

Village of Glen Ellyn

**Management Team Monthly
Report Packet**

June 2011

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MONTHLY REPORT

June 2011

PATROL

Calls for Service

Glen Ellyn Police handled 3479 calls for service during the month of June. A call for service, simply put, is any sort of activity police personnel perform which is logged through DuComm (dispatch). Incidents in this category are representative of events, either dispatched or officer initiated. Calls for service include criminal, non-criminal and administrative activity.

	June 11	June 10	11 YTD	10 YTD
Calls for service	3479	3624	20,967	21,974

Traffic

The following table illustrates the traffic activity generated by the patrol division in June 2011.

	June 11	June 10	11 YTD	10 YTD
Traffic Citations Issued	251	303	2099	2130
Traffic Warnings Issued	412	268	2135	2265
Traffic Crash Reports	60	60	362	342
DUI	15	10	88	71

INVESTIGATIONS

There were 27 new cases assigned to Detectives in the Investigations Division during the month of June. The chart below shows the case dispositions that were developed during the reporting month followed by a narrative sampling of the cases managed by the investigation division:

Felony Arrests	Misdemeanor Arrests	Ordinance Tickets	Juvenile Dispositions
4	3	0	2

Residential Burglary

On June 7 a resident in the 200 block of Lambert Road reported the burglary to their home. An unknown offender(s) forced entry into the residence by breaking a window and removed property. This case is currently under investigation.

Missing Person

On June 25 an 18 year-old girl was reported missing by her family. The subsequent investigation revealed the subject had voluntarily moved to Iowa and married a man whom the family didn't know. Police in Iowa assisted in confirming the subject was in good health and was now living with her new husband and his family.

Motor Vehicle Theft

On June 4 patrol officers came across a partially submerged truck with an attached trailer in Lake Ellyn. The vehicle was unoccupied. Officers quickly determined the vehicle was stolen from an unincorporated area north of Glen Ellyn. A suspect was developed and later questioned at the Glen Ellyn Police Department. The suspect, 20 year-old Christopher Brewer admitted stealing the truck and driving it into Lake Ellyn. Brewer was charged with two counts of possession of a stolen motor vehicle and numerous traffic related offenses. Brewer posted bond and is awaiting trial.

Disorderly Conduct (Filing a False Police Report)

On June 9 Detectives received a call from a Florida resident who claimed he had knowledge of a child in Glen Ellyn that had been sexually assaulted by a parent. The caller indicated he discovered this crime while he and others were chatting and playing video games online. The allegation was investigated and determined to have no factual basis. Evidence was uncovered suggesting the complainant had falsified the allegation. This information was forwarded to the subject's probation officer in Florida. Authorities in Florida will adjudicate this case.

Robbery

On June 22 a female resident of the 300 block of Duane Street reported that two male subjects robbed her while she was walking on Hill Avenue near Lorraine Road. The subjects approached her and took her purse by force, and then fled the area on foot. This case is currently under investigation.

On June 26 a male subject entered the BP Shell at Park Boulevard at Roosevelt Road. He approached the clerk while holding a cup and asked for change. When the clerk opened the cash register, the offender threw the contents of the cup in the face of the clerk and then grabbed the money in the cash register. Images of the robber recorded on the store security system were disseminated to area law enforcement agencies. This case is currently under investigation.

Arson

On June 16 patrol officers discovered a vehicle fire at Arrow Transmission, located in the 500 block of Roosevelt Road. A vehicle parked in the customer lot was fully engulfed in flames. The Glen Ellyn Volunteer Fire Department responded and extinguished the fire. The investigation revealed the fire was intentionally set. While the damage to initial vehicle was extensive, other vehicles parked in Arrow Transmission lot and those parked in the adjacent Motor World lot were also damaged. This case is currently under investigation.

Fire Investigation

On June 27 the Glen Ellyn Volunteer Fire Department and the Glen Ellyn Police Department were responded to the 500 block of Dawes for a residential structure fire. Upon arrival, the home was fully engulfed in flames. The fire department was able to gain control of the scene and extinguished the fire before additional homes became were affected. No injuries were reported. The investigation into the cause of the fire determined the likely source was a portable bonfire pit that located near the home. Embers from a recent fire appear to have ignited leaves, mulch and brush next to the home, and the fire spread into the structure.

Attempted Child Abduction

On June 8 patrol officers responded to the report of attempted child abduction at Stacy Park, located at St Charles Road and Highland Avenue. Officers learned that a nine year-old boy was playing in an area of the park, away from his mother. The boy reported two subjects in a red mini van approached him offered money to climb into their van. The boy refused and walked away. One male was described as white, 5'08", 230 lbs, with light brown hair and a mustache wearing blue jean shorts and a t-shirt. There was no description of the second male. Both left the area in the mini van prior to police arrival.

Possession of Cannabis

On June 29 plain clothes detectives were conducting surveillance in the 100 block of Windermere when they observed a hand to hand drug transaction. Detectives approached the subjects who were seated in a car and observed a bag of cannabis. The subjects were identified and subsequently issued citations for possession of cannabis, drug paraphernalia, and possession of alcohol by a minor.

Sex Offender Registration Violation

On June 15, detectives were informed a sex offender was living at 475 St. Moritz in violation of the Illinois Sex Offender Registration Act. The offender, formerly of Kane County, had recently been convicted of a misdemeanor sex offense which required his registration. The sex offender failed to notify his registering agency and also the Glen Ellyn Police of his change of address. Warrants for the violations were approved in Kane County and the subject was arrested on those charges.

Unlawful Acquisition of a Controlled Substance

On June 16 a local physician reported that unauthorized prescriptions had been filled in Chicago on three occasions by an unknown subject using the doctors prescribing information. The prescriptions were faxed to different pharmacies with forged signatures. This case was forwarded to the Chicago Police Department for further investigation.

Theft

In May 2011 a resident on Tanglewood Drive reported the theft of prescribed medication. The home owner suspected a cleaning service employee had been removing the prescription medication and was replacing the medication with aspirin. Detectives interviewed the employee and obtained a confession. In addition to confirming the original theft, Detectives came across a second victim who was unaware that their medications were taken and being replaced with aspirin. The cleaning service employee was charged with two counts of theft and is free on bond awaiting trial.

During the month of June, patrol officers recorded 15 reports related to the theft of yard signs that express opposition to a proposed installation of stadium lights at Glenbard West High School. The thefts are occurring during after hours. Residents have captured images of the individuals and vehicles stealing the signs and forwarded these to the police department. The number of signs that have been stolen has cost the group several hundred dollars. More so, the incidents have increased the level of frustration amongst individuals who are lawfully expressing their opinion on an issue impacting a segment of community.

On June 16 a patron at McDonald's (400 block of Roosevelt Road) reported having her wallet stolen shortly after she completed a purchase at the front counter. The customer suspected she inadvertently left the wallet on the counter. Images recorded on the store security system captured the theft and attempts to identify the offender continue.

On June 22 a jeweler on Roosevelt Road contacted police after a customer left the store without paying for a piece of jewelry. The identity of the offender is unknown at this time. Surveillance images of the suspect were disseminated to other law enforcement jurisdictions. The case is currently under investigation.

Identity Theft

On June 29, a Northbrook resident reported their banking account was compromised when unknown persons attempted to change the mailing address on their account. Detectives investigated and determined the resident in Northbrook and a Glen Ellyn resident share the same name. A clerical error at the bank mistakenly changed the Northbrook resident's address when updating the account. No criminal act occurred and the case was classified as unfounded.

TRAINING

The Department maintains a continuous commitment to providing training for all of our personnel in order to maintain present skills, develop specialized abilities, and to further educate and prepare them to maintain the highest standards of our profession. The Department training program is based upon a risk management perspective, prioritizing first the circumstances involving high risk/high frequency, and then addressing potential situations categorized as high risk/low frequency. The following chart records the training assignments for the reporting month.

DATE	PERSONNEL	COURSE TITLE	HOURS	TOPIC
6/1	Baird, J. Terranova	Arrest, Search, Seizure	24	4 th Amendment case review
6/2	Smith, Monson	Juvenile Law	8	Annual legal update
6/3	Baki, Cusack, Holstead	ILEAS WMD/SRT	8	Monthly drills
6/6	Baki	Shoot House Instructor	40	Tactical Instructor Training
6/8	All Sworn	Range	1	Monthly firearms
6/14	Gill	DWI detection	24	Advanced DUI training
6/15	Staples	DARE™ Conference	16	Recertification
6/17	Baki, Cusack, Holstead	DCSO Special Ops	8	Full team training
6/17	Cusack	DCSO Special Ops	8	Team training
6/29	All Sworn	Range	1	Monthly firearms
6/30	Riggle	PTI Basic Academy	400	Police Officer Certification

COMMUNITY EDUCATION

Officer Tom Staples continues to serve as the Department's Community Education Officer. His primary responsibilities include DARE™ instruction, facilitating the **Citizen Police Academy**, and the delivery of various **Elderly Service Officer** (ESO) programs. He also continues leading two Citizen Police Academy sessions beginning this month. As before, the same session will be held twice each week, to best accommodate the attendees.

- 6/2 Senior Police Academy Presentation at Meadows
- 6/3 Residential Survey 800 block West Driveway
- 6/6 Senior Police Academy Presentation at Forest Apartment's
- 6/8 Instructed Range Training
- 6/13 Bicycle Safety talk at Park District
- 6/15 Attended DARE™ Conference
- 6/21 Hosted SPA #1 (also on 6/24)
- 6/22 Safety Village at Park District
- 6/28 Hosted SPA #2 (also on 6/30)
- 6/29 Instructed Range Training

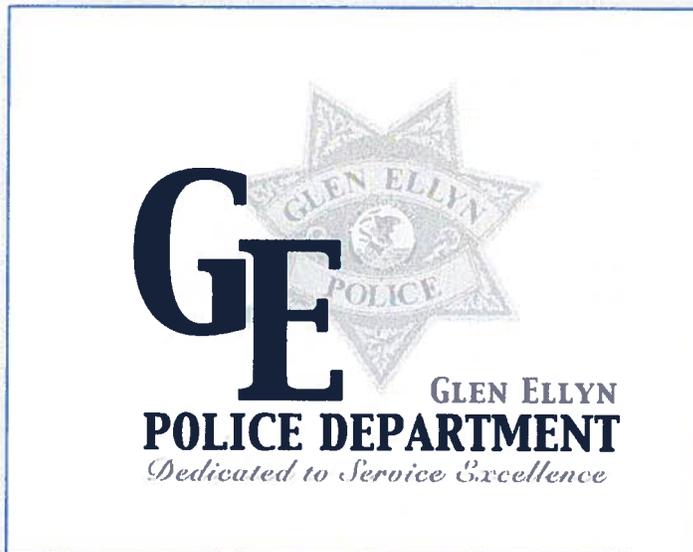
Chief Norton hosts **Coffee with the Cops** on the first Saturday of each month. This is an informal public outreach opportunity for residents and other interested individuals to discuss neighborhood concerns, learn about other Department programs, or otherwise learn about specific police duties and responsibilities.

CRIME REPORTING

The following table further defines the Department's response to criminal activity. The data includes activity that is reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required for reporting to the State. The criteria used for UCR reporting is more restrictive and would not reflect the broad range of activity to which our personnel respond.

Reporting Category*	June 11	June 10	11 YTD	10 YTD
Homicide	0	0	0	0
Criminal Sexual Assault	1	0	2	1
Robbery	2	0	5	0
Battery	11	11	57	55
Burglary	3	8	23	25
Theft/Deception	42	38	193	210
Motor Vehicle Theft	1	0	8	2
Arson	1	0	1	0
Criminal Damage or Trespass	27	23	98	119
Deadly Weapons	2	0	2	0
Sex Offenses	2	0	10	3
Offenses Involving Children	8	5	31	30
Drug Offenses	21	11	93	48
Liquor Control Act	20	9	63	26
Disorderly Conduct	14	6	80	71
Other Criminal Offenses	23	23	124	143
Crisis Intervention	20	20	128	184
Death/Suicide Investigations	5	2	14	22
Missing Persons	1	0	10	6
Miscellaneous Services	97	88	362	420
Medical Assists	135	86	661	584

*The number of incidents within each category is determined by the most significant act as determined by the officer who documented the incident. For example, an armed robbery involving the use of a gun will only show as one offense within the robbery category; it will not also be counted as an event in the Deadly Weapons category and the Theft category.





