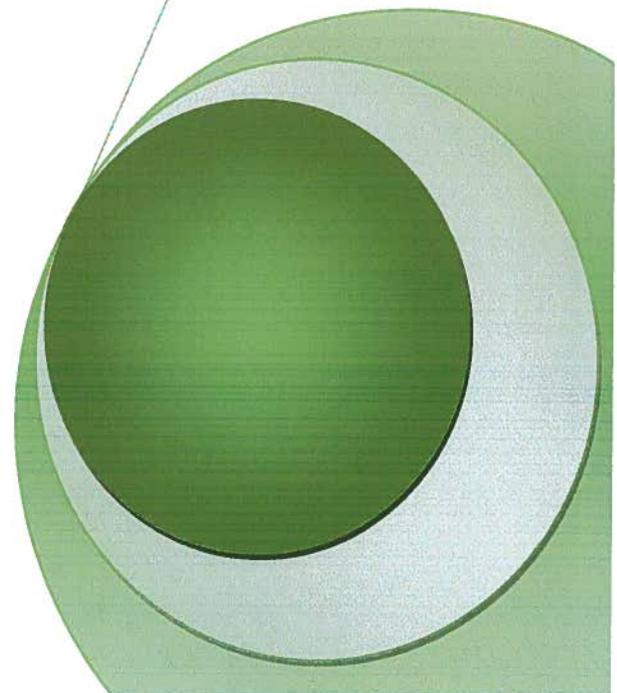
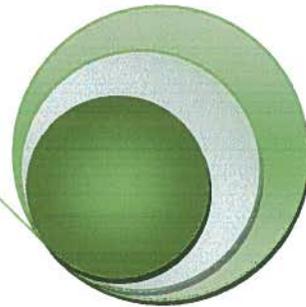
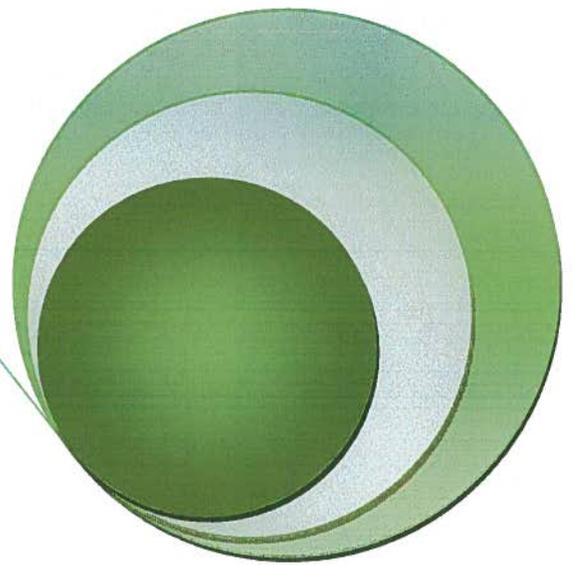


Quarterly Report Packet

February 2012 – April 2012

Management Team





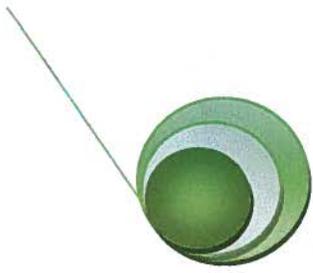
Village of Glen Ellyn



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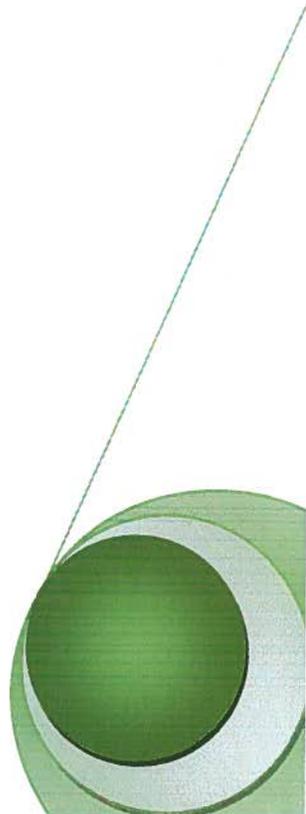


