,911	50,004	162,658	164,920	0	164,920	26%
INVESTMENT INCOME	500	500	7	29	89	26	0	26	5%
MISC REVENUE	20,000	20,000	0	0	0	574	0	574	3%
TOTAL - MFT REVENUES	665,500	665,500	47,918	50,033	162,747	165,520	0	165,520	25%
21000 - MFT EXPENDITURES									
CONTRACTUAL SERVICES	156,000	156,000	9,494	1,612	30,550	18,753	0	18,753	12%
COMMODITIES	100,000	100,000	0	0	0	0	33,000	33,000	33%
CAPITAL IMPROVEMENTS	250,000	250,000	0	0	0	0	45,000	45,000	18%
TRANSFERS OUT (IFTS)	400,000	400,000	50,000	50,000	150,000	150,000	0	150,000	38%
TOTAL - MFT EXPENDITURES	906,000	906,000	59,494	51,612	180,550	168,753	78,000	246,753	27%

Total 210 - MOTOR FUEL TAX FUND

TOTAL REVENUES	665,500	665,500	47,918	(1,579)	162,747	165,520	0	165,520	25%
TOTAL EXPENDITURES	906,000	906,000	59,494	51,612	180,550	168,753	78,000	246,753	27%
DIFFERENCE	(240,500)	(240,500)	(11,576)	(1,579)	(17,803)	(3,234)	78,000	(81,234)	

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250 - CBD TIF FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
2500 - CBD TIF REVENUES									
TAXES	1,000	1,000	0	0	0	37,338	0	37,338	3,734%
TOTAL - CBD TIF REVENUES	1,000	1,000	0	0	0	37,338	0	37,338	3,734%
25000 - CBD TIF EXPENDITURES									
CONTRACTUAL SERVICES	1,000	1,000	0	0	0	0	0	0	0%
TOTAL - CBD TIF EXPENDITURES	1,000	1,000	0	0	0	0	0	0	0%

Total 250 - CBD TIF FUND

TOTAL REVENUES	1,000	1,000	0	0	0	37,338	0	37,338	3,734%
TOTAL EXPENDITURES	1,000	1,000	0	0	0	0	0	0	0%
DIFFERENCE	0	0	0	0	0	37,338	0	37,338	

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300 - DEBT SERVICE FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	% of Revised Budget
3000 - DEBT SERVICE REVENUES									
TAXES	594,550	594,550	11,332	23,092	831,478	300,260	0	300,260	51%
INTERGOVERNMENTAL	511,478	511,478	0	0	0	3,750	0	3,750	1%
INVESTMENT INCOME	1,500	1,500	78	155	168	93	0	93	6%
TOTAL - DEBT SERVICE REVENUES	1,107,528	1,107,528	11,410	23,247	831,646	304,103	0	304,103	27%
30000 - DEBT SERVICE EXPENDITURES									
CONTRACTUAL SERVICES	1,200	1,200	200	200	200	200	0	200	17%
DEBT SERVICE	1,106,028	1,106,028	0	0	36,650	13,525	0	13,525	1%
TOTAL - DEBT SERVICE EXPENDITURES	1,107,228	1,107,228	200	200	36,850	13,725	0	13,725	1%

Total 300 - DEBT SERVICE FUND

TOTAL REVENUES	1,107,528	1,107,528	11,410	23,047	831,646	304,103	0	304,103	27%
TOTAL EXPENDITURES	1,107,228	1,107,228	200	200	36,850	13,725	0	13,725	1%
DIFFERENCE	300	300	11,210	23,047	794,796	290,378	0	290,378	

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400 - CAPITAL PROJECTS FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
4000 - CAPITAL PROJECTS REVENUES									
TAXES	5,622,000	5,622,000	283,840	270,685	1,548,120	2,191,017	0	2,191,017	39%
INTERGOVERNMENTAL	70,000	70,000	0	0	0	0	0	0	0%
INVESTMENT INCOME	7,500	7,500	994	655	1,906	2,167	0	2,167	29%
MISC REVENUE	6,000	6,000	300	530	1,590	835	0	835	14%
TRANSFERS IN (IFTS)	793,000	793,000	0	0	0	0	0	0	0%
TOTAL - CAPITAL PROJECTS REVENUES	6,498,500	6,498,500	285,134	271,870	1,551,616	2,194,019	0	2,194,019	34%
40000 - CAPITAL PROJECTS EXPENDITURES									
CONTRACTUAL SERVICES	267,500	285,032	54	911	2,321	140	57,532	57,672	20%
CAPITAL IMPROVEMENTS	2,128,000	2,292,946	355,180	5,496	971,578	484,314	4,356,543	4,840,857	72%
TRANSFERS OUT (IFTS)	301,000	301,000	12,583	9,667	29,000	187,750	0	187,750	62%
TOTAL - CAPITAL PROJECTS EXPENDITURES	6,006,500	7,266,222	367,817	16,074	1,002,898	672,204	4,414,075	5,086,279	70%

