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PEOPLE OF GLEN ELLYN

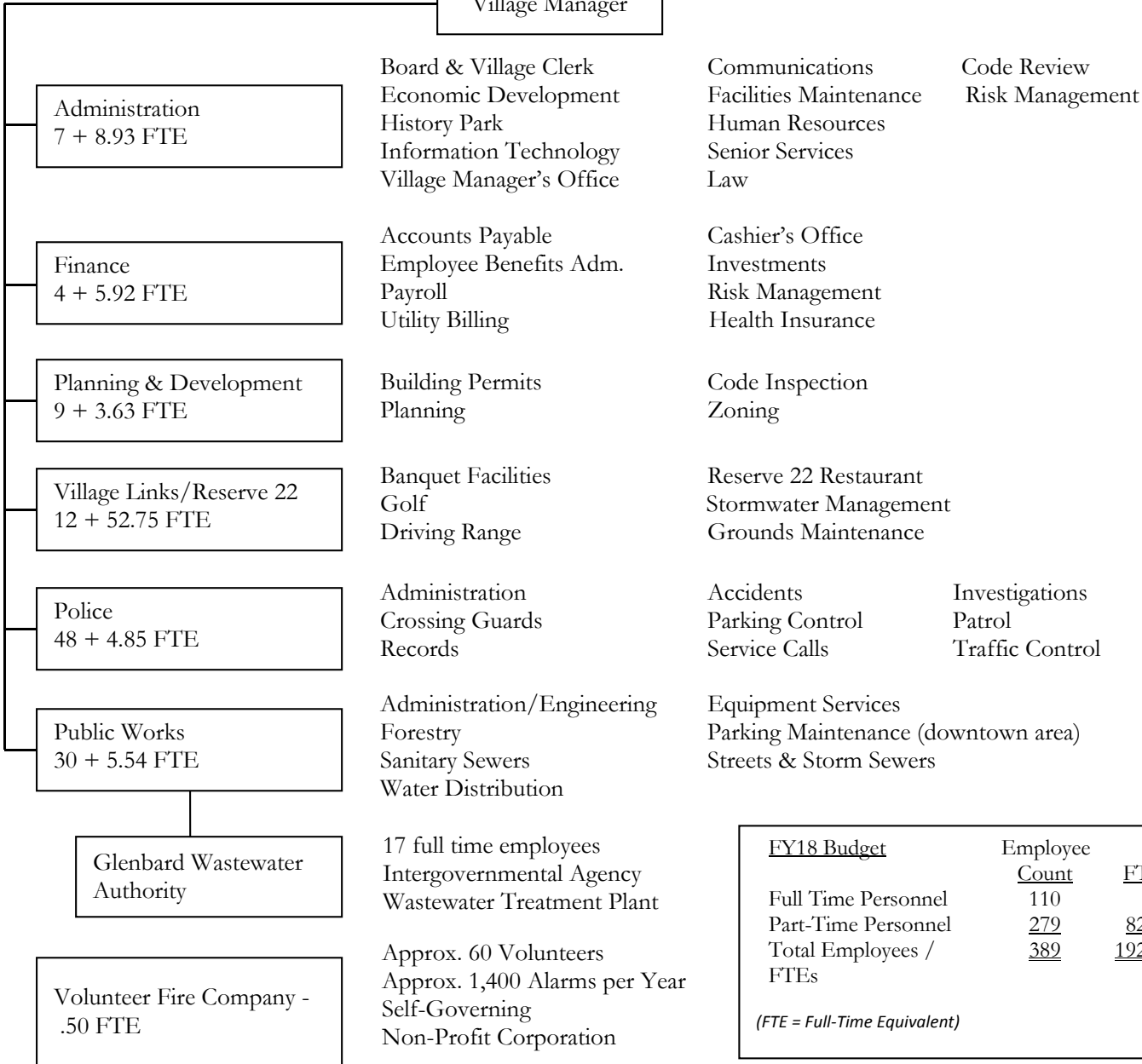
Village Clerk

**Village President (1)
&
Board of Trustees (6)**

Village Prosecutor

Citizen Advisory Groups:
 Board of Fire and Police Commission (3) Historic Preservation (9)
 Building Board of Appeals (5) Plan commission (9)
 Capital Improvements Commission (9) Police Pension Board (5)
 Environmental Commission (9) Recreation Commission (7)
 Finance Commission (9) Zoning Board of Appeals (7)

Village Manager



<u>FY18 Budget</u>	<u>Employee</u>	
	<u>Count</u>	<u>FTE</u>
Full Time Personnel	110	110
Part-Time Personnel	<u>279</u>	<u>82.12</u>
Total Employees / FTEs	<u>389</u>	<u>192.12</u>
<i>(FTE = Full-Time Equivalent)</i>		

Village of Glen Ellyn
 Budgetary Fund Structure

Governmental Funds

General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Funds
--------------	-----------------------	-------------------	------------------------

- | | | | |
|------------------------|--|--------------|---|
| General (Major) | Motor Fuel Tax
Fire Services
Central Business
District (CBD) Tax
Increment Financing
Roosevelt Road Tax
Increment Financing
Forfeiture Fund (new) | Debt Service | Capital Projects
(Major)
Facilities
Maintenance
Reserve
Corporate Reserve |
|------------------------|--|--------------|---|

Proprietary Funds

Enterprise Funds	Internal Service Funds
------------------	------------------------

- | | |
|---|---------------------------------|
| Water & Sanitary
Sewer (Major)
Village Links/Reserve 22 (Major)
Parking
Residential Solid Waste | Insurance
Equipment Services |
|---|---------------------------------|

Fiduciary Funds

Fiduciary Fund

Police Pension

All Village funds are subject to appropriation. All budgeted funds are included in the audited financial statements.

Descriptions of major funds are found on the following page.

Village of Glen Ellyn Major Fund Descriptions

Major Governmental Funds

General Fund – The General Fund is the Village’s primary operating fund. It accounts for all financial resources of the general government, except for those which are required to be accounted for in another fund.

Capital Projects Fund – The Capital Projects Fund is used to account for the financing of general street and infrastructure projects.

Major Proprietary Funds

Water and Sanitary Sewer Fund – The Water and Sanitary Sewer Fund accounts for the provision of water and sanitary sewer services to residents of the Village and other non-resident customers. All activities necessary to provide such services are accounted for within this fund, including, but not limited to, administration, operations, maintenance, financing and related debt services and billing and collection.

Village Links/Reserve 22 Fund – The Village Links/Reserve 22 Fund accounts for the operation and maintenance, including debt service and capital outlay, of the Village Links Golf Course, Reserve 22 restaurant, and other Village-owned parks and recreation areas.

Village of Glen Ellyn

Organizational Matrix - Department/Function Assignment by Fund

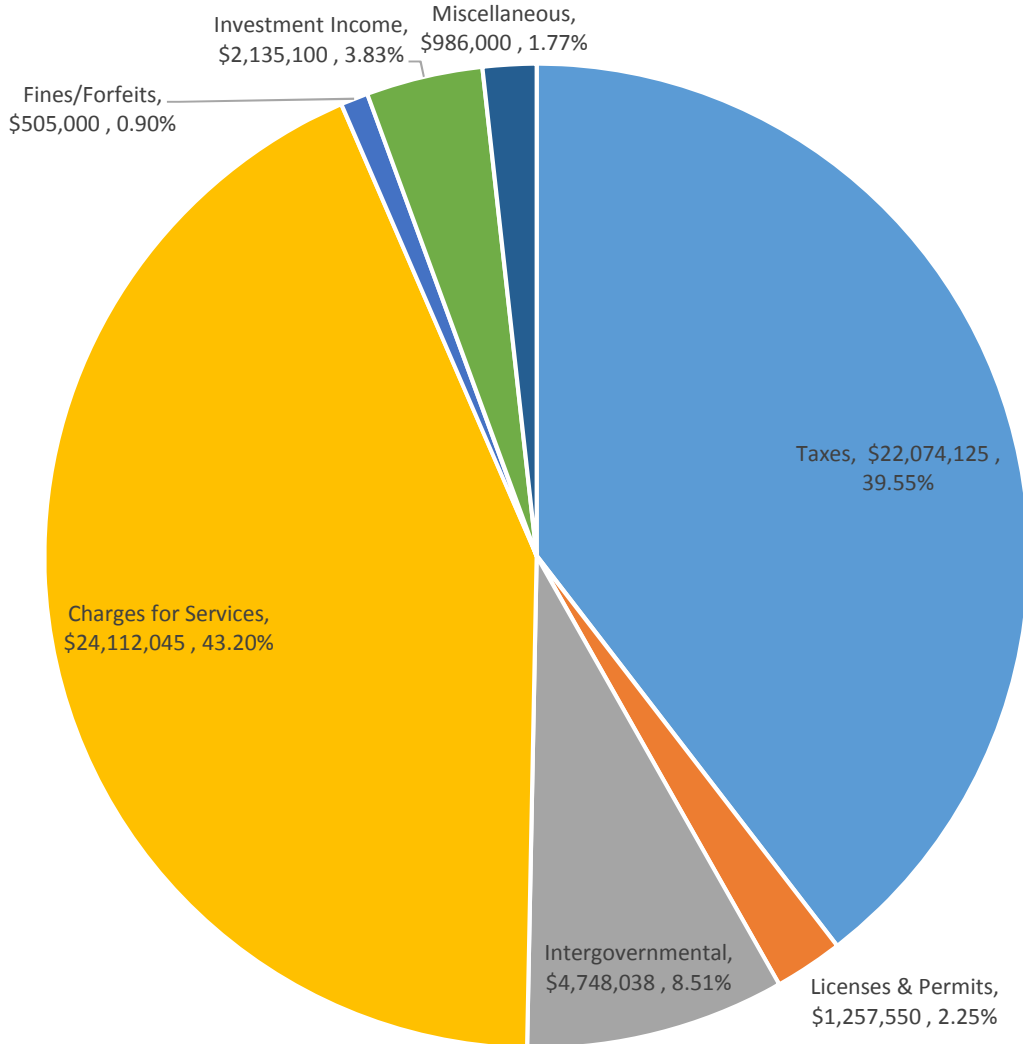
DEPARTMENT	FUND																
	General	Corporate Reserve	Motor Fuel Tax	Debt Service	CBD TIF	Roosevelt Road TIF	Forfeiture Fund	Capital Projects	Facilities Maintenance Reserve	Fire Service	Water/Sewer	Parking	Residential Solid Waste	Village Links/Reserve 22	Insurance	Equipment Services	Police Pension
Village Board & Clerk	✓																
Village Manager's Office	✓	✓							✓				✓				
Facilities Maintenance	✓							✓									
Law	✓																
Information Technology	✓																
Economic Development	✓				✓	✓											
Finance	✓			✓						✓	✓			✓			✓
Planning & Development	✓																
Police	✓					✓											
Public Works																	
Administration & Eng.	✓		✓				✓			✓	✓						
Operations	✓		✓							✓	✓						
Equipment Services																✓	
Village Links/ Reserve 22													✓				

This matrix highlights the departments that are responsible for preparing a particular Fund's budget. In the daily operations of the Fund, one or more departments may be involved.

**VILLAGE OF GLEN ELLYN
ALL FUNDS BUDGET SUMMARY
FISCAL YEAR 2018**

	2017	2017	2017	2018	% CHG 2017 TO 2018
	ORIG BUDGET	REV BUDGET	PROJECTION	BUDGET	ORG BUD
TAXES	\$ 21,094,946	\$ 21,094,946	\$ 20,932,150	\$ 22,074,125	4.6%
LICENSES & PERMITS	1,302,150	1,302,150	1,363,050	1,257,550	-3.4%
INTERGOVERNMENTAL	3,175,229	3,175,229	1,656,361	4,748,038	49.5%
CHARGES FOR SERVICES	24,742,647	24,742,647	23,882,827	24,112,045	-2.5%
FEES & FINES	515,000	515,000	483,565	505,000	-1.9%
INVESTMENT INCOME	1,891,050	1,891,050	2,661,970	2,135,100	12.9%
MISC REVENUE	1,782,600	1,782,600	1,471,764	986,000	-44.7%
TRANSFERS IN (IFTS)	8,151,494	8,151,494	8,836,244	8,567,794	5.1%
TOTAL REVENUES	\$ 62,655,116	\$ 62,655,116	\$ 61,287,931	\$ 64,385,652	2.8%
PERSONNEL SERVICES	\$ 13,569,232	\$ 13,569,232	\$ 13,196,505	\$ 13,766,069	1.5%
CONTRACTUAL SERVICES	17,037,565	17,411,000	16,743,278	\$ 17,762,054	4.3%
COMMODITIES	6,355,619	5,453,184	6,112,563	\$ 6,499,114	2.3%
CAPITAL OUTLAY	28,380,686	31,495,011	22,260,231	\$ 18,985,537	-33.1%
DEBT SERVICE	2,225,298	2,225,298	2,225,298	\$ 2,217,622	-0.3%
TRANSFERS OUT (IFTS)	8,151,494	8,151,494	8,836,244	8,567,794	5.1%
TOTAL EXPENDITURES	\$ 75,719,894	\$ 78,305,219	\$ 69,374,119	\$ 67,798,190	-10.5%
CHANGE IN FUND BALANCE	\$ (13,064,778)	\$ (15,650,103)	\$ (8,086,188)	\$ (3,412,538)	

Revenues by Source - All Funds 2018 Budget



The above chart and spreadsheet on the following page provide a summary of revenues by source for all funds. **Taxes** consist primarily of sales tax (5.5% of all revenues), home rule sales tax (3.5%), property tax (12.0%), and income tax (4.0%). **Charges for Services** reflect fees received from sources such as water and sewer bills (21.5% of all revenues), refuse bills (2.4%), and Village Links/Reserve 22 receipts (8.3%). **Intergovernmental revenue** consists of funds received from other governments, primarily for grants and capital projects. **Licenses and permits** include vehicle stickers (0.6% of all revenues) and building permits (1.1%). **Fines and forfeits** are derived from traffic fines and ordinance violations. **Miscellaneous income** is revenue that cannot be classified in other categories.

