

Village of Glen Ellyn

Management Team Monthly

Report Packet

July 2011

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MONTHLY REPORT

July 2011

PATROL

Calls for Service

Glen Ellyn Police handled 3539 calls for service during the month of July. A call for service, simply put, is any sort of activity police personnel perform which is logged through DUCOMM (dispatch). Incidents in this category are representative of events, either dispatched or officer initiated. Calls for service include criminal, non-criminal and administrative activity.

	July 11	July 10	11 YTD	10 YTD
Calls for service	3539	3579	24,506	25,373

Traffic

The following table illustrates the traffic activity generated by the patrol division in July 2011.

	July 11	July 10	11 YTD	10 YTD
Traffic Citations Issued	284	303	2383	2433
Traffic Warnings Issued	389	322	2824	2587
Traffic Crash Reports	64	57	426	401
DUI	9	7	97	78

INVESTIGATIONS

There were 27 new cases assigned to Detectives in the Investigations Division during the month of July. The chart below shows the case dispositions that were developed during the reporting month followed by a narrative sampling of the cases managed by the investigation division:

Felony Arrests	Misdemeanor Arrests	Ordinance Tickets	Juvenile Dispositions
0	0	0	1

Residential Burglary

On July 6 a resident in the 300 block of Ott reported a bicycle had been stolen from their unlocked garage. Days later they located their stolen bicycle for sale on Craigslist.com. An undercover officer posed as a potential buyer and arranged to meet with the seller. The undercover officer met with the seller, a juvenile, and confirmed the bicycle in the posting belonged to the victim in this case. The juvenile was charged with the possession of stolen property.

Burglary to Motor Vehicles

On July 18, unknown offender(s) entered several vehicles parked at 845 Pershing Avenue and 875 Roosevelt Road and removed purses from the passenger compartment. Some of the vehicles were

forced open after offender(s) smashed windows, while others had been left unlocked. Video surveillance revealed the offender(s) drove through the parking lots in their own vehicle, parking in spaces near the targeted vehicles. This case is currently under investigation.

Retail Theft

On July 20, officers responded to Dominick's on Roosevelt Road for a reported retail theft. Witnesses observed two males enter the store and conceal liquor in their hooded sweatshirts. The two males then fled the store without paying for the merchandise. Video surveillance footage captured the offense and images of the suspects were put into a police bulletin and disseminated to local law enforcement.

On June 22, a male entered AK Diamond at Park Boulevard and Roosevelt Road and asked to see multiple pieces of jewelry. The subject asked for a glass of water, when the employee turned to get the customer water the male exited the store. The employee then noticed the male subject had taken a ring valued at \$3,500.00. The male was described as a 50 year-old African American with a thin build, wearing a tan trench coat and hat. The suspect was also missing his front teeth. The subject left the scene driving a blue, late 1990's compact car. A critical reach bulletin was disseminated to law enforcement. This case is currently active.

Theft of Motor Vehicle

On July 21, a resident in the 800 block of Abbey Drive reported the theft of his vehicle. The victim had parked the vehicle in his driveway the night before, leaving the keys inside. The next morning the victim discovered the vehicle missing. Approximately 24 hours later, the vehicle was recovered in Plainfield, Illinois. This case is currently under investigation.

Theft of Motor Vehicle Parts

On June 15, a resident reported the theft of their catalytic converter while their vehicle was parked in the residential parking lot at 470 Kenilworth. In early July, Wheaton Police Detectives were investigating a series of catalytic converter thefts in their jurisdiction, and happened to question a former resident of this address. Their investigation led to an arrest for numerous thefts of catalytic converter thefts in the same parking lot and other locations in Wheaton. Glen Ellyn Detectives spoke with the arrestee, who is currently awaiting trial at the Dupage County Jail. The female implicated two other persons who she claims assisted her in removing the vehicle parts from under the car by cutting them off with a hack saw. Additional victims have been identified, and further investigation is forthcoming.

Criminal Sexual Abuse

On July 11, the parent of a 16 year-old Glen Ellyn resident reported that her daughter had been sexually assaulted by a person known to her daughter. The victim refused to speak with the police about the allegation, revealing limited information only through her mother. The mother related that the offender is an acquaintance of her daughters, but would not offer any additional information for detectives to follow-up.

Aggravated Criminal Sexual Abuse

On July 22, the parent of a toddler reported her child had been sexually abused. The suspect in the case was known to the family. The case was referred to the Dupage County Children's Advocacy Center who specializes in these types of investigations and can provide services to victim. This case is currently under investigation.

Possession of Cannabis

On July 14, a parent discovered cannabis in their child's bedroom. Officers spoke with the juvenile, and were able to offer intervention options for the family.

Unlawful Acquisition of a Controlled Substance

On July 7, the Walgreens at 324 Roosevelt Road contacted police after it was discovered a subject had attempted to obtain a controlled substance using prescription pads stolen from Roseland Community Hospital and Sacred Heart Hospital in Chicago. The suspect was described as an African American male. A Critical Reach Bulletin containing the case information was distributed to law enforcement in hopes of identifying the suspect.

Theft

On July 5, the resident in the 400 block of North Kenilworth reported the theft of a cell phone. The resident believed the cell phone had been taken by one of several guests who had been visiting. An officer at the scene spoke with the guests, but was unable to recover the phone or identify a suspect.

On July 13, a resident in the 300 block of Elm reported the theft of his high school ring. The theft is known to have occurred when a household member invited guests into the home. This case is currently under investigation.

During the month of July, Glen Ellyn Police took 18 reports related to the theft of yard signs which promote the resident's favor or opposition to the proposed installation of stadium lights at Glenbard West High School. The thefts are occurring during night time hours, and involve multiple offenders.

Unlawful Use of a Credit Card

On July 8, a resident in the 200 block of Travers reported the unlawful use of his debit card. The victim reported he lost his debit card and since, there have been various unlawful charges to his account in Wheaton and Glen Ellyn. This case is currently under investigation.

On July 12, a member at the YMCA reported the theft of a wallet and unlawful use of his credit card. The victim reported seeing two unfamiliar guests at the YMCA. After their abrupt departure the member discovered his wallet had been taken. By the time the member notified his bank of the stolen credit cards, an illegal transaction had been posted on his account in Wheaton. This case is currently under investigation.

On July 13, a resident in the 700 block of Kenilworth reported the theft of his credit card. Upon discovering the missing credit card he learned of various illegal transactions that have been made in Aurora and Chicago. This case is currently under investigation.

Fraud to a Financial Institution

On July 16, an employee of Fifth/Third Bank reported a fraudulent activity occurred involving a customer's account. The customer reportedly deposited checks into an ATM. Later, withdrawals were made using a debit card associated with the same account. The customer asserted the withdrawals were made without his consent. This case is currently under investigation.

Identity Theft

On July 19, a resident in the 800 block of Chancel Circle reported their personal information had been used to procure a Dish Network account. The account was traced to a resident in North Carolina. This case was turned over to the jurisdiction of authority in North Carolina.

On June 30, a resident in the 300 block of Grandview reported their identity had been compromised online. The victim reported over 43 unauthorized online purchases was charged in his name. This case is currently under investigation.

TRAINING

The Department maintains a continuous commitment to providing training for all of our personnel in order to maintain present skills, develop specialized abilities, and to further educate and prepare them to maintain the highest standards of our profession. The Department training program is based upon a risk management perspective, prioritizing first the circumstances involving high risk/high frequency, and then addressing potential situations categorized as high risk/low frequency. The following chart records the training assignments for the reporting month.

DATE	PERSONNEL	COURSE TITLE	HOURS	TOPIC
7/1	Cusack, Holstead	ILEAS WMD/SRT	8	Monthly drills
7/13	All Sworn	Range	1	Monthly firearms
7/14	Baki, Cusack, Holstead	DCSO Special Ops	8	Full team training
7/15	Baki, Cusack, Holstead	ILEAS WMD/SRT	8	Monthly drills
7/18	Campbell	Advanced SRO	24	School Resource Officer
7/21	Scuito	Social Networking	8	Investigations
7/26	All Sworn	Range	1	Monthly firearms
7/28	Baki, Holstead	DCSO Special Ops	8	Team training

CRIME REPORTING

The following table further defines the Department's response to criminal activity. The data includes activity that is reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required for reporting to the State. The criteria used for UCR reporting is more restrictive and would not reflect the broad range of activity to which our personnel respond.

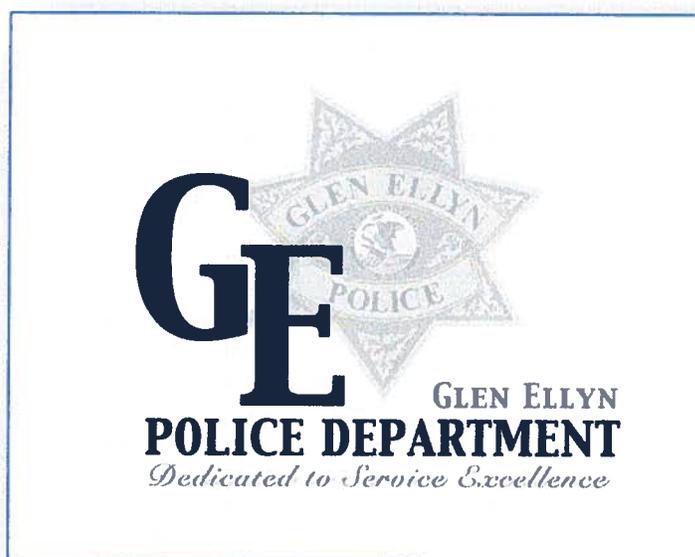
Reporting Category*	July 11	July 10	11 YTD	10 YTD
Homicide	0	0	0	0
Criminal Sexual Assault	2	0	4	1
Robbery	1	0	6	0
Battery	10	8	67	63
Burglary	2	9	25	34
Theft/Deception	60	34	253	244
Motor Vehicle Theft	1	0	9	2
Arson	0	0	1	0
Criminal Damage or Trespass	23	32	121	151
Deadly Weapons	0	0	2	0
Sex Offenses	0	2	10	5
Offenses Involving Children	13	5	44	35
Drug Offenses	10	8	103	56
Liquor Control Act	13	7	76	33
Disorderly Conduct	9	9	89	80
Other Criminal Offenses	19	19	143	162
Crisis Intervention	27	26	155	210
Death/Suicide Investigations	5	3	19	25
Missing Persons	1	1	11	7
Miscellaneous Services	91	101	453	521
Medical Assists	129	112	790	696

*The number of incidents within each category is determined by the most significant act as determined by the officer who documented the incident. For example, an armed robbery involving the use of a gun will only show as one offense within the robbery category; it will not also be counted as an event in the Deadly Weapons category and the Theft category.

COMMUNITY EDUCATION

Officer Tom Staples continues to serve as the Department's Community Education Officer. His primary responsibilities include DARE™ instruction, facilitating the **Citizen Police Academy**, and the delivery of various **Elderly Service Officer (ESO)** programs. He also continues leading two Senior Citizen Police Academy sessions through the month of July. As before, the same session is held twice each week, to best accommodate the attendees.

Chief Norton hosts **Coffee with the Cops** on the first Saturday of each month. This is an informal public outreach opportunity for residents and other interested individuals to discuss neighborhood concerns, learn about other Department programs, or otherwise learn about specific police duties and responsibilities.





Month in Review

JULY 2011

Over the Counter Building Permit Process

Permits for certain projects that do not require submittal of construction plans and are subject to few zoning regulations may be processed and issued by the permit clerks while the applicant waits. Applicants are able to apply for and receive simple permits in the same visit for some projects such as roofs, siding, fences and electrical service upgrades. This process is usually completed in less than thirty minutes. Additional information about this expedited process, a list of what projects are eligible, as well as a list of projects that do not require permits is attached.

Building Code Adoption and Amendments

Since last summer the Department has been working to update the Village's Building Codes. To date, the 2009 NFPA Life Safety Code, the 2009 International Code Council (ICC) International Property Maintenance Code and the 2009 ICC International Fire Code have been adopted. Code updates continued this spring with the Building Board of Appeals (BBA) recommending adoption of the 2009 ICC International Building Code, the 2009 ICC Residential Code and the ICC Energy Conservation Code in June. On July 25th the BBA held a public meeting to allow local architects and builders to share comments and questions about the Codes recently recommended for approval. Of the approximately twenty-five architects and builders notified about the meeting, one attended. In addition to these three Codes, the BBA also recommended approval of the updated sections of Definitions, Fee and Deposit Schedule, General Requirements, and Demolition Requirements of the Village Building Code. These updated Codes are scheduled for review at the August 22, 2011 Village Board meeting.

Annexation Agreement Update

On July 25, 2011, the Village Board approved an annexation agreement for 1S741 Danby Drive. This was the last of 90 annexation agreements in the Glen Crest North and South subdivisions that the Department has been working to renew since the summer of 2010. With the adoption of this agreement there are

now 150 properties in the Marston, Bemis and Sunnysbrook Road area (see attached map) that are contiguous to the Village and could be annexed.

For various reasons, including the creation of a new zoning district in 2006, 5 of the agreements in this area do not include the appropriate future zoning designation. Therefore, the Department is working with these 5 property owners in an attempt to amend these agreements. The Department is also working to enter into new agreements with the owners of 6 additional properties in the area that are connected to Village utilities and do not have annexation agreements. We hope to complete these efforts by early 2012.

