

**Minutes**  
**Regular Board Meeting**  
**Glen Ellyn Village Board of Trustees**  
**Monday, October 14, 2013**

**Call to Order**

Village President Demos called the meeting to order at 7:02 p.m.

**Roll Call**

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Clark, McGinley and O'Shea answered "Present". Trustee Friedberg arrived at 7:03 p.m. Trustee Elliott arrived at 7:13 p.m.

Trustee Ladesic was excused.

**Pledge of Allegiance**

President Demos asked Trustee Clark to lead the Pledge of Allegiance.

**Village Recognition:**

- A. A complimentary letter was received from a resident recognizing the extraordinary efforts of Jennifer Brown, Greg Garcia and Victor Zarate of the Public Works Department in removing large tree branches from in front of their home very quickly after a storm.
- B. A grateful resident sent a letter to Bob Greenberg of the Public Works Department thanking him for the incredible response time in having the storm sewer catch basins on their street cleaned.
- C. The Glen Ellyn Woman's Club sent a letter of appreciation for the cooperative and helpful efforts of Harold Kolze and all of the Facilities Maintenance Division in enabling their meetings to run smoothly on a regular basis.
- D. The Police Department received approximately 20 hand-drawn pictures and notes from students at St. Petronille School thanking them for the amazing work they do in keeping Glen Ellyn safe.
- E. Officer Carrie Nemchock was recognized by a commercial truck driver for the utmost courtesy and respect she extended to him as she responded to a traffic accident.
- F. The residents of a block party left a voicemail thanking Officer Mike Jagodzinski for his friendliness while all the kids, from 18 months to 18 years old, explored a squad car which proved to be the hit of the party.
- G. The Wheaton Police Department sent a letter of sincere thanks for the outstanding observation and professional assistance provided by Officer Emmanuel Berger in an inter-departmental matter.
- H. The Wheaton Police Department sent a letter of appreciation for the professional assistance provided by Sergeant Joseph Baki and Officers Joe Nemchock, David Gill and Kevin Riggle in an inter-departmental matter.
- I. The Wheaton Police Department sent a letter recognizing Detectives Kyle Duffie, Jeremy Schmidt and Jim Monson for their skills, expertise and willingness to help as invaluable assets during an inter-departmental investigation.

- J. The Bartlett Police Department sent a thank you letter for the expert assistance provided by Detectives Jeremy Schmidt and Jim Monson in an inter-departmental investigation.

**Consent Agenda:**

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$2,921,951.76:

- A. Village Board Meeting Minutes:
1. September 16, 2013 Regular Board Workshop
  2. September 23, 2013 Regular Board Meeting
- B. Total Expenditures (Payroll and Vouchers) - \$2,921,951.76.
- The vouchers have been reviewed by Trustee Clark and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- C. Motion to approve the recommendation of Village President Demos that Adam Kreuzer be appointed as the chairman of the Environmental Commission for a term ending May, 2015.\
- D. Motion to waive competitive bidding for a single source purchase which is an authorized exception in the purchasing policy to approve an annual maintenance agreement with Tyler Technologies for MUNIS software support and licensing in the amount of \$65,875.68, to be expensed to the General Fund.
- E. Ordinance No. 6172, An Ordinance Amending Ordinance 5410, which Granted Approval of a Special Use Permit for West Suburban Auto at 420 Roosevelt Road.
- F. Ordinance No. 6173, An Ordinance Granting Approval of the Exterior Appearance Associated with Roof Repairs and Alterations for the First United Methodist Church Located at 424 Forest Avenue.
- G. Ordinance No. 6174, An Ordinance Granting Approval of a Second Amendment to the Lease Agreement for the Village Green Park Located at 130 S. Lambert Road.
- H. Motion to approve a two-year contract for snow hauling to Marcott Enterprises, Inc. of Villa Park, Illinois in the not-to-exceed amount of \$40,000; \$20,000 to be expensed to the General Fund for the first year of the contract.
- I. Resolution No. 13-18, A Resolution Authorizing the Purchase of Certain Property Located within the Village.

A motion was made by Trustee Clark and seconded by Trustee O'Shea to approve the Consent Agenda.

