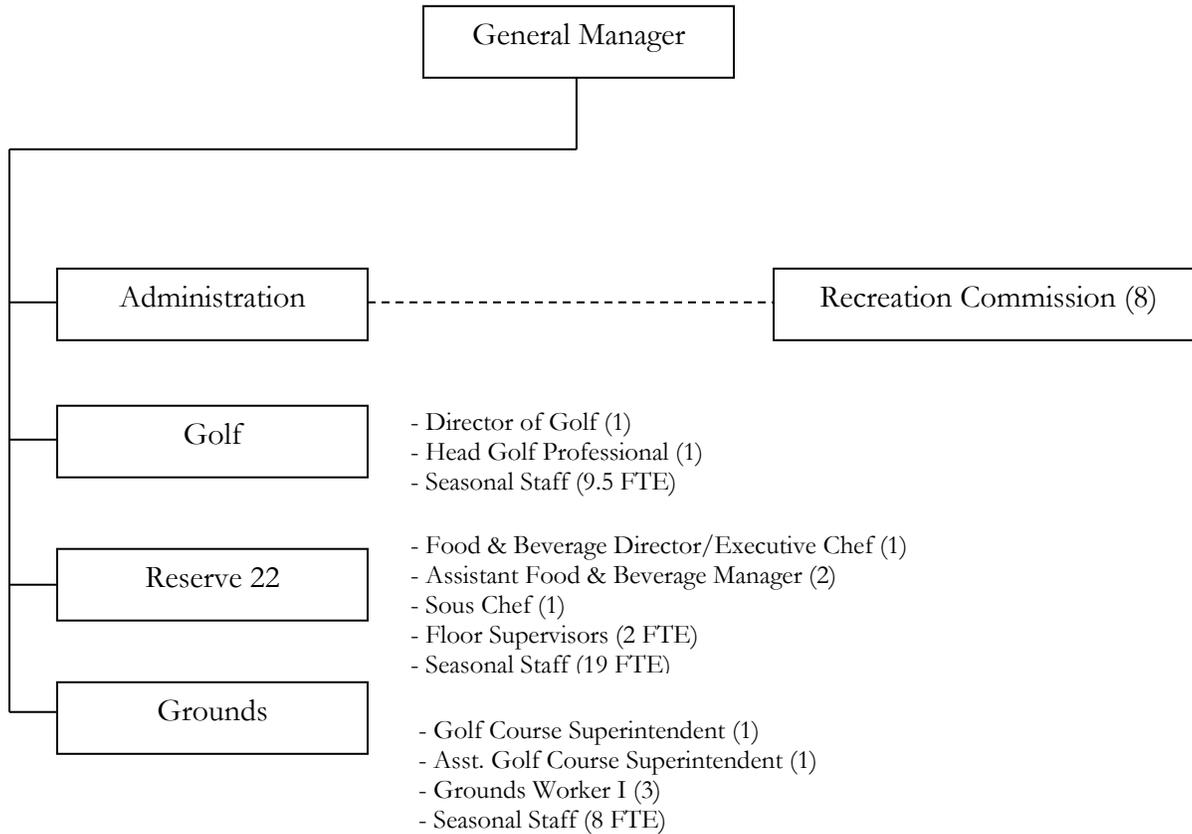


Table of Contents

IX. VILLAGE LINKS/RESERVE 22 DEPARTMENT

Organizational Chart.....	9-2
Recreation Department Narrative	9-3
Recreation Department Budget.....	9-11

VILLAGE LINKS/RESERVE 22 FISCAL YEAR 2016



<u>Fiscal Year 2016 Budget</u>	<u>Employee</u>	
	<u>Count</u>	<u>FTE</u>
Full-Time Personnel	12	12.00
Part-Time Personnel	<u>141</u>	<u>38.50</u>
Total Employees / FTEs	<u>153</u>	<u>50.50</u>
<i>(FTE = Full-Time Equivalent)</i>		

<u>Budgeted Full-Time Employees</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>
Administration	1	1	1	1	1	1	1	1	1	1
Grounds	5	4	4	3	3	2	2	5	5	5
Golf	3	3	3	3	3	3	3	3	2	2
Reserve 22	1	1	1	1	1	1	2	2	3	4
Total FT	<u>10</u>	<u>9</u>	<u>9</u>	<u>8</u>	<u>8</u>	<u>7</u>	<u>8</u>	<u>11</u>	<u>11</u>	<u>12</u>

VILLAGE LINKS / RESERVE 22 - BUDGET

Facilities

The Village Links / RESERVE 22 operates 4 facilities on 280 acres. These facilities are incorporated into a sophisticated storm water detention system that detains 30% of Glen Ellyn's stormwater and is a primary reason that the Village developed and operates these properties.

27-Hole Golf Course	
Village Links of Glen Ellyn	240 acres
Passive Use Parks	
Panfish Park	18 acres
Lambert Lake Nature Preserve	22 acres
Co-Op Park	1 acre

Village Green park (35 acres of athletic fields) is owned by the Village. Since 2003, it is operated by the Glen Ellyn Park District under a rolling 25 year lease. The Village Green does not impact this budget.

Budget Organization

The Village Links / RESERVE 22 has 3 operating divisions: Grounds, Golf, and Food Service. The budget is divided into 9 accounting sections. Segregating expenditures by revenue center and by managerial responsibility allows us to monitor the financial performance of each revenue center and maintain managerial accountability for each line item.

Grounds Division	
Division Head: Golf Course Superintendent	
<u>Responsible for Budget Sections:</u>	
55 710 -	Golf Course Grounds
55 740 -	Parks Maintenance
55 7x5 -	Mechanical Maintenance for equipment and buildings in all Divisions
Golf Division	
Division Head: Director of Golf	
<u>Responsible for Budget Sections:</u>	
55 720 -	Golf Services
55 750 -	Pro Shop Merchandise
55 780 -	Motorized Carts
Food Service Division	
Division Head: Executive Chef / Food & Beverage Director	
<u>Responsible for Budget Sections:</u>	
55 730 -	Food Service

Administration, 55 700, includes line items not specific to an individual operating division, along with all capital expenditures and debt service.

Financial Overview

No tax dollars are used to maintain or operate Village Links/Reserve 22, Lambert Lake, or Panfish Park. Village Links/Reserve 22 and Stormwater management operates solely on facility fees. Residents pay golf green fees at roughly a 40% discount off market prices.

Golf Course/Restaurant profits are used to subsidize resident use of the golf course, park maintenance and the maintenance and operation of the storm water detention system.

Financial Goals - Our financial goal is to be as profitable as possible. More specifically, our short term goal is to generate enough revenue to cover operating expenses, \$650,000 a year in debt service, \$150,000 a year in capital replacement, and maintain adequate cash reserves to buffer against the whims of a weather dependent seasonal business.

Another major goal is to provide significant resident green fee discounts. In 2015, residents will receive roughly \$300,000 in discounts.

Debt Service - The fund is scheduled to make a \$340,000 annual debt service payment to retire bonds issued to fund the 2004 golf course renovation. The final debt service payment for that bond issue is due in 2023.

The fund is scheduled to make a \$310,000 annual debt service payment to retire bonds issued to fund the 2013 expansion of the driving range and clubhouse. The final debt service payment for that bond issue is due in 2033.

The golf course has generated sufficient profits during every fiscal year of operation to fully cover all debt service. 2014 was the first full year of operation with the expanded clubhouse. Cash reserves of more than \$1,200,000 are available to cover any short falls, and to fund future capital projects. The cash reserves were accumulated from prior year profits.

Profit - \$4,400,000 in profits have been earned in the nine years since the 2004 golf course renovation. Those profits were used to make \$3,350,000 in debt service payments, reinvest \$850,000 in routine capital equipment replacement, and boost cash for the recently completed driving range and clubhouse expansion.

Revenue - Nationwide demand for golf weakened after September 11, 2001, and fell even more sharply following the recent recession. Rounds played and Golf Revenues are up slightly in 2015, although recovery is slow.

The number of golf rounds played at the Village Links and resulting revenues have varied widely in recent years, with weather being the main variable.

Future golf revenues are uncertain. Golf demand is stagnant. Revenues are held down by significant price competition stemming from an excessive number of golf courses operating in the market. Most public courses in the market are non-for-profit and many are subsidized by tax dollars.

The expanded food and beverage business will generate additional revenue, but much of this new revenue will be offset by increased expenses. The track record of golf course food service operations in DuPage County is uneven, with virtually every golf course clubhouse requiring tax dollars to cover debt service.

Expenses - Cost containment efforts started in 2002 has allowed us to remain virtually flat in golf operations expenses from year to year.. This reduction in operating expense has kept the golf course profitable in spite of declining revenues.

2015 has been a good second full year of operations. Despite some unusual challenges, facility revenues have increased 17%. While golf has shown a modest increase for the period, Food and Beverage operations has shown a steady increase in both revenues and profitability. We continue to refine cost efficiency in Reserve 22, which will lead to maximization of profitability. We expect to be able to cover all expenses, including debt service, plus build cash reserves for funding capital replacement.

Summary - The Village Links/Reserve 22 is well positioned. The course is popular and has an active clientele. The physical plant and equipment are in generally solid condition and the facility improvements added in 2013 have been well received by our Guests.

Storm Water Detention System

The Village Links is a golf course and a storm water detention system. Built in 1966 and expanded in 1973, the storm water detention system consists of twenty-four interconnected ponds: one pond at Lambert Lake, two at Panfish Park and twenty-one on the golf course.

Rain water entering the system at the northwest portion of the system flows from pond to pond via a series of underground storm drain pipes for more than a mile before leaving the golf course for the DuPage River.

