

VILLAGE OF GLEN ELLYN
JOB CLASSIFICATIONS BY DEPARTMENT
May 1, 2008 through April 30, 2009

<u>DEPARTMENT/ CLASSIFICATION TITLE</u>	<u>FLSA STATUS</u>	<u>SALARY RANGE</u>
<u>ADMINISTRATION</u>		
Village Manager's Office		
Village Manager	E	23
Assistant Village Manager	E	18
Personnel Analyst	E	16
Administrative Analyst	E	13
Village Collector/Executive Secretary	E	12
Multi Media Specialist	N	11
Administrative Secretary	N	9
Secretary	N	7
Administrative Clerk II	N	5
Administrative Intern	N	N/A
Facilities Maintenance		
Facilities Manager	E	15
Maintenance Worker II	N	9
Custodial Supervisor	N	7
Custodian	N	5
<u>FINANCE</u>		
Finance Director	E	20
Assistant Finance Director	E	16
Information Technology Manager	E	17
Accounts Manager	E	13
Accounting Specialist	N	10
Administrative Secretary	N	9
Fiscal Clerk	N	8
Senior Services Coordinator	N	11
Mail Clerk	N	1

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<u>DEPARTMENT/ CLASSIFICATION TITLE</u>	<u>FLSA STATUS</u>	<u>SALARY RANGE</u>
<u>PLANNING & DEVELOPMENT</u>		
Planning		
Planning & Development Director	E	20
Planner	E	15
Administrative Secretary	N	9
Permit/Office Clerk	N	8
Building & Zoning		
Building & Zoning Official	E	16
Building Inspector	N	12
Fire Inspector	N	5
Plan Examiner	N	13
Property Inspector	N	5
<u>POLICE DEPARTMENT</u>		
Police Chief	E	21
Deputy Chief of Police	E	18
Police Sergeant	N	16
Police Officer	N	PO
Property Officer	N	10
Administrative Secretary	N	9
Community Service Officer	N	9
Records Supervisor	N	13
Records Clerk	N	8
Crossing Guards	N/A	Daily Rate

"PO" = Police Officer / FOP Contract

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<u>DEPARTMENT/ CLASSIFICATION TITLE</u>	<u>FLSA STATUS</u>	<u>SALARY RANGE</u>
<u>PUBLIC WORKS</u>		
Administration/Engineering		
Public Works Director	E	21
Assistant Public Works Director	E	18
Registered Professional Engineer	E	18
Civil Engineer	E	16
Administrative Secretary	N	9
Secretary	N	7
Operations Division		
Village Forester	E	16
Project Coordinator	N	14
Senior Plant Operator	N	14
Utilities Inspector	N	13
Crew Leader II	N	14
Crew Leader I	N	13
Customer Service Worker	N	11
Maintenance Worker II	N	9
Maintenance Worker I	N	7
Water Meter Reader	N/A	N/A
Equipment Services		
Equipment Services Supervisor	N	16
Equipment Mechanic II	N	13
Inventory Control Clerk	N	7

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RECREATION

Administration

Recreation Director	E	20
Administrative Secretary	N	9

Golf

Director of Golf	E	16
Head Golf Professional	E	14
First Assistant Golf Professional	E	11

Food Service

Food Service Manager	E	15
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Grounds

Golf Course Superintendent	E	17
Senior Grounds Supervisor	E	13
Building & Equipment Maint. Supervisor	N	12
Grounds Supervisor	N	10
Grounds Maintenance Mechanic	N	10
Horticulturist	N	10
Arborist	N	9

N/A - Not Applicable