Total 400 - CAPITAL PROJECTS FUND

TOTAL REVENUES	6,498,500	6,498,500	285,134	255,796	1,551,616	2,194,019	0	2,194,019	34%
TOTAL EXPENDITURES	6,006,500	7,266,222	367,817	16,074	1,002,898	672,204	4,414,075	5,086,279	70%
DIFFERENCE	492,000	(767,722)	(82,684)	255,796	548,718	1,521,815	4,414,075	(2,892,260)	

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450 - FACILITIES MAINTENANCE RESERVE	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
4500 - FACILITIES RES REVENUES									
INVESTMENT INCOME	2,500	2,500	237	196	618	722	0	722	29%
MISC REVENUE	0	0	0	0		0	0	0	100%
TRANSFERS IN (IFTS)	100,000	100,000	8,333	4,167	12,500	25,000	0	25,000	25%
TOTAL - FACILITIES RES REVENUES	102,500	102,500	8,570	4,363	13,118	25,722	0	25,722	25%
45000 - FACILITIES RES EXPENDITURES									
CONTRACTUAL SERVICES	0	0	5,500	5,455	5,455	5,500	0	5,500	100%
CAPITAL OUTLAY	281,700	331,175	6,200	16,202	16,202	54,800	8,980	63,780	19%
TOTAL - FACILITIES RES EXPENDITURES	281,700	331,175	11,700	21,657	21,657	60,300	8,980	69,280	21%

Total 450 - FACILITIES MAINTENANCE RESERVE

TOTAL REVENUES	102,500	102,500	8,570	(17,294)	13,118	25,722	0	25,722	25%
TOTAL EXPENDITURES	281,700	331,175	11,700	21,657	21,657	60,300	8,980	69,280	21%
DIFFERENCE	(179,200)	(228,675)	(3,130)	(17,294)	(8,538)	(34,578)	8,980	(43,558)	

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500 - WATER AND SEWER FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
5010 - WATER REVENUE									
CHARGES FOR SERVICES	7,292,000	7,292,000	534,069	725,276	1,599,411	1,499,172	0	1,499,172	21%
INVESTMENT INCOME	5,000	5,000	727	433	1,385	2,179	0	2,179	44%
MISC REVENUE	20,000	20,000	1,339	1,821	4,750	13,633	0	13,633	68%
TOTAL - WATER REVENUE	7,317,000	7,317,000	536,135	727,531	1,605,546	1,514,983	0	1,514,983	21%
50100 - WATER DIVISION EXPENDITURES									
PERSONNEL SERVICES	642,200	642,200	48,124	46,544	152,268	167,518	0	167,518	26%
CONTRACTUAL SERVICES	631,500	637,403	37,059	10,722	45,491	104,917	96,261	201,178	31%
COMMODITIES	3,959,000	3,959,000	271,307	253,326	655,629	744,615	0	744,615	19%
OTHER EXPENSES	0	0	0	0		0	0	0	100%
CAPITAL IMPROVEMENTS	649,000	689,845	29,202	7,230	316,378	58,310	1,666,866	1,725,176	61%
TRANSFERS OUT (IFTS)	477,800	477,800	33,921	41,533	124,600	179,332	0	179,332	38%
TOTAL - WATER DIVISION EXPENDITURES	8,179,500	8,563,378	419,613	359,355	1,294,366	1,254,691	1,763,127	3,017,818	35%
5020 - SEWER REVENUE									
TAXES	97,000	97,000	1,835	701	50,789	48,282	0	48,282	50%
CHARGES FOR SERVICES	7,487,000	7,487,000	547,410	720,848	1,733,396	1,636,657	0	1,636,657	22%
INVESTMENT INCOME	5,500	5,500	727	433	1,385	2,179	0	2,179	40%
MISC REVENUE	5,000	5,000	179	247	752	699	0	699	14%
TOTAL - SEWER REVENUE	7,594,500	7,594,500	550,152	722,228	1,786,322	1,687,817	0	1,687,817	22%
50200 - SEWER DIVISION EXPENDITURES									