Village of Glen Ellyn



Finance Department

February 2012 – April 2012



General Fund Budget Summary
As of April 30, 2012
** Unadjusted and Unaudited **

BUDGET

	Original Budget	Revised Budget	YTD Budget	YTD Actual	Variance \$	Variance %
2,888,000	2,888,000	2,888,000	2,873,175	2,873,175	(14,825)	-1%
184,000	184,000	184,000	166,866	166,866	(17,134)	-9%
197,000	197,000	197,000	199,031	199,031	2,031	1%
3,190,000	3,190,000	3,190,000	3,111,540	3,111,540	(78,460)	-2%
1,720,000	1,720,000	1,720,000	1,763,251	1,763,251	43,251	3%
2,160,000	2,160,000	2,160,000	2,231,987	2,231,987	71,987	3%
1,011,000	1,011,000	1,011,000	1,104,314	1,104,314	93,314	9%
11,350,000	11,350,000	11,350,000	11,450,164	11,450,164	100,164	1%
380,000	380,000	380,000	390,746	390,746	10,746	3%
42,000	42,000	42,000	41,160	41,160	(840)	-2%
115,000	115,000	115,000	124,686	124,686	9,686	8%
604,000	604,000	604,000	521,724	521,724	(82,276)	-14%
1,141,000	1,141,000	1,141,000	1,078,316	1,078,316	(62,684)	-5%
460,000	460,000	460,000	500,012	500,012	40,012	9%
675,000	675,000	675,000	632,270	632,270	(42,730)	-6%
144,000	144,000	144,000	134,719	134,719	(9,281)	-6%
129,500	129,500	129,500	128,100	128,100	(1,400)	-1%
1,408,500	1,408,500	1,408,500	1,395,101	1,395,101	(13,399)	-1%
500,000	500,000	500,000	510,191	510,191	10,191	2%
20,000	20,000	20,000	14,872	14,872	(5,128)	-26%
299,000	299,000	299,000	347,394	347,394	48,394	16%
1,390,500	1,390,500	1,390,500	1,408,492	1,408,492	17,992	1%
2,209,500	2,209,500	2,209,500	2,280,949	2,280,949	71,449	3%
16,109,000	16,109,000	16,109,000	16,204,530	16,204,530	95,530	1%

YTD

	Last Year YTD	Current Year YTD	YTD Variance \$	YTD Variance %
2,743,317	2,873,175	2,873,175	129,858	5%
182,913	166,866	166,866	(16,047)	-9%
190,310	199,031	199,031	8,721	5%
3,119,624	3,111,540	3,111,540	(8,084)	0%
1,713,720	1,763,251	1,763,251	49,531	3%
2,105,024	2,231,987	2,231,987	126,963	6%
1,054,149	1,104,314	1,104,314	50,165	5%
11,109,057	11,450,164	11,450,164	341,107	3%
435,052	390,746	390,746	(44,306)	-10%
42,610	41,160	41,160	(1,450)	-3%
115,970	124,686	124,686	8,716	8%
734,252	521,724	521,724	(212,528)	-29%
1,327,884	1,078,316	1,078,316	(249,568)	-19%
470,253	500,012	500,012	29,759	6%
666,419	632,270	632,270	(34,149)	-5%
139,406	134,719	134,719	(4,687)	-3%
128,100	128,100	128,100	-	0%
1,404,178	1,395,101	1,395,101	(9,077)	-1%
449,398	510,191	510,191	60,793	14%
15,138	14,872	14,872	(266)	-2%
332,230	347,394	347,394	15,164	5%
1,426,000	1,408,492	1,408,492	(17,508)	-1%
2,222,766	2,280,949	2,280,949	58,183	3%
16,063,885	16,204,530	16,204,530	281,290	2%

