

**BUDGET FOOTNOTES
VILLAGE BOARD & CLERK**

- 1 **Salaries: (\$10,600)** This line includes salaries of elected officials (\$50 per month for Village President, \$20 per month for Village Trustees, and \$300 per month for Village Clerk and all Board and Commission Recording Secretaries, except for the Plan Commission and the Zoning Board of Appeals, which are included in the Planning and Development budget. During FY09/10, the 20 hour per week part-time Administrative Clerk position was changed to a 30 hour per week Administrative Services Coordinator which is reported in the Village Manager’s Office budget.
- 2 **Recognition / Awards: (\$0)** Funding for the annual Village Board and Commission appreciation dinner was consolidated in the Village Board & Clerk budget from the General Services budget. Due to budget constraints, no funds are budgeted for FY 11/12 for this recognition event.

3 **Dues/Subscriptions/Registrations: (\$30,800)**

	FY09/10	FY10/11	FY11/12
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
DuPage Mayors and Managers Conference	\$25,000	\$25,000	\$24,000
Metropolitan Mayors Caucus	1,000	1,000	1,000
Illinois Municipal League	1,500	1,500	1,600
State and International Institute of Municipal Clerks	200	200	200
Glen Ellyn Chamber of Commerce	600	600	600
Chicago Metropolitan Agency for Planning	300	300	300
Municipal Clerks of Illinois	100	100	100
International Institute of Municipal Clerks Conf.	500	-	-
Other Activities for Village Elected Officials	3,500	3,500	3,000
	<u>\$32,700</u>	<u>\$32,200</u>	<u>\$30,800</u>

- 4 **Employee Education: (\$3,500)** Funds are typically allocated in this budget for the biannual Village Board and staff planning retreat. This event is scheduled to be held in FY11/12.
- 5 **Professional Services/Other: (\$6,000)** Cost of processing various Village licenses including liquor licenses, printing public notices, recording of documents with the County, and codification of changes to the Village Code.