Month in Review

JUNE 2011

Community Planning Grant Application

On June 9th, the Department applied for a grant from the Chicago Metropolitan Agency for Planning (CMAP) through the Community Planning Grant Program. The Village is requesting the funds to assist in its efforts to create an integrated transportation and land use plan. The major activities to be undertaken, should the Village receive funding, are a downtown streetscape plan and parking garage study. These activities would further the recommendations in the Downtown Plan. The grant would provide funding to cover 80% of the project costs.

A representative of CMAP met with Department staff in late June to discuss the Village's application. The group toured the downtown and staff had the opportunity to point out specific sites where improvements might be located. Recommendations for grant approval will be made by CMAP in August, with final decisions for which applications will be funded announced in October.

Adoption of the 2009 ICC International Building Code

At their June 6th meeting, the Building Board of Appeals recommended adoption of and amendments to the 2009 ICC International Building Code and the 2009 ICC International Residential Code. These Codes will replace the 2003 editions that the Village currently uses. Local builders and architects have been invited to attend a question and answer session at the July 11th Building Board of Appeals meeting to learn more about the new proposed Codes.

Fire Safety Inspection Process

In 2010 the responsibility of performing fire safety inspections was transferred from the Department to the Village's volunteer Fire Company. The Department met with representatives of the Fire Company in June to clarify the Village's fire safety inspection process and follow-up on details of the transition. The Department has requested that the Fire Company provide specific information regarding each inspection completed, the Fire Company will also notify the Department if a particular site has three or more inspections. A re-inspection form will be created for use by the fire inspectors. The group also discussed tracking of annual inspections to ensure annual inspections are being com-

pleted and buildings remain in compliance. The Fire Company is to notify the Department of any violations and the Department will pursue enforcement and issue citations as needed. Other issues that were discussed are the transmission of information between the Fire Company and the Village, negotiation of an agreement between College of DuPage and the Fire Company for fire safety inspections, and procedures for citations that go to court.

P&D COURT CASES FOR APRIL:

- 310 & 320 Taylor: 30 days to clean property. Court date in 6 months to check status. Case continued.
- 636 Harding: Building addition without a permit. Failed to show up for court. Case continued. Third continuation.

Commercial Retail and Façade Grants Approved by Village

The Village Board has approved its first two grants for businesses seeking assistance with façade or interior remodeling activities.

Marcel's Culinary (490 N. Main Street) was approved by the Village Board on June 27th for interior and façade grants. The approval was for \$15,000, the remaining balance of what they had been originally approved for by the Economic Development Corporation last year. Marcel's is demolishing the existing interior and reconstructing it to include relocated restrooms, a new kitchen facility, new lighting, flooring and a raised ceiling. A new awning is also being installed on the front of the building.

A grant for Costello's Jewelry Company (474 N. Main Street) was also approved by the Village Board on June 27th. Costello's was awarded a \$15,000 interior grant. Costello's estimates that interior remodeling work the business has undertaken will increase retail sales space by fifty percent and increase the inventory capacity by twenty-five percent.

Two new grant applications were also received in June:

- Glen Crossing (462 Park Boulevard) - request for \$10,000 façade grant. To replace 19 and install 4 new awnings at this multi-tenant building
- Cantina (499 Pennsylvania Avenue) - request for \$15,000 interior and \$562 façade grants. To remodel unit including installation of new kitchen, bar and finishes, as well as an awning.



**PLANNING AND DEVELOPMENT DEPARTMENT
MONTHLY REPORT
June 2011**



	June 2011	2011 YTD	2010 Actual
Total Building Permits Issued	172	620	1231
New Single Family dwelling	0	4	13
New Multi-family dwelling	0	0	0
New Commercial building	0	2	4
Additions and Alterations Single-family	12	73	162
Additions and Alterations Multi-family	0	0	0
Demolitions	3	8	14
Additions and Alterations Commercial	6	23	38
Accessory Structure/Miscellaneous	151	510	1000
Total Estimated Construction Value (millions)	\$3.40	\$32.30	\$72.33
Certificates of Occupancy (TCO & CO)	0 TCO; 5 CO	6TCO; 15CO	5-TCO; 14-CO
Stormwater Permits Issued	0	9	21
Demolition Permit Applications	2	12	16
Sign Permits Issued	1	9	35
Banner Sign Permits Issued	0	11	29
Total Inspections Conducted	407	2472	5197
Building Inspections	256	1615	3287
Exterior Appearance/Ordinance Inspections	0	3	15
Elevator Inspections	0	52	106
Fire Inspections	0	1	58
Grading/Stormwater Inspections	21	126	264
Drainage Inspections/Complaints	30	109	371
Landscape Inspections	0	2	18
Property Maintenance Inspections	50	310	1071
Site Inspections	50	254	378
Total Development Applications Acted On	1	7	33
Exterior Appearance	0	1	4
Planned Unit Development	0	0	1
Sign Variation	0	1	5
Special Use Permit	0	1	7
Stormwater Variation	0	0	0
Subdivision	0	0	0
Zoning Map Amendment	0	0	0
Zoning Text Amendment	0	0	4
Zoning Variation	1	4	10
Administrative Approvals	0	6	4
Consolidations, 2-Lot Subdivs & Land Transfers	0	4	1
Promotional Event	0	0	1
Ordinance Extension	0	0	2
Indoor Live Entertainment	0	2	NA
Pre-Existing Special Use	0	0	0
Misc. Ordinances/Resolutions Acted On	1	8	16
FOIA Requests Processed by Department	14	76	NA
Annexations Approved	0	1	0
Annexation Agreements Approved	0	90	34
Business Grants Acted On	2	2	NA
Violation Letters Issued (prior to citation)	11	302	274
Citations Issued	0	23	13
License Agreements Approved	0	5	7



PLANNING AND DEVELOPMENT DEPARTMENT

MONTHLY DEMOLITION REPORT

JUNE 2011



MONTHLY COMPARISON - DEMOLITION APPLICATIONS - 1994 to PRESENT

Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
1994	1	0	4	3	0	1	7	4	3	1	1	1	26
1995	1	2	9	0	4	0	8	0	2	2	0	0	28
1996	2	0	1	2	2	0	1	2	2	2	1	0	15
1997	0	0	0	2	2	3	3	2	2	2	0	1	17
1998	3	2	3	5	0	2	3	0	4	10	6	6	44
1999	1	1	5	3	3	1	15	2	6	1	1	0	39
2000	2	2	4	10	3	4	4	8	8	3	2	0	50
2001	4	4	5	6	8	2	6	10	6	3	6	7	67
2002	5	28	1	1	5	2	3	2	4	2	5	2	60
2003	1	4	12	8	4	7	9	7	8	5	6	1	72
2004	3	16	4	5	3	4	1	4	7	10	4	3	64
2005	7	4	2	10	7	3	6	5	5	8	6	0	63
2006	7	4	4	4	6	5	3	0	1	7	0	0	41
2007	2	3	5	3	7	4	2	3	0	3	0	1	33
2008	1	0	7	5	5	4	0	1	3	2	1	0	29
2009	2	2	1	0	0	3	2	0	0	0	2	0	12
2010	0	0	2	0	0	1	3	2	5	0	1	2	16
2011	1	0	4	2	3	2							12

DEMOLITION PERMIT APPLICATIONS DURING CALENDAR YEAR 2011

No.	Address	Date	Lot Size	Lot Area	Earliest Record	Historic	Action	Status	Applicant/Builder
1	680 Crescent	1/31/2011	66x248	16368	06/28/63	No	Demo & SFR	04/20/11	Tom Whalls
2	266 VanDamin	3/11/2011	67x247	16549	10/20/49	No	Demo only	04/11/11	Glen Ellyn Homes
3	336 N Main	3/17/2011	65x149	9685	08/12/64	No	Demo only	05/09/11	Michael Diletti Trust
4	772 Elm	03/23/11	50x320	16000	05/29/58	No	Demo only	06/22/11	Gregory Mathews
5	825 N Main	03/31/11	286x138	39468	02/02/67	No	Demo only	05/19/11	Village of Glen Ellyn
6	738 Grand	04/08/11	50X157	7850	4/29/1949	No	Demo & SFR	06/13/11	McMaster Custom Homes
7	553 Geneva	4/22/2011		7056	7/12/1960	No	Demo only	06/16/11	Village of Glen Ellyn
8	210 Regent	5/3/2011	70X179	12530	10/31/48	No	Demo & SFR	07/13/11	United Home Builders
9	301 Elm	5/5/2011	50x244	12200	05/20/71	No	Demo & SFR	Pending	Greenscape Homes
10	165 Exmoor	5/20/2011	100x125	12500	10/31/79	No	Demo	Pending	Ray Whalen Builders
11	300 Forest	6/13/2011	64x133	8512	08/30/60	No	Demo only	Pending	Christensen Contracting
12	342 Hawthorne	6/27/2011	50x150	7500	06/21/60	No	Demo & SFR	Pending	Greenscape Homes



**PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT CASE, ANNEXATION AND SPECIAL PROJECT STATUS
AS OF JUNE 30, 2011**



CASE/DEV. NAME (APPLICANT)	DESCRIPTION OF PROPOSAL	ARC REVIEW (DATES/MTGS)	PC REVIEW (DATES/MTGS)	ZBA REVIEW (DATES/MTGS)	V/S REVIEW (DATES/MTGS)	COMMENTS AND REVIEW STATUS
968 Chapel Court	Zoning Variation for new attached garage side yard setback	NA	NA	6/28/2011	Pending	Application received 5/19/2011.
767 Chidester Avenue	Special Use Permits, Zoning Variations, ZMA, Minor Subdivision, etc., to allow construction of 2 single family homes. Home proposed on rear lot is in floodplain/wetlands and zoned CR.	NA	Public hearings 7/13/2006, 8/10/2006 and 4/12/2007, 10-0 recommendation to deny	NA	5/21/2007 Work-shop	Waiting to hear how petitioner plans to proceed. Made inquiries about alternate proposals in 2007 and 2008. Property is currently for sale.
Cottage Avenue Water Tower, Public Works utility antenna	Special Use Permit for public utility antenna	NA	Pending	NA	Pending	Submission received 7/23/2010. On hold.
791 Crescent Boulevard	Zoning Variation for residential rear yard addition setback	NA	NA	6/14/2011, recommended approval 7-0	7/25/2011	
Deer Glen II	Extra-territorial subdivision approval	NA	Pending	NA	Pending	Met with new property owner in early 2011. Awaiting submittal. Following up with property owner about potential annexation.
350 Duane Street	Special Use for Outdoor Storage	NA	7/14/2011	NA	Pending	Partial application received 5/25/2011. Existing violations on property. Revised application materials received in June.
780 Harding Avenue	Zoning Variation for fence height	NA	NA	Pending	Pending	Submission received 6/14/2011.
364 Hillside Avenue	Zoning Variation for residential second floor and attached garage addition	NA	NA	6/28/2011, recommended approval 5-0	7/25/2011	Application revised and ZBA meeting rescheduled for 6/28/2011.
566 Hillside Avenue	Zoning Variation for front porch setback	NA	NA	Pending	Pending	Submission received 6/14/2011.
380 Linden	Zoning Variation for residential detached garage setback and driveway surface	NA	NA	6/14/2011, recommended denial of setback variation 7-0; recommended approval to allow existing gravel driveway to remain 5-2.	7/25/2011	Request received 4/27/2011.
556 Lowden Avenue	Special Use Permit for Church	NA	Pending	NA	Pending	Illegal church operating in home. Awaiting submission.
488 Lowell	Zoning Variations for residential front yard fence	NA	NA	5/10/2011, recommended approval 5-0 to allow fence construction and recommended denial 4-1 for fence height.	6/27/2011 meeting	Approved by Village Board at 6/25/2011 meeting.