Once this area is annexed, the Village boundaries will be contiguous to the Glenbard Wastewater Authority. Per the Village's agreement with Lombard, the facility will then be disconnected from Lombard and annexed to Glen Ellyn.

The annexation of this area will impact the service demands on the Village, particularly as it relates to Police and Public Works. It is also possible that the Village could annex additional properties in the area at the same time. Therefore, prior to moving forward with annexation, the Department plans to consult with the Village Board to discuss timing and approach.

Economic Development Trolley Tour

On July 26th the Economic Development Corporation hosted a trolley tour for local developers, architects, businessmen and brokers. The tour's purpose was to highlight the Village's redevelopment sites. The trolley traveled through town and focused on the Village's three main commercial areas including Roosevelt Road, Downtown and Stacy's Corners. Director Hulseberg attended and helped to answer questions. The Department assisted the EDC by preparing maps and information about the 11 sites highlighted on the tour. Approximately 30 people participated including Village staff, elected officials, EDC representatives, and area developers and brokers.

P&D COURT CASES:

None

Glen Ellyn's Over the Counter Permit Process

Glen Ellyn provides an expedited permit process administered by the Village's permit clerks. When an applicant arrives at the permit counter with an applicable project, the permit clerk completes a review of the application, determines the fee and required inspections, and issues the permit all while the applicant waits.

The fee for over the counter permits is \$60 for the following residential projects (unless otherwise indicated): roof, siding, central air conditioning, furnace, boiler, sump pump, water heater, water meter, basement drainage system, mechanical equipment, electrical service upgrade (\$100), plumbing fixtures, sanitary sewer improvements, water service improvements, stormwater drainage improvements, sheds, lawn irrigation system, and fence (\$30).

In addition, Glen Ellyn has identified the following work that may be completed *without a permit*. Although a building permit is not required, projects must comply with all applicable building, zoning, storm water and other Village regulations. The Building Division will conduct a free over the counter "courtesy" review to assist the applicant in identifying all applicable regulations. Work that generally does not require a permit is listed below.

Property:

Removal or planting of vegetation provided tree removal is completed in accordance with the Tree Preservation Ordinance; paving of less than 100 square feet provided it complies with area and setback requirements; site grading changes or retaining walls not to exceed 8 inches or 300 square feet provided the natural existing stormwater runoff is not changed; recreation/play equipment or outdoor furnishings that are portable and removed after occasional or seasonal use; installation of portable prefabricated swimming pools that are less than 24 inches deep; rainwater storage containers; a compost pile provided it does not cause a nuisance.

Building:

Application or removal of wall, floor or ceiling finishes provided the work is completed in accordance with federal and state regulations for hazardous materials; window awnings supported by the exterior wall which do not project more than 54 inches; minor electrical repairs including lamp, receptacle or breaker replacement or the removal and installation of equivalent new electrical fixtures at existing electrical outlets; electrical wiring, fixtures and equipment operation at less than 25 volts and not capable of supplying more than 50 watts of energy; minor mechanical repairs that do not alter the approval of the equipment or make it unsafe; installation of portable electrical or mechanical equipment with cord and plug electrical connections; work to stop leaks or clear obstructions in the plumbing system without alteration to existing water supply, drain, waste or vent outlets; replacement/repair of exterior finish materials up to 300 square feet or 20% of the total roof or wall area.



**PLANNING AND DEVELOPMENT DEPARTMENT
MONTHLY REPORT
July 2011**



	July 2011	2011 YTD	2010 Actual
Total Building Permits Issued	134	754	1231
New Single Family dwelling	2	6	13
New Multi-family dwelling	0	0	0
New Commercial building	1	3	4
Additions and Alterations Single-family	10	83	162
Additions and Alterations Multi-family	0	0	0
Demolitions	2	10	14
Additions and Alterations Commercial	3	26	38
Accessory Structure/Miscellaneous	116	626	1000
Total Estimated Construction Value (millions)	\$2.50	\$34.80	\$72.33
Certificates of Occupancy (TCO & CO)	0 TCO; 2 CO	6TCO; 17 CO	5-TCO; 14-CO
Stormwater Permits Issued	1	10	21
Demolition Permit Applications	0	12	16
Sign Permits Issued	0	9	35
Banner Sign Permits Issued	5	16	29
Total Inspections Conducted	488	2960	5197
Building Inspections	278	1893	3287
Exterior Appearance/Ordinance Inspections	0	3	15
Elevator Inspections	25	77	106
Fire Inspections	0	1	58
Grading/Stormwater Inspections	22	148	264
Drainage Inspections/Complaints	64	173	371
Landscape Inspections	0	2	18
Property Maintenance Inspections	48	358	1071
Site Inspections	51	305	378
Total Development Applications Acted On	4	11	33
Exterior Appearance	0	1	4
Planned Unit Development	0	0	1
Sign Variation	0	1	5
Special Use Permit	1	2	7
Stormwater Variation	0	0	0
Subdivision	0	0	0
Zoning Map Amendment	0	0	0
Zoning Text Amendment	0	0	4
Zoning Variation	3	7	10
Administrative Approvals	2	8	4
Consolidations, 2-Lot Subdivs & Land Transfers	2	6	1
Promotional Event	0	0	1
Ordinance Extension	0	0	2
Indoor Live Entertainment	0	2	NA
Pre-Existing Special Use	0	0	0
Misc. Ordinances/Resolutions Acted On	0	8	16
FOIA Requests Processed by Department	27	103	NA
Annexations Approved	0	1	0
Annexation Agreements Approved	1	91	34
Business Grants Acted On	1	3	NA
Violation Letters Issued (prior to citation)	31	333	274
Citations Issued	2	25	13
License Agreements Approved	0	5	7



PLANNING AND DEVELOPMENT DEPARTMENT

MONTHLY DEMOLITION REPORT

JULY 2011



MONTHLY COMPARISON - DEMOLITION APPLICATIONS - 1994 to PRESENT

Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
1994	1	0	4	3	0	1	7	4	3	1	1	1	26
1995	1	2	9	0	4	0	8	0	2	2	0	0	28
1996	2	0	1	2	2	0	1	2	2	2	1	0	15
1997	0	0	0	2	2	3	3	2	2	2	0	1	17
1998	3	2	3	5	0	2	3	0	4	10	6	6	44
1999	1	1	5	3	3	1	15	2	6	1	1	0	39
2000	2	2	4	10	3	4	4	8	8	3	2	0	50
2001	4	4	5	6	8	2	6	10	6	3	6	7	67
2002	5	28	1	1	5	2	3	2	4	2	5	2	60
2003	1	4	12	8	4	7	9	7	8	5	6	1	72
2004	3	16	4	5	3	4	1	4	7	10	4	3	64
2005	7	4	2	10	7	3	6	5	5	8	6	0	63
2006	7	4	4	4	6	5	3	0	1	7	0	0	41
2007	2	3	5	3	7	4	2	3	0	3	0	1	33
2008	1	0	7	5	5	4	0	1	3	2	1	0	29
2009	2	2	1	0	0	3	2	0	0	0	2	0	12
2010	0	0	2	0	0	1	3	2	5	0	1	2	16
2011	1	0	4	2	3	2	0						12

DEMOLITION PERMIT APPLICATIONS DURING CALENDAR YEAR 2011

No.	Address	Date	Lot Size	Lot Area	Earliest Record	Historic	Action	Status	Applicant/Builder
1	680 Crescent	1/31/2011	66x248	16368	06/28/63	No	Demo & SFR	04/20/11	Tom Whalls
2	266 VanDamin	3/11/2011	67x247	16549	10/20/49	No	Demo only	04/11/11	Glen Ellyn Homes
3	336 N Main	3/17/2011	65x149	9685	08/12/64	No	Demo only	05/09/11	Michael Diletti Trust
4	772 Elm	03/23/11	50x320	16000	05/29/58	No	Demo only	06/22/11	Gregory Mathews
5	825 N Main	03/31/11	286x138	39468	02/02/67	No	Demo only	05/19/11	Village of Glen Ellyn
6	738 Grand	04/08/11	50X157	7850	4/29/1949	No	Demo & SFR	06/13/11	McMaster Custom Homes
7	553 Geneva	4/22/2011		7056	7/12/1960	No	Demo only	06/16/11	Village of Glen Ellyn
8	210 Regent	5/3/2011	70X179	12530	10/31/48	No	Demo & SFR	07/13/11	United Home Builders
9	301 Elm	5/5/2011	50x244	12200	05/20/71	No	Demo & SFR	7/26/2011	Greenscape Homes
10	165 Exmoor	5/20/2011	100x125	12500	10/31/79	No	Demo	Pending	Ray Whalen Builders
11	300 Forest	6/13/2011	64x133	8512	08/30/60	No	Demo only	Pending	Christensen Contracting
12	342 Hawthorne	6/27/2011	50x150	7500	06/21/60	No	Demo & SFR	7/25/2011	Greenscape Homes



**PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT CASE, ANNEXATION AND SPECIAL PROJECT STATUS
AS OF JULY 31, 2011**

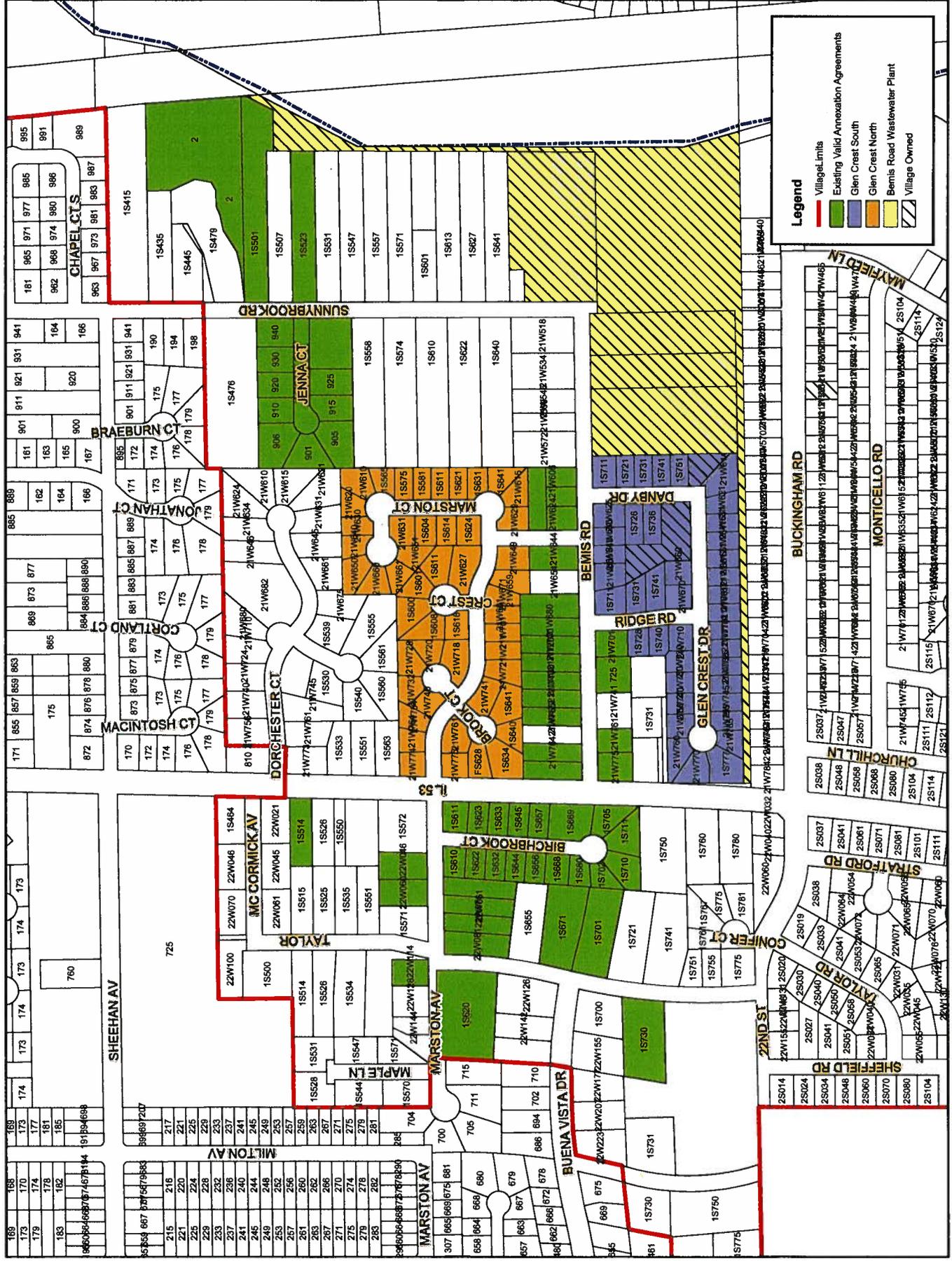
CASE/DEV. NAME (APPLICANT)	DESCRIPTION OF PROPOSAL	ARC REVIEW (DATES/MTGS)	PC REVIEW (DATES/MTGS)	ZBA REVIEW (DATES/MTGS)	VB REVIEW (DATES/MTGS)	COMMENTS AND REVIEW STATUS
767 Chidester Avenue	Special Use Permits, Zoning Variations, ZMA, Minor Subdivision, etc., to allow construction of 2 single family homes. Home proposed on rear lot is in floodplain/wetlands and zoned CR.	NA	Public hearings 7/13/2006, 8/10/2006 and 4/12/2007, 10-0 recommendation to deny	NA	5/21/2007 Work-shop	Waiting to hear how petitioner plans to proceed. Made inquiries about alternate proposals in 2007 and 2008. Property is currently for sale.
Cottage Avenue Water Tower, Public Works utility antenna	Special Use Permit for public utility antenna	NA	Pending	NA	Pending	Submission received 7/23/2010. On hold.
791 Crescent Boulevard	Zoning Variation for residential rear yard addition setback	NA	NA	6/14/2011, recommended approval 7-0	7/25/2011	Approved by Village Board at 7/25/2011 meeting.
Deer Glen II	24-lot subdivision, annexation and annexation agreement.	NA	Pending	NA	Pending	Met with new property owner in early 2011. Awaiting submittal. Developer leaning towards annexing property to Glen Ellyn.
350 Duane Street	Special Use for Outdoor Storage	NA	Public hearing held on 7/14/2011 and continued until 8/11/2011	NA	Pending	Public hearing continued to allow time for consultation with Ethics Officers regarding potential conflicts of interest.
780 Harding Avenue	Zoning Variation for fence height and openings	NA	NA	7/26/2011, recommended approval via three separate split votes	8/22/2011	Submission revised by applicant to reduce variations.
364 Hillside Avenue	Zoning Variation for residential second floor and attached garage addition	NA	NA	6/28/2011, recommended approval 5-0	7/25/2011	Approved by Village Board at 7/25/2011 meeting.
566 Hillside Avenue	Zoning Variation for front porch setback	NA	NA	7/12/2011, recommended approval 6-0.	8/22/2011	Home with historic designation. Letter of support received from Historic Preservation Commission.
761 Highview Avenue	Zoning Variation for addition in rear yard setback	NA	NA	7/26/2011, recommended approval 6-0.	8/22/2011	All adjacent property owners submitted letters in support of variation.
380 Linden	Zoning Variation for residential detached garage setback and driveway surface	NA	NA	6/14/2011, recommended denial of setback variation 7-0; recommended approval to allow existing gravel driveway to remain 5-2.	7/25/2011	Approved by Village Board at 7/25/2011 meeting with a modification.
556 Lowden Avenue	Special Use Permit for Church	NA	Pending	NA	Pending	Illegal church operating in home. Second submission received 7/18/2011. Under review.