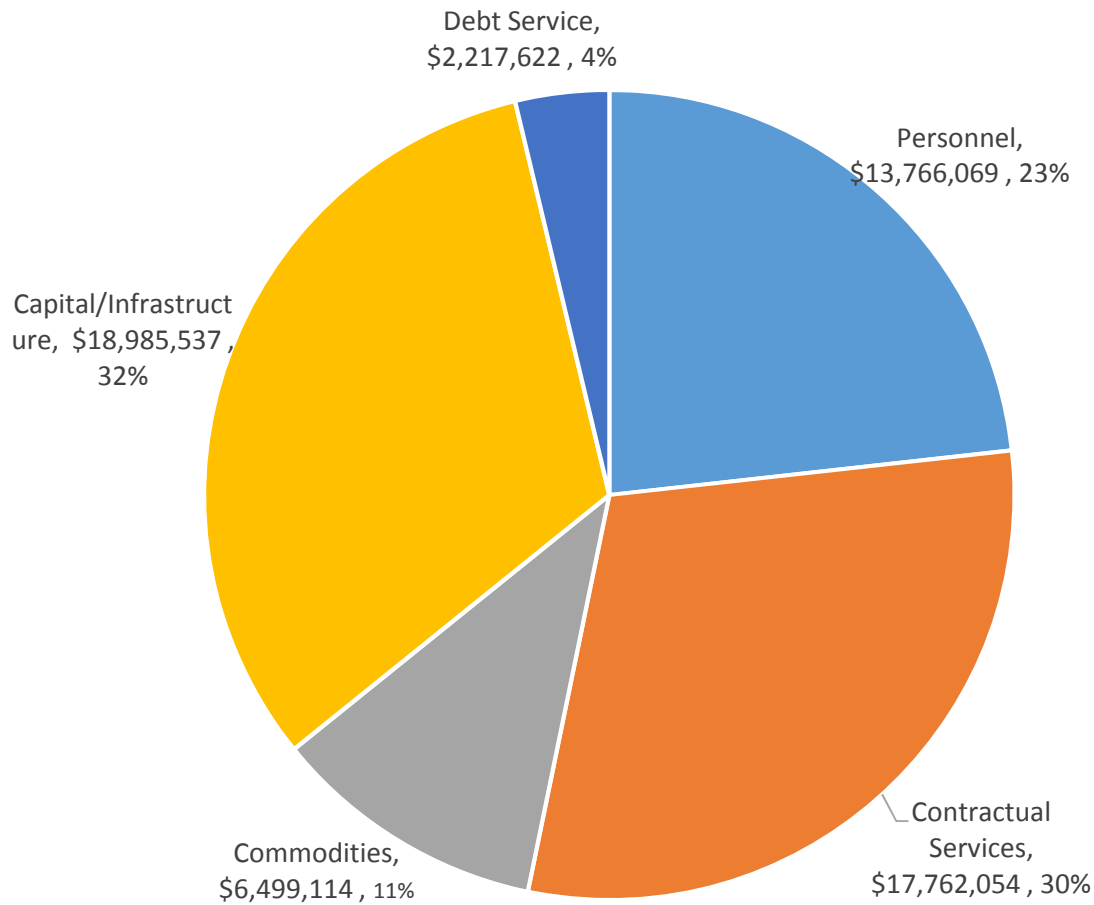
**VILLAGE OF GLEN ELLYN
SUMMARY OF REVENUES BY SOURCE - ALL FUNDS
FISCAL YEAR 2018 BUDGET**

Fund No.	Fund Description	Taxes	Licenses and Permits	Inter-Government Revenues	Charges for Services	Fines & Forfeits	Investment Income	Misc. Revenues	Transfers	FY2018 Budget Total	FY2017 Rev. Budget Total	FY2017 Est. Actual Total	FY2016 Actual Total
100	General	\$ 13,427,120	\$ 1,257,550	\$ 41,240	\$ 994,370	\$ 505,000	\$ 60,000	\$ 243,000	\$ 1,518,750	\$ 18,047,030	\$ 17,917,068	\$ 17,812,118	\$ 17,405,407
300	Debt Service	-	-	503,982	-	-	200	-	953,544	1,457,726	1,462,352	1,462,272	1,466,914
	210 Motor Fuel Tax	-	-	715,000	-	-	2,200	6,100	-	723,300	727,200	724,150	710,709
	240 Fire Services	1,867,400	-	-	-	-	5,000	-	-	1,872,400	1,022,100	1,243,108	960,620
	250 Central Business District TIF	155,200	-	-	-	-	800	-	-	156,000	131,950	148,600	128,033
	260 Roosevelt Road TIF	40,000	-	-	-	-	100	-	-	40,100	24,780	37,300	23,675
	270 Forfeiture	-	-	-	-	-	-	-	-	-	-	675,000	-
	Total Special Revenue Funds	2,062,600	-	715,000	-	-	8,100	6,100	-	2,791,800	1,906,030	2,828,158	1,823,037
	200 Corporate Reserve	-	-	-	-	-	100	500,000	48,000	548,100	541,600	48,100	49,959
	400 Capital Projects	6,487,405	-	3,487,816	-	-	60,000	80,000	300,000	10,415,221	9,651,691	8,097,790	7,036,296
	450 Facilities Maintenance Reserve	-	-	-	-	-	4,200	-	300,000	304,200	252,500	254,200	446,450
	Total Capital Projects Funds	6,487,405	-	3,487,816	-	-	64,300	580,000	648,000	11,267,521	10,445,791	8,400,090	7,532,705
	500 Water & Sewer	97,000	-	-	14,170,050	-	73,000	35,000	-	14,375,050	14,939,500	14,369,250	14,909,967
	530 Parking	-	-	-	377,200	-	6,000	800	-	384,000	381,300	394,400	398,575
	540 Residential Solid Waste	-	-	-	1,546,475	-	3,000	1,000	-	1,550,475	1,669,600	1,613,373	1,665,448
	550 Village Links / Reserve 22	-	-	-	5,392,000	-	9,000	95,100	-	5,496,100	5,472,500	5,280,370	5,162,989
	Total Enterprise Funds	97,000	-	-	21,485,725	-	91,000	131,900	-	21,805,625	22,462,900	21,657,393	22,136,979
	600 Insurance	-	-	-	1,220,750	-	6,500	5,000	2,141,100	3,373,350	3,245,775	3,214,150	2,898,382
	650 Equipment Services	-	-	-	56,200	-	20,000	20,000	1,347,400	1,443,600	1,514,200	1,561,200	1,624,780
	Total Internal Service Funds	-	-	-	1,276,950	-	26,500	25,000	3,488,500	4,816,950	4,759,975	4,775,350	4,523,162
	900 Police Pension	-	-	-	355,000	-	1,885,000	-	1,959,000	4,199,000	3,701,000	4,352,550	3,628,480
	ALL FUNDS	22,074,125	1,257,550	4,748,038	24,112,045	505,000	2,135,100	986,000	8,567,794	64,385,652	62,655,116	61,287,931	58,516,684
	LESS INTERFUND TRANSFERS								(8,567,794)	(8,567,794)	(8,151,494)	(8,836,244)	(7,795,560)
	ALL FUNDS, LESS INTERFUND TRANSFERS	\$ 22,074,125	\$ 1,257,550	\$ 4,748,038	\$ 24,112,045	\$ 505,000	\$ 2,135,100	\$ 986,000	\$ -	\$ 55,817,858	\$ 54,503,622	\$ 52,451,687	\$ 50,721,124

