

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, July 8, 2013

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea answered "Present".

Pledge of Allegiance

President Demos asked Village Attorney Greg Mathews to lead the Pledge of Allegiance

Village Recognition:

- A. A resident sent an email of gratitude and thanks to Public Works for quickly fixing an uneven patch on Park Boulevard.
- B. A grateful resident thanked Public Works Director Julius Hansen for his expedited assistance with a request.
- C. Glenbard Township High School District 87 sent a thank you note to the Administration Department for publicly acknowledging on the Village marquee the retirement of Glenbard West Principal Dr. Jane Thorsen.
- D. Public Works Maintenance Worker Mike Nichels received a compliment from a resident for the timely removal of a branch hanging from a parkway tree.
- E. Congratulations to Officer Dustin Green who graduated on June 27, 2013 from the University of Illinois at Urbana-Champaign Police Training Institute for Basic Law Enforcement.
- F. The Police Department received a note from the Pfefferman Family expressing their sincerest thanks for its reliable and friendly service over the last four years.
- G. The Friends for Don Darby thanked the Police Department for its generous donation to the Don Darby Fundraiser.
- H. The Police Department received a letter from a former intern expressing his appreciation for the experience which served to solidify his commitment to pursue a career in law enforcement.
- I. Deputy Chief Bill Holmer received a thank you note from a resident for the excellent service he provided in addressing an issue.
- J. The Wheaton Police Department sent a letter recognizing the efforts of Sergeant Jim King, Officer Brad Booton, and Officer Brent Pacyga for their professional assistance during an inter-departmental matter.

- K. Officer David Gill received a thank you letter from the Wheaton Police Department for his assistance in resolving a matter.
- L. The Glendale Heights Police Department sent letters of appreciation to Officer Brad Booton and Officer Dave Scuito for their quick response and professional conduct which contributed to the successful resolution of a matter.
- M. The Village thanks student commissioner Christina Clewlow for her service on the Environmental Commission and wishes her well in her future endeavors.

Audience Participation

Police Chief Phil Norton received a Proclamation honoring the Glen Ellyn 4th of July Committee. Chief Norton thanked the Village, the Fourth of July Committee, Park District, Volunteers and the community for this year's successful Fourth of July festivities.

Consent Agenda

The following items presented by Village Manager Franz are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

- A. Village Board Meeting Minutes:
 - 1. June 24, 2013 Regular Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$1,093,215.57.

The vouchers have been reviewed by Trustee Elliott and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- C. Motion to approve the recommendation of Village President Demos that Heidi Lannen be appointed as a commissioner to the Plan Commission for a term ending May 2016.
- D. Ordinance No. 6149-VC, An Ordinance Amending the Village Code regarding Official Meetings of the Glen Ellyn Village Board.
- E. Ordinance No. 6150, An Ordinance Granting Approval of a Special Use Permit and the Exterior Appearance for Property Commonly Known as 535 Pennsylvania Avenue.
- F. Ordinance No. 6151, An Ordinance Authorizing Execution of the Illinois Public Works Mutual Aid Network Agreement (IPWMAN).
- G. Resolution No. 13-15, a Resolution to Adopt the DuPage County Natural Hazards Mitigation Plan.
- H. Various actions required to close-out the construction phase contracts for the project to install rear-yard easement area drainage improvements in the Braeside Subdivision:
 - 1. No. 13-16, A Resolution Concerning the Determination of the Glen Ellyn Village Resolution Board that Change Order Number One - Final with Apollo Trenchless, Inc. for a Decrease of \$33,693 is Required for the Braeside Area Localized Drainage Improvements Project for a Revised and Final Contract Cost of \$567,635 and a Time Extension of 34 Days.

2. Motion to increase the appropriation for construction phase engineering services associated with the Braeside Area Localized Drainage Improvements Project provided by Civiltech Engineering in the amount of \$29,188, for a revised total appropriation of \$102,188 to be expensed to the Capital Project Fund.
3. Motion to approve Amendment No. 1 to the services agreement with Civiltech Engineering for the Braeside Area Localized Drainage Improvements Project for additional construction engineering expenses in the amount of \$36,204 resulting in a total not-to-exceed fee of \$102,188 for the work.