460 Main Street, Sunshine Dance Studio	Special Use Permit	NA	7/14/2011	NA	NA	Est. 7/25/2011	Met with on 5/25/2011. Submittal received 6/7/2011.
Memorial Field	Variations for lights and accessory structures	NA	Est. 8/25/2011	NA	NA	Pending	Variation application received 5/24/2011. Review finalized on 6/24/2011.
475 Pennsylvania Avenue, Barone's	Exterior Appearance and Sign Variations	Pre-application meeting 3/24/2010	NA	NA	NA	Pending	Awaiting submission of formal application.
501 Pennsylvania Avenue	Special Use Permit for Office Center	NA	Pending	NA	NA	Pending	Partial application submitted 1/21/2011. Review letter sent 2/7/2011. Awaiting resubmission.
Prairie Green (former Wahlgren Court site)	Extra-territorial subdivision approval for Habitat for Humanity townhome project.	NA	Pending	NA	NA	Pending	Met with on 3/25/2011 and 4/9/2011. Awaiting submittal.
454 Roosevelt Road, Giordano's	Revised exterior appearance and sign variation application	4/13/2011 and 5/14/2011; ARC recommended approval 3-2.	NA	NA	NA	6/27/2011, denied by a vote of 3-3.	Building and signage not constructed in conformance with approved plans. Petitioner is in the process of preparing revised plans for Village Board review.
631 Roosevelt Road, Shell/Circle K	Exterior Appearance and Sign Variations associated with rebranding of the site to recognize Circle K as the new owner of the convenience store.	Pending	NA	NA	NA	Pending	Awaiting submission. The planning and police department teams met with a representative for the petitioner on January 19 to discuss the exterior appearance and sign variation process and encourage the owner to relocate the Park Boulevard access drive due to traffic safety issues. The owner has since verbally agreed to move the Park Boulevard access drive further south.
650-690 Roosevelt Road, Pickwick Place Shopping Center	Reconstruction of front building	Pending	Pending	NA	NA	Pending	Property owner reconsidering project due to floodplain issues. Met on site with owner on 4/4/2011 to discuss alternatives to move the project forward. Met with owner again in May to review revised concept plan. Property owner following up with engineer about floodplain issues.
696 Roosevelt Road, Advance Auto Parts	Sign Variation amendment	Pending	NA	NA	NA	Pending	Awaiting submittal of request to amend condition restricting permitted window signage.
435 Taft Avenue, DuPage Family Eye Clinic	Exterior Appearance application for new eye clinic	Pending	NA	NA	NA	Pending	Partial application received on 3/4/2011. Review letter sent 3/16/2011. Awaiting resubmittal.
ANNEXATIONS							
22w481 Ahlstrand	Annexation	NA	NA	NA	NA	Pending	Desires to annex in order to connect to utilities. Awaiting formal application.
22w500 Ahlstrand	Annexation	NA	NA	NA	NA	Pending	On hold.
NWC of Park and Butterfield	Annexation agreements to replace expired agreements with School District 87 office building and Village Theatre.	NA	NA	NA	NA	Pending	Draft agreements for both properties prepared. Undergoing internal review.
Glen Oak Country Club	Annexation w/ an Agreement for a strip of Country Club Property adjacent to Hill Avenue.	NA	NA	NA	NA	Pending	Property owner has expressed renewed interest in entering into an agreement and submitted a revised agreement to Village for review. Meeting held on 3/24/2011 with Country Club representatives. Country Club proposing to pay 100% of cost of water main construction to their entrance.

Hill Avenue Annexations	Annexation agreements with Elliot Property located east of the Glen Oak Country Club and the Industrial property across the street	NA	NA	NA	NA	Pending	Draft agreement prepared for Elliot property and delivered on 7/16/2010. Draft agreements for the two Industrial properties on the north side of Hill Avenue delivered on 8/30/2010. Staff met with Mr. Elliot on 8/18/2010 to discuss terms of agreement. Follow-up email sent to 3 property owners on 9/30/2010. Follow-up letters sent on 3/3/2011. Revised draft agreement for Elliot property submitted by owner's attorney on 4/15/2011 requesting multiple changes.
NEC of Five Corners	Annexation and Annexation Agreements for Properties in 4-block area northeast of 5-corners.	NA	NA	NA	NA	Pending	Received 7 annexation petitions and interest from 9 other property owners. Decided on R2 zoning based on neighborhood input at previous Plan Commission meeting. Neighborhood meeting held on 3/15/2005 where conservative utility costs were shared. Need to set up another neighborhood meeting and prepare updated and more realistic utility costs.
NWC Five Corners	Annexation of neighborhood north of St. Charles, south of the Great Western Trail, west of Evergreen and east of Mildred.	NA	NA	NA	NA	Pending	Some utility information and costs received.
Marston and Bemis Road Area	Annexation of properties with existing annexation agreements	NA	NA	NA	NA	Pending	Annexation agreements with 32 properties approved in 2010. Next phase to proceed with annexation of properties.
Glen Crest Subdivision (North)	Renewal of previously approved but never fully executed annexation agreements for properties along Marston Avenue, Marston Court, Brook Court, Lorry Court and Crest Court being served by Village water and sanitary sewer since roughly 1975.	NA	NA	NA	NA	NA	A total of 49 agreements were approved on 3/28/2011. Next phase to proceed with annexation.
Glen Crest Subdivision (South)	Renewal of previously approved but never fully executed annexation agreements for properties along Glen Crest Drive, Ridge Road and Danby Road being served by Village water and sanitary sewer since roughly 1975.	NA	NA	NA	NA	7/25/2011	A total of 40 of 41 agreements were approved on 3/28/2011. Annexation agreement for outstanding property on Danby Drive returned and scheduled for public hearing on 7/25/2011.
Sunnybrook Estates	Annexation of Sunnybrook Estates Subdivision.	NA	NA	NA	NA	7/12/2009	Need to evaluate several potential annexation routes and select one to pursue. Amendment to Ordinance approving annexation agreement approved on 7/12/2010 allowing the agreement to be executed.
Swift Road	Annexation of properties contiguous to Glen Eilyn with annexation agreements.	NA	NA	NA	NA	Pending	
SELECT SPECIAL PROJECTS COMMENTS AND REVIEW STATUS							
ACE Fire District Reimbursements	Letters sent in April of 2009 requested reimbursement from property owners for payments to Lisle Woodridge Fire Protection district per the terms of annexation agreements. Follow-up letters sent. No payments received to date. Letters mailed on December 3, 2009 informing owners that payment must be received or payment arrangement entered into.						
Brochure - Starting a Business in Glen Eilyn	Third draft complete. Awaiting review and finalization.						
Building Code Updates 2009	Evaluate the existing building codes and identify new building, fire, and life safety codes that address the needs of the Village. Life safety code and property maintenance code approved by Village Board at 8/23/2010 meeting. Fire code approved at 10/25/2010 Village Board meeting. Fire sprinkler requirements approved at 1/24/2011 Village Board meeting. The 2009 building and residential codes were approved by the BBA and have been rescheduled for local builder and public comment on 7/25/2011. Adoption of the 2009 ICC Energy Conservation Code is also on the agenda for the 7/25/2011 BBA meeting.						
College of DuPage	Department staff continues to provide ongoing information and support to the Village Board, Village Manager and Village Attorney regarding this issue.						
Community Branding	Discussed with Village Board at April 26 meeting as it relates to the implementation of the downtown plan. Direction received to begin research into undertaking a community branding effort.						

807-817 Crescent Right-of-Way Vacation	Vacation of improved right-of-way bisecting the rear yards of 807-817 Crescent Boulevard. Affected property owners planned to enter into a reciprocal access easement agreement and have reached an impasse in regard to the terms of the agreement. Staff from the Public Works and Planning and Development Departments met with the property owners on August 26, 2010 to answer questions about the impact various options would have on the properties and to try to facilitate an agreement. Public Works and Planning met with one of the property owners and their attorney on 3/31/2011. Attempting to set up meeting with remaining property owners.
Downtown Historic District	Discussed at the 11/18/2010 Historic Preservation Commission meeting and decided to proceed with the creation of a national historic district in the downtown. A walk through of the downtown with a representative from the National Trust for Historic Preservation occurred in mid-December. A second walk through of the downtown with Historic Preservation Commission Chairman and one Commissioner took place in February. Other Commissioners hope to do a walk through in March and to take pictures and video of the downtown and downtown buildings.
Evaluation of Northside Regional Detention Stormwater Alternatives	Revised report and analysis of potential alternate sites submitted by engineering consultant on 8/28/2009. Recommendation to be forwarded to Village Board in near future.
Glenbard Wastewater, Bemis Road, Clearwire Antenna	Draft license agreement prepared to allow antenna on GWA property which is owned by the City of Lombard and in Glen Ellyn's planning jurisdiction. Agreement was forwarded to Clearwire. Staff is awaiting a response.
Glenbard Wastewater, Bemis Road, At&T Antenna	Awaiting submission of escrow. Village attorney will then draft a license agreement.
Lincoln Avenue Right-of-Way Vacation	Request received to consider vacation of Lincoln Avenue right-of-way located between 755 and 767 Chidester Avenue. The planning team met with one of the property owners on 10/11/2010 and reviewed the proposed terms of vacation. Village staff is awaiting a response.
Lombard Boundary Line Agreement	Discussed at 1/10/2011 Village Board workshop. Draft agreement sent to Lombard on 1/21/2011 and notice prepared and published in anticipation of potential Village Board action at 2/14/2011 meeting. Response letter from Lombard received on 1/27/2011. Amended request from Glen Ellyn sent to Lombard on 1/31/2011. Response received from Lombard on 3/9/2011 and under review. Conference call between planning staff and Village attorney on 6/29/2011 to discuss.
Parking Map	First draft of updated parking map for downtown completed.
Redevelopment Sites Map	Work continued in December on a new redevelopment site map. Creation of the map is one of the top strategic planning goals adopted by the Village Board. Draft maps completed in February and undergoing internal review.
RTA/CMAP Grant Application	Grant application for downtown streetscape plan and parking garage study submitted on 6/9/2011. Follow-up site visit and tour of downtown with CMAP staff occurred on 6/27/2011.
Sign Code Update	ARC discussed potential amendments at June 3, 2009 meeting. Surrounding community survey complete. Second draft of Code complete and undergoing internal review.
Utility Connections	Reminder letters sent to 7 property owners required by annexation agreements to connect to Village utilities in February 2011 and one additional property owner with a past due connection date. A majority of the property owners are working with Public Works and connection dates were extended until spring due to weather.
Utility Payments	Follow-up with 4 property owners on Valley Road and in Arboretum Estates East with past due utility payments. As of January, payment has been received from two properties.

VILLAGE OF GLEN ELLYN PUBLIC WORKS DEPARTMENT MONTHLY REPORT

June 2011

ADMINISTRATION

The Admin team answered approximately 1201 phone calls in June. This high volume was due to storms on June 8-9 and on June 22 resulting in many sanitary sewer back up, flooding and branch down phone calls.

The admin team processed and entered results into MUNIS and the Tree Preservation Tracking Program and provided copies to the applicant and/or the Building and Zoning Department for:

- 36 tree preservation plans and parkway tree permit applications
- 7 plan re-submittals
- 20 tree fence and root pruning inspections
- 17 refunds of deposit

25 parkway trees were scheduled for removal; letters were prepared and mailed to residents informing them of the pending removals. The admin team updated tree inventory in Cartegraph and excel spreadsheets to reflect 8 parkway planting space additions, 108 completed stumps and 13 completed tree removals. The pending and completed removals were entered into CartêGraph and Excel spreadsheets.

The admin team researched owner-of-record and property identification numbers and prepared and mailed 10 weed violation letters and updated Weed Violation Tracking and Work Management databases; requested invoicing for 1 weed violation mowing completed by staff.

FOIA training was completed by Kathryn Horn.

ENGINEERING

Projects in Construction Phase

BRAESIDE LIGHTING PROJECT – Contractor: Utility Dynamics (Value of Contract = \$522,000)

Start	Completion	%done	Contract
5/19/11	9/30/11	21.0%	\$474,533.00

In June, construction work concentrated on light pole foundation and unit duct wiring installations. Eighty-four helix (metal) foundations were installed throughout the Braeside subdivision. Three off-set foundations were constructed on Briar. A total of about 3,150 feet of unit duct was installed on Valley Road and Surrey Drive. Test holes were provided as needed to insure proper utility clearance during the directional drilling of the street light cable. An information letter was written and mailed to approximately 470 area residents.