460 Main Street, Sunshine Dance Studio (New address 510 Crescent Blvd.)	Special Use Permit	NA	7/14/2011	NA	7/25/11	Approved by Village Board at 7/25/2011 meeting.
Memorial Field	Variations for lights and accessory structures	NA	8/25/2011	NA	Pending	Resubmittal received July 26, 2011. Under review.
475 Pennsylvania Avenue, Barone's	Exterior Appearance and Sign Variations	Pre-application meeting 3/24/2010	NA	NA	Pending	Awaiting submission of formal application.
501 Pennsylvania Avenue	Special Use Permit for Office Center	NA	Pending	NA	Pending	Partial application submitted 1/21/2011. Review letter sent 2/7/2011. Awaiting resubmission.
Prairie Green (former Wahlgren Court site)	Extra-territorial subdivision approval for Habitat for Humanity townhome project.	NA	Pending	NA	Pending	Met with on 3/25/2011 and 4/9/2011. Awaiting submittal.
454 Roosevelt Road, Giordano's	Revised exterior appearance and sign variation application	4/13/2011 and 5/11/2011; ARC recommended approval 3-2.	NA	NA	6/27/2011, denied by a vote of 3-3.	Building and signage not constructed in conformance with approved plans. Revised plans received July 18, 2011. Response letter mailed 7/26/2011. Awaiting resubmittal. Tentatively scheduled for review at 8/22/2011 Village Board meeting.
631 Roosevelt Road, Shell/Circle K	Exterior Appearance and Sign Variations associated with rebranding of the site to recognize Circle K as the new owner of the convenience store.	Pending	NA	NA	Pending	Awaiting submission. The planning and police department teams met with a representative for the petitioner on January 19 to discuss the exterior appearance and sign variation process and encourage the owner to relocate the Park Boulevard access drive due to traffic safety issues. The owner has since verbally agreed to move the Park Boulevard access drive further south.
650-690 Roosevelt Road, Pickwick Place Shopping Center	Reconstruction of front building	Pending	Pending	NA	Pending	Property owner reconsidering project due to floodplain issues. Met on site with owner on 4/4/2011 to discuss alternatives to move the project forward. Met with owner again in May to review revised concept plan. Property owner following up with engineer about floodplain issues.
696 Roosevelt Road, Advance Auto Parts	Sign Variation amendment	Pending	NA	NA	Pending	Awaiting submittal of request to amend condition restricting permitted window signage. Follow-up letter sent on 7/21/2011.
435 Taft Avenue, DuPage Family Eye Clinic	Exterior Appearance application for new eye clinic	Pending	NA	NA	Pending	Partial application received on 3/4/2011. Review letter sent 3/16/2011. Awaiting resubmittal.
335 Windsor	Zoning Variation for detached garage in side and rear yard setback			8/23/2011	Pending	Application received 7/20/2011.
ANNEXATIONS						
22w481 Ahlstrand	Annexation	NA	NA	NA	Pending	Desires to annex in order to connect to utilities. Awaiting formal application.
22w500 Ahlstrand	Annexation	NA	NA	NA	Pending	On hold.
NWC of Park and Butterfield	Annexation agreements to replace expired agreements with School District 87 office building and Village Theatre.	NA	NA	NA	Pending	Draft agreements for both properties prepared. Undergoing internal review.
Glen Oak Country Club	Annexation w/an Agreement for a strip of Country Club Property adjacent to Hill Avenue.	NA	NA	NA	Pending	Property owner has expressed renewed interest in entering into an agreement and submitted a revised agreement to Village for review. Meeting held on 3/24/2011 with Country Club representatives. Country Club proposing to pay 100% of cost of water main construction to their entrance.

Hill Avenue Annexations	Annexation agreements with Elliot Property located east of the Glen Oak Country Club and the industrial property across the street	NA	NA	NA	Pending	Meeting with Elliot originally scheduled for 8/16/2011 in process of being rescheduled.
NEC of Five Corners	Annexation and Annexation Agreements for Properties in 4-block area northeast of 5-corners.	NA	NA	NA	Pending	Received 7 annexation petitions and interest from 9 other property owners. Decided on R2 zoning based on neighborhood input at previous Plan Commission meeting. Neighborhood meeting held on 3/15/2009 where conservative utility costs were shared. Need to set up another neighborhood meeting and prepare updated and more realistic utility costs.
NWC Five Corners	Annexation of neighborhood north of St. Charles, south of the Great Western Trail, west of Evergreen and east of Mildred.	NA	NA	NA	Pending	Some utility information and costs received.
Marston and Bemis Road Area	Annexation of properties with existing annexation agreements	NA	NA	NA	Pending	Annexation agreements with 32 properties approved in 2010. Next phase to proceed with annexation of properties.
Marston and Bemis Road Area Connected Properties Without Agreements	New agreements with 6 property owners connected to Village utilities that do not have annexation agreements.	NA	NA	NA	Pending	Letters and draft agreements mailed in mid July.
Marston and Bemis Road Area Amendments to Existing Agreements	Amendments to 5 of the 148 agreements in the area to change the future zoning district designation upon annexation.	NA	NA	NA	Pending	Village Attorney consulted and draft amendments prepared.
Glen Crest Subdivision (North)	Renewal of previously approved but never fully executed annexation agreements for properties along Marston Avenue, Marston Court, Brook Court, Lorry Court and Crest Court being served by Village water and sanitary sewer since roughly 1975.	NA	NA	NA	NA	A total of 49 agreements were approved on 3/28/2011. Next phase to proceed with annexation.
Glen Crest Subdivision (South)	Renewal of previously approved but never fully executed annexation agreements for properties along Glen Crest Drive, Ridge Road and Danby Road being served by Village water and sanitary sewer since roughly 1975.	NA	NA	NA	7/25/2011	A total of 40 of 41 agreements were approved on 3/28/2011. Outstanding annexation agreement for Danby Drive approved by Village Board on 7/25/2011.
Sunnybrook Estates	Annexation of Sunnybrook Estates Subdivision.	NA	NA	NA	7/12/2009	Need to evaluate several potential annexation routes and select one to pursue. Amendment to Ordinance approving annexation agreement approved on 7/12/2010 allowing the agreement to be executed.
Swift Road	Annexation of properties contiguous to Glen Eilyn with annexation agreements.	NA	NA	NA	Pending	
SELECT SPECIAL PROJECTS COMMENTS AND REVIEW STATUS						
AEE Fire District Reimbursements	Letters sent in April of 2009 requested reimbursement from property owners for payments to Lisle Woodridge Fire Protection district per the terms of annexation agreements. Follow-up letters sent. No payments received to date. Letters mailed on December 3, 2009 informing owners that payment must be received or payment arrangement entered into.					
Brochure - Starting a Business in Glen Eilyn	Third draft complete. Awaiting review and finalization.					
Building Code Updates 2009	Evaluate the existing building codes and identify new building, fire, and life safety codes that address the needs of the Village. Life safety code and property maintenance code approved by Village Board at 8/23/2010 meeting. Fire code approved at 10/25/2010 Village Board meeting. Fire sprinkler requirements approved at 1/24/2011 Village Board meeting. The 2009 ICC Residential, IBC Building and IECC Energy Codes are scheduled for consideration at the 8/22/2011 Village Board meeting.					

College of DuPage	Department staff continues to provide ongoing information and support to the Village Board, Village Manager and Village Attorney regarding this issue.
Community Branding	Discussed with Village Board at April 26 meeting as it relates to the implementation of the downtown plan. Direction received to begin research into undertaking a community branding effort.
807-817 Crescent Right-of-Way Vacation	Vacation of improved right-of-way bisecting the rear yards of 807-817 Crescent Boulevard. Affected property owners planned to enter into a reciprocal access easement agreement and have reached an impasse in regard to the terms of the agreement. Staff from the Public Works and Planning and Development Departments met with the property owners on August 26, 2010 to answer questions about the impact various options would have on the properties and to try to facilitate an agreement. Public Works and Planning met with one of the property owners and their attorney on March 31, 2011. Meeting with all three property owners held on July 12, 2011. As a follow-up to the July 12 meeting, the property owners will be surveying the existing driveway after which another meeting will be scheduled.
Downtown Historic District	Discussed at the 11/18/2010 Historic Preservation Commission meeting and decided to proceed with the creation of a national historic district in the downtown. A walk through of the downtown with a representative from the National Trust for Historic Preservation occurred in mid-December. A second walk through of the downtown with Historic Preservation Commission Chairman and one Commissioner took place in February. Other Commissioners hope to do a walk through in March and to take pictures and video of the downtown and downtown buildings. Potential boundaries submitted to the State for feedback. Positive feedback with suggestions for proposed boundary modifications received.
Downtown Parking Map	Second draft completed in July of 2011.
EDC Trolley Tour	Prepared maps and site information for the July 26, 2011 EDC Trolley Tour of the Village's top redevelopment site and coordinated with EDC in regard to which sites would be highlighted.
Evaluation of Northside Regional Detention Stormwater Alternatives	Revised report and analysis of potential alternate sites submitted by engineering consultant on 8/28/2009. Recommendation to be forwarded to Village Board in near future.
Glenbard Wastewater, Bemis Road, Cleanwire Antenna	Draft license agreement prepared to allow antenna on GWA property which is owned by the City of Lombard and in Glen Ellyn's planning jurisdiction. Agreement was forwarded to Cleanwire. Staff is awaiting a response.
Glenbard Wastewater, Bemis Road, AT&T Antenna	Awaiting submission of escrow. Village attorney will then draft a license agreement.
Lincoln Avenue Right-of-Way Vacation	Request received to consider vacation of Lincoln Avenue right-of-way located between 755 and 767 Chidester Avenue. The planning team met with one of the property owners on 10/11/2010 and reviewed the proposed terms of vacation. Village staff is awaiting a response.
Lombard Boundary Line Agreement	Discussed at 1/10/2011 Village Board workshop. Draft agreement sent to Lombard on 1/21/2011 and notice prepared and published in anticipation of potential Village Board action at 2/14/2011 meeting. Response letter from Lombard received on 1/27/2011. Amended request from Glen Ellyn sent to Lombard on 1/31/2011. Response received from Lombard on 3/9/2011 and under review. Conference call between planning staff and Village attorney on 6/29/2011 to discuss.
Redevelopment Sites Map	Work continued in December on a new redevelopment site map. Creation of the map is one of the top strategic planning goals adopted by the Village Board. Draft maps completed in February and undergoing internal review.
RTA/CMAP Grant Application	Grant application for downtown streetscape plan and parking garage study submitted on 6/9/2011. Follow-up site visit and tour of downtown with CMAP staff occurred on 6/27/2011.
Sign Code Update	ARC discussed potential amendments at June 3, 2009 meeting. Surrounding community survey complete. Second draft of Code complete and undergoing internal review.
Utility Connections	Reminder letters sent to 7 property owners required by annexation agreements to connect to Village utilities in February 2011 and one additional property owner with a past due connection date. A majority of the property owners are working with Public Works and connection dates were extended until spring due to weather.
Utility Payments	Follow-up with 4 property owners on Valley Road and in Arboretum Estates East with past due utility payments. As of January, payment has been received from two properties.