MONTH

	Last Year Month	Current Year Month	Monthly Variance \$	Monthly Variance %
8	-	-	(8)	-100%
-	-	-	-	0%
-	-	-	-	0%
252,047	257,287	257,287	5,240	2%
148,985	150,794	150,794	1,809	1%
196,595	237,550	237,550	40,955	21%
62,691	70,381	70,381	7,690	12%
660,326	716,012	716,012	55,686	8%
153,930	145,738	145,738	(8,192)	-5%
180	360	360	180	100%
1,045	160	160	(885)	-85%
221,511	46,454	46,454	(175,057)	-79%
376,666	192,712	192,712	(183,954)	-49%
-	-	-	-	0%
52,858	69,254	69,254	16,396	31%
875	1,601	1,601	726	83%
10,675	10,675	10,675	-	0%
64,408	81,530	81,530	17,122	27%
48,596	41,569	41,569	(7,027)	-14%
1,205	1,155	1,155	(50)	-4%
20,392	19,494	19,494	(898)	-4%
85,500	82,541	82,541	(2,959)	-3%
155,693	144,759	144,759	(10,934)	-7%
1,257,093	1,135,013	1,135,013	(122,080)	-10%

REVENUES

- TAXES**
Property Tax
Econ Dev SSA Tax
Fire SSA Tax
Sales Tax
Home Rule Sales Tax
State Income Tax
Other Taxes
Subtotal Taxes
- LICENSES & PERMITS**
Vehicle Licenses
Business Registration
Liquor Licenses
Building Permits/Registrations/Fees
Subtotal Licenses & Permits
- CHARGES & FEES**
Cable Franchise Fees
Ambulance Service Fees
Police Service Reimbursements
Service Fees - GWA/Library
Subtotal Charges & Fees
- OTHER**
Police/Court Fines
Investment Income
Miscellaneous Income
Transfers from Other Funds
Subtotal Other
- Revenue Totals**

EXPENDITURES

- Village Board & Clerk
Village Manager's Office
Facilities Maintenance
Senior Services
History Park
Finance
Planning & Development
Economic Development
Police
Fire
Public Works - Admin & Engineering
Public Works - Operations
Expenditure Totals
Net Increase / (Decrease)

54,500	54,500	54,500	49,734	49,734	(4,766)	-9%
1,026,100	1,030,486	1,030,486	1,155,829	1,155,829	125,343	12%
402,700	402,700	402,700	349,970	349,970	(52,730)	-13%
118,200	118,200	118,200	83,644	83,644	(34,556)	-29%
51,900	64,051	64,051	53,894	53,894	(10,157)	-16%
1,071,000	1,088,733	1,088,733	1,006,029	1,006,029	(82,704)	-8%
1,176,600	1,176,600	1,176,600	1,158,437	1,158,437	(18,163)	-2%
391,000	427,841	427,841	351,326	351,326	(76,515)	-18%
7,129,700	7,275,286	7,275,286	7,129,828	7,129,828	(145,458)	-2%
1,728,900	1,729,430	1,729,430	1,716,377	1,716,377	(13,053)	-1%
850,000	855,775	855,775	772,778	772,778	(72,997)	-9%
2,111,400	2,280,312	2,280,312	1,941,284	1,941,284	(339,028)	-15%
16,109,000	16,503,914	16,503,914	15,769,130	15,769,130	(734,784)	-4%
-	(394,914)	(394,914)	435,400	435,400	830,314	

47,459	49,734	49,734	2,275	5%
963,582	1,155,829	1,155,829	192,247	20%
366,033	349,970	349,970	(16,063)	-4%
79,468	83,644	83,644	4,176	5%
74,446	53,894	53,894	(20,552)	-28%
964,077	1,006,029	1,006,029	41,952	4%
1,136,074	1,158,437	1,158,437	22,363	2%
561,447	351,326	351,326	(210,121)	-37%
6,802,515	7,129,828	7,129,828	327,313	5%
1,644,920	1,716,377	1,716,377	71,457	4%
782,231	772,778	772,778	(9,453)	-1%
1,933,079	1,941,284	1,941,284	8,205	0%
15,355,331	15,769,130	15,769,130	413,799	3%
708,554	435,400	435,400	(132,509)	