The storm water is slowed as it moves from pond to pond. Silt debris washed from streets and sidewalks settles in the ponds before it can pollute downstream rivers. The water stored in the detention ponds is used to irrigate the golf course. The golf course turf filters the mildly polluted storm run off water, cleaning it before it replenishes the aquifers below.

Since 1966, Village Links revenues have paid for the maintenance and operation of the storm water detention system. During the 2004 golf course renovation, \$350,000 was spent on the storm water detention system, including pond expansion, silt removal, pipe replacement, and shoreline stabilization. In 2013, the capacity of the storm water detention system was increased to accommodate the expanded clubhouse. A pond was expanded, several acres of property were lowered, and new lake connector pipes were added at a cost of \$200,000.

Shoreline Stabilization - The storm water detention system has 6.4 miles of shoreline. Wave erosion causes the lake banks to fall into the water, increasing the water surface and reducing the water depth. Shoreline stabilization efforts initiated in the 1970's and 2000's have been effective.

Shoreline - Village Links Ponds	- 4.9 miles
Shoreline - Panfish Park Ponds	- 1.0 miles
Shoreline - Lambert Lake	- .5 mile
Total Shoreline	6.4 miles

Silt Removal - Silt removal is a potentially significant expense over the next 20 years. Disposal of detention pond silt is expensive because concentrations of metals and fuels dropped onto roads by vehicles require that it be treated as a hazardous material.

Drain Pipe Replacement - Many of the original corrugated metal pipes that connect the golf course ponds were replaced in 2003. The new drain pipes (concrete or composite plastic) should last indefinitely.

Control Structure Replacement - Three concrete control structures are in fair condition for their age and will not be prohibitively expensive to replace in another 25-35 years.

2015 REVIEW

2014 was the first full season of operation in the new facility. Still refining our operations policies and practices, we were able to cover our debt, execute some capital needs, and make a small contribution to our cash reserves. This was particularly challenging due to significant changes in key management positions in both the facility and Reserve 22. By contrast, 2015 was a profitable year for both golf and food services. Revenues were up consistently, moderately in golf, and more significantly in food and beverage services. The community seems to have warmed to the facility, as community groups are increasingly booking events in Reserve 22. Most of the earlier service challenges have been met, and the facility is well on its way to another profitable season.

Grounds (Golf Course Maintenance)

Despite a record amount of rainfall in the month of June, which hampered our ability to, among other things, maintain target green speeds, the golf course has recovered nicely, and is in excellent condition. Frequent heavy down pours of rain required several hundred unbudgeted man-hours to restore playing conditions in our bunkers. Warm, dry weather in the second half of July, through most of August and September, allowed the Grounds Staff to better control conditions.

Golf

Rounds of golf rebounded slightly and are up for the year, but remain relatively flat for "normal" years. Golf programming, in the form of nightly golf leagues, junior and adult lesson programs, and a variety of public events keeps the Village Links as one of the busiest in the area. The newly expanded driving range has accommodated more patrons, as they appreciate the consistently better conditions.

Since we began accepting golf outings in 2008, our business and reputation have grown at a steady rate. In 2015, we hosted 97 golf outings, the most ever. Most of the outings contained fewer participants, as groups struggled to fill their events. Still, golf outings improve our dollars per round, and offer advantageous exposure to many who are visiting for the first time. The Blue Heron Room has proven to be a good selling point, as many events take full advantage of the banquet facilities, and adjoining patio. Always trying to stay ahead of the curve, the Village Links also added FootGolf to its outing repertoire.

Golf Staff introduced PGA Jr. League golf in 2014. The summer league attracted 60 participants, and provided over \$10,000 in additional revenue, notable in green fees and driving range. 48 more junior golfers signed up for the abbreviated fall league. This new endeavor provided not only additional revenue, but also helps us to create future golfers.

Pro Shop

Pro Shop sales are up more than 17% in 2015, mostly due to the slight increase in rounds, and stream lining products offered for sale.

Revenues from Pro Shop sales have little impact on the bottom line, as there is a high variable cost associated with the sale of merchandise. It is very difficult to compete with the big box stores, who can offer a wider variety at more attractive prices. We are continuing with an inventory reduction plan, which will focus on carrying mostly products with a higher turn rate, such as gloves, balls, and apparel, and reduce products with a long shelf presence, like golf clubs and other equipment.

Food and Beverage

Revenues

The popularity of Reserve 22 continues to show increases among Glen Ellyn residents, as well as nearby communities. The business has increased consistently, month to month, in each of the 4 main profit centers over calendar year 2014. The Restaurant and Bar has increased 22%, while Banquets have increased 38% in revenues in its second year of operation. With the increase in rounds of golf and golf outings, the Halfway House and Beverage Cart have also posted moderate increases. The increase in sales has resulted in an additional \$25,000 to the bottom line.

Expenses

The most challenging expenses to cover in the Food and Beverage operation is the business' prime cost, consisting of product costs plus payroll. With ever rising food costs, menu construction and pricing will continue to be a main focus. While all businesses are struggling to comply with ACA regulations, municipally owned facilities have the added challenge of managing IMRF regulations for its core staff. Limited available hours contribute to higher

turnover, inconsistency in service levels, and training expenses. In addition, the Department of Labor is likely to impose an overtime expansion rule which will effect the way we compensate our management team. Exploring staffing alternatives, such as outsourcing labor, will be pursued, although these types of arrangements often carry high service costs, which could offset any pension, or overtime costs. Controlling prime costs will be a major component to continued profitability.

Debt Service

In 2002, the Recreation Fund borrowed \$4,500,000 through a 20 year general obligation bond issue to help finance the golf course renovation. In November 2010, a bond refinancing was conducted to restructure this debt and take advantage of lower interest rates. Interest rates for this bond issue are 2% initially and top out at 3.9%. Annual principal and interest payments remain unchanged at about \$340,000. The bulk of the savings, about \$225,000, will be realized at the end of the issue, with a reduced final payment on January 1, 2023.

In October 2012, the Recreation Fund borrowed an additional \$5,000,000 through a second 20 year general obligation bond issue, to help finance the new restaurant, bar, banquet room and driving range. Interest rates for this bond issue are 2% initially and top out at 2.5%. Annual principal and interest payments are about \$310,000. The final payment on this bond issue will be made on January 1, 2033.

PREVIEW 2016

It will be a challenge to cover the debt service that funded these improvements with revenues generated from the facility. Every publicly owned golf course clubhouse built in the last 25 years in DuPage County has been supported with tax dollars. We are committed to retiring all of the related debt service with Village Links and RESERVE 22 profits. It is expected that it could take a few years for the business to mature so we can take full advantage of all of the opportunities of the newly configured Village Links. In the meantime, golf course cash reserves will ensure that debt payments are made without the use of tax monies.

Golf profitability will continue to be the key factor in the financial success of the Village Links. Green Fees, Cart Fees, and Driving Range revenues will generate the bulk of the gross profits necessary to cover the outstanding debt service.

Food Service is playing a much larger role than in the past. Food Service revenues will continue to grow, as Banquet sales, and catering will contribute. Food Service will generate a significant amount of the gross profits required to cover the debt service.

The Village Links faces diverse competition from area golf courses. Many courses, desperate to generate cash flow, are offering green fees below their break even point. Less drastic changes are expected from courses owned by local governments, many of whom subsidize golf like they do swimming pools and skating rinks. Some governments are getting out of the golf business, bringing in management companies that lower costs and/or services to the commodity level. At the other end of the spectrum, private clubs are dropping guest fees, member dues and outing fees to compete with high end public courses.

The Village Links remains an excellent golf value due to superior course conditions and layout. Successful programming strategies and green fee specials outside of prime time help keep the course busier than most others in the area.

Primary Initiatives for 2016

Grounds

We must continue to be a great value in golf, by offering consistently superior playing conditions, as demanded by the golfing public. This must continue to be done efficiently, as revenues will dictate the amount of resources available to maintain the optimal conditions. Our full time staff members are trained in all areas of golf course and grounds maintenance, and having 5 full-time members will ensure continuity and consistency.

Golf

Programmed Golf - We will continue to offer an exceptional amount of programmed golf at the Village Links in 2016, including leagues, tournaments and instructional schools and classes. The upkeep of these events is crucial in guaranteeing a consistent revenue flow. We will also look for new revenue streams, such as FootGolf, introduced at the end of 2014, to increase profitability.

Course Maximization - We will continue to try to squeeze more golfers onto the course. The Golf Division has the job of scheduling the proper number of tee times, filling the tee times, getting the customers in those tee times started on time, and helping them move around the course

in a reasonable amount of time. This is particularly crucial when we book smaller outing groups, who choose a shotgun start. The challenge is that over the years, with the increased distance golf balls are travelling, golf course capacity has been reduced. While we have historically teed off 8 groups per hour, it is difficult now to tee off 7 groups per hour.

Online Tee Times - Providing our guests 24/7 access to online tee times will be a popular addition. The use of this system is growing at a slow, but steady, rate. Our goal is to maximize the ease in which golfers can book our course. The electronic tee time system will help us automate communication with guests who have made tee time reservations.

Golf Outings - We must continue to increase the size and number of golf outings held in 2016. Marketing efforts conducted in 2014 and over the winter months will help us to maximize production. We will continue to look for ways to raise the revenues, by looking to offer more value added services. We will continue to build a reputation in the area as conducting professional, well run events. We must be conscious of the number of outings we book each year, so as not to alienate our regular customers and resident golfers, while maximizing profits.

Food & Beverage - RESERVE 22

Our new facility will offer a variety of products to maximize revenues. We will continue to market and build RESERVE 22 as a destination restaurant, that does not rely primarily on golfer traffic for its profits.