Annexation Agreements



Legend

- Village Limits
- Existing Valid Annexation Agreements
- Glen Crest South
- Glen Crest North
- Bemis Road Wastewater Plant
- Village Owned

Prepared By: Michele Stegall
 Date: March 17, 2011

VILLAGE OF GLEN ELLYN PUBLIC WORKS DEPARTMENT MONTHLY REPORT

July 2011

ADMINISTRATION

The Admin team answered approximately 1258 phone calls in July. Several severe storms, including those on the mornings of July 11th and July 29th, resulted in many calls for assistance with downed limbs, blocked roads, hanging tree branches, etc.

The admin team processed and entered results into MUNIS and the Tree Preservation Tracking Program and provided copies to the applicant and/or the Building and Zoning Department for:

- 18 tree preservation plans and parkway tree permit applications
- 10 plan re-submittals
- 13 tree fence and root pruning inspections
- 10 refunds of deposit

71 parkway trees were scheduled for removal; letters were prepared and mailed to residents informing them of the pending removals. The admin team updated tree inventory in Cartegraph and excel spreadsheets to reflect 9 available parkway planting space, 111 completed stumps and 14 completed tree removals. This data was entered into CartêGraph and Excel spreadsheets.

The hot, dry weather in the first ten days of the month resulted in a reduction in the reports of weed violations. The admin team researched owner-of-record and property identification numbers and prepared and mailed 3 weed violation letters and updated Weed Violation Tracking and Work Management databases.

ENGINEERING

Projects in Construction Phase

BRAESIDE LIGHTING PROJECT – Contractor: Utility Dynamics (Value of Contract = \$522,000)

Start	Completion	%done	Contract
5/19/11	9/30/11	56.4%	\$474,533.00

In July 2011, construction work continued on unit duct wiring installations on Surrey, Briar, Heather, Londonberry and Brighton, essentially completing this work element. The controller cabinet was installed on Briar between Londonberry and Heather. The electric service feed to the controller was constructed and inspected; it is now ready for ComEd to connect. Various handholes were installed. Installation of the poles and luminaires (expected delivery is mid-August), final wiring, tests and landscaping restorations are pending. Anticipated turn-on date is early September.

ESSEX COURT / LAKE / OAK / GRAND (ELOG) IMPROVEMENTS – Contractor: Pirtano

(Value of Contract = \$1,785,000)

Bids were received for construction on July 7, 2011 with five contractors submitting. The low bid was offered by Pirtano Construction of Addison, IL in the amount of \$1.7 million, approximately 25% below the final engineer's estimate. On July 18, 2011 the Village Board awarded a construction contract to Pirtano and approved the recommendation for retaining RHMG Engineers to provide construction oversight. The preconstruction meeting was held on July 19. Project construction commenced on July 26, with the focus of early work on Lake Road water main installation and roadway reconstruction. A public meeting was conducted on July 28 to discuss project design and construction considerations with interested project corridor residents.

SUNSET/TURNER IMPROVEMENTS PROJECT –

Contractor: R.W. Dunteman

(Value of Contract = \$2,400,000)

Start	Completion	%done	Contract
4/18/11	9/02/11	51.0%	\$2,239,574.86

On Sunset, all underground work is now complete and substantial road-building progress is being made. All storm sewer installations were done in early July. Roadway excavation, undercuts and sub-grade placement on Sunset have been completed on the entire corridor. Curb & gutter were placed on both sides of Sunset between Fairview and Arlington. Asphalt base course was installed on the block of Turner between Main and Forest. Underground work on Glenwood including sanitary sewer upgrades, water service line replacements and new storm sewer was completed. New sanitary sewer service lines and water services were installed on Turner between Glenwood and Main. Underground improvements are now underway on Turner west of Regent, the final segment.

Projects in Design/Bidding Phase

BRAESIDE AREA DRAINAGE IMPROVEMENTS PROJECT – Engineer: pending

The Village Board will be considering the recommendation to retain Pavia-Marting and Co. as the design engineer for the project at the August 8, 2011 Board meeting.

CRESCENT BOULEVARD SIDEWALK EXTENSION –

Engineer: Pavia-Marting

Project plans are substantially complete but still require final review and modification prior to bidding.

HAWTHORNE IMPROVEMENTS PROJECT -

Engineer: ERA

At the July 12, 2011 Capital Improvements Commission meeting, the CIC received a staff report, took public input and discussed the single issue of street width for the reconstruction of Hawthorne. The CIC voted unanimously (all commissioners were present at the meeting) to recommend a roadway width of 22 ft. from back-of-curb to back-of-curb to be applied uniformly throughout the corridor, a change from the current width of 21 ft. back-to-back. The Village Board will be considering the roadway width issue at the August 15, 2011

workshop. The project team also met with District 41 representatives to discuss upcoming parking lot upgrades at Hadley Junior High.

HILL AVENUE WATER MAIN EXTENSION –

Engineer: Walter E. Deuchler

The IEPA has completed its review of the sanitary sewer system facility and environmental impact plan. The public comment period for the sanitary sewer and water distribution system plans will be combined, with a public hearing to be conducted.

LAKE ELLYN OUTFALL CHANNEL REHABILITATION –

Engineer: Burns & McDonnell

The Village Manager and Public Works staff met with the 725 Riford homeowner on July 21 to discuss various project issues. The project engineer will be developing a modified channel improvement plan to address homeowner design concerns.

NICOLL WAY LAND BRIDGE REPAIRS –

Engineer: Walter E. Deuchler

Bidding will occur in 2011 for the project to repair curbs and portions of the roadway on Nicoll Way north of Roosevelt Road.

RIGHT TURN LANE ON LAMBERT AT ROOSEVELT –

Engineer: Hampton Lenzini Renwick

The BP Amoco attorney is assisting in processing the paperwork associated with the land acquisition needed for the project.

Projects in Punch List / Closeout Phase

BRYANT AVENUE/THAIN’S ADDITION –

Contractor: Martam Construction

(Value of Contract = \$6,000,000)

Punch list items – especially related to landscaping – still need to be addressed. Some project compensation issues still are outstanding, but nearing final resolution.

PARK/GE PLACE/PRAIRIE IMPROVEMENTS PROJECT –

Contractor: Brothers Asphalt

(Value of Contract = \$1,200,000)

Discussions are still continuing related to an upcoming mediation session to resolve the issue of the appropriate level of liquidated damages and other project charges associated with the failure to complete the work in a timely fashion in 2009. No date for the session has been established.

RIFORD ROAD RECONSTRUCTION –

Contractor: R.W. Dunteman

(Value of IDOT Contract = \$2,452,000; Federal Share = \$1,175,000; County Share = \$191,000; Village Share = \$1,086,000)

Most project issues have been resolved and final submittals are being developed.

SOUTH PARK BOULEVARD & LAMBERT ROAD LAPP –

Contractor: Geneva Construction

(Value of Contract = \$627,000 = Bid Price, entirely funded by ARRA [stimulus] dollars)

All work is complete on the project. Close-out activities are continuing. It is anticipated that the final project cost will be close to or slightly under the bid price.

Other Projects Under Contract

SCADA SYSTEM UPGRADE PROJECT –

Contractor: Gasvoda and Associates/Dixie Electric

(Value of Contract = \$125,000 + \$18,000 for antenna installations)

Staff has transmitted a conceptual drawing of the proposed Cottage Tank SCADA radio antenna installation to the Village Attorney for comment.

BACKUP WELL REHABILITATIONS – Contractor: Well

#5: Layne-Western; Well #6: Water Well Solutions

(Value of Contracts: Well #5 = \$80,500; Well #6 = \$86,000)

Work to install the new liner started in July and is now nearly complete. The well is being cleaned-up and inspected, prior to final water quality testing.

Engineering Projects

CENTRAL BUSINESS DISTRICT TRAFFIC STUDY –

Engineer: KLOA

The engineer would like to review the project recommendations with staff before presenting the plan to various project stakeholders.

LAKE ELLYN DRAINAGE AREA STUDY – Engineer: pending

A final version of a proposal has been developed by RHMG Engineers and approved by the Park District. The Village Board will consider the proposal and approval of the engineer at the August 8, 2011 formal meeting.

NORTH REGIONAL DETENTION FACILITY –

Engineer: A. McGurr, Ltd.

The CBBEL report on alternative locations should be updated in the near future.

SANITARY SEWER EVALUATION SURVEY –

Engineer: RJN Group, Inc.

The report is being revised with the final version available soon.

EQUIPMENT SERVICES

In the month of July the Equipment Services Division continued to maintain a safe work environment and to follow industry standard safety procedures and Village safety policies. The Division has achieved 1,994 days without a “lost time” accident.

The Equipment Services fuel island dispensed 9,791 gallons of fuel during the month of July. The total included 6,276 gallons of unleaded fuel and 3,514 gallons of diesel fuel.

Facilities repairs performed by the ESD during the month of July included the refueling of the Civic Center and the Newton pumping station backup generators. The Reno Center manual sliding gate was straightened and the rollers were adjusted.

Fifty five work orders were related to the maintenance and repair of Police Department vehicles and equipment. The rear axle seal was replaced on patrol Squad 02 and the rear disc brakes were replaced on patrol Squad 04. The front disc brakes and in car printer battery were replaced on patrol Squad 06 and the printer was rewired. The emergency light bar was reprogrammed to include a traffic director and the power accessory wire splice was repaired on patrol Squad 08. A new laptop computer was installed in the parking enforcement Squad 20. The A/C system was purged, recycled, evacuated and recharged on CSO truck 11 and the heat exchangers were cleaned. Step bars; door wraps; graphics; bed Rhino lining; and a bed cap were installed in the new CSO truck and the bed slide was transferred from the old truck. Numerous chassis and emergency lighting repairs were made and a number of tire repairs were also performed on various police vehicles. All PM’s were completed on time.

Fifty seven work orders were related to the maintenance and repair of the Glen Ellyn Volunteer

Fire Company's vehicles and equipment. The battery was replaced in assistant Chief 03's buggy and the radio mic was replaced in assistant Chief 04's buggy. A headlamp assembly was replaced on Medic 20 and the air horn switch wiring was repaired on Engine 25. The diesel engine vacuum pump and vacuum reservoir were replaced on Medic 21. The window regulator; the A/C condenser fan relay; and the tool compartment roll up door ajar switch were replaced on Engine 26. The diesel engine starter; the diesel engine oil dipstick tube; and numerous emergency light switches were replaced on Engine 27. The aerial boom cradle was straightened and re-welded on Snorkel 31. The alternator; the brake hydraulic master cylinder; the front disc brake calipers and disc pads; and the front hydraulic brake hoses were replaced on scuba Squad 37. Numerous chassis and emergency lighting repairs were performed on Fire Company vehicles. All PM's were completed on time.

One hundred forty work orders were related to the maintenance and repair of Public Works vehicles and equipment. The dump body hydraulic lift cylinder hose was repaired on dump truck 203 and the batteries and charging system was tested. The front tires and the cabin inlet air filter were replaced on dump truck 205 and the A/C system was serviced. The diesel fuel tank was relined and the fuel sender and fuel filters were replaced on aerial truck 206. The aerial tower drive and driven gears were also adjusted on aerial truck 206. The tires were replaced on JULIE truck 224 and a hydraulic leak was repaired on backhoe 209. The front disc brake pads and disc rotors were replaced on van 226. The A/C pressure thermistors were replaced on Vactor truck 230 and the A/C system was purged, evacuated, recycled and recharged. The Vactor vacuum hose was replaced on Vactor truck 230 and the light charger feed circuit was repaired and the air seat switch was reinstalled. The diesel fuel tank was relined and the fuel filters were replaced on water platform truck 231 and the PW radio was replaced. The automatic transmission gear shift lever was replaced on lift gate truck 233 and the diesel fuel tank was relined and the filters were replaced. The emergency light beacon wiring was repaired on dump truck 238 and the hydraulic plow fittings were straightened and repaired. The flusher hose reel hydraulic hose guard weldments were replaced on

flusher truck 242 and the battery was replaced on dump truck 243. The engine oxygen sensor was replaced on van 215 and the electronic engine control system was scanned. The trailer brake wiring was rewired on aerial bucket truck 250 and the gutter brooms were replaced on both street sweepers. The engine fan clutch; the A/C compressor bracket; and the accessory drive belt were replaced on dump truck 251. The transmission computerized control module wiring was also repaired on truck 251. The HVAC fan assembly was replaced on street sweeper 259 and the battery was replaced on dump truck 260. The HVAC blower motor resistor was replaced in truck 271 and the asphalt plate compactor was re-welded. Numerous chassis and emergency lighting repairs were made and a number of tire repairs were also performed on various Public Works vehicles. All PM's were completed on time.

Eleven work orders were related to the maintenance and repair of Glenbard Wastewater Authority vehicles and equipment. All PM's were completed on time.

The ESD continued to perform scheduled preventive maintenance for all Village departments including the Glen Ellyn Volunteer Fire Company and the Glenbard Waste Water Authority.

FORESTRY

EAB Awareness Campaign – Public Works hung one of three different signs on approximately 450 parkway ash trees that are being treated for EAB control. These tags provide information on EAB and hopefully will bring awareness to this problem. They are also meant to encourage residents to identify if they own ash trees and to take action to either control EAB or understand that eventually the tree will become infected and need to be removed.

The Forester provided reports for the Hawthorne Street Reconstruction Project.

The Forester gave an insect presentation to Operations staff on Emerald Ash Borer and Asian Longhorned Beetle. A representative from IDOA gave a presentation on 1000 Cankers Disease.