SUNSET/TURNER IMPROVEMENTS PROJECT –

Contractor: R.W. Dunteman

(Value of Contract = \$2,400,000)

On Sunset, most of the underground work is now complete. All water services and side-street connections have been made to the new water main. Sanitary sewer work is complete including new mains per plan and service line replacements at all residences into the parkway. Storm sewer is nearing completion, including the provision of 6-inch storm sewers to address individual homeowner problem areas. The block of Turner between Main and Forest is ready for the asphalt base course; curb & gutter, driveway approaches and selected sidewalk replacements have all been completed. Roadway excavation along Sunset will be underway this week. Underground work will be shifting to Glenwood for the first couple of weeks of July. Project progress has been satisfactory.

Projects in Design/Bidding Phase

CRESCENT BOULEVARD SIDEWALK EXTENSION –

Engineer: Pavia-Marting

Project construction schedule will be predicated on Capital Improvement Project fund status; the upcoming bid results for the ELOG project will be an important factor. The plans are substantially complete but still require final review and modification prior to bidding.

ESSEX COURT/GRAND/LAKE IMPROVEMENTS –

Engineer: Rezek, Henry

The pre-bid meeting for the project was conducted on June 23, 2011. The project bid opening will be on July 7, 2011. Proposals for construction engineering services are being sought from three consultants. The recommendation for award of construction and Phase III engineering services, as well as a contract amendment for design services, will be considered by the Board at a special meeting to be conducted on July 18.

HAWTHORNE IMPROVEMENTS PROJECT -

Engineer: ERA

A public information meeting was held at the Civic Center on June 28 that has initiated the formal public interaction stage of the project. The primary design issue remains street width; the issue of new sidewalk on the south side of Hawthorne east of Park will be considered after resolution of the street width question. The next step in the process to establish the appropriate roadway width is the July 12 Capital Improvements meeting where staff will present a report and recommendation, public input will be received and a formal recommendation of the CIC developed for Village Board consideration.

HILL AVENUE WATER MAIN EXTENSION –

Engineer: Walter E. Deuchler

The IEPA has completed its review of the sanitary sewer system facility and environmental impact plan. The public comment period for the sanitary sewer and water distribution system plans will be combined, with a public hearing to be conducted.

LAKE ELLYN OUTFALL CHANNEL REHABILITATION –

Engineer: Burns & McDonnell

Easement language is being developed. A land appraiser is being consulted regarding property

values and impacts of the proposed project on the 725 Riford property.

NICOLL WAY LAND BRIDGE REPAIRS –

Engineer: Walter E. Deuchler

Bidding will occur in 2011 following the letting of the ELOG project as available funds are identified.

RIGHT TURN LANE ON LAMBERT AT ROOSEVELT –

Engineer: Hampton Lenzini Renwick

The BP Amoco attorney is assisting in processing the paperwork associated with the land acquisition needed for the project.

Projects in Punch List / Closeout Phase

BRYANT AVENUE/THAIN'S ADDITION –

Contractor: Martam Construction

(Value of Contract = \$6,000,000)

Punch list items – especially related to landscaping – still need to be addressed. Some project compensation issues still are outstanding, but nearing final resolution.

PARK/GE PLACE/PRAIRIE IMPROVEMENTS PROJECT –

Contractor: Brothers Asphalt

(Value of Contract = \$1,200,000)

Discussions are still continuing related to an upcoming mediation session to resolve the issue of the appropriate level of liquidated damages and other project charges associated with the failure to complete the work in a timely fashion in 2009.

RIFORD ROAD RECONSTRUCTION –

Contractor: R.W. Dunteman

(Value of IDOT Contract = \$2,452,000; Federal Share = \$1,175,000; County Share = \$191,000; Village Share = \$1,086,000)

Various contractor claims are still being worked through and a project team meeting is being set up to address these questions and issues.

SOUTH PARK BOULEVARD & LAMBERT ROAD LAPP –

Contractor: Geneva Construction

(Value of Contract = \$627,000 = Bid Price, entirely funded by ARRA [stimulus] dollars)

All work is complete on the project. Close-out activities are continuing. It is anticipated that the final project cost will be close to or slightly under the bid price.

Other Projects Under Contract

SCADA SYSTEM UPGRADE PROJECT –

Contractor: Gasvoda and Associates/Dixie Electric
(Value of Contract = \$125,000 + \$18,000 for antenna installations)

Staff has transmitted a conceptual drawing of the proposed Cottage Tank SCADA radio antenna installation to the Village Attorney for comment.

BACKUP WELL REHABILITATIONS – Contractor: Well #5: Layne-Western; Well #6: Water Well Solutions

(Value of Contracts: Well #5 = \$80,500; Well #6 = \$86,000)
The contractor is scheduled to begin rehabilitation work next week.

Engineering Projects

CENTRAL BUSINESS DISTRICT TRAFFIC STUDY – Engineer: KLOA

The engineer would like to review the project recommendations with staff before presenting the plan to various project stakeholders.

LAKE ELLYN DRAINAGE AREA STUDY – Engineer: pending

A proposal for the study has been requested from RHMG consultants. The draft proposal has been reviewed by both the Village and Park District. The final proposal will be brought to both the Village and Park District boards for consideration this summer.

NORTH REGIONAL DETENTION FACILITY –

Engineer: A. McGurr, Ltd.

The CBBEL report on alternative locations should be updated in the near future.

SANITARY SEWER EVALUATION SURVEY –

Engineer: RJN Group, Inc.

The report is being revised with the final version available soon.

EQUIPMENT SERVICES

In the month of June the Equipment Services Division continued to maintain a safe work environment and to follow industry standard safety procedures and Village safety policies. The Division has achieved 1,963 days without a "lost time" accident.

The Equipment Services fuel island dispensed 8,267 gallons of fuel during the month of June. The total

included 6,029 gallons of unleaded fuel and 2,238 gallons of diesel fuel.

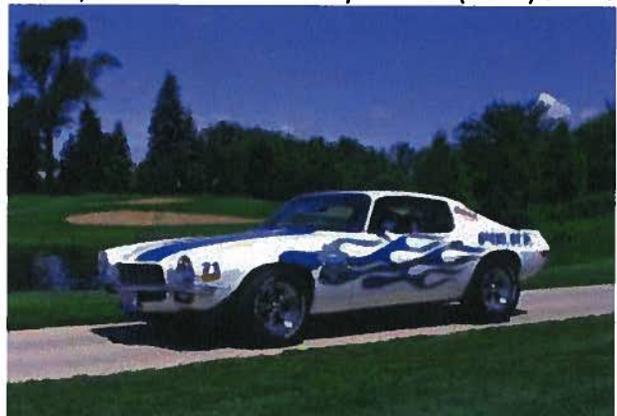
Facilities repairs performed by the ESD during the month of June included the disassembly and overhaul of the 208v direct drive wet seal pedestal brine pump. This pump is used by the



Operations division to pump salt brine from the storage tank into the on-board pre-wet tanks.

Equipment Services Technicians attended a Ford Hybrid vehicle training seminar presented by Ford Motor Company and sponsored by the Municipal Fleet Managers Association and Chicago Parts & Sound. The ESD also attended a General Motors 2012 new products preview where we were able to drive the newly designed Chevrolet Caprice Police Patrol Vehicle and the Chevrolet G3500 compressed natural gas powered commercial cargo van.

The ESD completed the reassembly and overhaul of the top end of the 1971 Chevy Camaro (DARE) car. It



was determined that this car was originally equipped with a 6 cylinder engine and that the replacement 5.7 liter 4 bolt main engine is from a 1979 Chevrolet

step van. The ESD installed a street performance



hydraulic camshaft and hydraulic lifters. The push rods, rocker arms, timing chain, gears, and valve covers were also replaced. A 600 cfm carburetor,



mechanical fuel pump, throttle and downshift cables, and air cleaner were installed. A high volume water pump and water outlet were installed to increase the efficiency of the cooling system. A high voltage HEI ignition coil and ignition wires were installed with custom retainers. The engine now looks, sounds and runs great!

One hundred six work orders were related to the maintenance and repair of Police Department vehicles and equipment. The battery and front tires were replaced on patrol Squad 03 and the battery and front disc brakes were replaced on patrol Squad 05. The engine electric cooling fan; the cooling fan electronic control module; and the transmission oil cooler were replaced on patrol Squad 04. The supplemental inflatable restraint air bag jewel was replaced on patrol Squad 08 and the electronic instrument cluster was replaced and reprogrammed on CSO truck 11. The front disc brake pads and

rotors were replaced on patrol Squad 09



and the TPMS was reset. The front suspension/engine cradle bushings were replaced on the Deputy Chief's command Squad 26. The fuel tank filler pipe was replaced on the Chief's command Squad 27. Numerous chassis and emergency lighting repairs were made and a number of tire repairs were also performed on various police vehicles. All PM's were completed on time.

Twenty three work orders were related to the maintenance and repair of the Glen Ellyn Volunteer Fire Company's vehicles and equipment. PM service was performed on the Chief's buggy 101. The rear differential limited slip clutch pack and the battery were replaced on Assistant Chief's buggy 102. The A/C system refrigerant was recovered, recycled and recharged in Assistant Chief's buggy 103 and a roof water leak was repaired. The rear suspension air compressor and pressure limit switch were replaced in Medic 20 and an LED turn signal resistor was installed. The side tool compartment door struts were replaced on Tower 30



and the automatic outriggers operation was tested. The batteries were replaced in Squad 36. PM service was performed on Medic 22. The side compartment roll up door drum and slats were replaced on Engine 25 and the electrical system voltage regulator was replaced on Engine 26. The A/C system was serviced; the door latch was repaired; and the windshield wiper arm was repaired on Engine 27. Numerous chassis and emergency lighting repairs were performed on Fire Company vehicles. All PM's were completed on time.

Fourteen work orders were related to the maintenance and repair of Glenbard Wastewater Authority vehicles and equipment. The cab entry tube steps were replaced on lift gate truck 626



and PM service was performed. PM service was performed on wheel loader 610. All PM's were completed on time.

One hundred fourteen work orders were related to the maintenance and repair of Public Works vehicles and equipment. The exhaust system flange was repaired on vehicle 216 and the front disc brake caliper bolts were replaced on JULIE truck 224. The diesel fuel tank and the central hydraulic system pump were replaced on dump truck 232. The diesel fuel tank was replaced on lift gate truck 233 and the front tires and wheels were replaced on mower 237. The water platform fill hose was replaced on truck 248 and the windshield was replaced on utility truck 270. The carburetor; the ignition coil; and the recoil cord were replaced on the water platform in truck 231 and the automatic hose rewind motor wiring was repaired. The alternator and 3 batteries were replaced on dump truck 234 and 4 tires were replaced on skid steer 252. The hose reel inlet was

replaced on water wagon 508 and 3 batteries were replaced on arrow board 513. The gutter broom; the heater control valve; and the main broom grease line were replaced on sweeper 249 and the windshield pedestal fan and the spray water pump fittings were repaired. Numerous chassis and emergency lighting repairs were made and a number of tire repairs were also performed on various Public Works vehicles. All PM's were completed on time.

The ESD continued to perform scheduled preventive maintenance for all Village departments including the Glen Ellyn Volunteer Fire Company and the Glenbard Waste Water Authority.

FORESTRY

The Forester continued working on Forestry Ordinances in preparation for Village Board Review.

A site review of Hawthorne Blvd. was completed and an inspection report produced in regards to street widening and its possible affect on parkway trees.

The Forester worked with the Forestry Intern and began inventory update in Zone B which is west of Park, north of Fairview and south of the railroad tracks.

"Mortality inspections" were performed on parkway trees that were planted in the Fall of 2010 and Spring of 2011.

An "EAB Awareness Campaign" was initiated. In an effort to bring more awareness to our EAB problem, we developed four different "Tree Tags" that we will be hanging on parkway ash. Three of the tags will identify 3 different programs in which parkway ash are being chemically treated in an effort to save the tree. The fourth tag will identify what an ash tree looks like, what EAB is and how it will affect the community. These tags will be hung on the parkway trees in July.

Contractor removals and stump grinding were inspected.

The inspection of Landscape Maintenance sites continues on a monthly basis.

OPERATIONS

June Rain = 4.65"

June's temperatures and rain total was average, but two storms during the month created extra work for the Operations division. The first storm on June 9th produced minor tree damage and flooding throughout the Village with 2.7" of rain. There were multiple ROW areas that were barricaded during the event due to overburdened sewer systems. This event was mainly a flooding event.