Staffing - We look to fine tune staffing levels to match seasonal sales volume and lower our labor cost as a percentage of revenue. Hiring the right people in key positions will assure us of providing outstanding service levels. We will be challenged by the prohibitive costs of IMRF pension program, and Affordable Care Act.

Bar & Restaurant - We will continue to operate RESERVE 22 as a major bar and restaurant destination for lunch and dinner. We offer popular TV sports packages in the bar and live entertainment on weekends.

Banquet Room - The 150 guest banquet room is available for golf outing banquets and non-golf private parties. This room is also used for overflow dining when available, including Friday Night Fish Frys and Sunday Brunches. Special brunches are planned for Easter, Mother's Day and Father's Day. One key factor

in our success will be to make good use of our Banquet Rooms and Meeting Rooms. Keeping those spaces productive will increase our profit percentages, as parties and meetings generally carry a lower overall variable cost as a percentage.

Board Room - The Board Room is available for groups of 8-20 that combine meetings with golf and a meal or for stand alone breakfast/lunch/dinner meetings.

Storm Water Management

This budget provides \$38,040 to maintain three village Parks: Lambert Lake Nature Preserve, Co-Op Park and Panfish Park. These parks are part of the Village Links storm water detention system. Included in the maintenance of Panfish Park is maintenance of walkways that run through the Waters Edge Condominium Association and connect to the park.

Throughout the years, Village Links revenues have paid for over \$1,000,000 in park maintenance. Staff will continue to collaborate with the Public Works Department to maintain these parks, and make improvements as necessary.

Capital Projects

Our goal is to earmark \$150,000 annually for routine capital projects and equipment replacement. In 2016, \$200,000 is budgeted in capital expenditures. Included in that figure is a Clubhouse generator, which will ensure uninterrupted service.

While we have extended some equipment beyond its useful life, our equipment and physical plant are in acceptable condition. If revenues permit, it will take most of the coming decade to get our equipment replacement program back on schedule.

IMRF - Retirement Fund Contributions

The employer portion of retirement fund contributions budgeted for 2016 is \$146,900, 10.8% of total regular wages. We are planning to add a significant number of employees to IMRF in Food Services, in order to increase service consistency, and minimize training costs and turnover.

Personnel Costs

The Department of Labor is expected to expand the

overtime regulations, which will re-define exempt status. This will have a significant impact on how we compensate our Restaurant managers, who earn less than \$50,000 annually.

The Affordable Care Act is a significant factor that is prompting us to increase the number of full-time positions in 2016, with a comparable decrease in seasonal/part-time employment.

We will continue to attempt to minimize our exposure to State unemployment benefit claims. We cannot control those costs, but we can influence them through a variety of means including helping seasonal staff find other employment in the off season.

Proposed increases to the minimum wage will impact our cost for hourly employees. This will have a significant impact on Food and Beverage. It will have a lesser impact Grounds and Golf.

2016 GOALS

We have six Major Goals for 2016.

1 - Pace of Play - Have play move at a faster pace at the Village Links than at any comparable public golf course in the Chicago market. Improve customer awareness of their pace of play and our efforts to assist them on both the 18 and 9 hole courses.

2 - Course Conditions - Maintain the 18-hole course in superior condition. Maintain greens that are smoother and faster than those at most public golf courses.

3 - Revenue Growth - Rebuild golf revenues.

4 - Continue to Build the Food Service Business - Increase restaurant, bar and banquet business that generates \$2,500,000 in annual revenue.

5 - Constrain Expenditures - Constrain expenditures to match revenues, without customers noticing the cut-backs.

6 - Generate Profit - Generate a gross profit to cover \$650,000 in debt service and \$200,000 in capital replacement.

Key Performance Indicators - We track the following Key Performance Indicators. Target performance levels are identified.

Total Revenue -	\$5,500,000 .
Rounds Played -	72,000
Golf Revenue (Green Fees, Motor Carts, & Driving Range, & Pro Shop) -	\$3,000,000
Food Service -	\$2,500,000

Controllable Food Service Expenses - Wages for seasonal / part time employees is 28-29% of revenue. The cost of products for resale, including dry goods, beer / wine, food, and beverages, is a combined 33% of revenue. Prime Costs total 60-65% of revenues.

Keep Pace - 80% of golfers Keep Pace

On Time - Be on time (within 7 minutes) for 90% of all rounds.

Stimpmeter (weekly) - Average 10.0, minimum 9.0 feet
April 15 - November (9-hole course 1.0 foot slower).

Maintenance Interval Frequencies

Maintenance is programmed at the following frequencies, stated in number of days between maintenance occurrences. These Maintenance Interval Frequencies (MIF) define the base standards of condition for our facilities.

Maintenance Interval Frequencies		
stated in # of days between task performance		
	Spring / Fall	Summer
Greens		
Mow Greens	1	1
Groom	7	14
Lightly Topdress	10	10
Mow Surrounds	3-4	2-3
Mow Long Collars	2-3	2
Tees		
Mow Tees	3-4	2-3
Mow Tee Surrounds	3-4	3-4
Seed Divots	7	7
Fairways		
Mow Fairways	2	2
Mow Par 3 Fairways	2-3	2-3
Seed Divots	21	14
Roughs		
Mow Intermediate Roughs	3-4	3-4
Mow Roughs	7	7
Trim Roughs	7	7
Trim Clubhouse Lawns	7	7
Bunkers		
Rake - mechanical	1	1
Rake - manual		
Trim Edge	21	21
Edge	45	45
Miscellaneous		
Change Cups	1	1
Pick Up Litter	1	1
Seed Driving Range Tee	1-2	1-2
Mow Driving Range Tee	3-4	2-3
Mark Water Hazards	10	10
Trim around Trees	30	30
Trim Lake Banks	30	30
Trim Willow Trees	42	42
Sweep Cart paths	30	21
Edge Yardage Plates	21	21
Mow Parks (Spring)	7	7
Mow Parks	7	7

VILLAGE LINKS/RESERVE 22

Summary

*Village of Glen Ellyn
Calendar Year 2016 Budget*

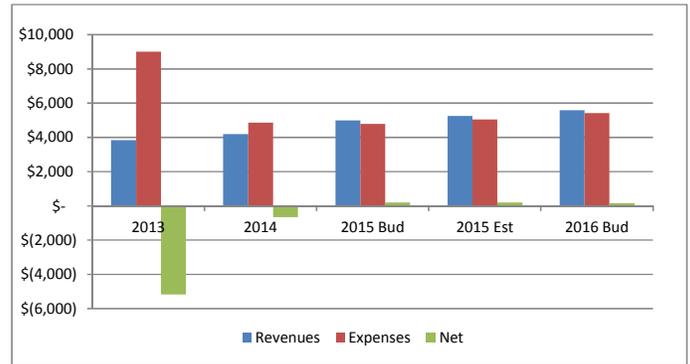
Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
<u>Golf Revenues / Inflows (5500)</u>						
410400	Sales Tax	\$ 77,012	\$ 154,381	\$ 179,000	\$ 189,563	\$ 221,100
440550	Green Fees	1,569,807	1,659,922	1,800,000	1,784,937	1,800,000
440552	Food Service	828,812	-	-	-	-
440554	Pro Shop Sales	134,187	167,395	176,000	186,412	190,000
440555	Motor Carts	369,917	432,513	440,000	460,492	465,000
440556	Driving Range	93,339	248,427	265,000	270,216	275,000
440557	Resident Cards	29,020	37,365	38,000	36,285	37,000
440600	Health Plan EE Contribution	13	-	-	-	-
460100	Investment Income	12,812	(24,980)	5,000	1,846	500
489000	Miscellaneous Revenue	76,399	70,379	88,000	82,806	83,000
489100	Miscellaneous - Over/Short	(818)	(529)	-	(1,347)	-
490800	Operating Transfer In	650,000	-	-	-	-
	TOTAL GOLF REVENUES	\$ 3,840,500	\$ 2,744,873	\$ 2,991,000	\$ 3,011,210	\$ 3,071,600
<u>Food Service Revenues / Inflows (5520)</u>						
441100	Food	\$ -	\$ 779,866	\$ 1,100,000	\$ 1,238,101	\$ 1,425,000
441101	Liquor	-	123,921	172,000	209,602	230,000
441102	Beer	-	323,699	428,000	474,024	510,000
441103	Wine	-	116,011	170,000	187,011	200,000
441104	Non-Alcoholic Beverages	-	84,555	107,000	109,276	125,000
441105	Café	-	11,479	14,000	11,465	-
441106	Room Charges	-	4,540	3,300	-	-
441107	Service Fees	-	8,575	5,700	15,399	25,000
441108	Paid Tips	-	(201)	-	-	-
	TOTAL FOOD SERVICE REVENUES	\$ -	\$ 1,452,445	\$ 2,000,000	\$ 2,244,878	\$ 2,515,000
	TOTAL RECREATION FUND REVENUES	\$ 3,840,500	\$ 4,197,318	\$ 4,991,000	\$ 5,256,088	\$ 5,586,600
<u>Expenses/Outflows</u>						
55700	Administration	\$ 432,668	\$ 565,112	\$ 545,733	\$ 559,292	\$ 630,480
55710	Golf Course Maintenance	677,144	683,773	814,600	730,527	822,700
55720	Golf Services	648,081	659,957	651,500	615,838	663,600
55730	Food Services	833,297	1,540,124	1,607,600	1,978,489	2,070,468
55740	Stormwater Management	17,323	11,718	22,730	25,695	38,080
55750	Pro Shop	165,958	203,698	166,670	166,877	174,140
55780	Motorized Carts	40,711	44,216	44,100	46,976	50,680
557X5	Mechanical Maintenance	126,842	131,734	134,400	128,644	152,070
	<i>Total Operating Expenses</i>	2,942,024	3,840,332	3,987,333	4,252,338	4,602,218
	Debt Service	643,070	647,946	647,896	647,896	646,970
	Capital Outlay	5,420,343	371,866	159,300	160,010	176,000
	TOTAL EXPENSES	\$ 9,005,437	\$ 4,860,144	\$ 4,794,529	\$ 5,060,244	\$ 5,425,188
	FUND INCREASE (DECREASE)	\$ (5,164,937)	\$ (662,826)	\$ 196,471	\$ 195,844	\$ 161,412