CBS News met with staff to speak about EAB.

Landscape Maintenance inspections were performed.

OPERATIONS

July Rain = 5.76"

Once again, Mother Nature took the spotlight for the month. July's average high and low temperatures as well as average rain fall were all above normal. This month's average high temperature of 88° was 5° above the July average and the 5.76" was more than 2" above normal. There were 13 days above 90°, nine of them falling on weekdays. There were also two storms of note. The first was on Monday, July 11th at 8am, when a storm with minimal rain but high winds came through the western suburbs. This storm left 50% of Glen Ellyn residents without power and produced a significant amount of brush. A majority of village residents experienced some extent of wind damage to their trees. There were



156 locations with tree damage (most between Roosevelt and the RR tracks), 20 locations with wires down, 22 roads blocked and barricaded, 7 driveways blocked, 21 sidewalks blocked and 20 trees removed. The storm occurred during the first week of Glen Ellyn's branch and brush pick up program. The brush contractor, Kramer Tree, was in town picking up brush on and north of Hill Ave. Monday morning when the storm struck. There was no need for a special brush pick up as Kramer continued picking up brush in this area (returning to residences serviced on Monday and Tuesday) and then continued the normal brush pick up south of Hill the following week. There was no increased cost for the large amount of brush created by this storm as the contract is based on a lump sum price per month (May – October). The second storm occurred early



morning of Friday, July 29th and produced over 90 locations with tree and branch issues. The area hardest hit was again between Roosevelt Rd. and the RR tracks. Operations was able to address all issues by 10pm Friday. The amount of brush was substantial and a special brush pick up was initiated for the hardest hit areas. This special brush pick up by Kramer Tree took 6 days with multiple trucks all but one of the six days.

Operations continues to maintain acceptable service levels in other areas during the big special event month of July while dealing with storm issues that drastically alter daily and weekly planning. Everyday activities of sanitary/storm sewer cleaning, street



light repairs, JULIE and project locates, roadway



patching, sign fabrication/installation, flower care, street sweeping, stump grinding, and tree work orders are performed on a regular basis.

Employee happenings:

Safety – morning meeting on precautions for working in hot weather

Resignation – Jon Braga, MW II, resigned to take a position with the DuPage County Forest Preserve. Jon worked 8 years with Glen Ellyn; the first five with GWA and the last 3 with PW.

Hiring – Pat Long was hired as a MW I to fill the vacancy created in May with the resignation of Dave Laurinaitis, MW I.

Training –

All Operations employees – 1 hour presentation on EAB/ALB and Thousand Cankers Disease
8 employees – session discussing the pros and cons of ductile iron pipe

Evaluations – 2 completed (2 overdue reviews)

Coverage/Assistance – (28 hrs)

Front Office –

1 employee – 2 mornings (2 hrs)

Forestry –

1 employee – 3 days assisting with Ash tree tagging

Below is a list of projects completed in July 2011 not captured in the core function spread sheet:

Utilities

Bio Bags in Grease lines – 243

B-Box repairs – 6

Dust Suppression – 5 days

Mini Manholes installed for 50/50 – 2

Sanitary Sewer Repair – 1 (replaced 13’ of 4”)

Spoil loaded out – 380 tons

Misc. –

Repaired brick pavers at SEC Roosevelt/Park damaged by water main break

Repaired water sample test whip in water vault (confined space entry)

One of the eight main breaks required the replacement of 13’ of 12” main

Forestry

Tree Watering – 4 cycles

Weed Mows -

Inspections - 2

Notices – 2

Violation inspections - 6

Mows – 0

Misc. – Gypsy moth traps were placed on 35 trees throughout the Village

Streets

Asphalt –

1 day pothole patching – 7 work orders closed (3.5 tons surface)

6 days asphaltting – prep work and patching (24.33 tons surface)

CBD – Polished all fountains for Sidewalk Sale

Electrical –

9 electrical work orders completed

2 relay switches replaced

1 holder replaced

1 controller replaced

11 fixtures replaced along Pershing east of Rt 53 with LED

1 fixture replaced at 475 Glenwood (west exit of South Main lot) with LED

Flowers –

Fertilized all pots, hangers, groupings, planters and beds.

Planted 148 bare root perennials throughout CBD
Watering as needed

Weeded: sidewalks, beds and brick areas for s

Sidewalk sale; circle gardens at Stacy’s Park

Hauling – 10.28 tons to Viola

32 yards to DuPage Yard waste

Public Hearing Signs – 1 placed

6 retrieved

Signs –

7 Stop signs replaced for reflectivity compliance

9 existing “ALL WAYS” replaced for reflectivity

compliance

3 signs replaced due to wind

6 marker posts repainted

Special Events – (57.25 OT hours)

4th of July – 190 barricades, 18 lit barricades, 1 type 3 barricade, 50 barricades w/ signs, 20 cones
20 trash cans, 4 extension cords, move 4 sets of bleachers, 1 sweeper in parade
(12 employees)

Jazz Fest – 60 lit barricades, 11 barricades w/ signs, 10 cones, 21 72" water filled barriers,
(5 employees)

Sidewalk Sale –41 barricades, 14 barricades w/ signs, 10 trash cans, 3 extension cords

PLANT OPERATIONS

Water Plants

Water Well Solutions began work installing the liner on Well #6

Lift Stations

No Report

Distribution System

30 routine bac-t samples

1 routine Bac-t sample - Well #5

New construction samples - Nicor (Part 3)

TThm/ Haa5 quarterly samples

Administration

Monthly State Report submitted to the IEPA

Began formulation of the Village's future Standard Monitoring Site Plan for TThm/Haa5 sites as required by the IEPA.

ITEMS BEFORE THE VILLAGE BOARD

July 2011

Public Works activity in front of the Village Board in July consisted of:

1. Approval of a contract with Pirtano Construction Company for improvements associated with the ELOG Drainage and Roadway Improvements Project, in the amount of \$1,785,000 (including a 5% contingency) to be expensed to the FY12 Water, Sanitary Sewer and Capital Project funds.
2. Approval of a contract with RHMG Engineers for construction engineering services for the ELOG Drainage and Roadway Improvements Project, in the total not-to-exceed amount of \$175,000 (including a 5% contingency) to be expensed to the FY12 Water, Sanitary Sewer and Capital Project funds.
3. Approval of a motion to increase the appropriation for engineering services associated with the design of the ELOG Drainage and Roadway Improvements Project in the amount of \$12,000 for a revised total appropriation of \$77,000 to be expensed to the FY12 Water and Capital Project funds.
4. Approval of a motion to Amendment No. 1 to the design services agreement with RHMG Engineers for the ELOG Drainage and Roadway Improvements Project for additional plan preparation expenses in the amount of \$17,000 resulting in a total not-to-exceed fee of \$77,000 for the work.
5. The following Public Works Employees were recognized for exceptional work and/or anniversary dates at a July Village Board Meeting: Marcia Bertsch, Robert Greenberg, Eric Hendrickson, Ken Major, Mark Mellor, William Miller, and Bob Minix.

	FY12 Budget	FY12 Revised Budget	Spent YTD	% of FY12	% Spent
<u>PW Budget Tracking</u>					
<u>July '11</u>					
<u>Operations and Maintenance</u>					
Administration & Engineering	\$850,000	\$855,775	\$202,106	25.0%	23.8%
General Fund - Operations	\$2,111,400	\$2,280,312	\$483,937	25.0%	22.9%
Water Fund - O/M	\$3,643,700	\$3,783,096	\$817,027	25.0%	22.4%
Sanitary Sewer Fund - O/M	\$4,639,700	\$4,633,642	\$1,093,695	25.0%	23.6%
Parking Fund - O/M	\$383,800	\$386,385	\$58,553	25.0%	15.3%
Equipment Services Fund	\$1,219,300	\$1,219,300	\$170,006	25.0%	13.9%
Motor Fuel Tax Fund - O/M	\$756,000	\$756,000	\$174,997	25.0%	23.1%
Total	\$13,603,900	\$13,914,510	\$3,000,321	25.0%	22.1%
<u>Capital Program</u>					
Water Fund - Capital	\$1,058,000	\$1,406,746	\$333,801	25.0%	31.6%
Sanitary Sewer Fund - Capital	\$1,280,000	\$1,762,528	\$276,243	25.0%	21.6%
Parking Fund - Capital	\$0	\$0	\$0	25.0%	0.0%
Motor Fuel Tax Fund - Capital	\$0	\$0	\$0	25.0%	0.0%
Capital Projects Fund	\$5,805,000	\$6,932,478	\$566,993	25.0%	9.8%
Total	\$8,143,000	\$10,101,752	\$1,177,037	25.0%	14.5%

PW CORE FUNCTIONS

	July 11	July 10	+/-	July 11 YTD	July 10 YTD	+/-
Admin						
Phone calls	1,258	1,100	158	7,358	6,473	885
Work Orders	237	284	(47)	1,017	1,037	(20)
Time Sheets	553	614	(61)	3,488	3,697	(209)
Invoices	169	173	(4)	1,058	982	76
Customer Service Appts	109	125	(16)	817	791	26
ESD						
Jobs	313	360	(47)	2,507	2,425	82
Scheduled	118	97	21	893	882	11
Non-Scheduled	0	0	0	4	9	(5)
Urgent	0	21	(21)	35	53	(18)
Routine	195	242	(47)	1,575	1,481	94
Total Fuel Pumped (gal)	9,791	9,211	580	57,647	57,859	(212)
Forestry						
Service Requests	148	112	36	447	389	58
Operations - Utilities						
Work Orders Completed	21	78	(57)	169	199	(30)
Water Main Breaks	8	1	7	32	9	23
Sanitary Sewer Back Ups	9	6	3	91	51	40
Sanitary Sewer Back Ups - Village	0	1	(1)	8	6	2
Sanitary Sewer Cleaned (feet)	20,800	10,155	10,645	62,000	36,455	25,545
Storm Sewer Structures Cleaned	61	67	(6)	121	246	(125)
Storm Sewer Cleaned (feet)	0	230	(230)	0	745	(745)
Storm Sewer Grates cleaned - cycles	2	5	(3)	16	16	0
Landscape Restorations (50/50)	5	11	(6)	66	53	13
JULIES	499	505	(6)	2,578	2,607	(29)
Operations - Forestry						
Work Orders Completed	106	108	(2)	284	351	(67)
Tree Removals	13	45	(32)	137	177	(40)
Tree Stump Grinding	34	59	(25)	159	194	(35)
Tree Cable Inspections	0	0	0	38	36	2
Mowing Cycles	3	3	0	11	8	3
Operations - Streets						
Work Orders Completed	44	47	(3)	360	292	68
Asphalt - Potholes (surface tons)	4	23	(19)	320	92	228
Asphalt - Patching (surface tons)	24	11	13	69	48	21
Block Party	11	11	0	19	24	(5)
Parking Meter Collections	4	5	(1)	30	31	(1)
Parkway Restorations	0	2	(2)	22	68	(46)
Signs - Fabricated	20	24	(4)	531	265	266
Signs - Installed	20	20	0	457	167	290
Signs - Rehabbed	0	1	(1)	212	156	56
Street Sweeping (days)	15	21	(6)	90	76	14
Street Sweeping (early AM)	9	9	0	42	33	9
Street Sweeping (extra)	5	4	1	8	8	0
Special Events	3	3	0	14	16	(2)

August 4, 2011

CONSTRUCTION ACTIVITY / PROJECT REPORT

CONSTRUCTION PROJECT PROGRESS REPORTS

Projects in Construction Phase

SUNSET / TURNER IMPROVEMENTS PROJECT – Contractor: R. W. Dunteman

(Value of Contract = \$2,400,000)

On Sunset, all underground work is now complete and substantial road-building progress is being made. All storm sewer installations were done in early July. Roadway excavation, undercuts and sub-grade placement on Sunset have been completed on the entire corridor. Curb & gutter were placed on both sides of Sunset between Fairview and Arlington. Asphalt base course was installed on the block of Turner between Main and Forest. Underground work on Glenwood including sanitary sewer upgrades, water service line replacements and new storm sewer was completed. New sanitary sewer service lines and water services were installed on Turner between Glenwood and Main. Underground improvements are now underway on Turner west of Regent, the final segment of the project.

BRAESIDE LIGHTING PROJECT – Contractor: Utility Dynamics

(Value of Contract = \$522,000)

In July 2011, construction work continued on unit duct wiring installations on Surrey, Briar, Heather, Londonberry and Brighton, essentially completing this work element. The controller cabinet was installed on Briar between Londonberry and Heather. The electric service feed to the controller was constructed and inspected; it is now ready for ComEd to connect. Various handholes were installed. Installation of the poles and luminaires (expected delivery is mid-August), final wiring, tests and landscaping restorations are pending. Anticipated turn-on date is early September.

ESSEX COURT / LAKE / OAK / GRAND (ELOG) IMPROVEMENTS – Contractor: Pirtano

(Value of Contract = \$1,785,000)

Bids were received for construction on July 7, 2011 with five contractors submitting. The low bid was offered by Pirtano Construction of Addison, IL in the amount of \$1.7 million, approximately 25% below the final engineer's estimate. On July 18, 2011 the Village Board awarded a construction contract to Pirtano and approved the recommendation for retaining RHMG Engineers to provide construction oversight. The preconstruction meeting was held on July 19. Project construction commenced on July 26, with the focus of early work on Lake Road water main installation and roadway reconstruction. A public meeting was conducted on July 28 to discuss project design and construction considerations with interested project corridor residents.