Upon roll call, Trustees Clark, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

### **Agenda Item 7 – Lenox/Linden Improvements Project**

Professional Engineer Bob Minix presented information on the Lenox/Linden Improvements Project.

#### **SUMMARY**

At the Village Board Workshop conducted on September 16, 2013, the Board began the process of reviewing and considering various recommendations of the Capital Improvements Commission involving roadway and sidewalk design for the upcoming rehabilitation of Lenox Road between Hawthorne and Oak and Linden Street between Main and Lenox. At the Board Workshop, staff and Park District presentations were provided; questions were answered by Park District, three Capital Improvements Commissioners and Village Staff; and input was received from numerous residents. At the close of the residents input portion, Board deliberations were deferred to another meeting due to the lateness of the hour, the number and intricacies of the issues, and to obtain full Board participation in the discussion, as two trustees could not attend the September Workshop.

The Village Board is respectfully requested to consider the information provided and to render decision on the CIC recommendations. The direction is sought in order to permit the engineering consultant to finalize designs and develop plans and contract documents. Timely decisions are critical to keeping the project on schedule for bidding as early as possible in the 2014 construction season. In advance of the planned continuance of the Board considerations, a letter of invitation was mailed in early October to Lake Ellyn Park area residents interested in Lenox roadway and Lenox/Linden new sidewalk issues to attend the October 14, 2014 Village Board Meeting.

#### **CIC RECOMMENDATIONS / MOTIONS (all passed unanimously)**

1. Lenox Roadway from Hawthorne to Linden (February 2013): **From Hawthorne to Linden, the width of the roadway be 28 ft. wide from back-of-curb to back-of-curb with parallel parking and using an asphalt paving surface**

The deliberations of the commissioners focused on the appropriate parking configuration and street width. The angle parking options were not favored by any of the commissioners, so a consensus to maintain the parallel parking on the east side of Lenox was readily achieved. A three-foot widening of the roadway was generally favored by the commissioners as a number of them mentioned that with the heavy parking load, the street felt very cramped and two-way travel significantly inhibited. The 28 ft. width would provide an 8 ft. parking lane and two 9 ft. travel lanes on the roadway.

2. Lenox and Linden Intersection (February 2013): **At the intersection with Linden, do not raise the pavement surface, but provide an alternate bid item for modular pavers in lieu of an asphalt paving surface**

In addition to the major issues of parking and street width, the commissioners deliberated the merits of various paving materials, traffic calming elements and decorative treatments. The intersection of Lenox and Linden was a focal point of these discussions that included possible installation of a speed table at the intersection as a traffic calming device; use of pervious pavers in the parking lane, for new sidewalks in the park or in the intersection for improved stormwater management; and providing an intersection treatment in pavers or some other form of stamped concrete or asphalt as a focal point / entry enhancement to Lake Ellyn Park. The CIC recommendation reflects support for an upgraded intersection treatment if fiscally prudent. There was no support for a traffic table at the intersection or the widespread use of pervious pavement materials for the whole or a portion of the roadway; hence the reference to the asphalt paving surface in many of the recommendations. It was felt that sidewalk material upgrades in Lake Ellyn Park should require Park District financial participation.

3. Lenox Roadway from Linden to Essex (February 2013): **From Linden to Essex, the width of the roadway be 28 ft. wide from back-of-curb to back-of-curb, with width adjustments at existing tree locations conforming to professional arborist recommendations, and parallel parking using an asphalt paving surface**

While it was noted that the parking load adjacent to Lake Ellyn Park was generally less on Lenox between Linden and Essex and that there was no compelling reason why the roadway width could not vary along the corridor, the commissioners nevertheless recommended widening in this section of the street. This section contains the most valuable of the parkway trees along the park, a grove of oaks and hardwoods about 200 ft. in length, which would be buffered by reducing the street width through that zone based on the recommendations of a certified arborist, with likely some loss of parking.