**VILLAGE OF GLEN ELLYN
SUMMARY OF EXPENDITURES BY FUNCTION - ALL FUNDS
FISCAL YEAR 2018 BUDGET**

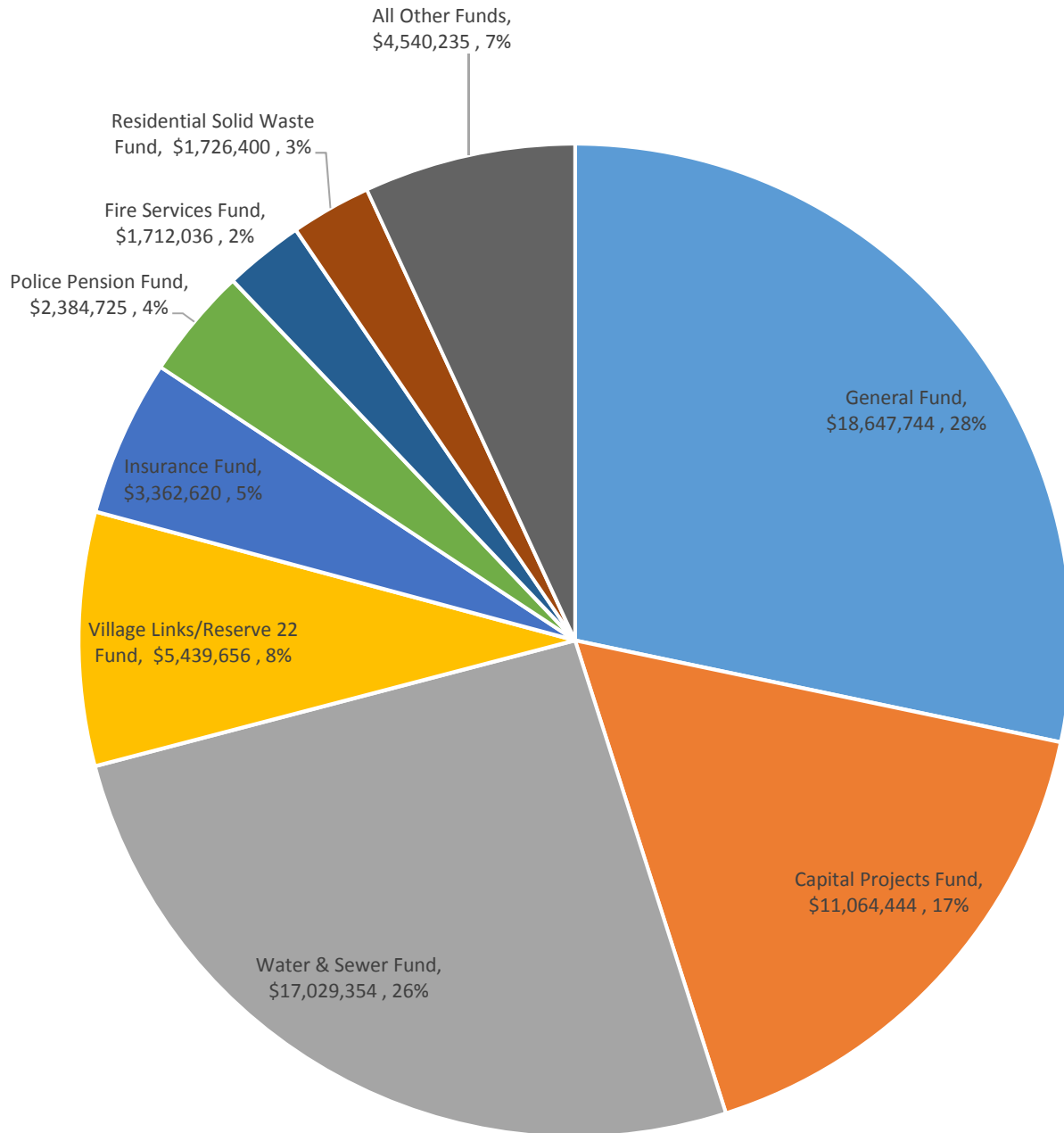
Fund No. Fund Description	Personnel Services	Contractual Services	Commodities	Capital Outlay	Debt Service	Transfers	FY2018 Budget Total	FY2017 Rev. Budget Total	FY2017 Est. Actual Total	FY2016 Actual Total
100 General	\$ 9,851,063	\$ 3,565,002	\$ 241,379	\$ 118,800	\$ -	\$ 4,871,500	\$ 18,647,744	\$ 18,436,294	\$ 18,655,707	\$ 17,457,080
300 Debt Service	-	450	-	-	1,457,526	-	1,457,976	1,462,502	1,462,602	1,467,310
210 Motor Fuel Tax	-	160,200	231,150	-	-	400,000	791,350	1,012,266	760,766	690,828
240 Fire Services	20,500	489,836	100	1,103,000	-	98,600	1,712,036	1,792,560	664,800	644,055
250 Central Business District TIF	-	154,350	-	200,000	-	-	354,350	194,590	186,840	69,110
260 Roosevelt Road TIF	-	30,000	-	52,000	-	-	82,000	27,000	1,000	525
270 Forfeiture	-	-	-	-	-	433,000	433,000	-	-	-
Total Special Revenue Funds	20,500	834,386	231,250	1,355,000	-	931,600	3,372,736	3,026,416	1,613,406	1,404,518
200 Corporate Reserve	-	125,000	-	18,000	-	-	143,000	41,000	41,000	47,337
400 Capital Projects	-	512,000	-	9,396,000	-	1,156,444	11,064,444	22,750,305	18,055,454	9,950,978
450 Facilities Maintenance Reserve	-	-	-	886,500	-	-	886,500	938,300	514,132	138,805
Total Capital Projects Funds	-	637,000	-	10,300,500	-	1,156,444	12,093,944	23,729,605	18,610,586	10,137,120
500 Water & Sewer	1,176,475	4,729,992	4,316,000	5,771,487	108,000	927,400	17,029,354	17,911,750	14,748,722	12,403,655
530 Parking	-	80,060	3,800	235,000	-	146,450	465,310	676,910	550,150	365,251
540 Residential Solid Waste	-	1,508,400	-	138,000	-	80,000	1,726,400	1,545,995	1,534,052	1,500,065
550 Village Links / Reserve 22	2,366,831	554,304	1,358,825	149,000	652,096	358,600	5,439,656	5,557,377	5,507,763	5,093,622
Total Enterprise Funds	3,543,306	6,872,756	5,678,625	6,293,487	760,096	1,512,450	24,660,720	25,692,032	22,340,687	19,362,593
600 Insurance	-	3,362,620	-	-	-	-	3,362,620	3,248,950	3,117,100	2,853,488
650 Equipment Services	351,200	105,115	347,860	917,750	-	95,800	1,817,725	1,377,956	1,323,705	1,190,748
Total Internal Service Funds	351,200	3,467,735	347,860	917,750	-	95,800	5,180,345	4,626,906	4,440,805	4,044,236
900 Police Pension	-	2,384,725	-	-	-	-	2,384,725	2,233,900	2,250,326	2,036,871
ALL FUNDS	13,766,069	17,762,054	6,499,114	18,985,537	2,217,622	8,567,794	67,798,190	79,207,655	69,374,119	55,909,728
LESS INTERFUND TRANSFERS						(8,567,794)	(8,567,794)	(8,151,494)	(8,836,244)	(7,795,560)
ALL FUNDS, LESS INTERFUND TRANSFERS	\$ 13,766,069	\$ 17,762,054	\$ 6,499,114	\$ 18,985,537	\$ 2,217,622	\$ -	\$ 59,230,396	\$ 71,056,161	\$ 60,537,875	\$ 48,114,168

Expenses - 2018 Budget



The above chart and spreadsheet on the following page provide a summary of expenditures by function for all funds. The Village's **capital** costs are the largest portion of the 2018 budget. \$5.5 million of the capital spending is on street reconstruction and resurfacing. \$2.8 million is on the Taylor Avenue pedestrian tunnel. \$5.8 million of capital investment is for improvements to the Village's water and sewer infrastructure. Please see the schedule titled "Summary of Capital Investment" for further information. **Contractual services** comprise 30% of the 2018 budget and includes sewage treatment by the Glenbard Wastewater Authority (6.0%) health insurance (4.6%), refuse and brush pick up (2.5%), and dispatch service (1.0%). **Personnel** services includes regular, part-time, and seasonal employees including all associated overtime, FICA, and pension costs. The largest expense in the **commodities** category is the cost of purchasing Lake Michigan Water from the DuPage Water Commission (7.2% of overall budget). **Debt Service** includes the bond principal and interest payments on general obligation bonds and one Illinois Environmental Protection Agency loan.

Expenses/Expenditures by Fund 2018 Budget



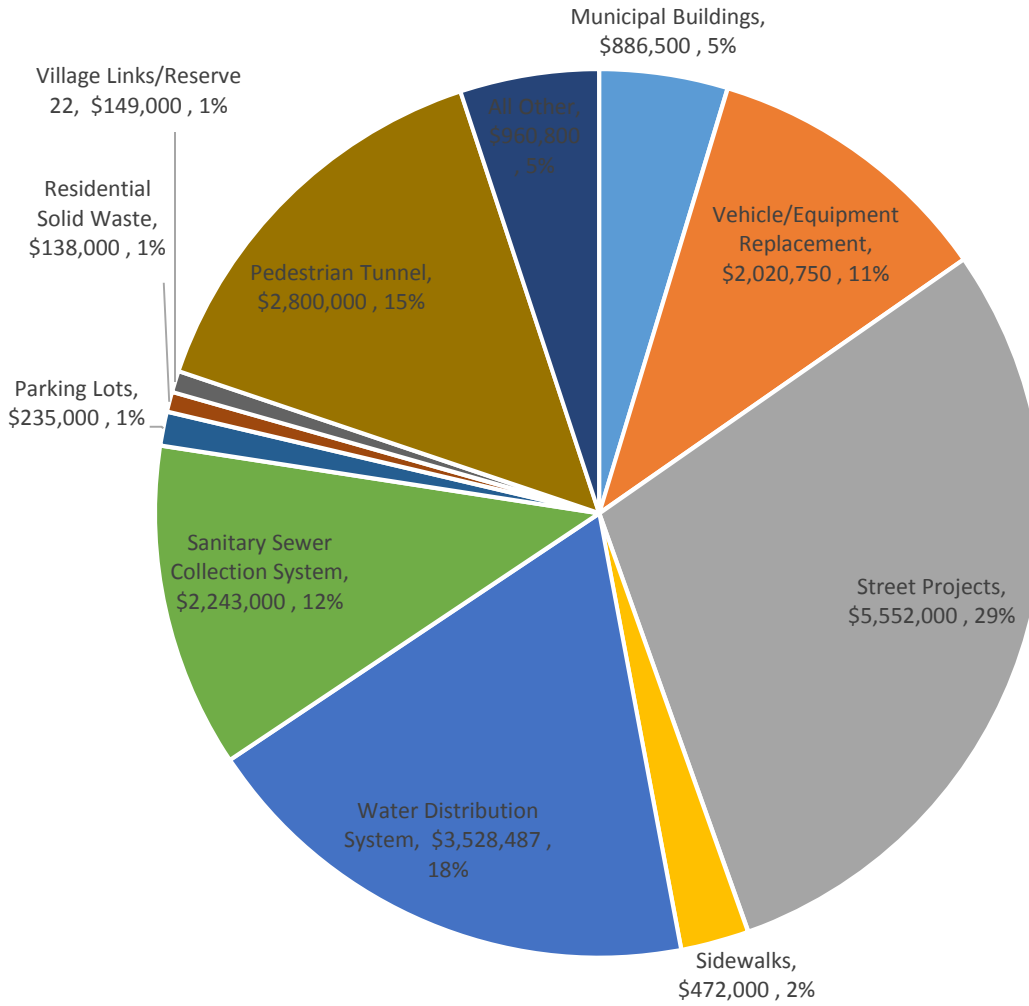
**VILLAGE OF GLEN ELLYN
SUMMARY OF CAPITAL INVESTMENT
2018 BUDGET**

<u>Type</u>	<u>Fund</u>	<u>FY 2018 Budget</u>
General Public Infrastructure¹		
Street Reconstruction & Resurfacing	Capital Projects & Motor Fuel Tax	\$ 5,552,000
Taylor Avenue Pedestrian Tunnel	Capital Projects	2,800,000
Sidewalk Program	Capital Projects	472,000
Other	Capital Projects	572,000
Special Purpose Public Infrastructure²		
Water Distribution System	Water & Sewer	3,528,487
Sanitary Sewer Collection System	Water & Sewer	2,243,000
Parking Lots	Parking	235,000
Residential Solid Waste	Residential Solid Waste	138,000
Village Links/Reserve 22	Village Links/Reserve 22	149,000
Municipal Facilities & Equipment		
Village Fleet	Equipment Services	917,750
Fire Fleet	Fire Services	1,103,000
Municipal Buildings	Facilities Reserve	886,500
All Other	Various	388,800
	Total	<u><u>\$ 18,985,537</u></u>

Note: See individual fund schedules for detailed project descriptions.

1. Funding for General Public Infrastructure is obtained from general tax revenues and other sources such as grants, transfer taxes, and utility taxes.
2. Funding for Special Purpose Infrastructure is obtained from user charges from those who use the services (e.g. users who golf at the Village Links pay for improvements to the golf course or users of water & sewer system pay for capital improvements through the monthly water & sewer charges, etc.)

BUDGETED CAPITAL INVESTMENT FISCAL YEAR 2018



**VILLAGE OF GLEN ELLYN
ALL FUNDS BUDGET SUMMARY
PERSONNEL EXPENSES/EXPENDITURES**

	2017	2017	2017	2018	2018	2018
	ORIG BUDGET	REV BUDGET	PROJECTION	BUDGET	\$ CHG 2017	% CHG 2017
					ORG BUD	ORG BUD
SALARIES - PENSIONABLE	\$ 6,422,134	\$ 6,422,134	\$ 6,250,613	\$ 6,465,590	\$ 43,456	0.7%
SALARIES - POLICE SWORN	3,742,538	3,742,538	3,620,000	3,841,755	99,217	2.7%
SALARIES - NON-PENSIONABLE ¹	1,369,739	1,369,739	1,341,970	1,388,698	18,959	1.4%
SALARIES - CROSSING GUARD	40,000	40,000	37,000	40,000	-	0.0%
OVERTIME	116,000	116,000	84,259	105,600	(10,400)	-9.0%
POLICE OVERTIME	335,600	335,600	376,000	356,165	20,565	6.1%
SNOW	60,000	60,000	60,000	58,000	(2,000)	-3.3%
TEMPORARY HELP ¹	86,180	86,180	82,000	127,000	40,820	47.4%
TEMPORARY HELP SNOW	24,500	24,500	20,000	24,500	-	0.0%
FICA	697,870	697,870	673,136	716,371	18,501	2.7%
IMRF ²	674,671	674,671	651,527	642,390	(32,281)	-4.8%
TOTAL EXPENDITURES	\$ 13,569,232	\$ 13,569,232	\$ 13,196,505	\$ 13,766,069	\$ 196,837	1.5%
POLICE PENSION CONTRIBUTION³	1,613,000	1,613,000	1,613,000	1,959,000	\$ 251,001	21.5%

1. Includes additional planned use of summer employees and interns to complete water projects, including a potential change out of the water meter technology.
2. The IMRF rate in 2018 will decrease from 10.34% to 9.89%.
3. The police pension contribution will increase due to changes in the actuarial model including mortality tables and paying down the unfunded liability. The investment assumption is set at 6.5%.