Projects in Design / Bidding Phase

HAWTHORNE IMPROVEMENTS PROJECT - Engineer: ERA

At the July 12, 2011 Capital Improvements Commission meeting, the CIC received a staff report, took public input and discussed the single issue of street width for the reconstruction of Hawthorne. The

CIC voted unanimously (all commissioners were present at the meeting) to recommend a roadway width of 22 ft. from back-of-curb to back-of-curb to be applied uniformly throughout the corridor, a change from the current width of 21 ft. back-to-back. The Village Board will be considering the roadway width issue at the August 15, 2011 workshop. The project team also met with District 41 representatives to discuss upcoming parking lot upgrades at Hadley Junior High.

LAKE ELLYN OUTFALL CHANNEL REHABILITATION – Engineer: Burns & McDonnell

The Village Manager and Public Works staff met with the 725 Riford homeowner on July 21 to discuss various project issues. The project engineer will be developing a modified channel improvement plan to address homeowner design concerns.

RIGHT TURN LANE ON LAMBERT AT ROOSEVELT – Engineer: Hampton Lenzini Renwick

The BP Amoco attorney is assisting in processing the paperwork associated with the land acquisition needed for the project.

CRESCENT BOULEVARD SIDEWALK EXTENSION – Engineer: Pavia-Marting

Project plans are substantially complete but still require final review and modification prior to bidding.

HILL AVENUE WATER MAIN EXTENSION – Engineer: Walter E. Deuchler

The IEPA has completed its review of the sanitary sewer system facility and environmental impact plan. The public comment period for the sanitary sewer and water distribution system plans will be combined, with a public hearing to be conducted.

NICOLL WAY LAND BRIDGE REPAIRS – Engineer: Walter E. Deuchler

Bidding will occur in 2011 for the project to repair curbs and portions of the roadway on Nicoll Way north of Roosevelt Road.

BRAESIDE AREA DRAINAGE IMPROVEMENTS PROJECT – Engineer: pending

The Village Board will be considering the recommendation to retain Pavia-Marting and Co. as the design engineer for the project at the August 8, 2011 Board meeting.

Construction Projects in Punch List or Closeout Phase

SOUTH PARK BOULEVARD & LAMBERT ROAD LAPP – Contractor: Geneva Construction

(Value of Contract = \$627,000 = Bid Price, entirely funded by ARRA [stimulus] dollars)

All work is complete on the project. Close-out activities are continuing. It is anticipated that the final project cost will be close to or slightly under the bid price.

RIFORD ROAD RECONSTRUCTION – Contractor: R. W. Dunteman

(Value of IDOT Contract = \$2,452,000; Federal Share = \$1,175,000; County Share = \$191,000; Village Share = \$1,086,000)

Most project issues have been resolved and final submittals are being developed.

BRYANT AVENUE – THAIN'S ADDITION – Contractor: Martam Construction

(Value of Contract = \$6,000,000)

Punch list items – especially related to landscaping – still need to be addressed. Some project compensation issues still are outstanding, but nearing final resolution.

PARK/GE PLACE/PRAIRIE IMPROVEMENTS PROJECT – Contractor: Brothers Asphalt

(Value of Contract = \$1,200,000)

Discussions are still continuing related to an upcoming mediation session to resolve the issue of the appropriate level of liquidated damages and other project charges associated with the failure to complete the work in a timely fashion in 2009. No date for the session has been established.

Other Projects under Contract

SCADA SYSTEM UPGRADE PROJECT – Contractor: Gasvoda and Associates/Dixie Electric

(Value of Contract = \$125,000 + \$18,800 for antenna installations)

Staff has transmitted a concept drawing of the proposed Cottage Tank SCADA radio antenna installation to the Village Attorney for comment.

BACKUP WELL REHABILITATIONS – Contractor: Well #6: Water Well Solutions

(Value of Contract: Well #6 = \$86,000)

Work to install the new liner started in July and is now nearly complete. The well is being cleaned-up and inspected, prior to final water quality testing.

Maintenance Projects

Project awards in April:

- Concrete Spot Repair – Robert R. Andreas: \$36,000
- Pavement Line Striping – Marking Specialists: \$45,000
- Material Hauling / Stone Delivery – Koz Trucking: \$35,000 (Year 1 of contract) –
Completing required project security deposits
- Pavement Saw Cutting – Diamond Coring: \$20,000 (Year 1 of contract)

ENGINEERING PROJECTS

SANITARY SEWER EVALUATION SURVEY – Engineer: RJN Group, Inc.

The report is being revised with the final version available soon.

CENTRAL BUSINESS DISTRICT TRAFFIC STUDY – Engineer: KLOA

The engineer would like to review the project recommendations with staff before presenting the plan to various project stakeholders.

NORTH REGIONAL DETENTION FACILITY – Engineer: A. McGurr, Ltd.

The CBBEL report on alternative locations should be updated in the near future.

LAKE ELLYN DRAINAGE AREA STUDY – Engineer: pending

A final version of a proposal has been developed by RHMG Engineers and approved by the Park District. The Village Board will consider the proposal and approval of the engineer at the August 8, 2011 formal meeting.

x:\publicwks\engineer\monthly construction report.doc

VILLAGE OF GLEN ELLYN RECREATION DEPARTMENT

Village Links - Panfish Park - Lambert Lake Nature Preserve - Co-Op Park



MANAGER'S REPORT FOR JULY 2011

Prepared by Matt Pekarek

Matt Pekarek

Golf activity was fair in July, usually our busiest month. Not only are the days long, but the July Fourth weekend usually gives us our busiest week of the year.

hole golfer, who does respond to such offers. As a result, rounds played on the 18-hole course are not down as much in the last five years. However, in both cases, revenue is down - either due to the drop in rounds or the drop in fees.

July Weather

High Temperatures in July										
	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
100° days							1			
90° days	10	4			3	7	6		5	14
80° days	20	25	12	26	21	18	19	21	20	13
70° days	1	2	15	5	7	6	5	9	6	4
60° days			4					1		
50° days										
40° days										
30° days										
Rain	5.8"	9.2"	1.9"	4.0"	3.4"	2.0"	2.0"	2.0"	5.7"	2.3"

July was hot and dry for the first three weeks, with barely a half inch of rain falling. It rained five of the final ten days of the month, with over 5-inches total rainfall. The seven days of rainfall was fewer than normal. Several heavy storms missed Glen Ellyn.

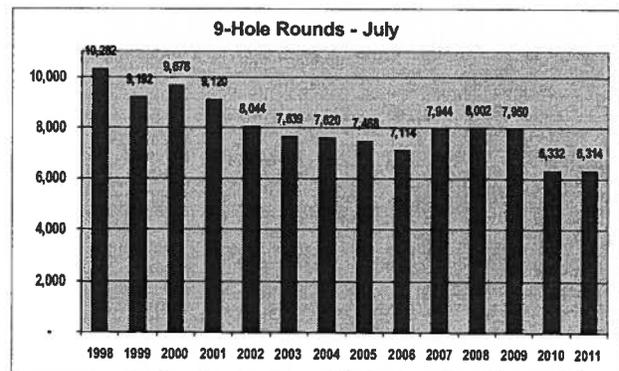
July storms brought several days of power outages in the middle of the month that hurt customer service levels. Those storms also damaged trees throughout the properties.

GOLF

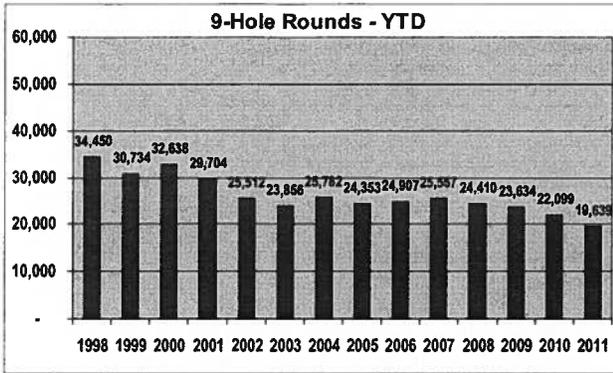
Golf rounds in July were up 5%, and are down 7% for the year. Year to date rounds are the lowest they have been in over 30 years.

We continue to see a lower level of play on the 9-hole course. The 9-hole golfer does not seem to respond to promotions and discounts. This contrasts with the 18-

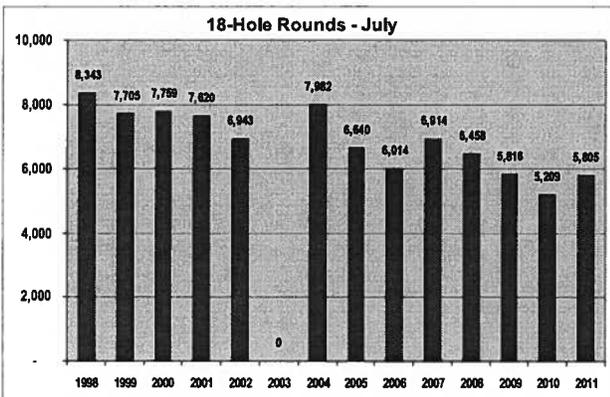
Rounds History By Course						
Year	18-Holes		9-Holes		Total	
	Jul	Jul YTD	Jul	Jul YTD	Jul	Jul YTD
1998	8,343	26,850	10,282	34,450	18,625	61,300
1999	7,705	24,809	9,192	30,734	16,897	55,543
2000	7,759	25,240	9,678	32,638	17,437	57,878
2001	7,620	23,484	9,120	29,704	16,740	53,188
2002	6,943	20,584	8,044	25,512	14,987	46,096
2003	0	0	7,639	23,856	7,639	23,856
2004	7,982	9,994	7,620	25,782	15,602	35,776
2005	6,640	20,705	7,468	24,353	14,108	45,058
2006	6,014	19,505	7,114	24,907	13,128	44,412
2007	6,914	21,449	7,944	25,557	14,858	47,006
2008	6,458	19,271	8,002	24,410	14,460	43,681
2009	5,816	18,278	7,950	23,634	13,766	41,912
2010	5,209	18,840	6,332	22,099	11,541	40,939
2011	5,805	18,250	6,314	19,639	12,119	37,889



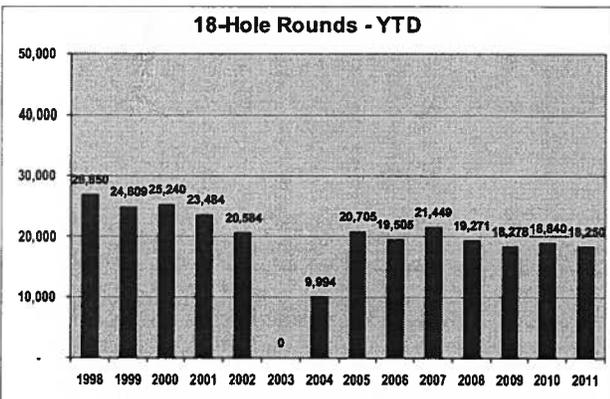
In July, 9-hole play was even with 2010.



July Year-to-Date, 9-hole play is down 11% from 2010.



July 18-hole play was up 11% from 2010.



July Year-to-Date, 18-hole play is down 3% from 2010.

July Green Fee revenue was up 6% and is down 7% for the year.

Motorized cart rentals were up 14% in July and are down 4% for the year.

Driving range sales were up 5% for the month, and are down 10% for the season.

Golf Events

1. The **Ed Posh / Village Links Scholarship Shootout** was held Friday July 15. The event attracted 160 golfers and 300 for dinner, raising about \$30,000 for the Scholarship Fund.
2. The **Over 60 Group** played four events on Wednesdays in July, averaging 79 players per event.
3. Eight **Permanent Time Events** were held on Saturday and Sunday mornings, with an average of 39 participants per event. Two events were rained out.
4. Twenty golfers participated in the Annual **Parent-Junior Championship**. Juniors age 13 and older played on Saturday July 23. Juniors age 12 and younger played 9-holes on Sunday July 24.
5. The **Swingin' Set Ladies League** conducted their three day medal play championships in July.



The 300 people attended Scholarship Shootout dinner party on July 15.



Dozens of local businesses support the Scholarship Shootout with sponsorships and donations.

Golf Instruction

Junior Golf Lessons concluded in July. **Group Lessons for Beginning Adults** continue into early August.

GROUNDS

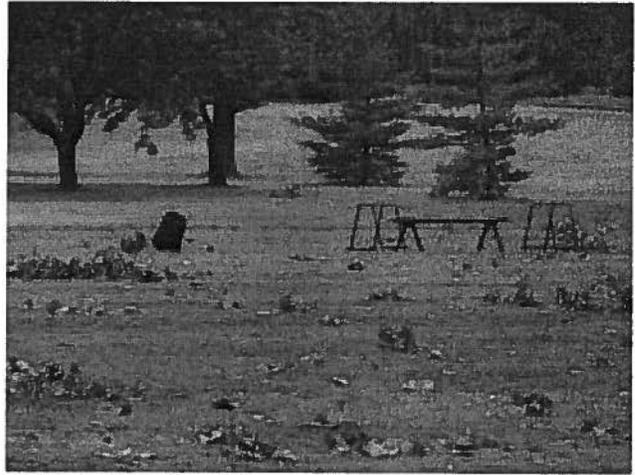
The golf course was in very good condition during this period of extreme weather. The course was under drought stress for most of the month, but the last ten days brought severe disease pressure that caused limited damage. Persistent rain caused physiological damage in areas where water accumulates.