VILLAGE LINKS/RESERVE 22

Summary

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Available Cash Analysis (000's)		
Available, January 1, 2015	\$	1,204
Preliminary CY15 Inflow/(Outflow)	\$	196
Budgeted CY16 Inflow/(Outflow)	\$	161
Projected Available, December 31, 2016	\$	1,561
Cash Reserve required at December 31, 2015 (29% of CY2016 Operating Budget)	\$	1,335
Amount over (under) required reserve	\$	227



*Village Links/Reserve 22 Fund
Revenues
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
5500 GOLF REVENUES			
5500 410400 - SALES TAX			221,100.00
8.25% OF PRO SHOP SALES AND FOOD & BEVERAGE REVENUES.	1.00	221,100.00	221,100.00
5500 440550 - GREEN FEES			1,800,000.00
72,000 ROUNDS, SAME AS 2015. NO APPROVED GREENS FEES INCREASE AT THIS TIME.	1.00	1,800,000.00	1,800,000.00
5500 440554 - PRO SHOP - SALES			190,000.00
	1.00	190,000.00	190,000.00
5500 440555 - MOTOR CARTS			465,000.00
	1.00	465,000.00	465,000.00
5500 440556 - DRIVING RANGE			275,000.00
	1.00	275,000.00	275,000.00
5500 440557 - RESIDENT CARDS			37,000.00
	1.00	37,000.00	37,000.00
5500 460100 - INVESTMENT INCOME			500.00
	1.00	500.00	500.00
5500 489000 - MISCELLANEOUS REVENUE			83,000.00
HAND CART RENTALS	1.00	21,000.00	21,000.00
HANDICAPS	1.00	21,000.00	21,000.00
JUNIOR GOLF LESSONS	1.00	9,000.00	9,000.00
CLUB RENTALS	1.00	8,000.00	8,000.00
PERMANENT TIME REGISTRATION	1.00	8,000.00	8,000.00
ADULT GROUP GOLF LESSONS	1.00	7,000.00	7,000.00
LOCKER RENTALS	1.00	7,000.00	7,000.00
CLUB REPAIRS	1.00	2,000.00	2,000.00
TOTAL GOLF REVENUES			3,071,600.00

*Village Links/Reserve 22 Fund
Revenues
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
5520 RECREATION - RESERVE 22			
5520 441100 - FOOD			1,425,000.00
PLAN TO MARKET BANQUETS MORE AGGRESSIVELY, INCREASE RESTAURANT SEATING AND PROMOTE NEW CATERING AND TAKE-OUT SERVICES.	1.00	1,425,000.00	1,425,000.00
5520 441101 - LIQUOR			230,000.00
ADDED MENU PAGE FOR MIXED DRINKS & SPECIALTY COCKTAILS.	1.00	230,000.00	230,000.00
5520 441102 - BEER			510,000.00
PLAN TO INCREASE PRICE ON CERTAIN BEERS (I.E. \$1/PINT).	1.00	510,000.00	510,000.00
5520 441103 - WINE			200,000.00
PLAN TO EMPHASIZE WINE MORE (I.E. WINE LOCKERS, WINE DINNERS)	1.00	200,000.00	200,000.00
5520 441104 - NA BEVERAGES			125,000.00
	1.00	125,000.00	125,000.00
5520 441107 - SERVICE CHARGES			25,000.00
PLAN TO MARKET BANQUETS MORE AGGRESSIVELY INCREASE CERTAIN BANQUET PRICES AND ADDED AV CHARGES	1.00	25,000.00	25,000.00
TOTAL RESERVE 22			2,515,000.00

VILLAGE LINKS/RESERVE 22**Administration**

(55700)

Village of Glen Ellyn
Calendar Year 2016 Budget

Object		Calendar	Calendar	Calendar	Calendar	Calendar
Code	Account Description	Year	Year	Year	Year	Year
		2013	2014	2015	2015	2016
		Actual	Actual	Revised Budget	Est. Actual	Budget
Personnel Services						
510100	Salaries - pension	\$ 121,909	\$ 100,368	\$ 104,958	\$ 103,820	\$ 112,700
510400	FICA	8,790	8,911	8,029	7,640	8,630
510500	IMRF	15,164	13,715	11,346	10,769	12,200
	Subtotal	145,863	122,994	124,333	122,229	133,530
Contractual Services						
520600	Dues / Subscriptions	2,042	1,433	5,000	6,111	3,000
520615	Recruiting and Testing	-	-	-	1,958	-
520620	Employee Education	-	71	-	212	500
520840	Bond Issuance Costs	11,169	-	-	-	-
520855	Paying Agent Fee	-	1,253	-	-	-
520875	Liability Insurance Deductible	752	-	-	-	-
520955	Sales Taxes-Links	70,264	147,020	179,000	186,250	217,250
521055	Professional Services	50	71,069	-	-	-
590120	Accounting Service Charge	60,000	60,200	80,000	80,000	89,000
590600	IFT / Health Insurance	87,557	106,752	93,100	99,200	106,000
590610	IFT / Insurance - General	48,467	51,933	56,300	56,300	75,200
	Subtotal	280,301	439,731	413,400	430,031	490,950
Commodities						
530100	Office Supplies	6,504	2,387	8,000	7,032	6,000
	Subtotal	6,504	2,387	8,000	7,032	6,000
Debt						
551000	2010 Refunding Bonds Principal	250,000	260,000	265,000	265,000	270,000
551005	2010 Refunding Bonds Interest	82,418	77,418	71,568	71,568	64,942
551130	2012 Clubhouse Bonds Principal	185,000	210,000	215,000	215,000	220,000
551135	2012 Clubhouse Bonds Interest	125,652	100,528	96,328	96,328	92,028
	Subtotal	643,070	647,946	647,896	647,896	646,970
Capital Outlay						
570100	Buildings	33,023	229	-	-	50,000
570135	Land Improvements	8,020	-	-	-	-
580100	Capital Improvements	5,044,874	306,239	-	-	-
580110	Equipment	334,426	65,398	159,300	160,010	126,000
	Subtotal	5,420,343	371,866	159,300	160,010	176,000
	TOTAL EXPENDITURES	\$ 6,496,081	\$ 1,584,924	\$ 1,352,929	\$ 1,367,198	\$ 1,453,450

*Village Links/Reserve 22 Fund
Administration
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55700 ADMINISTRATION			
55700 510100 - SALARIES - REGULAR			112,700.00
GENERAL MANAGER SALARY	1.00	112,700.00	112,700.00
55700 510400 - FICA TAXES			8,630.00
	1.00	8,630.00	8,630.00
55700 510500 - IMRF EMPLOYER CONTRIBUTIONS			12,200.00
	1.00	12,200.00	12,200.00
55700 520600 - DUES-SUBSCRIPTIONS-REG FEES			3,000.00
PGA ANNUAL MEMBERSHIP	1.00	750.00	750.00
NATIONAL GOLF FOUNDATION ANNUAL MEMBERSHIP	1.00	225.00	225.00
USGA ANNUAL MEMBERSHIP	1.00	125.00	125.00
WGA ANNUAL MEMBERSHIP	1.00	50.00	50.00
MAIL CHIMP - E-MAIL PROCESSING SUBSCRIPTION	12.00	75.00	900.00
ADOBE SUBSCRIPTION	12.00	30.00	360.00
OTHER	1.00	590.00	590.00
55700 520620 - EMPLOYEE EDUCATION			500.00
	1.00	500.00	500.00
55700 520955 - SALES TAXES - LINKS			217,250.00
8.25% OF PRO SHOP SALES AND FOOD & BEVERAGE REVENUES, LESS 1.75% FOR FILING AND REMITTING TO STATE OF ILLINOIS ON TIME.	1.00	217,250.00	217,250.00
55700 530100 - OFFICE SUPPLIES			6,000.00
XEROX COPIER MAINTENANCE	1.00	5,500.00	5,500.00
OTHER	1.00	500.00	500.00
55700 551000 - 2010 REFUNDING BONDS PRINCIPAL			270,000.00
2010 BONDS PRINCIPAL, DUE 1/1/2017 GOLF COURSE RENOVATION	1.00	270,000.00	270,000.00

