



Agenda
Village of Glen Ellyn
Regular Village Board Meeting
Monday, November 25, 2013
7:00 p.m. – Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Village Recognition: *(Village Clerk Galvin)*
 - A. Mary Ellen Olson of the Planning and Development Department received an email from a resident acknowledging her professionalism and kindness in providing a quick response to an inquiry regarding Village services.
 - B. Assistant Public Works Director Dave Buckley received a thank you email from an appreciative resident for his tenacity and steadfast demeanor in facilitating ComEd to complete some work on the road and parkway near his residence.
 - C. A resident called to compliment Public Works Maintenance Worker Greg Garcia for his extremely efficient trash picking in a parking lot.
 - D. An email of thanks was received by Public Works Crew Leader Eric Hendrickson and Maintenance Worker Victor Zarate which commended their speedy response in removing a parkway tree which came down in a storm.
 - E. A thank you letter was received by Assistant to the Village Manager Kristen Schrader and Administrative Intern Justin Keenan for their participation in School District 41's first Community Fair.
 - F. Officer Jean Harvey received a thank you note for participating in School District 41's first Community Fair.
 - G. A grateful family sent a thank you note to Officer Paul Baird for going above and beyond the call of duty in helping to save the family dog.

- H. The Winfield Police Department sent a thank you letter extending sincere appreciation for the assistance of Officer Steve Smith in an inter-departmental matter.
- I. The Board of Managers of Butterfield Manor sent an email acknowledging the courteous and professional assistance of Officer Joe Flores in response to a small car fire at the condominium complex.
- J. Police Chief Phil Norton received a note of appreciation from Glenbard Township High School District 87 for his presentation regarding Teen Substance Use at the Glenbard Parent Series.
- K. The Village Board and Management Team congratulate the following employee who recently celebrated an anniversary as a Village employee:

Mary Romanelli	Finance Department	15 Years
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5. Audience Participation

- A. Proclamation recognizing Glenbard South High School's Boys Cross Country Team Member John Wold for emerging as State Champion in the ISHA Boys Class 2A race for the second year in a row.
- B. Proclamation recognizing the accomplishment of Glenbard West High School's Girls Cross Country Team for capturing the Class 3A State Championship.
- C. Proclamation in recognition of December 2013 Drunk and Drugged Driving Prevention Month.
- D. Proclamation in recognition of the Golden Eagles' Golden Anniversary.
- E. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

6. Consent Agenda – The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: *(Village Manager Franz)*

Motion to approve the following items including Payroll and Vouchers totaling \$2,343,760.24: *(Trustee Ladesic)*

- A. Village Board Meeting Minutes:

1. November 12, 2013 Special Board Meeting

- B. Total Expenditures (Payroll and Vouchers) - \$2,343,760.24.

The vouchers have been reviewed by Trustee Ladesic and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

- C. Motion to approve the recommendation of Village President Alexander W. Demos that the following appointments be made for the Environmental Commission:

Suzanne E. Cullinane for a term ending May 2014

Andrew J. Van Gorp for a term ending May 2016

John W. Zelasco for a term ending May 2016

- D. Ordinance No. 6117-VC, An Ordinance to Amend (Liquor Control Code) Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code reducing the number of Class D-4 Liquor License Classification and increasing the number of Class C-1 Liquor License Classification and to Amend Chapter 19 of Title 3, Section 3-19-12. *(Assistant to the Village Manager Schrader)*

- E. Motion to waive sections of the Village Code including 10-4-17.1(B)32, 10-4-17.2(B)25, 4-5-7, and 6-3-2 to permit the Alliance of Downtown Glen Ellyn to host its 2013 "Home for the Holidays" Event on December 14, 2013 from 1:00 p.m. to 3:00 p.m. at Fire Station #1. *(Assistant to the Village Manager Schrader)*

- F. Motion to approve First Amendment to License Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless. *(Assistant to the Village Manager Schrader)*

- G. Motion to receive the Police Pension Board's Municipal Compliance Report for the fiscal year ending April 30, 2013. *(Finance Director Wachtel)*

- H. Ordinance No. 6188, An Ordinance Amending Ordinances 5522 and 5563 Granting Revised Exterior Appearance Approval for the Courtyards of Glen Ellyn Located at 453-499 Kenilworth Avenue. *(Planning and Development Director Hulseberg)*

- I. Ordinance No. 6189, An Ordinance Granting Exterior Appearance Approval for Short Term Loans Located at 661 Roosevelt Road. *(Planning and Development Director Hulseberg)*

- J. Ordinance No. 6190, An Ordinance Granting Approval of a License Agreement Pertaining to a Commercial Sign on the Public Right-Of-Way Located at 26 North Park Boulevard. *(Planning and Development Director Hulseberg)*

- K. Motion to approve the Memorandum of Understanding with the Park District regarding storm water improvements to Lake Ellyn. (*Village Manager Franz*)
- 7. Finance Director Kevin Wachtel will present information related to the 2013 tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library, which will be collected during 2014.
 - A. Second reading and adoption of Ordinance No. 6191, An Ordinance for the Levy and Assessment of Taxes in the Amount of \$11,518,349 for the Fiscal Year Beginning May 1, 2013, and Ending April 30, 2014. (*Trustee Elliott*)
- 8. Finance Director Kevin Wachtel will present information related to a special property tax which applies only to property owners in portions of the Lambert Farms Subdivision located within the Special Service Area Number 12 taxing district.
 - A. Ordinance No. 6192, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number Twelve. (*Trustee Friedberg*)
- 9. Finance Director Kevin Wachtel will present information on five Special Service Area taxing districts which apply to commercial properties along the Roosevelt Road corridor, in the downtown Central Business District, and at Stacy's Corners. These SSAs have been utilized since 1991 to provide partial funding for the Village's economic development activities.
 - A. Ordinance No. 6193, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$45,000 for the Village of Glen Ellyn Special Service Area Number 13. (*Trustee Ladesic*)
 - B. Ordinance No. 6194, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$110,000 for the Village of Glen Ellyn Special Service Area Number 14. (*Trustee Ladesic*)
 - C. Ordinance No. 6195, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$5,000 for the Village of Glen Ellyn Special Service Area Number 15. (*Trustee Ladesic*)
 - D. Ordinance No. 6196, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$3,000 for the Village of Glen Ellyn Special Service Area Number 16. (*Trustee Ladesic*)
 - E. Ordinance No. 6197, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$700 for the Village of Glen Ellyn Special Service Area Number 17. (*Trustee Ladesic*)

10. Finance Director Kevin Wachtel will present information on two Special Service Area (SSA) taxing districts which only apply to unincorporated areas to the north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company. The purpose of the SSAs is to levy a special tax to help defray the costs related to providing fire protection and other emergency services to these areas. These SSAs were established in November 2009, following a statutorily prescribed public notice and hearing process.
 - A. Ordinance No. 6198, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$89,066 for Glen Ellyn Special Service Area Number 18. (*Trustee McGinley*)
 - B. Ordinance No. 6199, An Ordinance for the Levy and Assessment of Taxes for the 2013 Tax Levy Year in the Amount of \$79,403 for the Glen Ellyn Special Service Area Number 19. (*Trustee McGinley*)
11. Assistant Village Manager Al Stonitsch will present information regarding proposed amendments to the Ambulance Service Fees.
 - A. Ordinance No. 6200, An Ordinance Amending the Ambulance Service Fees. (*Trustee O'Shea*)
12. Reminders:
 - The next Village Board Workshop is scheduled for Monday, December 2, 2013 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
 - The next Village Board Meeting is scheduled for Monday, December 9, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
13. Other Business?
14. Adjournment

A-4A

From: Staci Hulseberg
Sent: Thursday, November 14, 2013 2:44 PM
To: Kristen Schrader
Subject: FW: Police and Fire Protection

For Village Board agenda.

Staci

From: Mary Olson
Sent: Friday, November 01, 2013 8:46 AM
To: 'Vasanth Charles'
Subject: RE: Police and Fire Protection

Hi again Mr. Charles and thank you so much for your kind words! It means an awful lot to have someone take the time to say something so nice and you have made my day! ☺

Sincerely,
Mary Ellen

From: Vasanth Charles [mailto:vasanthcharles@yahoo.com]
Sent: Friday, November 01, 2013 7:19 AM
To: Mary Olson
Subject: Re: Police and Fire Protection

Dear Ms. Olsen,
Thanks so much for your quick response and kindness. You are true professional and Glen Ellyn is very proud to have someone like you representing the village.
Sincerely,
Vasanth

On Thursday, October 31, 2013 2:36 PM, Mary Olson <molson@glenellyn.org> wrote:

Hi Mr. Charles

I wanted to let you know that I researched your inquiry and you and your neighbors' area is serviced by the Glen Ellyn Police Department and the Glen Ellyn Volunteer Fire Department. As we discussed, 911 would be the number to call for any necessary contact with them. You are in the Village of Glen Ellyn jurisdiction, so if you need a building permit or other service, Glen Ellyn is where you would obtain it. I hope this helps answer your questions. If there is anything else I can help you with, please don't hesitate to call.

Mary Ellen Olson
Permit Clerk
Village of Glen Ellyn
630-547-5250

Patricia Turner

A-4B

From: Julius Hansen
Sent: Thursday, November 07, 2013 4:27 PM
To: Jackie Chernesky; Dave Buckley
Cc: Patricia Turner; Kristen Schrader
Subject: RE: ComEd hole and pile of rocks/dirt

Dave should get the recognition for getting this accomplished. Dave Buckley is the one that convinces Com Ed to make Glen Ellyn residents a priority, for which they would not be considered without his tenacity and steadfast demeanor when dealing with Com Ed .

From: Jackie Chernesky
Sent: Thursday, November 07, 2013 4:10 PM
To: Julius Hansen; Dave Buckley
Cc: Patricia Turner
Subject: RE: ComEd hole and pile of rocks/dirt

Resident called and is delighted that the hole has been filled and the parkway improved!

Good job guys!

From: Jackie Chernesky
Sent: Tuesday, October 29, 2013 2:32 PM
To: Julius Hansen; Dave Buckley
Cc: Patricia Turner
Subject: ComEd hole and pile of rocks/dirt

Resident Art Eccleston, 562 Prairie Ave, 630-469-8595
Has been trying to get ComEd to fill the hole and clear the pile of dirt since a pole was replaced in the parkway at the NW corner of Cottage and Prairie last February 2013. He is hoping the Village can take some action in maintaining this area or get ComEd to action.

Thank you,

Jackie Chernesky

A-4C

From: Jennifer Brown
Sent: Friday, November 08, 2013 11:58 AM
To: Dave Buckley; Kristen Schrader
Cc: Mike Zitzka; Julius Hansen; Greg Garcia
Subject: RE: PW Compliment

Way to go Greg!!!

Jennifer Brown
Street/Forestry Superintendent
Village of Glen Ellyn
Office (630) 547-5533
Cell (630) 742-3266
jenniferb@glenellyn.org

From: Dave Buckley
Sent: Friday, November 08, 2013 11:57 AM
To: Kristen Schrader
Cc: Jennifer Brown; Mike Zitzka; Julius Hansen; Greg Garcia
Subject: PW Compliment

Kristen,

Please consider including the following in a future Village Board meeting:

"Dave Batek a 53 year resident of 855 Hillside called today to commend Greg Garcia, MWII, for his extremely efficient trash picking in the Montclair Parking Lot. Mr. Batek expressed that rarely has he seen someone work as quick and hard on such a simple task."

Thanks,

Dave
David Buckley
Assistant Public Works Director
Village of Glen Ellyn
Direct: 630-547-5513 Cell: 630-742-7194 dbuckley@glenellyn.org

A-4D

From: Dave Buckley
Sent: Monday, November 18, 2013 1:57 PM
To: Kristen Schrader
Cc: Julius Hansen; Jennifer Brown; Carol A. Olsen
Subject: FW: COMMENDATION

Kristen,

Please consider recognizing this item at a future VB meeting. The two employees who performed the work were Eric Hendrickson, Crew Leader II, and Victor Zarate, MWI.

Thanks,

Dave
David Buckley
Assistant Public Works Director
Village of Glen Ellyn
Direct: 630-547-5513 Cell: 630-742-7194 dbuckley@glenellyn.org

From: Carol A. Olsen
Sent: Monday, November 18, 2013 1:24 PM
To: Julius Hansen; Dave Buckley; Eric Hendrickson
Cc: Kathryn Horn
Subject: COMMENDATION

Resident Gayle Dugan at 600 Euclid Avenue (630-469-7293) called to commend the village on their speedy response to removing her parkway tree that came down in the storm. She is very pleased with our efforts and appreciates the fast response time.

Carol Olsen
Village of Glen Ellyn
Public Works Department
30 S. Lambert Road
Glen Ellyn, IL 60137
630-469-6756

A-4E



Glen Ellyn School District 41

Kirk Samples, Principal of Benjamin Franklin Elementary School
Jeff Burke, Assistant Principal

October 16, 2013

Dear Mr. Franz,

Thank you so much for arranging for representatives from the Village to participate in our first Community Fair. The students were buzzing with ideas about improving our community after speaking with them.

We know that taking time out of their work day was challenging and created more work for everyone at the Village offices. Please know that we sincerely appreciate your commitment to our students and the Glen Ellyn Community. Enclosed are some appreciations from the children. As you can see, they are just beginning their study of letter writing, but their thoughts are sincere!

Thank you again for you time and information.

Sincerely,

Level 2 Literacy Team

Michelle Spratt
Ann Schlabach
Joan Doyle
Lisa Moon

Kristen Schrader
Justin Keenan

Dear Villain of Edehelly,

I'm happy you came

Thank you

Tristan

A-4E



Glen Ellyn School District 41

Kirk Samples, Principal of Benjamin Franklin Elementary School
Jeff Burke, Assistant Principal

October 16, 2013

Dear Glen Ellyn Police Department,

Thank you so much participating in our first Community Fair. The students were buzzing with ideas about improving our community after speaking with you.

We know that taking time out of the work day was challenging and created more work for everyone at the department. Please know that we sincerely appreciate your commitment to our students and the Glen Ellyn community. Enclosed are some appreciations from the children. As you can see, they are just beginning their study of letter writing, but their thoughts are sincere!

Thank you again for you time and information.

Sincerely,

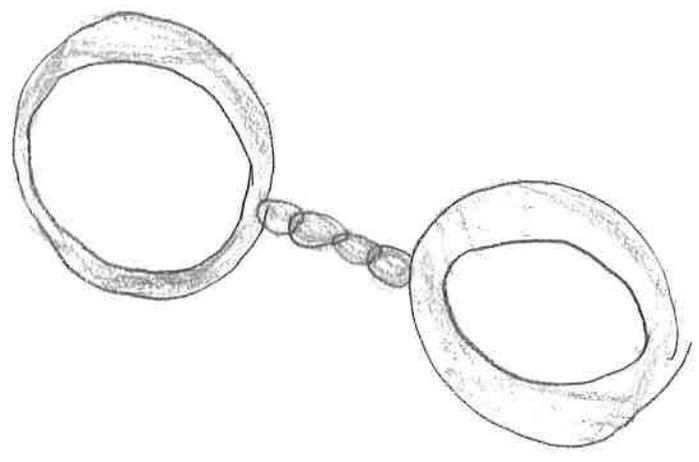
Level 2 Literacy Team
Michelle Spratt
Ann Schlabach
Joan Doyle
Lisa Moon

They sent 17 letters
similar to the one
attached. The officer was
Jan
Harvey

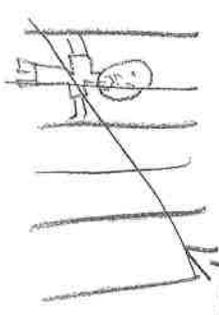
I thank you for spending
your time to teach us
about your job. And
doing your job very
nicely because on my
street there was bad
gys but they went
to jail.

from

Sophia
born
A.M. class
M.B. SPINTT'S



Police are on
the watch Be
careful of what you
do, or else



Sara
&
Peter

Ellie's Brother.

Licorice
the
cat ^{ooo} ^{ooo}
O O

Bennett

^{ooo}
^{ooo} O
O Puck
the
Lab

Maddie

Paul

Dear Officer Baird and the
Glen Ellyn Police Department -

Our Daisy dog is alive and
getting better and better
because of you and all you
did to help her. We are
more than grateful.

With thanks forever,
The Richter Family



Stacy Reever
Chief of Police

VILLAGE OF WINFIELD

A-414

DEPARTMENT OF POLICE

27 W 465 Jewell Road ~ Winfield, IL 60190
Telephone (630) 933-7160 ~ Fax (630) 668-5541
<http://www.villageofwinfield.com>

Phil Norton, Chief of Police
Glen Ellyn Police Department
535 Duane Street
Glen Ellyn IL 60137

October 18, 2013

Dear Chief Norton,

In August 1999, The Winfield Police received a call for a Hit-and-Run accident involving a fatality. The victim, Patrick Leahy, was a vibrant 6 year old child from Winfield, IL.

At that time, this case was thoroughly investigated with the assistance of the DuPage County Major Crimes Task Force. Regrettably, the driver of the vehicle was never located and charged.

Recently, Winfield detective Gerry McIntyre received a tip which he believed might lead to the location and possible charges of a suspect. There was much coordination and manpower required to locate and interview the suspects.

On behalf of the Winfield Police Department, I would like to extend my sincere appreciation for the assistance of Glen Ellyn Officer Steve Smith. The spirit of cooperation and commitment of this officer provided the necessary assistance and follow-up with this open death investigation. The case still remains open; however, the support and expertise provided by your officer was invaluable.

If I can ever be of assistance to your organization, please do not hesitate to ask.

Sincerely,

Stacy Reever
Chief of Police

Christine Miller

A-4I

From: Phil Norton
Sent: Monday, October 21, 2013 5:04 PM
To: Christine Miller
Subject: FW: Tardy, but sincere, note of appreciation to one of your officers

Philip J. Norton
Chief of Police
Glen Ellyn Police Department
535 Duane Street
Glen Ellyn, IL 60137
(630) 469-1187

Officer Joe Flores



From: linda.darling@ey.com [mailto:linda.darling@ey.com]
Sent: Monday, October 21, 2013 09:25
To: pnorton@glenellyninfo.org
Subject: Tardy, but sincere, note of appreciation to one of your officers

On the evening of August 16, there was a small car fire in our condo complex, Butterfield Manor, on a parking pad on Sandhurst Circle. I am a member of the Board of Managers and on my return home I saw one of your officers at the scene, talking with the car owners. I introduced myself and asked if I, or our management company, could be of any assistance. The family and officer all said everything was under control, and the officer did point out to me some common area grass damage that had been caused by the fire. It seemed to me the family was appreciative of the officer's courteous and professional manner, and I certainly was!

Please extend my thanks to your officer, and my appreciation to the entire GEPD in general for their good work.

Linda

	Linda M. Darling Senior Executive Assistant Enterprise Support Services
	Ernst & Young LLP
	155 North Wacker Drive, Chicago, IL 60606, United States of America
	Office: +1 312 879 2013 Fax: +1 866 290 0911 linda.darling@ey.com
	EY/Comm: 2453275 Website: http://www.ey.com

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GILDA WAGNER ^{A-4J} KUSS

Oct 29, 2017

Dear Chief Norton,

This note is to thank you for your kindness in presenting at our Global Post Senior event last week. So kind of you to help us out - last minute. I know our participants were grateful for your presence. Your passion on behalf of your community is obvious and impressive. Best regards Gilda

A-5A



Proclamation

WHEREAS, Glenbard South High School is recognized as a school of distinction; and

WHEREAS, the Village of Glen Ellyn takes great pride in the efforts and achievements of its young people; and

WHEREAS, the dedication of faculty, administration, students and parents has produced high-quality academic, extracurricular, and athletic programs; and

WHEREAS, the Glenbard South High School Boys Cross Country Team, under the direction of Head Coach Doug Gorski, has proudly completed a successful year of competition; and

WHEREAS, the team has excelled, with team member John Wold emerging as an Individual State Champion in the IHSA Boys 2A, for the second year in a row; and

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Glen Ellyn for the outstanding efforts and multiple achievements of State Champion John Wold of the Glenbard South High School Boys Cross Country Team, and offer our best wishes for continued success in years to come.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE



Proclamation

WHEREAS, Glenbard West High School is recognized as a school of distinction; and

WHEREAS, the Village of Glen Ellyn takes great pride in the efforts and achievements of its young people; and

WHEREAS, the dedication of faculty, administration, students and parents has produced high-quality academic, extracurricular, and athletic programs; and

WHEREAS, the 2013 Hilltoppers Girls Cross Country Team, under the direction of Head Coach Paul Hass, captured the Class 3A State Championship.

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, do hereby convey the sincere congratulations of the Village Board and the residents of Glen Ellyn for the outstanding efforts and achievements of the Glenbard West High School Girls Cross Country Team, and offer our best wishes for continued success in years to come.

VILLAGE PRESIDENT
 ATTEST:

VILLAGE CLERK

DATE



A-5C

Proclamation

WHEREAS, motor vehicle crashes killed 956 people in Illinois during 2012; and

WHEREAS, hundreds of those deaths involved a driver impaired by alcohol and/or drugs; and

WHEREAS, the December holiday season is traditionally one of the most deadly times of the year for impaired driving; and

WHEREAS, for thousands of families across the state and the nation, holidays are a time to remember loves ones lost; and

WHEREAS, organizations across the state and the nation are joined with the Drive Sober or Get Pulled Over and other campaigns that foster public awareness of the dangers of impaired driving and anti-impaired driving law enforcement efforts; and

WHEREAS, the Village of Glen Ellyn is proud to partner with the Illinois Department of Transportation's Division of Traffic Safety and other traffic safety groups in that effort to make our roads and streets safer.

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, on behalf of the Village Board, do hereby proclaim December 2013 as Drunk and Drugged Driving Prevention Month in the Village of Glen Ellyn and do hereby call upon all citizens, government, agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol and other drugs this holiday season and throughout the year.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE



Proclamation

WHEREAS, Glen Ellyn Golden Eagles is a youth football and cheer program that is celebrating its Golden Anniversary; and

WHEREAS, Golden Eagles Tackle is a competitive travel program where 3rd to 8th grade players learn and develop the fundamentals of football, teamwork, sportsmanship and leadership in a supervised, organized and safe atmosphere, with teams participating in the west suburban Bill George Youth Football League; and

WHEREAS, Golden Eagles Cheer is a two-fold program for 3rd through 8th graders, providing sideline cheering and halftime routines at the Golden Eagles football games as well as participating in dance and cheer competitions in the Chicagoland area; and

WHEREAS, 1st and 2nd graders participate in Golden Eagles house league flag football and cheer; and

WHEREAS, at least 100 adult volunteers, led by Chairman of the Executive Committee Kevin Cooke and the Coaches and Executive Committees, coach, train and support over 500 youth athletes in the program annually; and

WHEREAS, the program's mission is to emphasize hard work, dedication, teamwork and pride and to develop strong young athletes that will become tomorrow's leaders in our community and abroad; and

WHEREAS, the safety mission of the program is to provide a safe environment for players to learn proper contact technique and to execute similarly in games; and

WHEREAS, the Golden Eagles partners with the Glen Ellyn Park District and Glenbard South and Glenbard West High Schools to produce champions; and

WHEREAS, alumni of the program have gone on to successful high school and college careers across the United States; and

WHEREAS, the 50th anniversary has created the Golden Eagles Legacy Fund which supports private donations to replace the home field at Newton Park with turf; and

WHEREAS, the annual football jamboree in August is the Golden Eagles' key fundraiser which draws over 150 teams and close to 10,000 spectators to Glen Ellyn and Newton Park.

NOW, THEREFORE, I, ALEXANDER W. DEMOS, President of the Village of Glen Ellyn, Illinois, on behalf of the Village Board, do hereby ask the citizens of Glen Ellyn to salute the Glen Ellyn Golden Eagles program for 50 years of success and congratulate the thousands of participating children, volunteer coaches, parents and executives who gave and give selflessly to train our youth and contribute to our community.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE

A-6A,

**Minutes
Special Board Meeting
Glen Ellyn Village Board of Trustees
Monday, November 12, 2013**

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea answered "Present".

Pledge of Allegiance

President Demos asked Ed Pennington to lead the Pledge of Allegiance.

Village Recognition:

- A. The organizers for the Ben Franklin Pumpkin Festival sent an email of thanks to Jackie Chernesky of the Administration Department for her assistance in arranging for barricades which helped to ensure the Festival's huge success.
- B. Volunteer Firefighter/Paramedic Tom Sammons of the Fire Company received a thank you note from St. Mark's Preschool complimenting him for the exciting and fun fire safety lesson.

Audience Participation

Ms. Joyce Hothan, Chief Development Officer at Equity Sharing Partners, NFP received a Proclamation in recognition of Community Foundation Week. Ms. Hothan, a Glen Ellyn resident for 26 years thanked the Board and the Village.

Agenda Item 6 – 2013 Proposed Property Tax Levy for the Village of Glen Ellyn and the Glen Ellyn Public Library.

Finance Director Kevin Wachtel presented information concerning the 2013 proposed property tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library. Glen Ellyn has imposed property tax caps since 1994 and stated that there is no levy for debt this year. The amount of the levy was discussed by Director Wachtel if it were to include \$870,000 to fund the Glen Ellyn Volunteer Fire Company and if the GEVFC funding were not included.

A motion was made by Trustee Ladesic and seconded by Trustee McGinley to open the Public Hearing to receive comment on the proposed 2013 property tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

President Demos asked if there were any public comments pertaining to the proposed 2013 property tax levy. There were none.

A motion was made by Ladesic and seconded by Trustee Elliott to close the Public Hearing on the proposed 2013 property tax levy for the Village of Glen Ellyn and the Glen Ellyn Public Library.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item 7 - Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$1,599,841.64:

A. Village Board Meeting Minutes:

1. October 21, 2013 Regular Board Workshop
2. October 28, 2013 Regular Board Meeting

B. Total Expenditures (Payroll and Vouchers) - \$1,599,841.64.

The vouchers have been reviewed by Trustee Friedberg and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

C. Ordinance No. 6182-VC, An Ordinance to Amend (Liquor Control Code) Chapter 19 of Title 3, Section 11 (Classification of Licenses) of the Village Code by Creating a Class C-4 Liquor License Classification and to Amend Chapter 19 of Title 3, Section 3-19-11 (C) and (P) Section 3-19-12, Section 3-19-13.

D. Ordinance No. 6183, An Ordinance Designating the Property at 253 Anthony Street as a Glen Ellyn Local Landmark.

- E. Ordinance No. 6184, An Ordinance Approving a Variation from the Lot Coverage Ratio Requirements of the Zoning Code to Allow the Construction of a One-Story Addition for Property at 558 Taylor Avenue.
- F. Motion to adopt the revised investment policy

A motion was made by Trustee Friedberg and seconded by Trustee Clark to approve the Consent Agenda.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item 8 – Fire Company Funding

Village Manager Mark Franz and Fire Chief Jim Bodony presented information related to Fire Company Funding.

At the Village Board Workshop on September 16 and October 21, Glen Ellyn Volunteer Fire Company (GEVFC) Fire Chief Bodony discussed concerns with the current funding structure of the Volunteer Fire Company. He presented some background on the Department and how operations have changed over the years and explained how funding is not keeping up with the costs and future needs, particularly capital replacement needs of the Fire Company. In addition, the donation program is no longer a fair and equitable approach to funding an essential service. The annual fund drive puts unnecessary pressure on a group of Volunteers to campaign for funds to meet critical needs of the community, and takes time away from simply providing that vital service on a volunteer basis.

In order to meet the \$870,000 necessary to meet the needs of the Fire Company, two alternatives are being considered. A property tax levy and a flat rate added to the water bill.

Trustee Elliott asked if any other municipality funds their Fire Department with a fee added to the water bill. Chief Bodony responded that there are none in DuPage County. Trustee McGinley asked if any other Fire Departments in DuPage County have a volunteer department. Chief Bodony responded no, but that one of the largest volunteer departments in Illinois is in Tinley Park.

Manager Franz clarified that the water bill is actually the Utility Services Bill. Trustee Elliott asked what the remedy is for non-payment of this bill. Manager Franz responded that the water is cut off for non-payment.

Trustee Friedberg asked if a fee is deductible. Manager Franz responded that the answer will require additional research.

Trustee McGinley commented that if there were to be a property tax levy homes would be paying more. Manager Franz replied that it depends on the value of the home.

Trustee Ladesic asked about an SSA. Manager Franz responded that residents in the SSA are exempt from the water bill.

Trustee McGinley commented on a flat fee vs. a levy. Manager Franz responded that the cost would be between \$90-110 any way you look at it. Regarding commercial property, there is a proposed 5 tier approach with \$150 being in the middle range, the commercial fee would be based on footage.

President Demos stated they need to determine which mode: a levy or a fee.

Trustee Elliott stated there is no question about it, the GEVFC needs to be funded; they are one of the crown jewel in Glen Ellyn. He stated he does not like a charge on the utility bill, if we are do fund differently than every other municipality than there must be a compelling reason. Fees are a regressive tax that has a higher impact on lower income residents. The GEVFC is no different than any other Village Service and fire service has nothing to do with water delivery services. Trustee Elliott further commented that this Board has an obligation to keep the tax burden at the lowest possible point.

President Demos stated that they needed to ask for public comment.

Mr. James Honig, 796 Forest Ave., Glen Ellyn approached the Board to express his support for a property tax levy to support the GEVFC. Mr. Honig moved to Glen Ellyn with his family 12 years ago from Naples, Florida. In Naples, over time, there was a great difference with some people living in gated communities, others in ghettos. He appreciated Glen Ellyn for the great sense of community and the ethnic, social and economic diversity. Mr. Honig is in favor of moving from donations to property taxes. His levy would not be more than his personal donation and a property tax levy is fairer than a fee.

Trustee McGinley wants to make sure the Fire Company is funded. She is not bothered that Glen Ellyn is the only Village not funding with a property tax levy. This gives future Boards an opportunity to look at the budget. The fee for a condo is based on a \$150,000 condo. According to Trustee McGinley, apartments and condos use the services more. Between the water bill and a levy: the water bill is a convenience. The tax burden is high enough. People are leaving Glen Ellyn because of the tax burden and Trustee McGinley opposes adding another tax which is already high.

Trustee O'Shea echoed Trustee McGinley's thoughts. This is a shared resource and needs an equitable way to fund. This was originally presented to replace the fund drive which only 24% of the residents contribute to. New residents have lost focus on what the Fire Company does; putting it on the water bill is the most equitable way without overburdening the commercial properties.

Trustee Ladesic echoed Trustee McGinley and Trustee O'Shea. Trustee Ladesic added that he thinks the hotel/motel tax is being used for something other than what it was designated for. There is a greater savings to homeowners if we adopted a fee.

Trustee Clark agreed with Trustee Elliott. A levy is equitable and will not drive business away. The tax rate is controlled with the levy.

Trustee Friedberg commented that he could go either way. The Fire Department is still in donation mode, the proposed levy would begin on January 1, and we would be abating. The timing suggests that the fee begin in May, beginning in the Fiscal Year. He has a problem with taxing on top of the fund drive; he is leaning towards a fee since this seems fairer, at least in the first year.

President Demos commented that the consensus is a fee. President Demos further commented that not every resident is a taxpayer; not every taxpayer is a resident. This is a transition. The move may be to a levy in the future.

Trustee Friedberg asked about residents with sprinklers per Village requirement and if they will have a rebate.

Trustee Friedberg asked if government buildings and churches would be exempt. Trustee McGinley pointed out that some of the churches were good contributors to the GEVFC. She also asked if the Community Grant Program could be eliminated to support the GEVFC.

President Demos responded that the Community Grant Program was already eliminated.

Agenda Item 9 – Property Tax Straw Poll

Finance Director Kevin Wachtel presented information on two versions of the Ordinance provided: one with \$870,000 in funding for the Glen Ellyn Volunteer Fire Company, and one without. This first reading of the proposed property tax levy is a non-binding "straw vote" of the Village Board for the purpose of providing additional opportunity for public questions or comments about the Village and Library proposed property taxes for 2013.

A motion was made by Trustee O'Shea regarding the first reading of an Ordinance for the Levy and Assessment of Taxes in the Amount of \$11,518,349 for the Fiscal Year Beginning May 1,

2013 and Ending April 30, 2014, of the Village of Glen Ellyn. (Without Fire Funding). The motion was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Friedberg, Ladesic, McGinley and O'Shea voted "Aye."

Trustee Elliott voted "Nay".

Motion carried.

Agenda Item 10 - Downtown Parking Modifications

Police Chief Phil Norton presented information on Downtown Parking Modifications. Chief Norton stated that the goal is to keep commuters where they belong and the retailers on the fringes.

Trustee O'Shea inquired about enforcement of employee parking. Chief Norton responded that some merchants prefer leased parking spaces. Chief Norton further commented that the new parking lot on Duane will not be available to the public until after 6:00 p.m. but it will provide additional parking to the restaurants. Furthermore, the following Ordinance will result in a net increase of 96 parking spaces.

Trustee Clark made a motion to approve the following in a single vote:

- A. Ordinance No. 6185-VC, An Ordinance to Amend Section 9-2-12 (Municipal Permit Only Parking Lots) of the Village Code regarding Parking in the Municipal Parking Lot Located North and West of Pennsylvania Avenue and Main Street.
- B. Ordinance No. 6186-VC, An Ordinance to Amend Section 9-5-19 (Schedule S; Customer Parking Only) of the Village Code regarding Customer Parking Only. (
- C. Ordinance No. 6187-VC, An Ordinance to Amend Section 9-2-11 (Leased Parking Rates) of the Village Code regarding Leased Parking in the Central Business District.

Trustee Clark's motion was seconded by Trustee O'Shea.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye."
Motion carried.

Minutes

Special Board Meeting

Glen Ellyn Village Board of Trustees

Tuesday, November 12, 2013

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Agenda Item 11 - Reminders:

- The next Village Board Workshop is scheduled for Monday, November 18, 2013 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Village Board Meeting is scheduled for Monday, November 25, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center

Adjournment

At 8:35 p.m. Trustee Clark moved and Trustee Elliott seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,
Village Clerk

A-6B

Approval of Vouchers
For the Village Board Meeting of November 25, 2013

EXPENDITURES:

Accounts Payable Warrant 1113-1 (2 voided checks)	11/1/2013	\$ (51,267.25)	
Accounts Payable Warrant 1113-2	11/8/2013	\$ 1,617,266.10	
Accounts Payable Warrant 1113-3	11/15/2013	\$ 315,713.15	
Accounts Payable Warrant DED1113	11/15/2013	\$ 443.00	
Sub-Total		\$ 1,882,155.00	Warrant Total \$ 1,882,155.00

PAYROLL EXPENDITURES

	November 8, 2013	November 15, 2013
Net Employee Payroll Checks	Police Bonus Payroll	
	\$13,123.74	\$270,330.28
Employee & Employer Payroll Deductions:		
Employee Deductions*	2,571.26	129,753.51
IMRF - Employer contribution	-	24,413.15
Social Security/Medicare Tax Withheld - Employer portion	227.62	21,185.68
Total Payroll	\$ 15,922.62	\$ 445,682.62
		\$ 461,605.24
		GRAND TOTAL \$ 2,343,760.24

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 1113-2

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
142 WJN ENTERPRISES, INC 44891 INVOICE: 216165A	11/04/13	209424	P	11/08/13	65000	530310 PARTS PURCHASED	53.43
VENDOR TOTALS	450.33 YTD INVOICED					450.33 YTD PAID	53.43
8502 NEW CHICAGO WHOLESALE BAKERY, INC 44892 INVOICE: 296617	11/02/13	209425	P	11/08/13	55730	530420 FOOD/RESALE	65.75
VENDOR TOTALS	895.70 YTD INVOICED					895.70 YTD PAID	65.75
6043 CHICAGO PARTS & SOUND LLC 44502 INVOICE: 549875	10/15/13	209426	P	11/08/13	65000	530310 PARTS PURCHASED	14.50
44503 INVOICE: 550169	10/16/13	209426	P	11/08/13	65000	530310 PARTS PURCHASED	-18.10
44504 INVOICE: 548562	10/08/13	209426	P	11/08/13	65000	530310 PARTS PURCHASED	203.35
44505 INVOICE: 549051	10/10/13	209426	P	11/08/13	65000	530310 PARTS PURCHASED	-203.35
44865 INVOICE: 552715	10/29/13	209426	P	11/08/13	65000	530310 PARTS PURCHASED	210.00
VENDOR TOTALS	6,000.43 YTD INVOICED					6,000.43 YTD PAID	206.40
204 DAILY HERALD 44835 INVOICE: T4356364	10/25/13	209427	P	11/08/13	126000	520905 PRINTING	100.05
VENDOR TOTALS	5,946.20 YTD INVOICED					5,946.20 YTD PAID	100.05
256 DUPAGE MAYORS & MANAGERS CONF. 44834 INVOICE: 7539	06/05/13	209428	P	11/08/13	121200	521230 PUBLIC RELATIONS	180.00
VENDOR TOTALS	24,610.60 YTD INVOICED					24,610.60 YTD PAID	180.00
262 DUPAGE WATER COMMISSION DPWC-68 INVOICE: DPWC-75	09/30/13	12272	W	11/08/13	50100	530500 LAKE MICHIGAN WATER	286,256.88
VENDOR TOTALS	1,971,523.62 YTD INVOICED					1,971,523.62 YTD PAID	286,256.88
280 EMERGENCY MEDICAL PRODUCTS INC 44836 INVOICE: 1598737	10/30/13	209429	P	11/08/13	135000	530105 OPERATING SUPPLIES	213.30
VENDOR TOTALS	2,321.64 YTD INVOICED					2,321.64 YTD PAID	213.30
8045 ENGINEERING SOLUTIONS TEAM							

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 1113-2

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
44867 INVOICE: 110513	11/04/13			209430	P	11/08/13	143200 521055	PROFESSIONAL SERVICES - O	1,000.00
VENDOR TOTALS								3,307.75 YTD PAID	1,000.00
291 EUCLID BEVERAGE, LTD 44894 INVOICE: 8177912515	10/31/13			209431	P	11/08/13	55730 530400	BEER AND WINE	308.90
VENDOR TOTALS								32,047.30 YTD PAID	308.90
3023 TIM & AMY FEDORSKI 44837 INVOICE: SWR110513	11/07/13			209432	P	11/08/13	50200 521145	OVERHEAD SEWER PROGRAM	1,600.00
VENDOR TOTALS								1,600.00 YTD PAID	1,600.00
8174 ANTHONY/DENISE GARVY 44870 INVOICE: 110513	11/04/13			209433	P	11/08/13	100 240100	ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS								100.00 YTD PAID	100.00
4739 GORDON FOOD SERVICE, INC. 44895 INVOICE: 153905944	10/30/13			209434	P	11/08/13	55730 530405	BEVERAGES/RESALE	214.20
44895 INVOICE: 153905944	10/30/13			209434	P	11/08/13	55730 530420	FOOD/RESALE	177.99
44895 INVOICE: 153905944	10/30/13			209434	P	11/08/13	55730 530410	DRY GOODS	66.50
VENDOR TOTALS								13,826.38 YTD PAID	458.69
929 W.W. GRAINGER INC 44838 INVOICE: 9274214718	10/21/13			209435	P	11/08/13	50100 530105	OPERATING SUPPLIES	199.80
44872 INVOICE: 9280418774	10/28/13			209435	P	11/08/13	65000 530310	PARTS PURCHASED	20.32
VENDOR TOTALS								7,139.22 YTD PAID	220.12
8008 GRUEN GRUEN & ASSOCIATES, LLC 44871 INVOICE: 1807	09/10/13			209436	P	11/08/13	100 240100	ESCROWS - DEVELOPER DEPOS	2,575.00
VENDOR TOTALS								11,307.77 YTD PAID	2,575.00
4547 HD SUPPLY WORKS, LTD. 44840 INVOICE: B655918	10/23/13			209437	P	11/08/13	50100 521050	MAINTENANCE-OTHER	38.10
44841 INVOICE: 10/15/13				209437	P	11/08/13	50100 521050	MAINTENANCE-OTHER	219.47

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 1113-2

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS									150.00	150.00
5772 MILTON TOWNSHIP 44903 INVOICE: 110713	11/05/13			209450	P	11/08/13	134000	SEIZED PROPERTY EXPENSES	125.00	125.00
VENDOR TOTALS									125.00	125.00
8542 ROGER C MITTEN 44851 INVOICE: SWR110513	11/07/13			209451	P	11/08/13	50200	SEWER REIMBURSE PLAN REPA	2,310.50	2,310.50
VENDOR TOTALS									2,310.50	2,310.50
470 JAMES MONSON 44902 INVOICE: ER110713	11/05/13			209452	P	11/08/13	134000	UNIFORMS	127.83	127.83
VENDOR TOTALS									127.83	127.83
8205 MUNICIPAL GIS PARTNERS, INC 44849 INVOICE: 2041 44849 INVOICE: 2041 44849 INVOICE: 2041	10/31/13			209453	P	11/08/13	143100	PROFESSIONAL SERVICES - O	2,222.33	2,222.33
VENDOR TOTALS									2,222.33	2,222.33
5841 GENUINE PARTS CO-NAPA 44905 INVOICE: 241788 44906 INVOICE: 241265	11/04/13			209454	P	11/08/13	65000	PARTS PURCHASED	-2.44	-2.44
VENDOR TOTALS									31.96	31.96
633 THE NATIONAL ASSN OF FLEET ADMINISTRATORS, INC 44904 INVOICE: 100135	10/30/13			209455	P	11/08/13	65000	DUES-SUBSCRIPTIONS-REG FE	479.00	479.00
VENDOR TOTALS									479.00	479.00
4283 JOSEPH NEMCHOCK 44909 INVOICE: ER110713	11/04/13			209456	P	11/08/13	134000	TRAVEL	15.00	15.00
VENDOR TOTALS									15.00	15.00

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

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WARRANT: 1113-2

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
44914 INVOICE: 110713	11/05/13		209465	P	11/08/13	55730	ENTERTAINMENT	400.00
VENDOR TOTALS		1,950.00					YTD PAID	400.00
1020 PRAXAIR DISTRIBUTION, INC. 44854 INVOICE: 47658630	10/25/13		209466	P	11/08/13	135000	OPERATING SUPPLIES	165.55
VENDOR TOTALS		1,496.01					YTD PAID	165.55
8549 PROFESSIONAL NATIONAL TITLE NETWORK, INC 44868 INVOICE: 110713	11/07/13		12277	W	11/07/13	20000	REAL ESTATE PURCHASES	133,000.00
VENDOR TOTALS		133,000.00					YTD PAID	133,000.00
6047 PUBLIC SAFETY SERVICES, INC 44853 INVOICE: 3150	11/01/13		209467	P	11/08/13	135000	AMBULANCE SERVICE	73,625.00
VENDOR TOTALS		557,746.30					YTD PAID	73,625.00
742 RED WING BRANDS OF AMERICA, INC 44875 INVOICE: 123060660	10/29/13		209469	P	11/08/13	50100	SAFETY SUPPLIES	81.00
44875 INVOICE: 123060660	10/29/13		209469	P	11/08/13	50200	SAFETY SUPPLIES	81.00
44875 INVOICE: 123060660	10/29/13		209469	P	11/08/13	50100	UNIFORMS	25.50
44875 INVOICE: 123060660	10/29/13		209469	P	11/08/13	50200	UNIFORMS	25.49
44876 INVOICE: 123060736	11/01/13		209469	P	11/08/13	143200	SAFETY SUPPLIES	171.00
44877 INVOICE: 45058863	11/01/13		209468	P	11/08/13	143200	SAFETY SUPPLIES	175.00
VENDOR TOTALS		2,016.98					YTD PAID	558.99
5954 REINHART FOODSERVICE LLC 44915 INVOICE: 578784	11/01/13		209470	P	11/08/13	55730	FOOD/RESALE	34.07
44916 INVOICE: 578689	11/01/13		209470	P	11/08/13	55730	FOOD/RESALE	567.71
VENDOR TOTALS		1,147.23					YTD PAID	601.78
762 ROSCOE COMPANY 44917 INVOICE: 1281057	11/05/13		209471	P	11/08/13	65000	LEASED EQUIPMENT	85.39
44917 INVOICE: 1281057	11/05/13		209471	P	11/08/13	143100	MAINTENANCE-BUILDING & GR	28.52

WARRANT: 1113-2.