In several respects we were fortunate. The loss of power on July 11 could have been disastrous as we found ourselves without electricity to run the irrigation system. Without the ability to irrigate, we spread 1500 pounds of ice on isolated dry spots to cool the turf and provide controlled moisture. Desert-like low humidity and warm temperatures put the turf at risk. Power was restored after 2½ tense days.

High humidity, persistent rain and high temperatures created very unusual disease pressure late in the month. Fairways had to be treated for *Pythium (P. graminicola)* three times during a 16 day period. *Pythium* does not usually infect our fairway turf.



A storm on July 11 dropped only 0.42-inches of rain but damaged several trees.



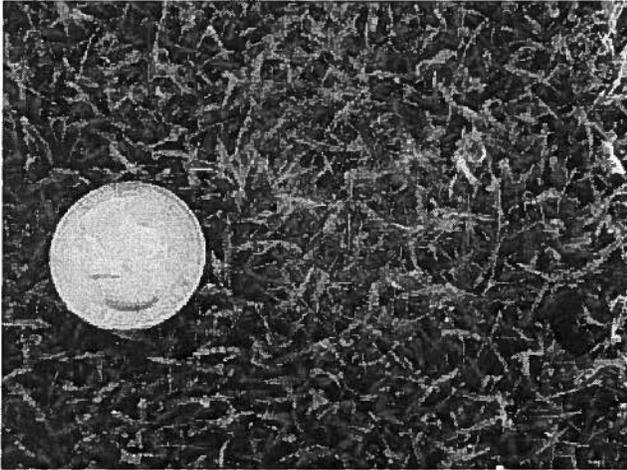
The storm left the driving range covered with debris.



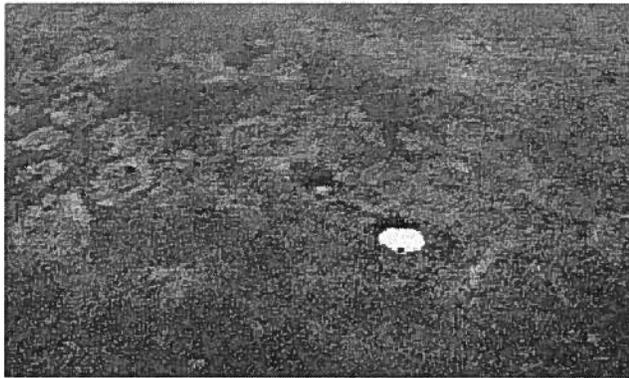
The cart path at 18-green was blocked by a fallen tree limb.



This limb fell onto #2 fairway on the 9-hole course, one of dozens of trees damaged on July 11.



Extreme weather caused outbreaks of Pythium, a fungus disease that is rarely active at the Village Links. Pythium, shown above at an early stage, can devastate a golf course and is expensive to control.



The worst Pythium damage was this area on #18 fairway. The 8" diameter black irrigation sprinkler head in the center of the photo provides a sense of scale.

Greens

Greens are in good condition. We spent considerable time hand watering localized dry spots in July.

Facing high daytime temperatures, wet soil, high humidity, high soil temperatures and high overnight temperatures, we took the drastic measure of venting the greens with a 0.125" diameter solid tine aeration. We also temporarily raised the height of cut on the greens from 0.118" to 0.128". Within days of these actions being taken, the weather got worse than had been forecasted. Without venting and raising the mower height, we likely would have had widespread turf loss on greens. Conditions during this period were so severe that the USGA was advising courses to cancel large outings rather than risk damage to greens from foot traffic.

Greens:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		12	28	23	25							
Verticle Mowed				1								
Groomed				4	2							
Rolled		1	2	5	9							
Topdressed												
Aerated					1							
Fertilized		1	1	2	2							
Bio-Stimulants												
PGR			2	1	1							
Wetting Agent			2	1	1							
Fungicide			1	3	3							
Herbicide												
Insecticide				1								



The small venting holes improved the ability of the turf to exchange gasses.



Holes in the greens coupled with a higher height of cut hurt putting conditions in late July and early August. Slow bumpy greens are much better than dead greens.

Tees

Tees are in very good condition.

Tees:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		5	8	7	5							
Divots Seeded		1	1	2	2							
Aerated												
PGR			1	1	1							
Fertilized			1	2	1							
Wetting Agent			1	1	1							
Fungicide			1	1	1							
Herbicide												
Insecticide				1								

Fairways

Fairways are in very good condition.

We spent considerable time hand watering localized dry spots on fairways early in the month.

Wet weather forced carts to be grounded for three partial days on the 18-hole course and three full days on the 9-hole course.

Fairways:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		9	9	7	8							
Divots Seeded		1	2	1	2							
Aerated			part									
Sliced												
Fertilized			1	3	1							
PGR			1	1	1							
Wetting Agent			1	1	1							
Fungicide			1	2	2							
Herbicide												
Insecticide												

Sand Bunkers

Sand was added to bunkers on the 9-hole course. Bunkers had to be pumped and bailed after three storms.

Bunkers:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Raked		5	17	20	16							
Hand Raked												
Shovel & Pump		part	2	2	3							
Trim / Edge		part	1	2								



Sand was added to bunkers on the 9-hole course to maintain proper sand depths.

Roughs

The roughs are in good condition. Wear areas that are outside of the coverage of the irrigation system were watered with portable hose based sprinklers on six days.

Roughs	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		1	4	4	4							
Aerated												
Fertilized		part	1									
Insecticide												
Herbicide												

Practice Tee

Practice Tee:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		4	11	11	16							
Divots Seeded		5	18	19	12							
Aerated												
Fertilized			2	2								
Herbicide												
Insecticide												

Miscellaneous

1. Litter was removed from ponds.
2. Litter was removed from parkways two times in July. The parkways were also mowed twice.

Irrigation and Drainage



A quick coupler valve was repaired near #16 green.

Horticulture

Landscape and flower bed maintenance continues, including trimming, weeding and mulching. The impact of heat and humidity on trees, shrubs and flowers is less than it is on fine turf.

Horticulture:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Plant Flowers		1	1									
Remove Spent Flower Blooms												
Water Plant Containers			2	7	12							
Fertilize Flowers				1	1							
CleanOut Beds		1										
Water Select Beds			2	4	5							
Remove Weeds				1	part							
Spray Weeds			1	1	part							
Trim Bed Edges		part	1	2	part							
Repair Mulch Erosion			2	2	1							
Trim Clubhouse Shrubs			1	1	2							
Trim Shrubs in Planting Beds			1	part	part							
Plant Shrubs												
Trim Trees												
Plant Trees												
Fertilize Trees or Shrubs			1									



Staff continued harvesting produce to supplement vegetables purchased for the restaurant. An average of 15 lbs. of produce per day was delivered to the restaurant in July. Tomatoes, zucchini, cucumbers, banana peppers, parsley and jalapeno peppers were included in the bounty.

MECHANICAL MAINTENANCE

In-season servicing and repair of building and equipment is ongoing. A sampling of work performed during the month included:

1. Three golf carts and three electric turf run-abouts were prepped for use during the Fourth of July activities. We loan these vehicles to the Glen Ellyn Fourth of July Committee and the Police Department.
2. Five Toro Flex 21® walking greens mowers were sharpened.
3. A deck belt was replaced on the Progressive® #2 wide area rotary rough mower.
4. A bracket was made to secure the starter on the Smithco® Bunker Rake.
5. New sleigh tines were installed on a the 3 bunker rakes. The tines are worn out by the sand raking.
6. Nine vehicles received routine preventive maintenance.
7. The clubhouse restaurant roof-top exhaust fan motor was replaced twice in a ten day period.



The roof top exhaust fan motor for the restaurant kitchen cooking hood was replaced early in July. A week later surges from the power failure damaged that fan motor and it had to be replaced again. The versatility of our staff allowed us to install the fan motor ourselves, saving expensive installation fees and getting the work done faster than if we had hired an outside contractor. Good work by Mike Ludwig and Juan Garcia!

FOOD SERVICE

Sales were up 18% for the month, and are up 2% for the year.

The restaurant was closed several times during the month due to power failures and the kitchen exhaust fan break down. Without air conditioning, the ability to cook food or the ability to serve any beverages other than bottled beverages, service levels were shaky on several days. Staff did a good job minimizing the negative impact by offering appropriate beverage specials that were appreciated by customers.

PRO SHOP

Pro Shop sales were up 24% from last July and are up 18% for the year.

PARKS

Mow Parks:	Number of times park was mowed												
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Panfish Park		1	4	3	4								
Lambert Lake		1	3	3	4								
Co-op Park		1	4	3	4								

The July 11 storm damaged trees in Panfish Park and Manor Woods. All trees were assessed to identify situations that posed a threat to the public. Hanging branches were removed immediately, followed by fallen limbs blocking paths and public sidewalks. Non-emergency tree damage was addressed in the following days.

The Lambert Lake parking lot was used by the Village Public Works Department and contractors for emergency tree debris storage. The tree debris was removed a few days later.



The July 11 storm damaged several trees in Panfish Park. Fallen limbs blocking paths were removed immediately. The remaining tree damage was cleaned up within two days of the storm.



Logs were stacked in place for a couple of days until all damaged tree work was completed.

ITEMS BEFORE THE VILLAGE BOARD

Last Month

Village Board Workshop - July 25 2011 - Presentation on the Village Links Facility Master Plan.

Up Coming

Village Board Workshop - August 8, 2011 - Follow up to the July 25, 2011 presentation on the Village Links Facility Master Plan.

Daytime Leagues end their season:

Monday Mens (18) August 29

Swingin' Set (9) September 27

Swingin' Set (18) September 27

School Golf Begins

Glenbard High Schools East, South and West.

UPCOMING PROJECTS

Formulate 2011 Fall Fest promotion.

Conduct a study of Green Fees in the Chicago area market to help develop a pricing plan for 2012. (September-October).

Begin establishing goals for 2012, for inclusion into 2012-13 fiscal year budget. (September-November)

THE MONTH AHEAD

Village Links Husband/Wife Championship

Sunday August 7

Village Links Junior Championship

Monday-Tuesday August 8-9

45th Annual Glen Ellyn Open

Sunday August 21

Glen Ellyn Fire Company Outing

Sunday August 21

Evening Leagues end their season:

Tuesday Team Play (18) August 23

Wednesday Wagglers (18) August 31

Thursday Ladies of The Links (18) August 25

Thursday Valley View Mens (18) Sept 1

Monday Bell Labs (9) - August 8

Tuesday Lucent Technologies (9) Sept 6

Wednesday Knights of Columbus (9) Sept 21

Wednesday Ladies of the Evening (9) August 24

Thursday Night Men (9) August 11

Thursday Freeloaders (9) August 25

**General Fund Budget Summary
For the Month Ended July 31, 2011**

MONTH

	Current Year		Monthly Variance	
	Last Year Month	Month	\$	%
53,541	20,416	(33,125)	-62%	
-	1,975	1,975	100%	
4,208	1,488	(2,720)	-65%	
272,791	245,068	(27,723)	-10%	
133,493	133,295	(198)	0%	
199,951	212,271	12,320	6%	
51,557	56,933	5,376	10%	
9,463	6,442	(3,021)	-32%	
3,700	4,630	930	25%	
60	20	(40)	-67%	
43,321	38,592	(4,729)	-11%	
-	-	-	0%	
43,141	41,284	(1,857)	-4%	
1,689	119,054	117,365	6949%	
10,675	10,675	-	0%	
46,486	25,485	(21,001)	-45%	
1,125	1,266	141	13%	
24,217	39,999	15,782	65%	
135,500	132,541	(2,959)	-2%	
1,034,918	1,091,434	56,516	5%	

YTD

	Current Year		YTD Variance	
	YTD	YTD	\$	%
1,360,736	1,441,421	80,685	6%	
-	85,471	85,471	100%	
94,501	98,370	3,869	4%	
734,989	732,387	(2,602)	0%	
380,991	388,125	7,134	2%	
609,048	627,304	18,256	3%	
320,049	379,810	59,761	19%	
54,254	60,987	6,733	12%	
35,150	31,790	(3,360)	-10%	
109,500	112,780	3,280	3%	
212,483	148,318	(64,165)	-30%	
-	123,806	123,806	100%	
158,603	142,489	(16,114)	-10%	
5,514	123,352	117,838	2137%	
32,025	32,025	-	0%	
117,037	127,524	10,487	9%	
3,334	3,664	330	10%	
60,443	76,786	16,343	27%	
406,500	397,623	(8,877)	-2%	
4,695,157	5,134,032	438,875	9%	

BUDGET

	YTD		YTD Variance	
	Original Budget	Revised Budget	YTD Budget	Actual
2,888,000	2,888,000	1,417,650	1,441,421	23,771
184,000	184,000	89,369	85,471	(3,898)
197,000	197,000	97,972	98,370	398
3,190,000	3,190,000	749,650	732,387	(17,263)
1,720,000	1,720,000	383,560	388,125	4,565
2,160,000	2,160,000	684,720	627,304	(57,416)
1,011,000	1,011,000	355,447	379,810	24,363
380,000	380,000	47,388	60,987	13,599
42,000	42,000	38,850	31,790	(7,060)
115,000	115,000	108,000	112,780	4,780
604,000	604,000	201,334	148,318	(53,016)
460,000	460,000	115,000	123,806	8,806
675,000	675,000	168,750	142,489	(26,261)
144,000	144,000	125,850	123,352	(2,498)
129,500	129,500	32,274	32,025	(249)
500,000	500,000	124,912	127,524	2,612
20,000	20,000	4,737	3,664	(1,073)
299,000	299,000	66,568	76,786	10,218
1,390,500	1,390,500	397,694	397,623	(71)
16,109,000	16,109,000	5,209,723	5,134,032	(75,692)