829	1,371	542	65%
130,043	93,778	(36,265)	-28%
42,566	36,381	(6,185)	-15%
11,419	7,620	(3,799)	-33%
12,081	5,221	(6,860)	-57%
54,148	81,169	27,021	50%
96,922	102,466	5,544	6%
104,040	44,579	(59,461)	-57%
506,829	436,708	(70,121)	-14%
171,415	145,413	(26,002)	-15%
49,444	63,311	13,867	28%
156,726	124,340	(32,386)	-21%
1,336,462	1,142,357	(194,106)	-15%
(79,369)	(7,344)	(50,055)	

Village of Glen Ellyn
General Fund Property Tax Collections
FY11/12

		FY11/12				Last 3 Years of Collections						
		Total Collections	% of Extension	3 Yr. AVG %	Month	YTD	Month	YTD	FY10/11	FY09/10	FY08/09	3 Year Average
May	\$	-	0.0%	0.0%	0.0%	0.0%	0.0%	81	16	-	\$	32
Jun		1,421,005	49.1%	49.1%	46.6%	46.6%	46.6%	1,307,114	1,215,144	1,144,074	\$	1,222,111
Jul		20,416	0.7%	49.9%	2.7%	49.3%	49.3%	53,541	95,771	62,807		70,706
Aug		33,146	1.1%	51.0%	1.3%	50.6%	50.6%	36,908	32,841	29,972		33,240
Sep		1,279,306	44.2%	95.2%	41.8%	92.4%	92.4%	1,176,444	1,100,903	1,013,076		1,096,808
Oct		33,383	1.2%	96.4%	3.9%	96.3%	96.3%	79,338	108,827	114,606		100,924
Nov		45,000	1.6%	98.0%	1.9%	98.2%	98.2%	48,834	49,935	51,901		50,223
Dec		18,672	0.6%	98.6%	0.6%	98.9%	98.9%	19,049	18,865	12,749		16,888
Jan		22,232	0.8%	99.4%	1.0%	99.8%	99.8%	21,962	24,943	29,396		25,434
Feb		6	0.0%	99.4%	0.0%	99.8%	99.8%	37	-	-		12
Mar		9	0.0%	99.4%	0.0%	99.8%	99.8%	-	-	-		-
Apr		-	0.0%	99.4%	0.0%	99.8%	99.8%	8	-	-		3
Total	\$	2,873,175	99.4%	99.4%	99.8%	99.8%	99.8%	2,743,235	2,647,229	2,458,581	\$	2,616,381
Extension	\$	2,891,237						2,746,263	2,651,419	2,465,305	\$	2,620,996
Total collected / Extension			99.4%									
YTD Percent increase over prior year			4.7%					3.6%	7.7%			

