

VILLAGE OF GLEN ELLYN
 FY10/11 ANNUAL BUDGET
 PERSONNEL SCHEDULE

VILLAGE MANAGER'S OFFICE

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>FY08/09 Budgeted Employees</u>	<u>FY09/10 Budgeted Employees</u>	<u>FY10/11 Budgeted Employees</u>
Village Manager	FT	23	1.00	1.00	1.00
Deputy Village Manager	FT	18	1.00	1.00	-
Personnel Analyst	FT	16	1.00	1.00	1.00
Village Collector	FT	12	1.00	1.00	-
Administrative Analyst	FT	13	1.00	1.00	1.00
Administrative Services Coordinator ¹	PT	10	-	-	0.75
Administrative Secretary (2)	PT	9	1.00	1.00	1.00
Secretary	PT	7	0.50	-	-
Administrative Clerk II (2)	PT	5	1.00	1.00	1.00
Multimedia Specialist ²	PT	11	0.50	0.75	0.75
Administrative Intern	PT	N/A	0.50	-	-
Senior Services³					
Senior Services Coordinator (2)	PT	11	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
TOTAL EMPLOYEES (Full-time Equivalent)			<u>9.10</u>	<u>8.35</u>	<u>7.10</u>
Full-time Number of Positions			5	5	3
Part-time Number of Positions			9	7	8

¹ The Administrative Services Coordinator position was previously reported in the Village Board & Clerk budget as a part time (.5 FTE) Administrative Clerk II.

² The Multimedia Specialist position is budgeted in the Public Information Division of the Special Programs Fund.

³ Staffing and all other costs associated with the Senior Services program are budgeted in the Special Programs Fund.

* Information regarding salary ranges can be found in the appendix.