*Village Links/Reserve 22 Fund
Administration
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55700 551005 - 2010 REFUNDING BONDS INTEREST			64,942.00
2010 BONDS INTEREST, DUE 7/1/2016 & 1/1/2017	1.00	64,942.00	64,942.00
GOLF COURSE RENOVATION			
55700 551130 - 2012 GO BONDS PRINCIPAL			220,000.00
2012 BONDS PRINCIPAL, DUE 1/1/2017	1.00	220,000.00	220,000.00
CLUBHOUSE RENOVATION			
55700 551135 - 2012 GO BONDS INTEREST			92,028.00
2012 BONDS INTEREST, DUE 7/1/2016 & 1/1/2017	1.00	92,028.00	92,028.00
CLUBHOUSE RENOVATION			
55700 570100 - BUILDINGS			50,000.00
BANQUET PATIO CONVERSION	1.00	50,000.00	50,000.00
55700 580110 - EQUIPMENT/CAPITAL OUTLAY			126,000.00
PROCORE FAIRWAY AERATOR (REPLACEMENT)	1.00	40,000.00	40,000.00
FAIRWAY SPRAYER (REPLACEMENT)	1.00	37,000.00	37,000.00
KITCHEN RENOVATION EQUIPMENT	1.00	25,000.00	25,000.00
PROCORE GREENS AERATOR (REPLACEMENT)	1.00	24,000.00	24,000.00
55700 590120 - ACCOUNTING SERVICE CHARGE			89,000.00
ACCOUNTING SERVICES, INCLUDING ACCOUNTS	1.00	89,000.00	89,000.00
PAYABLE, PAYROLL, AND BUSINESS OFFICE			
COORDINATOR SALARY			
55700 590600 - TRANSFER TO INSURANCE - HEALTH			106,000.00
HEALTH INSURANCE CONTRIBUTIONS	1.00	106,000.00	106,000.00
55700 590610 - TRANSFER TO INSURANCE - GEN			75,200.00
GENERAL INSURANCE TRANSFERS	1.00	75,200.00	75,200.00
TOTAL ADMINISTRATION			1,453,450.00

VILLAGE LINKS/RESERVE 22

Golf Course Maintenance

(55710)

Village of Glen Ellyn

Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Golf Course Maintenance (55710)						
Personnel Services						
510100	Salaries - pension	\$ 110,657	\$ 158,663	\$ 273,500	\$ 268,598	\$ 282,500
510200	Overtime	10,094	31	1,000	-	-
510300	Temporary Help	240,074	199,619	150,000	77,052	137,000
510400	FICA	27,228	26,848	32,500	24,884	32,100
510500	IMRF	34,920	34,552	43,200	28,787	30,600
	Subtotal	422,973	419,713	500,200	399,321	482,200
Contractual Services						
520600	Dues and Subscriptions	-	-	-	955	1,000
520615	Recruiting and Testing	-	76	-	336	-
520620	Employee Education	375	110	3,000	1,090	6,000
520625	Travel	-	-	-	-	-
520630	State Unemployment Claims	22,537	2,472	36,000	31,182	36,000
520970	Maintenance-Bldg & Grounds	3,384	15,244	5,000	8,956	10,000
520980	Maintenance-Drain & Irrig	20,483	4,193	6,000	6,991	7,000
521055	Professional Services-Other	-	2,400	1,900	-	-
521195	Telecommunications	4,648	5,030	3,000	4,996	4,000
521200	Utilities	21,926	38,786	38,000	30,889	38,000
	Subtotal	73,353	68,311	92,900	85,395	102,000
Commodities						
530105	Operating Supplies	27,920	36,916	20,000	44,321	40,000
530300	Gas & Oil	34,840	31,877	30,000	32,162	30,000
530415	Fertilizer	29,839	24,221	50,000	32,080	45,000
530425	Landscape Supplies	18,718	26,647	25,000	22,489	25,000
530435	Sod, Seed, Sand & Gravel	18,739	27,784	25,000	27,192	27,000
530440	Treatment Costs & Pesticides	49,482	47,510	70,000	86,840	70,000
530445	Uniforms	1,280	794	1,500	727	1,500
	Subtotal	180,818	195,749	221,500	245,811	238,500
	TOTAL - Golf Course Grounds	\$ 677,144	\$ 683,773	\$ 814,600	\$ 730,527	\$ 822,700

*Village Links/Reserve 22 Fund
Golf Course Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55710 GOLF COURSE MAINTENANCE			
55710 510100 - SALARIES - REGULAR			282,500.00
SALARIES OF GOLF COURSE SUPERINTENDENT (88%), ASST. GOLF COURSE SUPERINTENDENT (60%) AND THREE FULL-TIME GROUNDS EMPLOYEES.	1.00	282,500.00	282,500.00
55710 510300 - TEMPORARY HELP			137,000.00
	1.00	137,000.00	137,000.00
55710 510400 - FICA TAXES			32,100.00
	1.00	32,100.00	32,100.00
55710 510500 - IMRF EMPLOYER CONTRIBUTIONS			30,600.00
	1.00	30,600.00	30,600.00
55710 520600 - DUES-SUBSCRIPTIONS-REG FEES			1,000.00
GCSAA ANNUAL MEMBERSHIPS (2)	1.00	375.00	375.00
MAGCS ANNUAL MEMBERSHIPS (2)	1.00	300.00	300.00
AUDUBON INT'L ANNUAL MEMBERSHIP (AUDUBON COOPERATIVE SANCTUARY PROGRAM)	1.00	250.00	250.00
OTHER	1.00	75.00	75.00
55710 520620 - EMPLOYEE EDUCATION			6,000.00
	1.00	6,000.00	6,000.00
55710 520630 - STATE UNEMPLOYMENT CLAIMS			36,000.00
	1.00	36,000.00	36,000.00
55710 520970 - MAINTENANCE-BUILDING & GROUNDS			10,000.00
	1.00	10,000.00	10,000.00
55710 520980 - MAINTENANCE-DRAIN & IRRIG			7,000.00
	1.00	7,000.00	7,000.00
55710 521195 - TELECOMMUNICATIONS			4,000.00
	1.00	4,000.00	4,000.00

*Village Links/Reserve 22 Fund
Golf Course Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55710 521200 - UTILITIES			38,000.00
INCLUDES HEAT AND ELECTRICITY FOR MAINTENANCE BUILDING AND ELECTRICITY TO OPERATE IRRIGATION SYSTEM.	1.00	38,000.00	38,000.00
55710 530105 - OPERATING SUPPLIES			40,000.00
100 ENGRAVED GRANITE TEE MARKERS	1.00	7,000.00	7,000.00
250 SAND BUNKER RAKES (18-HOLE GOLF COURSE)	1.00	6,400.00	6,400.00
EXTERIOR LIGHTING AROUND CLUBHOUSE AND ENTRANCE	1.00	4,000.00	4,000.00
OTHER	1.00	22,600.00	22,600.00
55710 530300 - GAS AND OIL			30,000.00
	1.00	30,000.00	30,000.00
55710 530415 - FERTILIZER			45,000.00
INCLUDES FERTILIZER FOR GREENS, TREES DRIVING RANGE TEES, FAIRWAYS, AND ROUGHS. TIED TO COST OF PETROLEUM AND CAN BE VOLATILE.	1.00	45,000.00	45,000.00
55710 530425 - LANDSCAPE SUPPLIES			25,000.00
INCLUDES MATERIALS USED IN PLANTING AND CARE OF ALL LANDSCAPING AND TREES AT GOLF COURSE.	1.00	25,000.00	25,000.00
55710 530435 - SOD, SEED, SAND & GRAVEL			27,000.00
INCLUDES SEED, SOD, BUNKER SAND, GREENS TOPDRESSING, AND DRIVING RANGE TEE SOIL.	1.00	27,000.00	27,000.00
55710 530440 - TREATMENT COSTS & PESTICIDES			70,000.00
INCLUDES INSECTICIDES, HERBICIDES WETTING AGENTS, PLANT GROWTH REGULATORS FUNGICIDES, PLASTIC SPRAY & MISC. SPEC. PESTICIDES.	1.00	70,000.00	70,000.00
55710 530445 - UNIFORMS			1,500.00
	1.00	1,500.00	1,500.00
TOTAL GOLF COURSE MAINTENANCE			822,700.00

VILLAGE LINKS/RESERVE 22

*Golf Services
(55720)*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Golf Services (55720)						
Personnel Services						
510100	Salaries - pension	\$ 192,270	\$ 201,688	\$ 148,000	\$ 208,936	\$ 245,900
510200	Overtime	1,784	4,947	2,000	2,374	2,500
510300	Temporary Help	178,060	168,968	180,000	103,832	99,000
510400	FICA	27,683	27,129	25,900	23,825	26,600
510500	IMRF	30,279	32,519	30,600	22,201	26,600
	Subtotal	430,076	435,251	386,500	361,168	400,600
Contractual Services						
520600	Dues / Subscriptions	3,590	4,504	4,000	8,524	4,500
520615	Recruiting and Testing	-	2,013	-	2,000	1,500
520620	Employee Education	1,318	2,000	1,500	154	2,000
520625	Travel	-	-	1,500	-	-
520630	State Unemployment Claims	16,904	1,905	14,000	6,152	9,000
520810	Credit Card Fees	48,616	73,783	54,000	66,750	62,000
520900	Postage	3,711	2,892	4,500	4,622	4,000
520903	Marketing	-	15,032	45,000	36,465	45,000
520905	Printing	10,184	5,250	9,000	10,628	10,000
520940	Club Repair	1,491	645	3,000	1,957	2,000
520950	Handicaps Fees	19,200	19,300	20,000	20,420	20,000
521195	Telecommunications	5,435	11,158	10,000	14,263	15,000
521200	Utilities	21,427	34,499	25,000	26,315	30,000
	Subtotal	131,876	172,981	191,500	198,250	205,000
Commodities						
530105	Operating Supplies	82,007	51,917	70,000	53,453	55,000
530445	Uniforms	4,122	(192)	3,500	2,967	3,000
	Subtotal	86,129	51,725	73,500	56,420	58,000
	TOTAL - Golf Services	\$ 648,081	\$ 659,957	\$ 651,500	\$ 615,838	\$ 663,600

