

**Minutes
Special Village Board Workshop
Glen Ellyn Village Board of Trustees
March 11, 2013**

Time of Meeting: 6:00 p.m.

Present: President Pfefferman; Trustees Cooper, Friedberg, Hartweg, Henninger and Ladesic; Deputy Village Clerk Solomon; Staff present: Village Manager Franz, Assistant Village Manager Stonitsch, Assistant to the Village Manager Schrader, Police Chief Norton, Deputy Police Chief Bob Acton, Planning and Development Director Hulseberg, Public Works Director Hansen, Finance Director Wachtel, Assistant Finance Director Coyle, Recreation Director Pekarek, IT Manager Binkerd, Economic Development Coordinator Corner and Administrative Intern Strong. Village Attorney Diamond at 7:35 p.m.

1. Call to Order

President Pfefferman called the Board Workshop to order at 6:00 p.m. with a roll call. Trustees Cooper, Friedberg, Hartweg, Henninger and Ladesic responded "Present." Trustee McGinley was excused.

2. FY 13/14 Budget Overview

Finance Director Wachtel said the draft budget is available on the Village's website. The Village Board and staff have met on a number of occasions to discuss various aspects of the financial plan, and had workshops to provide direction on the budget and an in-depth review of the updated capital plan. Finance Director Wachtel said he would be talking about the Village's operations, specifically the General Fund and the Recreation Fund. He showed several different charts, including the Village's net annual revenues and expenditures/expenses, the Governmental funds, Enterprise funds and the comparison to 5-year forecast. There will be a discussion on other funds during the March 18, 2013 Workshop, a public hearing and first reading of the budget on April 8, 2013 and the budget ordinance adoption at the April 22, 2013 meeting.

3. Departmental Budget Overviews

- a. Police Chief Norton said some changes are being contemplated for the upcoming FY 13/14 budget year, including the possible addition of one police officer position which would bring the total number of sworn officers to 40, a \$25,000 assessment paid to DuComm which will be paid through a federally seized asset forfeiture account, an annual fee paid to DuMeg for the Village Police Department to be a member of DuMeg again and the possible purchase of new TASERS and a handheld parking ticket machine. There was some discussion about the purchase of all new TASERS and the department's list of qualified applicants.
- b. Assistant to the Village Manager Schrader reviewed the changes for the Village Manager's Office budget, including funding for electronic agenda software and tablets for the Village Board, the continuation of the Community Grant Program with the 4th of July fund being a separate line item, funding for continued maintenance and support of

MUNIS software, computer replacements and replacement digital video recording server and the continued funding for the Façade and Interior Improvement Grant program.

- c. Alliance of Downtown Glen Ellyn Executive Director White said the Alliance has brought multiple events to the Village. She said the Alliance is requesting \$122,000 in Village funding for the FY 13/14, of which \$110,000 is based on the original funding the Alliance received in FY 11/12 and an additional \$12,000 for a destination marketing campaign on the Union Pacific Metra Rail Line. There was discussion around the Alliance's funding which will continue at the March 18, 2013 Workshop.
- d. Planning and Development Director Hulseberg said minor changes are being requested for the budget, including the increased line item for dues/subscriptions and the stormwater engineer's membership in the American Society of Civil Engineers, the increased line item for Employee Education, the decreased line item for prosecutorial services and the addition of a line item for Stormwater Engineer to provide utility plan review services previously provided by Public Works. She said the Planning and Development have been meeting with many developers interested in building in the Village.
- e. Recreation Director Pekarek said the FY 13/14 proposed budget is not a typical budget plan due to the construction at the Village Links and there will be a partial year for food service and the driving range. FY 14/15 will be the first full year with the new facility in place. There will be a new Golf Course Debt Service that will be covered by profits from the golf business and a new Clubhouse Debt Service that will be covered by additional profits in golf revenue and food and beverage receipts. It is unlikely they will cover the full Debt Service in the partial FY 13/14.

Village President Pfefferman said the Workshop would start earlier on March 18, 2013 so the budgets for Public Works and the Finance Department could be discussed.

4. Adjournment

At 7:59 p.m. Trustee Henninger moved and Trustee Hartweg seconded the motion to adjourn to the regular Village Board Meeting in the Galligan Board Room. All voted "Aye." Meeting adjourned.

Respectfully Submitted,
Debbie Solomon,
Deputy Village Clerk

Reviewed by,
Patti Underhill
Acting Village Clerk