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID
INVOICE: 1281057							
VENDOR TOTALS	1,743.72	YTD INVOICED				1,743.72	YTD PAID 113.91
8543 THOMAS SALERNO 44857	11/07/13	209472	P	11/08/13	50200	521145	OVERHEAD SEWER PROGRAM 2,462.50
INVOICE: SWR110513							
VENDOR TOTALS	2,462.50	YTD INVOICED				2,462.50	YTD PAID 2,462.50
6093 SCHAMBERGER BROTHERS, INC 44923	11/01/13	209473	P	11/08/13	55730	530400	BEER AND WINE 368.00
INVOICE: 3546							
VENDOR TOTALS	9,805.20	YTD INVOICED				9,805.20	YTD PAID 368.00
5718 JEREMIAH SCHMIDT 44928	11/04/13	209474	P	11/08/13	134000	520625	TRAVEL 15.00
INVOICE: ER110713							
VENDOR TOTALS	173.40	YTD INVOICED				173.40	YTD PAID 15.00
7360 SEGAL MCCAMBRIDGE SINGER & MAHONEY, LTD 44926	10/10/13	209475	P	11/08/13	121200	520702	LEGAL - HEARING OFFICER 472.50
INVOICE: 1048655							
VENDOR TOTALS	2,880.00	YTD INVOICED				2,880.00	YTD PAID 472.50
6206 LOUIS/TIA SIMON 44858	11/07/13	209476	P	11/08/13	50200	521145	OVERHEAD SEWER PROGRAM 5,000.00
INVOICE: SWR110513							
VENDOR TOTALS	6,000.00	YTD INVOICED				6,000.00	YTD PAID 5,000.00
6215 SKC CONSTRUCTION, INC. 44942	10/21/13	20140006	P	11/08/13	40000	520990	CONTRACT STREET MAINTENAN 37,344.19
INVOICE: 7797							
VENDOR TOTALS	37,344.19	YTD INVOICED				37,344.19	YTD PAID 37,344.19
5319 STEVE SMITH 44929	11/04/13	209478	P	11/08/13	134000	520625	TRAVEL 15.00
INVOICE: ER110713							
VENDOR TOTALS	94.98	YTD INVOICED				94.98	YTD PAID 15.00
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 44922	10/31/13	209479	P	11/08/13	55730	530401	WINE 734.00
INVOICE: 9585486							
44922	10/31/13	209479	P	11/08/13	55730	530402	SPIRITS 265.58
INVOICE: 9585486							

WARRANT: 1113-2

TO FISCAL 2014/07.05/01/2013 TO 04/30/2014

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO.	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS			27,534.42					27,534.42	YTD PAID	999.58	
803 SPARTAN MOTORS CHASSIS, INC	44878	10/28/13			209480	P	11/08/13	65000	PARTS PURCHASED	328.27	
INVOICE:	IN00562720							530310			
VENDOR TOTALS			1,757.35					1,757.35	YTD PAID	328.27	
806 STANDARD EQUIPMENT COMPANY	44879	10/25/13			209481	P	11/08/13	65000	PARTS PURCHASED	86.70	
INVOICE:	C88279							530310			
44880		10/25/13			209481	P	11/08/13	65000	PARTS PURCHASED	436.28	
INVOICE:	C88280							530310			
VENDOR TOTALS			187,083.23					187,083.23	YTD PAID	522.98	
8225 STRADA CONSTRUCTION CO	44934	10/30/13		20140011	209482	P	11/08/13	50100	MAINTENANCE-R.O.W.	3,486.60	
INVOICE:	13-742							520985			
44934		10/30/13		20140011	209482	P	11/08/13	50200	MAINTENANCE-R.O.W.	1,725.00	
INVOICE:	13-742							580155			
44935		10/30/13			209482	P	11/08/13	40000	SIDEWALK IMPROVEMENTS	1,221.50	
INVOICE:	13-742-1							21,521.85			
VENDOR TOTALS			21,521.85					21,521.85	YTD PAID	6,433.10	
7600 STUEVER & SONS, INC	44924	10/31/13			209483	P	11/08/13	55730	OPERATING SUPPLIES	182.00	
INVOICE:	45543							530105			
VENDOR TOTALS			1,297.00					1,297.00	YTD PAID	182.00	
5758 SWAHM	724748	11/07/13			12275	W	11/08/13	60000	INSURANCE-HOSPITAL, GROUP	191,608.02	
INVOICE:	SWAHM-59							520895			
VENDOR TOTALS			1,337,020.33					1,337,020.33	YTD PAID	191,608.02	
839 SWALLOW CONSTRUCTION CORP.	44856	10/28/13		20140023	209484	P	11/08/13	40000	STREET IMPROVEMENTS	476,201.46	
INVOICE:	3							580160			
44856		10/28/13		20140023	209484	P	11/08/13	50100	CAPITAL IMPROVEMENTS	155,341.79	
INVOICE:	3							580100			
44856		10/28/13		20140023	209484	P	11/08/13	50200	CAPITAL IMPROVEMENTS	137,543.22	
INVOICE:	3							580100			
VENDOR TOTALS			1,065,113.12					1,065,113.12	YTD PAID	769,086.47	
844 SYSCO FOOD SERV - CHICAGO, INC	44918	10/28/13			209485	P	11/08/13	55730	FOOD/RESALE	1,224.79	

11/15/2013 13:51 VILLAGE OF GLEN ELLYN
MARY PAID WARRANT REPORT

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

WARRANT: 1113-2

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
44931 INVOICE: 96842	10/30/13 96842	209490	P	11/08/13	55730 530105	OPERATING SUPPLIES	62.94
44931 INVOICE: 96842	10/30/13 96842	209490	P	11/08/13	55720 530105	OPERATING SUPPLIES	8.40
44931 INVOICE: 96842	10/30/13 96842	209490	P	11/08/13	55730 530445	UNIFORMS	26.40
44931 INVOICE: 96842	10/30/13 96842	209490	P	11/08/13	55730 530446	LINENS AND RENTALS	218.46
VENDOR TOTALS					7,040.87	YTD PAID	316.20
3995 WAREHOUSE DIRECT OFFICE PRODUCTS							
44860 INVOICE: 2112810-0	10/28/13 2112810-0	209491	P	11/08/13	143100 530100	OFFICE SUPPLIES	18.23
44860 INVOICE: 2112810-0	10/28/13 2112810-0	209491	P	11/08/13	143200 530100	OFFICE SUPPLIES	18.22
44860 INVOICE: 2112810-0	10/28/13 2112810-0	209491	P	11/08/13	50100 530100	OFFICE SUPPLIES	18.22
44860 INVOICE: 2112810-0	10/28/13 2112810-0	209491	P	11/08/13	50200 530100	OFFICE SUPPLIES	18.22
VENDOR TOTALS					931.63	YTD PAID	72.89
3074 LONE STAR CARDINAL MOTORCYCLE VENTURES LLC							
44936 INVOICE: 110713	11/06/13 110713	209492	P	11/08/13	65000 570155	VEHICLES	150.00
44937 INVOICE: 110713-1	11/06/13 110713-1	209492	P	11/08/13	65000 570155	VEHICLES	150.00
44938 INVOICE: 110713-2	11/06/13 110713-2	209492	P	11/08/13	65000 570155	VEHICLES	150.00
VENDOR TOTALS					1,200.00	YTD PAID	450.00
6568 WIRTZ BEVERAGE ILLINOIS LLC							
44932 INVOICE: 1011342453	10/31/13 1011342453	209493	P	11/08/13	55730 530402	SPIRITS	474.15
VENDOR TOTALS					8,283.68	YTD PAID	474.15
970 XEROX CORPORATION							
44883 INVOICE: 70843827	11/01/13 70843827	209494	P	11/08/13	121200 520975	MAINTENANCE-EQUIPMENT	2,034.97
VENDOR TOTALS					14,739.47	YTD PAID	2,034.97
7800 GEORGE ZAHROBSKY							
44861 INVOICE: SWR110513	11/07/13 SWR110513	209495	P	11/08/13	50200 521145	OVERHEAD SEWER PROGRAM	3,079.75
VENDOR TOTALS					3,079.75	YTD PAID	3,079.75

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	AMOUNT
6906 ZIMMERMAN FORD LINCOLN MERCURY, INC 44862	10/28/13			209496	P	11/08/13	65000	530310 PARTS PURCHASED	48.94
INVOICE: 58852									
VENDOR TOTALS				10,228.27		YTD INVOICED			48.94
				10,228.27		YTD PAID			48.94
						REPORT TOTALS			1,617,266.10

COUNT	AMOUNT
85	1,003,033.72
6	614,232.38
TOTAL PRINTED CHECKS	
TOTAL WIRE TRANSFERS	

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
6696 MARK/KENDRA ADESKO 44944 INVOICE: 111213	11/12/13	209498	P	11/15/13	240100	ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS	100.00 YTD INVOICED				100.00 YTD PAID		100.00
8557 JAMES/SUSAN AHLBORN 45096 INVOICE: TXR111313	11/13/13	209499	P	11/15/13	410600	REAL ESTATE TRANSFER TAX	1,620.00
VENDOR TOTALS	1,620.00 YTD INVOICED				1,620.00 YTD PAID		1,620.00
51 ANCEL, GLINK, DIAMOND, BUSH, DICIANNI & 44945 INVOICE: 3146324-1013 44945 INVOICE: 3146324-1013 44945 INVOICE: 3146324-1013 44945 INVOICE: 3146324-1013	10/08/13	209500	P	11/15/13	240100	ESCROWS - DEVELOPER DEPOS	787.50
	10/08/13	209500	P	11/15/13	520700	LEGAL - GENERAL COUNSEL	12,637.67
	10/08/13	209500	P	11/15/13	240100	ESCROWS - DEVELOPER DEPOS	117.50
	10/08/13	209500	P	11/15/13	520700	LEGAL - GENERAL COUNSEL	1,732.87
VENDOR TOTALS	85,151.06 YTD INVOICED				85,151.06 YTD PAID		15,275.54
6550 ASA COMPUTERS, INC 44946 INVOICE: 11302281 45034 INVOICE: 11302348	10/25/13	209501	P	11/15/13	570110	COMPUTER EQUIPMENT/PROJEC	6,507.50
	11/06/13	209501	P	11/15/13	570110	COMPUTER EQUIPMENT/PROJEC	618.00
VENDOR TOTALS	7,125.50 YTD INVOICED				7,125.50 YTD PAID		7,125.50
79 BARONE'S OF GLEN ELLYN INC 45035 INVOICE: 111413	11/08/13	209502	P	11/15/13	520305	EMPLOYEE RECOGNITION	72.00
VENDOR TOTALS	164.00 YTD INVOICED				164.00 YTD PAID		72.00
4874 BAXTER & WOODMAN, INC. 44947 INVOICE: 171263 44947 INVOICE: 171263 44947 INVOICE: 171263	10/28/13	20140019	P	11/15/13	580160	STREET IMPROVEMENTS	39,949.32
	10/28/13	20140019	P	11/15/13	580100	CAPITAL IMPROVEMENTS	18,000.00
	10/28/13	20140019	P	11/15/13	580100	CAPITAL IMPROVEMENTS	7,500.00
VENDOR TOTALS	245,523.68 YTD INVOICED				245,523.68 YTD PAID		65,449.32
82 BELL FUELS, INC. 44948 INVOICE: 196887	10/09/13	209504	P	11/15/13	530300	GAS AND OIL	1,500.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION		
44948	10/09/13			209504	P	11/15/13	55780	530300	GAS AND OIL	1,338.48
INVOICE: 196887										
44949	10/09/13			209504	P	11/15/13	55710	530300	GAS AND OIL	1,473.84
INVOICE: 196888										
VENDOR TOTALS								36,794.85	YTD PAID	4,312.32
103 BRISTOL HOSE & FITTING										
44950	10/28/13			209505	P	11/15/13	65000	530310	PARTS PURCHASED	50.00
INVOICE: 336625										
VENDOR TOTALS								1,205.83	YTD PAID	50.00
1003 BURNS & MCDONNELL ENGINEERING CO.										
44951	09/27/13			209506	P	11/15/13	40000	580100	00505 RIFORD RD RECONSTRUCTION	9,200.00
INVOICE: 69051-10										
44952	10/23/13			209506	P	11/15/13	40000	580160	13002 STREET IMPROVEMENTS	4,929.01
INVOICE: 68035-11										
VENDOR TOTALS								49,762.40	YTD PAID	14,129.01
120 CANON SOLUTIONS AMERICA, INC										
45038	11/01/13			209507	P	11/15/13	121200	520975	MAINTENANCE-EQUIPMENT	119.85
INVOICE: 4011212118										
VENDOR TOTALS								18,185.93	YTD PAID	119.85
8550 RAYMOND J CARLINI SR										
44953	11/08/13			209508	P	11/15/13	100	240100	ESCROWS - DEVELOPER DEPOS	600.00
INVOICE: 20111116										
VENDOR TOTALS								600.00	YTD PAID	600.00
128 CARQUEST AUTO PARTS OF WHEATON IL, INC										
44956	10/02/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	12.22
INVOICE: 1603-167069										
44957	10/03/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	17.49
INVOICE: 1603-167150										
44958	10/03/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	46.24
INVOICE: 1603-167151										
44959	10/07/13			209509	P	11/15/13	50200	520975	MAINTENANCE-EQUIPMENT	14.60
INVOICE: 1603-167269										
44960	10/07/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	62.39
INVOICE: 1603-167315										
44961	10/09/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	-113.70
INVOICE: 1603-167442										
44962	10/11/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	15.52
INVOICE: 1603-167558										
44963	10/14/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	10.26
INVOICE: 1603-167615										
44964	10/14/13			209509	P	11/15/13	65000	530310	PARTS PURCHASED	2.66

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VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS	2,314.30	2,314.30					2,314.30	2,314.30
204 DAILY HERALD 45090 INVOICE: T4357669	11/08/13 T4357669	209514	P	11/15/13	126000	PRINTING	520905	520905
VENDOR TOTALS	5,946.20	5,946.20					5,946.20	5,946.20
932 WALTER DEUHLER ASSOCIATES INC 45021 INVOICE: 24669	09/30/13 20100041	209516	P	11/15/13	40000	CONSTRUCTION PROJECTS	580100	580100
VENDOR TOTALS	6,511.61	6,511.61					6,511.61	6,511.61
241 DU-COMM 44974 INVOICE: 15052	10/29/13 15052	209517	P	11/15/13	135000	DU-COMM	520920	520920
VENDOR TOTALS	377,463.73	377,463.73					377,463.73	377,463.73
249 DUPAGE COUNTY 44977 INVOICE: 111213	11/12/13 111213	209497	P	11/12/13	53000	CAPITAL IMPROVEMENTS	580100	580100
VENDOR TOTALS	4,609.14	4,609.14					4,609.14	4,609.14
283 ENGINEERING RESOURCE ASSOC INC 44975 INVOICE: 120209.04 44976 INVOICE: 130813.02	10/29/13 120209.04 10/29/13 130813.02	209518	P	11/15/13	143100	PROFESSIONAL SERVICES - O	521055	521055
VENDOR TOTALS	96,034.67	96,034.67					96,034.67	96,034.67
8327 ETS CORPORATION 45093 INVOICE: ETSREC-6 45093 INVOICE: ETSREC-6 45093 INVOICE: ETSREC-6	11/14/13 ETSREC-6 11/14/13 ETSREC-6 11/14/13 ETSREC-6	12296	W	11/15/13	55720	CREDIT CARD FEES	520810	520810
VENDOR TOTALS	39,869.71	39,869.71					39,869.71	39,869.71
291 EUCLID BEVERAGE, LTD 45039 INVOICE: 8177912571	11/06/13 8177912571	209519	P	11/15/13	55730	BEER AND WINE	530400	530400
VENDOR TOTALS	32,047.30	32,047.30					32,047.30	32,047.30

2,314.30
103.50
103.50
1,303.50
1,303.50
256.28
256.28
100.00
100.00
1,142.40
5,309.64
6,452.04
3,775.05
262.16
367.02
4,404.23
351.35
351.35

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
45027 INVOICE: 127675-8	11/01/13		12284	W	11/20/13	50100 521200	UTILITIES	19.32
VENDOR TOTALS		17,961.89 YTD INVOICED				17,961.89 YTD PAID		3,600.91
356 GLEN ELLYN VOLUNTEER FIRE CO. 45085 INVOICE: OCT-2013	11/14/13		209523	P	11/15/13	100 250350	DONATIONS DUE TO FIRE COM	7,734.90
VENDOR TOTALS		132,171.46 YTD INVOICED				132,171.46 YTD PAID		7,734.90
368 GRACE LUTHERAN CHURCH 45092 INVOICE: GRACE-26	11/14/13		209524	P	11/15/13	121500 521055	PROFESSIONAL SERVICES - O	175.00
45092 INVOICE: GRACE-26	11/14/13		209524	P	11/15/13	121500 521195	TELECOMMUNICATIONS	125.00
VENDOR TOTALS		2,100.00 YTD INVOICED				2,100.00 YTD PAID		300.00
7298 GREENSCAPE HOMES LLC 44981 INVOICE: 20122068	11/08/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	17,160.00
44982 INVOICE: 20122061	11/08/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	14,624.00
44983 INVOICE: 20122066	11/08/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	15,206.00
44986 INVOICE: 20121717	11/08/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	8,350.00
44987 INVOICE: 20121718	11/08/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	14,250.00
45088 INVOICE: 20130016	11/12/13		209525	P	11/15/13	100 240100	ESCROWS - DEVELOPER DEPOS	10,914.00
VENDOR TOTALS		102,221.50 YTD INVOICED				102,221.50 YTD PAID		80,504.00
8560 STEVEN HERR 45046 INVOICE: 111413	11/13/13		209526	P	11/15/13	500 240200	UTILITY SERVICE DEPOSITS	150.00
VENDOR TOTALS		150.00 YTD INVOICED				150.00 YTD PAID		150.00
6405 HIGHLAND BAKING CO 45041 INVOICE: 576032	11/09/13		209527	P	11/15/13	55730 530420	FOOD/RESALE	78.33
45042 INVOICE: 575329	11/08/13		209527	P	11/15/13	55730 530420	FOOD/RESALE	63.64
45043 INVOICE: 574211	11/06/13		209527	P	11/15/13	55730 530420	FOOD/RESALE	138.65
45044 INVOICE: 573241	11/04/13		209527	P	11/15/13	55730 530420	FOOD/RESALE	53.17

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS									11,045.81	11,045.81
7907 MICHAEL/TERRI HORNBROOK 44984 INVOICE: 20111624 44985 INVOICE: 20111382	11/08/13 11/08/13 11/08/13 11/08/13	P P	100 100	209528 209528		11/15/13 11/15/13	240100 240100	ESCROWS - DEVELOPER DEPOS ESCROWS - DEVELOPER DEPOS	9,770.00 8,000.00	9,770.00 8,000.00
VENDOR TOTALS									17,770.00	17,770.00
5988 HR SIMPLIFIED 44988 INVOICE: 36931	11/08/13	P	60000	209529		11/15/13	520895	INSURANCE-HOSPITAL, GROUP	190.00	190.00
VENDOR TOTALS									1,155.00	1,155.00
8554 IH2 PROPERTY ILLINOIS 45031 INVOICE: 45031	11/13/13	P	540	209530		11/15/13	120210	ACCOUNTS REC - UTILITY BI	43.28	43.28
VENDOR TOTALS									43.28	43.28
420 ILLINOIS PAPER COMPANY 45045 INVOICE: IN78086 45045 INVOICE: IN78086 45045 INVOICE: IN78086 45045 INVOICE: IN78086 45045 INVOICE: IN78086 45045 INVOICE: IN78086 45045 INVOICE: IN78086	11/11/13 11/11/13 11/11/13 11/11/13 11/11/13 11/11/13 11/11/13 11/11/13	P P P P P P P P	121100 121200 121300 122000 134000 126000 126500	209531 209531 209531 209531 209531 209531 209531 209531		11/15/13 11/15/13 11/15/13 11/15/13 11/15/13 11/15/13 11/15/13 11/15/13	530100 530100 530100 530100 530100 530100 530100 530100	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	16.00 89.60 16.00 16.00 89.60 89.60 3.20	16.00 89.60 16.00 16.00 89.60 89.60 3.20
VENDOR TOTALS									4,209.00	4,209.00
422 ILLINOIS SECRETARY OF STATE 44989 INVOICE: 111213	11/07/13	P	65000	209532		11/15/13	530305	LICENSE PLATES	215.00	215.00
VENDOR TOTALS									1,289.00	1,289.00
1127 JAMES J BENES AND ASSOCIATES, INC. 44990 INVOICE: 1433.000-4	10/31/13	P	40000	209533		11/15/13	580155	SIDEWALK IMPROVEMENTS	331.94	331.94

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS										
									12,920.36	12,920.36
7887 KINGSBROOK GLEN, LLC 45030	11/13/13			209534	P	11/15/13	540	ACCOUNTS REC - UTILITY BI	120210	120210
INVOICE: 45030										
45033	11/13/13			209534	P	11/15/13	540	ACCOUNTS REC - UTILITY BI	120210	120210
INVOICE: 45033										
VENDOR TOTALS										
									211.34	211.34
8562 MICHAEL/STEPHANIE KORNAK 45094	11/13/13			209535	P	11/15/13	100	ESCROWS - DEVELOPER DEPOS	240100	240100
INVOICE: 20131800										
VENDOR TOTALS										
									2,000.00	2,000.00
546 LEN'S ACE HARDWARE, INC. 45047	10/01/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55533										
45048	10/04/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55602										
45049	10/04/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55614										
45050	10/04/13			209536	P	11/15/13	55720	OPERATING SUPPLIES	530105	530105
INVOICE: 55619										
45051	10/07/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55662										
45052	10/09/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55708										
45053	10/09/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55713										
45054	10/10/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55735										
45055	10/14/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55794										
45056	10/15/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55814										
45057	10/15/13			209536	P	11/15/13	55710	OPERATING SUPPLIES	530105	530105
INVOICE: 55825										
45058	10/16/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55858										
45059	10/21/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 55949										
45060	10/25/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 56015										
45061	10/28/13			209536	P	11/15/13	55715	OPERATING SUPPLIES	530105	530105
INVOICE: 56062										
45062	10/30/13			209536	P	11/15/13	55715	MAINTENANCE-BUILDING & GR	520970	520970
INVOICE: 56090										
45063	10/30/13			209536	P	11/15/13	55715	MAINTENANCE-BUILDING & GR	520970	520970
VENDOR TOTALS										
									2,000.00	2,000.00

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VENDOR NAME	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
45098	11/14/13			209544	P	11/15/13	134000	TRAVEL	15.00
INVOICE:	ER111413						520625		
VENDOR TOTALS		267.78	YTD INVOICED				267.78	YTD PAID	15.00
635 NATIONAL ELEVATOR INSPECTION SVCS INC									
45067	10/28/13			209545	P	11/15/13	126000	ELEVATOR INSPECTIONS	1,270.00
INVOICE:	131278						521044		
45089	11/05/13			209545	P	11/15/13	126000	ELEVATOR INSPECTIONS	360.00
INVOICE:	131567						521044		
VENDOR TOTALS		5,972.50	YTD INVOICED				5,972.50	YTD PAID	1,630.00
4282 JEFF & MARY NELLESSEN									
44995	11/07/13			209546	P	11/15/13	5300	LEASED PARKING LOT FEES	60.00
INVOICE:	PR111213						440530		
VENDOR TOTALS		60.00	YTD INVOICED				60.00	YTD PAID	60.00
7183 NEWEGG INC									
45066	11/06/13			209547	P	11/15/13	121400	COMPUTER EQUIPMENT/PROJEC	218.16
INVOICE:	1200200586						570110		
VENDOR TOTALS		4,116.57	YTD INVOICED				4,116.57	YTD PAID	218.16
8544 ROBERT OCHOA									
45068	11/11/13			209548	P	11/15/13	55730	ENTERTAINMENT	250.00
INVOICE:	111413						520904		
VENDOR TOTALS		500.00	YTD INVOICED				500.00	YTD PAID	250.00
1458 OFFICE DEPOT, INC									
44996	10/07/13			209549	P	11/15/13	121100	OFFICE SUPPLIES	9.68
INVOICE:	673885084001						530100		
44996	10/07/13			209549	P	11/15/13	121200	OFFICE SUPPLIES	21.12
INVOICE:	673885084001						530100		
44996	10/07/13			209549	P	11/15/13	121300	OFFICE SUPPLIES	9.68
INVOICE:	673885084001						530100		
44996	10/07/13			209549	P	11/15/13	122000	OFFICE SUPPLIES	21.12
INVOICE:	673885084001						530100		
44996	10/07/13			209549	P	11/15/13	126000	OFFICE SUPPLIES	21.12
INVOICE:	673885084001						530100		
44996	10/07/13			209549	P	11/15/13	126500	OFFICE SUPPLIES	5.27
INVOICE:	673885084001						530100		
44997	10/07/13			209549	P	11/15/13	122000	OFFICE SUPPLIES	13.51
INVOICE:	673900035001						530100		
44998	10/07/13			209549	P	11/15/13	122000	OFFICE SUPPLIES	.91
INVOICE:	673900034001						530100		
44999	10/08/13			209549	P	11/15/13	122000	OFFICE SUPPLIES	8.95
INVOICE:	673900036001						530100		
45000	10/15/13			209549	P	11/15/13	122000	OFFICE SUPPLIES	23.59

11/15/2013 13:51
maryt

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 26
appdwarr

WARRANT: 1113-3

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	
VENDOR TOTALS		381.72						381.72	28.19
715 PRESCIENT DEVELOPMENT, INC. 45069 INVOICE: 1113002W	11/05/13		209554	P	11/15/13	121400	MAINTENANCE-EQUIPMENT	520975	1,500.00
VENDOR TOTALS		5,812.50						5,812.50	1,500.00
5901 QUALITY BLUEPRINT, INC. 45070 INVOICE: 69192	11/04/13		209555	P	11/15/13	126000	PRINTING	520905	36.64
VENDOR TOTALS		291.30						291.30	36.64
750 REZEK, HENRY, MEISENHEIMER/GENDE INC 45006 INVOICE: 7-2013	10/31/13	20130030	209556	P	11/15/13	40000	STREET IMPROVEMENTS	580160	5,389.56
45006 INVOICE: 7-2013	10/31/13	20130030	209556	P	11/15/13	50100	LENOX LINDEN	580100	2,000.00
45006 INVOICE: 7-2013	10/31/13	20130030	209556	P	11/15/13	50200	LENOX LINDEN	580100	2,000.00
45007 INVOICE: 45007	10/31/13	20140036	209556	P	11/15/13	40000	CAPITAL IMPROVEMENTS	580100	2,187.46
VENDOR TOTALS		16,462.57						16,462.57	11,577.02
761 RONNOCO HOLDINGS, INC 45071 INVOICE: 764311324	11/07/13		209557	P	11/15/13	55730	BEVERAGES/RESALE	530405	356.76
VENDOR TOTALS		4,124.66						4,124.66	356.76
7116 THEOPHILUS SCHMID TRUST B 45091 INVOICE: FY14-7	11/14/13		209558	P	11/15/13	53000	RENTAL-LEASE	521155	500.00
VENDOR TOTALS		3,500.00						3,500.00	500.00
8552 JACK SCHNEIDER 45028 INVOICE: 45028	11/13/13		209559	P	11/15/13	540	ACCOUNTS REC - UTILITY BI	120210	98.71
45028 INVOICE: 45028	11/13/13		209559	P	11/15/13	500	ACCOUNTS REC - UTILITY BI	120210	.01
VENDOR TOTALS		98.72						98.72	98.72
3330 SCHOOL DISTRICT 41 45040 INVOICE: 20110591	10/31/13		209560	P	11/15/13	100	ESCROWS - DEVELOPER DEPOS	240100	5,000.00

11/15/2013 13:51
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 29
appdwarr

WARRANT: 1113-3

TO FISCAL 2014/07-05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	86.21 YTD PAID	86.21 YTD INVOICED
VENDOR TOTALS								86.21	86.21
884 U.S. FOODSERVICE, INC. 45080 INVOICE: 2497299	11/01/13		209574	P	11/15/13	55730	OPERATING SUPPLIES	330.59	330.59
VENDOR TOTALS								330.59	330.59
5356 UTILITY SERVICE COMPANY, INC. 45020 INVOICE: 328637	11/01/13	20140032	209575	P	11/15/13	50100	MAINTENANCE-BUILDING & GR	5,417.79	5,417.79
VENDOR TOTALS								5,417.79	5,417.79
911 AURORA LAUNDRY COMPANY, INC. 45081 INVOICE: 97650	11/06/13		209576	P	11/15/13	55730	UNIFORMS	42.78	42.78
45081 INVOICE: 97650	11/06/13		209576	P	11/15/13	55730	LINENS AND RENTALS	218.46	218.46
45081 INVOICE: 97650	11/06/13		209576	P	11/15/13	55730	OPERATING SUPPLIES	58.01	58.01
45082 INVOICE: S97862	11/06/13		209576	P	11/15/13	55730	LINENS AND RENTALS	47.54	47.54
VENDOR TOTALS								366.79	366.79
946 WEST CENTRAL MUNICIPAL CONFERENCE 45008 INVOICE: 5929-IN	11/05/13		209577	P	11/15/13	143200	TREE REPLACEMENT	8,820.00	8,820.00
VENDOR TOTALS								8,820.00	8,820.00
8563 AARON P WILLIAMS 45100 INVOICE: 111513	11/15/13		209578	P	11/15/13	55730	ENTERTAINMENT	300.00	300.00
VENDOR TOTALS								300.00	300.00
7711 WINDY CITY DISTRIBUTION COMPANY 45083 INVOICE: 409007	11/06/13		209579	P	11/15/13	55730	BEER AND WINE	319.99	319.99
VENDOR TOTALS								319.99	319.99

REPORT TOTALS
TOTAL PRINTED CHECKS 83 307,708.01
COUNT AMOUNT

315,713.15

11/15/2013 13:51
maryt

VILLAGE OF GLEN BILLYN
PAID WARRANT REPORT

PG 30
appdwarr

WARRANT: 1113-3

TO FISCAL 2014/07 05/01/2013 TO 04/30/2014

VENDOR NAME
DOCUMENT

INV DATE VOUCHER PO

CHECK NO T CHK DATE GL ACCOUNT

GL ACCOUNT DESCRIPTION

TOTAL WIRE TRANSFERS 16 8,005.14

** END OF REPORT - Generated by Mary Romanelli **

A-6C

VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Cullinane Suzanne E Today's Date 10/31/12
(Last) (First) (Initial)

Home Address 116 S. Parkside Ave.

Phone No.(s) 312-479-2608 (Home & cell) E-mail Suzanne.Cullinane@gmail.com

Business Address (including name of company) Henderson Global Investors
737 N. Michigan Ave. Suite 1700 Chicago, IL 60611

Business Phone 312-915-9120 Number of Years Glen Ellyn Resident 5 most

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

recently also grew up in GE

Name, Location, Etc.	From	To
<u>Glenbard West High School</u>	<u>1985</u>	<u>1988</u>
<u>St. Mary's College South Bend, IN</u>	<u>1988</u>	<u>1992</u>

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

CASA of DuPage County Volunteers

BUSINESS OR PROFESSIONAL ACTIVITIES

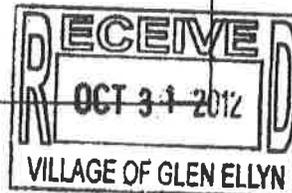
(including type of present employment)

ICI - Investment Company Institute Operations Committee
NICSA - National Investment Company Service Assoc. -
member of multiple committees

PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Plan Commission, Environmental Commission
Recreation Commission

Thank you for your interest! Please return this completed form to:
Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137
(630) 547-5201 (630) 469-8849 Fax



VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Van Gorp Andrew J Today's Date 8/20/13
(Last) (First) (Initial)
Home Address 89 Newton Avenue
Phone No.(s) 630-880-7709 E-mail andvangorp@gmail.com
Business Address (including name of company) _____

Business Phone _____ Number of Years Glen Ellyn Resident 22

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc.	From	To
<u>Sustainable Community Development Degree, Northland College</u>	<u>'10</u>	<u>'13</u>
<u>Vice President, NCSA</u>	<u>'12</u>	<u>'13</u>
<u>Employee of SCARCE</u>	<u>'13</u>	<u>→</u>

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

NA, (at the moment.)

BUSINESS OR PROFESSIONAL ACTIVITIES

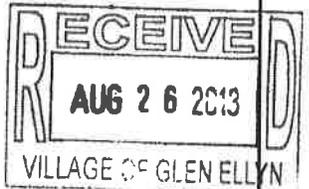
(including type of present employment)

Employee at SCARCE

PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Environmental Commission

Thank you for your interest! Please return this completed form to:
Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137
(630) 547-5201 (630) 469-8849 Fax



VILLAGE OF GLEN ELLYN

PERSONAL PROFILE OF APPLICANT
FOR SERVICE ON VOLUNTEER ADVISORY BOARD OR COMMISSION

Name Zelasco John W. Today's Date June 21, 2010
(Last) (First) (Initial)
Home Address 727 N. Prairie Glen Ellyn 60137
Phone No.(s) 630 790 4189 E-mail Zelasco@Sbcglobal.net
Business Address (including name of company) FCL Builders 1150 Springlake Dr.
Itasca IL 60143
Business Phone 630 514-9966 Number of Years Glen Ellyn Resident 12

EDUCATIONAL BACKGROUND AND OTHER PERTINENT EXPERIENCE

Name, Location, Etc. From To
Triton College Construction Mgmt. 1988-1992 (NIGHT SCHOOL)
Northern IL University Env, Safety, + Health -present

CIVIC AND FRATERNAL ORGANIZATIONS AND ACTIVITIES

ASA Chicago Safety Committee, National Safety Council
Construction Division, CSA - Construction Safety Council
Lions Club. (PAST member)

BUSINESS OR PROFESSIONAL ACTIVITIES

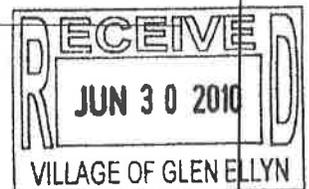
(including type of present employment)

Safety Director - FCL Builders
Certified Inspector of Sediment and Erosion Control -
CISEC Inspector - FCL Builders.

PLEASE INDICATE VILLAGE BOARD/COMMISSION INTERESTS

Environmental Commission

Thank you for your interest! Please return this completed form to:
Glen Ellyn Village Clerk, 535 Duane Street, Glen Ellyn, IL 60137
(630) 547-5201 (630) 469-8849 Fax



A-6D

MEMORANDUM

TO: Mark Franz, Village Manager
Al Stonitsch, Assistant Village Manager

FROM: Kristen Schrader – Assistant to the Village Manager *KS*
Patti Underhill – Administrative Services Coordinator *Pau*



DATE: November 18, 2013

RE: Trader Joe's – Change in Liquor License

Background

The Village was recently contacted by the attorney for Trader Joe's, Graham C. Grady, expressing an interest in upgrading their liquor license from their current Class D-4 to a Class C-1 license. Their current liquor license permits them to sell only beer and wine, whereas the newly requested Class C-1 liquor license would allow them to sell all types of alcoholic liquor in addition to beer and wine.