VILLAGE OF GLEN ELLYN
SCHEDULE OF PROJECTED CHANGES IN FUND BALANCE / NET POSITION

Fund No. Fund Description	Audited Fund Balance/ Net Position 12/31/2016	Estimated Revenues FY 2017	Estimated Expenses/ Expenditures FY 2017	Change in Fund Balance / Net Position FY 2017	Preliminary Fund Balance / Net Position 12/31/2017	% Change
100 General (major)	10,448,611	17,812,118	18,655,707	(843,589)	9,605,022	-8.1%
300 Debt Service (major)	41,646	1,462,272	1,462,602	(330)	41,316	-0.8%
210 Motor Fuel Tax	636,130	724,150	760,766	(36,616)	599,514	-5.8%
240 Fire Services	1,378,041	1,243,108	664,800	578,308	1,956,349	42.0% ^a
250 Central Business District TIF	231,373	148,600	186,840	(38,240)	193,133	-16.5% ^b
260 Roosevelt Road TIF	(18,528)	37,300	1,000	36,300	17,772	-195.9% ^c
270 Forfeiture	-	675,000	-	675,000	675,000	0.0%
Total Special Revenue Funds	2,227,016	2,828,158	1,613,406	1,214,752	3,441,768	54.5%
200 Corporate Reserve	150,423	48,100	41,000	7,100	157,523	4.7%
400 Capital Projects (major)	14,799,094	8,097,790	18,055,454	(9,957,664)	4,841,430	-67.3% ^d
450 Facilities Maintenance Reserve	915,110	254,200	514,132	(259,932)	655,178	-28.4% ^e
Total Capital Projects Funds	15,864,627	8,400,090	18,610,586	(10,210,496)	5,654,131	-64.4%
500 Water & Sewer	69,523,355	14,369,250	14,748,722	(379,472)	69,143,883	-0.5%
530 Parking	2,659,208	394,400	550,150	(155,750)	2,503,458	-5.9%
540 Residential Solid Waste	638,595	1,613,373	1,534,052	79,321	717,916	12.4% ^f
550 Village Links / Reserve 22	20,396,163	5,280,370	5,507,763	(227,393)	20,168,770	-1.1%
Total Enterprise Funds	93,217,321	21,657,393	22,340,687	(683,294)	92,534,027	-0.7%
600 Insurance	2,143,179	3,214,150	3,117,100	97,050	2,240,229	4.5%
650 Equipment Services	6,196,750	1,561,200	1,323,705	237,495	6,434,245	3.8%
Total Internal Service Funds	8,339,929	4,775,350	4,440,805	334,545	8,674,474	4.0%
900 Police Pension	27,402,987	4,352,550	2,250,326	2,102,224	29,505,211	7.7%
ALL FUNDS	157,542,137	61,287,931	69,374,119	(8,086,188)	149,455,949	-5.1%

Fund Balance: The difference between fund assets and fund liabilities in a governmental fund.

Net Position: The difference between fund assets and fund liabilities in a proprietary fund.

- a. The fund is accumulating funds to purchase a ladder truck in FY18.
- b. Wayfinding signage and façade and interior awards anticipated for FY17.
- c. The Roosevelt Road incurred start up costs in FY13/14. Those costs are repaid to the General Fund as increment is received.
- d. The police station was constructed and paid for in FY17.
- e. The amount of improvements ebbs and flows with the replacement schedule. See the Fund information for further detail.
- f. The Fund has been building reserves back since a storm in FY2013.

VILLAGE OF GLEN ELLYN
SCHEDULE OF PROJECTED CHANGES IN FUND BALANCE / NET POSITION

Fund No. Fund Description	Preliminary Fund Balance / Net Position 12/31/2017	Revenues FY 2018 Budget	Expenses Expenditures FY 2018 Budget	Change in Fund Balance / Net Position FY 2018	Preliminary Fund Balance / Net Position 12/31/2018	% Change
100 General	9,605,022	18,047,030	18,647,744	(600,714)	9,004,308	-6.3%
300 Debt Service	41,316	1,457,726	1,457,976	(250)	41,066	-0.6%
210 Motor Fuel Tax	599,514	723,300	791,350	(68,050)	531,464	-11.4% a
240 Fire Services	1,956,349	1,872,400	1,712,036	160,364	2,116,713	8.2% b
250 Central Business District TIF	193,133	156,000	354,350	(198,350)	(5,217)	-102.7% c
260 Roosevelt Road TIF	17,772	40,100	82,000	(41,900)	(24,128)	-235.8% d
270 Forfeiture	675,000	-	433,000	(433,000)	242,000	-64.1% e
Total Special Revenue Funds	3,441,768	2,791,800	3,372,736	(580,936)	2,860,832	-16.9%
200 Corporate Reserve	157,523	548,100	143,000	405,100	562,623	257.2% f
400 Capital Projects	4,841,430	10,415,221	11,064,444	(649,223)	4,192,207	-13.4% g
450 Facilities Maintenance Reserve	655,178	304,200	886,500	(582,300)	72,878	-88.9% h
Total Capital Projects Funds	5,654,131	11,267,521	12,093,944	(826,423)	4,827,708	-14.6%
500 Water & Sewer	69,143,883	14,375,050	17,029,354	(2,654,304)	66,489,579	-3.8%
530 Parking	2,503,458	384,000	465,310	(81,310)	2,422,148	-3.2%
540 Residential Solid Waste	717,916	1,550,475	1,726,400	(175,925)	541,991	-24.5% i
550 Village Links / Reserve 22	20,168,770	5,496,100	5,439,656	56,444	20,225,214	0.3%
Total Enterprise Funds	92,534,027	21,805,625	24,660,720	(2,855,095)	89,678,932	-3.1%
600 Insurance	2,240,229	3,373,350	3,362,620	10,730	2,250,959	0.5%
650 Equipment Services	6,434,245	1,443,600	1,817,725	(374,125)	6,060,120	-5.8%
Total Internal Service Funds	8,674,474	4,816,950	5,180,345	(363,395)	8,311,079	-4.2%
900 Police Pension	29,505,211	4,199,000	2,384,725	1,814,275	31,319,486	6.1%
ALL FUNDS	149,455,949	64,385,652	67,798,190	(3,412,538)	146,043,411	-2.3%

Fund Balance: The difference between fund assets and fund liabilities in a governmental fund.

Net Position: The difference between fund assets and fund liabilities in a proprietary fund.

- a. Includes purchase of salt for a new salt storage facility.
- b. A ladder truck is budgeted to be purchased in FY18 as well as a squad vehicle.
- c. The TIF includes a construction of a pedestrian walkway by the Civic Center.
- d. The TIF anticipates paying to construct a sidewalk on Nicoll Way.
- e. Planned use of funds for the police station (300K/year) and other expenditures.
- f. It is anticipated that property will be sold in FY18.
- g. \$3.5M of grant funds are anticipated to be received in FY18.
- h. A renovation of the Civic Center is budgeted in FY18.
- i. The annual clean sweep is anticipated to be in FY18.

**VILLAGE OF GLEN ELLYN
SCHEDULE OF PROJECTED CHANGES IN CASH RESERVES**

Fund No. Fund Description	Cash Available 1/1/2017	Preliminary Inflow / (Outflow) FY 2017	Budgeted Inflow / (Outflow) FY 2018	Projected Available 12/31/2018	Cash Reserve Policy Level	Projected Above Reserve Policy 12/31/2018
100 General	9,426,967	(843,589)	(600,714)	7,982,664	5,744,000	2,238,664
300 Debt Service	41,646	(330)	(250)	41,066	N/A	N/A
210 Motor Fuel Tax	641,777	(36,616)	(68,050)	537,111	N/A	N/A
240 Fire Services	1,243,326	578,308	160,364	1,981,998	N/A	N/A
250 Central Business District TIF	240,124	(38,240)	(198,350)	3,534	N/A	N/A
260 Roosevelt Road TIF	(18,528)	36,300	(41,900)	(24,128)	N/A	N/A
270 Forfeiture	-	675,000	(433,000)	242,000	N/A	N/A
Total Special Revenue Funds	2,106,699	1,214,752	(580,936)	2,740,515	N/A	N/A
200 Corporate Reserve	63,114	7,100	405,100	475,314	N/A	N/A
400 Capital Projects	14,745,156	(9,957,664)	(649,223)	4,138,269	N/A	N/A
450 Facilities Maintenance Reserve	923,709	(259,932)	(582,300)	81,477	N/A	N/A
Total Capital Projects Funds	15,731,979	(10,210,496)	(826,423)	4,695,060	N/A	N/A
500 Water & Sewer	9,673,831	(379,472)	(2,654,304)	6,640,055	2,261,000	4,379,055
530 Parking	1,548,391	(155,750)	(81,310)	1,311,331	71,396	1,239,935
540 Residential Solid Waste	463,000	79,321	(175,925)	366,396	399,600	(33,204)
550 Village Links / Reserve 22	1,642,633	(227,393)	56,444	1,471,684	1,438,000	33,684
Total Enterprise Funds	13,327,855	(683,294)	(2,855,095)	9,789,466	4,169,996	5,619,470
600 Insurance	1,308,990	97,050	10,730	1,416,770	N/A	N/A
650 Equipment Services	4,152,847	237,495	(374,125)	4,016,217	N/A	N/A
Total Internal Service Funds	5,461,837	334,545	(363,395)	5,432,987	N/A	N/A
900 Police Pension	27,281,794	2,102,224	1,814,275	31,198,293	N/A	N/A

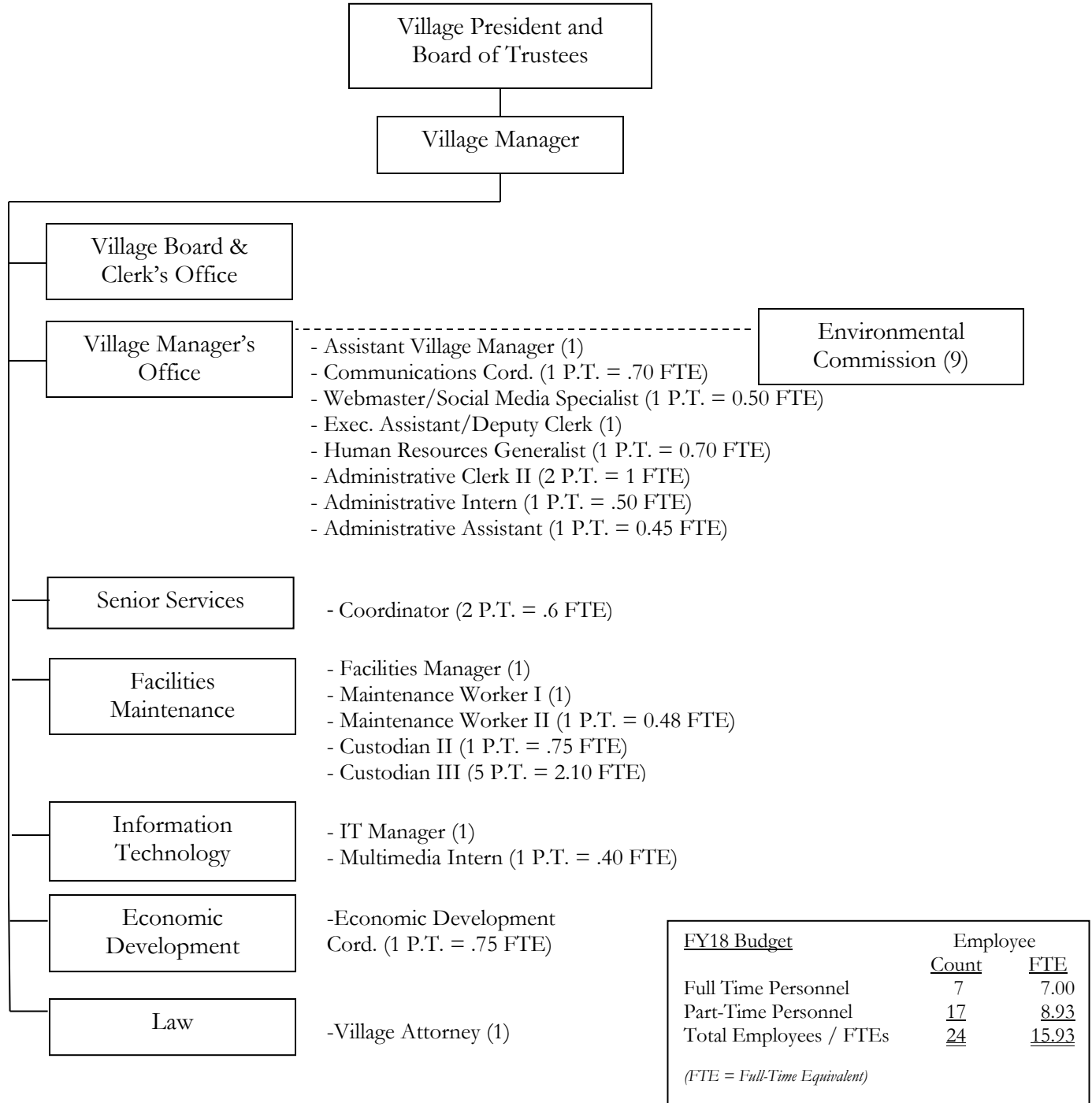
Cash Reserve Policies for 2018:

General Fund:	31% of operating expenditures
Water & Sewer	Reserve policy level increased annually by CPI
Parking	31% of operating expenses
Residential Solid Waste	25% of operating expenses
Village Links/Reserve 22	31% of operating expenses
All Other Funds	No specific policy set. The use of the funds are 100% reserved for specific programs or functions.