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500 - WATER AND SEWER FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
50200 - SEWER DIVISION EXPENDITURES									
PERSONNEL SERVICES	606,700	606,700	45,837	44,069	139,610	158,930	0	158,930	26%
CONTRACTUAL SERVICES	3,547,700	3,577,002	291,398	268,416	807,303	888,433	168,374	1,056,807	30%
COMMODITIES	14,500	14,500	1,577	1,571	3,847	6,377	0	6,377	44%
DEBT SERVICE	108,000	108,000	0	0	0	0	0	0	0%
CAPITAL IMPROVEMENTS	2,108,000	2,166,343	11,600	17,220	296,515	51,490	1,281,874	1,333,364	45%
TRANSFERS OUT (IFTS)	523,700	523,700	37,731	46,650	139,950	190,780	0	190,780	36%
TOTAL - SEWER DIVISION EXPENDITURES	7,373,600	7,797,666	388,143	377,925	1,387,224	1,296,009	1,450,248	2,746,258	35%

Total 500 - WATER AND SEWER FUND

TOTAL REVENUES	14,911,500	14,911,500	1,086,288	712,479	3,391,868	3,202,800	0	3,202,800	21%
TOTAL EXPENDITURES	15,553,100	16,361,044	807,756	737,280	2,681,590	2,550,701	3,213,375	5,764,076	35%
DIFFERENCE	(641,600)	(1,449,544)	278,531	712,479	710,278	652,099	3,213,375	(2,561,276)	

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530 - PARKING FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
5300 - PARKING REVENUE									
INTERGOVERNMENTAL	330,000	330,000	0	0	0	0	0	0	0%
CHARGES FOR SERVICES	348,000	348,000	8,396	7,499	36,661	26,351	0	26,351	8%
INVESTMENT INCOME	2,400	2,400	254	216	687	743	0	743	31%
MISC REVENUE	1,000	1,000	0	0	75	276	0	276	28%
TOTAL - PARKING REVENUE	681,400	681,400	8,650	7,714	37,423	27,370	0	27,370	4%
53000 - PARKING EXPENDITURES									
PERSONNEL SERVICES	0	0	0	0		0	0	0	100%
CONTRACTUAL SERVICES	116,700	116,700	1,832	12,036	32,416	25,928	8,322	34,249	29%
COMMODITIES	4,500	4,500	0	0	0	0	0	0	0%
OTHER EXPENSES	0	0	0	0	0	0	0	0	100%
CAPITAL IMPROVEMENTS	682,100	682,100	3,795	0	0	7,996	79,494	87,490	11%
TRANSFERS OUT (IFTS)	157,300	157,300	13,108	13,008	39,025	39,325	0	39,325	25%
TOTAL - PARKING EXPENDITURES	960,600	1,046,436	18,735	25,044	71,441	73,249	87,816	161,065	15%

Total 530 - PARKING FUND

TOTAL REVENUES	681,400	681,400	8,650	(17,330)	37,423	27,370	0	27,370	4%
TOTAL EXPENDITURES	960,600	1,046,436	18,735	25,044	71,441	73,249	87,816	161,065	15%
DIFFERENCE	(279,200)	(365,036)	(10,086)	(17,330)	(34,018)	(45,879)	87,816	(133,695)	

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540 - RESIDENTIAL SOLID WASTE FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
5400 - SOLID WASTE REVENUES									
CHARGES FOR SERVICES	1,476,000	1,476,000	125,595	112,010	325,825	353,169	0	353,169	24%
INVESTMENT INCOME	1,100	1,100	39	81	293	119	0	119	11%
MISC REVENUE	30,000	30,000	4,271	5,426	25,274	8,608	0	8,608	29%
TOTAL - SOLID WASTE REVENUES	1,507,100	1,507,100	129,905	117,517	351,393	361,896	0	361,896	24%
54000 - SOLID WASTE EXPENDITURES									
CONTRACTUAL SERVICES	1,341,000	1,341,000	235,987	28,848	411,935	388,962	77,205	466,167	35%
OTHER EXPENSES	0	0	0	0		0	0	0	100%
CAPITAL IMPROVEMENTS	10,000	10,000	0	0	0	0	0	0	0%
TRANSFERS OUT (IFTS)	77,100	77,100	6,425	6,425	19,275	19,275	0	19,275	25%
TOTAL - SOLID WASTE EXPENDITURES	1,428,100	1,428,100	242,412	35,273	431,210	408,237	77,205	485,442	34%