The second storm was a major event in the Chicagoland area on Tuesday, June 21st. A severe Thunderstorm warning was issued for DuPage Co. (and other areas) in the early evening. Storms rolled by Glen Ellyn to the east and west until 8pm when tornado sirens sounded. A tornado warning was issued for DuPage Co. that lasted from 8-9pm as a squall line formed at the south edge of the county.

Winds increased to 20mph with gusts reaching 40mph (according to DuPage Co Airport weather station). Tornado sirens went off four times during the tornado warning period. Jen Brown, the on call Crew Leader, started receiving calls from the Police regarding downed trees and limbs during the event. There were no reports of downed wires and Glen Ellyn had only .33" of rain. (There were confirmed tornado touchdowns in Downers Grove and Mt. Prospect during this storm). As the storm cleared out and working conditions became safe, four employees were called in to Public Works at 9pm to address forestry issues as well as barricading streets and sidewalks due to tree damage.

While waiting for the employees to arrive, Jen and the APWD compiled the list of issues that had been faxed to the PW office. The APWD drove through all five reported sites to assess damage and prioritize the response. A large tree down on Main St. south of Fairview was the highest priority. The forestry crew addressed a total of three sites over four hours before heading home. Four other issues were called in during the evening. The six remaining sites, including a public tree down on a car in a driveway on Waverly, were not emergency situations and were prioritized for Wednesday's Operations' schedule. (The Waverly residents had no issue with a

Wednesday removal of the tree in their driveway). The call out crew left PW by 1am.

The forestry crew addressed all outstanding storm

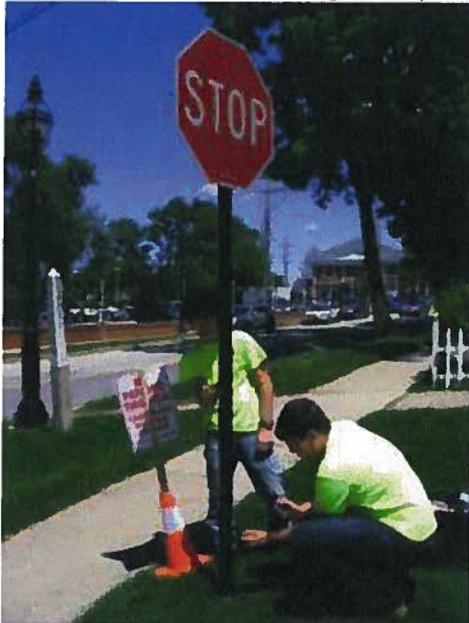


related issues on Wednesday. Three catch basin crews cleared storm structures throughout the village. As these three crews traveled all village streets, they dealt with small limbs in the street either by putting them on the parkway to be chipped at a later date or loaded them into their truck and left them at PW to be chipped. One sweeper concentrated on clearing up minor debris and leaves. Operations' goal was to complete the clearing of roadways, sidewalks, and driveways of any large debris by the end of work on Wednesday. Glen Ellyn did not receive the full brunt of this storm's capabilities which allowed Public Works to address all Glen Ellyn storm issues quickly and efficiently.

After both of these storm, Glen Ellyn trees fared better than some of the surrounding communities experiencing similar conditions; this is testament to the importance and effectiveness of the five year cyclical pruning program of all ROW trees performed both by a contractor and Operations during winter months..

Another major push during the month of June is prepping for the 4th of July activities. A great deal of planning and coordination is required for getting the town ready for the busiest weekend of the year. Operations concentrated asphalt work around Lake Ellyn, along the Freedom Four Race route, and along the July 4th Parade route. Five days with 4-5 employees and 21 tons of surface asphalt were needed to ensure that these roadways were safe for

the high volume of pedestrians enjoying and participating in the activities. Operations also concentrated on prepping the Central Business District as it is a focal point of the parade. Substantial effort is spent weeding, trash picking,



cleaning parking lots, painting all sign posts and the majority of bike racks, painting curbs, and installing snow fence around plantings along the roadway in the CBD. This 4th of July had a larger attendance than average which makes all the prep work seem well worth the effort.

Employee happenings:

Training –

1 employee – ½ day perennial plant seminar at Chicago Botanical Garden

Interviews – 5 candidates were interviewed for the open MW I position

Evaluations – 1 (3 overdue reviews)

Coverage/Assistance – (61.5 hrs)

Front Office –

1 employee – 3 mornings (9 hrs)
3 afternoons (4.5 hrs)

GWA –

3 employees – 2 days on St. Charles Road sanitary sewer repairs; 3 yds of stone and use of Vactor (48 hrs)

Below is a list of projects completed in June 2011 not captured in the core function spread sheet:

Utilities

Bio Bags in Grease lines – 216

B-Box repairs – 2

Dust Suppression – 6 days

Hydrants flow tested – 69

Mini Manholes installed for 50/50 – 5

Structure Repair - 1

Misc. –

Disconnected water service at 825 N Main

Removed 3'x4' piece of plywood from Vortex Separator (confined space entry)

Cleaned 3 vortex separators at Lake Ellyn

Picked up 2 fire hydrants from Sunset Rd project for spare parts

Removed overgrown brush from fire hydrants

Televised sanitary service at 468 Arlington

Cleaned grease lines in Village

Change over 7 storm sewer lids around Lake Ellyn from closed to open grate

Forestry

Tree Watering – 4 cycles

Weed Mows -

Inspections - 11

Notices – 9

Violation inspections - 4

Mows – 1

Misc. – 3 days spent chipping brush and removing hangers from 2 storm events (1 crew)

196 Ash trees were treated preventatively in-House for EAB

Gator bags installed on all Spring 2011 plantings and filled once (operations will water all EAB grant trees)

Streets

Asphalt –

2 days pothole patching – 6 work orders closed (2.53 tons surface and 2.75 tons UPM)

4.5 days asphaltting – prep work and patching for July 4th festivities (20.61 tons surface)

CBD – Painted all sign posts

Repainted 75% of all bike racks

Painted curb at horse trough, and Crescent and Penn islands

Electrical –

15 electrical work orders completed

4 bulbs replaced

1 fuse replaced

2 fuse holders replaced

2 photo eyes replace
7 fixtures replaced and 7 in for rehab
2 gas mantles replaced

Flowers –

Took delivery of 7,178 summer plants
Removed spring and replanted summer plants:
12 concrete planters at Stacy's Corners
8 painted pots delivered to the CBD
Prepped and planted beds: platform, raised on
Forest, train station beds (3), new bike rack
area (SWC Park/Crescent)
Weeded: Stacy's Park circle bed, Theme Garden
Mulched Fire Station #1 bed
Planted a Viburnum in Volunteer Park

Hauling – 33.51 tons to Viola

Public Hearing Signs – 5 placed
2 retrieved

Signs –

130 signs installed for MUTCD regulation
compliance as "ALL WAY" supplemental signs
replace "4 WAY" at STOP intersections
49 signs removed as part of MUTCD compliance
(22 intersections that were "2WAY" or "3WAY")
39 STOP signs replaced for reflectivity compliance
1 sign replaced due to knockdown
8 signs fabricated for special events

Special Events – (57.25 OT hours)

Glenbard West Graduation – 46 barricades,
8 cones, 2 handicapped signs on barricades
Woofin' and Hoofin' 5k Race –73 barricades,
15 barricades w/ signs

Misc. – graveled alleyway between Oak and Elm

PLANT OPERATIONS

Water Plants

No Report

Lift Stations

Surrey - Replaced motor starter on Pump #2

Distribution System

30 routine bac-t samples

1 routine Bac-t sample - Well #5

New construction samples - Nicor (Part 2)

Administration

Monthly State Report submitted to the IEPA

Finished the compilation and printing of the 2010
Consumer Confidence Report which was mailed to
residents on June 27th.

ITEMS BEFORE THE VILLAGE BOARD

June 2011

Public Works activity in front of the Village Board in
June consisted of:

1. Resolution approving the expenditure of
MFT (Motor Fuel Tax) funds for the purpose
of maintaining streets and highways under
the applicable provisions of the Illinois
Highway Code in the amount of \$705,000 for
the time period January 1, 2010 to
December 31, 2010.
2. Passage of Ordinance No. 5942, an
Ordinance of the Village of Glen Ellyn,
DuPage County, Illinois, Ascertaining the
Prevailing Wages for Laborers, Workmen,
and Mechanics by Contractors Performing
Public Works for the Village of Glen Ellyn.
3. Approval of the third year of a three year
contract with Earthcare, Inc. for the 2011
Landscape Maintenance contract in the not-
to-exceed amount of \$88,500 (including a
10% contingency) to be expensed to the
FY12 General, Water, Parking, Corporate
Reserve, and Fire Company Funds.

	FY12 Budget	FY12 Revised Budget	Spent YTD	% of FY12	% Spent
<u>PW Budget Tracking</u>					
<u>June '11</u>					
<u>Operations and Maintenance</u>					
Administration & Engineering	\$850,000	\$855,775	\$121,462	16.7%	14.3%
General Fund - Operations	\$2,111,400	\$2,280,312	\$290,891	16.7%	13.8%
Water Fund - O/M	\$3,643,700	\$3,783,096	\$495,280	16.7%	13.6%
Sanitary Sewer Fund - O/M	\$4,639,700	\$4,633,642	\$703,436	16.7%	15.2%
Parking Fund - O/M	\$383,800	\$386,385	\$42,840	16.7%	11.2%
Equipment Services Fund	\$1,219,300	\$1,219,300	\$87,097	16.7%	7.1%
Motor Fuel Tax Fund - O/M	\$756,000	\$756,000	\$114,272	16.7%	15.1%
Total	\$13,603,900	\$13,914,510	\$1,855,278	16.7%	13.6%
<u>Capital Program</u>					
Water Fund - Capital	\$1,058,000	\$1,406,746	\$205,024	16.7%	19.4%
Sanitary Sewer Fund - Capital	\$1,280,000	\$1,762,528	\$197,359	16.7%	15.4%
Parking Fund - Capital	\$0	\$0	\$0	16.7%	0.0%
Motor Fuel Tax Fund - Capital	\$0	\$0	\$0	16.7%	0.0%
Capital Projects Fund	\$5,805,000	\$6,932,478	\$233,251	16.7%	4.0%
Total	\$8,143,000	\$10,101,752	\$635,634	16.7%	7.8%

PW CORE FUNCTIONS

	June 11	June 10	+/-	June 11 YTD	June 10 YTD	+/-
Admin						
Phone calls	1,201	1,187	14	6,100	5,373	727
Work Orders	230	247	(17)	780	753	27
Time Sheets	563	607	(44)	2,935	3,083	(148)
Invoices	145	170	(25)	889	809	80
Customer Service Appts	142	150	(8)	708	666	42
ESD						
Jobs	318	296	22	2,194	2,065	129
Scheduled	89	89	0	775	785	(10)
Non-Scheduled	2	2	0	4	9	(5)
Urgent	3	3	0	35	32	3
Routine	224	202	22	1,380	1,239	141
Total Fuel Pumped (gal)	8,267	8,644	(377)	47,856	48,648	(792)
Forestry						
Service Requests	102	134	(32)	299	277	22
Operations - Utilities						
Work Orders Completed	43	31	12	148	121	27
Water Main Breaks	1	3	(2)	24	8	16
Sanitary Sewer Back Ups	24	8	16	82	45	37
Sanitary Sewer Back Ups - Village	1	0	1	8	5	3
Sanitary Sewer Cleaned (feet)	14,500	14,000	500	41,200	26,300	14,900
Storm Sewer Structures Cleaned	15	58	(43)	60	179	(119)
Storm Sewer Cleaned (feet)	0	465	(465)	0	515	(515)
Storm Sewer Grates cleaned - cycles	5	5	0	14	11	3
Landscape Restorations (50/50)	7	12	(5)	61	42	19
JULIES	517	533	(16)	2,079	2,102	(23)
Operations - Forestry						
Work Orders Completed	100	108	(8)	178	243	(65)
Tree Removals	15	17	(2)	124	132	(8)
Tree Stump Grinding	53	41	12	125	135	(10)
Tree Cable Inspections	0	0	0	38	36	2
Mowing Cycles	4	1	3	8	5	3
Operations - Streets						
Work Orders Completed	45	43	2	316	245	71
Asphalt - Potholes (surface tons)	5	27	(22)	44	79	(35)
Asphalt - Patching (surface tons)	21	14	7	45	44	1
Block Party	7	7	0	8	10	(2)
Parking Meter Collections	5	4	1	26	25	1
Parkway Restorations	0	10	(10)	22	48	(26)
Signs - Fabricated	208	47	161	511	476	35
Signs - Installed	131	2	129	437	137	300
Signs - Rehabbed	39	63	(24)	212	193	19
Street Sweeping (days)	19	21	(2)	75	71	4
Street Sweeping (early AM)	9	8	1	33	31	2
Street Sweeping (extra)	0	0	0	3	2	1
Special Events	2	3	(1)	11	12	(1)

July 6, 2011

CONSTRUCTION ACTIVITY / PROJECT REPORT

CONSTRUCTION PROJECT PROGRESS REPORTS

Projects in Construction Phase

SUNSET / TURNER IMPROVEMENTS PROJECT – Contractor: R. W. Dunteman

(Value of Contract = \$2,400,000)

On Sunset, most of the underground work is now complete. All water services and side-street connections have been made to the new water main. Sanitary sewer work is complete including new mains per plan and service line replacements at all residences into the parkway. Storm sewer is nearing completion, including the provision of 6-inch storm sewers to address individual homeowner problem areas. The block of Turner between Main and Forest is ready for the asphalt base course; curb & gutter, driveway approaches and selected sidewalk replacements have all been completed. Roadway excavation along Sunset will be underway this week. Underground work will be shifting to Glenwood for the first couple of weeks of July. Project progress has been satisfactory.