Village of Glen Ellyn
General Fund
Sales Tax - Five Year History

Month Received by Village	Sales Tax - Five Year History					FY11/12	% Change From Prior Incr/(Decr)	Monthly Budget	YTD Budget	Monthly Budget Variance		YTD Budget Variance	
	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12					\$	%	\$	%
May	\$ 219,626	\$ 227,039	\$ 199,934	\$ 230,931	\$ 233,740	1.2%	\$ 236,060	\$ 236,060	\$ (2,320)	(1.0%)	\$ (2,320)	(1.0%)	
Jun	243,546	225,651	238,645	231,267	253,579	9.6%	236,060	472,120	17,519	7.4%	15,199	3.2%	
Jul	223,624	240,130	242,671	272,791	245,068	(10.2%)	277,530	749,650	(32,462)	(11.7%)	(17,263)	(2.3%)	
Aug	259,975	246,141	251,180	263,827	249,021	(5.6%)	271,150	1,020,800	(22,129)	(8.2%)	(39,392)	(3.9%)	
Sep	251,937	255,210	250,496	273,893	267,190	(2.4%)	280,720	1,301,520	(13,530)	(4.8%)	(52,922)	(4.1%)	
Oct	240,209	249,699	234,060	243,749	254,511	4.4%	248,820	1,550,340	5,691	2.3%	(47,231)	(3.0%)	
Nov	270,617	277,470	268,810	274,209	290,178	5.8%	280,720	1,831,060	9,458	3.4%	(37,773)	(2.1%)	
Dec	249,109	242,329	243,398	250,668	248,509	(0.9%)	255,200	2,086,260	(6,691)	(2.6%)	(44,464)	(2.1%)	
Jan	246,659	237,604	249,003	248,628	243,006	(2.3%)	255,200	2,341,460	(12,194)	(4.8%)	(56,658)	(2.4%)	
Feb	238,984	270,094	245,921	278,833	248,669	(10.8%)	283,910	2,625,370	(35,241)	(12.4%)	(91,899)	(3.5%)	
Mar	283,239	281,229	289,305	298,781	320,782	7.4%	306,240	2,931,610	14,542	4.7%	(77,357)	(2.6%)	
Apr	267,848	257,380	272,753	252,047	257,287	2.1%	258,390	3,190,000	(1,103)	(0.4%)	(78,460)	(2.5%)	
Total	\$ 2,995,373	\$ 3,009,976	\$ 2,986,176	\$ 3,119,624	\$ 3,111,540		\$ 3,190,000						

Budget \$ 3,000,000 \$ 3,136,000 \$ 3,000,000 \$ 3,000,000 \$ 3,190,000

YTD as a percent of annual budget 99.8% 96.0% 99.5% 104.0% 97.5%

% Increase/ (Decrease) from Prior Year 4.0% 0.5% (0.3%) 4.5% (0.3%)

Village of Glen Ellyn
General Fund
State Income Tax - 5 Year History

Month Received by Village	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	% Change From Prior Incr/(Decr)	Monthly Budget		YTD Budget		
							Budget	Variance	Budget	Variance	
	\$	\$	\$	\$	\$		\$	\$	\$	%	
May	353,307	411,166	328,839	266,823	251,173	(5.9%)	289,440	(38,267)	289,440	(13.2%)	(38,267) (13.2%)
Jun	225,351	219,791	175,582	142,274	163,860	15.2%	194,400	(30,540)	483,840	(15.7%)	(68,807) (14.2%)
Jul	223,133	243,312	191,171	199,951	212,271	6.2%	200,880	11,391	684,720	5.7%	(57,416) (8.4%)
Aug	133,935	141,873	130,133	131,089	146,036	11.4%	127,440	18,596	812,160	14.6%	(38,820) (4.8%)
Sep	137,387	136,400	124,255	134,436	140,565	4.6%	129,600	10,965	941,760	8.5%	(27,855) (3.0%)
Oct	234,067	242,598	191,473	195,387	223,259	14.3%	203,040	20,219	1,144,800	10.0%	(7,635) (0.7%)
Nov	150,446	151,515	144,264	147,046	142,185	(3.3%)	136,080	6,105	1,280,880	4.5%	(1,530) (0.1%)
Dec	137,102	118,018	113,400	162,625	133,873	(17.7%)	129,600	4,273	1,410,480	3.3%	2,743 0.2%
Jan	202,289	199,292	199,333	185,404	198,900	7.3%	185,760	13,140	1,596,240	7.1%	15,883 1.0%
Feb	298,927	250,579	211,259	229,119	229,321	0.1%	224,640	4,681	1,820,880	2.1%	20,564 1.1%
Mar	159,593	135,806	130,720	114,275	152,994	33.9%	138,240	14,754	1,959,120	10.7%	35,318 1.8%
Apr	230,351	209,659	203,935	196,592	237,550	20.8%	200,880	36,670	2,160,000	18.3%	71,988 3.3%
Total	<u>\$ 2,485,888</u>	<u>\$ 2,460,009</u>	<u>\$ 2,144,364</u>	<u>\$ 2,105,021</u>	<u>\$ 2,231,988</u>		<u>\$ 2,160,000</u>				