Another change of note with the requested license will be the change in time in which the sale of alcoholic liquor is permitted. A Class D-4 license permits the sale of alcoholic liquor at 8:00 a.m. Monday through Saturday; whereas the C-1 license permits the sale of alcoholic liquor at 9:00 a.m. Monday through Saturday. Trader Joe's has been advised they will no longer be allowed to sell any alcoholic liquor before 9:00 a.m. Monday through Saturday and they are comfortable with this adjustment.

The Village currently has issued nine (9) Class C-1 liquor licenses for businesses like, Bende's and Osco. Trader Joe's has submitted the documents and the appropriate fees to process their request. Please see the attached request letter from the attorneys for Trader Joe's and their proposed floor plan.

Action Requested

Approve the ordinance to increase the number of Class C-1 liquor licenses to ten (10) and reduce the number of Class D-4 liquor licenses to none currently permitted.

Recommendation

Approve the Ordinance to increase the number of Class C-1 liquor licenses to ten (10) and reduce the number of Class D-4 liquor licenses to none currently permitted.

Attachments

- * Trader Joe's letter of request
- * Ordinance

GRAHAM C. GRADY

Direct: (312)-836-4036
Facsimile: (312) 275-7605
E-mail: ggrady@shelskylaw.com

IN REFERENCE TO:
031686-00006

November 13, 2013

VIA FEDERAL EXPRESS

Ms. Patti Underhill
Village Clerk
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

**RE: *Trader Joe's Store #680
680 Roosevelt Road***

Dear Ms. Underhill:

We represent Trader Joe's Company. I write with respect to the above-captioned store in Glen Ellyn. Trader Joe's desires to upgrade its current liquor license at the store from Class D-4 to Class C-1. The upgraded license would allow Trader Joe's to sell spirits, in addition to beer and wine, for consumption off-premises. Please find attached the application for such upgrade, together with a check in the amount of \$2,500.00 representing the fee associated with the upgraded license application, a copy of the proposed floor plan indicating where spirits will be shelved within the store, a list of other Trader Joe's licensed locations and an amended Illinois Secretary of State Corporate Annual Report.

The requested upgrade would require Glen Ellyn to increase its permitted number of Class C-1 licenses. Trader Joe's is an excellent candidate for which to initiate such an increase. As the operator of approximately 375 specialty grocery stores nationwide, Trader Joe's has the experience, training, and procedures in place to safely monitor the sale of a full range of alcoholic beverages.

In particular, the Glen Ellyn Trader Joe's store has operated with a Class D-4 license for many years. Its experienced "captain" and staff are fully trained in liquor law compliance and

Ms. Patti Underhill
November 13, 2013
Page 2

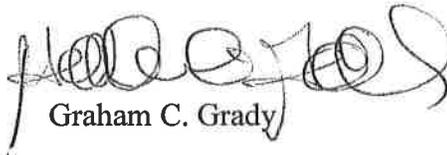
best practices. For these reasons, we respectfully request that the Village of Glen Ellyn approve the additional Class C-1 license for Trader Joe's and authorize the issuance of such license to the Trader Joe's store at 680 Roosevelt Road.

Finally, the "captain" of the Glen Ellyn location will remain the same as on file, but please notice the additional officers that have been added to Trader Joe's East Inc. since the time of Trader Joe's most recent renewal application.

Please do not hesitate to call or email me with any questions. I look forward to hearing from you or a member of your staff. Thank you for your consideration.

Sincerely,

SHEFSKY & FROELICH LTD.



Graham C. Grady

GCG/jms/1258921_3.DOC

Enclosures

Retail Liquor Dealer's License Application (8 pages)
Amended Illinois Secretary of State Corporate Annual Report
Application Fee -- \$2,500.00

Village of Glen Ellyn

Ordinance No. _____ -VC

**An Ordinance to Amend (Liquor Control Code)
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses) of the Village Code of Glen Ellyn,
reducing the number of Class D-4 Liquor License Classification and
increasing the number of Class C-1 Liquor License Classification and to
Amend Chapter 19 of Title 3, Section 3-19-12**

**Adopted by the
President and Board of Trustees
of the
Village of Glen Ellyn,
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20 ____.

**An Ordinance to Amend (Liquor Control Code)
Chapter 19 of Title 3, Section 12
(Restriction on Number of Licenses) of the Village Code of Glen Ellyn,
reducing the number of Class D-4 Liquor License Classification and
increasing the number of Class C-1 Liquor License Classification and to
Amend Chapter 19 of Title 3, Section 3-19-12**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235, ILCS 5/1-1*et seq.*, and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinances of the Village as well as to, when appropriate, change the types of classifications and number of available liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to decrease by one the permitted number of Class D-4 liquor licenses and to increase by one the Class C-1 liquor license, which authorizes the retail sale, on the specified premises, of alcoholic liquor in its original package, but not for consumption on the premises where sold, as an adjunct to another principal retail business, where more than three hundred (300) square feet of floor area is devoted to the storage, display and sale of alcoholic liquor; to reflect the request of Trader Joe's, 680 Roosevelt Road, effective November 25, 2013; and

Now therefore, be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Section 3-19-13 (License Fees) of the Glen Ellyn Village Code (Liquor Control Code) is hereby amended so that reference to Class C-1 and Class D-4 within this Section will henceforth read as follows:

Class C-1 - no more than 10
Class D-4 - none currently permitted

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Village President of the Village
of Glen Ellyn, Illinois

Attest:

Village Clerk of the Village
of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____.)

X:\Admin\CLERK\LIQUOR\Ordinances\TraderJoesClassC-1 Nov 2013.doc

A-6E



November 26, 2013

Carol White
Alliance of Downtown Glen Ellyn
P.O. Box 511
Glen Ellyn, IL 60138

RE: "Home for the Holidays" Event

Dear Ms. White:

This letter is to confirm action taken at the Village Board Meeting on Monday, November 25, 2013 regarding the "Home for the Holidays" event scheduled to occur on Saturday, December 14, 2013 at Fire Station #1 as described in the Alliance's application dated November 12, 2013. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for the "Home for the Holidays" event to occur on Saturday, December 14, 2013 from 1:00 p.m. until 3:00 p.m.
2. Sections 10-4-17.1(B)32 and 10-4-17.2(B)25 of the Village Code concerning outdoor merchandise, storage, promotional activities or tents in the C5A Central Retail Core Sub-District and C5B Central Service Sub-District have been waived for the duration of the events.
3. Details regarding the location of the reindeer and fencing must be worked out with the Fire and Police Departments before the day of the event. Please contact Deputy Police Chief Bill Holmer at 630-469-1187, and Fire Chief Jim Bodony at 630-469-5265 to confirm the event details. Please note that fencing of any kind is not permitted to be anchored into the pavement.
4. Section 4-5-7 (Prohibited Signs) of the Village Code has been waived for the length of the event to allow the Downtown Glen Ellyn Alliance to place several small signs on Village of Glen Ellyn property located at 524 Pennsylvania Avenue.
5. Sections 6-3-2 (Dangerous Animals) and 6-3-8 (Prohibited Animals) of the Village Code have been waived for the length of the event. Any clean up required after the event has concluded is the sole responsibility of the Alliance of Downtown Glen Ellyn.
6. Evidence of insurance for the Alliance in the amount of \$2 million listing the Village as additionally insured must be presented to Justin Keenan, Administrative Intern at jkeenan@glenellyn.org no later than Friday, December 6, 2013.

Our Vision: The Village consistently takes the actions necessary to reach its full potential.

Our Mission: The Village provides public services which reflect the excellence of the community we serve.

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000
Fax 630-469-8849

Finance
630-547-5235
Fax 630-469-1757

Planning and Development
630-547-5250
Fax 630-547-5370

Police
630-469-1187
Fax 630-469-1861

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756
Fax 630-469-3128

The Village Links and Recreation
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180
Fax 630-469-8580

www.glenellyn.org
www.villagelinksgolf.com

Copies of your application, together with this reply, are being furnished to appropriate team members so that necessary arrangements can be made to carry out the requests of your organization.

We hope that the "Home for the Holidays" event is a great success and wish you all the best in the coming New Year.

Sincerely,

Mark Franz
Village Manager

cc: Staci Hulseberg, Planning and Development Director
Phil Norton, Police Chief
Dave Buckley, Assistant Public Works Director
Bill Holmer, Deputy Police Chief
Kristen Schrader, Assistant to the Village Manager
Joe Kvapil, Building and Zoning Official
Patti Underhill, Administrative Services Coordinator



Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at www.glenellyn.org for more information.

EVENT INFORMATION			
Event Title	Home for the Holidays		
Type of Event	<input type="checkbox"/> Carnival or Rides <input type="checkbox"/> Business Special Event <input type="checkbox"/> Festival <input type="checkbox"/> Outdoor Concert <input type="checkbox"/> Parade <input type="checkbox"/> Tent Sale <input type="checkbox"/> Walk/Run/Bike <input type="checkbox"/> Zoo/Circus <input type="checkbox"/> Other (please specify): <u>Home for the Holidays</u>		
Event Date(s)	Dec 14, 2013	Time	1-3pm
Alternate Date(s)		Time	
First Time Applicant?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is it an Annual Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Event Website (if any)	downtaunglenellyn.com	Anticipated Attendance	100
Location of Event <small>Please list all requested street or sidewalk closures noting time(s) each street will be closed.</small>	GE Downtaun firehouse		
Describe the Event <small>Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.</small>	<p style="font-size: 1.2em;">live reindeer fenced in outside firehouse</p> <p style="font-size: 1.2em;">Santa inside</p> <p style="font-size: 1.2em;">Carolers</p>		
Please see <u>Section 3</u> of the Special Event Application Guidelines for more information regarding Event Activities			
Event Activities <small>Please check all items that will be included in your event.</small>	<input type="checkbox"/> Alcohol* <input type="checkbox"/> Animals* <input type="checkbox"/> Automobiles <input type="checkbox"/> Balloons/Signs/Decorations <input type="checkbox"/> Bands/Live Music <input type="checkbox"/> Carnival Rides* <input type="checkbox"/> Floats <input type="checkbox"/> Food Booth(s) <input type="checkbox"/> Parade/Race* <input type="checkbox"/> Parking Lots* <input type="checkbox"/> Portable Toilets <input checked="" type="checkbox"/> Promotional Signage* <input type="checkbox"/> Sound Equipment <input type="checkbox"/> Stage/Bandshell <input type="checkbox"/> Streets/Sidewalks* <input type="checkbox"/> Tents* <input type="checkbox"/> Vendors <input type="checkbox"/> Other (please specify): _____		
<small>* Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).</small>	For tents and promotional signage checked above, please indicate type, size and location(s): _____ _____		

PAID

NOV 14 2013
VILLAGE OF GLEN ELLYN

EVENT ORGANIZER INFORMATION

Name (First/Last)						Carol White							
Address						286 N Park Blvd			Apt./Unit				
City			Glen Ellyn			State		IL		Zip Code		60137	
Home Phone				Cell Phone				732554087					
E-mail Address												downturnge.alliance@gmail	
Name of Sponsoring Organization(s) (If applicable/different)													
Organization's Legal Status						<input type="checkbox"/> Governmental Entity		<input type="checkbox"/> Non-profit Entity		<input type="checkbox"/> Commercial Business			
Sponsoring Organization Main Contact (If applicable/different)													
Address								Apt./Unit					
City								State				Zip Code	
Daytime Phone				E-Mail									

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

By Mail/Drop Off: Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137
By Email: cei@sva.glenellyn.il.gov

For Office Use Only

Conditions of Approval:

(This area is currently blank for conditions of approval.)

Police Chief/Designee (if applicable) _____ Date _____

Village Manager/Designee _____ Date _____

A-6F

MEMORANDUM

TO: Mark Franz, Village Manager *MF*
Al Stonitsch, Assistant Village Manager

FROM: Kristen Schrader, Assistant to the Village Manager *KS*

DATE: November 19, 2013

RE: Village/Verizon Lease Agreement Amendment



Background

The Village leases space to Verizon Wireless at the Cottage Avenue Water Tower for a microcell antenna site. This type of site is not a fully functional wireless location and only serves a small portion of Glen Ellyn Verizon customers. Earlier this year, Verizon approached the Village with plans to upgrade their equipment at the location. The proposed equipment upgrade includes transition from two antennas to one smaller antenna. Resulting from this request, the Village determined an amendment to the original license agreement would be appropriate to address a few items of interest including annual rent, utilities, and the indemnification clause.

Issues

After several months of negotiations, the Village and Verizon have come to a final proposed agreement, represented as a first amendment to the license agreement. The amendment will allow Verizon to upgrade their equipment at the Cottage Avenue Water Tower and for a majority of the current agreement terms to stand. The amendment presents only a few changes to the original agreement, which include:

- **Rent:** Original rent in 1994 began at \$3,600, with 3% annual increase, with the rent currently at \$6,000; New amendment annual rent will begin at \$12,000 and will increase annually by 3%.
- **Utilities:** Original agreement did not provide any funding for the utilities such as A/C needs at the site related to Verizon's equipment; New amendment provides for an annual payment by Verizon to the Village for utility needs at \$750, with an increase to \$1,000 with the third renewal term.
- **Indemnification:** Based on past T-Mobile legal experience at the Cottage Avenue Water Tower, in the amendment the Village required Verizon to fully indemnify the Village against any and all claims related to their microcell site; New indemnification language is similar in nature to that of the T-Mobile agreement and will fully cover the Village regarding any legal issues. In the event that any claim is made related to Verizon's equipment, Verizon has the right to terminate the agreement and the microcell site.
- Other minor changes to insurance, liability sections based on current practices.

Village Attorney Adam Simon has reviewed the terms of the original agreement and the amendment and is comfortable with the amendment as proposed. Additionally, the Planning and Development Department has reviewed the requested upgrades and is ready to issue a building permit once the license agreement amendment is approved.

Action Requested

This item will be presented to the Village Board via the consent agenda on November 25, 2013:

Motion to approve a first amendment to license agreement between the Village of Glen Ellyn and Verizon Wireless to maintain cellular transmission equipment at the Cottage Avenue Water Tower for an annual rent of \$12,000 and increasing 3% each year thereafter.

Recommendation

Staff recommends approval of the agreement amendment as proposed.

Attachments

- Proposed Lease Agreement Amendment
- Original License Agreement – 1994

cc: Staci Hulseberg, Planning and Development Director

FIRST AMENDMENT TO LICENSE AGREEMENT

THIS FIRST AMENDMENT TO LICENSE AGREEMENT ("Amendment") is made this _____ day of _____, 2013, between Village of Glen Ellyn ("Licensor") and Chicago SMSA Limited Partnership d/b/a Verizon Wireless, with its principal offices located at One Verizon Way, Mailstop 4AW100, Basking Ridge, New Jersey 07920 ("Licensee").

Whereas, Licensor and Licensee previously entered into that certain License Agreement on June 13, 1994 ("Agreement") that provides for the installation, maintenance and operation of Licensee's antenna system (the "Antenna") on Licensor's water tower ("Tower") and space at the base of the Tower for placement of Licensee's equipment relating to cellular communications (the "Equipment"), along with rights of way for ingress and egress and utilities; and

Whereas, the locations where the Antenna and Equipment are installed are referred to as the "Licensed Premises";

Whereas, with respect to the licensed space, Licensee now wishes to replace equipment, including the antennas, coaxial cable lines, diplexers, and ancillary equipment as depicted in Exhibit A-1 ("Substitute Equipment"); and

Whereas, the parties also intend to amend the Agreement to provide for an increase in rent and modify other terms contained as stipulated herein; and

Licensor and Licensee wish to amend the Agreement in order to address the above item and reach new agreements with respect to the same; and

NOW THEREFORE, in consideration of the promises hereinafter made and other good and valuable consideration, the receipt of which is hereby acknowledged, Licensor and Licensee agree as follows:

1. **Modification of the Licensee's Installation Plans for Antenna and Equipment.** The parties agree that Licensee may install, operate and maintain its Equipment and Antennas as depicted on Exhibit A-1. It is understood by Licensor that Licensee shall be entitled to use and occupy these new locations on the Tower and that the equipment installed pursuant to the attached Exhibit A-1 and the locations utilized for the Substitute Equipment shall be included in the definition of Licensed Premises. Provided that Licensee has received all necessary permits and approvals from appropriate governing bodies, Licensee may immediately commence installation of the new equipment as depicted on Exhibit A-1.

2. **Additional Renewal Terms.** Upon expiration of the current term, which shall be on June 26, 2014, the term of the Agreement shall be extended for three (3) additional five (5) year terms ("Additional Renewal Terms"). The Additional Renewal Terms shall be automatically renewable unless Licensee elects to not renew by sending notice at least thirty (30) days prior to the end of the then-current term. Licensee shall not have the right to terminate this License during any Additional Renewal Term without prepaying all rent which shall become due and owing during such then-current five (5) year Additional Renewal Term.

3. **Additional Rent.**

A. In consideration for Licensor granting to Licensee the right to install the Substitute Equipment on additional areas of the Tower and Licensor's property and for extending the term of the

Agreement, as referenced herein, Licensor and Licensee hereby agree that Section 3 of the Agreement is hereby stricken and replaced in its entirety with the following new Section 3:

3. Rent. Upon the Commencement Date of the Amendment, Licensee shall pay Licensor, as rent, the annual amount of Twelve Thousand and 00/100 Dollars (\$12,000.00) to be paid on the anniversary of the Commencement Date, in advance to the Licensor at Licensor's address specified in Paragraph 9 below.

B. Section 13(f) of the Agreement shall be stricken and replaced in its entirety with the following new Section 13(f):

(f) Utilities – Licensor shall provide for Licensee's use, at Licensee's expense, A/C wiring to a dedicated circuit breaker and Licensor shall be advanced the amount of \$750 per year for all ongoing utility costs associated with power to that circuit breaker. Utility advances shall be paid at the same time and in the same manner as the Rent. Commencing with the third Additional Renewal Term, the amount Licensee shall advance Licensor for utility expenses shall increase to \$1000 per year.

4. **Additional Renewal Term Yearly Rental Increases.** Upon the commencement of the Additional Renewal Terms the rent for future years of the Agreement shall be increased as follows:

Rent shall increase during each year of each Additional Renewal Term by three percent (3%) per year effective on each annual anniversary of the Commencement Date.

5. **Notice.** All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested, or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

Licensor: Village of Glen Ellyn
535 Duane Avenue
Glen Ellyn, IL 60137
Attn: Village Manager

Licensee: Chicago SMSA Limited Partnership d/b/a Verizon Wireless
180 Washington Valley Road
Bedminster, New Jersey 07921
Attention: Network Real Estate

6. **Indemnification.** Licensee hereby agrees to indemnify, defend and hold Licensor, and Licensor's officers, employees, agents and contractors (collectively, the "Licensor Group") harmless from and against any claim of liability or loss from personal injury or property damage, including loss of use, in connection with the Equipment and Antenna or resulting from or arising out of the use and occupancy of the Licensed Premises by Licensee or its agents, excepting, however, such claims or damages for which Licensor may be held liable under the laws of the State of Illinois. Licensee accepts the Licensed Premises in a AS-IS, WHERE-IS condition and has relied on no oral or written representations from Licensor in determining the suitability of the Licensed Premises for Licensee's permitted uses hereunder.

Without limiting the preceding duty of indemnification, Licensee hereby agrees to pay for any costs incurred by the Licensor including, but not limited to attorneys' fees, experts' fees, and other

related costs associated with administrative hearings or litigation in the event that any suit is filed or claim made by a third party regarding the uses permitted by or the invalidity or limitations associated with this License. In the event any such claim or suit pursuant to this Section is made by a third party, at Licensee's option, Licensee shall have the right to terminate the Agreement upon notice to Licensor. Following the date of such notice, Licensee shall have no further obligation to indemnify Licensor pursuant to this Section (except for 3rd Party claims for personal injury, death, property damage or destruction arising from Licensee's acts or omissions in the course of installing, operating and removing its Equipment and Antennas) or to pay rent for the remainder of the then-current term or any Additional Renewal Term.

7. **Insurance.**

a) Licensee and Licensor shall each be responsible for maintaining insurance covering their own property, whether or not it is located on the Licensed Premises.

b) Licensee shall procure and maintain for the duration of this License insurance against claims for injuries to persons or damages to property which may arise from or in connection with Licensee's operation and use of the Antenna and Equipment. The cost of such insurance shall be borne by Licensee. Coverage shall include, but shall not be limited to the following:

c) Licensee shall maintain coverage with limits no less than:

- (i) Commercial General Liability: \$5,000,000.00 combined single limit per occurrence for bodily injury, personal injury and property damage.
- (ii) Worker's Compensation and Employer's Liability: Worker's Compensation limits as required by statute and Employers Liability limits of \$1,000,000.00 per accident and \$1,000,000.00 per disease each employee.
- (iii) At the start of and during the period of any construction, builders all-risk insurance, together with an installation floater or equivalent property coverage covering cables, materials, machinery and supplies of any nature whatsoever which are to be used in or incidental to the installation of the Equipment. Upon completion of the installation of the Equipment, Licensee shall substitute for the foregoing insurance policies of fire, casualty, extended coverage and vandalism and malicious mischief insurance on the Station. The amount of insurance at all times shall be representative of the replacement cost values of the Station installed or constructed. The policy or policies providing coverage over property damage to Licensor's Tower shall be endorsed to name Licensor as an additional insured and no part of the Licensor's property shall be considered a part of any "work" of Licensee nor subject to the economic loss doctrine.
- (iv) If, during renewal periods, the amount of insurance coverage should no longer be reasonably adequate because of the risks involved or inflation, the Licensor may request in writing, and Licensee shall promptly increase, the amount of all insurance provided.

(v) Licensee may satisfy the foregoing requirements by delivering copies of a certificate of insurance evidencing procurement of the insurance coverage required in this Section 7.

d) The Licensor, its officers, officials, employees, volunteers, agents, successors and assigns are to be covered as additional insureds on Licensee's commercial general liability policy with respect to liability arising out of the Equipment and Antenna used by Licensee and/or arising out of activities performed by or on behalf of Licensee, including those performed by independent contractors hired by Licensee or its or their subcontractors. The coverage shall contain no special limitation on the scope of the protection afforded to the Licensor, its officers, officials, employees, volunteers, agents, assigns or successors. Licensee's insurance coverage shall be primary insurance as respects the Licensee's operations. Any insurance or self-insurance maintained by the Licensor shall be excess of Licensee's insurance and shall not contribute with it in this respect.

e) Any of Licensee's errors or omissions shall not affect coverage provided to the Licensor, its officers, officials, employees, volunteers or agents.

f) Coverage shall state that Licensee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

g) Insurance shall be placed with insurers licensed to do business in Illinois.

h) Under no circumstances shall the Licensor be deemed to have waived any of the insurance requirements of this Agreement by any action or omission including, but not limited to (i) allowing any work to commence by or on behalf of Licensee before Licensor is in receipt of certificates of insurance; (ii) failing to review any certificate of insurance received, or (iii) failing to advise Licensee that any certificate of insurance fails to contain all the required insurance provisions, or may be deficient in any other manner. Licensee agrees that the obligations to provide the insurance required under this Agreement is solely its responsibility and that it is a requirement under this Agreement is solely its responsibility and that it is a requirement which cannot be waived by any action, inaction or omission by Licensor.

8. **Limitation of Liability.** Except for indemnification pursuant to 6 above, neither party shall be liable to the other, or any of their respective agents, representatives, employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

9. **Performance Bond.** Within thirty (30) days after the execution of this Agreement, Licensee will provide to the Licensor the following forms of security: (i) a One Thousand and No/100 Dollars (\$1,000.00) replenishable cash deposit, to be held in a segregated account, as and for a performance guaranty for the routine maintenance and repair of the Equipment and Antenna necessitated from time to time ("Security Fund"); and (ii) a Ten Thousand and No/100 Dollars (\$10,000) bond as and for a performance guaranty for the removal of the Equipment and Antenna within sixty (60) days after the expiration or earlier termination of this License. These forms of security shall be retained by Licensor and may be utilized to pay the Licensor for its costs, provided the Licensee has failed to perform any action required under this Agreement more than thirty (30) days following receipt of a notice of breach. Licensor agrees to provide notice to Licensee prior to utilizing funds from the Security Fund or bond.

If the Licensor utilizes the Security Fund, it shall notify Licensee of the funds so utilized and Licensee will restore to the Security Fund to the amount required in this Section. An example of the circumstance which would permit the Licensor to withdraw and utilize such funds would be a failure by Licensee to maintain the Equipment and Antenna in a condition which protects the Licensor's property from damage. The Licensor shall invest the security account and shall credit interest income into the account. In any renewal terms, the Licensor may require that Verizon shall comply with an increase in the amount of the Security Fund to reflect inflationary costs. At the termination of this Agreement, the Licensor shall return to Licensee the amount, if any, on deposit in the Security Fund, which has not previously been expended or which will not be expended within the following six (6) month period for costs incurred or to be incurred by the Licensor as a result of the breach by Licensee of any provision of this Agreement.

10. Other than as specifically amended herein, all other terms and conditions of the Agreement shall remain in full force and effect. Where there is conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall control. Unless otherwise indicated or introduced in this Amendment, all defined terms referenced in the Amendment shall have the same meaning as those found in the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed in duplicate this lease Amendment on the day and year first above written.

Licensor:

Village of Glen Ellyn, an Illinois municipal corporation

By: _____
Name: _____
Its: _____
Date: _____

Licensee:

Chicago SMSA Limited Partnership d/b/a Verizon Wireless

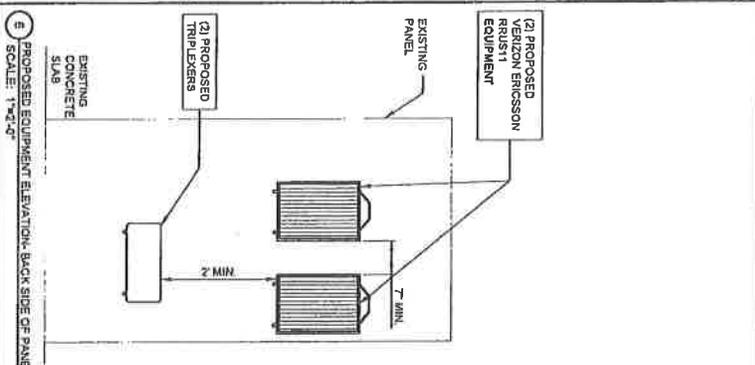
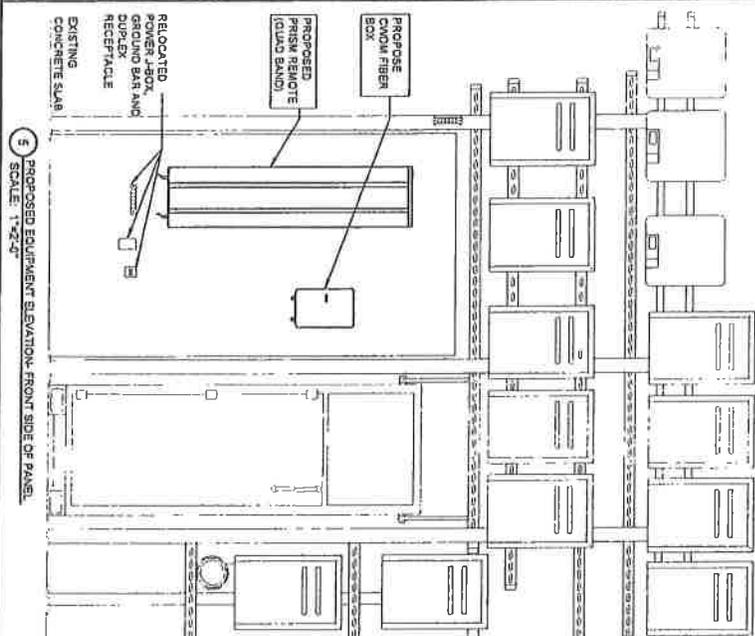
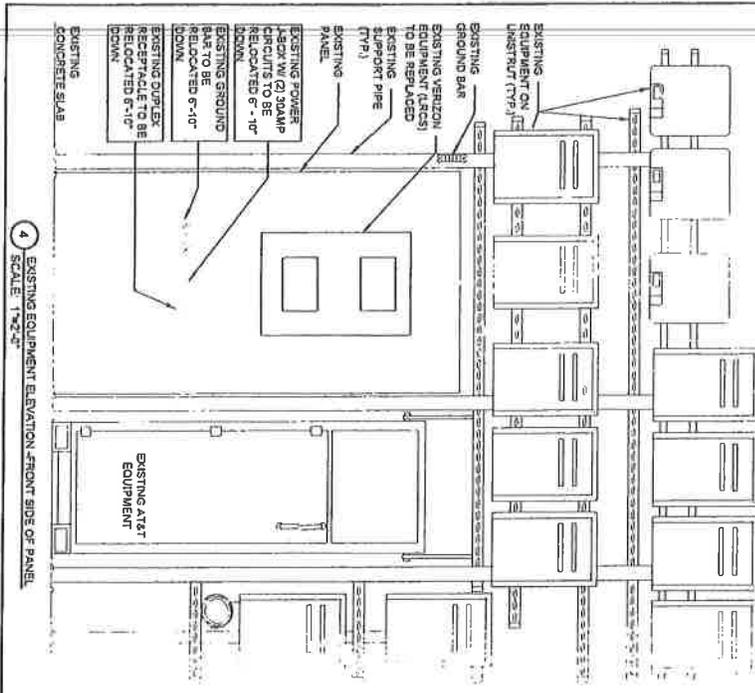
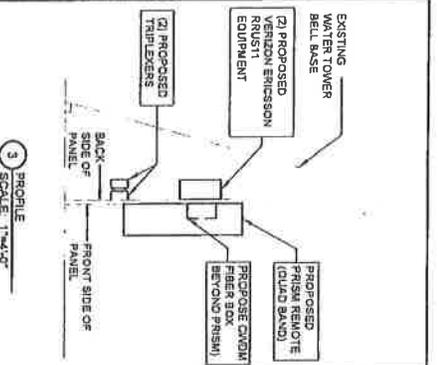
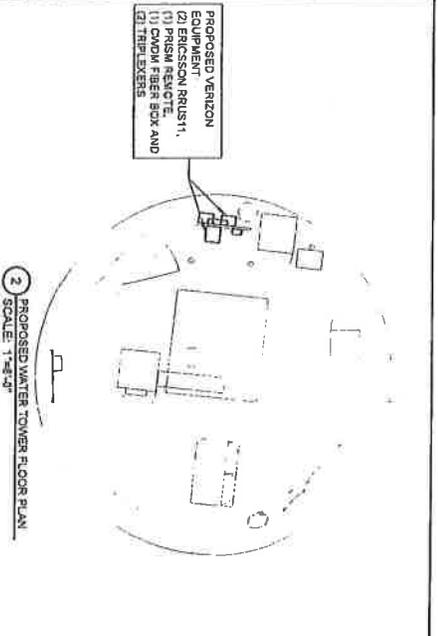
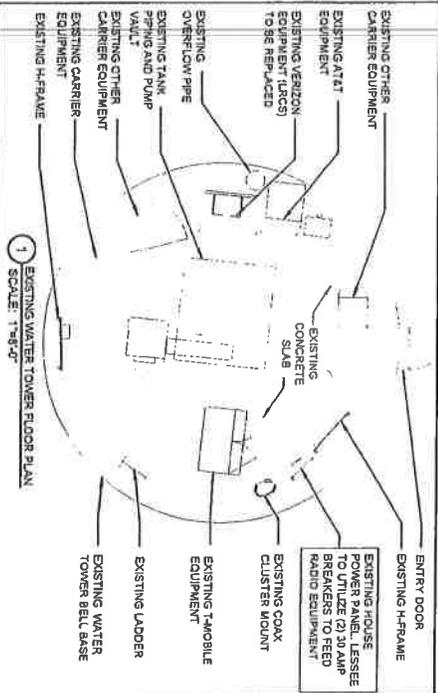
By: Cellco Partnership, its General Partnership

By: _____
Name: Lynn Ramsey
Title: Area Vice President Network
Date: _____

EXHIBIT A-1

Depiction of Substitute Equipment Location

(See attached)



CHICAGO SMSA
limited partnership
dba VERIZON WIRELESS

TERRA CONSULTING GROUP, LTD.
600 Bross Highway
Chicago, IL 60606
Tel: 773-399-1100
Fax: 773-399-1101
www.terraconsulting.com

NO.	DESCRIPTION	DATE
1	ISSUED FOR REVIEW	8/21/13
2	UPDATE EQUIPMENT AND ANTENNA SUPPORT DETAIL	8/21/13
3	UPDATE EQUIPMENT LAYOUT	8/21/13
4	UPDATE PER PART SPECIFICATION	10/15/13

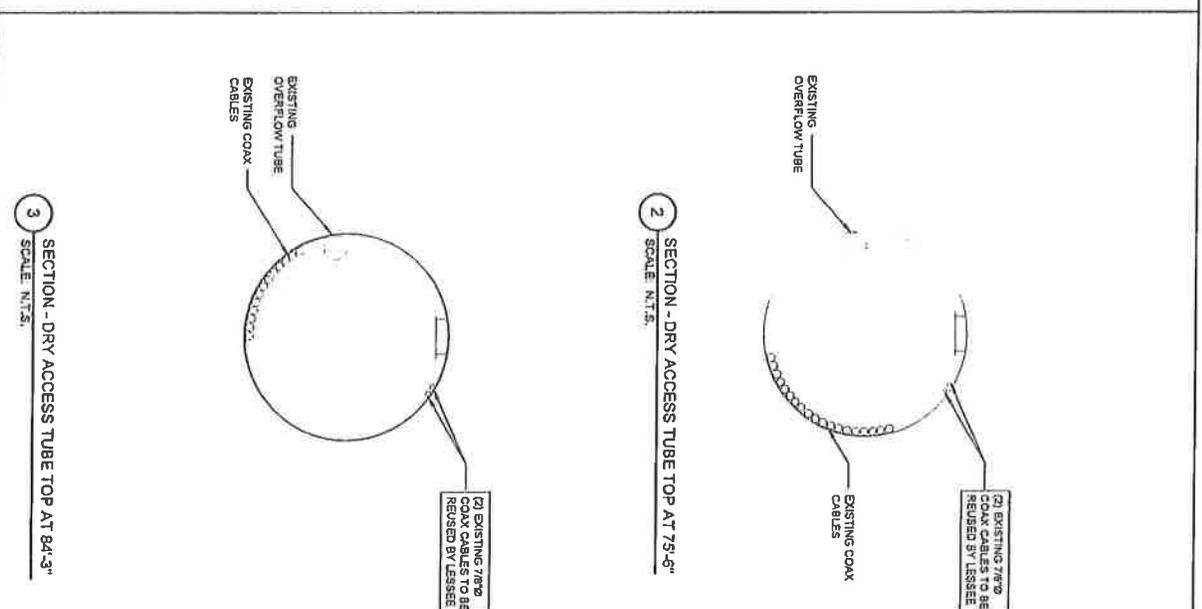
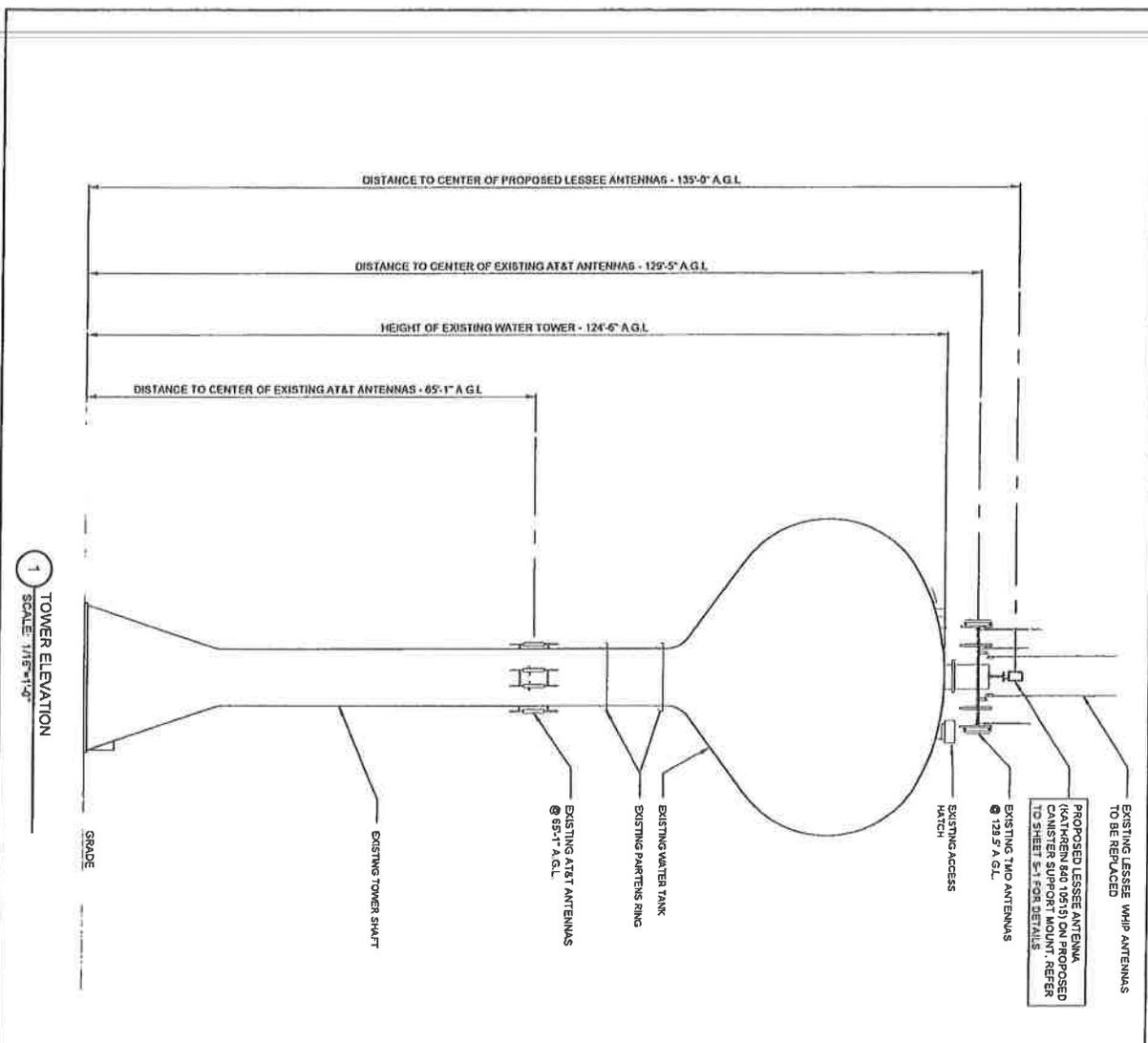
#126340
GLEN ELLYN WT

A77 COTTAGE AVE
GLEN ELLYN, IL 60137

OWNER	LD
CREATED BY	YJC
DATE	5/20/13
PROJECT #	30400

SHEET TITLE
EQUIPMENT PLANS
EQUIPMENT ELEVATIONS

PERMIT NO.
C-2



<p>CHICAGO SMSA limited partnership d/b/a VERIZON WIRELESS</p>		<p>TERRA CONSULTING GROUP, LTD. 600 Basse Pointe Road, P.O. Box 111, IL 60068 Ph: 847-696-6400 Fa: 847-698-0401</p>																
<p>#126340 GLEN ELLYN WT</p>		<p>447 COTTAGE AVE GLEN ELLYN, IL 60137</p>																
<p>DATE: 05/11 CHECKED BY: TAZ DATE: 05/11 PROJECT #: 126340</p>		<p>SHEET TITLE: TOWER ELEVATION AND DETAIL</p>																
<p>SHEET NUMBER: ANT-1</p>		<table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ISSUED FOR REVIEW</td> <td>05/11</td> </tr> <tr> <td>2</td> <td>UPDATE EQUIPMENT AND ANTENNA SUPPORT DETAIL</td> <td>05/11</td> </tr> <tr> <td>3</td> <td>UPDATE EQUIPMENT LAYOUT</td> <td>05/11</td> </tr> <tr> <td>4</td> <td>UPDATE PER PAIR SPECIFICATION</td> <td>05/11</td> </tr> </tbody> </table>		NO.	DESCRIPTION	DATE	1	ISSUED FOR REVIEW	05/11	2	UPDATE EQUIPMENT AND ANTENNA SUPPORT DETAIL	05/11	3	UPDATE EQUIPMENT LAYOUT	05/11	4	UPDATE PER PAIR SPECIFICATION	05/11
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4	UPDATE PER PAIR SPECIFICATION	05/11																

LICENSE AGREEMENT

This Agreement, made and entered into as of this 13TH day of JUNE, 1994, effective the 27TH day of JUNE, 1994 by and between the Village of Glen Ellyn ("Licensor"), and Chicago SMSA Limited Partnership (the "Licensee") pertaining to the property located at 439/447 Cottage, Glen Ellyn, Illinois 60137.