4. Lenox Roadway and Sidewalk from Essex to Oak (February 2013): **Between Essex and Oak, no change in roadway width and no new sidewalk installed on the east side of the roadway where none currently exists**

The engineering concept plan proposed for the section of Lenox between Essex and Oak offered a configuration of a reduced street width of 4 ft., with the former street area utilized for the installation of public sidewalk adjacent to the east curb. This alternative was developed in response to the degree of homeowner landscaping in the existing parkway, with the subsequent lack of a suitable corridor to install a new sidewalk. The commissioners struggled with this compromise configuration and ultimately decided against roadway narrowing and new sidewalk installation.

5. Lenox Sidewalk from Hawthorne to Essex (April 2013): **The revised configuration of the sidewalk on the east side of Lenox between Hawthorne and Essex as discussed at the April 9, 2013 meeting proceed to the next step of engineering for a 2014 project**
6. Linden Sidewalk from Main to Lenox (April 2013): **The revised configuration of the sidewalk on the south side of Linden between Main and Lenox as discussed at the April 9, 2013 meeting proceed to the next step of engineering for a 2014 project**

Manager Franz added that in discussions with the Glen Ellyn Park District they would partner with the Village to include the use of pavers on the parkside of Lenox. Also considered was the delineation of the parking lane.

Trustee McGinley inquired about the cost of burying utility lines at the same time. Engineer Minix provide some rough estimates and will produce more detailed information. Trustee McGinley asked about bidding the cost of pavers and concrete for comparison. Trustee Clark asked in the paver would be on a concrete base. Engineer Minix responded no, since they would not be permeable. However, the pavers are on a substantial stone base.

### **PUBLIC COMMENTS**

Mr. Reis Kayser, 721 Lenox Road, Glen Ellyn approached the Board to state his opposition to the project. As a resident he is interested and passionate about this project, he has seen compromises along the way, he would like to see underground wires but overall, this will create a hardship as he will lose parking space.

Carolyn Oesterle, 645 Lake, Glen Ellyn approached the Board with corrections to the minutes of the September 16 Workshop Meeting. Ms. Oesterle stated that the results of her parking study should have been included in the minutes, rather than the statement emailed to the Board prior to the meeting, for inclusion in the minutes. Also, the residents affected by this project have attended (9) meetings; including the Park District, CIC and Village Board. The minutes do not reflect that.

Mr. Howard Thiele, 639 N. Park, Glen Ellyn approached the Board to offer his observations. Mr. Thiele has been a resident since 1977 and he is enthusiastic about the character of the neighborhood. No one will use the sidewalk, it will irritate the residents and he urged the Board to use common sense.

Ms. Kathy Cornell, 678 Forest Ave., 35 year resident and Commissioner, Glen Ellyn Park District. Ms. Cornell stated that Lake Ellyn is her neighborhood. Widening the road would risk the health and lifespan of the trees. Her alternate proposal would be to make Lenox one way instead of widening 3 feet. She stated the general community feel is not to widen the street. By making Lenox one way this will assist in rain/stormwater runoff and leave the root systems of the trees intact. Ms. Cornell stated she would like to see the sidewalks made of permeable pavers.

Ms. Christa Mannion, 715 Lenox Road, Glen Ellyn, approached the Board and stated that she agreed with most of the CIC recommendations with the exception of widening Lenox. Ms. Mannion stated since no one parks on Lenox north of Hawthorne there is no benefit and she does not want to see green space taken out of the park. There is also no need for a sidewalk on the park side of the street. There is a sidewalk across the street. Ms. Mannion thanked Trustee McGinley for suggesting burying the utility lines.

Ms. Linda Sandor, 670 Lenox Road, Glen Ellyn approached the Board. Ms. Sandor stated that Lenox north of Hawthorne is vacant 98% of the time. To make it wider increases speed, this makes it dangerous and unnecessary. Regarding the sidewalks, the CIC is following guidelines in a Master Plan and the Master Plan needs to be revisited.

Ms. Julia Nephew, 628 Prairie Avenue, Glen Ellyn. Ms. Nephew is also a Glen Ellyn Park District Commissioner. Ms. Nephew stated she see no reason for the sidewalks. The streets are steep and not used a lot. Ms. Nephew also stated that in the Park District, Village Board and CIC meetings, a message was lost: not widening Lenox Road would make everyone happy. Also, in our lifetime the trees that may be lost will never be regrown. The root systems will be damaged when the road is redone.