Budget	\$ 2,349,000	\$ 2,503,000	\$ 2,440,000	\$ 2,100,000	\$ 2,160,000
% of Budget	106%	98%	87.9%	100.2%	103.3%
% Increase/ (Decrease) from Prior Year	9.2%	(1.0%)	(13.7%)	(1.8%)	6.0%

Amounts bolded and in italics have not yet been received from the State of Illinois.

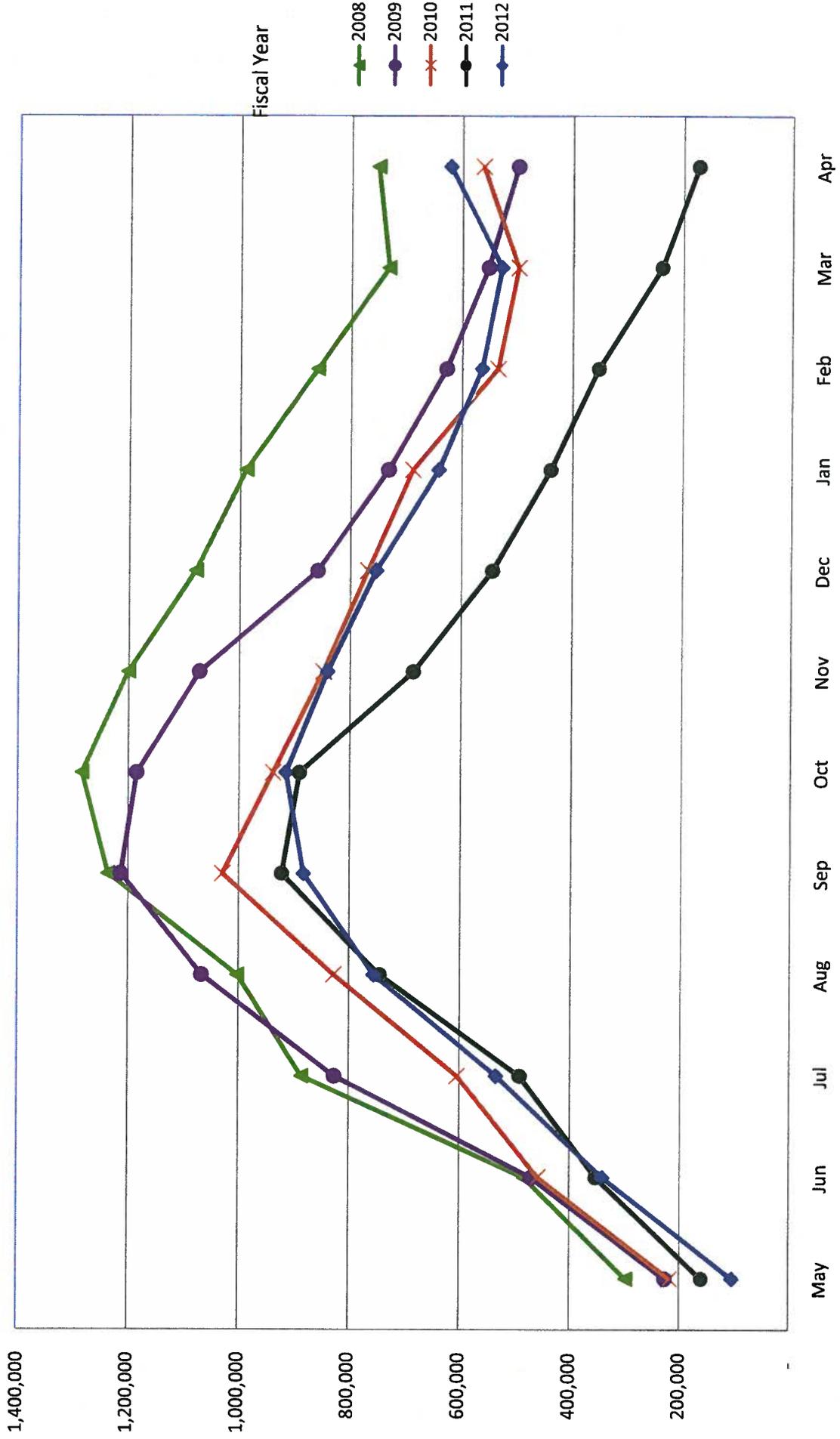
Village of Glen Ellyn

YTD Net Income/(Loss) by Month

Recreation Fund

Recreation Fund Cumulative Net Revenues Over Expenses - Fiscal Year

*excludes debt and capital expenses

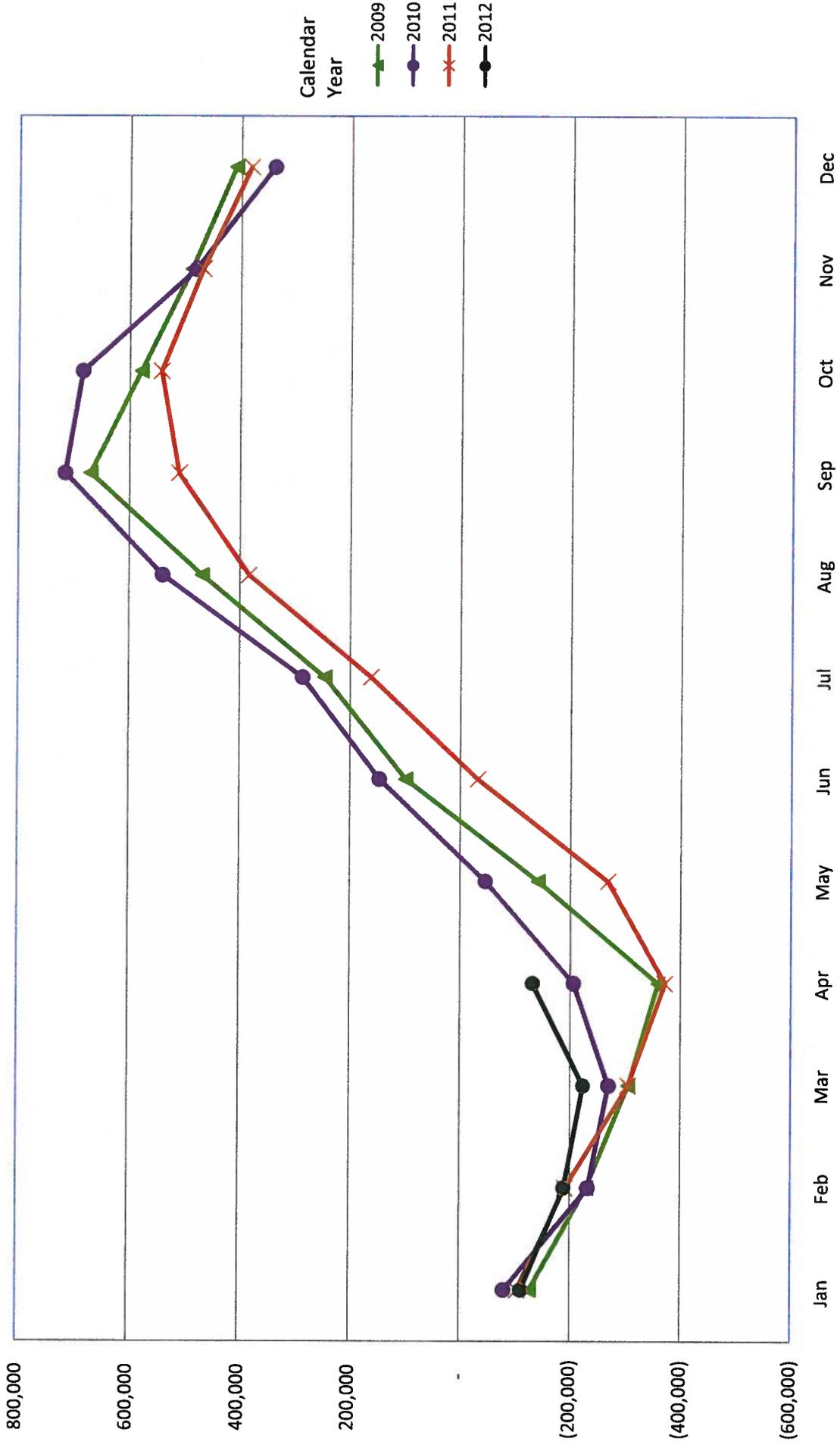


Village of Glen Ellyn

YTD Net Income/(Loss) by Month

Recreation Fund

Recreation Fund Cumulative Net Revenues Over Expenses - Calendar Year
 *excludes debt and capital expenses



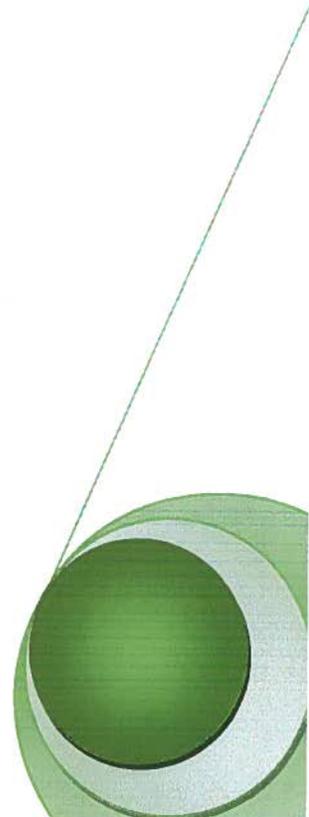


Village of Glen Ellyn



Planning and Development

February 2012 – April 2012





Quarterly Report

FEBRUARY-APRIL 2012

Village Grant Program

Recent Grant Applications and Approvals

Three grant requests were received by the Planning and Development Department in the last few months. Katy's Boutique submitted an application in March to improve the building façade by