

VILLAGE OF GLEN ELLYN  
FY06/07 BUDGET PREPARATION CALENDAR  
as of November 30, 2005

November 28, 2005	Pre-Village Board Workshop - Review Second Quarter Financial Report. Village Board Meeting - Adoption of 2005 property tax levy.
December 1, 2005	Distribution of preliminary budget information and document templates to department managers.
December 15, 2005	Mailing to community groups - FY06/07 budget requests for Special Programs Fund.
January 2, 2006	Preliminary revenue projections to Village Manager (General Fund).
January 16, 2006	Departmental budget requests due to Finance (with support and footnotes).
January 23 - 27, 2006	Departmental / Manager budget review meetings.
January 31, 2006	Budget requests from community groups due.
Jan 30 - Feb 3, 2006	Follow-up departmental / Manager budget review meetings (as needed).
February 3, 2006	Departmental narratives due
February 20, 2006	Village Board Workshop - Review Third Quarter Financial Report. Preliminary budget projection - General Fund Review of property tax abatements
February 24, 2006 (Friday)	Distribution of draft budget (Part I, operating funds and capital).
February 27, 2006	Village Board Meeting - Property Tax Abatements
March 6, 2006 (1st Monday)	Special Village Board Workshop at 6:00 p.m. - Budget Review / Part I (Review operating departments and capital).
March 17, 2006 (Friday)	Distribution of draft budget (Part II, Special Programs Fund).
March 20, 2006 (3rd Monday)	Early Village Board Workshop at 6:00 p.m. - Budget Review / Part II (Special Programs / Community Groups).
March 27, 2006 (4th Monday)	Village Board Meeting - Public hearing on proposed FY06/07 Budget.
April 10, 2006 (2nd Monday)	Village Board Meeting - Budget adoption.
May 1, 2006	Fiscal Year 2006/07 begins.