REVENUES

TAXES

Property Tax
Econ Dev SSA Tax
Fire SSA Tax
Sales Tax
Home Rule Sales Tax
State Income Tax
Other Taxes

LICENSES & PERMITS

Vehicle Licenses
Business Registration
Liquor Licenses
Building Permits

CHARGES & FEES

Cable Franchise Fees
Ambulance Service Fees
Police Service Reimbursements
Service Fees - GWA/Library

OTHER

Police/Court Fines
Investment Income
Miscellaneous Income
Transfers from Other Funds

Revenue Totals

EXPENDITURES

Village Board & Clerk
Village Manager's Office
Facilities Maintenance
Senior Services
History Park

Finance
Planning & Development
Economic Development
Police

Fire
Public Works - Admin & Engineering
Public Works - Operations

Expenditure Totals

Net Increase / (Decrease)

Revenue excluding SPF

Expenditures excluding SPF

Adjusted Net Increase / (Decrease)

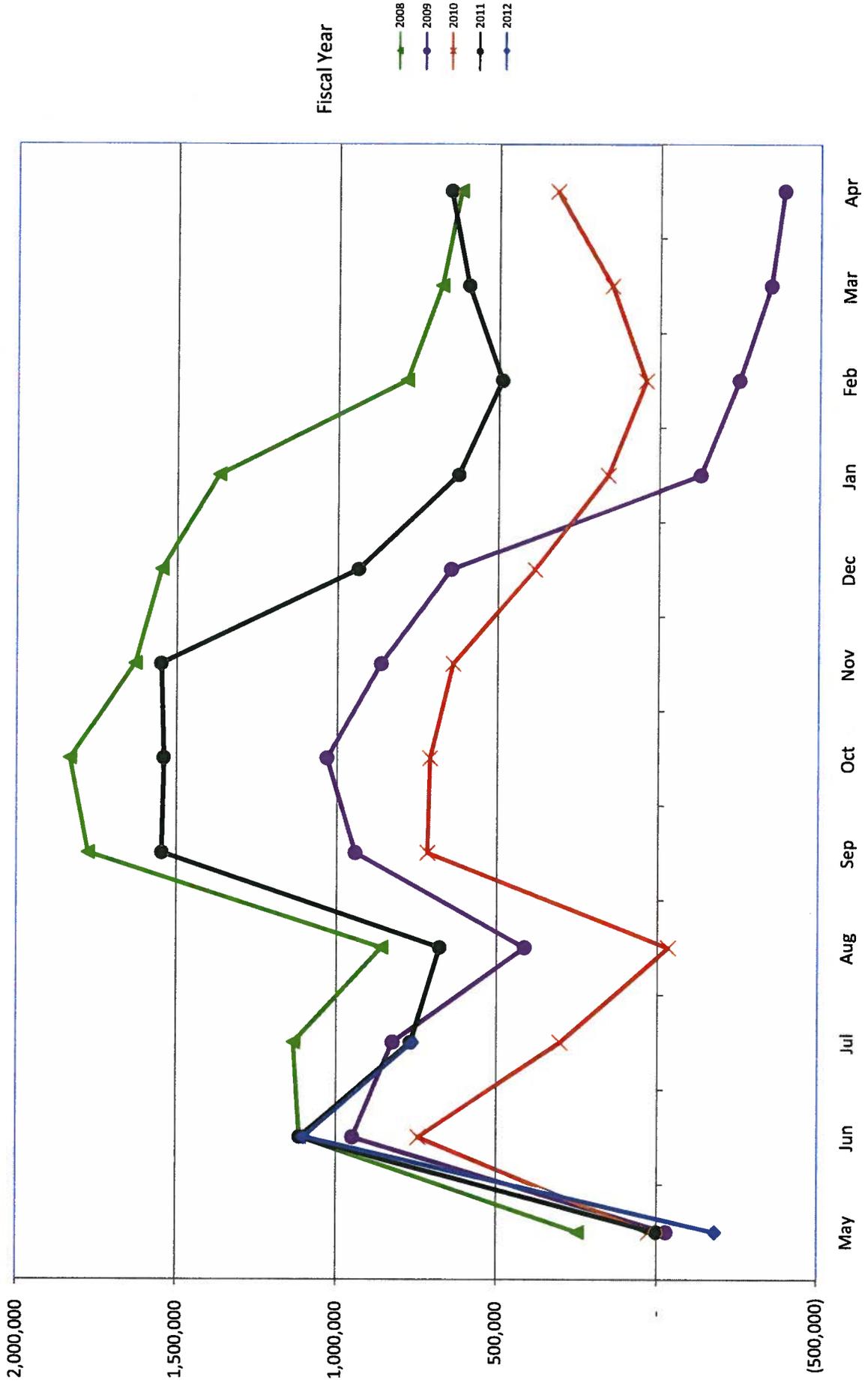
54,500	54,500	31,775	29,234	(2,541)	-8%
1,026,100	1,030,486	270,170	247,218	(22,952)	-8%
402,700	402,700	105,223	80,624	(24,599)	-23%
118,200	118,200	29,640	19,707	(9,933)	-34%
51,900	64,051	25,126	28,310	3,184	13%
1,071,000	1,088,733	300,557	252,357	(48,200)	-16%
1,176,600	1,176,600	310,035	302,225	(7,810)	-3%
391,000	427,841	204,980	156,418	(48,562)	-24%
7,126,700	7,275,286	2,049,886	2,109,579	59,693	3%
1,728,900	1,729,430	459,943	457,616	(2,327)	-1%
850,000	855,775	226,008	202,106	(23,902)	-11%
2,111,400	2,280,312	547,530	483,937	(63,593)	-12%
16,109,000	16,509,914	4,560,872	4,369,331	(191,541)	-4%
-	(394,914)	648,851	764,701	115,849	

15,379,200 15,379,200 4,993,655 4,932,525 (61,130) -1%

15,379,200 15,725,122 4,247,826 4,140,275 (107,551) -3%

- (345,922) 745,828 792,250

Village of Glen Ellyn YTD Net Income/(Loss) by Month General Fund



Village of Glen Ellyn
Fiscal Year 2010/11 General Fund Budget
Cumulative Budget Variances

REVENUES							
	Monthly Budget	Monthly Actual	Monthly Budget Variance	Cumulative Budget	Cumulative Actual	Cumulative Budget Variance	Positive (Negative) Variance
May	1,214,285	1,182,790	(31,495)	1,214,285	1,182,790	(31,495)	-3%
June	2,785,085	2,859,808	74,723	3,999,370	4,042,598	43,228	1%
July	1,210,354	1,091,434	(118,920)	5,209,723	5,134,032	(75,692)	-1%
August	1,078,590			6,288,314			
September	2,583,914			8,872,228			
October	1,044,625			9,916,853			
November	1,152,135			11,068,989			
December	985,210			12,054,198			
January	864,572			12,918,771			
February	1,026,437			13,945,207			
March	1,027,239			14,972,447			
April	1,136,553			16,109,000			
	16,109,000	5,134,032	(75,692)				

EXPENDITURES							
	Monthly Budget	Monthly Actual	Monthly Budget Variance	Cumulative Budget	Cumulative Actual	Cumulative Budget Variance	(Positive) Negative Variance
May	1,462,821	1,364,172	(98,649)	1,462,821	1,364,172	(98,649)	-7%
June	1,703,483	1,577,187	(126,296)	3,166,305	2,941,359	(224,945)	-7%
July	1,394,567	1,427,972	33,405	4,560,872	4,369,331	(191,541)	-4%
August	1,304,624			5,865,496			
September	1,657,411			7,522,907			
October	1,310,047			8,832,954			
November	1,288,372			10,121,325			
December	1,386,886			11,508,212			
January	1,278,699			12,786,911			
February	1,348,739			14,135,650			
March	1,168,562			15,304,212			
April	1,199,702			16,503,914			
	16,503,914	4,369,331	(191,541)				

NET INCOME / (LOSS)				
	Monthly Net Income (Loss)	Monthly Budget Variance Pos. / (Neg)	Cumulative Net Income (Loss)	Cumulative Budget Variance Pos. / (Neg)
May	(181,382)	67,154	(181,382)	67,154
June	1,282,621	201,019	1,101,239	268,173
July	(336,538)	(152,324)	764,701	115,849
August	-	-		
September	-	-		
October	-	-		
November	-	-		
December	-	-		
January	-	-		
February	-	-		
March	-	-		
April	-	-		
	764,701	115,849		

Village of Glen Ellyn
General Fund Property Tax Collections
FY11/12

	FY11/12		3 Yr. Avg %	
	Total Collections	% of Extension Month YTD	Month	YTD
May	-	0.0%	0.0%	0.0%
Jun	1,421,005	49.1%	46.6%	46.6%
Jul	20,416	0.7%	2.7%	49.3%
Aug		0.0%	1.3%	50.6%
Sep		0.0%	41.8%	92.4%
Oct		0.0%	3.9%	96.3%
Nov		0.0%	1.9%	98.2%
Dec		0.0%	0.6%	98.9%
Jan		0.0%	1.0%	99.8%
Feb		0.0%	0.0%	99.8%
Mar		0.0%	0.0%	99.8%
Apr		0.0%	0.0%	99.8%
Total	1,441,421	49.9%	99.8%	
Extension	2,891,237			

	Last 3 Years of Collections			3 Year Average
	FY10/11	FY09/10	FY08/09	
May	81	16	-	32
Jun	1,307,114	1,215,144	1,144,074	1,222,111
Jul	53,541	95,771	62,807	70,706
Aug	36,908	32,841	29,972	33,240
Sep	1,176,444	1,100,903	1,013,076	1,096,808
Oct	79,338	108,827	114,606	100,924
Nov	48,834	49,935	51,901	50,223
Dec	19,049	18,865	12,749	16,888
Jan	21,962	24,943	29,396	25,434
Feb	37	-	-	12
Mar	-	-	-	-
Apr	8	-	-	3
Total	2,743,235	2,647,229	2,458,581	2,616,381
Extension	2,746,263	2,651,419	2,465,305	2,620,996

Village of Glen Ellyn
 General Fund
 Sales Tax - 5 Year History

Month Received by Village	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	% Change From Prior Incr/(Decr)	Monthly Budget	Monthly Budget Variance		YTD Budget Variance	
								\$	%	\$	%
May	219,626	227,039	199,934	230,931	233,740	1.2%	236,060	(2,320)	(1.0%)	(2,320)	(1.0%)
Jun	243,546	225,651	238,645	231,267	253,579	9.6%	236,060	17,519	7.4%	15,199	2.0%
Jul	223,624	240,130	242,671	272,791	245,068	(10.2%)	277,530	(32,462)	(11.7%)	(17,263)	(2.3%)
Aug	259,975	246,141	251,180	263,827							
Sep	251,937	255,210	250,496	273,893							
Oct	240,209	249,699	234,060	243,749							
Nov	270,617	277,470	268,810	274,209							
Dec	249,109	242,329	243,398	250,668							
Jan	246,659	237,604	249,003	248,628							
Feb	238,984	270,094	245,921	278,833							
Mar	283,239	281,229	289,305	298,781							
Apr	267,848	257,380	272,753	252,047							
Total	2,995,373	3,009,976	2,986,176	3,119,624	732,387						

Budget	3,000,000	3,136,000	3,000,000	3,000,000	3,190,000
% of Budget	100%	96%	99.5%	104.0%	23.0%

% Increase/ (Decrease) from Prior Year
 4.0% 0.5% (0.3%) 4.5%

Village of Glen Ellyn
General Fund
State Income Tax - 5 Year History

Month Received by Village	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	% Change From Prior Incr/(Decr)	Monthly Budget	Monthly Budget Variance		YTD Budget Variance	
								\$	%	\$	%
May	353,307	411,166	328,839	266,823	251,173	(5.9%)	289,440	(38,267)	(13.2%)	(38,267)	(13.2%)
Jun	225,351	219,791	175,582	142,274	163,860	15.2%	194,400	(30,540)	(15.7%)	(68,807)	(10.0%)
Jul	223,133	243,312	191,171	199,951	212,271	6.2%	200,880	11,391	5.7%	(57,416)	(8.4%)
Aug	133,935	141,873	130,133	131,089							
Sep	137,387	136,400	124,255	134,436							
Oct	234,067	242,598	191,473	195,387							
Nov	150,446	151,515	144,264	147,046							
Dec	137,102	118,018	113,400	162,625							
Jan	202,289	199,292	199,333	185,404							
Feb	298,927	250,579	211,259	229,119							
Mar	159,593	135,806	130,720	114,275							
Apr	230,351	209,659	203,935	196,592							
Total	2,485,888	2,460,009	2,144,364	2,105,021	627,304						
Budget	2,349,000	2,503,000	2,440,000	2,100,000	2,160,000						
% of Budget	106%	98%	87.9%	100.2%	29.0%						
% Increase/ (Decrease) from Prior Year	9.2%	(1.0%)	(13.7%)	(1.8%)	(70.2%)						

Amounts bolded and in italics have not yet been received from the State of Illinois.