

PUBLIC WORKS OPERATIONS – GENERAL FUND

The Operations – General Fund budget consists of Operational Maintenance of Village owned Rights-of-Way (ROW) and include such items as maintenance of our streets and roadways, sidewalks, storm sewer system, signs, streetlights, landscaping, and Central Business District (CBD) appearance. This section of the budget also includes the maintenance of our urban forest. Some of the everyday activities performed under the Operations Division qualify for Illinois Department of Transportation reimbursement through the Motor Fuel Tax (MFT) Program. These tasks are monitored and documented for inclusion in yearly MFT Resolutions to qualify for the MFT funding.

Street and roadway activities include the maintenance of more than 86 miles of roadway. Responsibilities include: Maintenance of streets, curbs, signs and pavement markings, snow and ice management, the sidewalk improvement program, contracted line striping and pavement crack sealing programs, street sweeping, parking meter maintenance, parking lot and street light maintenance in the CBD and other areas, as well as support for special events such as the Taste of Glen Ellyn, Fourth of July Parade and Holiday Walk.

Forestry activities include the maintenance of more than 15,300 trees on parkways and on Village-owned green space. Staff is responsible for the implementation and oversight of numerous Forestry Programs including: annual winter pruning; “Available Space Parkway Tree Planting;” landscape maintenance contracts; and the “Parkway Reforestation Program.” Our Forestry staff also participates in a number community activities by providing informational talks to garden clubs and grade schools; participating with volunteers in neighborhood beautification projects, and the organization of the annual Arbor Day Celebration. Daily operations consist of tree planting, tree pruning, tree removals, cabling and annual cable inspection, stump grinding, and performing a variety of tree related service requests.

Another responsibility of our forestry staff consists of the ongoing development and enforcement of the Village’s Tree Preservation Ordinance. Our staff is very knowledgeable in accurately inspecting our inventory for insect and disease concerns. These inspections include testing for Dutch Elm, gypsy moth and Oak Wilt disease. Staff also updates and manages a computerized tree inventory program.

Operations – General Fund Accomplishments for FY05/06

1. Central Business District improvements – Staff began a 5-year program to replace the 55 parkway benches located in the CBD. The 2006 program replaced five (5) along Crescent Boulevard adjacent to the train station, three (3) within the train station, and two (2) along Pennsylvania west of Main Street. Staff also added as part of the Flower Program, one additional plant grouping located at Pennsylvania and Glenwood, and 2 additional hanging baskets along Pennsylvania.
2. As part of an ordinance change and in conjunction with the Police Department,

staff fabricated and installed 130 new parking signs in the CBD geared towards improving customer parking. Staff was able to perform this work within one week of Village Board approval.

3. Pavement maintenance programs emphasis – Twenty-five streets were reconstructed or resurfaced during 2005 calendar year as part of the Street and Storm Sewer Improvement Program. Preventive maintenance work was completed on these streets to prolong the life expectancy of the new streets. The work included asphalt surface treatments and crack sealing.
4. Staff continued to focus on a program to bring all traffic signs into compliance with the current State of Illinois traffic sign code. Work included installing new signposts and sign faces on Village of Glen Ellyn streets that were paved during the during the 2005-2006 construction season.
5. An infrared inspection of all of our electrical cabinets located with in the Village of Glen Ellyn was performed. Problems and defects were found in five of the eleven cabinets inspected. Staff arranged for a private contractor to repair four of these locations while staff repaired the fifth.
6. In-house forestry related work included removal of over 280 stumps, completion of over 250 tree related work orders, performed over 150 tree removals, and cleared Village owned ROW behind Haggerty Car Dealership to create usable space.
7. Received the Tree City USA award for the 23rd year in a row.
8. Continued with restoration work in the Ada Harmon wildflower preserve at the north end of Taylor Avenue.
9. Re-landscaped Spicely Park in conjunction with an Eagle Scout Project.
10. Developed a maintenance and follow-up program for trees that are stressed during construction.
11. Reinstated the “Available Space Parkway Tree Program.” Thirty-three (33) trees were planted in the fall of 2006. We expect to plant an additional 100 trees in 2007.
12. In an attempt to improve implementation of effective tree protection measures during construction projects, staff utilized a Forestry Consultant to oversee the Village construction projects.

Operations – General Fund Goals for FY07/08

1. Continue with the Ada Harmon Wildflower Preserve restoration.

2. Increase public awareness regarding the Emerald Ash Borer and continue to keep updated on the progress of this insect.
3. Develop and propose an updated Comprehensive Forestry Management Plan.
4. Develop a research and training program as it relates to Forestry tasks.
5. Continue to upgrade the 550 concrete street marker posts in town, using retro-reflective sign materials in place of paint. This will be done in an effort to increase the visibility of the street names for emergency responders and reduce the maintenance by eliminating the need for annual painting.
6. Complete the painting of the signposts and sign replacements in the Central Business District.
7. Re-stripe the off street parking facilities in the Central Business District.
8. Convert the parking space numbers in the Duane/Lorraine parking facility, from the aluminum hanging signs currently used, to pavement markings. The hanging aluminum signs along with the posts will then be removed for ease of snow removal in the winter months and enable the repair of the current conflict of the electrical lighting that exists.
9. Continue a five-year program to convert the remaining 45 benches in the Central Business District from wood/recycled material to all metal for reduced long-term maintenance costs.
10. Add 25 new banners to the new light poles at Five Corners.
11. Add another floral grouping and two more hanging baskets to the CBD.
12. Upgrade electrical capabilities at eight street light locations in the CBD to enable power to be pulled for special events throughout the year.