1. **Purpose:** Licensor hereby grants to Licensee, and Licensee hereby accepts, a license to (a) install, maintain and operate for the term hereof, the antenna system (the "Antenna") at the common address described on Exhibit "A" attached hereto, and (b) install, maintain and operate the radio transmitting and receiving equipment, and equipment relating to cellular telephone communications ("Equipment") as identified on Exhibit "A" attached hereto, in accordance with the following terms, covenants and conditions.

2. **Term:** The term of this Agreement shall be one (1) year commencing upon the start of installation of the Antenna Facility. This Agreement shall automatically renew unless one party notifies the other of its intention not to renew this Agreement at least ninety (90) days prior to the expiration of the then current term. Each renewal term shall be on the same terms and conditions as set forth herein except that Rent shall be increased by an amount equal to three percent (3%) of the Rent paid the preceding term. Provided, however, that the Licensor may terminate this Agreement at any time during its term by notifying the Licensee of its intention at least sixty (60) days prior to the terminate date with a pro-rata refund of any prepaid rent.

Licensee may terminate this Agreement immediately, without payment of any rent not yet due following written notice to Licensor of Licensee's inability to secure, loss of, or failure to satisfy necessary zoning, governmental approvals and/or radio engineering criteria for the use of the Premises as contemplated in this Agreement.

3. **Rent:** Upon the Commencement Date, Licensee shall pay Licensor, as rent, the annual amount of Three Thousand Six Hundred and 00/100 Dollars (\$3,600.00) to be paid on the anniversary of the commencement date, in advance to the Licensor at Licensor's address specified in Paragraph 9 below.

4. **Permits and Licenses:** Licensee, at its sole effort and expense, will install, maintain and operate the Antenna and the Equipment in compliance with all laws, ordinances or regulations, federal, state or local, applicable thereto, and secure all licenses or permits which are necessary in connection with this license or the Antenna and Equipment. Licensee will give Licensor timely notice of any requirements, whether governmental or otherwise, with which Licensor must comply pertaining to the Antenna or the Equipment, and Licensee will bear any cost attendant to such compliance. Licensee will have the ongoing duty to assure that the operation of the Antenna or the Equipment continues to be legal and that all required permits and licenses are maintained and kept current. Should the necessary governmental or other approvals, licenses or permits not be granted or after granted be withdrawn, canceled or terminated, then this license will immediately terminate, and both parties will be relieved of any further obligation to the other (with the exception of Licensee's obligations under paragraph 7).

5. **Installation:** The parties anticipate that the installation of the Antenna and the Equipment at the locations agreed upon may require structural alterations and utility connections (the "Installation"). Licensee will install the Antenna and the Equipment in a good and workmanlike manner under the supervision of Licensor and pursuant to plans and specifications approved in advance by Licensor in writing. Licensee shall not make any alterations or additions to the Antenna or the Equipment without the prior written consent of Licensor and shall at all times comply with the Special Use Permit issued Licensee for these Premises.

6. **Maintenance:** Licensee will provide complete maintenance and repair services for the Antenna and the Equipment, pertaining to appearance, cleaning, parts and labor (whether or not the defects are covered by manufacturer's warranties), with the objective of keeping the Antenna and the Equipment in good operating order, condition and repair (the "Maintenance"). The Licensor may choose to require its prior approval including imposing reasonable terms and conditions and observation of such work. If Licensee ceases to perform its Maintenance obligations in accordance herewith, Licensor may upon reasonable notice terminate this License, and Licensee shall thereafter remove the Antenna and the Equipment and perform its Removal and Restoration obligations outlined in paragraph 7 hereof, immediately after such event.

7. **Removal:** Upon the expiration or earlier termination of the License, Licensee shall remove the Antenna and the Equipment and all improvements from the premises (the "Removal") and restore the location to its appearance and condition existing immediately before the installation of the Antenna and the Equipment (the "Restoration"). The Removal and Restoration must be performed under the supervision of Licensor and fully completed within thirty (30) days' after termination of the license.

8. **Termination:**

(a) If Licensee fails in any respect to perform any agreements, covenant or obligation in the license, then and in such event, the Licensor, after the continuance of any such failure or default for thirty (30) days' after giving written notice thereof to the Licensee, may terminate this Agreement or may (but this shall not be deemed to impose an obligation on the Licensor so to do) cure such failure or default, on behalf of and at the expense of the Licensee.

(b) By Licensee, without any refund for rent already paid, if the Premises are or become unacceptable under Licensee's design or engineering specifications for its Antenna Facilities or the communications system to which the Antenna Facilities belong.

9. **Notice:** Notice hereunder shall be in writing and effected either by personal delivery or by depositing the same in an official U.S. mail receptacle as certified mail, return receipt requested, postage paid, addressed, if to Licensor, Village of Glen Ellyn, 535 Duane Street, Glen Ellyn, Illinois 60137, and if to Licensee, to Chicago SMSA Limited Partnership, c/o Ameritech Mobile Communications, Inc., Ameritech Center Building, 2000 West Ameritech Center Drive, Hoffman Estates, Illinois 60195-5000 (Attn: Vice-president-General Counsel and Manager, Real Estate & Zoning, Location Code 3F29C), or such other address as either party

may from time to time designate. Any notice given under this Agreement shall be in writing and deemed received when personally delivered or if mailed, three (3) days after placing same in an office U.S. mail receptacle.

10. **Assignment**: Licensee may not assign or transfer this License without the prior written consent of the Licensor other than to an affiliate of Ameritech Mobile Communications, Inc. Any attempted assignment or transfer in violation of this paragraph shall be void and confer no rights upon any third person.

11. **Liens**: Licensee covenants not to suffer or permit any lien of mechanics or materialmen or others to be placed against the building in connection with the Antenna or the Equipment. In case of any lien so attaching, Licensee shall immediately cause it to be released and removed of record or shall secure a bond sufficient to cause First American Title Insurance Company to endorse over such lien.

12. **Defense and Hold Harmless**: The Licensee shall be required to hold harmless the Village, its officers, employees and independent contractors from any claim or demand or damage to property or injury including death to persons which arise out of in any way the exercise by the Licensee of its rights under the license. The Licensee shall also be required to pay for the cost of defense and hold harmless the Village, its officers, employees and independent contractors against any judgment and to pay any settlement arising out of such claim or demand, including but not limited to the full costs of the defense of the Village, its employees, officers and independent contractors through the employment of experts approved by the parties defended. Provided, however, that such approval shall not be unreasonably withheld.

13. **Miscellaneous**:

(a) This Agreement constitutes the entire understanding of the parties and supersedes any prior written or oral negotiations or understandings.

(b) It is the intention of the parties hereto that this License shall be construed and enforced in accordance with the laws of the State of Illinois.

(c) If any provision of this License is held invalid or unenforceable, the remainder of this License shall not be affected thereby, and each other provision of this License shall be valid and enforceable to the fullest extent permitted by law.

(d) Access - Licensee and Licensee's authorized agents, employees, contractors and representatives shall have twenty-four (24) hour access to Licensee's space for the purpose of performing necessary repair and maintenance functions. During such access, Licensee shall cooperate with Licensor's security practices. Licensee agrees to reimburse Licensor for any overtime expense incurred by Licensor in connection with access required by Licensee after normal business hours.

(e) Interference - Licensor, its invitees, or agents shall make every attempt not to interfere in Licensee's transmission. In the event any such interference occurs, Licensee has the right to terminate this Agreement immediately without penalty.

(f) Utilities - Licensor will provide for Licensee's use, at Licensor's expense, AC wiring to a dedicated circuit breaker and Licensor will pay all ongoing utility costs associated with power to that circuit breaker.

(g) Title - Licensor warrants that it owns good and marketable title to the Premises and that it has full right, power, and authority to execute this Agreement; Licensor further warrants that Licensee shall have the quiet enjoyment of the Premises during the term of this Agreement or any renewal thereof.

DATED as of the date first set forth above.

LICENSOR

Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

By: JOHN W. DENLINGER

Name: [Signature]

Title: VILLAGE PRESIDENT

F.E.I.N. #: 36-600 5897

LICENSEE

Chicago SMSA Limited Partnership, an Illinois Limited Partnership, by its sole general partner, Ameritech Mobile Phone Service of Chicago, Inc., an Illinois corporation

By: [Signature]

Dennis L. Myers
Vice President

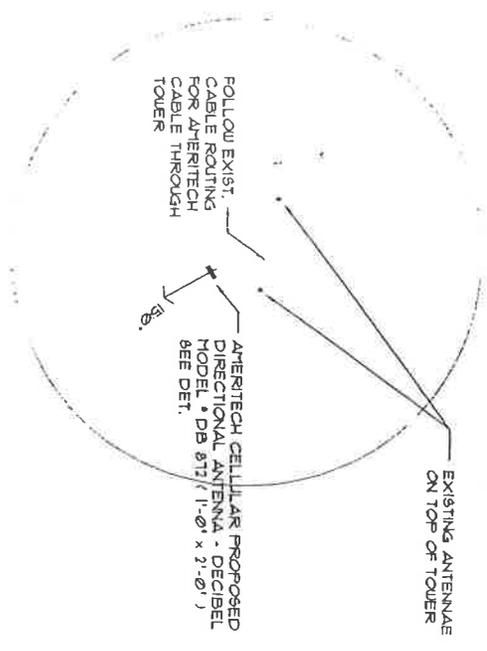
**EXHIBIT A
COMMON ADDRESS OF THE PREMISES AND ANTENNA FACILITIES**

I. Common Address:

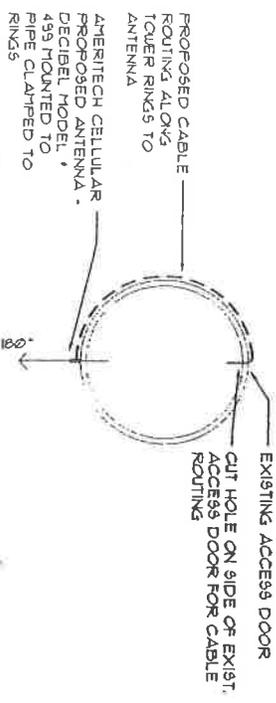
439/447 Cottage Avenue
Glen Ellyn, Illinois 60137

II. Antenna

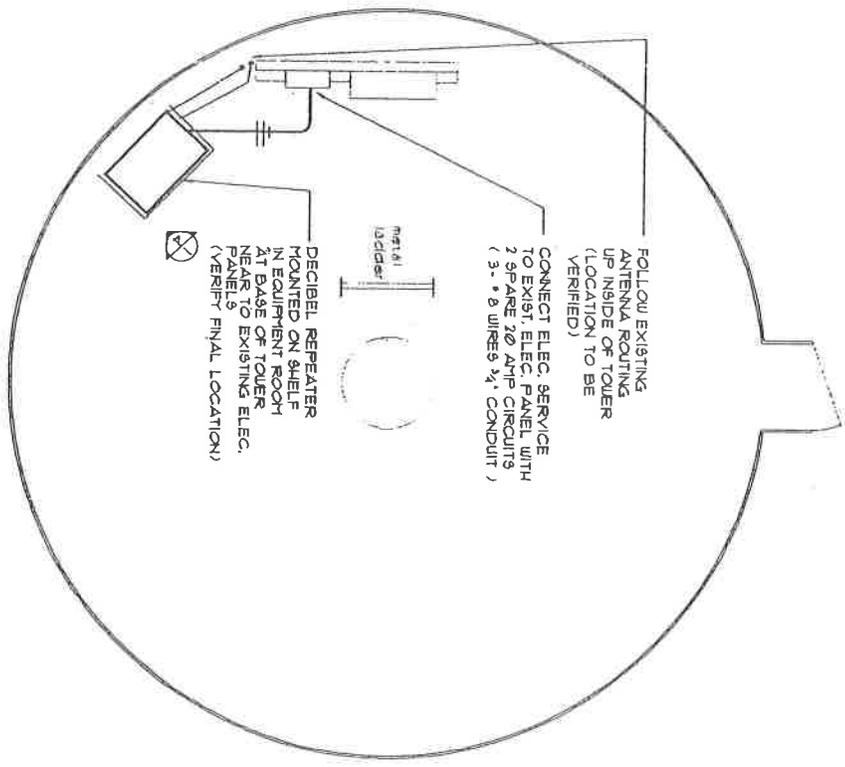
- | | | |
|----|---|--------------------|
| A. | Glen Ellyn Water Tower Enhancer Sheet 1 | September 28, 1993 |
| B. | Glen Ellyn Water Tower Enhancer Sheet 2 | February 3, 1994 |
| C. | Glen Ellyn Water Tower Enhancer Sheet 3 | February 3, 1994 |
| D. | Glen Ellyn Water Tower Enhancer Sheet 4 | September 28, 1993 |



PLAN AT TOP OF TOWER
SCALE: NORTH



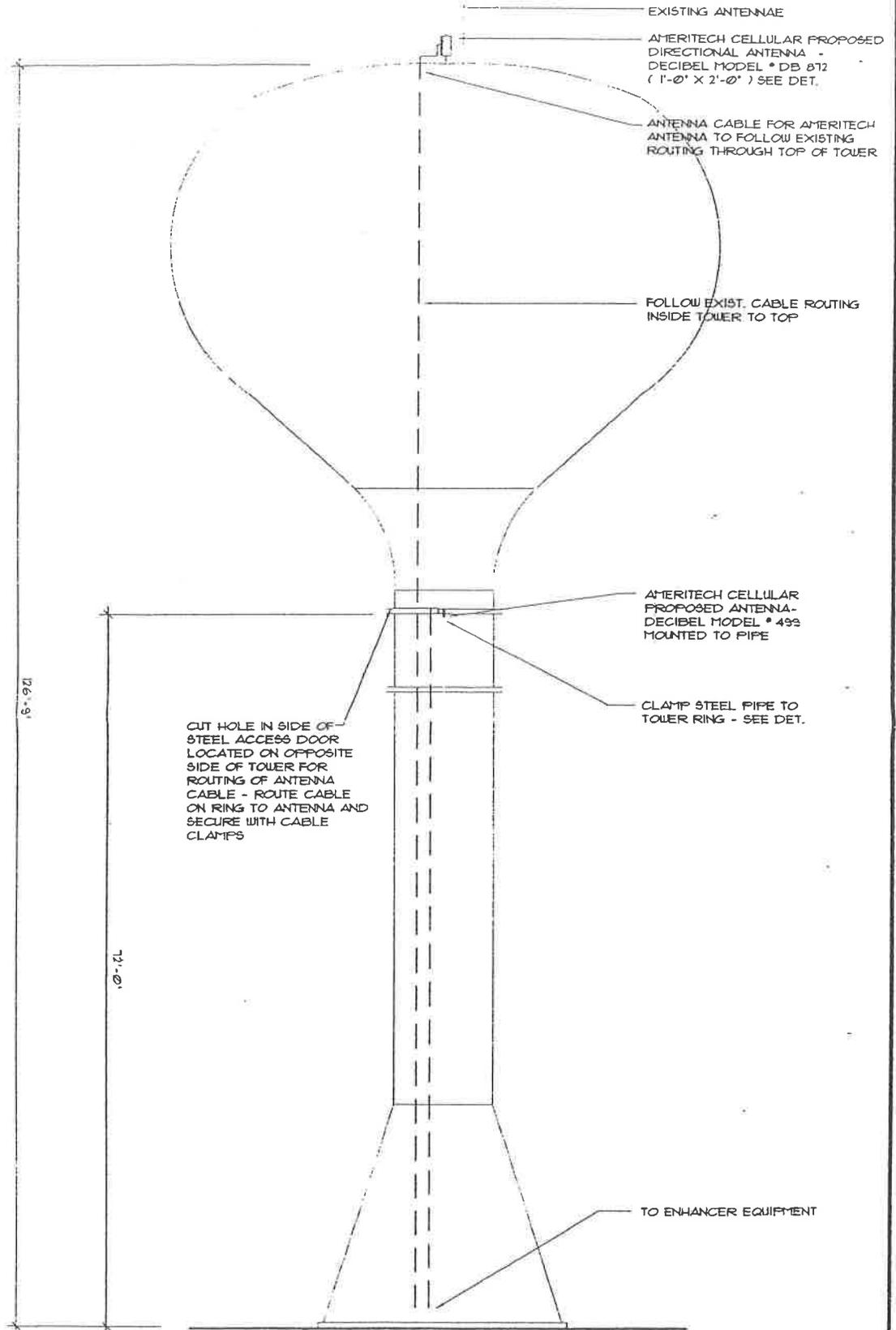
PLAN AT TOWER SHAFT
SCALE: NORTH



FLOOR PLAN
SCALE: 1/4" = 1'-0" NORTH

PAL
POPOWYCH ASSOCIATES, LTD.
 ARCHITECTS ENGINEERS PLANNERS
 5619 W. BRYN MAWR AVENUE
 CHICAGO, ILLINOIS 60631
 (312) 693-3200
 FAX (312) 693-3241

SITE No. CHI-FJ 127/e	
PROJECT NAME: GLYN ELLYN WATER TOWER ENHANCER	
LOCATION: COTTAGE AND MAIN STREETS GLYN ELLYN, ILLINOIS	
PROJECT No.: 93182	DATE: 28 SEPT 1993
SHEET No. 1 OF 4	



SOUTH ELEVATION SCALE: 1" = 10'-0"

PAL
 POPOWYCH ASSOCIATES, LTD.
 ARCHITECTS ENGINEERS PLANNERS
 8619 W. BRYN MAWR AVENUE
 CHICAGO, ILLINOIS 60631
 (312) 693-5200
 FAX (312) 693-3241

SITE No. CHI-FJ 127/e

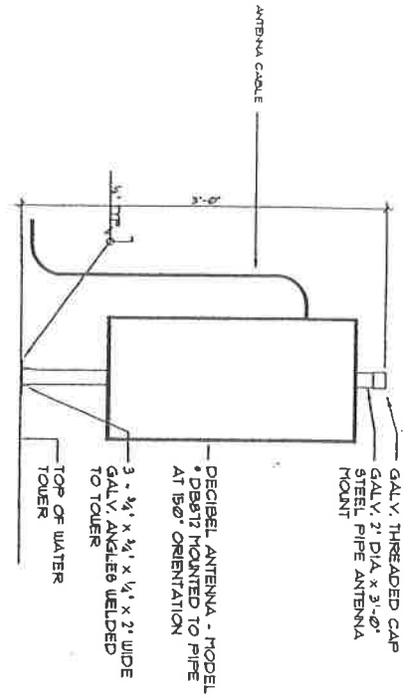
PROJECT NAME: GLYN ELLYN WATER TOWER ENHANCER

LOCATION: COTTAGE AND MAIN STREETS GLYN ELLYN, ILLINOIS

PROJECT No.: 93182

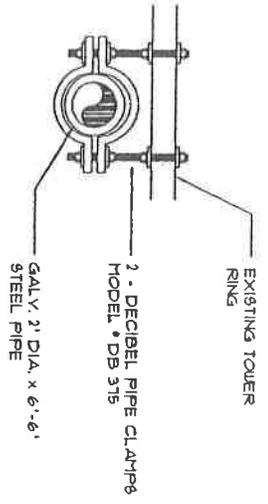
DATE: 3 FEB 1994

SHEET No. 2 OF 4



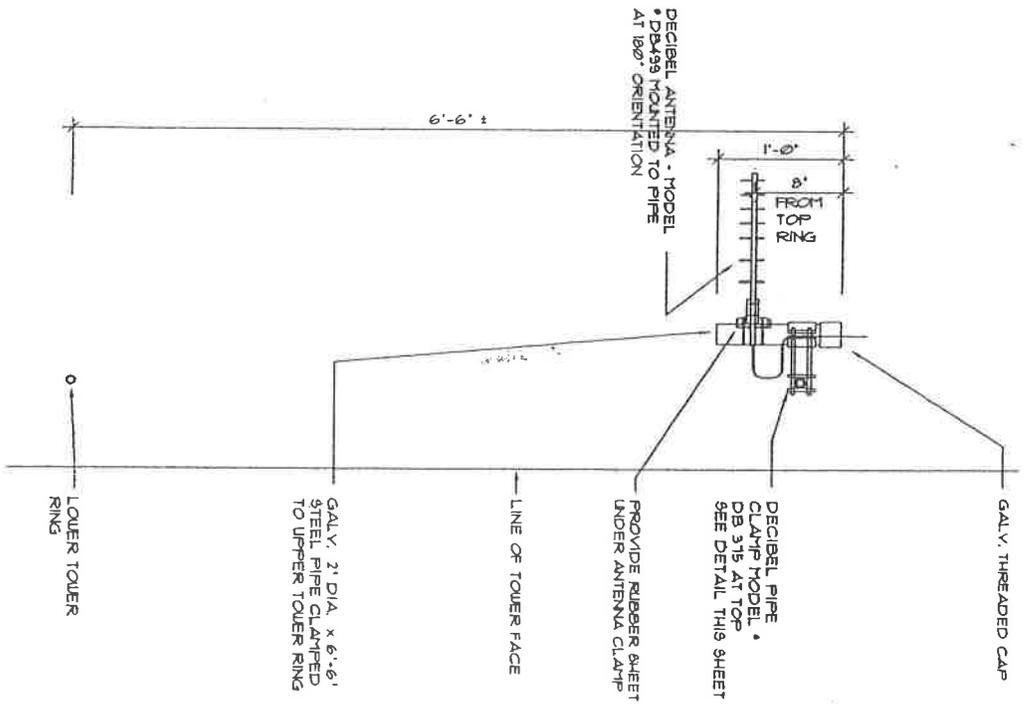
ANTENNA MOUNT DETAIL

SCALE: 1" = 1'-0"



DETAIL AT PIPE CLAMP

SCALE: 3/4" = 1'-0"

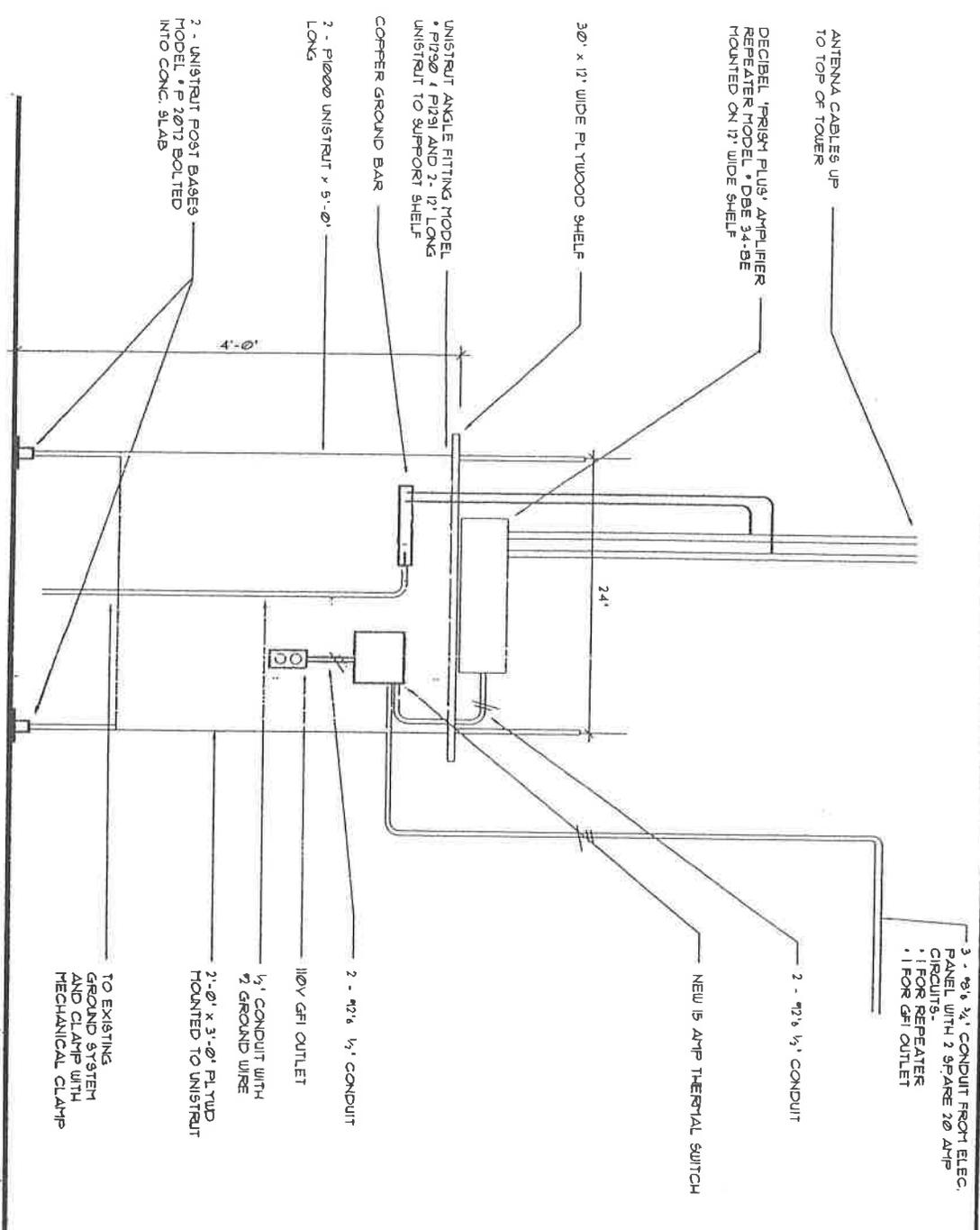


DETAIL

SCALE: 1" = 1'-0"

PAL
POPOWYCH ASSOCIATES, LTD.
 ARCHITECTS ENGINEERS PLANNERS
 2615 W. BETH HAMP AVENUE
 CHICAGO, ILLINOIS 60631
 (312) 552-5200
 FAX: (312) 593-3241

SITE No. CHI-FJ 127/e	
PROJECT NAME:	GLYN ELLYN WATER TOWER ENHANCER
LOCATION:	COTTAGE AND MAIN STREETS GLYN ELLYN, ILLINOIS
PROJECT No.:	93182
DATE:	3 FEB. 1994
SHEET No.	3 OF 4



INTERIOR ELEVATION AT EQUIPMENT

SCALE: 1" = 1'-0"

ANTENNA CABLES UP TO TOP OF TOWER

DECIBEL 'PRIGY PLUS' AMPLIFIER REPEATER MODEL # DBE 34-BE MOUNTED ON 1" WIDE SHELF

30" x 12" WIDE PLYWOOD SHELF

UNISTRUT ANGLE FITTING MODEL # P1291 AND 2-12" LONG UNISTRUT TO SUPPORT SHELF

COPPER GROUND BAR

2 - 1x6x8 UNISTRUT x 5'-0" LONG

2 - UNISTRUT POST BASES MODEL # P 2072 BOLTED INTO CONC. SLAB

3 - 3/8" x 1/2" CONDUIT FROM ELEC. PANEL WITH 2 SPARE 20 AMP CIRCUITS - 1 FOR REPEATER 1 FOR GFI OUTLET

2 - 1/2" x 1/2" CONDUIT

NEW 15 AMP THERMAL SWITCH

2 - #12 x 1/2" CONDUIT

110V GFI OUTLET

1/2" CONDUIT WITH 2 GROUND WIRE

2-1/2" x 3-1/2" PLYWOOD MOUNTED TO UNISTRUT

TO EXISTING GROUND SYSTEM AND CLAMP WITH MECHANICAL CLAMP

PAL
POPOWYCH ASSOCIATES, LTD.
 ARCHITECTS ENGINEERS PLANNERS
 8619 N BRYN MAHR AVENUE
 CHICAGO, ILLINOIS 60631
 (312) 693-3200
 FAX: (312) 693-3741

SITE No. CHI-FJ 127/e	
PROJECT NAME: GLYN ELLYN WATER TOWER ENHANCER	
LOCATION: COTTAGE AND MAIN STREETS GLYN ELLYN, ILLINOIS	
PROJECT No.: 93185	DATE: 28 SEPT 1993
SHEET No. 4 OF 4	



VIA FEDERAL EXPRESS

June 28, 1994

Mr. John W. Demling
VILLAGE OF GLEN ELLYN
535 Duane St.
Glen Ellyn, IL 60137

RE: License Agreement
Commencing June 27, 1994
Our Site Code: CHI-FJ 127a

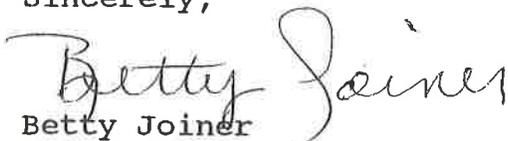


Dear Mr. Demling:

Per the request of Sandy Truman, Manager, Real Estate & Zoning, enclosed please find an original License Agreement for the above mentioned site. I have also enclosed a check in the amount of \$3,600.00 representing the annual rent from June 27, 1994 to June 26, 1995.

We look forward to a long and mutually satisfactory relationship. If you have any questions, please don't hesitate to contact me at (708) 765-3828 or 1-800-572-4776.

Sincerely,


Betty Joiner
Manager-Property Leases
and Taxes

enclosures

cc: S. Truman



A-66

MEMORANDUM

TO: Mark Franz, Village Manager 21
FROM: Kevin Wachtel, Finance Director
DATE: November 14, 2013
RE: Police Pension Board Annual Report to Village Board



Background

Per Illinois Revised Statutes (40 ICS 5) section 3-143 "Report by Pension Board" (copy attached), the Police Pension Board shall report annually to the Village Board on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the board meeting held for appropriating and levying taxes for the year for which the report is made. The Pension Board is obligated to provide and certify the specific information as identified in the statute.

Most of the information contained in the attached memo has been also transmitted to the Village Board as part of the Village audit. Pension reform laws now dictate that the Pension Board must report specific information to the Village Board to ensure that the Village Board is fully aware of the Pension Fund's condition prior to levying taxes for the year of the report.

Action Requested

Motion to receive the Police Pension Board's Municipal Compliance Report for the fiscal year ending April 30, 2013.

Attachments

- 2013 Police Pension Municipal Compliance Report

**VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND**

**Municipal Compliance Report (40 ILCS 5/3-143, report by pension board)
For the Year Ended April 30, 2013**

The Glen Ellyn Police Pension Board certifies to the Village Board on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets	<u>\$23,876,846</u>
Market Value	<u>\$23,876,846</u>

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	<u>\$330,044</u>
Estimated Receipts - All Other Sources	
Investment Earnings	<u>N/A</u>
Municipal Contributions	<u>\$980,948</u>

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	<u>\$980,948</u>
(b) Annual Requirement of the Fund as Determined by:	
Illinois Department of Insurance	<u>N/A</u>
Private Actuary - Report Dated October 18, 2013 (Entry Age Normal)	<u>\$980,948</u>
Private Actuary - Report Dated October 18, 2013 (PA096-1495)	<u>\$911,932</u>

**VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND**

**Municipal Compliance Report (40 ILCS 5/3-143, report by pension board)
For the Year Ended April 30, 2013**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income Received from Investment of Assets	\$1,560,240	\$936,658
Assumed Investment Return		
Illinois Department of Insurance - Actuarial Report	N/A	N/A
Private Actuary - Report Dated October 18, 2013	7.25%	7.25%
Actual Investment Return	6.95%	4.32%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members	40
--------------------------	----

6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	24	\$1,266,817
(ii) Disability Pension	2	\$ 72,346
(iii) Survivors and Child Benefits	6	\$ 132,612

7. The funded ratio of the fund:

Illinois Division of Insurance - Actuarial Report	N/A	N/A
Private Actuary - Report Dated October 18, 2013	67.5%	63.7%

**VILLAGE OF GLEN ELLYN, ILLINOIS
POLICE PENSION FUND**

**Municipal Compliance Report (40 ILCS 5/3-143, report by pension board)
For the Year Ended April 30, 2013**

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Department of Insurance - Actuarial Report

N/A

Private Actuary - Report Dated October 18, 2013

\$11,490,195

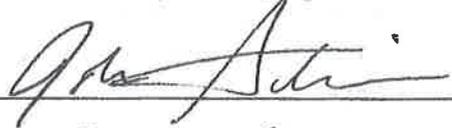
The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached

**CERTIFICATION OF MUNICIPAL POLICE
PENSION FUND COMPLIANCE REPORT**

We, the undersigned Trustees of the Glen Ellyn Police Pension Fund, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/3-134 of the Illinois Pension Code, that the preceding report is true and accurate.



President



Secretary

Dated: 10-23-2013

Village of Glen Ellyn

535 Duane Street, Glen Ellyn, Illinois

GLEN ELLYN POLICE PENSION FUND INVESTMENT POLICY

I. Authority to manage the Village of Glen Ellyn's Police Pension Fund is derived from the Illinois Pension Code (40 ILCS 5/1-101 et seq. and 5/1A-101 et seq.) and other laws as may be applicable to investments under Article 3 of the Illinois Pension Code (40 ILCS 5/3-101 et seq.) and as such statutes may be amended hereafter. The plan is created for the plan participants and beneficiaries for the exclusive purpose of providing retirement and other benefits to plan participants and beneficiaries.

II. **Policy:**

The fundamental goal of the Glen Ellyn Police Pension Fund is to provide retirement benefits to plan participants. The Pension Fund Board of Trustees (Board) will invest fund assets solely in the interest of fund participants and beneficiaries for the exclusive purpose of providing retirement and other benefits to plan participants and beneficiaries. This investment policy applies to the assets of the Glen Ellyn Police Pension Fund.

III. **Prudence:**

The Board shall prudently oversee the plan assets for the sole benefit of the Fund's beneficiaries. Investments shall be made with care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. That standard of prudence to be used shall be the prudent expert standard. Pension Fund Trustees acting in accordance with the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

IV. **Investment Philosophy:**

The Board believes that fund assets should be managed in a fashion that reflects the fund's unique assets and liabilities, incorporated accepted investment theory and empirical evidence. Specifically, the Board has adopted the following principles:

- A. Asset allocation is the key determinant of return and, therefore, commitments to asset allocation targets will be maintained through a disciplined rebalancing program.
- B. Diversification, both by and within asset classes, is the primary risk control element.
- C. Passive and active management are suitable investment strategies, with passive management especially suitable in highly efficient markets.
- D. Frequent trading is precluded as an acceptable investment strategy.

V. **Goals and Objectives:**

The goals and objectives of the Glen Ellyn Police Pension Fund are as follows:

- A. To preserve the actuarial soundness of the plan in order to meet benefit obligations.
- B. To achieve long-term (one or two market cycles) rates of return consistent with the actuarial earnings rate.
- C. To prudently manage the inherent investment risks that are related to the achievement of investment goals.

VI. **Asset Allocation:**

Priority: The asset allocation decision is generally regarded as the most important decision to be made in the investment management process. To further the long-term goals and objectives set out in Section IV, the following asset allocation guidelines are established:

Asset Allocation Range			
Asset Class		Target	Maximum
U.S. Equities		30%-50%	50%
Large-Cap		65%	
Mid-Cap		25%	
Small-Cap		10%	
Non-U.S. Equities		0%-10%	10%
U.S. Bonds		50%	
Cash Equivalents		5%	30%
Other			
Total		100%	

Rebalancing Policy: The primary purpose of rebalancing is to ensure that the Fund adheres to its strategic asset allocation, which is the Fund's explicit statement of its investment approach. Secondly, historical analysis of portfolio returns when rebalancing is used indicates that rebalancing reduces volatility and may add modest value, in comparison to a similar portfolio that is not rebalanced.

Rebalancing will be carried out in a cost-effective manner. The fund will rebalance as follows:

- A: If feasible, cash, as well as indexed investment strategies, will be used to maintain target allocations.
- B: When capital distributions are required, income from dividends and interest payments will be used to re-establish target allocations.

C: Securities will be liquidated from the over-funded asset classes until the target allocations are met.

The Glen Ellyn Police Pension Fund Board will review the portfolio annually for rebalancing and no more frequently than quarterly.

VII. **Authorized and Suitable Investments:**

The fund may invest in any type of security allowed for within Illinois Pension Code (40 ILCS 5/1-113.2; 40 ILCS 5/1-113.3; 40 ILCS 5/1-113.4; and 40 ILCS 5/1-113.4a), as they may be amendment from time to time:

- 1) Interest bearing direct obligations of the United States of America.
- 2) Interest bearing obligations to the extent that they are fully guaranteed or insured as to payment of principle and interest by the United States of America.
- 3) Interest bearing bonds, notes, debentures, or other similar obligations of agencies of the United States of America. For the purposes of this Section, "agencies of the United States of America" includes: (i) the Federal National Mortgage Association; (ii) federal land banks, federal intermediate credit banks, federal farm credit banks, and any other entity authorized to issue direct debt obligations of the United States of America under the Farm Credit Acts of 1971 or amendments to that Act; (iii) federal home loan banks and the Federal Home Loan Mortgage Corporation; and (iv) any agency created by Act of Congress that is authorized to issue direct debt obligations of the United States of America.
- 4) Interest bearing savings accounts or certificates of deposit, issued by federally chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government.
- 5) Interest bearing savings accounts or certificates of deposit, issued by State of Illinois chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government.
- 6) Investments in credit unions, to the extent that the investments are insured by agencies or instrumentalities of the federal government.
- 7) Interest bearing bonds of the State of Illinois.
- 8) Pooled interest bearing accounts managed by the Illinois Public Treasurer's Investment Pool (Illinois Funds) in accordance with the Deposit of State Moneys Act and interest bearing funds or pooled accounts managed, operated, and administered by banks, subsidiaries of banks, or subsidiaries of bank holding companies in accordance with the laws of the State of Illinois.

9) Interest bearing bonds or tax anticipation warrants of any county, township, or municipal corporation of the State of Illinois.

10) Direct obligations of the State of Israel, subject to the conditions and limitations of item (5.1) of Section 1-113.

11) Money market mutual funds managed by investment companies that are registered under the federal Investment Company Act of 1940 and the Illinois Securities Law of 1953 and are diversified, open ended management investment companies; provided that the portfolio of the money market mutual fund is limited to the following: (i) bonds, notes certificates of indebtedness, treasury bills, or other securities that are guaranteed by the full faith and credit of the United States of America as to principal and interest; (ii) bonds, notes debentures, or other similar obligations of the United States of America or its agencies; and (iii) short term obligations of corporations organized in the United States with assets exceeding \$400,000,000, provided that (A) the obligations mature no later than 180 days from the date of purchase, (B) at the time of purchase, the obligations are rated by at least 2 standard national rating services at one of their 3 highest classifications, and (C) the obligations held by the mutual fund do not exceed 10% of the corporation's outstanding obligations.

12) General accounts of life insurance companies authorized to transact business in Illinois.

