

VILLAGE OF GLEN ELLYN
FY11/12 BUDGET PREPARATION CALENDAR

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| November 19, 2010 | Preliminary revenue projections to Village Manager (General Fund). |
| November 30, 2010 | Distribution of preliminary budget information and document templates to department managers. |
| December 30, 2010 | Departmental budget requests due to Finance <u>(with support and footnotes)</u> . |
| January 3 thru January 21, 2011 | Preliminary Departmental / Manager budget review meetings. |
| January 17, 2011 | Village Board Workshop - General Fund Budget Update |
| January 24 thru February 11, 2011 | Additional Departmental meetings as needed |
| January 24, 2011 | Departmental narratives due. |
| February 28, 2011 | Village Board Workshop - Review Third Quarter Financial Report. |
| February 25, 2011 (Friday) | Distribution of draft budget |
| March 7, 2011 (1st Monday) | Special Village Board Workshop at 6:00 p.m. - General Fund Review Home Rule Sales Tax Review |
| March 21, 2011 (3rd Monday) | Early Village Board Workshop at 6:00 p.m. - All Other Funds Review |
| March 28, 2011 (4th Monday) | Final Budget Review Workshop (only if needed). |
| April 11, 2011 (2nd Monday) | Village Board Meeting - Public hearing on proposed FY11/12 Budget. |
| April 25, 2011 (4th Monday) | Budget adoption |
| May 1, 2011 | Fiscal Year 2011/12 begins. |