Total 540 - RESIDENTIAL SOLID WASTE FUND

TOTAL REVENUES	1,507,100	1,507,100	129,905	82,244	351,393	361,896	0	361,896	24%
TOTAL EXPENDITURES	1,428,100	1,428,100	242,412	35,273	431,210	408,237	77,205	485,442	34%
DIFFERENCE	79,000	79,000	(112,507)	82,244	(79,818)	(46,341)	77,205	(123,546)	

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550 - RECREATION FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
5500 - RECREATION REVENUES									
TAXES	97,000	97,000	9,909	10,021	30,370	18,692	0	18,692	19%
INTERGOVERNMENTAL	50,000	50,000	0	0	0	0	0	0	0%
CHARGES FOR SERVICES	3,877,000	3,877,000	512,584	534,056	1,579,795	1,179,899	0	1,179,899	30%
INVESTMENT INCOME	6,000	6,000	841	486	1,446	3,255	0	3,255	54%
MISC REVENUE	110,000	110,000	8,836	9,849	32,219	28,457	0	28,457	26%
TRANSFERS IN (IFTS)	300,000	300,000	0	0	0	300,000	0	300,000	100%
TOTAL - RECREATION REVENUES	4,440,000	4,440,000	532,170	554,413	1,643,831	1,530,303	0	1,530,303	34%
55700 - ADMINISTRATION									
PERSONNEL SERVICES	150,100	150,100	11,249	11,206	39,227	39,374	0	39,374	26%
CONTRACTUAL SERVICES	105,500	105,500	6,253	12,482	25,294	11,260	0	11,260	11%
COMMODITIES	8,000	8,000	602	464	549	645	0	645	8%
OTHER EXPENSES	0	0	0	0		0	0	0	100%
DEBT SERVICE	643,070	643,070	0	0	0	114,747	0	114,747	18%
CAPITAL OUTLAY	50,000	101,555	949	25,025	85,999	10,098	43,654	53,753	53%
CAPITAL IMPROVEMENTS	478,500	3,908,551	279,076	33,703	34,703	2,008,020	1,541,198	3,549,218	91%
TRANSFERS OUT (IFTS)	227,200	227,200	16,708	18,908	100,434	53,511	0	53,511	24%
TOTAL - ADMINISTRATION	1,662,370	5,143,977	314,835	101,789	286,205	2,237,655	1,584,852	3,822,507	74%
55705 - MECH MAINT - ADMIN									
CONTRACTUAL SERVICES	1,000	1,000	0	0	0	0	0	0	0%
TOTAL - MECH MAINT - ADMIN	1,000	1,000	0	0	0	0	0	0	0%

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550 - RECREATION FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
55710 - GOLF COURSE MAINTENANCE									
PERSONNEL SERVICES	496,500	496,500	49,185	38,156	129,074	166,012	0	166,012	33%
CONTRACTUAL SERVICES	97,800	97,800	2,564	4,909	33,629	23,598	0	23,598	24%
COMMODITIES	232,500	232,500	7,065	8,915	71,130	67,077	0	67,077	29%
TOTAL - GOLF COURSE MAINTENANCE	826,800	826,800	58,815	51,980	233,834	256,687	0	256,687	31%
55715 - MECH MAINT - GROUNDS									
PERSONNEL SERVICES	70,100	70,100	4,078	4,782	15,337	15,499	0	15,499	22%
CONTRACTUAL SERVICES	25,000	25,000	922	1,567	4,711	2,955	0	2,955	12%
COMMODITIES	2,500	2,500	295	270	1,293	573	0	573	23%
TOTAL - MECH MAINT - GROUNDS	97,600	97,600	5,295	6,619	21,341	19,026	0	19,026	19%
55720 - GOLF SERVICES									
PERSONNEL SERVICES	441,400	441,400	49,052	43,874	143,709	156,155	0	156,155	35%
CONTRACTUAL SERVICES	164,900	164,900	14,817	12,436	38,678	40,578	0	40,578	25%
COMMODITIES	77,500	77,500	12,984	5,944	23,991	29,629	0	29,629	38%
TOTAL - GOLF SERVICES	683,800	683,800	76,854	62,254	206,378	226,363	0	226,363	33%
55725 - MECH MAINT - CLUBHOUSE									
PERSONNEL SERVICES	3,500	3,500	207	207	723	726	0	726	21%
CONTRACTUAL SERVICES	5,000	5,000	580	702	802	1,390	0	1,390	28%
COMMODITIES	0	0	0	0		0	0	0	100%