13) Any combination of the following, not to exceed 55% of the pension fund's net assets: (1) separate accounts that are managed by life insurance companies authorized to transact business in Illinois and are comprised of diversified portfolios consisting of common or preferred stocks, bonds, or money market instruments; (2) separate accounts that are managed by insurance companies authorized to transact business in Illinois, and are comprised of real estate or loans upon real estate secured by first or second mortgages and (3) Mutual Funds that meet the following requirements: (i) the mutual fund is managed by an investment company and registered under the Federal Investment Company Act of 1940 and registered under the Illinois Securities Law of 1953; (ii) the mutual fund has been in operation for at least 5 years; (iii) the mutual fund has total net assets of \$250 million or more, and; (iv) the mutual fund is comprised of a diversified portfolio of common or preferred stocks, bonds, or money market instruments. (4) through an investment adviser, invest a portion of the assets in common and preferred stocks authorized for investments of trust funds under the laws of the State of Illinois. The stocks must meet all of the following requirements: (a) The common stocks are listed on a national securities exchange or board of trade (as defined in the Federal Securities Exchange Act of 1934 and set forth in Section 3.G of the Illinois Securities Law of 1953) or quoted in the National Association of Securities Dealers Automated Quotation System National Market System (NASDAQN MS), (b) The securities are of a corporation created or existing under the laws of the United States or

any state, district, or territory thereof and the corporation has been in existence at least 5 years, (c) The corporation has not been in arrears on payment of dividends on its preferred stock during the preceding 5 years, (d) the market value of stock in any one corporation does not exceed 5 % of the cash and invested assets of the pension fund, and the investments in the stock of any one corporation do not exceed 5% of the total outstanding stock of that corporation, (e) the straight preferred stocks or convertible preferred stocks are issued or guaranteed by a corporation whose common stock qualifies for investment by the board, (f) the issuer of the stocks has been subject to the requirements of Section 12 of the federal Securities Exchange Act of 1934 and has been current with the filing requirements of Sections 13 and 14 of that Act during the preceding 3 years.

14) Corporate bonds managed through an investment advisor must meet all of the following requirements:

(1) The bonds must be rated as investment grade by one of the 2 largest rating services at the time of purchase.

(2) If subsequently downgraded below investment grade, the bonds must be liquidated from the portfolio by the managers within 90 days after being downgraded.

VIII. Safekeeping and Custody

Securities will be held by one third party custodian designated by the treasurer and evidenced by safekeeping receipts.

IX. Performance Benchmarks

Fixed Income

The fixed income assets shall be invested in one of two distinct strategies.

(1) Actively managed utilizing a professional money manager and/or

(2) Internally, utilizing a passive strategy that is managed per the policies and procedures established by the Board.

The objective of the Board for the fixed income segment of the portfolio, over a market cycle, shall be to meet or exceed the returns of the Barclays US Treasury Bond Index.

Equities

The goal of each investment manager, mutual fund, and/or separate account over the investment horizon shall be:

(1) For U.S. equity portfolios, in aggregate, to meet or exceed the Russell 3000 Index.

For International equity portfolios, in aggregate, to meet or exceed the MSCI All Country World ex USA Investable Market Index.

- (2) Display an overall level of risk in the portfolio which is consistent with the risk associated with the benchmark(s) above. Risk will be measured by the standard deviation of quarterly returns.

X. Investment Manager Performance Review and Evaluation

Performance reports generated by the Investment Consultant shall be compiled at least quarterly and communicated to the Trustees for review. The investment performance of total portfolios as well as asset class components will be measured against commonly accepted performance benchmarks. Consideration shall be given to the investment objectives, goals and guidelines as set forth in this statement of investment policy. The Trustees intend to evaluate the portfolio over at least a three year period, but reserve the right to terminate a manager for any reason, including the following:

- A. Investment performance which is significantly less than anticipated given the discipline employed and the risk parameters established, or unacceptable justification for poor results.
- B. Failure to adhere to any aspect of this statement of investment policy, including communication and presorting requirements.
- C. Significant qualitative changes to the investment management organization(s).

Investment managers shall be reviewed regularly regarding performance, personnel, strategy, research capabilities, organizational and business matters, and other qualitative factors that may impact their ability to achieve the desired investment results.

XI. Reporting:

An investment report shall be regularly provided to the Police Pension Board. The report will include the following:

- A. A listing of individual securities held at the end of the reporting period.
- B. Listing of investments by maturity date.
- C. The percentage of the total portfolio which each type of investment represents.
- D. The percentage of the total portfolio which each institution is holding.
- E. The percentage of the total portfolio broken down by defined maturity period.
- F. Principal and type of investment by fund.

This Investment Policy is hereby adopted this 11th day of April, 2012 by the Glen Ellyn Police Pension Fund Board of Trustees whose signatures appear below:



President



Secretary

Trustee



Trustee



Trustee



VILLAGE OF GLEN ELLYN
GLEN ELLYN POLICE PENSION FUND

Actuarial Valuation Report

For the Year

Beginning May 1, 2013

And Ending April 30, 2014

Timothy W. Sharpe, Actuary, Geneva, IL (630) 262-0600

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INTRODUCTION

Police-sworn personnel of the Village of Glen Ellyn are covered by the Police Pension Plan that is a defined-benefit, single-employer pension plan. The purpose of this report is to disclose the Tax Levy Requirement, the GASB Statements No. 25 & 27 financial information and related actuarial information for the year beginning May 1, 2013, and ending April 30, 2014.

The valuation results reported herein are based on plan provisions in effect as of May 1, 2013, the employee data furnished by the Village, the financial data provided by the Fund's trustee and the actuarial methods and assumptions described later in this report. I hereby certify that to the best of my knowledge this report is complete and accurate and fairly presents the actuarial position of the Fund as of April 30, 2013, in accordance with generally accepted actuarial principles and procedures. In my opinion, the assumptions used are reasonably related to the experience of the Plan and to reasonable expectations. A reasonable request for supplementary information not included in this report should be directed to the undersigned actuary.

I, Timothy W. Sharpe, am an Enrolled Actuary and a member of the American Academy of Actuaries, and I meet the Qualifications Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,



Timothy W. Sharpe, EA, MAAA
Enrolled Actuary No. 11-4384

10/18/2013

Date

SUMMARY OF RESULTS

There was a change with respect to Actuarial Assumptions from the prior year to reflect revised expectations with respect to mortality rates. The mortality rate assumption has been changed to the RP 2000 Mortality Table from the 1983 GAM Mortality Table.

There were no changes with respect to Plan Provisions or Actuarial Methods from the prior year.

There were no unexpected changes with respect to the participants included in this actuarial valuation (3 new members, 1 termination, 0 retirements, 0 incidents of disability, annual payroll increase 7.4%, average salary increase 4.9%).

There were no unexpected changes with respect to the Fund's investments from the prior year (annual investment return 6.95%).

The Village's Tax Levy Requirement has increased slightly from \$979,909 last year to \$980,948 this year (0.1%). The slight increase in the Tax Levy is due to the increase in salaries. The Percent Funded has increased from 65.0% last year to 68.7% this year.

SUMMARY OF RESULTS (Continued)

	For Year Ending April 30	
	<u>2014</u>	<u>2013</u>
Tax Levy Requirement	\$ 980,948	\$ 979,909
	as of May 1	
	<u>2013</u>	<u>2012</u>
Village Normal Cost	396,563	344,619
Anticipated Employee Contributions	330,044	307,238
Accrued Liability	35,367,041	35,577,887
Actuarial Value of Assets	24,311,184	23,119,916
Unfunded Accrued Liability/(Surplus)	11,055,857	12,457,971
Amortization of Unfunded Accrued Liability/(Surplus)	518,074	569,049
Percent Funded	68.7%	65.0%
Annual Payroll	\$ 3,330,413	\$ 3,100,282

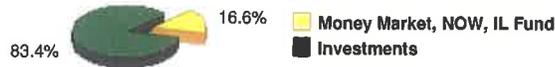


ACTUARIAL VALUATION OF ASSETS

		as of May 1	
	<u>2013</u>		<u>2012</u>
Money Market, NOW, IL Fund	\$ 3,972,945	\$	5,264,910
Investments	19,899,265		17,307,276
Mutual Funds	0		0
Interest Receivable	5,400		4,439
Miscellaneous Receivable/(Payable)	<u>(764)</u>		<u>(8,412)</u>
Market Value of Assets	<u>23,876,846</u>		<u>22,568,213</u>
Actuarial Value of Assets	\$ 24,311,184	\$	23,119,916

FYE 2012-2013 (Gain)/Loss: \$689,628; \$66,359

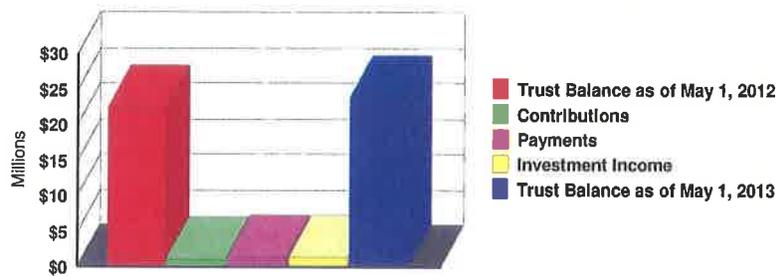
SUMMARY OF ASSETS
As Of May 1, 2013



ASSET CHANGES DURING PRIOR YEAR

Trust Balance as of May 1, 2012		\$	22,568,213
Contributions			
Village	969,000		
Employee	<u>317,099</u>		
Total			1,286,099
Payments			
Benefit Payments	1,471,774		
Expenses	<u>66,390</u>		
Total			1,538,164
Investment Income			<u>1,560,699</u>
Trust Balance as of May 1, 2013		\$	<u>23,876,846</u>
Approximate Annual Rate of Return			6.95%

ASSET CHANGES DURING PRIOR YEAR

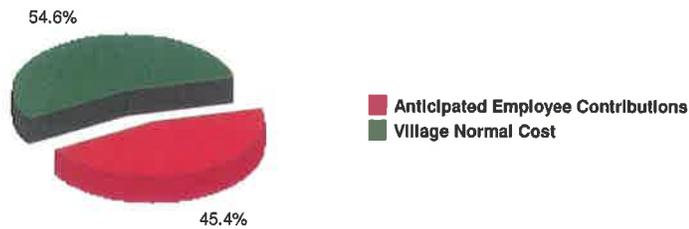


NORMAL COST

The Normal Cost is the actuarial present value of the portion of the projected benefits that are expected to accrue during the year based upon the actuarial valuation method and actuarial assumptions employed in the valuation.

		as of May 1	
		<u>2013</u>	<u>2012</u>
Total Normal Cost	\$	726,607	\$ 651,857
Anticipated Employee Contributions		<u>330,044</u>	<u>307,238</u>
Village Normal Cost		<u>396,563</u>	<u>344,619</u>
Normal Cost Payroll	\$	3,330,413	\$ 3,100,282
Village Normal Cost Rate		11.91%	11.12%
Total Normal Cost Rate		21.82%	21.03%

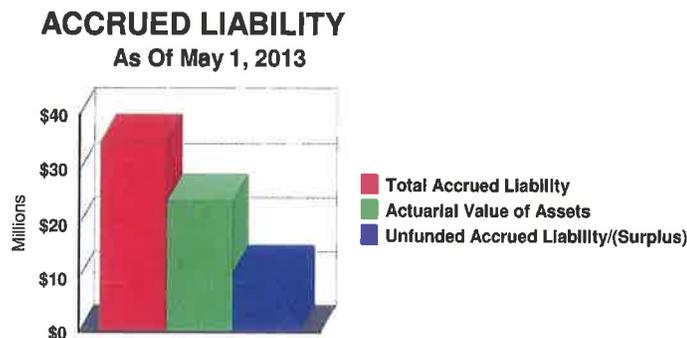
NORMAL COST As Of May 1, 2013



ACCRUED LIABILITY

The Accrued Liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and actuarial assumptions employed in the valuation. The Unfunded Accrued Liability is the excess of the Accrued Liability over the Actuarial Value of Assets.

	as of May 1	
Accrued Liability	<u>2013</u>	<u>2012</u>
Active Employees	\$ 17,441,794	\$ 15,987,251
Children Annuities	0	0
Disability Annuities	787,879	869,128
Retirement Annuities	15,999,995	17,502,483
Surviving Spouse Annuities	1,137,373	1,219,025
Terminated Vested Annuities	<u>0</u>	<u>0</u>
Total Annuities	17,925,247	19,590,636
Total Accrued Liability	35,367,041	35,577,887
Actuarial Value of Assets	<u>24,311,184</u>	<u>23,119,916</u>
Unfunded Accrued Liability/(Surplus)	\$ <u>11,055,857</u>	\$ <u>12,457,971</u>
Percent Funded	68.7%	65.0%

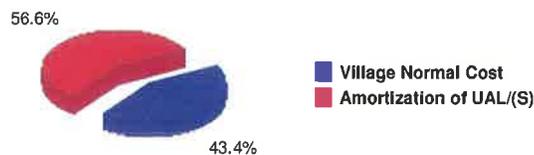


TAX LEVY REQUIREMENT

The Public Act 096-1495 Tax Levy Requirement is determined as the annual contribution necessary to fund the normal cost, plus the amount to amortize the excess (if any) of ninety percent (90%) of the accrued liability over the actuarial value of assets as a level percentage of payroll over a thirty (30) year period which commenced in 2011, plus an adjustment for interest. Prior to 2011, the amortization amount was equal to the amount to amortize the unfunded accrued liability as a level percentage of payroll over a forty (40) year period which commenced in 1993. Beginning in 2011, the amortization period has been reset to 30 years.

	For Year Ending April 30	
	<u>2014</u>	<u>2013</u>
Village Normal Cost as of Beginning of Year	\$ 396,563	\$ 344,619
Amortization of Unfunded Accrued Liability/(Surplus)	518,074	569,049
Interest for One Year	<u>66,311</u>	<u>66,241</u>
Tax Levy Requirement as of End of Year	\$ <u>980,948</u>	\$ <u>979,909</u>
Public Act 096-1495 Tax Levy Requirement		
1) Normal Cost (PUC)	574,879	518,156
2) Accrued Liability (PUC)	33,542,734	33,450,974
3) Amortization Payment	275,407	319,101
4) Interest for One Year	61,646	60,701
5) PA 096-1495 Tax Levy Requirement (1 + 3 + 4)	\$ 911,932	897,958

TAX LEVY REQUIREMENT For Fiscal Year Ending April 30, 2014



SUMMARY OF PLAN PARTICIPANTS

The actuarial valuation of the Plan is based upon the employee data furnished by the Village.
The information provided for Active participants included:

Name
Sex
Date of Birth
Date of Hire
Compensation
Employee Contributions

The information provided for Inactive participants included:

Name
Sex
Date of Birth
Date of Pension Commencement
Monthly Pension Benefit
Form of Payment

Membership	<u>2013</u>	<u>2013</u>	<u>2012</u>	<u>2012</u>
Current Employees				
Vested	25		23	
Nonvested	<u>15</u>		<u>15</u>	
Total	<u>40</u>		<u>38</u>	
Inactive Participants		<u>Annual Benefits</u>		<u>Annual Benefits</u>
Children	0 \$	0	0 \$	0
Disabled Employees	2	72,346	2	71,877
Retired Employees	24	1,266,817	24	1,255,155
Surviving Spouses	6	132,612	6	132,374
Terminated Vesteds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>32</u>	<u>1,471,775</u>	<u>32</u>	<u>1,459,406</u>
Annual Payroll	\$	3,330,413	\$	3,100,282

SUMMARY OF PLAN PARTICIPANTS (Continued)

Age and Service Distribution

Service Age	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total	Salary
20-24	3							3	55,626
25-29	3	2						5	63,207
30-34	1	7	7					15	82,027
35-39		3	2					5	78,973
40-44					1			1	116,480
45-49				2	3	2		7	96,349
50-54					2	2		4	107,827
55-59									
60+									
Total	<u>7</u>	<u>12</u>	<u>9</u>	<u>2</u>	<u>6</u>	<u>4</u>	<u>0</u>	<u>40</u>	<u>83,260</u>
Salary	57,937	77,821	85,419	84,926	102,676	109,080			

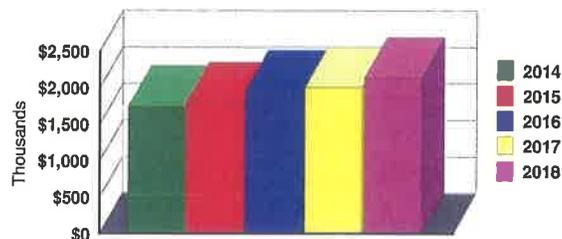
Average Age: 36.3 Average Service: 11.7

DURATION (years) Active Members: 20.5 Retired Members: 9.0 All Members: 14.4

PROJECTED PENSION PAYMENTS

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
\$1,736,931	\$1,803,555	\$1,952,335	\$2,019,905	\$2,136,488

PROJECTED PENSION PAYMENTS
2014-2018



SUMMARY OF PLAN PROVISIONS

The Plan Provisions have not been changed from the prior year.

The Village of Glen Ellyn Police Pension Fund was created and is administered as prescribed by "Article 3. Police Pension Fund - Municipalities 500,000 and Under" of the Illinois Pension Code (Illinois Compiled Statutes, 1992, Chapter 40). A brief summary of the plan provisions is provided below.

Employees attaining the age of (50) or more with (20) or more years of creditable service are entitled to receive an annual retirement benefit of (2.5%) of final salary for each year of service up to (30) years, to a maximum of (75%) of such salary.

Employees with at least (8) years but less than (20) years of credited service may retire at or after age (60) and receive a reduced benefit of (2.5%) of final salary for each year of service.

Surviving spouses receive the greater of (50%) of final salary or the employee's retirement benefit.

Employees disabled in the line of duty receive (65%) of final salary.

The monthly pension of a covered employee who retired with (20) or more years of service after January 1, 1977, shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least (55) years, by (3%) of the originally granted pension. Beginning with increases granted on or after July 1, 1993, the second and subsequent automatic annual increases shall be calculated as (3%) of the amount of the pension payable at the time of the increase.

Employees are required to contribute (9.91%) of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than (20) years of service, accumulated employee contributions may be refunded without accumulated interest.

For Employees hired after January 1, 2011, the Normal Retirement age is attainment of age 55 and completion of 10 years of service; Early Retirement age is attainment of age 50, completion of 10 years of service and the Early Retirement Factor is 6% per year; the Employee's Accrued Benefit is based on the Employee's final 8-year average salary not to exceed \$106,800 (as indexed); Cost-of-living adjustments are simple increases (not compounded) of the lesser of 3% or 50% of CPI beginning the later of the anniversary date and age 60; Surviving Spouse's Benefits are 66 2/3% of the Employee's benefit at the time of death.

ACTUARIAL METHODS

The Actuarial Methods employed for this valuation are as follows:

Projected Unit Credit Cost Method (for years beginning on or after 2011 for PA 096-1495)

Under the Projected Unit Credit Cost Method, the Normal Cost is the present value of the projected benefit (including projected salary increases) earned during the year.

The Accrued Liability is the present value of the projected benefit (including projected salary increases) earned as of the actuarial valuation date. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

Entry Age Normal Cost Method

Under the Entry Age Normal Cost Method the Normal Cost for each participant is computed as the level percentage of pay which, if paid from the earliest age the participant is eligible to enter the plan until retirement or termination, will accumulate with interest to sufficiently fund all benefits under the plan. The Normal Cost for the plan is determined as the greater of a) the sum of the Normal Costs for all active participants, and b) 17.5% of the total payroll of all active participants.

The Accrued Liability is the theoretical amount that would have accumulated had annual contributions equal to the Normal Cost been paid. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

ACTUARIAL ASSUMPTIONS

The Actuarial Assumptions used for determining the Tax Levy Requirement and GASB Statements No. 25 & 27 Disclosure Information are the same (except where noted) and have been changed from the prior year (discussion on page 4). The methods and assumptions disclosed in this report may reflect statutory requirements and may reflect the responsibility of the Principal and its advisors. In the event a method or assumption conflicts with the actuary's professional judgment, the method or assumption is identified in this report. The Actuarial Assumptions employed for this valuation are as follows:

Valuation Date	May 1, 2013
Asset Valuation Method	5-year Average Market Value (PA 096-1495)
Investment Return	7.25% net of investment expenses.
Salary Scale	5.00%
Mortality	RP 2000 Mortality Table (BCA). There is no margin for future mortality improvement beyond the valuation date.
Withdrawal	Graduated Rates
Disability	Graduated Rates
Retirement	State of Illinois DOI Experience Rates (100% by Age 62)
Marital Status	80% Married, Female spouses 3 years younger
Plan Expenses	None

Sample Annual Rates Per 100 Participants

<u>Age</u>	<u>Mortality</u>	<u>Withdrawal</u>	<u>Disability</u>	<u>Retirement</u>
20	0.03	8.50	0.08	
30	0.07	7.00	0.10	
40	0.14	2.85	0.20	
50	0.24		0.52	20.00
60	0.83		1.74	83.33
62	1.08			100.00

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION

The Governmental Accounting Standards Board (GASB) issued Statements No. 25 & 27 that established generally accepted accounting principles for the annual financial statements for defined benefit pension plans. The required information is as follows:

Membership in the plan consisted of the following as of:

	<u>April 30, 2013</u>	<u>April 30, 2012</u>
Retirees and beneficiaries receiving benefits	32	32
Terminated plan members entitled to but not yet receiving benefits	0	0
Active vested plan members	25	23
Active nonvested plan members	<u>15</u>	<u>15</u>
Total	<u>72</u>	<u>70</u>
Number of participating employers	1	1

SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
04/30/11	21,736,074	33,797,372	12,061,298	64.3%	3,046,326	395.9%
04/30/12	22,568,213	35,432,508	12,864,295	63.7%	3,100,282	414.9%
04/30/13	23,876,846	35,367,041	11,490,195	67.5%	3,330,413	345.0%

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

ANNUAL PENSION COST AND NET PENSION OBLIGATION

	<u>April 30, 2013</u>	<u>April 30, 2012</u>
Annual required contribution	968,658	1,036,176
Interest on net pension obligation	(25,823)	(25,851)
Adjustment to annual required contribution	<u>16,618</u>	<u>14,180</u>
Annual pension cost	959,453	1,024,505
Contributions made	<u>969,000</u>	<u>1,036,000</u>
Increase (decrease) in net pension obligation	(9,547)	(11,495)
Net pension obligation beginning of year	<u>(356,178)</u>	<u>(344,683)</u>
Net pension obligation end of year	<u>(365,725)</u>	<u>(356,178)</u>

THREE-YEAR TREND INFORMATION

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>
04/30/11	935,143	100.8%	(344,683)
04/30/12	1,024,505	101.1%	(356,178)
04/30/13	959,453	101.0%	(365,725)

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

FUNDING POLICY AND ANNUAL PENSION COST

Contribution rates:

Village	29.10%	33.42%
Plan members	9.91%	Same

Annual pension cost	959,453	1,024,505
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Contributions made	969,000	1,036,000
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Actuarial valuation date	04/30/2013	04/30/2012
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Actuarial cost method	Entry age	Same
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Amortization period	Level percentage of pay, closed	Same
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Remaining amortization period	28 years	29 years
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Asset valuation method	Market	Same
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Actuarial assumptions:

Investment rate of return*	7.25%	7.50%
Projected salary increases*	5.00%	6.00%

*Includes inflation at	3.00%	Same
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Cost-of-living adjustments	3.00% per year	Same
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A-lett

MEMORANDUM

To: Mark Franz, Village Manager

From: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner *MYS*

Date: November 18, 2013

For: November 25, 2013 Village Board meeting

Re: Courtyards of Glen Ellyn, 453-499 Kenilworth Avenue
Revised Exterior Appearance

Staci Hulseberg



Background. Orleans Homes, owner of the Courtyards of Glen Ellyn development at 453-499 Kenilworth Avenue, is requesting revised Exterior Appearance approval for the three remaining townhome buildings to be constructed on the property. This 4 building, 24-unit townhome development was originally approved in 2007 and construction began shortly thereafter. After the first townhome building was constructed, the project was put on hold due to the recession. Orleans Homes recently purchased the property and plans to construct the remaining three buildings following the approved site and landscape plans and have commenced site work. However, they are requesting revised Exterior Appearance approval to allow changes to the previously approved building design and materials. At the request of the homeowner's association they are also requesting the elimination of certain Ordinance conditions requiring a gazebo to be constructed on the site. A condition related to the required elimination of keystones on the front building is also proposed to be removed given that they are currently located on this building.

Architectural Review Commission Recommendation. The Architectural Review Commission reviewed the proposed Exterior Appearance at meetings on October 23, 2013 and November 6, 2013 with requested changes to the Kenilworth Avenue elevations and garage doors made between meetings. At the October 23, 2013 meeting, the ARC recommended approval of the request by a vote of 7-0.

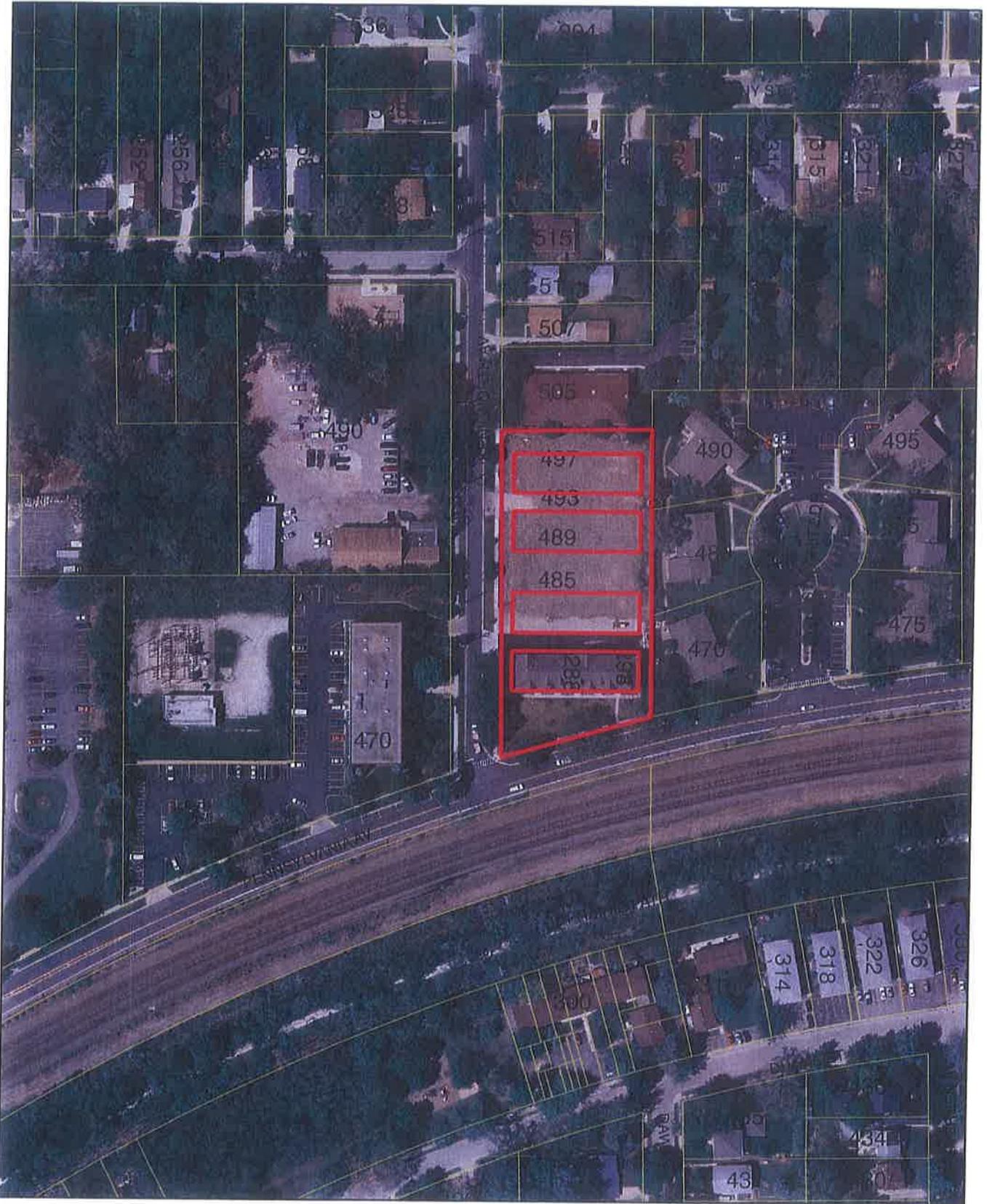
Action Requested. The Village Board may approve, approve with conditions or deny the petitioner's request for approval of the revised Exterior Appearance. An Ordinance amending Ordinances 5522 and 5563 and approving the request is attached for consideration at the November 25, 2013 Village Board meeting.

- Attachments: Aerial Photo
Pictures of Existing Building (3 total)
Minutes from October 23, 2013 ARC meeting
Draft minutes from November 13, 2013 ARC meeting
Ordinance Amending Ordinances 5522 and 5563
Proposed Color Rendering
Comparison Materials

Cc: Staci Hulseberg, Planning and Development Director
Steve Atchison, Orleans Homes

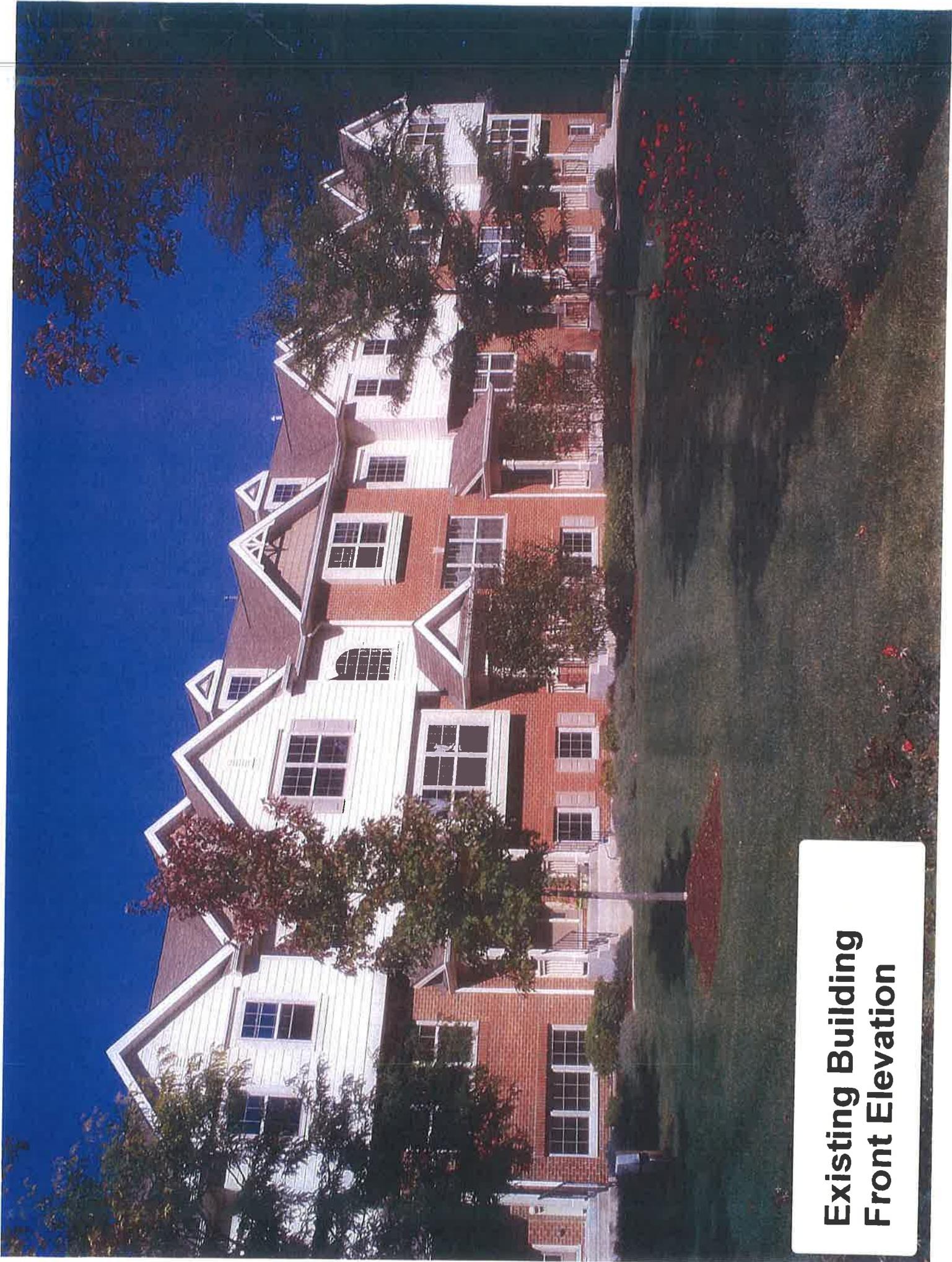
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Amendment\VB Memo 111813.docx

Courtyards of Glen Ellyn 453 to 499 Kenilworth Avenue

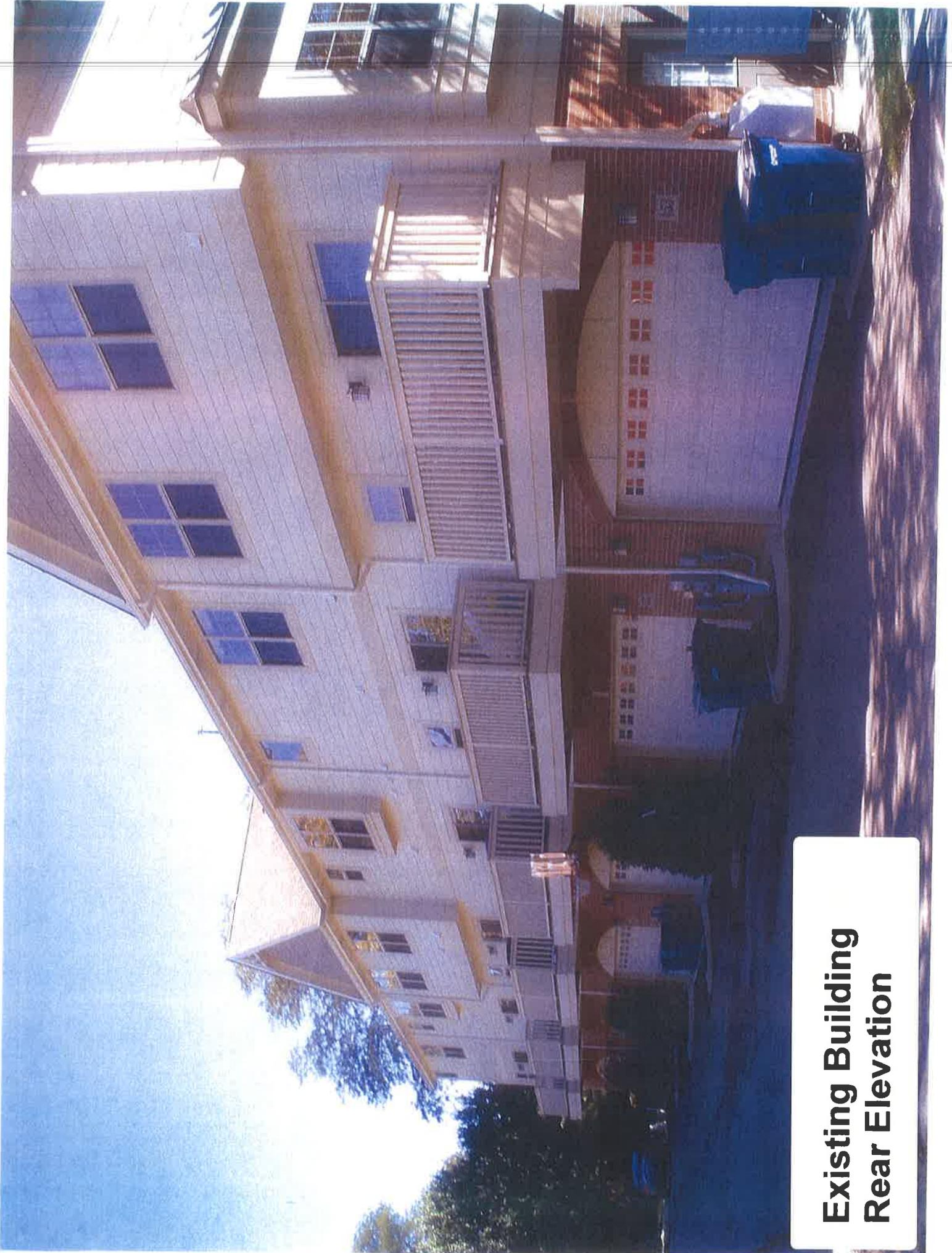


Prepared By: Planning and Development
Date: October 15, 2013
2009 Aerial Photo

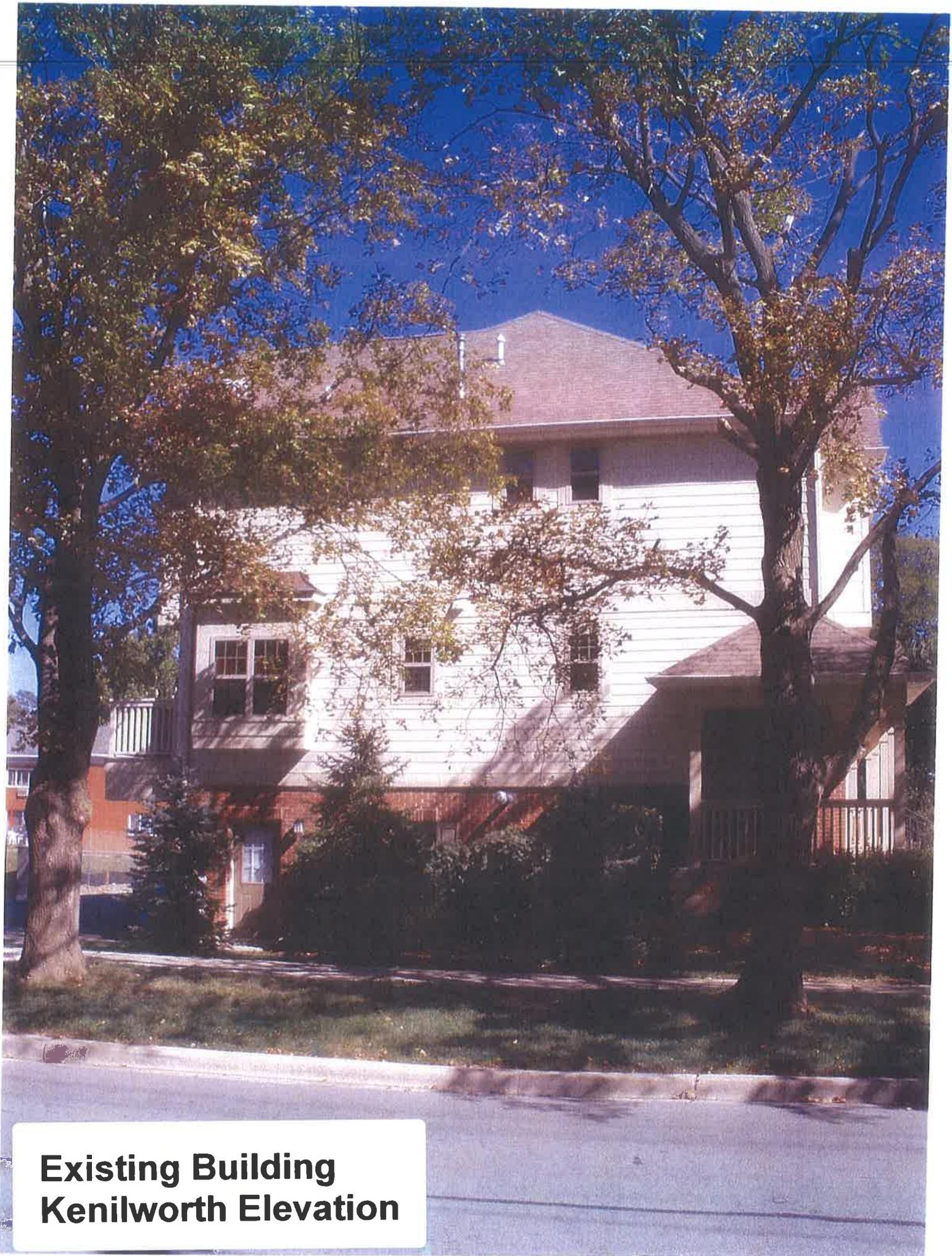




**Existing Building
Front Elevation**



**Existing Building
Rear Elevation**



**Existing Building
Kenilworth Elevation**

columns. He stated they would construct a 6-foot privacy fence made of vinyl on the northern and eastern property lines. He stated the homeowners' association has requested that the gazebo that was part of the 2007 plans not be constructed due to possible safety issues.