BRAESIDE LIGHTING PROJECT – Contractor: Utility Dynamics

(Value of Contract = \$522,000)

In June, construction work concentrated on light pole foundation and unit duct wiring installations. Eighty-four helix (metal) foundations were installed throughout the Braeside subdivision. Three off-set foundations were constructed on Briar. A total of about 3,150 feet of unit duct was installed on Valley Road and Surrey Drive. Test holes were provided as needed to insure proper utility clearance during the directional drilling of the street light cable. An information letter was written and mailed to approximately 470 area residents.

Projects in Design / Bidding Phase

ESSEX COURT / LAKE / OAK / GRAND (ELOG) IMPROVEMENTS – Engineer: Rezek, Henry

The pre-bid meeting for the project was conducted on June 23, 2011. The project bid opening will be on July 7, 2011. Proposals for construction engineering services are being sought from three consultants. The recommendation for award of construction and Phase III engineering services, as well as a contract amendment for design services, will be considered by the Board at a special meeting to be conducted on July 18.

HAWTHORNE IMPROVEMENTS PROJECT - Engineer: ERA

A public information meeting was held at the Civic Center on June 28 that has initiated the formal public interaction stage of the project. The primary design issue remains street width; the issue of new sidewalk on the south side of Hawthorne east of Park will be considered after resolution of the street width question. The next step in the process to establish the appropriate roadway width is the July 12 Capital Improvements meeting where staff will present a report and recommendation, public input will be received and a formal recommendation of the CIC developed for Village Board consideration.

LAKE ELLYN OUTFALL CHANNEL REHABILITATION – Engineer: Burns & McDonnell

Easement language is being developed. A land appraiser is being consulted regarding property values and impacts of the proposed project on the 725 Riford property.

RIGHT TURN LANE ON LAMBERT AT ROOSEVELT – Engineer: Hampton Lenzini Renwick

The BP Amoco attorney is assisting in processing the paperwork associated with the land acquisition needed for the project.

CRESCENT BOULEVARD SIDEWALK EXTENSION – Engineer: Pavia-Marting

Project construction schedule will be predicated on Capital Improvement Project fund status; the upcoming bid results for the ELOG project will be an important factor. The plans are substantially complete but still require final review and modification prior to bidding.

HILL AVENUE WATER MAIN EXTENSION – Engineer: Walter E. Deuchler

The IEPA has completed its review of the sanitary sewer system facility and environmental impact plan. The public comment period for the sanitary sewer and water distribution system plans will be combined, with a public hearing to be conducted.

NICOLL WAY LAND BRIDGE REPAIRS – Engineer: Walter E. Deuchler

Bidding will occur in 2011 following the letting of the ELOG project as available funds are identified.

Construction Projects in Punch List or Closeout Phase

SOUTH PARK BOULEVARD & LAMBERT ROAD LAPP – Contractor: Geneva Construction

(Value of Contract = \$627,000 = Bid Price, entirely funded by ARRA [stimulus] dollars)

All work is complete on the project. Close-out activities are continuing. It is anticipated that the final project cost will be close to or slightly under the bid price.

RIFORD ROAD RECONSTRUCTION – Contractor: R. W. Dunteman

(Value of IDOT Contract = \$2,452,000; Federal Share = \$1,175,000; County Share = \$191,000; Village Share = \$1,086,000)

Various contractor claims are still being worked through and a project team meeting is being set up to address these questions and issues.

BRYANT AVENUE – THAIN'S ADDITION – Contractor: Martam Construction

(Value of Contract = \$6,000,000)

Punch list items – especially related to landscaping – still need to be addressed. Some project compensation issues still are outstanding, but nearing final resolution.

PARK/GE PLACE/PRAIRIE IMPROVEMENTS PROJECT – Contractor: Brothers Asphalt

(Value of Contract = \$1,200,000)

Discussions are still continuing related to an upcoming mediation session to resolve the issue of the appropriate level of liquidated damages and other project charges associated with the failure to complete the work in a timely fashion in 2009.

Other Projects under Contract

SCADA SYSTEM UPGRADE PROJECT – Contractor: Gasvoda and Associates/Dixie Electric

(Value of Contract = \$125,000 + \$18,800 for antenna installations)

Staff has transmitted a conceptual drawing of the proposed Cottage Tank SCADA radio antenna installation to the Village Attorney for comment.

BACKUP WELL REHABILITATIONS – Contractor: Well #6: Water Well Solutions

(Value of Contract: Well #6 = \$86,000)

The contractor is scheduled to begin rehabilitation work next week.

Maintenance Projects

Project awards in April:

- ❑ Concrete Spot Repair – Robert R. Andreas: \$36,000
- ❑ Pavement Line Striping – Marking Specialists: \$45,000
- ❑ Material Hauling / Stone Delivery – Koz Trucking: \$35,000 (Year 1 of contract) –
Completing required project security deposits
- ❑ Pavement Saw Cutting – Diamond Coring: \$20,000 (Year 1 of contract)

ENGINEERING PROJECTS

SANITARY SEWER EVALUATION SURVEY – Engineer: RJN Group, Inc.

The report is being revised with the final version available soon.

CENTRAL BUSINESS DISTRICT TRAFFIC STUDY – Engineer: KLOA

The engineer would like to review the project recommendations with staff before presenting the plan to various project stakeholders.

NORTH REGIONAL DETENTION FACILITY – Engineer: A. McGurr, Ltd.

The CBBEL report on alternative locations should be updated in the near future.

LAKE ELLYN DRAINAGE AREA STUDY – Engineer: pending

A proposal for the study has been requested from RHMG consultants. The draft proposal has been reviewed by both the Village and Park District. The final proposal will be brought to both the Village and Park District boards for consideration this summer.

x:\publicwks\engineer\monthly construction report.doc

VILLAGE OF GLEN ELLYN RECREATION DEPARTMENT

Village Links - Panfish Park - Lambert Lake Nature Preserve - Co-Op Park



MANAGER'S REPORT FOR JUNE 2011

Prepared by Matt Pekarek

Matt Pekarek

June 2011 was a good month, especially compared to the all-time worst June of 2010. The golf economy continues to be weak, but shows a few signs of improvement. Fair weather paid off with a decent month, highlighted by a rain free "Have One On Us" June 17-18.

June Weather

High Temperatures In June										
	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
90° days	4		4	1	7	1	8	1	4	6
80° days	11	17	9	16	9	14	13	13	9	12
70° days	12	12	10	13	13	12	8	12	10	8
60° days	3	1	7		1	3	1	4	6	4
50° days									1	
40° days										
30° days										
Rain	4.7"	8.9"	3.6"	5.0"	3.5"	5.4"	0.6"	4.2"	1.2"	3.1"

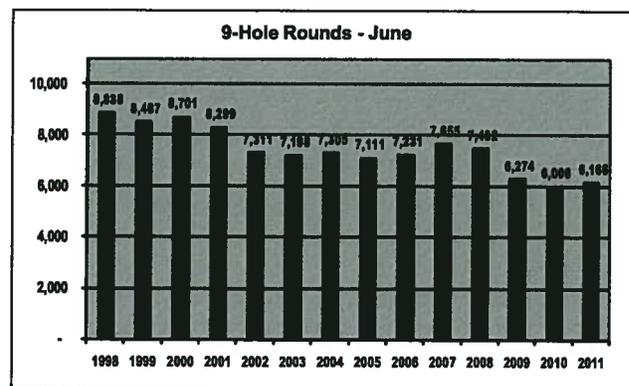
Rounds History By Course						
Year	18-Holes		9-Holes		Total	
	Jun	Jun YTD	Jun	Jun YTD	Jun	Jun YTD
1998	7,344	18,507	8,838	24,168	16,182	42,675
1999	7,261	17,104	8,487	21,542	15,748	38,646
2000	7,322	17,481	8,701	22,960	16,023	40,441
2001	6,916	15,864	8,299	20,584	15,215	36,448
2002	6,324	13,641	7,311	17,468	13,635	31,109
2003	0	0	7,198	16,217	7,198	16,217
2004	2,012	2,012	7,305	18,162	9,317	20,174
2005	6,109	14,065	7,111	16,885	13,220	30,950
2006	5,815	13,491	7,231	17,793	13,046	31,284
2007	6,528	14,535	7,655	17,613	14,183	32,148
2008	5,887	12,813	7,482	16,408	13,369	29,221
2009	5,039	12,462	6,274	15,684	11,313	28,146
2010	4,929	13,631	6,006	15,767	10,935	29,398
2011	5,349	12,445	6,166	13,325	11,515	25,770

(Note: the 18-hole course was closed for renovation January 2003 through June 23, 2004)

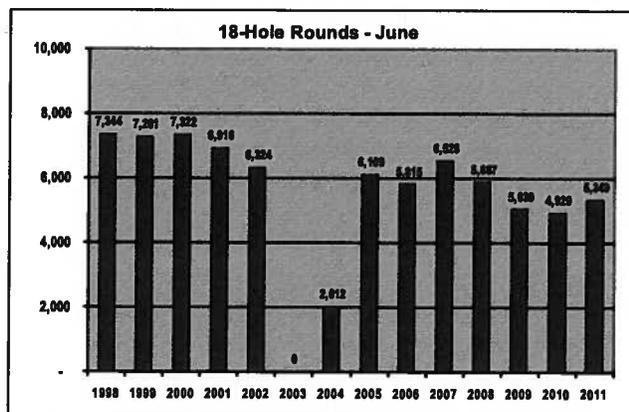
Not only did it rain less, but the rain generally avoided busier golf days of Friday, Saturday and Sunday. Ten of those 12 days were rain free in June. We enjoyed a rain free "Have One On Us" & Fathers Day for the first time in three years, even though rain was forecast every day.

GOLF

Golf rounds in June were up 5%, and are down 12% for the year. Green fee income was up 10% in June and is down 13% for the year.



2011 9-hole rounds were up 3%, and are down 15% YTD. This chart shows the impact of two major downturns in golf over the past decade. Rounds dropped noticeably after the 2001 terror attacks, and dropped again during the Great Recession that began in 2009.



June 18-hole rounds were up 9%. Rounds are down 9% YTD.

Motorized cart rentals were up 13% in June and are down 12% for the year.

Driving range sales were up 9% in June and are down 15% for the season.

Golf Events

A USGA Public Links Championship Qualifying was held on the 18-hole course Monday June 6. A field of 65 amateur golfers played 36-holes. The low scores advanced to the national championship at Bandon Dunes Golf Resort, Bandon, OR.

Hosting USGA championships is a centerpiece of our marketing strategy. Our goal is to host one or two such events each year. We have hosted 40 USGA and PGA TOUR Qualifyings over the years. These one day events provide no revenue on the day of the event, but they expose the Village Links to diverse groups of skilled golfers. This enhances the Village Links' reputation and provides credibility with golfers. These events also provide a credential that is helpful when describing the course to a new customer.

"Have One On Us", our annual customer appreciation event, was held June 17-18. Participation was up overall due to nicer weather. The Friday evening Family Cookout was a huge hit.