VILLAGE OF GLEN ELLYN
SUMMARY OF EXPENSES/EXPENDITURES BY DEPARTMENT

	2017	2017	2017	2018	2018
	ORIGINAL BUDGET	REVISED BUDGET	PROJECTION	BUDGET	% CHG 2017 ORG BUD
Administration					
General Fund					
Village Board & Clerk	80,540	80,540	77,330	115,360	43.2%
Village Manager's Office	755,739	755,739	745,860	787,464	4.2%
Facilities Maintenance	636,245	636,245	637,411	762,955	19.9%
Information Technology	549,142	551,773	508,110	578,380	5.3%
Senior Services	96,620	96,620	96,325	97,850	1.3%
History Park	40,830	40,830	31,305	29,430	-27.9%
Law	313,330	313,330	365,570	398,570	27.2%
Economic Development	451,430	513,341	545,549	457,850	1.4%
Central Business District TIF Fund	129,340	194,590	186,840	354,350	174.0%
Roosevelt Road TIF Fund	27,000	27,000	1,000	82,000	203.7%
Residential Solid Waste Fund	1,545,995	1,545,995	1,534,052	1,726,400	11.7%
Facilities Maintenance Reserve Fund	834,600	938,300	514,132	886,500	6.2%
Corporate Reserve Fund	41,000	41,000	41,000	143,000	248.8%
Total Administration	5,501,811	5,735,303	5,284,484	6,420,109	16.7%
Finance					
General Fund					
Finance - Administration	555,395	572,458	572,088	558,050	0.5%
Finance - Cashiers Office	314,915	314,915	309,470	311,500	-1.1%
Debt Service Fund	1,462,502	1,462,502	1,462,602	1,457,976	-0.3%
Insurance Fund	3,248,950	3,248,950	3,117,100	3,362,620	3.5%
Police Pension Fund	2,233,900	2,233,900	2,250,326	2,384,725	6.8%
Total Finance	7,815,662	7,832,725	7,711,586	8,074,871	3.3%
Planning & Development					
General Fund					
Planning	544,220	544,220	531,815	572,620	5.2%
Building	848,300	848,300	806,850	856,200	0.9%
Total Planning & Development	1,392,520	1,392,520	1,338,665	1,428,820	2.6%
Police					
General Fund					
Police Administration	1,422,636	1,422,636	1,367,200	1,489,528	4.7%
Police Operations	6,304,964	6,317,564	6,867,300	6,277,532	-0.4%
Police Investigations	1,168,688	1,168,688	1,139,700	1,243,588	6.4%
Fofeiture Fund	-	-	-	433,000	0.0%
Total Police	8,896,288	8,908,888	9,374,200	9,443,648	6.2%
Fire/EMS					
General Fund					
Fire	419,060	419,060	414,260	403,260	-3.8%
EMS	482,250	482,250	483,500	506,600	5.0%
Fire Services Fund	1,698,250	1,792,560	664,800	1,712,036	0.8%
Total Fire/EMS	2,599,560	2,693,870	1,562,560	2,621,896	0.9%
Public Works					
General Fund					
Administration	779,819	779,819	767,889	770,854	-1.1%
Streets	1,344,095	1,345,670	1,309,095	1,317,820	-2.0%
Forestry	1,093,677	1,232,296	1,079,080	1,112,333	1.7%
Parking Fund	566,210	676,910	550,150	465,310	-17.8%
Water & Sewer Fund	17,127,600	17,911,750	14,748,722	17,029,354	-0.6%
Equipment Services Fund	1,183,090	1,377,956	1,323,705	1,817,725	53.6%
Capital Projects Fund	21,099,185	22,750,304	18,055,454	11,064,444	-47.6%
Motor Fuel Tax Fund	881,000	1,012,266	760,766	791,350	-10.2%
Total Public Works	44,074,676	47,086,971	38,594,861	34,369,190	-22.0%
Village Links/Reserve 22	5,439,377	5,557,377	5,507,763	5,439,656	0.0%
GRAND TOTAL	75,719,894	79,207,654	69,374,119	67,798,190	-10.5%

ADMINISTRATION DEPARTMENT FISCAL YEAR 2018



	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
<u>Budgeted Full-Time Employees</u>										
Village Manager's Office	5	3	3	3	3	3	3	3	3	3
Information Technology	0	0	0	0	1	1	1	1	1	1*
Law	0	0	0	0	0	0	1	1	1	1
Facilities Maintenance	1	1	1	1	1	1	1	1	2	2
Total FT	<u>6</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>6</u>	<u>6</u>	<u>7</u>	<u>7</u>

*Information Technology Manager was moved to Administration from Finance in FY13/14

VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

VILLAGE BOARD & CLERK

<u>Classification</u>	<u>Status</u>	SY 14 <u>Budgeted Employees</u>	FY15 <u>Budgeted Employees</u>	FY16 <u>Budgeted Employees</u>	FY17 <u>Budgeted Employees</u>	FY18 <u>Budgeted Employees</u>
Village President	elected**	1.00	1.00	1.00	1.00	1.00
Village Trustee	elected**	6.00	6.00	6.00	6.00	6.00
Village Clerk	elected**	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
TOTAL EMPLOYEES** (Full-time Equivalents)		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Full-time Number of Positions		0	0	0	0	0
Part-time Number of Positions		0	0	0	0	0
Elected Positions		8	8	8	8	8

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2018 BUDGET
PERSONNEL SCHEDULE

VILLAGE MANAGER'S OFFICE

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	SY 14	FY15	FY16	FY17	FY18
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Village Manager	FT	Z	1.00	1.00	1.00	1.00	1.00
Assistant Village Manager	FT	U	1.00	1.00	1.00	1.00	1.00
Assistant to the Village Manager - ADM	FT	P	1.00	-	-	-	-
Communications Coordinator	PT	K	-	-	0.70	0.70	0.70
Multimedia Specialist ¹	PT	J	0.70	-	-	-	-
Webmaster/Social Media Specialist	PT	B	-	-	-	-	0.50
Economic Development Coordinator	PT	J	0.75	0.75	0.75	0.75	0.75
Executive Assistant/Deputy Clerk ²	FT	H	0.75	0.75	0.75	0.75	1.00
Administrative Services Coordinator	PT	G	0.75	0.75	-	-	-
Human Resources Generalist	PT	G	-	-	-	-	0.70
Administrative Clerk II (2)	PT	B	1.00	1.00	1.00	1.00	1.00
Administrative/Legal Assistant ³	PT	F	-	-	0.45	-	-
Administrative Assistant ³	PT	F	-	-	-	0.70	0.45
Administrative Intern	PT	N/A	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>7.45</u>	<u>5.75</u>	<u>6.15</u>	<u>6.40</u>	<u>7.60</u>
Full-time Number of Positions			3	3	3	3	3
Part-time Number of Positions			7	5	6	6	7

¹ The Multimedia Specialist was relocated to the Information Technology Department.

² The Executive Assistant/Deputy Clerk is a full time position. However, 3/4 of the position is dedicated to serving the Village Manager's Department and 1/4 of the position is dedicated to serving the Law Department.

³ The Administrative/Legal Assistant position was restructured as the Administrative Assistant.

VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

INFORMATION TECHNOLOGY

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>SY 14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Information Technology Manager	FT	S	1.00	1.00	1.00	1.00	1.00
Multimedia Specialist ¹	PT	J	-	0.70	0.70	0.70	-
I.T. Help Desk Technician ²	PT	A-3	-	0.50	-	-	-
Multimedia Intern	PT	N/A	-	-	0.40	0.40	0.40
TOTAL EMPLOYEES (Full-time Equivalents)			<u>1.00</u>	<u>2.20</u>	<u>2.10</u>	<u>2.10</u>	<u>1.40</u>
Full-time Number of Positions			1	1	1	1	1
Part-time Number of Positions			-	2	2	2	1

¹ The Multimedia Specialist was previously assigned to the Village Manager's Office.

² The I.T. Help Desk Technician was a new position for FY15. The position was never filled as the Village pursued outsourcing of the position rather than hire an employee.

VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

LAW

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>SY 14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Village Attorney	FT	Z	-	1.00	1.00	1.00	1.00
Executive Assistant/Deputy Clerk ¹	FT	H	-	0.25	0.25	0.25	-
TOTAL EMPLOYEES (Full-time Equivalents)			-	1.25	1.25	1.25	1.00
Full-time Number of Positions			-	1	1	1	1
Part-time Number of Positions			-	1	1	1	-

¹ The Executive Secretary is a full time position. However, 3/4 of the position is dedicated to serving the Village Manager's Department and 1/4 of the position is dedicated to serving the Law Department.

² Starting in FY18, the Executive Assistant/Deputy Clerk is housed entirely in the Village Manager's Office.

VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

SENIOR SERVICES

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	SY 14	FY15	FY16	FY17	FY18
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Senior Services Coordinator (2)	PT	H	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Full-time Number of Positions			-	-	-	-	-
Part-time Number of Positions			2	2	2	2	2

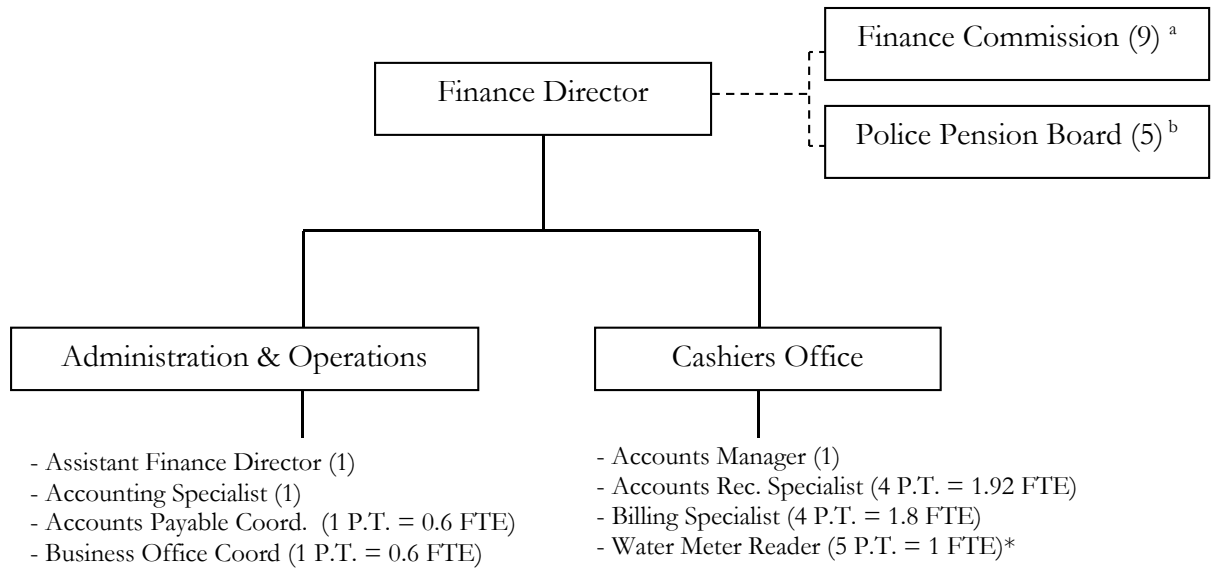
VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

FACILITIES MAINTENANCE DIVISION

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	SY 14	FY15	FY16	FY17	FY18
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Facilities Supervisor	FT	I	1.00	1.00	-	-	-
Facilities Manager ¹	FT	L	-	-	1.00	1.00	1.00
Maintenance Worker I	FT	E	-	-	-	1.00	1.00
Maintenance Worker II	PT	F	1.00	1.00	1.00	0.48	0.48
Custodian II (1)	PT	A	-	-	-	-	0.75
Custodian III (5)	PT	A	<u>3.00</u>	<u>2.15</u>	<u>2.15</u>	<u>2.85</u>	<u>2.10</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>5.00</u>	<u>4.15</u>	<u>4.15</u>	<u>5.33</u>	<u>5.33</u>
Full-time Number of Positions			1	1	1	2	2
Part-time Number of Positions			8	7	7	7	7

¹ In the FY16 budget, the Facilities Supervisor position was re-evaluated and re-classified to a Facilities Manager.

