

## **EQUIPMENT SERVICES**

### **BUDGET FOOTNOTES**

1. **Glen Ellyn Park District: (\$40,000)** - The Park District purchases fuel for their fleet from the Village, including a markup of 15% per gallon to help pay for the Village gas pumps and underground fuel storage facilities. The Park District purchased 16,000 gallons of unleaded fuel and 1,000 gallons of diesel fuel in calendar year 2010.
2. **Miscellaneous Revenue: (\$20,000)** - This line item primarily receives net revenues generated from the sale of replaced Village vehicles and equipment at the twice- annual DuPage Mayors and Managers Conference auction. Amount realized each year depends upon the high bids for the type and number of vehicles sent to auction each year, minus a Conference 15% auction fee.
3. **Employee Education: (\$2,400)** – Provides for continuing education in the latest methods of diagnosing and repair of computer controlled vehicle systems and engine controls. Certification as Emergency Vehicle Technician (EVT) is necessary to work on the unique equipment associated with fire apparatus.
4. **Maintenance of Building, Grounds & Equipment: (\$9,000)** – This account provides for testing and repair of the underground storage tanks, lines and monitor sensors, the repair of shop equipment, hydraulic vehicle lifts, fuel dispensing equipment and the electric yard gate. It also provides for building essentials and minor repair or modifications to the Equipment Services section of the Public Works Building.
5. **Disposal: (\$1,500)** – Provides for the disposal of waste products generated in the daily operation of the Equipment Services department. The waste stream includes used motor oil, oil absorbent, parts cleaning solvent and used oil and fuel filters. These items are classified as special waste and cannot be disposed of in landfills or recycled without special processing.
6. **Leased Equipment: (\$3,700)** – Provides for the rental/lease of various pieces of equipment for the garage (i.e. solvent tanks, floor mats, air/gas tanks).
7. **Repairs/Contracted Labor: (\$35,000)** - Provides for labor associated with major and/or specialized repairs such as transmission rebuilding, wheel alignment, IDOT safety inspections, car washes, body work, and fire apparatus repairs by outside vendors.
8. **Repairs/Contracted Parts: (\$20,000)** - Provides for parts associated with major vehicle/equipment repairs completed by outside vendors.
9. **Telecommunications: (\$8,000)** – Provides for cellular and GPS (global positioning satellite) service associated with everyday operations and AVL (automatic vehicle

location) systems installed in vehicles and equipment that are involved in front line Public Works operations. The AVL costs are \$300 a year for each of 20 vehicles.

10. **Gas & Oil: (\$305,000)** – Provides for the purchase of fuel and oil used by Glen Ellyn Village vehicles, Glenbard Wastewater Authority vehicles, the Glen Ellyn Volunteer Fire Company and the Glen Ellyn Park District. The total amount budgeted for fuel assumes: 70,000 gallons of unleaded gasoline at an average of \$2.65; 38,000 gallons of diesel fuel at an average of \$2.75; and \$15,000 for engine, transmission, hydraulic and differential oil based on current usage. The Village's cost for fuel is less than prevailing retail prices because the Village buys in bulk and is exempt from Federal gas taxes, which are \$0.183 per gallon of unleaded gasoline and \$0.243 per gallon of diesel fuel; and State sales taxes, which is 5% of the cost per gallon of unleaded gasoline and 6.25% of the cost of diesel fuel. The Village has two underground storage tanks that have the capacity to store 15,000 gallons of unleaded gasoline and 10,000 gallons of diesel fuel.
11. **Inventory Parts: (\$90,000)** - Provides for the cost of replacement parts and shop supplies used to repair and maintain Village vehicles and equipment, Glen Ellyn Volunteer Fire Department vehicles and equipment, and GWA vehicles, when work is performed in-house by Village technicians.
12. **Capital Outlay-FY 11/12 Vehicle Purchases: (\$291,500)**  
Each Village department contributes annually toward the future replacement of vehicles assigned to it until the end of the vehicles' economically useful lives. This plan assures adequate funding and allows accurate forecasting of future budget requirements.

Equipment replacement is based on several factors:

- Cost to operate – maintenance and fuel costs
- Condition of vehicular systems – hydraulics, snow removal equipment, etc.
- Condition of vehicle – interior and exterior
- Does the vehicle do the job it was intended to do and is it cost effective?

Vehicles are normally replaced at the end of the depreciation period. However, some are kept past their expected useful lives due to low hours of use and/or good overall condition. Occasionally, some vehicles need to be replaced before they are fully depreciated due to unreliability or their inability to meet the needs of the department.

All equipment is purchased using advertised sealed competitive bidding, the State of Illinois Joint Equipment Purchase Program, or some other joint governmental purchasing consortia. Vehicles being replaced are sold at the first convenient DuPage Mayors and Managers Auction, generally held in June and October each year.