Friday Free 9-Hole Junior Tourney	86 players
Friday 18-Hole Tournament	257 players
Friday Long Drive Contest	62 entrants
Saturday 9 Hole Tournament	280 players
Saturday 18-Hole Tournament	252 players
Saturday Putting Contest	210 entrants
Saturday Chipping Contest	160 entrants

In addition, hundreds of customers enjoyed free balls on the driving range.

Other golf events in June included:

1. Four **Over 60 Group** Wednesday events in June averaged over 80 golfers. One event was rained out.
2. All seven **Weekend Permanent Time Events** in June were played - no rainouts. About 35 golfers played in each event.
3. On Sunday June 12, 14 junior golfers competed in an 18-hole qualifying to select the team to represent the Village Links in the **IPGA Pro-Junior Championship** and to qualify for the **2010 Village Links Junior Match Play Championship**.

Golf Instruction

Group Lessons for Beginning Adults continued in June.

Junior Golf Lessons began for the 45th season. 133 Juniors are signed up for this year's Junior Golf Classes. Each class consists of four one-hour clinics covering the basics of the game.

One Day Junior Golf Camps started for a fourth year. 229 juniors have signed up for these camps, which consist of a three hour clinic, followed by lunch and nine holes of golf. Each camp is limited to eight golfers and is supervised by an Assistant Golf Professional.

Course Ratings

The Chicago District Golf Association conducted a **course rating** on all 27-holes on Monday June 13. Course ratings measure course difficulty for par and bogey golfers. The ratings are used to create handicaps so golfers of disparate abilities and compete equitably. The most recent previous rating was conducted in 2004 just before the remodeled 18-hole course opened. The new ratings will be announced in July.

GROUNDS

Plant growth regulator (PGR), wetting agent and fertilizer were applied to the bentgrass greens, tees, and fairways. The PGR limits vertical growth to reduce the frequency of mowing. Wetting agent helps water get to plant roots more evenly. Fertilizer keeps the turf actively growing so it can withstand traffic and recover from divot and ballmark damage.

The bentgrass greens, tees, and fairways were also treated with a preventive application to stop damage from Black Turfgrass Ataenius (*Ataenius Spretulus*), Japanese Beetle (*Popillia Japonica*) and Black Cutworm (*Agrostis Ipsilon*).

Greens

Greens are in good condition.

The combination of heat, rain and golf events kept us from topdressing greens. Topdressing itself only takes a day to complete, but it requires a couple of days of mowing with special units because of the abrasive sand, before good putting conditions are restored.

We sanded 4,500 ballmarks in June.

Greens:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		12	28	23								
Verticle Mowed				1								
Groomed				4								
Rolled		1	2	5								
Topdressed												
Aerated												
Fertilized		1	1	2								
Bio-Stimulants												
PGR			2	1								
Wetting Agent			2	1								
Fungicide			1	3								
Herbicide												
Insecticide				1								

Tees

Tees are in good condition.

Tees:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		5	8	7								
Divots Seeded		1	1	2								
Aerated												
PGR			1	1								
Fertilized			1	2								
Wetting Agent			1	1								
Fungicide			1	1								
Herbicide												
Insecticide				1								

Fairways

Fairways are in good condition.

Fairways:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed		9	9	7								
Divots Seeded		1	2	1								
Aerated			part									
Sliced												
Fertilized			1	3								
PGR			1	1								
Wetting Agent			1	1								
Fungicide			1	2								
Herbicide												
Insecticide												

Sand Bunkers

Bunkers are in good condition. Sand was added where needed to the bunkers on the 9-hole course to maintain a six-inch depth.

Bunkers were pumped and shoveled twice after storms eroded sand.

Bunkers:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Raked		5	17	20								
Hand Raked												
Shovel & Pump		part	2	2								
Trim / Edge		part	1	2								



Our crews dumping a load of sand in a bunker on hole #3 on the 9-hole course.

Roughs

Roughs are in very good condition.



We added trellises to the Earthbox® gardens growing tomatoes for the Village Links Grill. On May 27 the tomato plants did not yet need the trellis support.



By June 27, the tomato plants were thriving and needed full trellis support.

Miscellaneous

1. Parkways along Lambert Road and Taft Avenue were cleaned of debris twice.
2. The scoreboard was painted in advance of June's major tournaments.

MECHANICAL MAINTENANCE

In addition to normal servicing and maintenance, the following notable tasks were accomplished:

1. A new mower deck belt was installed on Kubota® 60" Rotary Deck Trim Mower #2.
2. Five Toro Flex 21® walking greens mowers were sharpened.
3. Due to a clutch failure, the Yanmar® tractor used to pick driving range balls was retired. The cab on the Yanmar ® tractor was removed and installed

on a Massey-Ferguson® tractor that will be used to pick the driving range moving forward.

4. A new main drive shaft was installed on the Kubota ® 60" Rotary Deck Trim Mower #2.
5. Reels and bedknives were ground on the Toro 3100-D® 84" Tri-plex Reel Trim Mower #2.
6. A radiator was installed in Kubota® 60" Trim Mower #2.
7. A PTO deck shaft was replaced on Progressive® Wide-area Rotary Deck Mower #1.
8. A leaking engine head gasket was replaced on the Smithco® Bunker Rake.



Crew members Juan Garcia and Javier Garcia retrofitting the cab they removed from the Yanmar® driving range tractor for installation on a Massey-Ferguson® tractor.



Crew member Jesus Perez replaced a leaking head gasket on the Smithco® bunker rake.

PRO SHOP

Pro Shop sales were up 25% from last June, and are up 15% for the year. Fluctuations in Pro Shop Sales do

not have a significant impact on our bottom line because those sales carry a high variable cost.

FOOD SERVICE

Food sales were up 20% for the month, and are down 5% for the year.

PARKS

Litter was picked out of Lambert Lake and the ponds at Panfish Park.

Storm damaged willow trees were removed from Panfish Park.

More than 200 invasive non-native trees were removed from Manor Woods. Work was performed around the perimeter of the park and along the interior of the trail system.

Mow Parks:	Number of times park was mowed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Panfish Park		1	4	3								
Lambert Lake		1	3	3								
Co-op Park		1	4	3								

STORM WATER DETENTION SYSTEM

The system handled a 2.7" rainfall on June 9 without any flooding of golf course or park property. Litter was removed from all 25 ponds following that storm. Every significant storm brings hundreds of pieces of debris through the storm sewer pipes into our ponds. Most litter debris is trapped in the pond system. Very little debris makes its way downstream to the DuPage river.

VILLAGE LINKS FACILITY MASTER PLAN

A public meeting to present the concept Facility Master Plan to the public and receive feedback was held Wednesday June 15 at the Civic Center. The meeting was publicized in advance via email blasts to Village Links golfers and through postings on the golf course website. An FAQ on the Master Plan was made available on the website. The public was invited to provide feedback in person and through a special email address.

About 30 people attended the meeting. Matt Pekarek made a one hour presentation that summarized the deficiencies the plan would address, the process used to develop the plan, the various options considered, the designers involved, the concept currently under consideration, cost estimates, proposed financing, and a possible timetable for implementation. The public asked questions and offered comments for 30-minutes. The reaction from those in attendance was positive and supportive. Concerns were limited.

ITEMS BEFORE THE VILLAGE BOARD

Last Month

none

Up Coming

July 18, 2001 - Village Board Workshop presentation on the Village Links Facility Master Plan.

UPCOMING PROJECTS

The following projects are scheduled in the coming months:

Prepare for the Ed Posh Scholarship Shootout.

Begin Planning For Fall Fest 2011.

THE MONTH AHEAD

Ed Posh Scholarship Shootout
Friday July 15

Swingin' Set 9-Hole League Championship
Tuesday July 19, Thursday July 21 & Tuesday July 26

Over 60 Championship
Wednesdays July 20 & 27

Parent / Junior Championship
Saturday July 23 (age 13 & up)
Sunday July 24 (age 12 & under)

Swingin' Set 18-Hole League Championship
Tuesday July 26 through Thursday July 28

**General Fund Budget Summary
For the Month Ended June 30, 2011**

MONTH

	Last Year Month	Current Year Month	Monthly Variance \$	Monthly Variance %
	1,307,114	1,421,005	113,891	9%
-	83,496	83,496	100%	
90,293	96,882	6,589	7%	
231,267	253,579	22,312	10%	
137,957	134,909	(3,048)	-2%	
142,274	163,860	21,586	15%	
233,722	261,817	28,095	12%	
10,623	14,765	4,142	39%	
10,520	9,660	(860)	-8%	
72,900	90,760	17,860	24%	
62,364	55,988	(6,376)	-10%	
-	-	-	0%	
64,317	58,105	(6,212)	-10%	
3,119	2,991	(128)	-4%	
10,675	10,675	-	0%	
34,271	58,547	24,276	71%	
1,217	1,105	(112)	-9%	
11,832	9,123	(2,709)	-23%	
135,500	132,541	(2,959)	-2%	
2,559,965	2,859,808	299,843	12%	

YTD

	Last Year YTD	Current Year YTD	YTD Variance \$	YTD Variance %
	1,307,195	1,421,005	113,810	9%
-	83,496	83,496	100%	
90,293	96,882	6,589	7%	
462,198	487,319	25,121	5%	
247,498	254,830	7,332	3%	
409,097	415,033	5,936	1%	
268,492	322,877	54,385	20%	
44,791	54,545	9,754	22%	
31,450	27,160	(4,290)	-14%	
109,440	112,760	3,320	3%	
169,162	109,726	(59,436)	-35%	
-	123,806	123,806	100%	
115,462	101,205	(14,257)	-12%	
3,825	4,298	473	12%	
21,350	21,350	-	0%	
70,551	102,039	31,488	45%	
2,209	2,398	189	9%	
36,226	36,787	561	2%	
271,000	265,082	(5,918)	-2%	
3,660,239	4,042,598	382,359	10%	

BUDGET

	Original Budget	Revised Budget	YTD Budget	YTD Actual	Variance \$	Variance %
	2,888,000	2,888,000	1,386,029	1,421,005	34,976	3%
184,000	184,000	87,363	83,496	(3,867)	-4%	
197,000	197,000	94,347	96,882	2,535	3%	
3,190,000	3,190,000	472,120	487,319	15,199	3%	
1,720,000	1,720,000	249,400	254,830	5,430	2%	
2,160,000	2,160,000	483,840	415,033	(68,807)	-14%	
1,011,000	1,011,000	290,188	322,877	32,689	11%	
380,000	380,000	40,235	54,545	14,310	36%	
42,000	42,000	36,750	27,160	(9,590)	-26%	
115,000	115,000	104,000	112,760	8,760	8%	
604,000	604,000	129,056	109,726	(19,330)	-15%	
460,000	460,000	115,000	123,806	8,806	8%	
675,000	675,000	112,500	101,205	(11,295)	-10%	
144,000	144,000	3,900	4,298	398	10%	
129,500	129,500	21,550	21,350	(200)	-1%	
500,000	500,000	83,275	102,039	18,764	23%	
20,000	20,000	3,158	2,398	(760)	-24%	
299,000	299,000	21,530	36,787	15,257	71%	
1,390,500	1,390,500	265,129	265,082	(47)	0%	
16,109,000	16,109,000	3,999,370	4,042,598	43,228	1%	

REVENUES

TAXES
 Property Tax
 Econ Dev SSA Tax
 Fire SSA Tax
 Sales Tax
 Home Rule Sales Tax
 State Income Tax
 Other Taxes

LICENSES & PERMITS

Vehicle Licenses
 Business Registration
 Liquor Licenses
 Building Permits

CHARGES & FEES

Cable Franchise Fees
 Ambulance Service Fees
 Police Service Reimbursements
 Service Fees - GWA/Library

OTHER

Police/Court Fines
 Investment Income
 Miscellaneous Income
 Transfers from Other Funds

Revenue Totals

EXPENDITURES

Village Board & Clerk
 Village Manager's Office
 Facilities Maintenance
 Senior Services
 History Park
 Finance
 Planning & Development
 Economic Development
 Police
 Fire
 Public Works - Admin & Engineering
 Public Works - Operations

Expenditure Totals

Net Increase / (Decrease)