FINANCE DEPARTMENT FISCAL YEAR 2018



<u>FY18 Budget</u>	<u>Employee</u>	
	<u>Count</u>	<u>FTE</u>
Full Time Personnel	4	4.00
Part-Time Personnel	<u>15</u>	<u>5.92</u>
Total Employees / FTEs	<u>19</u>	<u>9.92</u>
<i>(FTE = Full-Time Equivalent)</i>		

<u>Budgeted Full-Time Employees</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Operations	4	4	4	4	3**	3	3	3	3	3
Cashiers Office	1	1	1	1	1	1	1	1	1	1
Total FT	5	5	5	5	4	4	4	4	4	4

a. Finance Commission is advisory to the Village Board, established by local ordinance, impaneled with resident experts, including business leaders and government auditors.

b. Police Pension Board has specific statutory authority established in Article III of the Illinois Pension Code to oversee and manage the Glen Ellyn Police Pension Fund. Members include Village appointees, active police officers, and an annuitant.

*Water Meter Readers are paid out of Water/Sewer Fund and managed by the Finance Department.

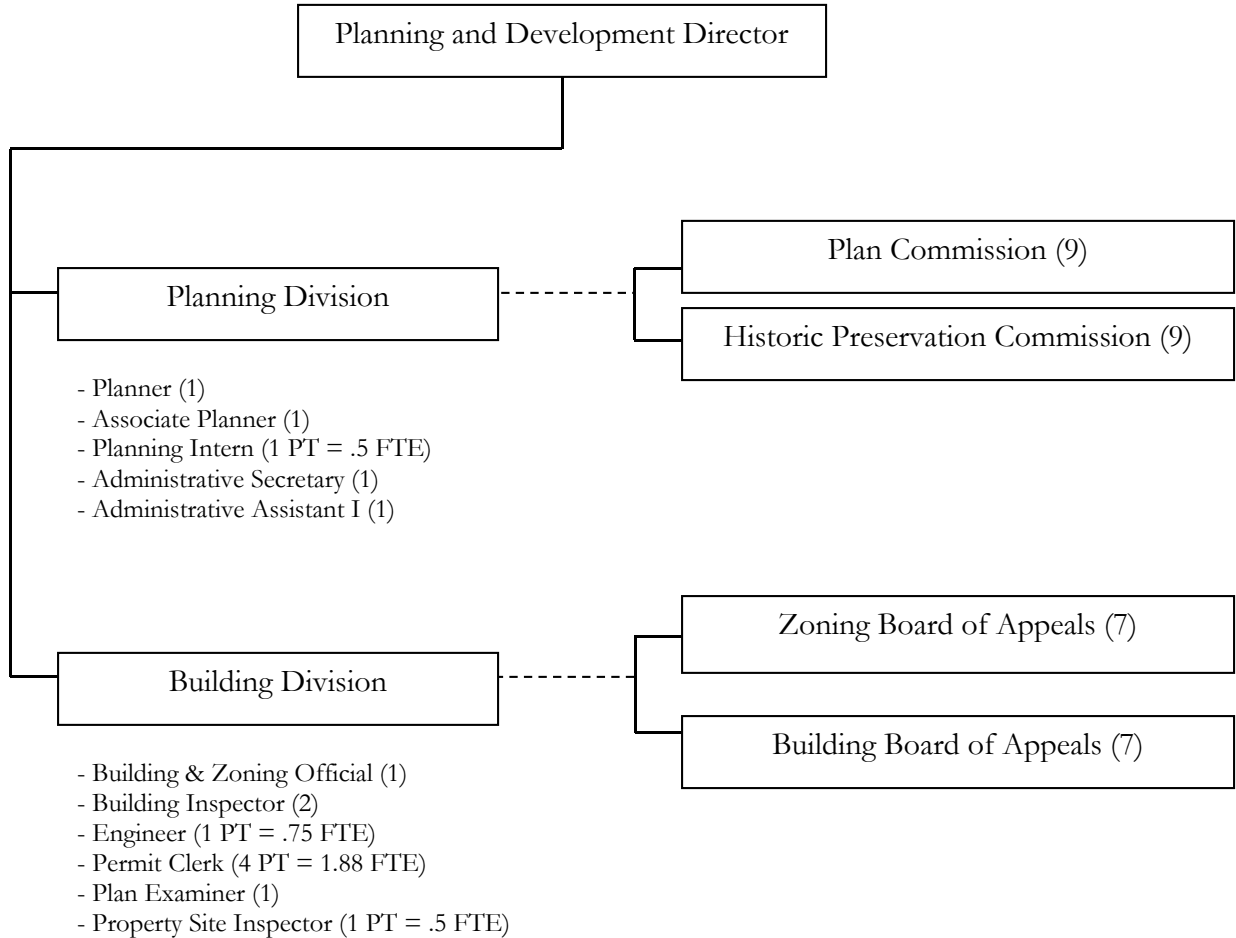
**I.T. Manager position moved to a separate Information Technology Division under Administration.

VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

FINANCE DEPARTMENT

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>SY 14 Budgeted Employees</u>	<u>FY15 Budgeted Employees</u>	<u>FY16 Budgeted Employees</u>	<u>FY17 Budgeted Employees</u>	<u>FY18 Budgeted Employees</u>
Administration & Operations							
Finance Director	FT	U	1.00	1.00	1.00	1.00	1.00
Assistant Finance Director	FT	P	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	FT	I	1.00	1.00	1.00	1.00	1.00
Accounts Payable Coordinator	PT	G	0.60	0.60	0.60	0.60	0.60
Business Office Coordinator	PT	F	-	0.45	0.45	0.45	0.60
Cashiers Office							
Accounts Manager	FT	J	1.00	1.00	1.00	1.00	1.00
Accounts Receivable Specialist (4)	PT	D	1.80	1.80	1.80	1.80	1.92
Billing Specialist (4)	PT	D	1.80	1.80	1.80	1.80	1.80
Water Meter Readers (5)	PT	N/A	1.00	1.00	1.00	1.00	1.00
TOTAL EMPLOYEES (Full-time Equivalents)			<u>9.20</u>	<u>9.65</u>	<u>9.65</u>	<u>9.65</u>	<u>9.92</u>
Full-time Number of Positions			4	4	4	4	4
Part-time Number of Positions			14	15	15	15	15

PLANNING AND DEVELOPMENT DEPARTMENT FISCAL YEAR 2018



FY 2018 Budget	Employee	
	Count	FTE
Full-Time Personnel	9	9.00
Part-Time	7	3.63
Total Employees/FTEs	<u>16</u>	<u>12.63</u>

(FTE = Full-Time Equivalents)

<u>Budgeted Full-Time Employees</u>	FY10	FY11	FY12	FY13	FY14	SY14	FY15	FY16	FY17	FY18
Planning	3	3	3	3	3	3	3	3	4	5
Zoning / Inspection	4	4	4	4	4	4	4	4	4	4
Total FT	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>8</u>	<u>9</u>

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2017 ANNUAL BUDGET
PERSONNEL SCHEDULE

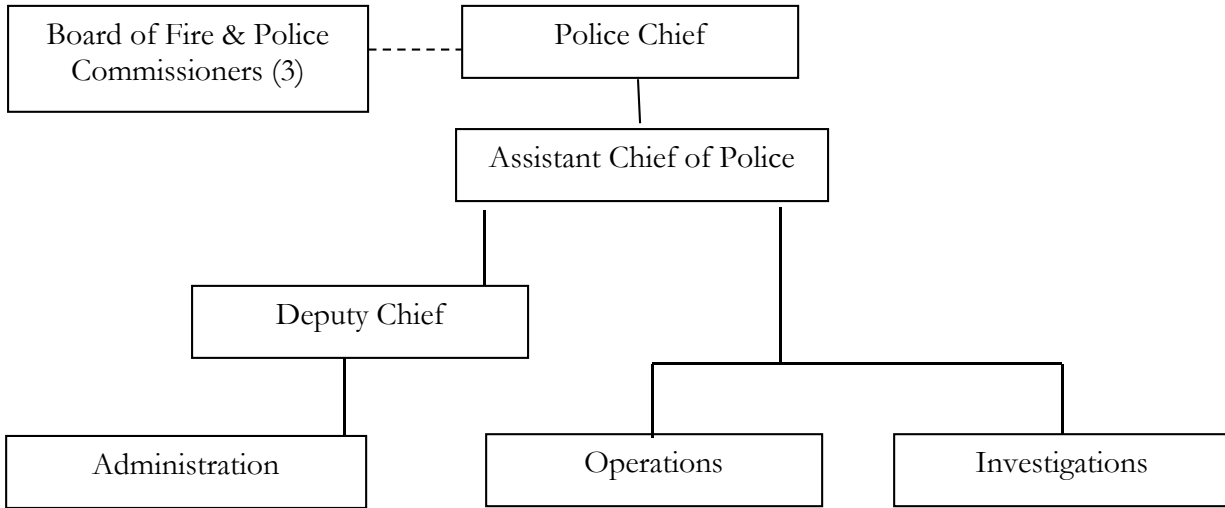
PLANNING & DEVELOPMENT DEPARTMENT

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>SY 14 Budgeted Employees</u>	<u>FY15 Budgeted Employees</u>	<u>FY16 Budgeted Employees</u>	<u>FY17 Budgeted Employees</u>	<u>FY18 Budgeted Employees</u>
Planning							
Planning & Development Director	FT	U	1.00	1.00	1.00	1.00	1.00
Planner with AICP Cert	FT	K	1.00	1.00	1.00	-	-
Planner	FT	J	-	-	-	1.00	1.00
Associate Planner	FT	H	-	-	-	1.00	1.00
Administrative Secretary	FT	F	1.00	1.00	1.00	1.00	1.00
Administrative Assistant I	FT	D	0.70	0.70	0.70	0.70	1.00
Planning Intern (1)	PT	N/A	1.00	1.00	1.00	1.00	0.50
Building							
Building & Zoning Official	FT	P	1.00	1.00	1.00	1.00	1.00
Plan Examiner	FT	J	1.00	1.00	1.00	1.00	1.00
Building Inspector (2)	FT	J	2.00	2.00	2.00	2.00	2.00
Stormwater Engineer	PT	K	0.75	0.75	0.75	0.75	0.75
Permit Clerk (4) ¹	PT	D	2.00	2.00	2.00	2.00	1.88
Property Site Inspector	PT	B	0.50	0.50	0.50	0.50	0.50
TOTAL EMPLOYEES (Full-time Equivalents)			11.95	11.95	11.95	12.95	12.63

1. There was not a reduction in hours for FY18; rather, a more precise calculation of the FTE count based on budget.

Full-time Number of Positions	7	7	7	8	9
Part-time Number of Positions	9	9	9	9	7

POLICE DEPARTMENT FISCAL YEAR 2018



- Administrative Sergeant (1)
- Records Supervisor (1)
- Records Clerk (4 F.T. + 5 P.T. = 6.75 FTE)
- Property Officer (1)
- Administrative Secretary (1 P.T. = 0.60 FTE)
- Community Service Officer (1 P.T. = .45 FTE)

- Police Sergeant (5)
- Police Officer (25)
- Community Service Officer (2 F.T. + 1 P.T. = 2.45 FTE)
- Crossing Guards (7 locations)**

- Police Sergeant (1)
- Police Officer (4)
- Investigative Aid (1 P.T. = .60 FTE)
- High School Liaison Officer (1)

<u>FY 18 Budget</u>	Employee	
	<u>Count</u>	<u>FTE</u>
Full Time Personnel	48	48.00
Part-Time Personnel	<u>9</u>	<u>4.85</u>
Total Employees / FTEs	<u>57</u>	<u>52.85</u>

(FTE = Full-Time Equivalent)

<u>Authorized Full-Time Employees</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
Sworn Officers	43	43	43	43	43	40*	40	40	40	40
Community Service Officers	3	2	2	2	2	2	2	2	2	2
Other Civilian	6	6	6	6	6	6	6	6	6	6
Total FT	<u>52</u>	<u>51</u>	<u>51</u>	<u>51</u>	<u>51</u>	<u>48</u>	<u>48</u>	<u>48</u>	<u>48</u>	<u>48</u>

*Starting in FY13/14, reporting for Police Officers changed from number of positions authorized to number of positions funded in the current year budget. There are 43 sworn officer positions authorized. These positions would increase the number of full time personnel from 48 to 51.