I. Village Links Sod Purchase:

1. Motion to rescind the purchase of Creeping Bentgrass Sod awarded by the Village Board on March 18, 2013 to H&E Sod Nursery of Markham, Illinois.
2. Motion to waive competitive bidding for an emergency purchase of Creeping Bentgrass Large Roll Sod from Central Sod Farms of Plainfield, Illinois in a not-to-exceed amount of \$54,000, which includes a 10% contingency, to be expensed to the Recreation Fund.

Item E was stricken from the Consent Agenda for future review at the July 22 Board Meeting.

Trustee Ladesic requested that Item J be removed from the Consent Agenda for additional discussion.

Trustee Elliott made a motion to approve the Consent Agenda, without Item E and Item J, which was seconded by Trustee Ladesic.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Village Links Sod Purchase:

Trustee Ladesic requested additional information and clarification on Consent Agenda I: Village Links Sod Purchase; rescind the purchase of Creeping Bentgrass Sod awarded by the Village Board on March 18, 2013 to H&E Sod Nursery of Markham, Illinois and to waive competitive bidding for an emergency purchase of Creeping Bentgrass Large Roll Sod from Central Sod Farms of Plainfield, Illinois in a not-to-exceed amount of \$54,000, which includes a 10% contingency, to be expensed to the Recreation Fund.

Recreation Director Pekarek commented that when H & E called regarding the first delivery, they stated that the sod was brown. Director Pekarek said that they could not purchase as it is too risky to purchase damaged sod. Trustee Ladesic remarked that he can appreciate the need to go to a second source and that he does not believe that due diligence was done and asked about sources in Iowa and Indiana.

Director Pekarek responded that sod needs to be harvested, transported and placed in a short period of time and that it is practical, if purchasing from a non-local source to do so in cooler weather. Furthermore, Director Pekarek did try to source the sod in southern Wisconsin.

Village Manager Franz added that the sod required needs to be a large 42" roll, which is harder to find. Manager Franz also stated that with only 2 bidders the options were limited and that it was imperative to get the course up and running,

Trustee Elliott made a motion to approve Village Links Sod Purchase; which would rescind the purchase of Creeping Bentgrass Sod awarded by the Village Board on March 18, 2013 to H&E Sod Nursery of Markham, Illinois and to waive competitive bidding for an emergency purchase of Creeping Bentgrass Large Roll Sod from Central Sod Farms of Plainfield, Illinois in a not-to-exceed amount of \$54,000, which includes a 10% contingency, to be expensed to the Recreation Fund. The motion was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye", Trustee Ladesic voted "Nay", motion carried.

Agenda Item 7, Proposed TIF District:

Village Manager Franz presented information on the proposed Roosevelt Road Tax Increment Financing (TIF) District, including consideration of an ordinance that sets the date and time of an upcoming Joint Review Board Meeting and a Public Hearing, as well as the availability of the draft TIF Redevelopment Plan.

President Demos commented that this is part of the process to create the Joint Review Board and to allow opportunity for public opinion. Manager Franz remarked that the plan is available for public review and this plan is an effective economic tool. The first Joint Review Board meeting will convene on July 31, 2013 at 2:00 p.m. at the Glen Ellyn Civic Center.

Trustee Ladesic made a motion to approve Ordinance No. 6152, An Ordinance Proposing Approval of a Redevelopment Plan and Project for and the Designation of the Roosevelt Road/Park Boulevard Project Area and the Adoption of Tax Increment Financing Therefore, Convening a Joint Review Board and Calling a Public Hearing in Connection Therewith. The motion was seconded by Trustee Elliott.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item 8, Solid Waste Collection and Disposal:

Assistant to the Village Manager Schrader presented information on proposed rate adjustments to monthly refuse and recycling services for the residential collection of the Village's approximately 7,200 single-family and duplex households. The following options were presented to the Board:

- a. Adjust base rate by 1.5%; adjust recycling rebate to \$0.60 and the administrative fee to \$1.35 and defer adjustment for emergency preparedness until August 1, 2014.
- b. Adjust base rate by 1.5%; adjust recycling rebate to \$0.60 and administrative fee to \$1.35, adjust supplementary rate for emergency preparedness by \$0.40 in year 1, then to \$.080 in year 2.
- c. Adjust base rate by 1.5, adjust recycling rebate to \$.060 and administrative fee to \$1.35, adjust supplementary for emergency preparedness by \$0.80.