*Village Links/Reserve 22 Fund
Golf Services
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55720 GOLF SERVICES			
55720 510100 - SALARIES - REGULAR			245,900.00
SALARIES OF DIRECTOR OF GOLF (90%) AND HEAD GOLF PROFESSIONAL (90%).	1.00	147,200.00	147,200.00
SALARIES OF FIVE PART-TIME EMPLOYEES - ONE GOLF SUPERVISOR AND FOUR ASST. GOLF PROFESSIONALS.	1.00	98,700.00	98,700.00
 55720 510200 - OVERTIME			2,500.00
	1.00	2,500.00	2,500.00
 55720 510300 - TEMPORARY HELP			99,000.00
	1.00	99,000.00	99,000.00
 55720 510400 - FICA TAXES			26,600.00
	1.00	26,600.00	26,600.00
 55720 510500 - IMRF EMPLOYER CONTRIBUTIONS			26,600.00
	1.00	26,600.00	26,600.00
 55720 520600 - DUES-SUBSCRIPTIONS-REG FEES			4,500.00
PGA ANNUAL MEMBERSHIPS (6)	1.00	3,500.00	3,500.00
OTHER	1.00	1,000.00	1,000.00
 55720 520615 - RECRUITING AND TESTING			1,500.00
	1.00	1,500.00	1,500.00
 55720 520620 - EMPLOYEE EDUCATION			2,000.00
	1.00	2,000.00	2,000.00
 55720 520630 - STATE UNEMPLOYMENT CLAIMS			9,000.00
	1.00	9,000.00	9,000.00
 55720 520810 - CREDIT CARD FEES			62,000.00
	1.00	62,000.00	62,000.00
 55720 520900 - POSTAGE & SHIPPING			4,000.00
	1.00	4,000.00	4,000.00

*Village Links/Reserve 22 Fund
Golf Services
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55720 520903 - MARKETING			45,000.00
PLAN TO CONTINUE MARKETING EFFORTS WITH LEGENDARY MARKETING (I.E. WEBSITE SOCIAL MEDIA, E-MAIL MARKETING) AND FACEBOOK	1.00	45,000.00	45,000.00
55720 520905 - PRINTING			10,000.00
INCLUDES COST OF PRINTING NEWSLETTERS, BROCHURES, AND SCORE CARDS	1.00	10,000.00	10,000.00
55720 520940 - REPAIRS CLUBS			2,000.00
	1.00	2,000.00	2,000.00
55720 520950 - HANDICAPS FEES			20,000.00
FEES CHARGED FOR HANDICAP CUSTOMERS BY CDGA. HANDICAP REVENUE IS REPORTED IN MISCELLANEOUS REVENUE (5500-489000).	1.00	20,000.00	20,000.00
55720 521195 - TELECOMMUNICATIONS			15,000.00
	1.00	15,000.00	15,000.00
55720 521200 - UTILITIES			30,000.00
	1.00	30,000.00	30,000.00
55720 530105 - OPERATING SUPPLIES			55,000.00
INCLUDES DRIVING RANGE BALLS AND BASKETS, SCORE CARD PENCILS, OFFICE SUPPLIES, JANITORIAL SUPPLIES, & EQUIPMENT RENTALS FOR SPECIAL EVENTS.	1.00	55,000.00	55,000.00
55720 530445 - UNIFORMS			3,000.00
	1.00	3,000.00	3,000.00
TOTAL GOLF SERVICES			663,600.00

VILLAGE LINKS/RESERVE 22

Reserve 22

(55730)

Village of Glen Ellyn

Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Reserve 22 Division (55730)						
Personnel Services						
510100	Salaries - pension	\$ 97,476	\$ 131,574	\$ 156,200	\$ 190,540	\$ 653,200
510200	Overtime	10,199	19,826	3,000	22,000	15,000
510300	Temporary Help	249,406	496,656	480,000	608,274	195,000
510400	FICA	33,976	67,368	48,900	74,944	86,550
510500	IMRF	14,804	20,171	28,500	20,717	67,200
	Subtotal	405,861	735,595	716,600	916,475	1,016,950
Contractual Services						
520600	Dues / Subscriptions	1,135	2,058	3,500	4,139	6,000
520615	Recruiting and Testing	419	24,698	-	8,500	5,500
520620	Employee Education	320	309	600	1,430	2,000
520630	State Unemployment Claims	9,335	6,444	-	11,665	4,000
520701	Legal - Human Resources	-	-	-	79	-
520810	Credit Card Fees	3,376	7,438	30,000	37,863	41,539
520875	Liability Insurance Deductible	968	967	4,000	1,206	1,500
520903	Advertising/Promotion	19,825	11,751	45,000	45,000	45,000
520904	Entertainment	6,850	24,775	30,000	42,500	30,000
520905	Printing	-	-	-	123	150
521195	Telecommunications	1,629	2,983	1,700	4,495	4,400
521200	Utilities	8,682	50,538	30,000	35,000	30,000
	Subtotal	52,539	131,961	144,800	192,000	170,089
Commodities						
530105	Operating Supplies	48,666	79,426	70,000	101,251	80,000
530400	Beer	64,075	85,977	119,800	119,266	127,800
530401	Wine	22,064	44,096	61,200	56,984	58,409
530402	Spirits	18,615	25,495	41,200	43,067	45,220
530405	NA Beverages	31,489	36,646	28,000	40,480	41,500
530410	Dry Goods	6,241	12,908	16,000	16,970	17,500
530420	Food	172,603	362,853	385,000	460,376	488,000
530445	Uniforms	3,518	3,020	4,000	5,733	5,000
530446	Linens and Rentals	7,626	22,147	21,000	25,887	20,000
	Subtotal	374,897	672,568	746,200	870,014	883,429
	TOTAL EXPENDITURES	\$ 833,297	\$ 1,540,124	\$ 1,607,600	\$ 1,978,489	\$ 2,070,468

*Village Links/Reserve 22 Fund
Reserve 22
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55730 RESERVE 22			
55730 510100 - SALARIES - REGULAR			653,200.00
SALARIES OF FOOD & BEVERAGE DIRECTOR	1.00	653,200.00	653,200.00
TWO ASST. RESTAURANT MANAGERS, NEW SOUS CHEF POSITION, AND APPROX 30 PART-TIME POSITIONS			
55730 510200 - OVERTIME			15,000.00
	1.00	15,000.00	15,000.00
55730 510300 - TEMPORARY HELP			195,000.00
	1.00	195,000.00	195,000.00
55730 510400 - FICA TAXES			86,550.00
	1.00	86,550.00	86,550.00
55730 510500 - IMRF EMPLOYER CONTRIBUTIONS			67,200.00
	1.00	67,200.00	67,200.00
55730 520600 - DUES-SUBSCRIPTIONS-REG FEES			6,000.00
VILLAGE OF GLEN ELLYN - LIQUOR LICENSE	1.00	2,500.00	2,500.00
MUSIC LICENSE FEE	1.00	1,100.00	1,100.00
DUPAGE COUNTY HEALTH DEPARTMENT - TEMPORARY FOOD PERMIT	1.00	550.00	550.00
ILLINOIS LIQUOR CONTROL COMMISSION - LIQUOR LICENSE	1.00	500.00	500.00
OTHER	1.00	1,350.00	1,350.00
55730 520615 - RECRUITING AND TESTING			5,500.00
INCLUDES JOB ADS, BACKGROUND CHECKS AND DRUG SCREENS.	1.00	5,500.00	5,500.00
55730 520620 - EMPLOYEE EDUCATION			2,000.00
NATIONAL RESTAURANT ASSOCIATION TRADE SHOW	1.00	1,000.00	1,000.00
OTHER CLASSES AND TRAINING	1.00	1,000.00	1,000.00
55730 520630 - STATE UNEMPLOYMENT CLAIMS			4,000.00
	1.00	4,000.00	4,000.00

*Village Links/Reserve 22 Fund
Reserve 22
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55730 520810 - CREDIT CARD FEES			41,539.00
	1.00	41,539.00	41,539.00
55730 520875 - LIABILITY INS DEDUCTIBLE			1,500.00
ANDERSON INSURANCE - LIQUOR LIABILITY	1.00	1,500.00	1,500.00
55730 520903 - MARKETING			45,000.00
PLAN TO CONTINUE MARKETING EFFORTS WITH RULE 29 (I.E. SOCIAL MEDIA, E-MAIL, PRINT, BROCHURES, ON- SITE PROMOTIONS) AND FACEBOOK.	1.00	45,000.00	45,000.00
55730 520904 - ENTERTAINMENT			30,000.00
PLAN TO MANAGE LIVE INDOOR/OUTDOOR ENTERTAINMENT TO \$2, 500 PER MONTH	1.00	30,000.00	30,000.00
55730 520905 - PRINTING			150.00
	1.00	150.00	150.00
55730 521195 - TELECOMMUNICATIONS			4,400.00
	1.00	4,400.00	4,400.00
55730 521200 - UTILITIES			30,000.00
	1.00	30,000.00	30,000.00
55730 530105 - OPERATING SUPPLIES			80,000.00
INCLUDES TABLEWARE, GLASSWARE KITCHENWARE, OFFICE SUPPLIES JANITORIAL AND SANITATION SUPPLIES.	1.00	80,000.00	80,000.00
55730 530400 - COST OF GOODS SOLD - BEER			127,800.00
BEER COSTS ARE EXPECTED TO BE 25 - 28% OF BEER REVENUES.	1.00	127,800.00	127,800.00
55730 530401 - COST OF GOODS SOLD - WINE			58,409.00
WINE COSTS ARE EXPECTED TO BE 29 - 34% OF WINE REVENUES.	1.00	58,409.00	58,409.00
55730 530402 - COST OF GOODS SOLD - SPIRITS			45,220.00
LIQUOR COSTS ARE EXPECTED TO BE 22 - 24% OF LIQUOR REVENUES.	1.00	45,220.00	45,220.00