### **TRUSTEE DELIBERATIONS**

Village Manager Franz reviewed the 6 recommendations that the Board will be deliberating.

With regards to the widening of Lenox, from Hawthorne to Linden, Trustees McGinley, Clark and Elliott favor widening Lenox, Trustee Friedberg proposed 27 feet for consistency and Trustee O'Shea is against widening but would compromise to a slight increase. President Demos expressed his concern for safety and what creates the safest and accessible environment for the entire community.

Dan Hopkins, Superintendent of Parks and Planning, Glen Ellyn Park District stated that he is comfortable with a 27 foot width as oak trees do not react well to construction.

With regards to widening Lenox, from Linden to Essex, all Trustees agreed with the status quo.

With regards to Essex and Oak, no change in roadway width and no new sidewalk installed on the east side of the roadway where none currently exists, All Trustees agreed.

With regards to Lenox Sidewalk from Hawthorne to Essex, Trustee Friedberg expressed concerns with the carriage walk; President Demos responded the carriage walk would have the least impact on the trees. Trustee O'Shea requested working with the Park District to avoid a carriage walk, which he considers unsafe. Engineer Minix responded that portions of the sidewalk would not be in the public right of way.

Mr. Dave Harris, Executive Director, Glen Ellyn Park District, stated their number 1 priority is to preserve trees and that the sidewalk was incorporating in the Lake Ellyn Master Plan with no clear date of completion. President Demos asked is the Park District would consider accelerating that portion of the Lake Ellyn Master Plan if the Village were to partner with the Park District with regards to the sidewalk.

Superintendent of Parks and Planning Hopkins responded that the Lake Ellyn Boathouse has over 100 events a year, the maximum parking spaces on Lenox is 55 and that the Park District supports connectivity with a sidewalk and their paths.

President Demos commented on a need for a safe and accessible inlet to Lake Ellyn Park, as well as connectivity to Glenbard West. Mr. Jay Kinzler, 929 Newton Avenue, and President of the Glen Ellyn Park District approached the Board to state that he will lobby his Board for consensus of partnering with the Village regarding the sidewalk/path. All Trustees were in consensus.

With regards to the Linden Sidewalk from Main to Lenox, all Trustees were in consensus not to construct this new sidewalk.

Trustee Elliott made a motion regarding the recommendations of the Capital Improvements Commission on the Lenox/Linden Improvements Project to include: widening of Lenox between Hawthorne/Linden to 28 feet with permeable pavers in the parking lane; at the intersection of Lenox/Linden, alternate bid modular pavers; width of Lenox between Linden/Essex to 27 feet without bump outs to protect trees; between Essex and Oak on Lenox, no change in the roadway width and no new sidewalk installed on the east side of the roadway where none currently exists; construct new winding path sidewalk on the east side of Lenox between Hawthorne and Essex, in cooperation with the Glen Ellyn Park District; no sidewalk on the south side of Linden between Main and Lenox. This amended motion was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Elliott and McGinley voted "Aye." Trustees Friedberg and O'Shea voted "Nay". Motion carried.

#### **Agenda 8 – Variation from the Glen Ellyn Zoning Code, DeMayo Property 901 Winslow Avenue**

Planning and Development Director Staci Hulseberg presented information on a request by Anthony and Teresa DeMayo for a variation from the Glen Ellyn Zoning Code to allow the construction of a swimming pool or other accessory structures in the front yard abutting St. Charles Road on a lot fronting on two non-intersecting streets with two front yards (through lot).

Trustee Friedberg made a motion to approve Ordinance No. 6175, An Ordinance Approving a Variation from the Front Yard Requirements of the Zoning Code to Allow Structures and Uses that are permitted in a Rear Yard to be constructed and Function in the Front Yard abutting St. Charles Road for the Property at 901 Winslow Avenue. The motion was seconded by Trustee Clark.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

#### **Agenda Item 9 – Variation from the Glen Ellyn Zoning Code, Griffin/Dinneen Property 602 Prairie Avenue**

Planning and Development Director Staci Hulseberg presented information on a request by Vincent J. Griffin and Cari A. Dinneen for a variation from the Glen Ellyn Zoning Code to allow the construction of a new detached garage at the same location of an existing detached garage that is 3'-6' from the rear yard lot line. The Zoning Code does not allow accessory structures to be within 4'-6' of the rear yard lot line.