**Crossing guards are not included in Employee FTE or Count as they are considered temporary employees

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2018 BUDGET
PERSONNEL SCHEDULE

POLICE DEPARTMENT

<u>Classification</u>	<u>Status</u>	SY 14	FY15	FY16	FY17	FY18
		Budgeted <u>Employees</u>	Budgeted <u>Employees</u>	Budgeted <u>Employees</u>	Budgeted <u>Employees</u>	Budgeted <u>Employees</u>
Administration						
Police Chief	FT	1.00	1.00	1.00	1.00	1.00
Deputy Chief	FT	1.00	1.00	1.00	1.00	1.00
Police Sergeant	FT	1.00	1.00	1.00	1.00	1.00
Property Officer	FT	1.00	1.00	1.00	1.00	1.00
Records Supervisor/Tech	FT	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	PT	0.60	0.60	0.60	0.60	0.60
Records Clerk (2)	FT	4.00	4.00	4.00	4.00	4.00
Records Clerk (5)	PT	2.75	2.75	2.75	2.75	2.75
Operations						
Assistant Chief of Police	FT	-	-	1.00	1.00	1.00
Deputy Chief	FT	1.00	1.00	-	-	-
Police Sergeant	FT	5.00	5.00	5.00	5.00	5.00
Police Officer**	FT	25.00	25.00	25.00	25.00	25.00
Community Service Officer	FT	2.00	2.00	2.00	2.00	2.00
Community Service Officer (2)	PT	0.90	0.90	0.90	0.90	0.90
Crossing Guards	PT	8 locations	7 locations	7 locations	7 locations	7 locations
Investigations						
Police Sergeant	FT	1.00	1.00	1.00	1.00	1.00
Investigative Aide	PT	-	0.60	0.60	0.60	0.60
Police Officer**	FT	5.00	5.00	5.00	5.00	5.00
TOTAL EMPLOYEES (Full-time Equivalents)		<u>52.25</u>	<u>52.85</u>	<u>52.85</u>	<u>52.85</u>	<u>52.85</u>
Full-time Number of Positions**		48	48	48	48	48
Part-time Number of Positions		17	16	16	16	16

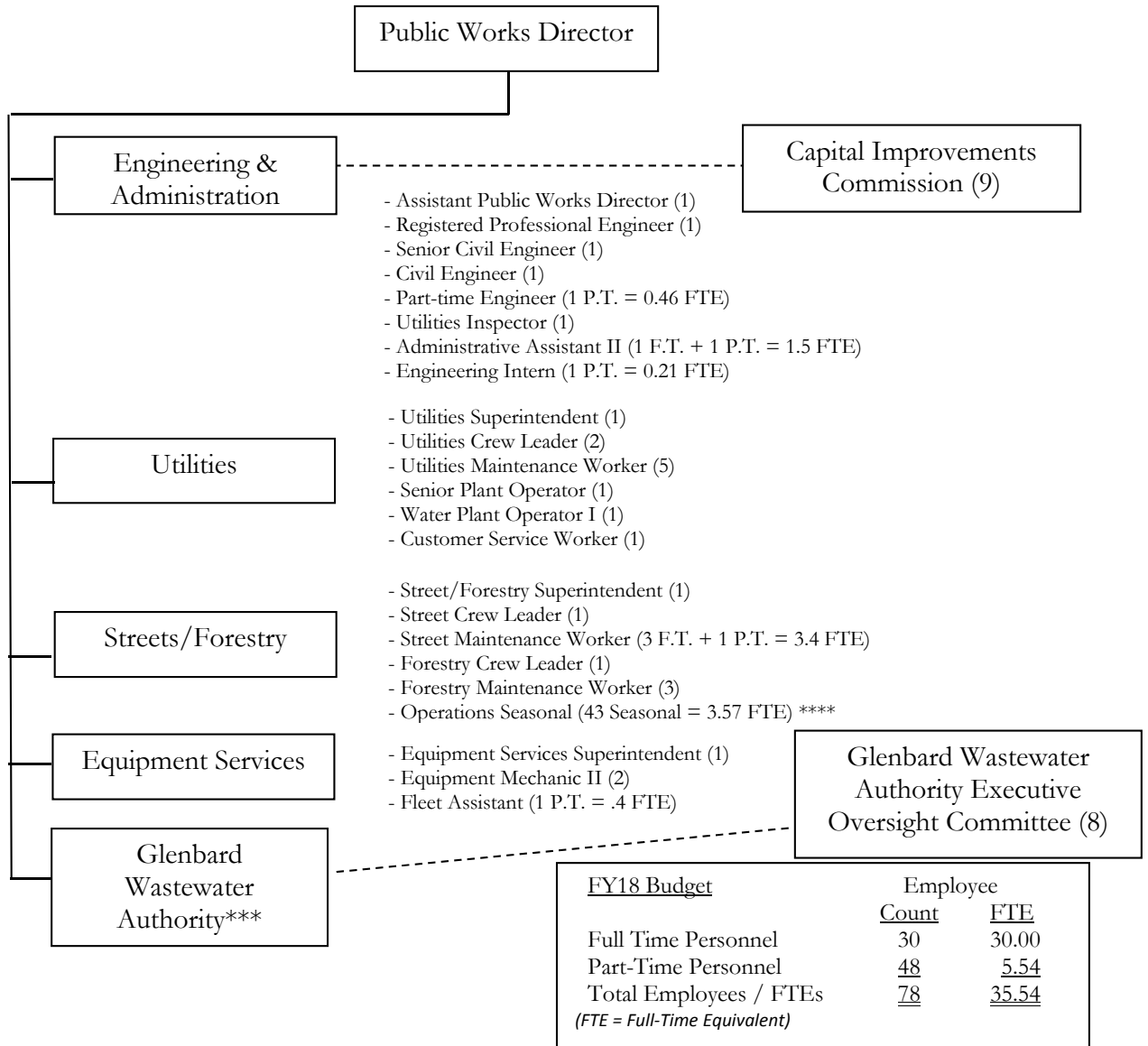
VILLAGE OF GLEN ELLYN
 FISCAL YEAR 2018 BUDGET
 PERSONNEL SCHEDULE

FIRE/EMS

<u>Classification</u>	<u>Status</u>	SY 14	FY15	FY16	FY17	FY18
		<u>Budgeted</u> <u>Employees</u>	<u>Budgeted</u> <u>Employees</u>	<u>Budgeted</u> <u>Employees</u>	<u>Budgeted</u> <u>Employees</u>	<u>Budgeted</u> <u>Employees</u>
Administrative Clerk II (1)	PT	-	1.00	1.00	1.00	0.50
TOTAL EMPLOYEES (Full-time Equivalents)		-	1.00	1.00	1.00	0.50
Full-time Number of Positions		-	-	-	-	-
Part-time Number of Positions		-	2	2	2	1

* The Village of Glen Ellyn funds 1 part-time administrative staff for the Volunteer Fire Company. Any other paid staff for the Volunteer Fire Company are paid by the Fire Company and not the Village.

PUBLIC WORKS DEPARTMENT FISCAL YEAR 2018



	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
<u>Budgeted Full-Time Employees</u>										
Administration / Engineering	6	6	6	6	6	6	7	7	7	7
Equipment Services	3	3	3	3	3	3	3	3	3	3
Streets / Forestry *	0	0	0	9	9	9	9	9	9	9
Utilities *	0	0	0	11	11	11	11	11	11	11
Operations *	19	19	19	0	0	0	0	0	0	0
Total FT**	28	28	28	29	29	29	30	30	30	30

* Streets/Forestry and Utilities Divisions were combined into one Operations Division based on Public Works Reorganization Plan implemented in FY06/07. In FY12/13, the Utilities and Streets/Forestry divisions were restored.

** In FY06, Public Works had a total of 32 FT employees.

*** Separate intergovernmental agreement agency with 17 full-time staff who are not Village employees. Per agreement with the Village of Lombard, the GWA Wastewater Manager reports to the Glen Ellyn Public Works Director.

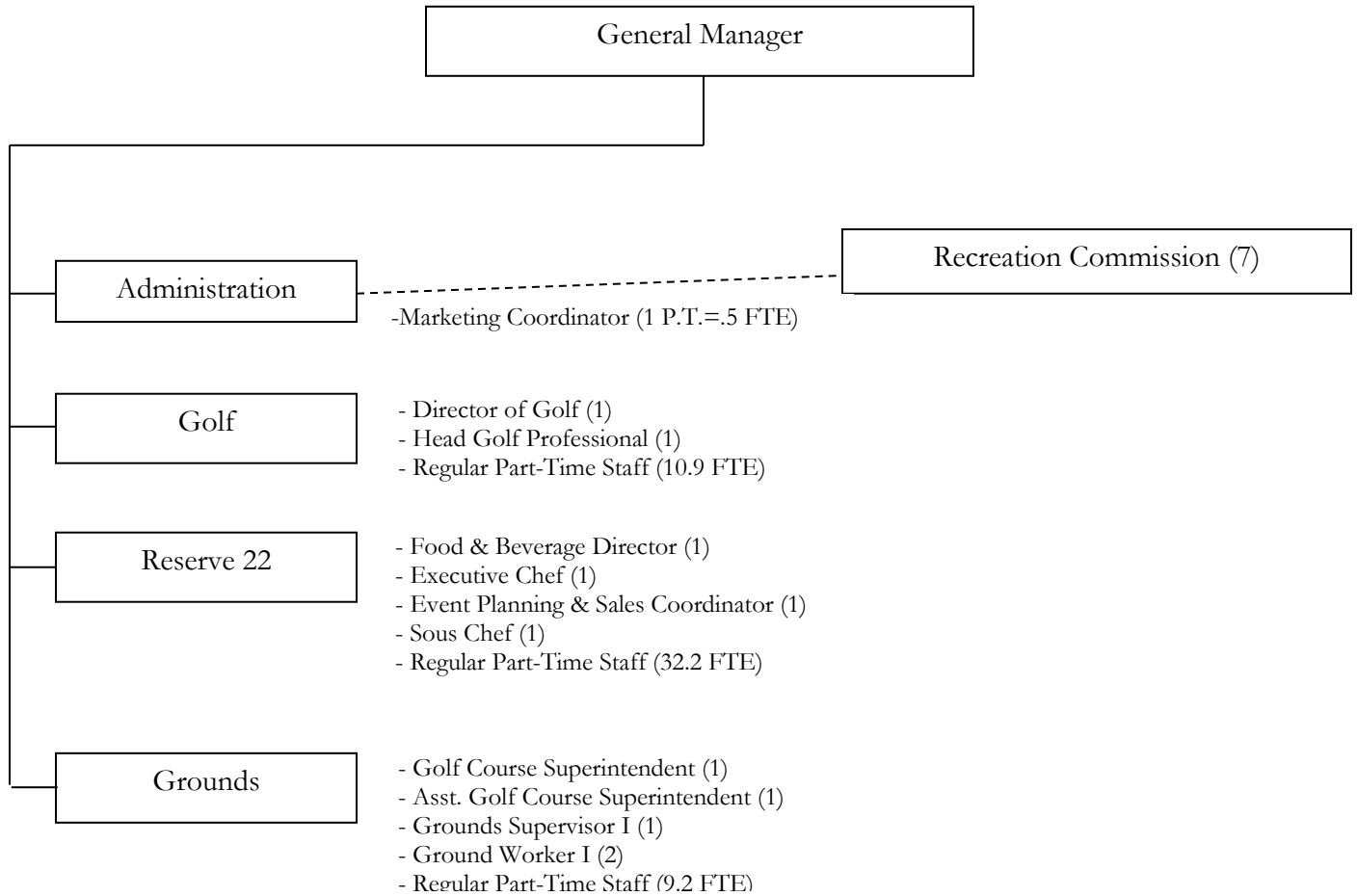
**** Operations Seasonal Employees work in Utilities & Streets/Forestry

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2018 BUDGET
PERSONNEL SCHEDULE

PUBLIC WORKS DEPARTMENT

Classification	Status	Salary Range*	SY 14	FY15	FY16	FY17	FY18
			Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees
<u>Administration & Engineering Division</u>							
Public Works Director	FT	V	1.00	1.00	1.00	1.00	1.00
Assistant Public Works Director	FT	S	1.00	1.00	1.00	1.00	1.00
Registered Professional Engineer	FT	T	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	FT	Q	-	1.00	1.00	1.00	1.00
Civil Engineer	FT	O	1.00	1.00	1.00	1.00	1.00
Part-time Engineer	PT	K	-	-	-	0.46	0.46
Utilities Inspector	FT	J	1.00	1.00	1.00	1.00	1.00
Engineering Intern	PT	N/A	0.21	0.21	0.21	0.21	0.21
Administrative Assistant II	FT/PT	F	1.50	1.50	1.50	1.50	1.50
			6.71	7.71	7.71	8.17	8.17
<u>Operations Division (Utility, Streets/Forestry)</u>							
Street/Forestry Superintendent	FT	N	1.00	1.00	1.00	1.00	1.00
Utilities Superintendent	FT	N	1.00	1.00	1.00	1.00	1.00
Sr Water Plant Operator	FT	L	1.00	1.00	1.00	1.00	1.00
Water Plant Operator I	FT	I	1.00	1.00	1.00	1.00	1.00
Crew Leader II	FT	J	1.00	1.00	1.00	-	-
Crew Leader I	FT	I	3.00	3.00	3.00	4.00	4.00
Project Coordinator	FT	G	-	-	-	-	-
Customer Service Worker	FT	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III	FT	G	-	-	1.00	1.00	1.00
Maintenance Worker II	FT/PT	F	5.40	5.00	4.00	3.00	3.00
Maintenance Worker I	FT	E	6.00	6.40	6.40	7.40	7.40
Forestry Intern	PT	N/A	0.19	0.19	-	-	-
Seasonal Staff	PT	N/A	3.57	3.57	3.57	3.57	3.57
			24.16	24.16	23.97	23.97	23.97
<u>Equipment Services Division</u>							
Equipment Services Superintendent	FT	N	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic II	FT	J	2.00	2.00	2.00	2.00	2.00
Fleet Assistant I	PT	E	0.40	0.40	0.40	0.40	0.40
			3.40	3.40	3.40	3.40	3.40
TOTAL EMPLOYEES (Full-time Equivalents)			<u>34.27</u>	<u>35.27</u>	<u>35.08</u>	<u>35.54</u>	<u>35.54</u>
Full-time Number of Positions			29	30	30	30	30
Part-time Number of Positions			48	48	47	48	48