*Village Links/Reserve 22 Fund
Reserve 22
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55730 530405 - COGS - NA BEVERAGES			41,500.00
NON-ALCOHOLIC BEVERAGE COSTS ARE EXPECTED TO BE 29 - 33% OF NA BEVERAGE REVENUES.	1.00	41,500.00	41,500.00
55730 530410 - DRY GOODS			17,500.00
	1.00	17,500.00	17,500.00
55730 530420 - COST OF GOODS SOLD - FOOD			488,000.00
FOOD COSTS ARE EXPECTED TO BE 32 - 35% OF FOOD REVENUES.	1.00	488,000.00	488,000.00
55730 530445 - UNIFORMS			5,000.00
INCLUDES LINENS FOR BANQUETS, CHEF CLOTHES, APRONS, NAME TAGS, AND DISH RAGS.	1.00	5,000.00	5,000.00
55730 530446 - LINENS AND RENTALS			20,000.00
PLAN TO DECREASE RENTALS AS PURCHASES OF TABLES, CHINA, SILVERWARE, AND LINENS WERE MADE IN 2015.	1.00	20,000.00	20,000.00
TOTAL RESERVE 22			2,070,468.00

VILLAGE LINKS/RESERVE 22

Stormwater Management

(55740)

Village of Glen Ellyn

Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Stormwater Management (55740)						
Personnel Services						
510100	Salaries - pension	\$ 2,260	\$ 4,659	\$ 3,200	\$ 16,251	\$ 15,100
510300	Temporary Help	12,296	5,409	16,200	589	16,000
510400	FICA	1,105	762	1,484	1,203	2,380
510500	IMRF	1,662	888	346	1,789	1,600
	Subtotal	17,323	11,718	21,230	19,832	35,080
Commodities						
530105	Operating Supplies	-	-	-	4,363	-
530435	Sod, Seed, Sand, Gravel	-	-	1,500	1,500	3,000
	Subtotal	-	-	1,500	5,863	3,000
	TOTAL - Stormwater Management	\$ 17,323	\$ 11,718	\$ 22,730	\$ 25,695	\$ 38,080

*Village Links/Reserve 22 Fund
Stormwater Management
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55740 STORMWATER MANAGEMENT			
55740 510100 - SALARIES - REGULAR			15,100.00
SALARIES OF GOLF COURSE SUPERINTENDENT (2%), ASST. GOLF COURSE SUPERINTENDENT (1%) AND THREE FULL-TIME GROUNDS EMPLOYEES.	1.00	15,100.00	15,100.00
55740 510300 - TEMPORARY HELP			16,000.00
PLAN TO INCREASE GROUNDS MAINTENANCE FOR PANFISH PARK BY ADDITIONAL 1,000 HOURS.	1.00	16,000.00	16,000.00
55740 510400 - FICA TAXES			2,380.00
	1.00	2,380.00	2,380.00
55740 510500 - IMRF EMPLOYER CONTRIBUTIONS			1,600.00
	1.00	1,600.00	1,600.00
55740 530435 - SOD, SEED, SAND & GRAVEL			3,000.00
	1.00	3,000.00	3,000.00
TOTAL STORMWATER MANAGEMENT			38,080.00

VILLAGE LINKS/RESERVE 22

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Pro Shop Merchandise

(55750)

Object		Calendar	Calendar	Calendar	Calendar	Calendar
Code	Account Description	Year	Year	Year	Year	Year
		2013	2014	2015	2015	2016
		<u>Actual</u>	<u>Actual</u>	<u>Revised Budget</u>	<u>Est. Actual</u>	<u>Budget</u>
Pro Shop Merchandise (55750)						
Personnel Services						
510100	Salaries - pension	\$ 42,354	\$ 55,654	\$ 16,710	\$ 15,608	\$ 16,400
510400	FICA	3,109	4,089	1,270	1,137	1,260
510500	IMRF	5,410	6,964	2,090	1,607	1,780
	Subtotal	50,873	66,707	20,070	18,352	19,440
Contractual Services						
520810	Credit Card Fees	4,727	5,664	6,000	3,510	4,750
520900	Postage	-	14	-	-	50
520945	Products/Resale	105,005	121,400	133,000	140,388	144,400
521195	Telecommunications	2,132	2,969	2,600	2,497	2,500
	Subtotal	111,864	130,047	141,600	146,395	151,700
Commodities						
530105	Operating Supplies	3,221	6,944	5,000	2,130	3,000
	Subtotal	3,221	6,944	5,000	2,130	3,000
	TOTAL - Pro Shop	\$ 165,958	\$ 203,698	\$ 166,670	\$ 166,877	\$ 174,140

*Village Links/Reserve 22 Fund
Pro Shop
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55750 PRO SHOP MERCHANDISE			
55750 510100 - SALARIES - REGULAR			16,400.00
SALARIES OF DIRECTOR OF GOLF (10%) AND HEAD GOLF PROFESSIONAL (10%).	1.00	16,400.00	16,400.00
55750 510400 - FICA TAXES			1,260.00
	1.00	1,260.00	1,260.00
55750 510500 - IMRF EMPLOYER CONTRIBUTIONS			1,780.00
	1.00	1,780.00	1,780.00
55750 520810 - CREDIT CARD FEES			4,750.00
	1.00	4,750.00	4,750.00
55750 520900 - POSTAGE & SHIPPING			50.00
	1.00	50.00	50.00
55750 520945 - COST OF GOODS SOLD			144,400.00
PRO SHOP COST OF GOODS SOLD IS EXPECTED TO BE 70 - 75% OF PRO SHOP REVENUES.	1.00	144,400.00	144,400.00
55750 521195 - TELECOMMUNICATIONS			2,500.00
	1.00	2,500.00	2,500.00
55750 530105 - OPERATING SUPPLIES			3,000.00
	1.00	3,000.00	3,000.00
TOTAL PRO SHOP MERCHANDISE			174,140.00

VILLAGE LINKS/RESERVE 22

Motorized Carts

(55780)

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Motorized Carts (55780)						
Personnel Services						
510300	Temporary Help	\$ 27,137	\$ 30,449	\$ 28,000	\$ 33,075	\$ 35,000
510400	FICA	2,076	2,330	2,100	2,530	2,680
510500	IMRF	-	80	-	-	-
	Subtotal	<u>29,213</u>	<u>32,859</u>	<u>30,100</u>	<u>35,605</u>	<u>37,680</u>
Commodities						
530300	Gas and Oil	<u>11,498</u>	<u>11,357</u>	<u>14,000</u>	<u>11,371</u>	<u>13,000</u>
	Subtotal	<u>11,498</u>	<u>11,357</u>	<u>14,000</u>	<u>11,371</u>	<u>13,000</u>
	TOTAL - Motorized Carts	<u>\$ 40,711</u>	<u>\$ 44,216</u>	<u>\$ 44,100</u>	<u>\$ 46,976</u>	<u>\$ 50,680</u>

This Division rents and services the

*Village Links/Reserve 22 Fund
 Motorized Carts
 Detail*

*Village of Glen Ellyn
 Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55780 MOTORIZED CARTS			
55780 510300 - TEMPORARY HELP			35,000.00
	1.00	35,000.00	35,000.00
55780 510400 - FICA TAXES			2,680.00
	1.00	2,680.00	2,680.00
55780 530300 - GAS AND OIL			13,000.00
	1.00	13,000.00	13,000.00
TOTAL			50,680.00
MOTORIZED CARTS			

VILLAGE LINKS/RESERVE 22

Mechanical Maintenance Summary

(557X5)

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Mechanical Maintenance (557X5)						
Personnel Services						
510100	Salaries - pension	\$ 34,660	\$ 43,991	\$ 72,000	\$ 62,948	\$ 80,400
510200	Overtime	-	-	-	-	-
510300	Temporary Help	33,643	14,209	10,000	-	-
510400	FICA	5,076	5,051	5,900	4,436	6,170
510500	IMRF	8,395	7,995	10,200	6,729	8,700
	Subtotal	81,774	71,246	98,100	74,113	95,270
Contractual Services						
520970	Maintenance-Bldg & Grounds	3,380	7,013	5,500	5,039	5,500
520975	Maintenance-Equipment	35,219	31,377	27,300	25,635	27,800
	Subtotal	38,599	38,390	32,800	30,674	33,300
Commodities						
530105	Operating Supplies	6,419	22,098	3,000	23,257	23,000
530445	Uniforms	50	-	500	600	500
	Subtotal	6,469	22,098	3,500	23,857	23,500
	TOTAL - Mech Maintenance	\$ 126,842	\$ 131,734	\$ 134,400	\$ 128,644	\$ 152,070

VILLAGE LINKS/RESERVE 22
Mechanical Maintenance Detail

Village of Glen Ellyn
 Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
55705 - Administration						
Contractual Services						
520975	Maintenance-Equipment	\$ -	\$ 398	\$ 1,000	\$ 663	\$ 1,000
Total - Admin		\$ -	\$ 398	\$ 1,000	\$ 663	\$ 1,000
55715 - Grounds Maintenance						
Personnel Services						
510100	Salaries - pension	\$ 24,544	\$ 32,846	\$ 42,900	\$ 49,973	\$ 53,300
510300	Temporary Help	31,880	13,722	10,000	-	-
510400	FICA	4,208	4,201	3,600	3,504	4,100
510500	IMRF	6,960	6,655	6,500	5,290	5,800
Subtotal		67,592	57,424	63,000	58,767	63,200
Contractual Services						
520970	Maintenance-Building & Grounds	672	445	2,000	2,000	2,000
520975	Maintenance-Equipment	23,157	24,483	20,000	17,633	20,000
Subtotal		23,829	24,928	22,000	19,633	22,000
Commodities						
530105	Operating Supplies	5,652	21,960	3,000	23,157	23,000
530445	Uniforms	50	-	500	600	500
Subtotal		5,702	21,960	3,500	23,757	23,500
Total - Grounds		\$ 97,123	\$ 104,312	\$ 88,500	\$ 102,157	\$ 108,700