Assistant to the Village Manager Schrader pointed out that last year Staff requested \$1.50 administrative fee and the Board approved \$1.25; this year Staff is requesting an increase to \$1.35. This is due, in part to the amount of in house work done that is not contracted out such as billing. Some expenses may decrease when the new website is rolled out, such as online billing and online payment.

Director of Finance Wachtel discussed the severe nature of the April 2013 flood event and the July 1, 2012 storm regarding emergency preparedness and that this affects an enterprise fund. The cost of this fund must be covered.

Trustee Ladesic asked about the lifespan of the recycling toters: while they have a 10 year warranty but some may last 15-20 years. They will not need to be replaced at the same time.

Trustee McGinley expressed concern about increasing the administrative fees. Increased administrative fees last year were offset by the \$2.15 recycling rebate but now that has decreased to \$0.60. One reason for the decrease in the recycling rebate: in 2011 Glen Ellyn residents recycled 4,200 tons of refuse and in 2012 it dropped to 3,800 tons.

Trustee McGinley suggested that due to the lack of opportunity to discuss the various options that this subject might be better served in the upcoming Strategic Planning Session. Assistant to the Village Manager Schrader stated this will need to be resolved by August 1, 2013. Trustee O'Shea agreed with Trustee McGinley regarding the need for additional discussion.

Trustee Elliott asked why the tonnage is down this year. Tim Linter, Municipal Services Manager for Republic Services explained that they are running the same number of trucks and the same volume, but he can conduct additional research.

Trustee Friedberg commented that he likes including emergency preparedness and would like to see a decrease in Clean Sweep. Trustee McGinley agreed.

Regarding the upcoming online billing and online payment, Director Wachtel stated that they are testing it now internally but the system needs to be upgraded and a proposal to the Board for the upgrades is forthcoming.

President Demos challenged Management to do more for less, to be leaner and more efficient while outsourcing when possible.

Trustee McGinley made a motion to approve Ordinance No. 6153-VC, An Ordinance Amending Chapter Six of Title Seven (Solid Waste Collection and Disposal) of the Village Code. This motion is Option A which was presented to the Board: Adjust base rate by 1.5%; adjust recycling rebate to \$0.60 however keeping the administrative fee at \$1.25 and defer adjustment for emergency preparedness until August 1, 2014. The motion was seconded by Trustee Friedberg.

Upon roll call, Trustees Clark, Elliott, Friedberg, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item 9, Oak Street Sidewalk Installation:

Professional Engineer Bob Minix presented information on the recommendations formulated by the Capital Improvements Commission in favor of new sidewalk installation on Oak. Two homes already have sidewalks as required by the Village for new construction. This street is located one block from Forest Glen School. Engineer Minix also stated that it is always preferable to have sidewalks, if possible and that this was included in the bid proposal and approved as part of the upcoming street improvements; pending Board approval for the sidewalks. The approximate cost of the sidewalk is \$90,000.

Engineer Minix also stated that the Capital Improvements Commission voted 8-0 in favor of the sidewalk on Oak St. but with the sidewalk closer to the curb, a carriage walk. Regarding some of the trees affected by the sidewalk, the Village is assessing the health of the trees to see if they can be saved, and if so how the sidewalk will be designed.

Trustee O'Shea inquired about the sidewalk space with regard to driveways. One home at 618 Oak will be adversely affected.

Mr. Mark Miller, 746 Euclid Ave., Glen Ellyn, who resides at the south west corner of Oak and Euclid, approached the Board. Mr. Miller commented that children walking to Forest Glen School have to cross the street somewhere and that the other side of Oak has a sidewalk. Mr. Miller also commented that Oak Street is heavily trafficked and he is concerned with the design of a carriage walk which would hug the curb. Few Oak trees are left on Oak St. and he would hate to see the few left compromised for a sidewalk. Furthermore, Mr. Miller concluded his remarks by stating the \$90,000 cost could be better spent by the Village elsewhere than on a sidewalk that will zigzag through his property. Mr. Miller questioned how this is an improvement.

Ms. Missy McMaster, 495 Oak Street, Glen Ellyn approached the Board. Ms. McMaster stated that the current plan will dissect her driveway. Currently her driveway fits her family's 4 cars and she is not sure if they will fit after this project; this plan does not allow a lot of options for alignment.