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	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
550 - RECREATION FUND									
TOTAL - MECH MAINT - CLUBHOUSE	8,500	8,500	787	909	1,525	2,116	0	2,116	25%
55730 - FOOD SERVICES									
PERSONNEL SERVICES	475,200	475,200	35,388	33,453	107,698	79,896	0	79,896	17%
CONTRACTUAL SERVICES	164,400	164,400	623	1,374	7,505	11,844	0	11,844	7%
COMMODITIES	433,300	433,300	49,574	36,846	98,336	91,364	0	91,364	21%
TOTAL - FOOD SERVICES	1,072,900	1,072,900	85,585	71,674	213,539	183,104	0	183,104	17%
55735 - MECH MAINT - FOOD SERVICES									
PERSONNEL SERVICES	8,300	8,300	396	395	1,381	1,387	0	1,387	17%
CONTRACTUAL SERVICES	8,500	8,500	0	2,100	2,406	0	0	0	0%
TOTAL - MECH MAINT - FOOD SERVICES	16,800	16,800	396	2,495	3,787	1,387	0	1,387	8%
55740 - FIELDS AND PARKS									
PERSONNEL SERVICES	25,800	25,800	1,433	1,800	10,121	3,396	0	3,396	13%
COMMODITIES	2,000	2,000	0	0	479	0	0	0	0%
TOTAL - FIELDS AND PARKS	27,800	27,800	1,433	1,800	10,600	3,396	0	3,396	12%
55750 - PRO SHOP MERCHANDISE									
PERSONNEL SERVICES	41,100	41,100	3,892	3,875	13,563	13,623	0	13,623	33%
CONTRACTUAL SERVICES	146,300	146,300	7,374	4,942	45,547	22,954	0	22,954	16%
COMMODITIES	4,800	4,800	2,650	13	13	2,650	0	2,650	55%
TOTAL - PRO SHOP MERCHANDISE	192,200	192,200	13,915	8,830	59,123	39,227	0	39,227	20%

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550 - RECREATION FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
55755 - MECH MAINT - PRO SHOP									
CONTRACTUAL SERVICES	300	300	0	0	0	0	0	0	0%
TOTAL - MECH MAINT - PRO SHOP	300	300	0	0	0	0	0	0	0%
55780 - MOTORIZED CARTS									
PERSONNEL SERVICES	28,000	28,000	4,775	5,287	15,427	11,490	0	11,490	41%
COMMODITIES	13,000	13,000	1,500	1,552	3,107	4,280	0	4,280	33%
TOTAL - MOTORIZED CARTS	41,000	41,000	6,275	6,840	18,534	15,771	0	15,771	38%
55785 - MECH MAINT - MOTORIZED CARTS									
PERSONNEL SERVICES	6,800	6,800	324	501	1,860	1,134	0	1,134	17%
CONTRACTUAL SERVICES	1,000	1,000	0	316	675	0	0	0	0%
TOTAL - MECH MAINT - MOTORIZED CARTS	7,800	7,800	324	817	2,535	1,134	0	1,134	15%

Total 550 - RECREATION FUND

TOTAL REVENUES	4,440,000	4,440,000	532,170	238,408	1,643,831	1,530,303	0	1,530,303	34%
TOTAL EXPENDITURES	4,638,870	8,120,477	564,515	316,005	1,057,401	2,985,866	1,584,852	4,570,718	56%
DIFFERENCE	(198,870)	(3,680,477)	(32,345)	238,408	586,430	(1,455,562)	1,584,852	(3,040,415)	

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600 - INSURANCE FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
6000 - INSURANCE REVENUES									
CHARGES FOR SERVICES	1,042,300	1,042,300	79,192	77,974	265,975	269,517	0	269,517	26%
INVESTMENT INCOME	3,000	3,000	296	241	828	988	0	988	33%
MISC REVENUE	0	0	0	4,973	4,973	0	0	0	100%
TRANSFERS IN (IFTS)	1,815,500	1,815,500	140,037	147,967	443,900	462,861	0	462,861	25%
TOTAL - INSURANCE REVENUES	2,860,800	2,860,800	219,526	231,155	715,675	733,365	0	733,365	26%
60000 - INSURANCE EXPENDITURES									
CONTRACTUAL SERVICES	2,916,500	2,916,500	390,317	188,712	1,039,736	1,235,943	0	1,235,943	42%
TOTAL - INSURANCE EXPENDITURES	2,916,500	2,916,500	390,317	188,712	1,039,736	1,235,943	0	1,235,943	42%