VILLAGE LINKS/RESERVE 22
Mechanical Maintenance Detail

Village of Glen Ellyn
 Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
55725 - Golf Services						
Personnel Services						
510100	Salaries - pension	\$ 2,260	\$ 2,276	\$ 4,700	\$ 2,243	\$ 3,000
510300	Temporary Help	1,711	104	-	-	-
510400	FICA	296	174	400	167	230
510500	IMRF	489	274	600	225	300
	Subtotal	4,756	2,828	5,700	2,635	3,530
Contractual Services						
520970	Maintenance-Building & Grounds	2,390	1,190	1,500	1,057	1,500
520975	Maintenance-Equipment	4,545	1,031	2,500	1,975	2,000
	Subtotal	6,935	2,221	4,000	3,032	3,500
Commodities						
530105	Operating Supplies	767	-	-	-	-
	Total - Golf	\$ 12,458	\$ 5,049	\$ 9,700	\$ 5,667	\$ 7,030

55735 - Food Services						
Personnel Services						
510100	Salaries - pension	\$ 4,321	\$ 4,501	\$ 15,600	\$ 4,400	\$ 15,100
510300	Temporary Help	52	383	-	-	-
510400	FICA	317	357	1,200	317	1,150
510500	IMRF	524	562	2,000	507	1,600
	Subtotal	5,214	5,803	18,800	5,224	17,850
Contractual Services						
520970	Maintenance-Building & Grounds	318	5,378	2,000	1,982	2,000
520975	Maintenance-Equipment	7,199	4,963	2,500	2,504	2,500
	Subtotal	7,517	10,341	4,500	4,486	4,500
Commodities						
530105	Operating Supplies	-	138	-	100	-
	Total - Food	\$ 12,731	\$ 16,282	\$ 23,300	\$ 9,810	\$ 22,350

VILLAGE LINKS/RESERVE 22
Mechanical Maintenance Detail

Village of Glen Ellyn
 Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
55755 - Pro Shop						
Contractual Services						
520975	Maintenance-Equipment	\$ -	\$ 502	\$ 300	\$ 300	\$ 300
Total - Pro Shop		\$ -	\$ 502	\$ 300	\$ 300	\$ 300
55785 - Motorized Carts						
Personnel Services						
510100	Salaries - pension	\$ 3,535	\$ 4,368	\$ 8,800	\$ 6,332	\$ 9,000
510400	FICA	255	319	700	448	690
510500	IMRF	422	504	1,100	707	1,000
Subtotal		4,212	5,191	10,600	7,487	10,690
Contractual Services						
520975	Maintenance-Equipment	318	-	1,000	2,560	2,000
Subtotal		318	-	1,000	2,560	2,000
Total - Carts		\$ 4,530	\$ 5,191	\$ 11,600	\$ 10,047	\$ 12,690
TOTAL EXPENDITURES		\$ 126,842	\$ 131,734	\$ 134,400	\$ 128,644	\$ 152,070

*Village Links/Reserve 22 Fund
Mechanical Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55705 MECH MAINT - ADMIN			
55705 520975 - MAINTENANCE-EQUIPMENT			1,000.00
	1.00	1,000.00	1,000.00
TOTAL MECH MAINT - ADMIN			1,000.00
55715 MECH MAINT - GROUNDS			
55715 510100 - SALARIES - REGULAR			53,300.00
SALARIES OF GOLF COURSE SUPERINTENDENT (5%) ASST. GOLF COURSE SUPERINTENDENT (30%) AND THREE FULL-TIME GROUNDS EMPLOYEES.	1.00	53,300.00	53,300.00
55715 510400 - FICA TAXES			4,100.00
	1.00	4,100.00	4,100.00
55715 510500 - IMRF EMPLOYER CONTRIBUTIONS			5,800.00
	1.00	5,800.00	5,800.00
55715 520970 - MAINTENANCE-BUILDING & GROUNDS			2,000.00
	1.00	2,000.00	2,000.00
55715 520975 - MAINTENANCE-EQUIPMENT			20,000.00
	1.00	20,000.00	20,000.00
55715 530105 - OPERATING SUPPLIES			23,000.00
INCLUDES CONSUMABLES USED IN MECHANICAL & BLDG. MAINTENANCE (I.E. EQPT. GREASE SHOP TOWELS, LIGHT BULBS, BELTS, TIRES, SHOP SUPPLIES)	1.00	23,000.00	23,000.00
55715 530445 - UNIFORMS			500.00
	1.00	500.00	500.00
TOTAL MECH MAINT - GROUNDS			108,700.00
55725 MECH MAINT - CLUBHOUSE			
55725 510100 - SALARIES - REGULAR			3,000.00
SALARIES OF GOLF COURSE SUPERINTENDENT (2%) ASST. GOLF COURSE SUPERINTENDENT (1%) AND THREE FULL-TIME GROUNDS EMPLOYEES.	1.00	3,000.00	3,000.00

*Village Links/Reserve 22 Fund
Mechanical Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55725 510400 - FICA TAXES			230.00
	1.00	230.00	230.00
55725 510500 - IMRF EMPLOYER CONTRIBUTIONS			300.00
	1.00	300.00	300.00
55725 520970 - MAINTENANCE-BUILDING & GROUNDS			1,500.00
	1.00	1,500.00	1,500.00
55725 520975 - MAINTENANCE-EQUIPMENT			2,000.00
	1.00	2,000.00	2,000.00
TOTAL MECH MAINT - CLUBHOUSE			7,030.00
55735 MECH MAINT - FOOD SERVICES			
55735 510100 - SALARIES - REGULAR			15,100.00
SALARIES OF GOLF COURSE SUPERINTENDENT (2%) ASST. GOLF COURSE SUPERINTENDENT (4%) AND THREE FULL-TIME GROUNDS EMPLOYEES.	1.00	15,100.00	15,100.00
55735 510400 - FICA TAXES			1,150.00
	1.00	1,150.00	1,150.00
55735 510500 - IMRF EMPLOYER CONTRIBUTIONS			1,600.00
	1.00	1,600.00	1,600.00
55735 520970 - MAINTENANCE-BUILDING & GROUNDS			2,000.00
	1.00	2,000.00	2,000.00
55735 520975 - MAINTENANCE-EQUIPMENT			2,500.00
	1.00	2,500.00	2,500.00
TOTAL MECH MAINT - FOOD SERVICES			22,350.00
55755 MECH MAINT - PRO SHOP			
55755 520975 - MAINTENANCE-EQUIPMENT			300.00
	1.00	300.00	300.00
TOTAL MECH MAINT - PRO SHOP			300.00

*Village Links/Reserve 22 Fund
Mechanical Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
55785 MECH MAINT - MOTORIZED CARTS			
55785 510100 - SALARIES - REGULAR			9,000.00
SALARIES OF GOLF COURSE SUPERINTENDENT (1%)	1.00	9,000.00	9,000.00
ASST. GOLF COURSE SUPERINTENDENT (4%)			
AND THREE FULL-TIME GROUNDS EMPLOYEES.			
55785 510400 - FICA TAXES			690.00
	1.00	690.00	690.00
55785 510500 - IMRF EMPLOYER CONTRIBUTIONS			1,000.00
	1.00	1,000.00	1,000.00
55785 520975 - MAINTENANCE-EQUIPMENT			2,000.00
	1.00	2,000.00	2,000.00
TOTAL MECH MAINT - MOTORIZED CARTS			12,690.00

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

VILLAGE LINKS/RESERVE 22

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>FY12/13 Budgeted Employees</u>	<u>FY13/14 Budgeted Employees</u>	<u>SY 14 Budgeted Employees</u>	<u>FY15 Budgeted Employees</u>	<u>FY16 Budgeted Employees</u>
Administration							
General Manager	FT	S	1.0	1.0	1.0	1.0	1.0
Grounds							
Golf Course Superintendent	FT	O	1.0	1.0	1.0	1.0	1.0
Assistant Golf Course Superintendent	FT	I	1.0	1.0	1.0	1.0	1.0
Grounds Worker I	FT	A-3	-	-	3.0	3.0	3.0
Seasonal Staff	PT	N/A	10.1	11.1	9.0	8.0	8.0
Golf							
Assistant Recreation Director	FT	P	1.0	1.0	1.0	-	-
Director of Golf	FT	K	-	-	-	-	1.0
Head Golf Professional	FT	H	1.0	1.0	1.0	1.0	1.0
Assistant Golf Professional	FT	H	1.0	1.0	1.0	1.0	-
Seasonal Staff	PT	N/A	8.5	10.4	9.5	9.5	9.5
Reserve 22							
Food & Beverage Manager	FT	H	1.0	1.0	1.0	-	-
Executive Chef / Dir. Of Food & Bev	FT	L	-	1.0	1.0	1.0	1.0
Assistant Restaurant Manager	FT	A-2	-	-	-	2.0	2.0
Sous Chef	FT	TBD	-	-	-	-	1.0
Floor Supervisors	PT	A-1	-	-	-	2.0	2.0
Seasonal Staff ¹	PT	N/A	10.4	15.0	20.0	19.0	19.0
TOTAL EMPLOYEES (Full-time Equivalents)			36.0	44.5	49.5	49.5	50.5
Full-time Number of Positions			7	8	11	11	12
Part-time Number of Positions /1			100	120	150	141	141

* Information regarding salary ranges can be found in the appendix.

1

Part-time FTE count is being recalculated to reflect the on-going part-time/seasonal staffing needs of the restaurant (Reserve 22) operations.