

VILLAGE OF GLEN ELLYN
 FY09/10 ANNUAL BUDGET
 PERSONNEL SCHEDULE

VILLAGE MANAGER'S OFFICE

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>FY07/08 Budgeted Employees</u>	<u>FY08/09 Budgeted Employees</u>	<u>FY09/10 Budgeted Employees</u>
Village Manager	FT	23	1.00	1.00	1.00
Deputy Village Manager	FT	18	1.00	1.00	1.00
Personnel Analyst ¹	FT	16	-	1.00	1.00
Village Collector	FT	12	1.00	1.00	1.00
Administrative Analyst ²	FT	13	-	1.00	1.00
Administrative Secretary (2)	PT	9	1.00	1.00	1.00
Secretary	PT	7	0.50	0.50	-
Administrative Clerk II (2)	PT	5	1.00	1.00	1.00
Multimedia Specialist ³	PT	11	0.50	0.50	0.75
Administrative Intern	PT	N/A	0.50	0.50	-
Senior Services⁴					
Senior Services Coordinator (2)	PT	11	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>7.10</u>	<u>9.10</u>	<u>8.35</u>
Full-time Number of Positions			3	5	5
Part-time Number of Positions			9	9	7

¹ The Personnel Analyst position was previously reported in the Finance Department budget.

² The administrative Analyst position was added in FY08/09 on a 2 year trial basis. The position will be reevaluated in FY10/11 following the transition period of a new Village Manager.

³ The Multimedia Specialist position is budgeted in the Public Information Division of the Special Programs Fund.

⁴ Staffing and all other costs associated with the Senior Services program are budgeted in the Special Programs Fund.

* Information regarding salary ranges can be found in the "Other Activities / Information" section at the back of this budget document.