Commissioner Wussow stated the proposed plan has fewer than half the architectural details on the Kenilworth Avenue side elevation than the original plans, and she is concerned with how the buildings will look along Kenilworth Avenue to which Mr. Atchison stated they will be putting in landscaping and trees along this side and could submit a full landscape plan. Commissioner Senak asked why there are minimal windows on that side to which Mr. Atchison stated this is due to the floor-plan configuration. Chairman Burdett suggested an additional window in the great room. Commissioner Wussow stated she has no problem with the side elevation facing the fence, but asked how the development would look from Kenilworth as an ivory-colored wall with only 1 to 2 windows could look sparse.

Chairman Burdett asked why they are proposing Louisiana Pacific siding instead of the James Hardie siding again to which Mr. Atchison stated the Louisiana Pacific siding performs better in a Midwestern climate. Mr. Atchison stated they have also had better luck with the warranties on the Louisiana Pacific siding. There was a discussion on the proposed Louisiana Pacific siding versus the existing James Hardie siding.

Commissioner Wussow asked if they could add a wrap-around porch and small window on the Kenilworth side similar to the originally approved plans so the Kenilworth Avenue façade would not be so sparse to which Mr. Atchison stated they could look into that.

Commissioner Albrecht stated the garage door windows should stay, and Commissioner Senak asked about the cost difference on the proposed garage versus the existing garages. Chairman Burdett stated the keystones in the brick area above the garages break up the mass of the buildings.

Chairman Burdett stated he is not opposed to the removal of the gazebo, and the commissioners agreed.

Chairman Burdett asked about the light fixtures to which Mr. Atchison stated they would be using a different manufacturer. Chairman Wussow noted that clear-glass lighting is discouraged by the Village and encouraged the petitioner to use a lightly-frosted glass similar to what was used on the first building.

Mr. Atchison stated they will take the feedback and come back with revised plans. Village Planner Stegall stated the next ARC meeting would be November 13, 2013.

Chairman Burdett summarized the changes the ARC had suggested: living-room windows on Kenilworth, windows on the garage level that faces Kenilworth, garage windows, keystones, landscaping around the fencing, frosted glass on all exterior lighting, wrap-around porches and a landscape plan.

4. Sign Code Update

Village Planner Stegall stated that at the October 21, 2013 Village Board Meeting, the Wayfinding Plan was discussed. She stated the Board agreed with the ARC and Historical Preservation Commission on using finials in the new signage.

The ARC reviewed the sections on Exempt Signs and Special Event Signs. Chairman Burdett stated many of the signs in the Exempt Sign section are not explained in the Definition section and should be added. There was another lengthy discussion on electronic message boards regarding timing minimums and changes, frequency of duration and adjusting of the signs to the traffic-time of day. The ARC's consensus is that they would be comfortable with a changing time of 30 seconds. The ARC also agreed there should be no illuminated signs of any kind in downtown windows. The ARC will start with the Sign Schedule section at the next meeting.

5. Public Comments (non-agenda items)

None

6. Chairman's Report

None

7. Trustee's Report

Trustee Ladesic stated the Board did discuss the Wayfinding Study at the October 21, 2013 meeting.

8. Staff Report

Village Planner Stegall stated Commissioner Thompson had her baby and was doing well.

9. Other Business?

None

10. Adjourn

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Wussow moved, seconded by Commissioner Dickie to adjourn the meeting at 9:35 p.m. The motion carried unanimously by a vote of 6-0.

Submitted by: Debbie Solomon, Recording Secretary

Reviewed by: Michele Stegall, Village Planner

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the bump-out feature, additional windows above the garages, keystone feature, the proposed exterior lighting and landscaping plan.

Chairman Burdett asked about landscaping around the fencing to which Mr. Atchison stated there will be landscaping along the entire perimeter of the eastern and northern boundaries of the property. Commissioner Senak asked if the ARC's suggestions would enhance the overall appearance of the property to which Mr. Atchison stated these suggestions do help to add market value. Chairman Burdett asked if all the townhomes that face Kenilworth Avenue would have a bump-out to which Mr. Atchison stated every Kenilworth end unit would have the bump-out. Commissioner Wussow asked if the proposed wrap-around porch is the same size of the current porch to which Mr. Atchison stated the porches are the same size.

Commissioner Senak stated he was impressed that the petitioner implemented the ARC's comments. He stated the changes seem to have little to no impact on the cost.

Commissioner Dohrer stated he likes the changes and thinks the petitioner incorporated these suggestions effectively.

Commissioner Wussow stated the petitioner not only took the changes, but went above and beyond with the revised plans. She stated these are positive changes to the proposal.

Commissioner Dickie stated he agreed with the other commissioners and thanked the petitioner for accepting and implementing the suggestions.

Commissioner Hartweg stated he concurred with the other commissioners and the petitioner had been very cooperative.

Commissioner Albrecht stated she thought this was a great collaboration, and there is a huge difference in the before and after.

Chairman Burdett stated the project does conform well to the Appearance Review Guidelines.

Commissioner Wussow moved to accept the petitioner's proposal as presented at this meeting with the following conditions:

1. Petitioner will build a privacy fence along the eastern and northern property lines in the materials that were presented at the October 23, 2013 Architectural Review Commission meeting;
2. Petitioner will not construct gazebo;
3. Petitioner will add keystones to the buildings as proposed in the drawings at this meeting.

The motion was seconded by Commissioner Hartweg and carried unanimously by a vote of 7-0.

4. Short-Term Loans, 661 Roosevelt Road – Exterior Appearance

Village Planner Stegall presented background on a request from petitioner Scott Hershman, the owner of the Short Term Loans located at 661 Roosevelt Road, for exterior appearance approval. She stated the subject property is located on the south side of Roosevelt Road between Park Boulevard and Exmoor Avenue in the C3 Service Commercial zoning district. She stated the petitioner plans to make changes to the front façade of the building, including replacement of the current fascia material and the current primary wall sign and the addition of new vinyl graphics on the building's windows.

Commissioner Wussow asked if there can be whatever the petitioner wants on the windows as long as no more than 50% of the window is covered to which Ms. Stegall stated they can as long as no more than 50% of the whole window is covered or 25% of an individual window pane.

Commissioner Senak asked about the proposed EIFS usage for the fascia to which Ms. Stegall stated the Village's guidelines do discourage the use of EIFS as it is prone to water damage and can be very soft. Ms. Stegall stated it depends how the EIFS is installed, and if it is installed correctly, the EIFS can be effective. Ms. Stegall stated there is a precedent for EIFS usage on sign bands on Roosevelt Road as long as it is not at a lower pedestrian level. Mr. Hershman referred the ARC to the passed-out document on EIFS specifications and stated he is using Advanced EIFS Repair who does do the EIFS installation correctly. There was a discussion regarding the installation process for EIFS and the precedence on Roosevelt Road.

Mr. Hershman passed around the color material samples and stated he has been in business in the building for 12 years. He stated they are going with a neutral color scheme and updating the signage as well for a more professional and inviting look.

Commissioner Albrecht asked about the use of other materials to which Mr. Hershman stated other materials are not economical, and there would be additional installation costs. He stated he wants to create an aesthetic without additional labor.

Commissioner Senak stated he encourages the petitioner to put in additional landscaping on the lot to which Mr. Hershman stated he does not own the building but will consider talking to the landlord about upgrading the landscaping.

Commissioner Senak stated they did a nice job of improving the look of the business which will contribute to the look of Roosevelt Road. He stated the plan seems economically reasonable and wants to ensure the risk of water damage is minimized.

Commissioner Dohrer stated the look of the building is better and encouraged the use of a good contractor to install the EIFS so there will not be issues.

Commissioner Wussow stated the proposal is reasonable, and the EIFS will be out reach from pedestrians and motor vehicles. She stated the signage is tasteful and within guidelines.

Commissioner Dickie stated the EIFS is appropriate in the sign-band location and should be installed per the manufacturer's recommendation. He stated the signage is terrific.

Commissioner Hartweg stated the proposal is a definite upgrade and will make the building stand out. He stated the signage is good.

Commissioner Albrecht stated the design is a refreshing change. She stated she is not a fan of EIFS, but this look fine to her.

Chairman Burdett stated the design is simple, and the EIFS will be out of harm's way.

Commissioner Senak moved to approve the design as submitted with the variation of the sign to conform to the site plan. The motion was seconded by Commissioner Dohrer and carried unanimously by a vote of 7-0.

5. Sign Code Update

The ARC reviewed and discussed the Sign Schedules for CR and Residential districts, C2, C3, C4 and C6 zoning district and C5A and C5B zoning districts.

Commissioner Senak asked if any of the Sign Code changes are in response to a particular concern to which Ms. Stegall stated none of the changes are in response to concerns. There was a discussion about the use of traffic-signal colors on message boards.

The ARC will start with Section 4-5-12 at the December 11, 2013 meeting.

6. Public Comments (non-agenda items)

None

7. Chairman's Report

None

8. Trustee's Report

Trustee Ladesic stated the Board has been discussing funding for the Glen Ellyn Volunteer Fire Company, and there will possibly be a flat fee in the monthly Village Services bill.

9. Staff Report

Village Planner Stegall stated there will not be a meeting on November 27th due to the Thanksgiving holiday, but there will be a meeting on December 11, 2013.

10. Other Business?

None

11. Adjourn

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Dickie moved, seconded by Commissioner Hartweg to adjourn the meeting at 9:10 p.m. The motion carried unanimously by a vote of 7-0.

Submitted by: Debbie Solomon, Recording Secretary

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Amending Ordinances 5522 and 5563 Granting Revised Exterior
Appearance Approval for the Courtyards of Glen Ellyn
Located at 453-499 Kenilworth Avenue
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20 ____.

Ordinance No. _____

**An Ordinance Amending Ordinances 5522 and 5563 Granting Revised Exterior Appearance Approval for the Courtyards of Glen Ellyn
Located at 453-499 Kenilworth Avenue
Glen Ellyn, IL 60137**

Whereas, the Exterior Appearance of a four building, 24-unit townhouse development known as the Courtyards of Glen Ellyn was approved on November 13, 2006 by the adoption of Ordinance 5522; and

Whereas, a number of conditions were included in Ordinance 5522, including a condition that the petitioner return to the Architectural Review Commission for further review of the plans at the time of Final Planned Unit Development review; and

Whereas, the Final Planned Unit Development was approved on March 26, 2007 by the adoption of Ordinance 5563 with a condition related to the design and materials of a gazebo; and

Whereas, one of the four buildings that comprise the project was built in 2007 and then construction of the project ceased; and

Whereas, Orleans Homes has purchased the property and plans to construct the remaining three buildings; and

Whereas, Orleans Homes has petitioned the Village President and Board of Trustees for revisions to the previously approved Exterior Appearance of the remaining three buildings as well as the elimination of certain conditions in Ordinances 5522 and 5563 related to a required gazebo and the elimination of keystones; and

Whereas, the subject property is located at the northeast corner of Kenilworth Avenue and Pennsylvania Avenue in the R4 Residential zoning district and is legally described as follows:

LOTS 1-5 IN THE COURTYARDS OF GLEN ELLYN, A PLANNED UNIT DEVELOPMENT, BEING A RESUBDIVISION OF LOT 7 IN ROBERTSON'S 7TH ADDITION TO GLEN ELLYN, A SUBDIVISION IN THE EAST HALF OF SECTION 10, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID COURTYARDS OF GLEN ELLYN RECORDED SEPTEMBER 12, 2007 AS DOCUMENT R2007-169110, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-10-409-046, 05-10-409-047, 05-10-409-048, 05-10-409-049 and 05-10-409-050; and

Whereas, Orleans Homes appeared before the Architectural Review Commission at public meetings on October 23, 2013 and November 13, 2013 for review of the proposed changes to the previously approved Exterior Appearance; and

Whereas, at the October 23, 2013 and November 13, 2013 public meetings of the Architectural Review Commission, the petitioner presented evidence, testimony and exhibits relative to the request for revised exterior appearance approval and no persons spoke in support of or in opposition to the requests; and

Whereas, based upon the evidence, testimony, and exhibits presented at the October 23, 2013 and November 13, 2013 Architectural Review Commission public meetings, by a vote of seven (7) "yes" and zero (0) "no", the Architectural Review Commission recommended approval of the proposed changes to the previously approved Exterior Appearance as set forth in the October 23, 2013 minutes of the Architectural Review Commission meeting, a copy of which is attached hereto as Exhibit "A" and the draft minutes from the November 13, 2013 Architectural Review Commission meeting, a copy of which is attached hereto as Exhibit "B"; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, testimony and exhibits presented at the October 23, 2013 and November 13, 2013 Architectural Review Commission meetings and determined that approving the proposed amendments to the previously

approved Exterior Appearance is consistent with the recommendations of the Glen Ellyn Appearance Review Guidelines.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the October 23, 2013 and November 13, 2013 Architectural Review Commission public meetings, the Village President and Board of Trustees hereby grant revised Exterior Appearance approval for the Courtyards of Glen Ellyn townhouse development at 453-499 Kenilworth Avenue and amend Ordinances 5522 and 5563 as set forth in Sections Two, Three and Four below:

Section Two: Section Three, Subsection A of Ordinance 5522 is hereby repealed and replaced in its entirety to read as follows:

- A. Construction of the subject development shall be in substantial conformance with the testimony presented at the October 25, 2006, October 23, 2013 and November 13, 2013 Architectural Review Commission meetings and the October 26, 2006 public hearing before the Plan Commission, including the following plans and documents referenced below, as though they were attached to this Ordinance. In the case of a discrepancy between any documents referenced below, the document with the later date shall prevail.*
- 1. Applications for a Planned Unit Development dated July 12, 2006*
 - 2. Application for Permission to Subdivide dated July 12, 2006*
 - 3. Applications for Exterior Appearance Approval dated July 12, 2006 and October 15, 2013*
 - 4. Narrative Statement/Use Description dated June 28, 2006*
 - 5. Quantitative Summary dated June 28, 2006*
 - 6. List of Variations/Deviations dated October 13, 2006*
 - 7. List of Public Improvements dated July 5, 2006*
 - 8. Plat of Survey/Legal Description dated May 14, 2006*
 - 9. Preliminary Site Improvement Plans (existing conditions, surrounding conditions, site plan, grading, utilities, roads) revised September 18, 2006*
 - 10. Preliminary Plat of Subdivision revised October 11, 2006*
 - 11. Landscape Plan revised October 16, 2006*
 - 12. Tree Preservation Plan dated September 20, 2006*
 - 13. Architectural Plan set prepared Orleans Homes stamped received November 13, 2013 and including the following:*
 - a. Plan Information*

- b. Comparison of Materials*
 - c. Floor Plan 1A*
 - d. Floor Plan 2A*
 - e. Front Elevation Building Composite*
 - f. Side Elevations Building Composite*
 - g. Rear Elevation Building Composite*
 - h. Color Elevations of Front, Rear, Left and Right Building Elevations*
 - i. Color Elevations indicating building materials and colors a reduced copy of which is attached hereto as Exhibit "C"*
- 14. Letter from Orleans Homes dated October 15, 2013*
 - 15. Narrative Statement/Use Description stamped received October 16, 2013*
 - 16. Light Fixture Cut Sheets/Photometric Plan dated September 15, 2006*
 - 17. Thomas Lighting Mission 1 Light Fixture Cut Sheet stamped received November 4, 2013*
 - 18. Fence Plan stamped received October 16, 2013*
 - 19. Longevity Fence details stamped received October 15, 2013*
 - 20. Traffic Impact Opinion dated June 26, 2006*
 - 21. Kane-DuPage Soil & Water Conservation District Land Use Opinion dated August 14, 2006*
 - 22. Stormwater Report revised September 18, 2006*
 - 23. Draft Declaration of Condominium Ownership dated September 19, 2006*

Section Three: Conditions D2, D7 and D8 in Ordinance 5522 related to the gazebo and exterior keystones are hereby eliminated in their entirety.

Section Four: Condition D in Ordinance 5563 related to the gazebo is hereby eliminated in its entirety.

Section Five: The Building and Zoning Official is hereby authorized to issue all necessary building permits pursuant to the amended Exterior Appearance approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of approval of the aforementioned request shall expire and become null and void within 24 months of the date of this Ordinance unless a building permit is applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which an occupancy permit must be applied

for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return for a public hearing.

Section Six: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Eight. The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ___ day of _____.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Kenilworth\Kenilworth, Courtyards of Glen Ellyn 2013 Amendment\Ordinance Amending 5522.doc

Owens Corning 30 year architectural Shingle Roof Driftwood

LP SmartSide Cedar Shakes
SW 7501 Threshold Taupe

Cedar Trim, Fypon, Front Columns
SW 6156 Ramie

Front Door SW 7038 Tony Taupe
w/ SW 6156 Ramie trim

Fypon #GPA81x34 or equal

LP SmartSide Cedar Shakes
SW 7501 Threshold Taupe

Cedar Trim, Fypons
SW 6156 Ramie

Wayne Dalton Insulated Garage Doors
SW 6148 Wool Skein

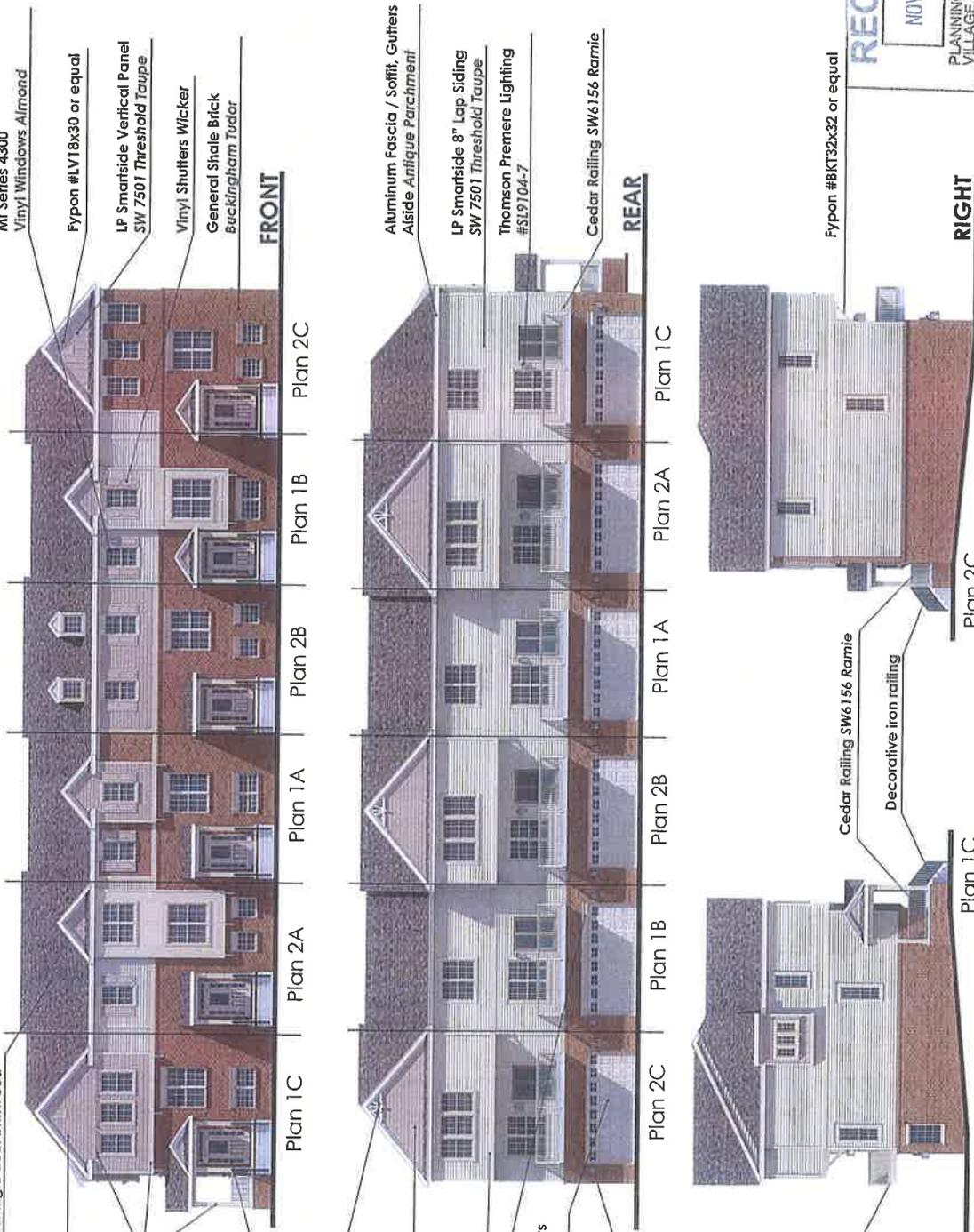
Thomson Premiere Lighting
#SL9104-7

treated decking

Fypon #BKT32x32 or equal

Cedar Railing SW6156 Ramie

Decorative iron railing



Owens Corning 30 year architectural Shingle Roof Driftwood

LP SmartSide Cedar Shakes
SW 7501 Threshold Taupe

Cedar Trim, Fypons, Front Columns
SW 6156 Ramie

Front Door SW 7038 Tony Taupe
w/ SW 6156 Ramie trim

Fypon #GPA81x34 or equal

LP SmartSide Cedar Shakes
SW 7501 Threshold Taupe

Cedar Trim, Fypons
SW 6156 Ramie

Wayne Dalton Insulated Garage Doors
SW 6148 Wool Skein

Thomson Premere Lighting
#SL9104-7

Aluminum Fascia / Soffit, Gutters
Alaside Antique Parchment

LP SmartSide 8" Lap Siding
SW 7501 Threshold Taupe

Thomson Premere Lighting
#SL9104-7

Cedar Rolling SW6156 Ramie

treated decking

Fypon #BKT32x32 or equal

Cedar Rolling SW6156 Ramie

Decorative Iron railing



OrleansHomes
Simply happy.

The Courtyards at Glen Eilyn
Glen Eilyn, IL

6-PIEX
131'-8" x 35'-0"

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Comparison of Materials

Approved Building Materials

Roof Shingles:
Owens Corning 30 year Architectural - *Driftwood*

Horizontal Siding:
JamesHardie - Select Cedarmill Lap Siding 8-1/4" - *Navajo Beige*

Shake Siding:
JamesHardie Simulated Cedar Shakes - Straight Edge Notched Panel - *Khaki Brown*

Cedar Trim:
Original - *Virtual Taupe - SW 6156 Ramie*

Brick:
Original - *Virginian*

Aluminum Fascia, Soffit, and Gutters:
Aside - *Antique Parchment*

Shutters:
Pre-fabricated - *Wicker*

Windows / Grills:
Vinyl Windows w/ full grills - *Almond*

Fypons:
Per plan - *SW 6156 Ramie*

Overhead Garage Doors:
Insulated Steel Door w/ a Rich Wood Grain Exterior w/ Rust Protection and Colonial Windows Lites in Top Panel - *Almond*

Front Door:
SW 7039 Tony Taupe w/ SW 6156 Ramie Trim

Front Columns:
Cedar Trim Columns w/ Cedar Railing from Unit to Column - *SW 6156 Ramie*

Railing:
Wrought Iron Railing at Entry Steps - *Black*

Brick Pavers:
Autumn Red

Proposed Building Materials

Roof Shingles:
Owens Corning 30 year Architectural Shingle - *Driftwood*

Siding:
LP SmartSide Lap Siding 7-7/8" - *SW 6148 Wool Skein*

Shake Siding:
LP SmartSide Cedar Shakes - *SW 7501 Threshold Taupe*

Trim:
LP SmartSide Cedar Trim - *SW 6156 Ramie*

Brick:
General Shale - *Buckingham Tudor*

Aluminum Fascia, Soffit, and Gutters:
Aside - *Antique Parchment*

Shutters:
Mid America Raised Panel Shutters - *Wicker*

Windows / Grills:
MI Series 4300 Vinyl Windows w/ full grills - *Almond*

Fypons:
Per Plans and Specifications - *SW 6156 Ramie*

Overhead Garage Doors:
Wayne-Dalton - Insulated Steel Door - *SW 6148 Wool Skein*

Front Door:
SW 7038 Tony Taupe w/ SW 6156 Ramie Trim

Front Columns:
LP Columns w/ Cedar Railing from Unit to Column - *SW 6156 Ramie*

Railing:
Wrought Iron Railing at Entry Steps - *Black*

Brick Pavers:
Autumn Red

A-61

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Staci Hulseberg, Planning and Development Director
Michele Stegall, Village Planner *mjs*
Lauren Parisi, Planning Intern *SLW*

DATE: November 19, 2013

FOR: November 25, 2013 Village Board Meeting

SUBJECT: Short Term Loans, 661 Roosevelt Road

Request: Scott Hershman, owner of Short Term Loans at 661 Roosevelt Road, is requesting exterior appearance approval of proposed improvements to the building façade. The subject property is located on the south side of Roosevelt Road between Park Boulevard and Exmoor Avenue in the C3 Service Commercial District. These improvements are intended to upgrade and enhance the current building façade and include the replacement of the current fascia material with EIFS, the replacement of the current primary wall sign with an individual letter sign and the replacement of the sign faces on the existing freestanding sign. The petitioner also intends to place new vinyl graphics on the building's windows as depicted in the plans.

Architectural Review Commission Recommendation: The Architectural Review Commission considered the request at a public meeting on November 13, 2013. They questioned the petitioner regarding how the proposed EIFS band would be installed to protect against water damage. No member of the public spoke at the meeting either in favor or opposition of the request. After some deliberation, the Commission voted 7-0 to approve the request.

Village Board Action: The Village Board may approve, approve with conditions or deny the petitioner's request for approval of the proposed exterior appearance. Village staff has prepared an Ordinance to approve the request for consideration at the November 25, 2013 Village Board meeting.

Attachments:

- Aerial Photo
- GIS Photo of Property
- Ordinance
- Select Material's from the Petitioner's Application Packet

cc: Scott Hershman, Petitioner

661 Roosevelt Road – Short Term Loans



Prepared By: Planning and Development
Aerial Photo Circa 1999





+ -

short term
LOANS

**PAYDAY
ADVANCES
AUTO
TITLE LOANS
847-FOR LOAN**

S. Exmoor Ave.

Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Granting Exterior Appearance Approval
for Short Term Loans Located at
661 Roosevelt Road
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this ____
day of _____, 20 ____.

Ordinance No. _____

**An Ordinance Granting Exterior Appearance Approval
for Short Term Loans Located at
661 Roosevelt Road
Glen Ellyn, IL 60137**

Whereas, Scott Hershman, owner of Short Term Loans located at 661 Roosevelt Road, has petitioned the Village President and Board of Trustees for Exterior Appearance approval of proposed changes to the façade of the existing building on the site in accordance with the Appearance Review Guidelines, approved by Ordinance 5508; and

Whereas, the subject site is located on the south side of Roosevelt Road between Park Boulevard and Exmoor Avenue in the C3 Service Commercial District; and

Whereas, the property is legally described as follows:

LOTS 1, 2, 3, AND 4 IN BLOCK 3 IN ROOSEVELT HILLS, A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPLE MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 2, 1928 AS DOCUMENT 268777, IN DUPAGE COUNTY, ILLINOIS

P.I.N 05-23-200-005; and

Whereas, at the November 13, 2013 public meeting of the Architectural Review Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for Exterior Appearance approval and no persons spoke either in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the November 13, 2013 Architectural Review Commission public meeting, by a vote of seven (7) “yes” and zero (0) “no”, the Architectural Review Commission recommended approval of the proposed Exterior Appearance as set forth in the minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the November 13, 2013 public meeting of the Architectural Review Commission and have considered the recommendation of the Architectural Review Commission; and

Whereas, the President and Board of Trustees have determined that approving the Exterior Appearance of the project is consistent with the objectives of the Glen Ellyn Appearance Review Guidelines, Ordinance 5508.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the November 13, 2013 Architectural Review Commission meeting, the Village President and Board of Trustees hereby grant Exterior Appearance approval as requested to allow modifications to the exterior façade of Short Term Loans at 661 Roosevelt Road subject to the condition that the project shall be constructed in substantial conformance with the petitioner's application packet stamped received November 1, 2013 including the following plans and documents as though they were attached to this Ordinance:

- A. Exterior Appearance Review Application dated November 1, 2013
- B. Project Narrative Statement and List of Materials dated November 1, 2013
- C. Color Renderings of Front Façade prepared by MC Sign Company revised October 11, 2013, a reduced copy of which is attached hereto as Exhibit "B".
- D. Channel Letter Wall Sign Details prepared by MC Sign Company revised October 11, 2013
- E. Face Replacement Plan for Freestanding Sign prepared by MC Sign Company revised October 11, 2013

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Two: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Exterior Appearance approved herein provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of Exterior Appearance approval shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which a building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return to the Architectural Review Commission for further review.

Section Three: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Four: Failure of the licensee or other party in interest or a subsequent licensee or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the licensee or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____
day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Roosevelt\Roosevelt 661, Short Term Loans\Ordinance
111913.doc

Exhibit "B"

PROPOSED SIGNAGE
Scale: 1/4" = 1'-0"

EXISTING CONDITIONS



FOR REFERENCE ONLY

REMOVE EXISTING VINYL GRAPHIC AND REPAINT SIGN BAND AS REQUIRED

PROPOSED SIGNAGE - Store Front



SCALE: 1/4" = 1'-0"

MC SIGN COMPANY
8959 TYLER BLVD.
MENTOR, OHIO 44060

Short Term Loans
SHORT TERM LOANS
651 PROSPECTOR BLVD
GENEVA, IL 60137

TICKET NO.	ISSUING NO.	DATE	DATE	REVISIONS
240052	2450553	11-15-12		1. 2.5% DIS. - Entered Copy of Legend.
				2. 2% DIS. - Added "A" & "Z"
				3. 1% DIS. - Added "C"
				4. 1% DIS. - Added "D"
				5. 1% DIS. - Added "E"
				6. 1% DIS. - Added "F"
				7. 1% DIS. - Added "G"
				8. 1% DIS. - Added "H"
				9. 1% DIS. - Added "I"
				10. 1% DIS. - Added "J"
				11. 1% DIS. - Added "K"
				12. 1% DIS. - Added "L"
				13. 1% DIS. - Added "M"
				14. 1% DIS. - Added "N"
				15. 1% DIS. - Added "O"
				16. 1% DIS. - Added "P"
				17. 1% DIS. - Added "Q"
				18. 1% DIS. - Added "R"
				19. 1% DIS. - Added "S"
				20. 1% DIS. - Added "T"
				21. 1% DIS. - Added "U"
				22. 1% DIS. - Added "V"
				23. 1% DIS. - Added "W"
				24. 1% DIS. - Added "X"
				25. 1% DIS. - Added "Y"
				26. 1% DIS. - Added "Z"

REMOVE EXISTING VINYL GRAPHIC & ADDED LINE TO TOP OF WINDOW
DELETED SWOOSH GRAPHIC, 50% OF WINDOW, & REDUCED TO CHANNEL LETTERS.
REDUCED SIZE OF GRAPHICS, 50% OF WINDOW, & REDUCED TO CHANNEL LETTERS.
JULIUS/CA - REDUCED SIZE OF GRAPHICS, 50% OF WINDOW, & REDUCED TO CHANNEL LETTERS.

Sign On.
Partner with the Best.



NOTE: PRINTS ARE THE EXCLUSIVE PROPERTY OF "MC SIGN COMPANY". ANY UNAUTHORIZED USE OR DUPLICATION WILL RESULT IN A 20% CHARGE PER OCCURRENCE PER THE VALUE OF THE DISPLAY. © MC SIGN CO. 1998

LED FACE LIT CHANNEL LETTERS
SCALE: 1/2" = 1'-0"

33.1 square feet

15'-3-3/8"

2'-5-1/2"

8'-6-1/2"

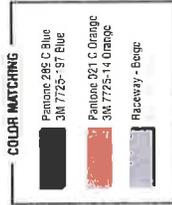
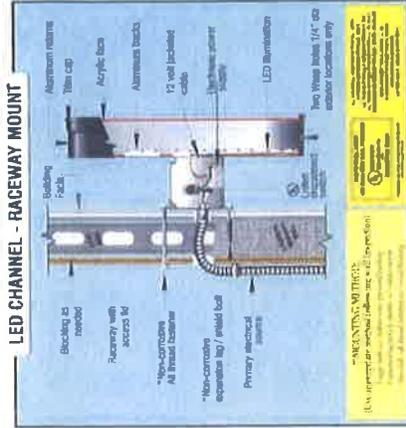
Short Term Loans

11-1/8"

2'-2"

2'-1/4"

- LOGO FACE:** 3/16" #7328 White acrylic w/surface applied vinyl as shown
- LETTER FACES:** 3/16" #2447 White acrylic w/surface applied vinyl as shown
- TRIMCAP:** 1" White jewelite
- RETURNS:** 5" deep .040 alum. - painted White
- BACKS:** .050 Aluminum
- ILLUMINATION:** White LED as required by manufacturer;
Power supplies to be housed in raceway
- MOUNTING:** 6" x 6" alum. raceway to house all electrical components;
painted to match building



MC SIGN COMPANY
8959 TYLER BLVD.
MENTOR, OHIO 44060



SHORT TERM LOANS
8959 TYLER BLVD.
MENTOR, OHIO 44060

CLIENT	PROJECT NO.	SEALING NO.	DATE
MEGAN GARIN	248169	248169-1	10/24/12
DESIGNER	DESIGNER	JOB	
MEGAN GARIN	MEGAN GARIN	JOB	
PROJECT NAME	PROJECT NO.	DATE	
SHORT TERM LOANS 2012 LOCAL USE ONLY	248169	10/24/12	

11/15/12 JOB - UPDATED SIGNAGE TO BE A NEW ILLUMINATED SIGNAGE
10/23/12 JOB - APPROVED BY CLIENT FOR THE BUILDING
10/16/12 JOB - DESIGN THE PROPOSED SIGNING (1) LOCAL MOUNTED CANOPY
10/15/12 JOB - REVISED COLOR FROM SIGN TO WHITE
10/15/12 JOB - APPROVED BY CLIENT
10/15/12 JOB - REVISED TO CHANNEL LETTERS

Sign On.

Partner with the best.



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FACE REPLACEMENTS:
SCALE: 1/2" = 1'-0"

70.8 square feet

10'-0"
FACE TRIM SIZE



7'-1"
FACE TRIM
SIZE

FACE REPLACEMENTS:

- CABINET:** Existing illuminated cabinet w/ 1-1/2" retainers
- FACES:** .187 Solar grade, pan formed polycarbonate; 2" deep pan; 2" flange
- GRAPHICS:** Reverse sprayed to match colors shown
- QUANTITY:** (2) Two faces as required for D/F cabinet

COLOR MATCHING

Pantone 289 C Blue
3M 3630-36 Blue

Pantone 021 C Orange
3M 3630-44 Orange

EXISTING CONDITIONS

FOR REFERENCE ONLY



PROPOSED SIGNAGE

SCALE: 1/4" = 1'-0"



MC SIGN COMPANY
8959 TYLER BLVD.
MENTOR, OHIO 44060



CLIENT	PROJECT NO.	DRAWING NO.	DATE
SHORT TERM LOANS 8525 ELDER, IL 60137	248188-6	248188-6	10/2/12
ADDRESS	PROJECT MANAGER	DESIGNER	DATE
	MEGAN GARRI	JOB	
REVISIONS	DATE	BY	DESCRIPTION
			CHANGED LOGO TO SHW
			REMOVED THE OLD LOGO
			ADDED THE NEW LOGO

Sign On.
Partner with the best



NOTE: PRINTS ARE THE EXCLUSIVE PROPERTY OF 'MC SIGN COMPANY'. ANY UNAUTHORIZED USE OR DUPLICATION WILL RESULT IN A 20% CHARGE PER OCCURRENCE PER THE VALUE OF THE DISPLAY. © MC SIGN CO. 1998

A-6J

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Staci Hulseberg, Planning and Development Director *SH*
 Lauren Parisi, Planning Intern *LP*

DATE: November 20, 2013

FOR: November 25, 2013 Village Board Meeting

RE: Sign License Agreement – 26 North Park Boulevard



Background. In 1992, when a building permit was submitted to renovate the building at 26 North Park Boulevard, the Village discovered that the freestanding sign on the property had been located in the public right-of-way since 1968. During this time, the property underwent three changes of hand and the sign structure was never relocated or replaced – only the sign face. Because of this existing condition, the petitioner sought a license agreement at that time in order to continue to use public property in such a manner and within certain Village requirements. The 1992 license agreement was granted to the owners at the time and was not transferable to future owners.

Now that the property is undergoing another change in ownership, the new owner would like to renew the license agreement allowing the free standing sign to remain in the public right-of-way.

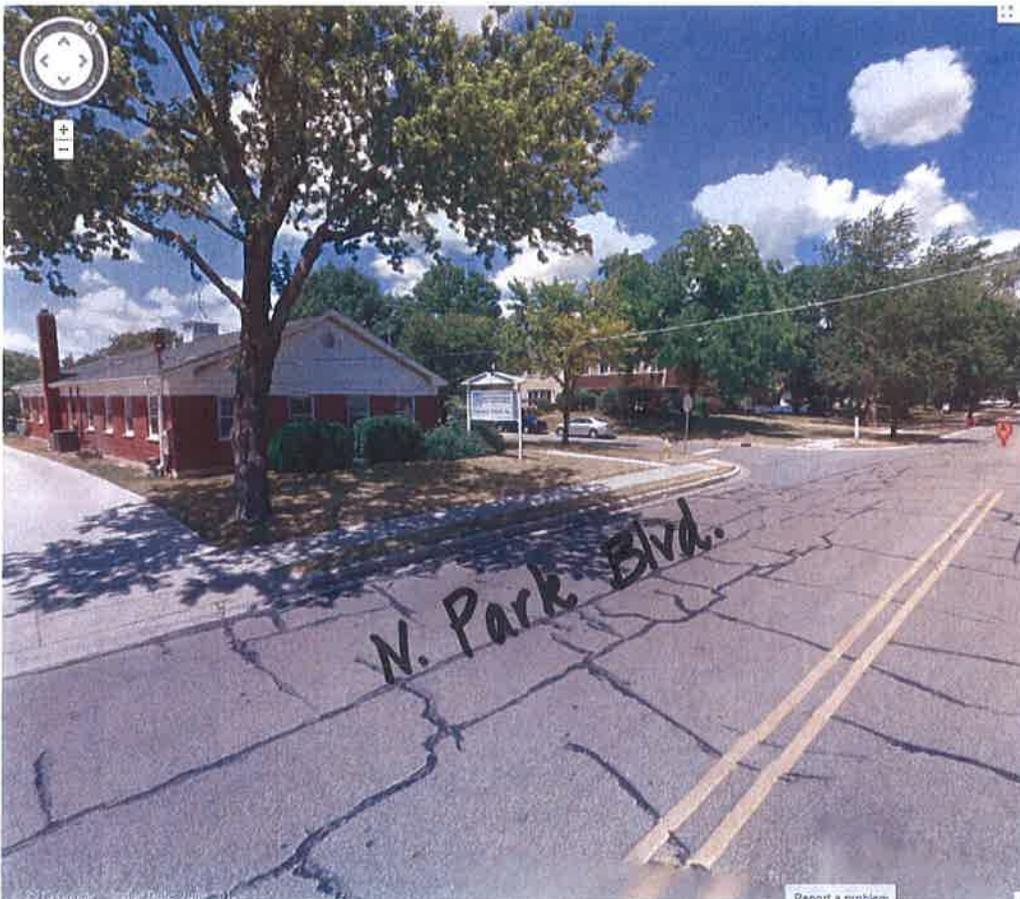
Recommendation. Because the sign has preexisted for 45 years and the parcel has limited available private property to relocate the sign (see attached), renewing the license agreement that the previous owners were granted seems appropriate. If the sign structure is ever replaced, the license agreement stipulates that the new structure should not be located in the public right-of-way. The license agreement also stipulates that the conditions of the license are non-transferable.