Revenue excluding 5PF

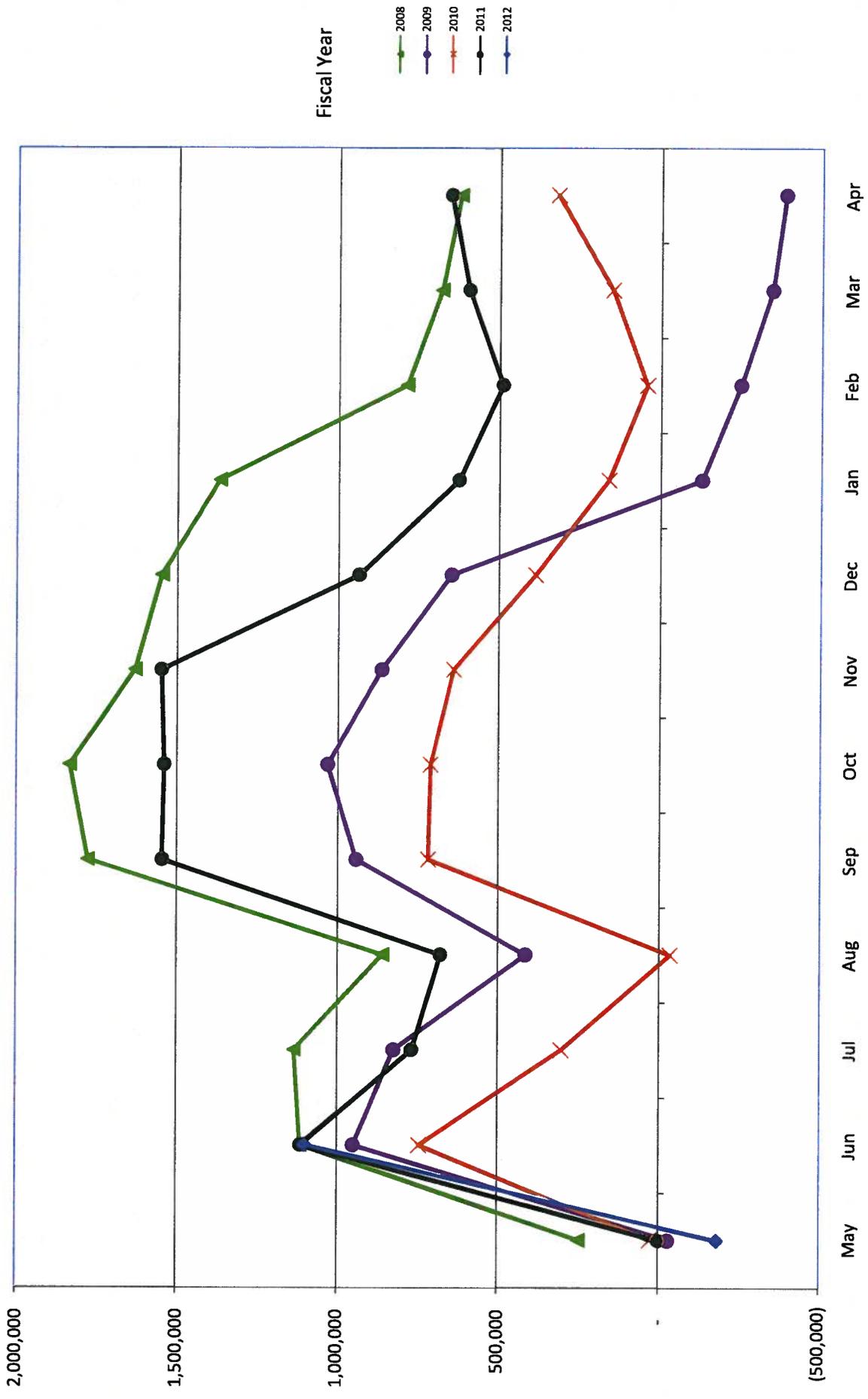
Expenditures excluding 5PF

Adjusted Net Increase / (Decrease)

54,500	54,500	28,895	26,379	(2,516)	-9%
1,026,100	1,030,486	163,585	137,656	(25,929)	-16%
402,700	402,700	69,917	50,997	(12,920)	-20%
118,200	118,200	19,820	8,345	(11,475)	-58%
51,900	64,051	20,801	11,430	(9,371)	-45%
1,071,000	1,088,733	185,130	152,669	(32,461)	-18%
1,176,600	1,176,600	185,544	178,182	(7,362)	-4%
391,000	427,841	188,181	152,312	(35,869)	-19%
7,126,700	7,275,286	1,532,671	1,495,866	(36,805)	-2%
1,728,900	1,729,430	311,299	315,170	3,871	1%
850,000	855,775	132,971	121,462	(11,509)	-9%
2,111,400	2,280,312	333,490	290,891	(42,599)	-13%
16,109,000	16,503,914	3,166,305	2,941,359	(224,945)	-7%
-	(394,914)	833,065	1,101,239	268,173	

15,379,200	15,379,200	3,785,813	3,829,293	43,480	1%
15,379,200	15,725,122	2,924,306	2,753,304	(171,001)	-6%
-	(345,922)	861,507	1,075,989		

Village of Glen Ellyn YTD Net Income/(Loss) by Month General Fund



**Village of Glen Ellyn
Fiscal Year 2010/11 General Fund Budget
Cumulative Budget Variances**

REVENUES							
	Monthly Budget	Monthly Actual	Monthly Budget Variance	Cumulative Budget	Cumulative Actual	Cumulative Budget Variance	Positive (Negative) Variance
May	1,214,285	1,182,790	(31,495)	1,214,285	1,182,790	(31,495)	-3%
June	2,785,085	2,859,808	74,723	3,999,370	4,042,598	43,228	1%
July	1,090,354			5,089,723			
August	1,198,590			6,288,314			
September	2,583,914			8,872,228			
October	1,044,625			9,916,853			
November	1,152,135			11,068,989			
December	985,210			12,054,198			
January	864,572			12,918,771			
February	1,026,437			13,945,207			
March	1,027,239			14,972,447			
April	1,136,553			16,109,000			
	16,109,000	4,042,598	43,228				

EXPENDITURES							
	Monthly Budget	Monthly Actual	Monthly Budget Variance	Cumulative Budget	Cumulative Actual	Cumulative Budget Variance	(Positive) Negative Variance
May	1,462,821	1,364,172	(98,649)	1,462,821	1,364,172	(98,649)	-7%
June	1,703,483	1,577,187	(126,296)	3,166,305	2,941,359	(224,945)	-7%
July	1,394,567			4,560,872			
August	1,304,624			5,865,496			
September	1,657,411			7,522,907			
October	1,310,047			8,832,954			
November	1,288,372			10,121,325			
December	1,386,886			11,508,212			
January	1,278,699			12,786,911			
February	1,348,739			14,135,650			
March	1,168,562			15,304,212			
April	1,199,702			16,503,914			
	16,503,914	2,941,359	(224,945)				

NET INCOME / (LOSS)					
	Monthly Net Income (Loss)	Monthly Budget Variance Pos. / (Neg)	Cumulative Net Income (Loss)	Cumulative Budget Variance Pos. / (Neg)	
May	(181,382)	67,154	(181,382)	67,154	
June	1,282,621	201,019	1,101,239	268,173	
July	-	-			
August	-	-			
September	-	-			
October	-	-			
November	-	-			
December	-	-			
January	-	-			
February	-	-			
March	-	-			
April	-	-			
	1,101,239	268,173			

Village of Glen Ellyn
General Fund Property Tax Collections
FY11/12

		FY11/12		3 Yr. Avg. %	
		Total Collections	% of Extension	Month	YTD
May	-	0.0%	0.0%	0.0%	0.0%
Jun	1,421,005	49.1%	46.6%	46.6%	46.6%
Jul		0.0%	2.7%	49.3%	49.3%
Aug		0.0%	1.3%	50.6%	50.6%
Sep		0.0%	41.8%	92.4%	92.4%
Oct		0.0%	3.9%	96.3%	96.3%
Nov		0.0%	1.9%	98.2%	98.2%
Dec		0.0%	0.6%	98.9%	98.9%
Jan		0.0%	1.0%	99.8%	99.8%
Feb		0.0%	0.0%	99.8%	99.8%
Mar		0.0%	0.0%	99.8%	99.8%
Apr		0.0%	0.0%	99.8%	99.8%
Total	1,421,005	49.1%	99.8%		
Extension	2,891,237				

	Last 3 Years of Collections			3 Year Average
	FY10/11	FY09/10	FY08/09	
May	81	16	-	32
Jun	1,307,114	1,215,144	1,144,074	1,222,111
Jul	53,541	95,771	62,807	70,706
Aug	36,908	32,841	29,972	33,240
Sep	1,176,444	1,100,903	1,013,076	1,096,808
Oct	79,338	108,827	114,606	100,924
Nov	48,834	49,935	51,901	50,223
Dec	19,049	18,865	12,749	16,888
Jan	21,962	24,943	29,396	25,434
Feb	37	-	-	12
Mar	-	-	-	-
Apr	8	-	-	3
	2,743,235	2,647,229	2,458,581	2,616,381
	2,746,263	2,651,419	2,465,305	2,620,996

Village of Glen Ellyn
 General Fund
 Sales Tax - 5 Year History

Month Received by Village	FY07/08					FY08/09					FY09/10					FY10/11					FY11/12					Monthly Budget	Monthly Budget Variance		YTD Budget Variance	
																											\$	%	\$	%
May	219,626	227,039	199,934	230,931	233,740	233,740	233,740	233,740	233,740	233,740	233,740	233,740	233,740	233,740	233,740	236,060	(2,320)	(1.0%)	(2,320)	(1.0%)	236,060	(2,320)	(1.0%)	(2,320)	(1.0%)			(2,320)	(1.0%)	
Jun	243,546	225,651	238,645	231,267	253,579	253,579	253,579	253,579	253,579	253,579	253,579	253,579	253,579	253,579	253,579	236,060	17,519	7.4%	17,519	7.4%	236,060	17,519	7.4%	17,519	7.4%			17,519	7.4%	
Jul	223,624	240,130	242,671	272,791																										
Aug	259,975	246,141	251,180	263,827																										
Sep	251,937	255,210	250,496	273,893																										
Oct	240,209	249,699	234,060	243,749																										
Nov	270,617	277,470	268,810	274,209																										
Dec	249,109	242,329	243,398	250,668																										
Jan	246,659	237,604	249,003	248,628																										
Feb	238,984	270,094	245,921	278,833																										
Mar	283,239	281,229	289,305	298,781																										
Apr	267,848	257,380	272,753	252,047																										
Total	2,995,373	3,009,976	2,986,176	3,119,624	487,319																									

Budget 3,000,000 3,136,000 3,000,000 3,000,000 3,190,000
 % of Budget 100% 96% 99.5% 104.0% 15.3%

% Increase/
 (Decrease) from
 Prior Year 4.0% 0.5% (0.3%) 4.5%

Village of Glen Ellyn
General Fund
State Income Tax - 5 Year History

Month Received by Village	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	% Change From Prior Incr/(Decr)	Monthly Budget	Monthly Budget Variance		YTD Budget Variance	
								\$	%	\$	%
May	353,307	411,166	328,839	266,823	251,173	(5.9%)	289,440	(38,267)	(13.2%)	(38,267)	(13.2%)
Jun	225,351	219,791	175,582	142,274	163,860	15.2%	194,400	(30,540)	(15.7%)	(68,807)	(14.2%)
Jul	223,133	243,312	191,171	199,951							
Aug	133,935	141,873	130,133	131,089							
Sep	137,387	136,400	124,255	134,436							
Oct	234,067	242,598	191,473	195,387							
Nov	150,446	151,515	144,264	147,046							
Dec	137,102	118,018	113,400	162,625							
Jan	202,289	199,292	199,333	185,404							
Feb	298,927	250,579	211,259	229,119							
Mar	159,593	135,806	130,720	114,275							
Apr	230,351	209,659	203,935	196,592							
Total	2,485,888	2,460,009	2,144,364	2,105,021	415,033						

Budget	2,349,000	2,503,000	2,440,000	2,100,000	2,160,000
% of Budget	106%	98%	87.9%	100.2%	19.2%
% Increase/ (Decrease) from Prior Year	9.2%	(1.0%)	(13.7%)	(1.8%)	(80.3%)

Amounts bolded and in italics have not yet been received from the State of Illinois.