

**VILLAGE OF GLEN ELLYN**  
**JOB CLASSIFICATIONS BY DEPARTMENT**  
**May 1, 2006 through April 30, 2007**

<b><u>DEPARTMENT/ CLASSIFICATION TITLE</u></b>	<b><u>FLSA STATUS</u></b>	<b><u>SALARY RANGE</u></b>
<b><u>ADMINISTRATION</u></b>		
<b>Village Manager's Office</b>		
Village Manager	E	23
Assistant Village Manager	E	17
Village Collector/Executive Secretary	E	12
Administrative Secretary	N	9
Secretary	N	7
Administrative Clerk II	N	5
Administrative Intern	N	N/A
<b>Facilities Maintenance</b>		
Facilities Manager	E	15
Maintenance Worker II	N	9
Custodial Supervisor	N	7
Custodian	N	5
<b><u>FINANCE</u></b>		
Finance Director	E	20
Assistant Finance Director	E	16
Administrative Secretary	N	9
Personnel Analyst	E	16
Information Technology Manager	E	17
Accounts Manager	E	13
Fiscal Clerk	N	8
Mail Clerk	N	1
Senior Services Coordinator	N	11

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<b><u>DEPARTMENT/ CLASSIFICATION TITLE</u></b>	<b><u>FLSA STATUS</u></b>	<b><u>SALARY RANGE</u></b>
<b>Planning</b>		
Planning & Development Director	E	20
Planner	E	15
Administrative Secretary	N	9
Permit/Office Clerk	N	8
<b>Building &amp; Zoning</b>		
Building & Zoning Official	E	16
Building Inspector	N	12
Fire Inspector	N	5
Plan Examiner	N	10
Property Inspector	N	5
<b><u>POLICE DEPARTMENT</u></b>		
Police Chief	E	21
Deputy Chief of Police	E	18
Police Sergeant	N	16
Police Officer	N	PO
Administrative Secretary	N	9
Community Service Officer	N	9
Records Supervisor	N	13
Records Clerk	N	8
Crossing Guards	N/A	Daily Rate

"PO" = Police Officer / FOP Contract

**DEPARTMENT OF PUBLIC WORKS**

**VILLAGE OF GLEN ELLYN**  
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<b>Administration/Engineering</b>		
Public Works Director	E	21
Assistant Public Works Director	E	18
Registered Professional Engineer	E	18
Engineering Technician	N	12
Utilities Inspector	N	13
Administrative Secretary	N	9
Secretary	N	7
<b>Equipment Services</b>		
Equipment Services Supervisor	N	13
Equipment Mechanic II	N	11
Inventory Control Clerk	N	7
<b>Operations Division</b>		
Village Forester	E	16
Utilities Special Assignment		
Crew Leader	N	12
Maintenance Worker II	N	9
Maintenance Worker I	N	7
Senior Water Plant Operator	N	12
Customer Service Worker	N	11
Water Meter Reader	N/A	N/A

**RECREATION**

**VILLAGE OF GLEN ELLYN**  
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<b>Administration</b>		
Recreation Director	E	20
Administrative Secretary	N	9
<b>Golf</b>		
Director of Golf	E	16
Head Golf Professional	E	14
First Assistant Golf Professional	E	11
<b>Food Service</b>		
Food Service Manager	E	15
<b>Grounds</b>		
Golf Course Superintendent	E	17
Senior Grounds Supervisor	E	13
Building & Equipment Maint. Supervisor	N	12
Grounds Supervisor	N	10
Grounds Maintenance Mechanic	N	10
Horticulturist	N	10
Arborist	N	9

N/A - Not Applicable