Total 600 - INSURANCE FUND

TOTAL REVENUES	2,860,800	2,860,800	219,526	42,443	715,675	733,365	0	733,365	26%
TOTAL EXPENDITURES	2,916,500	2,916,500	390,317	188,712	1,039,736	1,235,943	0	1,235,943	42%
DIFFERENCE	(55,700)	(55,700)	(170,792)	42,443	(324,060)	(502,578)	0	(502,578)	

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650 - EQUIPMENT SERVICES FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
6500 - EQUIPMENT SERVICES REVENUES									
CHARGES FOR SERVICES	83,500	83,500	7,603	7,887	23,604	24,024	0	24,024	29%
INVESTMENT INCOME	5,000	5,000	664	620	1,910	2,024	0	2,024	40%
MISC REVENUE	20,000	20,000	0	1,708	1,733	3,634	0	3,634	18%
TRANSFERS IN (IFTS)	1,678,600	1,678,600	139,883	136,246	408,737	419,650	0	419,650	25%
TOTAL - EQUIPMENT SERVICES REVENUES	1,787,100	1,787,100	148,150	146,461	435,984	449,332	0	449,332	25%
65000 - EQUIPMENT SERVICES EXPENDITURE									
PERSONNEL SERVICES	334,600	334,600	23,882	23,881	80,890	86,355	0	86,355	26%
CONTRACTUAL SERVICES	86,000	86,000	3,681	5,593	16,591	21,373	0	21,373	25%
COMMODITIES	494,700	494,700	9,963	40,399	78,794	59,928	0	59,928	12%
OTHER EXPENSES	0	0	0	0		0	0	0	100%
CAPITAL OUTLAY	922,800	922,800	2,458	584	944	182,938	57,161	240,099	26%
CAPITAL IMPROVEMENTS	5,000	5,000	0	1,650	6,289	0	0	0	0%
TRANSFERS OUT (IFTS)	97,900	97,900	7,810	7,567	22,700	25,282	0	25,282	26%
TOTAL - EQUIPMENT SERVICES EXPENDITURE	1,941,000	1,941,000	47,794	79,674	206,208	375,875	57,161	433,036	22%

Total 650 - EQUIPMENT SERVICES FUND

TOTAL REVENUES	1,787,100	1,787,100	148,150	66,787	435,984	449,332	0	449,332	25%
TOTAL EXPENDITURES	1,941,000	1,941,000	47,794	79,674	206,208	375,875	57,161	433,036	22%

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DIFFERENCE	(153,900)	(153,900)	100,356	66,787	229,776	73,456	57,161	16,295

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900 - POLICE PENSION FUND	2013/2014 Original Budget	2013/ 2014 Revised Budget	Month: MTD for July	Month: LY Actual July	Year to Date: LY Actual thru July	Year to Date: YTD Thru July	Year to Date: Encumbered	Year to Date: YTD Total w/ Encumb	Year to Date: % of Revised Budget
9000 - POLICE PENSION REVENUES									
CHARGES FOR SERVICES	345,000	345,000	25,604	23,650	83,924	89,390	0	89,390	26%
INVESTMENT INCOME	550,000	550,000	351,325	178,999	25,603	5,793	0	5,793	1%
TRANSFERS IN (IFTS)	980,000	980,000	0	0	484,500	490,000	0	490,000	50%
TOTAL - POLICE PENSION REVENUES	1,875,000	1,875,000	376,929	202,649	594,027	585,184	0	585,184	31%
90000 - POLICE PENSION EXPENDITURES									
CONTRACTUAL SERVICES	1,666,300	1,666,300	140,513	135,080	395,145	406,599	0	406,599	24%
TOTAL - POLICE PENSION EXPENDITURES	1,666,300	1,666,300	140,513	135,080	395,145	406,599	0	406,599	24%

Total 900 - POLICE PENSION FUND

TOTAL REVENUES	1,875,000	1,875,000	376,929	67,569	594,027	585,184	0	585,184	31%
TOTAL EXPENDITURES	1,666,300	1,666,300	140,513	135,080	395,145	406,599	0	406,599	24%
DIFFERENCE	208,700	208,700	236,417	67,569	198,882	178,585	0	178,585	