VILLAGE LINKS/RESERVE 22 FISCAL YEAR 2018



<u>Fiscal Year 2018 Budget</u>	Employee	
	<u>Count</u>	<u>FTE</u>
Full-Time Personnel	12	12.0
Part-Time Personnel	<u>174</u>	<u>52.8</u>
Total Employees / FTEs	<u>186</u>	<u>64.8</u>
<i>(FTE = Full-Time Equivalent)</i>		

<u>Budgeted Full-Time Employees</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Administration	1	1	1	1	1	1	1	1	1	1
Golf	3	3	3	3	3	3	2	2	2	2
Reserve 22	1	1	1	1	2	2	3	4	4	4
Grounds	4	3	3	2	2	5	5	5	5	5
Total FT	<u>9</u>	<u>8</u>	<u>8</u>	<u>7</u>	<u>8</u>	<u>11</u>	<u>11</u>	<u>12</u>	<u>12</u>	<u>12</u>

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2018 BUDGET
PERSONNEL SCHEDULE

VILLAGE LINKS/RESERVE 22

Classification	Status	Salary Range*	SY 14	FY15	FY16	FY17	FY18
			Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees
Administration							
General Manager	FT	S	1.0	1.0	1.0	1.0	1.0
Marketing Coordinator	PT	E	-	-	-	-	0.5
			1.0	1.0	1.0	1.0	1.5
Grounds							
Golf Course Superintendent	FT	O	1.0	1.0	1.0	1.0	1.0
Assistant Golf Course Superintendent	FT	I	1.0	1.0	1.0	1.0	1.0
Grounds Supervisor I	FT	AI					1.0
Grounds Worker I	FT	A	3.0	3.0	3.0	3.0	2.0
Grounds Supervisor II	PT	AH	-	-	-	0.5	0.5
Grounds Worker II	PT	AD	-	-	-	0.1	0.1
Senior Grounds Technician II	PT	AF	-	-	-	1.3	1.3
Grounds Technician II	PT	AF				1.9	1.9
Specialized Laborer II	PT	AE	-	-	-	2.5	2.5
Grounds Worker III	PT	AD	-	-	-	0.5	0.5
Sr. Grounds Technician III	PT	AF	-	-	-	-	-
Specialized Laborer III	PT	AE	-	-	-	2.4	2.4
Seasonal Staff	PT	N/A	9.0	8.0	8.0	-	-
			14.0	13.0	13.0	14.2	14.2
Golf							
Assistant Recreation Director	FT	P	1.0	-	-	-	-
Director of Golf	FT	M	-	-	1.0	1.0	1.0
Head Golf Professional	FT	I	1.0	1.0	1.0	1.0	1.0
Assistant Golf Professional	FT	H	1.0	1.0	-	-	-
Assistant Golf Professional II	PT	AG	-	-	-	3.2	3.2
Golf Service Supervisor II	PT	AH	-	-	-	0.6	0.6
Golf Service Supervisor III	PT	AH	-	-	-	0.4	0.4
Housekeeping III	PT	AG	-	-	-	0.4	0.4
Cashier III	PT	AB	-	-	-	2.1	2.1
Starter/Ranger III	PT	AB	-	-	-	2.4	2.4
Outside Services Attendant III	PT	AB	-	-	-	1.8	1.8
Seasonal Staff	PT	N/A	9.5	9.5	9.5	-	-
			12.5	11.5	11.5	12.9	12.9

VILLAGE OF GLEN ELLYN
FISCAL YEAR 2018 BUDGET
PERSONNEL SCHEDULE

VILLAGE LINKS/RESERVE 22

Classification	Status	Salary Range*	SY 14	FY15	FY16	FY17	FY18
			Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees	Budgeted Employees
Reserve 22							
Food & Beverage Manager	FT	H	1.0	-	-	-	-
Food & Beverage Director	FT	L	-	-	-	-	1.0
Executive Chef / Dir. Of Food & Bev	FT	L	1.0	1.0	1.0	1.0	-
Executive Chef	FT	C	-	-	-	-	1.0
Assistant Restaurant Manager	FT	AL	-	2.0	2.0	1.0	-
Event Planning & Sales Coordinator	FT	AL	-	-	-	1.0	1.0
Sous Chef	FT	C	-	-	1.0	1.0	1.0
Floor Supervisors	PT	AK	-	2.0	2.0	-	-
Supervisor II	PT	AI	-	-	-	1.9	1.9
Kitchen Coordinator II	PT	AI	-	-	-	0.7	0.7
Cook II	PT	AH	-	-	-	5.6	5.0
Busser II	PT	AC	-	-	-	1.7	1.7
Dishwasher II	PT	AC	-	-	-	1.3	1.3
Lead Server II	PT	AB	-	-	-	0.4	0.4
Server II	PT	AA	-	-	-	2.0	2.0
Bartender II	PT	AA	-	-	-	0.9	0.9
Banquet Captain II	PT	AI	-	-	-	0.4	0.4
Banquet Server II	PT	AA	-	-	-	0.3	0.3
Banquet Bartender II	PT	AA	-	-	-	0.3	0.3
Concession Worker II	PT	AB	-	-	-	0.3	0.3
Assistant Event Sales Coordinator	PT	AI	-	-	-	-	-
Special Events Intern	PT	AD	-	-	-	-	-
Supervisor III	PT	AI	-	-	-	0.5	0.5
Cook III	PT	AH	-	-	-	2.4	2.4
Dishwasher III	PT	AC	-	-	-	0.5	0.5
Busser III	PT	AC	-	-	-	5.1	5.1
Host III	PT	AE	-	-	-	2.1	2.1
Lead Server III	PT	AB	-	-	-	-	-
Server III	PT	AA	-	-	-	2.9	2.9
Bartender III	PT	AA	-	-	-	2.2	2.2
Banquet Captain III	PT	AI	-	-	-	-	-
Banquet Bartender III	PT	AA	-	-	-	-	-
Banquet Server III	PT	AA	-	-	-	-	-
Concession Worker III	PT	AB	-	-	-	1.3	1.3
Seasonal Staff ¹	PT	N/A	20.0	19.0	19.0	-	-
			22.0	24.0	25.0	36.8	36.2
TOTAL EMPLOYEES (Full-time Equivalents)			49.5	49.5	50.5	64.9	64.8
Full-time Number of Positions			11	11	12	12	12
Part-time Number of Positions			150	141	141	212	174

¹ Part-time FTE count has been recalculated to reflect the on-going part-time/seasonal staffing needs of the restaurant (Reserve 22) operations.

Village of Glen Ellyn
Salary Tables - January 1, 2018 through December 31, 2018

CY 18 Salary Schedule Adjustment = 2.0%

Range	Annualized			Hourly		
	Min	Mid	Max	Min	Mid	Max
AA	\$ 10,296	\$ 10,296	\$ 10,296	\$ 4.95	\$ 4.95	\$ 4.95
AB	\$ 17,160	\$ 17,160	\$ 17,160	\$ 8.25	\$ 8.25	\$ 8.25
AC	\$ 17,503	\$ 22,277	\$ 27,581	\$ 8.42	\$ 10.71	\$ 13.26
AD	\$ 19,094	\$ 23,868	\$ 28,642	\$ 9.18	\$ 11.48	\$ 13.77
AE	\$ 20,686	\$ 25,862	\$ 31,039	\$ 9.95	\$ 12.43	\$ 14.92
AF	\$ 21,216	\$ 26,520	\$ 31,824	\$ 10.20	\$ 12.75	\$ 15.30
AG	\$ 21,746	\$ 27,369	\$ 34,476	\$ 10.46	\$ 13.16	\$ 16.58
AH	\$ 23,868	\$ 29,830	\$ 37,255	\$ 11.48	\$ 14.34	\$ 17.91
AI	\$ 27,050	\$ 33,818	\$ 40,565	\$ 13.01	\$ 16.26	\$ 19.50
AJ	\$ 27,862	\$ 34,833	\$ 41,782	\$ 13.40	\$ 16.75	\$ 20.09
AK	\$ 30,084	\$ 38,040	\$ 45,572	\$ 14.46	\$ 18.29	\$ 21.91
AL	\$ 31,824	\$ 40,035	\$ 48,224	\$ 15.30	\$ 19.25	\$ 23.18
A	\$ 36,046	\$ 45,402	\$ 54,737	\$ 17.33	\$ 21.83	\$ 26.32
B	\$ 37,807	\$ 47,651	\$ 57,474	\$ 18.18	\$ 22.91	\$ 27.63
C	\$ 39,716	\$ 50,070	\$ 60,423	\$ 19.09	\$ 24.07	\$ 29.05
D	\$ 41,689	\$ 52,531	\$ 63,372	\$ 20.04	\$ 25.26	\$ 30.47
E	\$ 43,790	\$ 55,204	\$ 66,618	\$ 21.05	\$ 26.54	\$ 32.03
F	\$ 45,996	\$ 57,983	\$ 69,970	\$ 22.11	\$ 27.88	\$ 33.64
G	\$ 48,330	\$ 60,890	\$ 73,450	\$ 23.24	\$ 29.27	\$ 35.31
H	\$ 50,749	\$ 63,945	\$ 77,120	\$ 24.40	\$ 30.74	\$ 37.08
I	\$ 53,273	\$ 67,149	\$ 81,003	\$ 25.61	\$ 32.28	\$ 38.94
J	\$ 55,904	\$ 70,458	\$ 85,013	\$ 26.88	\$ 33.87	\$ 40.87
K	\$ 58,726	\$ 74,023	\$ 89,319	\$ 28.23	\$ 35.59	\$ 42.94
PO	\$ 59,878	\$ 74,965	\$ 93,706	\$ 28.79	\$ 36.04	\$ 45.05
L	\$ 61,696	\$ 77,714	\$ 93,732	\$ 29.66	\$ 37.36	\$ 45.06
M	\$ 64,730	\$ 81,554	\$ 98,357	\$ 31.12	\$ 39.21	\$ 47.29
N	\$ 67,976	\$ 85,628	\$ 103,279	\$ 32.68	\$ 41.17	\$ 49.65
O	\$ 71,455	\$ 90,062	\$ 108,668	\$ 34.35	\$ 43.30	\$ 52.24
P	\$ 75,020	\$ 94,517	\$ 114,015	\$ 36.07	\$ 45.44	\$ 54.81
Q	\$ 78,690	\$ 99,142	\$ 119,595	\$ 37.83	\$ 47.66	\$ 57.50
R	\$ 82,700	\$ 104,213	\$ 125,705	\$ 39.76	\$ 50.10	\$ 60.44
S	\$ 86,816	\$ 109,411	\$ 131,985	\$ 41.74	\$ 52.60	\$ 63.45
T	\$ 91,123	\$ 114,821	\$ 138,498	\$ 43.81	\$ 55.20	\$ 66.59
U	\$ 95,727	\$ 120,634	\$ 145,542	\$ 46.02	\$ 58.00	\$ 69.97
V	\$ 100,458	\$ 126,575	\$ 152,692	\$ 48.30	\$ 60.85	\$ 73.41
W	\$ 105,486	\$ 132,918	\$ 160,351	\$ 50.71	\$ 63.90	\$ 77.09
X	\$ 110,769	\$ 139,559	\$ 168,349	\$ 53.25	\$ 67.10	\$ 80.94
Y	\$ 116,327	\$ 146,603	\$ 176,878	\$ 55.93	\$ 70.48	\$ 85.04
Z	\$ 122,098	\$ 153,858	\$ 185,598	\$ 58.70	\$ 73.97	\$ 89.23

Police Officers / F.O.P. Contract. Rates are effective November 1, 2017 to October 31, 2018.