

## **PUBLIC WORKS OPERATIONS – GENERAL FUND**

The Operations – General Fund budget consists of Operational Maintenance of Village owned Rights-of-Way (ROW) and includes such items as maintenance of our streets and roadways, sidewalks, storm sewer system, signs, streetlights, landscaping, and Central Business District (CBD) appearance. This section of the budget also includes the maintenance of our urban forest. Some of the everyday activities performed under the Operations Division qualify for Illinois Department of Transportation reimbursement through the Motor Fuel Tax (MFT) Program. These tasks are monitored and documented for inclusion in yearly MFT Resolutions to qualify for the MFT funding.

Street and roadway activities include the maintenance of more than 86 miles of roadway. Responsibilities include: Maintenance of streets, curbs, signs and pavement markings, snow and ice management, the sidewalk improvement program, contracted line striping and pavement crack sealing programs, street sweeping, parking meter maintenance, parking lot and street light maintenance in the CBD and other areas, as well as support for special events such as the Taste of Glen Ellyn, Fourth of July Parade and Holiday Walk.

Forestry activities include the maintenance of more than 15,300 trees on parkways and on Village-owned green space. Staff is responsible for the implementation and oversight of the Comprehensive Forestry Management Program which includes: annual winter pruning, tree removal and stump grinding, landscape maintenance, service request inquiry, Parkway Reforestation Programs and oversight of the Tree Preservation Ordinance. Our Forestry staff also participates in a number of community activities by providing informational talks to garden clubs and grade schools, participating with volunteers in neighborhood beautification projects, and the organization of the annual Arbor Day Celebration. Daily operations consist of tree planting, tree pruning, tree removals, cabling and annual cable inspection, stump grinding, and performing a variety of tree related service requests.

Our staff is very knowledgeable at inspecting our inventory for insect and disease concerns. These include inspecting for the most threatening diseases and insects: Dutch Elm and Oak Wilt disease, gypsy moth and Emerald Ash Borer (EAB) insects. Staff also updates and manages a computerized tree inventory program.

### **Operations – General Fund Accomplishments for FY07/08**

1. Central Business District improvements – Staff implemented the second year of a 5-year program to replace the 55 parkway benches located in the CBD. The 2007 program replaced a total of 10 benches in the CBD. These benches are along Crescent Boulevard between Forest and Main Street, one bench on Forest Avenue and all but one bench on Main Street between Crescent and Pennsylvania Avenue. Staff also installed No Smoking signs on all Village benches in accordance with the Smoking Ordinance that went into effect January 1, 2008.

2. Completed 100% of the painting of the signposts and 75% of sign replacements in the Central Business District.
3. Converted the parking space numbers in the Duane/Lorraine parking facility from the aluminum hanging signs currently used to pavement markings. The hanging aluminum signs along with the posts were removed for ease of snow removal in the winter months and enabled the repair of the current conflict of the electrical lighting that exists.
4. Added 25 new banners to the new light poles at Five Corners.
5. Added one floral grouping on the west side of Main Street south of the railroad tracks and two more hanging baskets in front of The Mews on Pennsylvania in the Central Business District.
6. Upgraded the electrical capabilities at the Main Street lot behind the flower clock enabling power to be pulled for special events throughout the year.
7. Upgraded 110 of the 550 concrete street marker posts in town using retro-reflective sign materials in place of paint. This is done in an effort to increase the visibility of the street names for emergency responders and reduce maintenance by eliminating the need for annual painting.
8. Staff continued to focus on a program to bring all traffic signs into compliance with the current State of Illinois traffic sign code. Work included installing new signposts and sign faces on Village of Glen Ellyn streets that were paved during the during the 2006-2007 construction season.
9. In-house and contract forestry related work included removal of over 425 stumps, completion of over 435 tree related work orders, performed over 350 tree removals, and pruned approximately 2,800 parkway trees. The Village Forester responded to 270 Forestry Service requests.
10. Received the Tree City USA award for the 24th year in a row and growth award for the 11th.
11. Continued with restoration work in the Ada Harmon wildflower preserve at the north end of Taylor Avenue.
12. Implemented a maintenance and follow-up program for trees that are stressed during construction.
13. Planted 351 trees through the Reforestation Program.
14. The Village Forester in conjunction with the Tree Education committee of the Environmental Commission held our first Tree Care Seminars. These seminars

were on proper tree planting and desirable species to plant, the benefits of trees and a walk through the Panfish Park Arboretum.

### **Operations – General Fund Goals for FY08/09**

1. Continue with the Ada Harmon Wildflower Preserve restoration.
2. Develop an Emerald Ash Borer program that identifies fair/poor condition trees with the goal to remove and replace them.
3. Develop a volunteer program that encourages citizen participation in the enhancement of our community.
4. Continue to upgrade the 550 concrete street marker posts in town (about 20% complete), using retro-reflective sign materials in place of paint. This will be done in an effort to increase the visibility of the street names for emergency responders and reduce the maintenance by eliminating the need for annual painting.
5. Re-stripe the off street parking facilities in the Central Business District that don't need extensive rehabilitation work.
6. Continue a five-year program to convert the remaining 35 benches in the Central Business District from wood/recycled material to all metal for reduced long-term maintenance costs.
7. Add another floral grouping to the CBD.
8. Create a CBD sidewalk pressure washing program that will maintain CBD sidewalks on an established rotational basis.
9. Add an additional 7 new banners to the light poles at Five Corners.
10. Add 4 hanging baskets on Main Street at Five Corners (two on either side of St. Charles Road).
11. Upgrade electrical capabilities at six locations on Main Street in the CBD to enable power to be pulled for special events throughout the year.