Trustee McGinley made a motion to approve Ordinance No. 6176, An Ordinance Approving a Variation from the Rear Yard Requirements of the Zoning Code to Allow a Detached Garage for Property at 602 Prairie Avenue. The motion was seconded by Trustee Friedberg.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item 10 - Fiscal Year 2012/13 Comprehensive Annual Financial Report.**

Finance Director Kevin Wachtel and Mr. Jim Savio, Sikich, LLP, the Village's auditing firm presented information on the Fiscal Year 2012/13 Comprehensive Annual Financial Report. The Village's Fiscal Year 2012/13 Comprehensive Annual Financial Report contains the audited financial statements of the Village for its Fiscal Year ended April 30, 2013.

From the auditor's opinion letter, the Village again received an 'unqualified' audit opinion. This is the best possible outcome resulting from the independent audit process. An "unqualified" opinion means that no exceptions were noted which would result in any material misstatement of financial information presented.

Immediately following the auditor's opinion letter is Management's Discussion and Analysis, a narrative summary of the results of the Village operations and financial position as of April 30, 2013. Trustee O'Shea made a Motion to receive the Village's Comprehensive Annual Financial Report for the fiscal year ended April 30, 2013. The motion was seconded by Trustee McGinley.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item 11 – Police Pension Funding Policy:**

Finance Director Kevin Wachtel presented information on documenting the Police Pension Funding Policy. The Governmental Accounting Standard Board (GASB), the organization that oversees and establishes the Village's accounting standards, released two new statements (Statement 67, *Financial Reporting for Pension Plans* and Statement 68, *Accounting and Financial Reporting for Pensions*) that will become effective for our fiscal years ending April 30, 2015 and 2016. Previous accounting standards for GASB defined the annual pension Actuarially Required Contribution (ARC) for financial reporting purposes. These new statements separate pension accounting from pension funding and no longer define ARC, so the Village must adopt a funding policy to document how we determine our annual ARC.

Trustee Clark made a motion to adopt the pension funding policy for the Village of Glen Ellyn Police Pension Trust Fund. The motion was seconded by Trustee Elliott.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item 12 - Proposed Roosevelt Road/Park Boulevard Tax Increment Financing (TIF) District:**

Village Manager Mark Franz presented information related to the proposed Roosevelt Road/Park Boulevard Tax Increment Financing (TIF) District. Over the past several months, the Village has met all of the statutory and procedural requirements necessary to designate a portion of Roosevelt Road as a TIF District, including the formal public hearing which was held on September 9, 2013. The final step in the designation of the TIF District is the adoption of three ordinances: adoption of the TIF Redevelopment Plan, establishment of the Redevelopment Project Area and adoption of tax increment financing. These ordinances must be approved within a 14 to 90 day time period following the public hearing.

Trustee Elliott made a motion to approve the following Ordinances in a single vote. The Motion was seconded by Trustee Clark.

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- A. Ordinance No. 6177, An Ordinance Approving a Redevelopment Plan and Project for Roosevelt Road/Park Boulevard TIF Redevelopment Project Area.
- B. Ordinance No. 6178, An Ordinance Designating the Roosevelt Road/Park Boulevard TIF Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act.
- C. Ordinance No. 6179, An Ordinance Adopting Tax Increment Allocation Financing for Roosevelt Road/Park Boulevard TIF Redevelopment Project Area.

Upon roll call, Trustees Clark, Elliott, Friedberg, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item 13 – Reminders:**

:

- The next Village Board Workshop is scheduled for Monday, October 21, 2013 at 7:00 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Village Board Meeting is scheduled for Monday, October 28, 2013 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

**Adjournment**

At 9:55 p.m. Trustee Elliott moved and Trustee McGinley seconded the motion to adjourn the meeting.

Respectfully submitted,

Catherine Galvin,  
Village Clerk