**Vehicles scheduled for replacement in FY 11/12 are as follows:**

**VEHICLE #005:** A 2007 Chevrolet Impala purchased through State of Illinois bid process for \$21,750. This vehicle is on a three-year depreciation schedule, currently has over 70,000 miles on it and will have over 100,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$23,700 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Chevrolet Impala purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it, as a police vehicle is..... **\$25,000**

**VEHICLE #007:** A 2007 Chevrolet Impala purchased through State of Illinois bid process for \$21,750. This vehicle is on a three-year depreciation schedule, currently has over 60,000 miles on it and will have over 90,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$24,400 for the replacement of this vehicle. This vehicle is a police patrol unit. The replacement vehicle will be a Chevrolet Impala purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it, as a police vehicle is..... **\$25,000**

**VEHICLE #010:** A 2007 Harley-Davidson FLHPI is leased through Wildfire Harley-Davidson for \$1,800 per year. This vehicle is on a two-year lease schedule, which has been extended three years and now expires May 31, 2012. This vehicle is a police patrol unit, which is used for parades, special events, and public relations. The lease amount per year is .....**\$1,800**

**VEHICLE #011:** A 2008 Ford F150 purchased through State of Illinois bid process for \$26,400. This vehicle is on a three-year depreciation schedule, currently has over 65,000 miles on it and will have over 95,000 miles on it when the replacement vehicle is placed in service. Depreciation funds have been reserved in the amount of \$28,800 for the replacement of this vehicle. This vehicle is a community service/police patrol truck. The replacement vehicle will be a Ford F150 pick-up truck purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a police CSO vehicle is..... **\$28,000**

**VEHICLE #027:** A 2010 Ford Explorer purchased through State of Illinois bid process for \$27,550. This vehicle is on a three-year depreciation schedule, currently has 14,000 miles on it and will be transferred to the Glen Ellyn Police Department Detectives for continued service. This will replace a fully depreciated unmarked 2005 Ford Taurus Detectives car. Depreciation funds have been reserved in the amount of \$17,200 for the replacement of this vehicle. This vehicle is an administrative vehicle used by the Chief of Police. The replacement vehicle will be a Ford Expedition purchased through the State of Illinois Joint Purchasing Agreement. Projected replacement cost including an amount for equipment to outfit it as a Police Chief's vehicle is. .... **\$34,000**

**VEHICLE #206:** A 2000 Ford F450 aerial bucket truck purchased for \$59,000. This vehicle is on a ten-year depreciation schedule, is fully depreciated and has over 4,500 hours on it. Public Works Operations Division uses this vehicle year round for street light maintenance/repair, traffic signal maintenance, hanging banners, tree pruning and hanging holiday decorations. This vehicle is also utilized by the Facilities Maintenance Department for building repairs. Depreciation funds have been reserved in the amount of \$78,300 for the replacement of this vehicle.

Projected replacement cost.....**\$79,000**

**VEHICLE #253:** A 1993 John Deere F925 tractor purchased for \$16,000. This 18-year old tractor is on a seven-year depreciation schedule, is fully depreciated and has reached the end of its useful life. The Public Works Operations Division uses this tractor and its attachments for the removal of snow from sidewalks throughout the Central Business District and other Village owned properties. Depreciation funds have been reserved in the amount of \$19,600 for the replacement of this equipment. The replacement vehicle will be a Holder C2.45 with a 44 inch blower attachment; a 44 inch rotary broom; a drop salt spreader; and a dump body.

Projected replacement cost.....**\$98,700**

**The following vehicles and equipment are fully depreciated and funded, but they will not be replaced this year due to low mileage/hours and or the fact that they are in good overall condition.**

**VEHICLE #001-** A 2009 Ford Expedition

**VEHICLE #009-** A 2008 Ford Crown Victoria

**VEHICLE #018-** A 2008 Ford Expedition

**VEHICLE #207-** A 2000 GMC K2500 Pick-up Truck (eliminated from fleet)

**VEHICLE #213-** A 1999 GMC K2500 Pick-up Truck (eliminated from fleet)

**VEHICLE #222-** A 2004 Ford Taurus

**VEHICLE #224-** A 2004 Ford Ranger

**VEHICLE #225-** A 2000 Ford F450 Crane Truck (eliminated from fleet)

**VEHICLE #226-** A 2005 Dodge Grand Caravan

**VEHICLE #232-** A 2004 Ford F350 Dump Truck

**VEHICLE #233-** A 2004 Ford F350 Dump/Lift Gate Truck

**VEHICLE #270-** A 2004 Ford F450 Utility Truck

**VEHICLE #514-** A 1989 Ingersoll Rand Air Compressor

13. **Capital Outlay-Equipment: (FY10/11 Estimated Actual \$352,250)**

Includes \$350,000 for replacement of the fuel station and underground storage tank at the Reno Center. This purchase was unbudgeted and was necessitated due to a leak in the underground storage tank. The cost of the tank and future replacement will be funded via charges to other Village funds and outside agencies which are users of the fuel station over a 20 year period.

**Capital Outlay- Equipment: (FY11/12 Budgeted \$2,100)**

**Diagnostic Scanner & Software: (\$2,100)** Provides for the purchase of software to update the Snap-On Vantage graphing meter and Solus Engine Scanner to the 2010 model year. This is the most current software available to troubleshoot and diagnose light/medium duty vehicle problems.