Ms. Joyce Hoffman, 746 Prairie Ave., Glen Ellyn approached the Board. Ms. Hoffman rehabbed her home in 2006-2007 and her home now faces Oak. Ms. Hoffman commented that when she installed a pool and asked the Village for a privacy fence her request was denied by the Village five times. Now the sidewalk would be in close proximity to her property line, perhaps inviting people to trespass and increasing her risk as a property owner. Ms. Hoffman does not see a need for this expenditure.

Trustee O'Shea asked Police Chief Norton about the parking regulations. Chief Norton explained that a car cannot block a sidewalk, it is permissible to cover it little but to block the sidewalk is a violation of the Village Ordinance. Chief Norton added that cars affected by the addition of a sidewalk on Oak would either have to park their cars in their garage or reduce the number of cars.

Mike Colliander, Chairman of the Capital Improvements Commission stated that these concerns come up every time sidewalks are considered where they do not currently exist. Every resident in the area signed a petition opposing the sidewalk on Oak Street. The Capital Improvements Commission feels that this would add a benefit to the Village.

Trustee Clark asked if the Board does not approve this project, when they would have another opportunity. Engineer Minix responded that the next opportunity to add sidewalks would be in approximately 20 years, when the next street restoration would most likely take place.

Manager Franz commented that the bids were considered and approved with the sidewalk included with a caveat for Capital Improvements Commission and Board approval.

President Demos called for a vote, Village Attorney Mathews that a vote was not required, but they needed a discussion to determine consensus.

Trustee Ladesic approves the sidewalk on Oak. If trees are removed, they should be replaced with decent sized trees.

Trustee Clark agrees with Trustee Ladesic and he is concerned about not having another opportunity for 20 years and that he is also not wild about removing trees.

Trustee Friedberg likes the sidewalk/carriage walk and to reforest if any trees are lost in the process.

Trustee Elliott is concerned and sympathetic with the residents but supports the sidewalk, along with sensible reforestation.

Trustee McGinley comment that the Capital Improvements Commission is one of the hardest working and that they take their responsibilities seriously. Trustee McGinley can see the Village wide benefits to the sidewalk on Oak. Trustee McGinley concluded her remarks by asking that Management work with Ms. Hoffman on reaching a compromise regarding her request to have a privacy fence since this project may affect her privacy and her property.

Trustee O'Shea remarked that he appreciates the Capital Improvements Commission. He further stated that he opposes this project since he does not like carriage walks. Trustee O'Shea believes that since carriage walks hug the curb that they are too dangerous and that the sidewalk is not needed and that it is a hardship for the residents. Trustee O'Shea concluded his remarks by stating that the sidewalk is not needed and that it is not a good fit.

President Demos stated that the consensus of the Board favors the sidewalk on Oak Street. President Demos requested that Capital Improvements Commission and Management work with the residents with their concerns.

Agenda Item 9 (continued), Sidewalk Installation Brandon:

Professional Engineer Bob Minix presented information on the recommendation formulated by the Capital Improvements Commission in favor of new sidewalk installation on Brandon. This sidewalk will cover a 2 block side yard span and be 4' wide. Engineer Minx commented that Brandon is in close proximity to St. Petronille and the library. This project is a timing issue as Brandon will be undergoing a full reconstruction with a lot of grading required. The Capital Improvements Commission approved this project with a 5-3 vote.

Since no residents requested to address the Board, President Demos called for a discussion to determine consensus.

Trustee Ladesic and Trustee Clark support the construction of a sidewalk on Brandon.

Trustee Friedberg is uncomfortable with the 4' width of the sidewalk, but is in favor of a 5' sidewalk.

Trustee Elliott and Trustee McGinley support the sidewalk on Brandon.

Trustee O'Shea does not approve the sidewalk on Brandon, in part since this sidewalk is even a tighter fit than the sidewalk on Oak and he feels that it is unsafe.

President Demos stated that the consensus of the Board favors the sidewalk on Brandon. President Demos requested that the Capital Improvements Commission and Management work on the designs for both, a 4' and 5' width sidewalk on Brandon.

Reminders:

- The next Village Board Workshop scheduled for Monday, July 15, 2013 will be a Village Board Strategic Planning Session at 6:00 p.m., location to be determined.
- The next Village Board Meeting is scheduled for Monday, July 22, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 9:34 p.m. Trustee Elliott moved and Trustee Ladesic seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,
Village Clerk