Action Requested. The Village Board should consider the renewal of the license agreement for 26 North Park Boulevard and make a motion to approve, approve with conditions or deny the proposed license agreement. A draft ordinance is attached approving the proposed license agreement.

Attachments: Plat of Survey for 26 North Park Boulevard
 Photo of 26 North Park Boulevard
 Lease Agreement for 26 North Park Boulevard

CC: Greg Mathews, Village Attorney
 Thomas Gibbs, Property Owner

26 North Park Boulevard



LICENSE AGREEMENT
PERTAINING TO A COMMERCIAL SIGN
ON THE PUBLIC RIGHT-OF-WAY
(26 NORTH PARK BOULEVARD)

AGREEMENT made and entered into this ____ day of _____, 2013, between the VILLAGE OF GLEN ELLYN, a municipal corporation (VILLAGE), and GLEN ELLYN PARK DENTAL, LLC.

W I T N E S S E T H

WHEREAS, a land trust holds legal title to the real estate at the southwest corner of Park Boulevard and Park Plaza commonly known as 26 North Park Boulevard, Glen Ellyn, Illinois, legally described as follows:

Lot 17 and the Northerly 52.3 feet of Lot 18 in Block 1 in Arthur T. Mc Intosh & Co.'s Park Boulevard Subdivision, being a Subdivision of Blocks 40, 41 and 42 (except the East of 100 feet of the South 165 feet thereof) in E. W. Zander's Country Homes Addition Glen Ellyn, a Subdivision in the Southeast ¼ and the Southwest ¼ of Section 14, Township 39 North, Range 10, East of the Third Principle Meridian, according to the Plat of Arthur T. Mc Intosh & Co.'s Park Boulevard Subdivision recorded January 8, 1926 as Document 205846, in DuPage County, Illinois

P.I.N. 05-14-314-021; and

WHEREAS, GLEN ELLYN PARK DENTAL, LLC, maintains a commercial building at said location; and

WHEREAS, GLEN ELLYN PARK DENTAL, LLC, or lessees and agents maintain an unauthorized 12-foot high, two-sided sign east of the building, the sign being approximately 8-1/2 feet x 4-1/2 feet, the base of which is 14 feet west of the public sidewalk on Park Boulevard and 10 feet south of the public sidewalk on Park Plaza; and

WHEREAS, a portion of the sign is not located on the real estate owned of record by the trust but is, in fact, located on the Park Boulevard public right-of-way contiguous to said real estate; and

WHEREAS, the VILLAGE and GLEN ELLYN PARK DENTAL, LLC intend that the sign remain in the public right-of-way, until such time as the support structure of the sign is replaced for any reason, subject to the terms of this Agreement thus avoiding the expense and inconvenience of vacating of the right-of-way or removing of the sign;

NOW, THEREFORE IN CONSIDERATION of the foregoing recitals, which are incorporated into and made a part of this Agreement, and the mutual covenants and agreements set forth below, the VILLAGE and GLEN ELLYN PARK DENTAL, LLC agree as follows:

The VILLAGE confers the privilege and license to GLEN ELLYN PARK DENTAL, LLC and his title holding land trust to maintain the existing sign on the public right-of-way at the southwest corner of Park Boulevard and Park Plaza subject to conditions as follows:

- (1) The sign shall not be enlarged in size or height.
- (2) GLEN ELLYN PARK DENTAL, LLC shall maintain and repair the sign when necessary.
- (3) The messages on the two faces of the sign may periodically be changed or replaced.
- (4) If the sign becomes damaged or deteriorated, the replacement sign must be brought into conformance with the village code and installed on private property. If the sign support structure is replaced at any time for any reason, the sign must be removed from the public right-of-way and brought into full conformance with the sign code in effect at the time.

(5) In the event the VILLAGE must gain access to the license area to serve, replace or install municipal sewer, water, electrical or other utilities, GLEN ELLYN PARK DENTAL, LLC, upon notice from the VILLAGE, shall remove the sign; if GLEN ELLYN PARK DENTAL, LLC fails to do so, the VILLAGE shall remove the sign without responsibility for damage thereto and charge GLEN ELLYN PARK DENTAL, LLC for the cost of removal. Replacement of the sign shall be the obligation of GLEN ELLYN PARK DENTAL, LLC.

(6) The license is for an indeterminate period of time and can be canceled upon 90 days' notice given by either of the parties to the other.

(7) GLEN ELLYN PARK DENTAL, LLC shall hold harmless, indemnify and defend the VILLAGE, its

officers, agents, employees and independent contractors against any and all loss, expenses, claims, costs, causes and damages, including without limitation, litigation, costs and attorneys' fees on account of personal injuries or death or damages to property arising from, occurring, growing out of, incident to, resulting directly or indirectly from the issuance of this license or the use of the premises by GLEN ELLYN PARK DENTAL, LLC. The VILLAGE shall promptly report to GLEN ELLYN PARK DENTAL, LLC any such claim, cost or causes of action of which it is aware. GLEN ELLYN PARK DENTAL, LLC will furnish to the VILLAGE a defense or may, at the VILLAGE'S option, approve attorneys selected by the VILLAGE.

(8) The license is for the use and benefit of the trustees and GLEN ELLYN PARK DENTAL, LLC, as the beneficiaries of the trust and is non-transferable to any subsequent owners.

(9) GLEN ELLYN PARK DENTAL, LLC shall maintain the sign in accord with the requirements of applicable ordinances of the VILLAGE.

(10) GLEN ELLYN PARK DENTAL, LLC shall purchase and maintain comprehensive general liability

insurance, \$1,000,000 each occurrence and \$2,000,000 aggregate, providing “occurrence” coverage for themselves and the trustee from claims for damages because of bodily injury, death of any person or property damage resulting from the ownership, maintenance or use of the sign on the public right-of-way. The VILLAGE OF GLEN ELLYN shall be named by endorsement as an additional insured on the policy. The policy of insurance and certificates thereof shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed or renewal refused until at least thirty (30) days prior written notice has been given by the certified mail to the insured and the VILLAGE OF GLEN ELLYN and GLEN ELLYN PARK DENTAL, LLC shall deliver a duplicate of the policy or certificate of insurance acceptable to the VILLAGE prior to the date of execution of this Agreement.

If GLEN ELLYN PARK DENTAL, LLC has existing comprehensive general liability insurance coverage as part of a “package” policy covering the premises at 26 North Park Boulevard, an endorsement of that policy extending the coverage to include the claims for damages stated above shall be acceptable to the VILLAGE provided that the VILLAGE is named by endorsement as an additional insured on the liability portion of said policy and certificate of insurance approved by the VILLAGE is delivered to the VILLAGE prior to the execution of this Agreement.

In the event that the property at 26 North Park Boulevard is leased, the insurance requirement may, by the terms of the lease, be the obligation of the lessee whereupon the

VILLAGE shall be notified of the lessee's contractual duty and may, if it chooses, look to the tenant for compliance with the foregoing insurance requirements without releasing GLEN ELLYN PARK DENTAL, LLC from their underlying insurance obligation.

- (11) GLEN ELLYN PARK DENTAL, LLC shall cause this Agreement to be executed and the title holding trustee and at the time of execution shall deliver to the VILLAGE a certified copy of the Declaration of Trust/Trust Agreement pertaining to the land trust.

DATED as of the date first set forth above.

LICENSOR:

Village President

Village of Glen Ellyn

535 Duane Street

Glen Ellyn, Illinois 60137

LICENSEE:

Glen Ellyn Park Dental, LLC

26 North Park Avenue

Glen Ellyn, Illinois 60137

By: _____

Name: _____

Title: _____

By: _____

Name: THOMAS SIBBS

Title: President

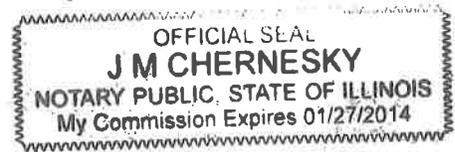
STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, a Notary Public in, and for the County of DuPage, Illinois, DO HEREBY CERTIFY that Thomas R. Gibbs, personally known to me to be the same person whose name is subscribed in the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered said instrument as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal this 15 day of November, 2013.

[Signature]
Notary Public

My Commission Expires: 1-27-14



Village Of Glen Ellyn

Ordinance No. _____

**An Ordinance Granting Approval of a
License Agreement Pertaining to a
Commercial Sign on the Public Right-Of-Way
Located at 26 North Park Boulevard, Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 20 ____.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this _____
day of _____, 20 ____.

Ordinance No. _____

**An Ordinance Granting Approval of a
License Agreement Pertaining to a
Commercial Sign on the Public Right-Of-Way
Located at 26 North Park Boulevard, Glen Ellyn, Illinois 60137**

Whereas, in 1992, when a building permit was submitted to renovate the building at 26 North Park Boulevard, the Village discovered that a freestanding sign on the property had been located in the public right-of-way since 1968; and

Whereas, because of this existing condition, the petitioner at that time sought a license in order to continue to use public property in such a manner and within certain Village requirements, which the Village then granted; and

Whereas, the 1992 license was granted to then owners and was not transferrable to successor owners; and

Whereas, the previous owner of 26 North Park Boulevard sold the property to Thomas Gibbs; and

Whereas, Thomas Gibbs has petitioned the Village for a new license agreement to continue to allow the freestanding sign in the public right-of-way at 26 North Park Boulevard; and

Whereas, The Village of Glen Ellyn and Thomas Gibbs agree that the renewal of the license agreement is in the best interest of the residents of Glen Ellyn.

Now Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The Village President and Village Clerk be and are hereby authorized to execute the License Agreement for 26 North Park Boulevard, a copy of said agreement being attached hereto and being made part hereof.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ___ day of _____.)

X:\Plandev\INTERNS\lparisi\Ordinace 26NPark.doc

Sign License Agreement – 26 N. Park Boulevard

Dr. Thomas Gibbs, the owner of 26 N. Park Boulevard, is requesting a license agreement between himself and the Village in order to allow the existing freestanding sign on the property to remain in the public right-of-way. The previous owner obtained a license from the Village that allowed him to do the same. The proposed license stipulates that if the sign is ever damaged or replaced it must be brought up to Village Code and removed from the public right-of-way.

A-6K

CONFIDENTIAL MEMORANDUM

DATE: November 20, 2013
TO: Village President and Village Board
FROM: Mark Franz, Village Manager *MF*
RE: IGA with Park District regarding Control Structure at Lake Ellyn
CC: Greg Mathews, Village Attorney; Al Stonitsch, Assistant to the Village Manager



Background

Over the last year, the Village has collaborated with the Park District to address some of the flooding issues associated with overtopping events at Lake Ellyn. The Park District lowered the lake, removed a restrictor plate within the control structure, and the Village made major improvements in the channel east of Riford Rd in order to secure an easement to allow the Village to increase flow out of Lake Ellyn.

These improvements have allowed the Village to increase the outflow rate from 28 cfs to 37 cfs. The Village continues to implement the recommendations of the consultant study, commissioned by the Village and Park District. The latest project will significantly increase the flow rate out of Lake Ellyn by making improvements to the Outlet Control Structure (OCS) at the north end of Lake Ellyn. After hiring ERA to complete some extensive modeling studies, we have confirmed that we can increase the flow up to 61.4 cfs. (See memo from Bob Minix for a brief summary of the study.) In order to accomplish this and to be able to complete the next improvement, increasing the weir length and further increasing the flow rate, the Village needs to approve an IGA with the Park District.

On the agenda for 11/25/13, is a Memorandum of Understanding (MOU) with the Park District regarding the 1990 Intergovernmental Agreement between the Village and Park District. This agreement specifies that the responsibilities of both parties for improvements made to the Lake Ellyn control structure.

Issue

One of the central priorities of the Village is to continue to work towards our goal of decreasing the severity and frequency of overtopping events at Lake Ellyn. Over the last year, the Village and Park District have taken some steps to meet this goal by completing the following:

1. Lower normal water level in Lake Ellyn by six inches – completed in 11/2011
2. Remove restrictor plate on the control structure to allow 37 cfs – completed in 11/2011
3. Secure an easement for the channel and make major improvements – Completed 7/2013
4. The Village has budgeted in FY13/14 for the improvements to the Control Structure and the collection system in Perry's preserve totaling \$300,000. As we continue to study the situation and evaluate other alternatives, the projects have shifted somewhat. Therefore, we are not sure what the actual costs will be this year until we complete our engineering work.

Once the MOU is approved, two separate projects would need to be completed to increase the peak discharge rate to 61.4 cfs. First, the outlet control structure will be modified by removing the existing 24-inch diameter restrictor and expanding it to an approximately 32-inch diameter orifice, matching the size of the discharge pipe currently attached to the OCS. A firm specializing in concrete sawing will be retained to core out a 32-inch circular opening through a 12-inch thick reinforced concrete wall in the OCS. This work should take less than one day to perform. Public Works has contacted three firms and anticipates that the work can be done within a few weeks. This is a minor project estimated at under \$10,000.

The next project is to increase the weir length by eight additional feet and evaluate how best to further increase the flow out of Lake Ellyn. For both of these projects, the Village has agreed to make improvements to the control structure. These projects will allow an outflow rate up to 61.4 cfs, increasing the flow out of the lake by more than 50%. That is a significant accomplishment over a two year period. In order to increase the flow even more, we need to complete the studies and design engineering, as well as work with the County on a further resolution to this matter.

Since the control structure is the Park District property, a simple MOU was drafted to specify who is responsible for the project and ongoing maintenance. The Village will be paying for this project, the Park District will still be responsible for maintenance in the future. The attached MOU has been reviewed by Greg Mathews and by the Park District attorney and is acceptable to both parties.

Recommendations

Management is recommending that the Village Board approve the Memorandum of Understanding with the Park District regarding storm water improvements to Lake Ellyn. If you have any questions, please let me know.

Attachments

*Memo from Bob Minix dated 11/20/13-Lake Ellyn Modifications to increase Outlet Capacity Status Report
Memorandum of Understanding between the Village and Park District Regarding Storm Water Improvements*

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Julius Hansen, Public Works Director
Bob Minix, Professional Engineer

DATE: November 20, 2013

SUBJECT: Lake Ellyn Modifications to Increase Outlet Capacity
Status Report



In June 2013, the Village Board approved a proposal from RHMG Engineers to perform design services associated with modifying the Lake Ellyn Outlet Control Structure (OCS) and improving the discharge hydraulics from the lake. In August 2013, the Board approved an agreement with Engineering Resource Associates to perform FEQ modeling required to evaluate the impacts of increased peak discharge rates from Lake Ellyn. Determination of the allowable peak discharge rate from Lake Ellyn is the primary goal of the ERA study.

The current peak discharge rate from Lake Ellyn is 37 cubic feet per second (equal to about 17,000 gallons per minute or 24 million gallons per day). By ordinance, the maximum discharge rate is 61.4 cfs. There may be additional opportunities to exceed 61.4 cfs based on recent feedback from DuPage County and it is desirable to increase the discharge rate to the maximum extent.

ERA has completed the update of the FEQ model for the East Branch of the DuPage River in the northern part of the Village and performed the first portion of the study, evaluating the impacts of a peak Lake Ellyn discharge of 61.4 cfs. The FEQ model runs to date demonstrate that no significant adverse impacts on upstream or downstream properties will occur if the peak discharge rate is increased to 61.4 cfs. As a full waiver community, the Village has the authority to approve this modification, with the ERA study results serving as validation for this action.

To increase the peak discharge rate to 61.4 cfs, the outlet control structure will be modified by removing the existing 24-inch diameter restrictor and expanding it to an approximately 32-inch diameter orifice, matching the size of the discharge pipe currently attached to the OCS. A firm specializing in concrete sawing will be retained to core out a 32-inch circular opening through a 12-inch thick reinforced concrete wall in the OCS. This work should take less than one day to perform. Public Works has contacted three firms and anticipates that the work can be done within a few weeks, at a cost less than \$5,000.

ERA will continue their study to determine the maximum feasible discharge rate. If it is concluded that a discharge rate above 61.4 cfs is feasible, then a second phase of the ERA work would be authorized and funded. The Phase II effort would develop a watershed plan addendum for Lake Ellyn that will require DuPage County approval before implementation.

cc: Jeff Perrigo, Civil Engineer
Ray Ulrich, Stormwater Engineer
Dave Harris, Glen Ellyn Park District Executive Director

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE GLEN ELLYN PARK DISTRICT
AND THE VILLAGE OF GLEN ELLYN
REGARDING STORM WATER IMPROVEMENTS**

This Memorandum of Understanding is made by and between the Glen Ellyn Park District (“Park District”), and the Village of Glen Ellyn, County of DuPage (“Village”), by and for the mutual benefits and purposes as set forth below.

WHEREAS, the Park District and the Village are Illinois units of local government established and governed by Illinois law; and

WHEREAS, the Village is a constitutional unit of government that enjoys “home rule” powers; and

WHEREAS, Article VII, Section 10, of the Illinois Constitution of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* further authorizes intergovernmental cooperation; and

WHEREAS, the Park District and the Village have previously entered into Intergovernmental Agreements concerning Lake Ellyn and now desire to enter into a memorandum of understanding regarding specific improvements to the storm water management facilities at Lake Ellyn; and

WHEREAS, the Village has requested and the Park District desires to permit the Village of Glen Ellyn to undertake the construction of certain improvements and the on-going maintenance thereof; and

WHEREAS, the Park District and the Village agree that this memorandum will set forth mutual understandings and assurances to the satisfaction of both parties; and

WHEREAS, both parties agree that entering into this Memorandum is a prudent course of action and will serve the constituents of both units of local government.

NOW, THEREFORE, the corporate authorities of the Glen Ellyn Park District and the Village of Glen Ellyn, pursuant to home rule and statutory powers, agree as follows:

1. The Village and Park District recognize that Lake Ellyn is a critical asset of the community serving as an important recreational feature for the Park District while also providing a regional detention and storm water treatment facility for the Village's storm water management system. The Village and Park District have undertaken studies to determine whether additional improvements to Lake Ellyn could further assist the Village in the management of storm water and the Park District in its use of the Lake as a recreational amenity.

2. Based upon the most recent studies, the Park District and Village agree to the following improvements: a) increasing the peak discharge rate from Lake Ellyn to a maximum allowable rate and b) expansion of the outflow dam structure weir by at least 8 feet in width; (Hereafter the "2013 Improvements"). The Park District does not, hereby, make any determination as to the efficacy of such improvements for storm water management purposes; rather, the Park District's consent is given in recognition of the potential impacts of the 2013 Improvements upon the mission of the Park District and its Lake Ellyn recreational programming and amenities. The Village shall have exclusive authority as to the design, construction and maintenance of the 2013 Improvements and shall have access, upon reasonable notice to the Executive Director of the Park District, to the Lake Ellyn property to effectuate such design, construction and maintenance of the 2013 Improvements. The Village and Park District agree to

work cooperatively in the scheduling of any work or maintenance for the 2013 Improvements so as to minimize the inconvenience to either party.

3. The design, construction and maintenance of the 2013 Improvements, including capital replacement thereof, shall be under the control of the Village and paid for by the Village. Prior to construction, the Village will allow the Park District the opportunity for review and comment upon the plans for the 2013 Improvements so as to minimize the impact to the recreational components of Lake Ellyn (including aesthetics). The Village shall restore any Park District property damaged during the construction or maintenance of the 2013 Improvements to at least as good of a condition as existed prior to the Village's activities causing the damage. The Village shall also use the Park District's specifications when contracting for any work to be performed on the Park District's property other than 2013 Improvements themselves (e.g., turf restoration; landscaping improvements, etc.)

4. Nothing in this agreement modifies the current 10/16/90 Intergovernmental Agreement that specifies that the Park District will continue to own, maintain, and, when necessary, replace the outflow dam structure, but allows the Village to have continuous access to the outflow dam. Once the 2013 Improvements project is concluded and the warranties running in favor of the Village for the new improvements have expired, the Park District assumes full responsibilities for all future maintenance costs and replacement costs of the outflow dam.

AGREED:

VILLAGE OF GLEN ELLYN

GLEN ELLYN PARK DISTRICT

President

President

ATTEST:

Clerk

Secretary

A-7

MEMORANDUM

TO: Mark Franz, Village Manager *MF*

FROM: Kevin Wachtel, Finance Director *KW*

DATE: November 19, 2013

RE: 2013 Property Tax Ordinance



Background

The Village Board will continue their consideration of the 2013 property tax levy at their November 25, 2013 meeting.

A public hearing was held on November 12, 2013. After deliberations, the Village Board decided not to include additional funding for the Fire Company on the property tax levy.

The property tax abatement ordinances for both Village Links bonds (2010 and 2012) and the Library's Build America Bonds will be considered in January. We like to consider all abatements at the same time. It is unlikely that we will receive the federal interest rebate (which determines the abatement amount for the Build America Bonds) until after our regular board meeting in December. The DuPage County Clerk's office prefers to have abatements filed no later than February, but sooner is preferred.

Action Requested

Approve the attached ordinance by the Village Board.

Attachments

- Proposed 2013 Property Tax Ordinance
- 2013 Property Tax Levy Summary

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes in the Amount of \$11,518,349
for the Fiscal Year Beginning May 1, 2013 and Ending, April 30, 2014,
of the Village of Glen Ellyn, DuPage County, Illinois**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois did on the 22nd day of April, 2013, pass the Annual Budget for the Village of Glen Ellyn, the amount of which is ascertained to be the aggregate of \$32,895,175 for operational purposes of the Village and \$15,235,698 for capital and debt expenditures, which said Budget was duly considered and heard by public hearing on the 8th day of April, 2013, in accordance with the provisions of Chapter 65, 5/8-2-9, Illinois Compiled Statutes; and

Whereas, the Board of Directors of the Glen Ellyn Public Library determined on September 16, 2013, the financial requirements of the Library for the fiscal year beginning May 1, 2013, and ending April 30, 2014, the amount of which, in the judgement of the Board of Library Directors, would be necessary to levy for Library purposes in this annual Tax Levy Ordinance, in the amount of \$3,703,115 for general operational purposes; and

Whereas, the Board of Trustees of the Village of Glen Ellyn at an open meeting held on November 12, 2013, considered the Annual Budget heretofore adopted, the request of the Board of Directors of the Glen Ellyn Public Library, and all sources of revenue available to the Village of Glen Ellyn and determined the amounts of money, exclusive of any cost of conducting an election required by the general election law and any debt service levies, estimated to be necessary to be raised by taxation for operating expenses for the fiscal year ending April 30, 2014, upon the taxable property in the Village of Glen Ellyn to be \$11,221,425 (\$7,518,310 Village, \$3,703,115 Library), which is an increase from the amount of property taxes extended

upon the levy of the preceding year, exclusive of debt service levies and levies for required election costs, by \$1,746,123 or 18.4%; and

Whereas, the Board of Trustees of the Village of Glen Ellyn during its deliberations determined that the amounts of money, exclusive of any cost of conducting an election required by the general election law and any debt service levies, estimated to be necessary to be raised by taxation for operating expenses for the fiscal year ending April 30, 2013, upon the taxable property in the Village of Glen Ellyn to be \$10,351,425 (\$6,648,310 Village, \$3,703,115 Library), which is an increase from the amount of property taxes extended upon the levy of the preceding year, exclusive of debt service levies and levies for required election costs, by \$876,123 or 9.2%; and

Whereas, the Village of Glen Ellyn and the Glen Ellyn Public Library have financed the construction of significant capital projects through the issuance of General Obligation Bonds, debt service payments for which have been determined to be \$1,166,924 (\$647,946 Village, and \$518,978 Library) for the fiscal year 2013/14, which includes possible abatements totaling \$689,161 which will be considered by the Village Board prior to the extension of 2013 property taxes by DuPage County next spring; and

Whereas, a public hearing on the proposed tax levy was held on November 12, 2013 as required by the Truth in Taxation Law (35 ILCS 200/18-55);

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: That the amount of appropriations for all corporate purposes legally made, except debt service expenditures, to be collected from the tax levy of the current fiscal year is hereby ascertained to be \$10,351,425 and the total amount of debt service expenditures to be

collected from the tax levy of the current fiscal year is hereby ascertained to be \$1,166,924 thereby resulting in the total amount of all appropriations, including debt service expenditures, to be collected from the tax levy of the current fiscal year to be \$11,518,348.

Section Two: That the sum of \$11,518,348, being the total amounts budgeted heretofore in accordance with law and which are to be collected from the tax levy of the current fiscal year of the Village of Glen Ellyn for all corporate purposes of said Village of Glen Ellyn and for purposes of funding the General Corporate Fund, Capital Projects Fund, Bond and Interest Funds, and Public Library Fund, as heretofore legally budgeted for the current fiscal year by an Annual Budget Ordinance of the Village of Glen Ellyn for the 2014 fiscal year, passed and approved by the President and Board of Trustees of said Village at a legally convened meeting of April 22, 2013, and the same is hereby levied upon all the taxable real property in the Village of Glen Ellyn subject to taxation for the current year; the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To Be Raised By Tax Levy" which appears over the same, the tax so levied being for the current fiscal year of said Village, and for said amounts budgeted to be collected from said tax levy, the total of which has been ascertained as aforesaid and being as follows:

SPECIAL PURPOSES TAX FUNDS

<u>LEVY</u>	<u>AMOUNT BUDGETED</u>	<u>TO BE RAISED BY TAX LEVY</u>
GENERAL PURPOSE: (Police)	\$7,612,800	\$3,217,843
GENERAL PURPOSE: (Capital Projects)	5,739,000	3,430,467

G.O. BONDS, 2012:

General Obligation Bonds, 2012 Principal of \$210,000 and Interest of \$100,528 (Per Ordinance No. 6079, passed 09/25/12). (Village Links Clubhouse Renovation - \$5.0 million, to be abated from golf course revenues by separate Ordinance)

310,528 310,528

G.O. REFUNDING BONDS, SERIES 2010:

General Obligation Refunding Bonds, 2010 Principal of \$260,000 and Interest of \$77,418 (Per Ordinance No. 5889, passed 10/11/10). (Village Links Renovation - \$4.58 million, to be abated from golf course revenues by separate Ordinance)

337,418 337,418

TOTAL VILLAGE, ALL LEVIES

\$13,999,746 \$7,296,256

ESTABLISHMENT AND MAINTENANCE OF
FREE PUBLIC LIBRARY

Library General Purpose Levy \$3,695,200 \$3,396,115

Library Social Security Contribution 140,000 117,000

Library IMRF Contribution 190,000 180,000

Library Audit Fund 6,000 4,000

Library Tort Liability and Insurance Premiums 13,000 6,000

G.O. BONDS, TAXABLE SERIES 2010:

General Obligation Corporate Purpose Bonds, Taxable 2010 Principal of \$390,000 and Interest of \$128,978 (Per Ordinance No. 5821, passed 11/23/09). (Library Building Repairs)

518,978 518,978

TOTAL LIBRARY, ALL LEVIES

\$4,563,178 \$4,222,093

SUMMARY OF TAX FUND LEVIES

General Purpose Levy (Police)	\$7,612,800	\$3,095,288
General Purpose Levy (Capital Projects)	5,739,000	3,430,467
2012 G.O. Bonds (Village Links Clubhouse Renovation)	310,528	310,528
2010 G.O. Refunding Bonds (Village Links Renovation)	337,418	337,418
Library General Purpose Levy	3,695,200	3,396,115
Library Social Security Contribution	140,000	117,000
Library IMRF Contribution	190,000	180,000
Library Audit Fund	6,000	4,000
Library Tort Liability and Insurance Premiums	13,000	6,000
2010 Taxable G.O. Bonds (Library Repairs)	518,978	518,978
TOTAL	\$18,562,924	\$11,518,349

RECAP OF TAX LEVIES

Village of Glen Ellyn General Levy	\$6,648,310
Village of Glen Ellyn Debt Service Levy	647,946
Glen Ellyn Public Library General Levy	3,396,115
Glen Ellyn Public Library Special Funds and Levies	307,000
Glen Ellyn Public Library Debt Service Levy	518,978
TOTAL	\$11,518,349

Section Three: That the amounts budgeted and not expressly itemized and carried forward in this Tax Levy Ordinance will be paid out of monies from sources other than the tax levy.

Section Four: That the total amount of \$11,518,349 ascertained as aforesaid, be hereby levied and assessed on all property subject to taxation within the Village of Glen Ellyn according to the value of said property as the same is assessed and equalized for state and county purposes for the current year.

Section Five: That it is hereby certified to the County Clerk of DuPage County, Illinois, the total amount of \$11,518,349 which the Village of Glen Ellyn requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk of the Village is hereby ordered and directed to file with the County Clerk of said county on or before the time required by law a certified copy of this ordinance.

Section Six: That it is hereby certified to the County Clerk of DuPage County, Illinois, that the President and Board of Trustees, acting as the corporate authorities of the Village of Glen Ellyn, DuPage County, Illinois, have complied and conformed with all the requirements of the Truth in Taxation Act, (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.), where required, and the President of said Village is hereby ordered and directed to file with the County Clerk of said county, together with the certified copy of this ordinance as provided hereinabove, a certification that said Village complied with all requirements of the Truth in Taxation Act, if required by law or by the said County Clerk.

Section Seven: This ordinance shall take effect and be in full force and effect from and after its passage and approval, as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013, on second reading, with first reading having occurred on November 12, 2013.

Ayes:

Nays:

Absent:

Approved by the President of the Village of Glen Ellyn, Illinois, this day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois
(Published in pamphlet form and posted on the _____ day of _____, 2013.)



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the Village of Glen Ellyn, DuPage County, Illinois, has complied and conformed with all the requirements of the Truth in Taxation Act, (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.), in connection with its 2013 Tax Levy Ordinance (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)



CERTIFICATION

I, Catherine Galvin, duly elected Village Clerk of the Village of Glen Ellyn, Illinois, do hereby certify that the attached is the true original copy of Ordinance No. _____, passed by the Board of Trustees of the Village of Glen Ellyn, Illinois, at the _____ Meeting of said Board held on the _____ day of _____, and that the same was signed and approved by the President of said Village on the _____ day of _____.

I do further certify that the original is entrusted to me as Village Clerk of said Village for safekeeping and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Glen Ellyn, Illinois, this _____ day of _____.

Village Clerk

CORPORATE SEAL

VILLAGE OF GLEN ELLYN

2013 PROPERTY TAX LEVY

(to be collected in 2014 as FY14/15 revenue)

	2012 Taxes <u>Extended</u>	2013 Proposed <u>Levy</u>	\$ <u>Inc/(Dec)</u>	% <u>Inc/(Dec)</u>
VILLAGE LEVY:				
Operating - General Fund Fire Levy	\$ 3,126,719	\$ 3,217,843	\$ 91,124	2.9%
Operating - Capital Fund	2,749,832	2,829,971	80,139	2.9%
Retired '10 bonds-now Capital	-	600,496	-	0.0% ¹
Total Operating	5,876,551	6,648,310	771,759	13.1%
2010 bonds	600,496	-	(600,496)	-100.0%
Bond Payments	600,496	-	(600,496)	-100.0%
Total	6,477,046	6,648,310	171,263	2.6%
LIBRARY LEVY:				
Operating	\$ 3,598,751	\$ 3,703,115	\$ 104,364	2.9%
Bond Payments	472,212	477,763	5,551	1.2%
Total	4,070,962	4,180,878	109,916	2.7%
TOTAL, VILLAGE AND LIBRARY				
Operating Fire Levy	\$ 6,725,470	\$ 6,920,958	\$ 195,488	2.9%
Operating - Capital	2,749,832	2,829,971	80,139	2.9%
Reallocated debt-Capital	-	600,496	600,496	-
Total Operating²	9,475,301	10,351,425	876,123	9.2%
Bond Payments	1,072,707	477,763	(594,944)	-55.5%
Total	\$ 10,548,009	\$ 10,829,188	\$ 281,179	2.7%

Abatements³	2010 Refunding Bonds	337,418	Village Links
	2012 Clubhouse Renovation Bonds	310,528	Village Links
	2010 Build America Bonds	41,215	Library - Amount may change
		689,161	

Total Tax Levy Ordinance Amount \$ 11,518,348

1 Calculation is the difference from the 2012 levy for 2010 bonds (\$600,496) and the amount reallocated to capital (\$600,496)

2 Total operating increase is subject to required public hearing under the Truth in Taxation Act if percentage increase, excluding

3 Abatement ordinances will be considered at a future meeting.

Note: There may be slight differences due to rounding

MEMORANDUM

A-8



TO: Mark Franz, Village Manager *4*
FROM: Kevin Wachtel, Finance Director *KW*
DATE: November 19, 2013
RE: 2013 Lambert Farms Special Service Area Levy

Background

An additional property tax item for consideration by the Village Board is the adoption of a tax levy ordinance for Special Service Area 12, which was established in 2006 to recover the cost of constructing a sanitary sewage collection system in the Lambert Farms subdivision. This is the 8th tax levy in the 20 year term of SSA12.

The total construction cost of these improvements was approximately \$1.5 million which was substantially financed through a low interest IEPA loan. Based on this, the SSA 12 property tax levy for 2013 is set at \$96,000, which is the same as the levies for the all preceding years.

One key provision in the enabling ordinance establishing SSA 12 was a maximum annual tax rate not to exceed \$1.86 per \$100 of assessed value. This estimate included a provision which allowed for more costly conventional GO Bond financing in the event the Village was not able to secure a below market rate from the IEPA revolving loan fund.

The tax rate history since inception is illustrated below:

Levy Year	Tax Rate		Levy Year	Tax Rate
2006	\$1.38		2010	\$1.12
2007	\$1.17		2011	\$1.12
2008	\$1.13		2012	\$1.26
2009	\$1.12			

We should not have any issues keeping the 2013 rate below the \$1.86 limit, even considering anticipated reductions in assessed property values.

Action Requested

Adoption of the attached proposed SSA levy ordinance.

Attachments

- SSA 12 2013 Proposed Levy Ordinance

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$96,000 for the
Village of Glen Ellyn Special Service Area Number Twelve**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5446 on March 6, 2006, proposing the establishment of a special service area (“SSA”) in a portion of an area in the Village known as the Lambert Farms Subdivision, for the purpose of constructing a public sanitary sewer system and levying a tax to be extended on the real property located within the proposed SSA to pay for said improvements, and setting a public hearing on the matter for March 27, 2006, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on March 27, 2006, at which all interested persons were heard orally in respect to the issues embodied in the notice, and was concluded on that same date; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on September 11, 2006, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5503, “An Ordinance of the Village of Glen Ellyn Establishing a Special Service Area in a Portion of Lambert Farms Subdivision”, hereinafter referred to as Village of Glen Ellyn Special Service Area Number Twelve;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. The Village of Glen Ellyn Special Service Area Number Twelve was established through Village Ordinance No. 5503 entitled:

An Ordinance of the Village of Glen Ellyn
Establishing a Special Service Area in a
Portion of Lambert Farms Subdivision

adopted on September 11, 2006, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area Number Twelve consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number Twelve, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number Twelve, at a rate not to exceed \$1.86 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$96,000 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number Twelve.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable

property within said Special Service Area Number Twelve in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5503.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the

Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 12 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

A-9

MEMORANDUM

TO: Mark Franz, Village Manager *M*
FROM: Kevin Wachtel, Finance Director *KW*
DATE: November 19, 2013
RE: 2013 Commercial Districts Special Service Area Levies



Background

The Village has five Special Service Areas covering all commercially-zoned areas in Glen Ellyn including the Roosevelt Road Corridor, the Downtown Central Business District, and the historic Stacy's Corners. These special taxing areas may levy an additional property tax at a maximum rate of 15 cents per \$100 of assessed value for the purpose of providing funding for economic development activities and programs in the Village. The commercial SSAs were reestablished in 2009 following a public notice and hearing process as required by State statutes.

Collections from the 2013 commercial SSA tax levies will be received in 2014. Similar to prior years, last year's 2012 levy continued to target a tax rate of 12.5 cents per \$100 assessed value, below the maximum 15 cent rate allowed by the ordinances establishing the SSAs. The Village Board recently indicated consensus for continuing the 12.5 cent rate for the 2013 levy.

Attached is a worksheet which calculates estimated 2013 tax levies at the target 12.5 cent tax rate. Based on information from the Assessor's office, we have assumed a further decline in assessed values of 2.1% for 2013. This follows declines of 6.4, 8.3% and 4.5% declines in 2012, 2011 and 2010 respectively, which lowers the amount of taxes paid by these property owners, and also lowers Village revenue. We will levy an amount higher than last year's extension with the intention of capturing any new growth in each of the districts. If the levy is set too low, there is a higher probability of ending up with different tax rates among the districts. There is no consequence to setting the levy too high because the tax levy ordinances instruct DuPage County to limit the levy to the 12.5 cent tax rate. The County will then cut back each levy to the point where a 12.5 cent tax rate is achieved.

Action Requested

Adoption of the attached proposed SSA levy ordinances.

Attachments

- 2013 Commercial SSA Levy Calculations
- 2013 Proposed Commercial SSAs 13-17 Levy Ordinances

Village of Glen Ellyn
Commercial Special Service Area Tax Levy
2013 Tax Levy - Collected in FY14/15

2013
Estimated

2012

SSA #	2012		2013		Tax Rate	Estimated Assessed Valuation*	Estimated Assessed Valuation*	Produce a \$0.125 Tax Rate	% Increase Over 2011 Extended	Proposed Levy
	Assessed Valuation	Taxes Levied	Taxes Extended	Levy to Produce a \$0.125 Tax Rate						
Downtown	\$ 34,250,588	\$ 55,600	\$ 42,813	0.1250	0.1250	33,531,326	\$ 41,915	-2.1%	\$ 45,000	
Roosevelt Rd	83,394,389	127,500	104,243	0.1250	0.1250	81,643,107	102,054	-2.1%	110,000	
Roosevelt Rd	3,604,420	5,700	4,506	0.1250	0.1250	3,528,727	4,411	-2.1%	5,000	
Stacy's Corners	1,787,860	3,000	2,235	0.1250	0.1250	1,750,315	2,188	-2.1%	3,000	
Roosevelt Rd	470,380	800	588	0.1250	0.1250	460,502	576	-2.0%	700	
	<u>\$ 123,507,637</u>	<u>\$ 192,600</u>	<u>\$ 154,385</u>			<u>\$ 120,913,977</u>	<u>\$ 151,144</u>	<u>-2.1%</u>	<u>\$ 163,700</u>	

AV Increase Assumption: **-2.1%**

Other Target Rates / Levies		
Rate	Levy	\$ Change from \$0.125
15.0 cents	181,371	30,227
14.0 cents	169,280	18,136
13.0 cents	157,189	6,045
12.5 cents	151,144	-
12.0 cents	145,097	(6,047)
11.0 cents	133,006	(18,138)
10.0 cents	120,914	(30,230)

*

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$45,000 for
Village of Glen Ellyn Special Service Area Number 13**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 13 was established through the passage of Ordinance No. 5824 entitled “An Ordinance Establishing Special Service Area Number 6 in the Central Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 13 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2009 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 13, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 13, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$45,000 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 13.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and

which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 13 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5824.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 13 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$110,000 for
Village of Glen Ellyn Special Service Area Number 14**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 14 was established through the passage of Ordinance No. 5825 entitled “An Ordinance Establishing Special Service Area Number 7 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 14 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 14, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 14, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$110,000 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 14.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and

which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 14 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5825.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 14 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$5,000 for
Village of Glen Ellyn Special Service Area Number 15**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 15 was established through the passage of Ordinance No. 5826 entitled “An Ordinance Establishing Special Service Area Number 9 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 15 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 15, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 15, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$5,000 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 15.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and

which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 15 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5826.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 15 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$3,000 for
Village of Glen Ellyn Special Service Area Number 16**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 16 was established through the passage of Ordinance No. 5827 entitled “An Ordinance Establishing Special Service Area Number 10 in the Stacy’s Corners Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 16 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 16, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 16, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$3,000 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 16.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and

which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 16 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5827.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.



Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 16 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$700 for
Village of Glen Ellyn Special Service Area Number 17**

Be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in exercise of its home rule powers as follows:

Section 1: Findings. Village of Glen Ellyn Special Service Area Number 17 was established through the passage of Ordinance No. 5828 entitled “An Ordinance Establishing Special Service Area Number 11 in a Portion of the Roosevelt Road Business District of the Village of Glen Ellyn” on November 23, 2010 and its description amended to Special Service Area 17 through the passage of Ordinance No. 5839 entitled “An Ordinance Amending the Description of a Number of Newly Created Glen Ellyn Special Service Areas and Amending the 2010 Tax Levies of Said Special Service Areas” on January 11, 2010.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Special Service Area Number 17, there shall be and hereby is levied a tax upon all the taxable property, as defined in the Revenue Act of 1939, within Village of Glen Ellyn Special Service Area Number 17, at a rate not to exceed 0.125% of assessed value, as equalized, of said property, but sufficient to produce a tax of \$700 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Special Service Area Number 17.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and

which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Special Service Area Number 17 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5828.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.



Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for Special Service Area Number 17 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

A-10

MEMORANDUM

TO: Mark Franz, Village Manager
FROM: Kevin Wachtel, Finance Director
DATE: November 19, 2013
RE: 2013 Fire Service Special Service Areas Levies



Background

In 2009 the Village, with the consent of DuPage County, established two special service areas (SSA) in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company (GEVFC). These SSAs were established to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs.

The annual tax levy for these SSAs are based on the proportion of the equalized assessed value (EAV) of properties located within the SSAs relative to the total EAV served by the Fire Company, multiplied by the actual fire services costs for the previously completed fiscal year. These calculations are illustrated on the attached schedule. Proceeds from the SSAs are planned to fund future equipment purchases for the Fire Company.

The north (SSA18) and south (SSA19) SSAs make up 6.74% and 6.01% of the total service area EAV respectively. Based on total audited Village costs and preliminary audit results of GEVFC costs to provide fire services for FY13 of \$1,321,615, the 2013 proposed tax levies for both districts are as follows:

Table with 2 columns: SSA Name and Amount. Rows: North Fire SSA 18 (\$ 89,066), South Fire SSA 19 (79,403), Total (\$ 168,469).

Table with 6 columns: SSA Name, 2012 levy, 2012 extension, 2013 levy, Change from 2012 levy, Change from 2012 extension. Rows: North Fire SSA 18, South Fire SSA 19, Total.

The total 2013 levy is lower than the 2012 levy due to higher ambulance revenues resulting in lower net costs to the Village along with lower spending by the Volunteer Fire Company. In addition, the relative size of the SSA districts is getting smaller, so these Fire SSAs are funding a smaller portion of the overall fire service costs.

The 2013 tax rate for each area is projected to be in the \$0.08 to \$0.10 range, well below the \$0.25 maximum tax rate allowed by the County ordinance.

Action Requested

Adoption of the attached proposed Fire Service SSA levy ordinances.

Attachments

- Pages from the FY2013 Annual Audit showing fire expenditures for the Village
- Report showing the total FY2013 Volunteer Fire Company expenses
- DuPage County final 2012 levy sheets with EAV information for the Village, SSA18 and SSA19
- 2013 Fire SSA Levies Calculation
- SSA 18 2013 Proposed Levy Ordinance
- SSA 19 2013 Proposed Levy Ordinance

VILLAGE OF GLEN ELLYN, ILLINOIS

SCHEDULE OF DETAILED EXPENDITURES - BUDGET AND ACTUAL (Continued)
GENERAL FUND

For the Year Ended April 30, 2013
(with comparative actual)

	2013			2012
	Original Budget	Final Budget	Actual	Actual
PUBLIC SAFETY (Continued)				
Fire and EMS services				
Contractual services				
Du-Comm	\$ 121,600	\$ 121,600	\$ 121,815	\$ 116,478
Ambulance service	920,000	920,000	902,585	883,693
Ambulance billing service	31,250	31,250	37,214	31,860
Insurance	199,100	199,100	199,100	212,400
Equipment services	279,700	279,700	279,700	244,600
Maintenance - building and ground	2,000	2,000	1,282	1,796
Utilities	9,000	9,000	9,552	6,524
Professional services - legal	1,000	1,000	338	-
Professional services - other	3,000	3,000	3,653	-
Employee education	-	-	200	-
Disconnection taxes	3,000	3,000	-	2,863
Volunteer fire company contribution	105,000	105,000	105,000	105,000
Fire inspections	30,000	30,000	22,224	20,664
Telecommunications	8,000	8,000	5,256	5,784
Total contractual services	1,712,650	1,712,650	1,687,919	1,631,662
Commodities				
Operating supplies	25,000	25,000	16,953	15,251
Total fire and EMS services	1,737,650	1,737,650	1,704,872	1,646,913
TOTAL PUBLIC SAFETY	\$ 8,912,498	\$ 8,912,498	\$ 8,941,317	\$ 8,818,929
HIGHWAYS AND STREETS				
Public works administration				
Personnel services				
Salaries - full-time	\$ 550,000	\$ 550,000	\$ 546,523	\$ 484,354
Salaries - part-time	21,000	21,000	20,897	20,263
FICA taxes	44,100	44,100	42,941	37,876
IMRF employer contributions	68,800	68,800	64,856	58,271
Overtime	2,500	2,500	5,721	3,213
Temporary help	10,450	10,450	21,918	10,043
Total personnel services	696,850	696,850	702,856	614,020
Contractual services				
Insurance	100,200	100,200	97,092	88,290
Equipment services	34,600	34,600	34,600	32,500
Maintenance - building and grounds	1,000	1,000	2,237	861
Maintenance - equipment	13,600	13,600	16,456	15,065
Printing	2,000	2,000	319	385
Professional services - other	21,500	25,001	15,453	20,970
Dues, subscriptions and registration fees	500	500	237	139
Employee education	5,300	5,300	4,983	2,817
Employee recognition	1,500	1,500	1,079	373
Travel	1,300	1,300	1,130	899
Telecommunications	12,700	12,700	6,807	3,886
Total contractual services	194,200	197,701	180,393	166,185

(This schedule is continued on the following pages.)

FOR 2013 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 VOLUNTEER FIRE COMPANY							
100135 FIRE COMPANY							
100135 510100 PAYROLL - ADMINISTRA	0	0	0	57,500.00	.00	-57,500.00	100.0%*
100135 510110 PAYROLL - FIREFIGHTE	224,000	0	224,000	115,475.95	.00	108,524.05	51.6%
100135 510120 PAYROLL - FPB	16,000	0	16,000	11,010.51	.00	4,989.49	68.8%
100135 510130 PAYROLL - OFFICERS	1,300	0	1,300	900.00	.00	400.00	69.2%
100135 510400 FICA TAXES	0	0	0	14,074.95	.00	-14,074.95	100.0%*
100135 510500 FEDERAL UNEMPLOYMENT	0	0	0	691.68	.00	-691.68	100.0%*
100135 510600 STATE UNEMPLOYMENT T	0	0	0	3,646.22	.00	-3,646.22	100.0%*
100135 510900 PENSION EXPENSE	0	0	0	1,251.25	.00	-1,251.25	100.0%*
100135 520100 AUDITING	3,100	0	3,100	4,800.00	.00	-1,700.00	154.8%*
100135 520105 BANKING SERVICES	0	0	0	315.00	.00	-315.00	100.0%*
100135 520110 PAYROLL PROCESSING F	0	0	0	3,285.18	.00	-3,285.18	100.0%*
100135 520200 DUES & MEMBERSHIP	4,000	0	4,000	4,888.75	.00	-888.75	122.2%*
100135 520220 ADMINISTRATOR BENEFI	13,500	0	13,500	7,625.94	.00	5,874.06	56.5%*
100135 520230 HEALTH & WELLNESS	15,000	0	15,000	24,674.50	.00	-9,674.50	164.5%*
100135 520245 FIREFIGHTERS MEMORIA	0	0	0	1,162.50	.00	-1,162.50	100.0%*
100135 520250 INSURANCE	28,900	0	28,900	23,049.75	.00	5,850.25	79.8%
100135 520255 DEATH BENEFIT INSURA	10,000	0	10,000	6,402.11	.00	3,597.89	64.0%
100135 520260 FUND DRIVE	10,000	0	10,000	246.00	.00	9,754.00	2.5%*
100135 520270 MARKETING & PUBLIC R	1,500	0	1,500	2,413.57	.00	-913.57	160.9%*
100135 520280 TECHNOLOGY & WEBSITE	5,000	0	5,000	2,252.17	.00	2,747.83	45.0%
100135 520300 DRILL & TRAINING	23,000	0	23,000	7,337.43	.00	15,662.57	31.9%*
100135 520320 FIRE PREVENTION	1,500	0	1,500	1,988.49	.00	-488.49	132.6%*
100135 520400 MAINTENANCE - AIRPAC	0	0	0	7,384.92	.00	-7,384.92	100.0%*
100135 520405 MAINTENANCE - EQUIPM	11,000	0	11,000	1,593.44	.00	9,406.56	14.5%
100135 520410 MAINTENANCE - PAGERS	4,000	0	4,000	629.22	.00	3,370.78	15.7%
100135 520415 BUILDINGS & GROUNDS	6,000	0	6,000	2,085.47	.00	3,914.53	34.8%
100135 520500 SERVICE&RIDER, AWARD	12,500	0	12,500	6,578.60	.00	5,921.40	52.6%*
100135 520505 SERVICE & RIDER, REC	0	0	0	73.65	.00	-73.65	100.0%*
100135 520510 SERVICE&RIDER, HOUSE	12,200	0	12,200	10,925.75	.00	1,274.25	89.6%*
100135 520800 UTILITIES - CELL PHO	9,600	0	9,600	9,495.68	.00	104.32	98.9%
100135 520815 UTILITIES - TELEPHON	3,000	0	3,000	2,494.20	.00	505.80	83.1%
100135 530100 OFFICE SUPPLIES	4,000	0	4,000	3,549.83	.00	450.17	88.7%*
100135 530305 OPERATING SUPPLIES	3,000	0	3,000	4,076.65	.00	-1,076.65	135.9%*
100135 530310 HOSE & APPLIANCES	3,000	0	3,000	1,241.72	.00	1,758.28	41.4%
100135 530350 PERSONAL EQUIPMENT	27,000	0	27,000	9,882.11	.00	17,117.89	36.6%
100135 530355 PERSONAL EQUIPMENT:	3,000	0	3,000	1,480.59	.00	1,519.41	49.4%
100135 530370 SCUBA	2,000	0	2,000	76.50	.00	1,923.50	3.8%*
100135 540300 IN KIND EXPENSE, REN	0	0	0	367,500.00	.00	-367,500.00	100.0%*
100135 540301 IN-KIND EXPENSE, SER	0	0	0	220,000.00	.00	-220,000.00	100.0%*
100135 540900 UNDESIGNATED EXPENSE	17,700	0	17,700	242.50	.00	17,457.50	1.4%

367,500.00 A
220,000.00 B

FOR 2013 13

ACCOUNTS FOR: 100 VOLUNTEER FIRE COMPANY	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100135 570120 LOOSE EQUIPMENT	20,000	0	20,000	24,109.43	.00	-4,109.43	120.5%*
100135 570200 VEHICLES	190,000	0	190,000	.00	.00	190,000.00	.0%
TOTAL FIRE COMPANY	684,800	0	684,800	968,412.21	.00	-283,612.21	141.4%
TOTAL VOLUNTEER FIRE COMPANY	684,800	0	684,800	968,412.21	.00	-283,612.21	141.4%
TOTAL EXPENSES	684,800	0	684,800	968,412.21	.00	-283,612.21	

A - 367,500 (In-kind rent)
 B - 220,000 (In-kind service)
380,912 Net Expenses

FINAL

2170180
GLN ELLYN SPC SER 18

TOWNSHIPS: MILTON
DUPAGE COUNTY

2012 CUR VALUATION

RES: 78,610,487 RR: 95,979,708
 FARM: 10,650,191
 COMM: 6,719,030
 IND: 95,979,708
 T-RE: 95,979,708

95,979,708
 95,979,708
 95,979,708

LEVY	TAX BURDEN:		LIMITING RATE:		RATE REDUCTION:			
	AMOUNT	PLUS	RATE	TAXES EXTENDED	TAX LIMITATION ACT	DISTRICT ADJUSTMENT	EXTENSION	EXTENSION
SPECIAL SERVICE AREA	96,227.00	97,189.27	.2500	97,227.44				
TOTAL CAP FUNDS	96,227.00	97,189.27	.1013	97,227.44				
*TOTAL NON CAP FUNDS								
GRAND TOTAL	96,227.00	97,189.27	.1013	97,227.44				

2170190
GLN ELLYN SPC SER 19

FINAL

RES: 85,389,465
FARM: 177,110
COMM:
IND:
T-RE:

TOWNSHIPS: MILTON
DUPAGE COUNTY

85,566,575
85,566,575
85,566,575

RR: 85,566,575
GTOT: 85,566,575

2012 CUR VALUATION

TAX BURDEN:

LIMITING RATE:

RATE REDUCTION:

LEVY	AMOUNT	PLUS	LIMIT	EXTD	RATE	TAXES EXTENDED	TAX LIMITATION ACT	DISTRICT ADJUSTMENT	
	AMOUNT					AMOUNT	EXTENSION	RATE	EXTENSION
SPECIAL SERVICE AREA	84,902.00	85,751.02	.2500	.1003		85,823.27			
TOTAL CAP FUNDS	84,902.00	85,751.02		.1003		85,823.27			
*TOTAL NON CAP FUNDS									
GRAND TOTAL	84,902.00	85,751.02		.1003		85,823.27			

Village of Glen Ellyn
North and South Fire SSA Taxing Districts
2013 SSA Tax Levy Calculation

<u>Total Cost of Fire Services, FYE April 30, 2013*</u>	<u>2013 LEVY</u>	<u>2012 LEVY</u>	<u>Change from Prior Year</u>	<u>2012 Extension</u>	<u>Change from 2012 extension</u>
Village Expenditures*	\$ 1,704,872	\$ 1,646,913			
Less Ambulance Billing Collections*	(764,169)	(672,069)			
Net Village Expenditures	940,703	974,844	-3.5%		
Volunteer Fire Company Expenses**	380,912	431,866	-11.8%		
Total Net Fire Service Cost	<u>\$ 1,321,615</u>	<u>\$ 1,406,710</u>	-6.0%		
<u>Allocation of Area Served by EAV</u>					
2012 Village Equalized Assessed Value	\$ 1,242,662,471	\$ 1,324,205,107	-6.2%		
2012 North Fire SSA (18) Equalized Assessed Value	95,979,708	103,970,139	-7.7%		
2012 South Fire SSA (19) Equalized Assessed Value	85,566,575	91,733,596	-6.7%		
	<u>\$ 1,424,208,754</u>	<u>\$ 1,519,908,842</u>	-6.3%		
<u>Allocation of Fire Services Costs</u>					
Village	\$ 1,153,147	\$ 1,225,582	-5.9%		
North Fire SSA (18)	89,066	96,227	-7.4%		
South Fire SSA (19)	79,403	84,902	-6.5%		
	<u>\$ 1,321,615</u>	<u>\$ 1,406,710</u>	-6.0%		
<u>2013 Fire SSA Tax Levies</u>					
North Fire SSA (18)	\$ 89,066	\$ 96,227	-7.4%	\$ 97,227	-1.0%
South Fire SSA (19)	79,403	84,902	-6.5%	85,823	-1.1%
Projected FY13/14 Revenues	<u>\$ 168,469</u>	<u>\$ 181,128</u>	-7.0%	<u>\$ 183,050</u>	-1.0%

Source for 2013 levy:

* Audited Village financial statements.

** Net expenses from preliminary unaudited financial reports. Excludes in-kind rent and service.

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$89,066 for
Glen Ellyn Special Service Area Number 18**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5787 on August 10, 2009, proposing the establishment of a special service area (“SSA”) in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the north of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, petitions objecting to the establishment of the SSA were submitted to the Village Clerk, and which were subsequently determined by the corporate authorities to be insufficient to prevent the establishment of the SSA; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5822, “An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area”, hereafter known as Glen Ellyn Special Service Area No. 18;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 18 was established through Village Ordinance No. 5822 entitled “An Ordinance Establishing the North Glen Ellyn Fire Protection Special Service Area” adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for Glen Ellyn Special Service Area No. 18, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Special Service Area No. 18, at a rate not to exceed \$0.25 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$89,066 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within the Glen Ellyn Special Service Area No. 18.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax

hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 18 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5822.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statues, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 18 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

Ordinance No. _____

**An Ordinance for the Levy and Assessment of Taxes
for the 2013 Tax Levy Year in the Amount of \$79,403 for
Glen Ellyn Special Service Area Number 19**

Whereas, the Board of Trustees of the Village of Glen Ellyn, County of DuPage and the State of Illinois, pursuant to the Special Service Area Tax Law (35 ILCS 200/27 et seq. (the “Act”)), adopted Ordinance No. 5788 on August 10, 2009, proposing the establishment of a special service area (“SSA”) in an area of the Village, including unincorporated areas served by the Glen Ellyn Volunteer Fire Company, generally to the south of the Village limits, for the purpose of providing fire protection and related emergency services and levying a tax to be extended on the real property located within the proposed SSA to pay for said services, and setting a public hearing on the matter for August 24, 2009, and providing for notice of said public hearing; and

Whereas, a public hearing was convened before the corporate authorities on August 24, 2009, and continued to September 14, 2009, at which all interested persons were heard orally in respect to the issues embodied in the notice, and said public hearing being adjourned on September 14, 2009; and

Whereas, within sixty days following the conclusion of the public hearing, no petitions objecting to the establishment of the SSA were submitted to the Village Clerk; and

Whereas, on November 23, 2009, the Board of Trustees of the Village of Glen Ellyn adopted Ordinance No. 5823, “An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area”, hereafter known as Glen Ellyn Special Service Area No. 19;

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers as follows:

Section 1: Findings. Glen Ellyn Special Service Area No. 19 was established through Village Ordinance No. 5823 entitled “An Ordinance Establishing the South Glen Ellyn Fire Protection Special Service Area” adopted on November 23, 2009, and effective from and after its passage and publication in the manner provided by law. Said Special Service Area consists of the territory described in the Ordinance aforesaid.

Section 2: Levy of Tax. For the purpose of providing the funds required to provide the special services authorized for the Glen Ellyn Special Service Area No. 19, there shall be and hereby is levied a tax upon all the taxable real property, as defined in the Revenue Act of 1939, within Glen Ellyn Fire Special Service Area No. 19, at a rate not to exceed \$0.25 per \$100 of equalized assessed valuation of said property, but sufficient to produce a tax of \$79,403 for the 2013 tax year. Said tax shall be in addition to all other taxes presently levied by any taxing district against said property within Glen Ellyn Special Service Area No. 19.

Section 3: Extension of Taxes. Forthwith as soon as this Ordinance becomes effective, the Village Clerk of this Village is hereby directed to file a copy of this Ordinance with the County Clerk of DuPage County, which copy shall be certified to by the Village Clerk and which certification shall recite that this Ordinance has been passed by the President and Board of Trustees of said Village, and it shall be the duty of said County Clerk, in order to produce the tax hereinbefore levied, to extend the same for collection on the tax books against all of the taxable property within said Glen Ellyn Special Service Area No. 19 in addition to other taxes levied in said year in said Special Service Area in order to raise the amount levied aforesaid; and such tax shall be computed,

extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for statutorily authorized purposes of the Village. When collected, the taxes hereby levied shall be pledged to and shall be used only for the purposes authorized by the corporate authorities of the Village pursuant to Ordinance No. 5823.

Section 4: Effective Date. All ordinances, resolutions and orders, or parts thereof, in conflict herewith, be and the same are hereby repealed; and this Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted this _____ day of _____, 2013).



STATE OF ILLINOIS)

COUNTY OF DU PAGE)

I, Alexander Demos, do hereby certify that I am the duly qualified and acting Village President of the Village of Glen Ellyn, DuPage County, Illinois.

I do further certify that the provisions of the "Truth in Taxation Act" (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 et seq.) are **inapplicable** to the Village of Glen Ellyn in connection with its 2013 Tax Levy Ordinance for the Glen Ellyn Special Service Area No. 19 (Ordinance No. _____).

IN WITNESS WHEREOF, I hereunto affix my official signature at Glen Ellyn, Illinois, this _____ day of _____, 2013.

Village President

(SEAL)

MEMORANDUM

TO: Mark Franz, Village Manager
FROM: Al Stonitsch, Assistant Village Manager
DATE: November 25, 2013
RE: Ambulance Fees

Handwritten signature of Al Stonitsch



PURPOSE AND ACTION REQUESTED:

Staff is requesting Board consideration of an ordinance adopting revisions to the Village's ambulance fee schedule effective June 15, 2014. Specifically, staff is recommending adjustments to the non-resident rates, and the addition of two new fee categories for both residents and non-residents, and the adoption of an annual CPI indexed (max. 2%) escalator in subsequent years.

BACKGROUND:

In an effort to offset some of the costs relating to the Village's emergency medical services ("EMS") program, the Village assesses fees to patients who are rendered care by the Village's paramedics, and are transported in an ambulance. Table A details the current rate schedule, which the Village last updated in 2009. The current rate schedule reflects what the industry refers to as a "bundled rate" system, which is based upon a flat fee, as opposed to the alternative, the cafeteria rate system, which consists of a series of individual fees based upon the type of care rendered and/or supplies and equipment used.

Table A: Current Glen Ellyn Ambulance Fee Schedule. Table with 3 columns: Fee Type, Resident, Non-Resident. Rows include Basic Life Support (BLS), Advanced Life Support (ALS), Advanced Life Support 2 (ALS-2), and Mileage.

Historical Revenues

As mentioned earlier, ambulance fees help offset some of the costs associated with delivering EMS. In FY 2012-2013, for example, the Village's expense to deliver EMS ambulance service was \$1,055,372 (Attachment 1). In that fiscal year, the Village collected \$774,544 in ambulance fees, resulting in a net EMS program cost to the Village of \$280,828.

DISCUSSION:

In reviewing the Village's fee schedule, staff researched eighteen (18) comparable communities/fire districts to evaluate current rate trends (Attachment 2).

Based upon the data from that survey, Table B summarizes the EMS fees currently charged by comparable communities. The data suggests that Glen Ellyn's current ambulance fees are slightly below the 75th Percentile, but also exceed the area average1.

1 The disparity in fees charged from one community to another is due in large part to a community's tax base and its ability to subsidize EMS costs with other revenue sources.

	Resident			Non-Resident		
	BLS	ALS-1	ALS-2	BLS	ALS-1	ALS-2
Average	\$617.67	\$808.07	\$955.20	\$798.69	\$1,046.98	\$1,242.52
Median	\$550.00	\$700.00	\$825.00	\$800.00	\$1,000.00	\$1,200.00
75 th Percentile	\$737.50	\$962.50	\$1,000.00	\$850.00	\$1,200.00	\$1,387.50
Glen Ellyn	\$725.00	\$904.00	\$962.00	\$910.00	\$1,097.00	\$1,181.00
Staff Recommendation	None	None	None	None	\$1,200.00	\$1,400.00
\$ (%) Change	n/a	n/a	n/a	n/a	\$103.00 (+9.4%)	\$219.00 (+19.0%)

Given the Village's existing fee structure in comparison to the marketplace, staff recommends keeping the fee schedule for residents of Glen Ellyn level at this time. However, in order to capture the rising costs of service in subsequent years, **staff is recommending the following adjustments**, as outlined in Table B above, effective June 15, 2014.

1. Increase non-resident ALS-1 and ALS-2 rates by \$103.00 and \$219.00 respectively, which is commensurate with the 75th Percentile.
2. Adopt two (2) new fee categories, Treat/No Transport and Citizen Assist, for both residents and non-residents to defray some of the EMS program expenses associated with non-revenue generating ambulance runs (i.e. non-transports).
 - Currently, the Village only assesses a fee for patients who are transported to the hospital by a Village ambulance. However, there are also numerous calls for EMS service that do not result in an ambulance transport, which are generally broken out in to two different call categories:
 - A. **Treat/No Transport:** These are 911 calls for service that result in Village paramedics rendering care (e.g. insulin for a diabetic) to stabilize the patient, but the patient refuses hospital transport. Afterwards, the paramedics must drive to the hospital regardless in order to re-stock the supplies that were used on these types of non-transport calls.
 - B. **Citizen Assist:** The most common type of call within this category involves patients (typically the elderly population) who may have fallen out of their bed at home or at a local senior care facility, and 911 is called for the paramedics to come to assist with lifting the patient without rendering any medical care.

To put the non-transport call volume into perspective, Table D shows that non-transport calls average nearly 25 percent of the total EMS call volume each year.

	2011	2012	2013
Treat/No Transport	376	424	347
Citizen Assist	121	110	130
Total Non-Transport Calls	497	534	477
% of Total EMS Calls	23.0%	24.0%	25.0%

Labor, equipment, and material costs are expensed on these non-transport service calls without any cost recovery from fees. The compounding effect on these calls can occur from opportunity costs that sometimes occur when Glen Ellyn ambulances are called out on a Treat/No Transport or Citizen Assist, while at the same time a Village ambulance transport 911 call comes in, and has to be covered by mutual aid (in most cases Wheaton or Lombard), because our ambulances are fully committed. The outside agency who responds to the Glen Ellyn mutual aid is entitled to recover the associated transport fees, resulting in an opportunity cost to the Village.

In light of the expense associated with these non-revenue generating calls, some communities have instituted fees to help defray some of the associated costs. Table D summarizes the data obtained in the comparable community survey. Eight out of the eighteen communities assess a fee for Treat/No Transport.

Fee Type	Resident	Non-Resident
Bloomingtondale FPD	\$250	\$250
Clarendon Hills FD	\$450	\$650
Hinsdale FD	\$450	\$650
Lisle-Woodridge FPD	\$100	\$200
Elmhurst FD	\$150	\$150
Lombard	\$50	\$110
Naperville	\$50	\$100
Wheaton	\$75	\$150
Average	\$197	\$283
Median	\$125	\$175
Staff Recommendation:		
"Treat/No Transport"	\$100.00	\$150.00
"Citizen Assist"*	\$50.00	\$100.00

As the data suggests, Treat/No transport and Citizen Assist fee schedules are typically set much lower than the ambulance transport fees, which occurs for a number of reasons. The first, and most obvious, is that the

cost of responding to non-transport calls, while not immaterial, is lower. A second reason is that non-transport calls are *not* covered by insurance. Thus, depending on the demographics of a community, agencies are sometimes reluctant to charge high fees that might have the unintended consequence of discouraging residents from calling 911 for assistance. A third reason is that unrealistically high fees can also result in a decrease in the overall collection rate on these types of calls depending on the community demographic. In light of these sensitivities, staff is recommending that the Board adopt a flat “Treat/No Transport Fee” of \$100.00 for residents and \$150.00 for non-residents, and a \$50.00 resident and \$100 non-resident fee for “Citizen Assist” calls (see Table D above).

*Note: In order to soften the impact of the Citizen Assist fee, particularly on low frequency users, **staff is furthermore recommending a “three-strike” rule.** That is, if the Board is supportive of implementing this fee, staff recommends that patients who receive “citizen assist” EMS service **would not be billed for the associated fee until the fourth occurrence.**

3. **Annual Fee Escalator Clause:** Staff is also requesting Board consideration of adopting an annual escalator within the fee schedule to help absorb the annual cost increases associated with EMS. Staff suggests an escalator that would increase the fee schedule by two (2) percent, or CPI, whichever is lower”, (*Attachment 3*). Staff proposes that the fee escalation would take effect in June 2016 (i.e. one year after this proposed fee schedule is implemented).

Staff is further recommending that the fee schedule be comprehensively evaluated a minimum of five years in order to evaluate the associated revenues in order to align an overall EMS program review with the ambulance/paramedic services contract period.

Future Considerations:

Staff is also exploring industry trends relating to agencies charging fees for fire department (i.e. non-EMS) calls, such as technical rescues, which would include vehicle extrications, collapsed trench rescue, structural collapse rescue, to name just a few. The Municipal Code under State statute allows home-rule communities to assess fees for these types of Fire Department responses. While not all fee types are covered by insurance, vehicle extrications, for example, are often covered under vehicle insurance policies making recovery more likely. Staff will continue to research the various types of fees, area trends, and assess the appropriateness of potentially adopting such fees to reimburse for some of the costs associated with Fire Department service calls.

RECOMMENDATION:

Staff is recommending Board approval of an ordinance adopting revisions to the Village’s ambulance fee schedule effective June 15, 2014. Specifically, staff is recommending adjustments to the non-resident rates, and the addition of two new fee types for both residents and non-residents to reimburse some costs associated with non-transport 911 EMS service calls, and the adoption of an annual CPI indexed (max. 2%) escalator in subsequent years.

ATTACHMENTS:

1. Oct. 2013, Glen Ellyn Ambulance Service Financial Analysis
2. EMS Fee Survey of Comparable Communities
3. Draft Ordinance

cc:

Jim Bodony, Fire Chief

Kevin Wachtel, Finance Director

Justin Keenan, Administrative Intern

ATTACHMENT

1

**Village of Glen Ellyn
Ambulance service financial analysis
October, 2013**

	1 24-hour ambulance and 1 12-hours ambulance				2 24-hours ambulances*				4 year average	
	FY05/06	FY06/07	FY07/08	FY08/09	June 2009 - May 2010	June 2010 - May 2011	June 2011 - May 2012	June 2012 - May 2013		First 4 year total
Revenues										
Ambulance collections**	\$ -	\$ -	\$ -	\$ -	\$ 495,372	\$ 823,141	\$ 694,041	\$ 774,544	\$ 2,787,098	\$ 696,775
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 495,372	\$ 823,141	\$ 694,041	\$ 774,544	\$ 2,787,098	\$ 696,775
Expenditures										
Ambulance Service	\$ 219,567	\$ 230,411	\$ 283,699	\$ 270,273	\$ 830,000	\$ 866,135	\$ 883,693	\$ 903,924	\$ 3,483,752	\$ 870,938
PBS Fees					25,229	33,285	32,727	37,214	128,455	32,114
Ambulance Purchase***					63,660	63,660	63,660	63,660	254,641	63,660
Ambulance Fuel					9,687	12,035	14,940	14,093	50,755	12,689
Ambulance in-house maintenance					23,502	14,153	28,535	19,528	85,717	21,429
Ambulance Equipment and supplies					5,004	10,918	15,251	16,953	48,127	12,032
Total Expenditures	\$ 219,567	\$ 230,411	\$ 283,699	\$ 270,273	\$ 957,082	\$ 1,000,186	\$ 1,038,807	\$ 1,055,372	\$ 4,051,447	\$ 1,012,862
Net cost for the year	\$ (219,567)	\$ (230,411)	\$ (283,699)	\$ (270,273)	\$ (461,710)	\$ (177,044)	\$ (344,766)	\$ (280,828)	\$ (1,264,349)	\$ (316,087)
Cost per 24 hours of ambulance service	\$ (146,378)	\$ (153,607)	\$ (189,133)	\$ (180,182)	\$ (230,855)	\$ (88,522)	\$ (172,383)	\$ (140,414)	\$ (158,044)	\$ (158,044)
4 year average										
Number of paramedic calls					1,457	1,399	1,501	1,644	6,001	
Net cost per call					\$ (317)	\$ (127)	\$ (230)	\$ (171)	\$ (211)	

12 month CPI-U change (June)		FY08 FY09 average		FY08 FY09 average	
-1.4%	1.1%	3.6%	1.4%	\$ (182,072)	\$ (184,075)
				\$ (48,783)	\$ 95,553
				\$ 18,319	\$ 52,957
				\$	\$ 65,088

* Not fiscal year totals as the paramedic contract year begins on June 15.
 ** Revenue calculated by call date, collections as of September 25, 2013. It takes several months before billing for calls mature enough for reliable reporting.
 ***Assumes total purchase and equipment of \$333,301, amortized over 5 years and assuming a trade in value of \$7,500 per ambulance.

ATTACHMENT

2

Fire Department Ambulance Fee Survey									
Department	Resident Fees			Non-Resident Fees			Mileage (Per Mile)		Updated
	BLS	ALS-1	ALS-2	BLS	ALS-1	ALS-2	RES	NON-RES	
Addison FPD	\$1,275.00	\$1,650.00	\$2,100.00	\$1,275.00	\$1,650.00	\$2,100.00	\$16.00	\$16.00	2012
Bloomingtondale FPD	\$650.00	\$850.00	\$1,100.00	\$850.00	\$1,200.00	\$1,700.00	N/A	N/A	2013
Brookfield FD	\$750.00	\$1,000.00	\$1,000.00	\$750.00	\$1,000.00	\$1,000.00	\$15.00	\$15.00	2011
Carol Stream FPD	\$500.00	\$700.00	\$850.00	\$500.00	\$700.00	\$850.00	\$10.00	\$10.00	2010
Clarendon Hills FD	\$550.00	\$650.00	\$800.00	\$800.00	\$1,000.00	\$1,200.00	\$10.00	\$25.00	2010
Darien-Woodridge FPD	\$750.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$15.00	\$15.00	2011
Downers Grove FD	\$479.00	\$638.00	\$690.00	\$581.00	\$775.00	\$850.00	\$9.00	\$9.00	2013
Elmhurst FD	\$750.00	\$1,150.00	\$1,250.00	\$850.00	\$1,250.00	\$1,350.00	\$16.00	\$16.00	2008
Glenside FPD	\$700.00	\$850.00	\$1,000.00	\$850.00	\$1,200.00	\$1,700.00	\$13.00	\$15.00	2013
Hinsdale	\$550.00	\$650.00	\$800.00	\$800.00	\$1,000.00	\$1,200.00	\$10.00	\$25.00	2010
Itasca-FPD	\$800.00	\$1,000.00	\$1,200.00	\$900.00	\$1,200.00	\$1,400.00	\$15.00	\$20.00	2013
LaGrange FD	\$500.00	\$800.00	\$800.00	\$800.00	\$1,200.00	\$1,200.00	\$15.00	\$15.00	2012
Lisle-Woodridge FPD	\$350.00	\$550.00	\$750.00	\$700.00	\$1,000.00	\$1,500.00	\$15.00	\$15.00	2013
Lombard FD	\$440.00	\$580.00	\$700.00	\$750.00	\$970.00	\$1,100.00	\$10.00	\$11.00	2010
Naperville	\$529.98	\$650.18	\$890.57	\$770.37	\$890.57	\$1,065.42	\$7.81	\$7.81	2013
Tri City Ambulance ¹	\$600.00	\$700.00	\$800.00	\$700.00	\$800.00	\$900.00	\$10.00	\$10.00	2013
Western Springs	\$500.00	\$600.00	\$700.00	\$800.00	\$900.00	\$1,000.00	\$15.00	\$15.00	2013
Wheaton FD	\$444.00	\$527.00	\$763.00	\$700.00	\$860.00	\$1,000.00	\$10.00	\$11.00	2012
Average	\$617.67	\$808.07	\$955.20	\$798.69	\$1,046.98	\$1,242.52	\$12.46	\$14.75	
Median	\$550.00	\$700.00	\$825.00	\$800.00	\$1,000.00	\$1,200.00	\$13.00	\$15.00	
75th Percentile	\$737.50	\$962.50	\$1,000.00	\$850.00	\$1,200.00	\$1,387.50	\$15.00	\$16.00	
Glen Ellyn	\$725.00	\$904.00	\$962.00	\$910.00	\$1,097.00	\$1,181.00	\$15.00	\$18.00	

1. Tri City Ambulance Covers Geneva, Batavia, and St. Charles

ATTACHMENT

3

Ordinance No. _____

**An Ordinance Amending the Ambulance Service Fees
for the Village of Glen Ellyn**

WHEREAS, the President and Board of Trustees (the “Board”) of the Village of Glen Ellyn (the “Village”) provide emergency ambulance services to residents and non-residents alike and, within its jurisdiction, may fix, charge, and collect fees for emergency ambulance service within or outside of the Village not exceeding the reasonable cost of service; and

WHEREAS, the Board finds that it is in the best interest of the Village to continue to require those who benefit from the Village’s ambulance services to partially defray the costs accruing to the Village that results from services provided;

WHEREAS, the Village has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability;

WHEREAS, in addition to ambulance transport fees, the Board desires to charge fees for non-transport emergency calls for service; and

WHEREAS, the term “non-transport” is defined as an emergency medical service call that does not result in a patient transport; and

WHEREAS, the Board finds that it is necessary to amend and restate the existing fee schedule.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section 1: Fee for Emergency Ambulance Services:

1. All the recitals set forth above are hereby found to be true and correct and are incorporated into this Ordinance and made a part thereof.
2. All users of emergency ambulance and related services, as hereafter defined, shall pay to the Village of Glen Ellyn fees for emergency ambulance and related services provided within or outside of the Village of Glen Ellyn. These fees shall be paid within thirty (30) days of the mailing or the delivery of an invoice therefore.
3. The fees, per person, for emergency ambulance and related services are as follows:

Fee Type	Resident	Non-Resident
Basic Life Support (BLS)	\$725.00	\$910.00
Advanced Life Support (ALS)	\$904.00	\$1,200.00
Advanced Life Support 2 (ALS-2)	\$962.00	\$1,400.00
Mileage	\$15/mile	\$18/mile
Treat/Non-Transport	\$100.00	\$150.00
Citizen Assist	\$50.00	\$100.00

Section 2: For EMS service calls categorized under “Citizen Assist”, the Village shall not assess the patient said fee until the fourth occurrence.

Section 3: Fee Escalator. Each year following the effective date of this ordinance, the entire fee schedule indicated above shall be subject to an increase of two (2) percent or CPI-U (Chicago, Gary, Kenosha area), whichever is lower.

Section 4: Severability. In the event that any section, clause, provision or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

Section 5: Effective Date. This Ordinance shall be in full force and effect beginning June 15, 2014, after its passage, approval, and publication in pamphlet form in a manner provided by law.

Section 6: Any other ordinances in conflict with any provision of this Ordinance shall hereby be repealed effective June 15, 2014, except as to any claims or causes of action for fees, charges, or other expenses, including, but not limited to, costs of service that were recoverable under the prior ordinances, were pending or accrued as of June 14, 2014, and in such cases, such claims or causes of action shall not be abated, but shall proceed as if said Ordinance shall not have been repealed; it being the intent of the Village that all such claims and causes of action be specifically preserved.

Section 7: This fee schedule shall be reviewed by the Board at least every five years in order to coincide with the ambulance/paramedic services contract period.

Passed by the Village President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 2013.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of Glen Ellyn,
Illinois

(Published in pamphlet form and posted on the _____ day of _____, 2013.)