replacing the deteriorating awning and the request will be considered by the Village Board on May 14, 2012. AliKat, an existing business on Pennsylvania Avenue expanding into an adjacent tenant space and Papier Girl, a new stationary business moving into the old Larc Jewelers location on Main Street, have both applied for grant assistance to renovate the interior of their businesses. Both requests are also scheduled to be considered by the Village Board on May 14, 2012.

The Commercial Façade Improvement Grant request of Jay Gilbert, owner of 479 N. Main Street, for \$1,876 was approved by the Village Board on April 23, 2012. The applicant proposes to improve the appearance of the building by removing the existing plywood panels under the storefront windows and installing limestone squares to match the existing limestone on the façade.

Updated Grant Applications

On April 23, 2012 the Village Board voted to approve changes to the Commercial Façade Improvement Grant and the Downtown Interior Improvement Grant applications. After several reviews by the Village Board and staff, changes were made to both applications. The maximum assistance for the Façade Improvement Grant was increased from \$10,000 to \$15,000 to be equal to the Downtown Interior Improvement Grant.

The Commercial Façade Improvement Grant was also updated to allow grant assistance to be used for new window systems or frame replacement and repair (excluding broken glass), and exterior doors. Applicants are now required to submit projected sales and/or property taxes for the three years following the completion of improvements, as well as a narrative statement describing the proposed work, the proposed business and business owner, the advantages of the business, how the improvements will improve the business and Village, and any unusual or expected difficulties to making the proposed improvements.

Several changes were also made to the Downtown Interior Improvement Grant application. The application no longer lists desirable retailers. Permanent fixtures are

eligible for assistance; however, bolted on shelving is excluded. The following items are no longer eligible for assistance: carpet, tile, interior lighting and fixtures, interior signage, and display window enhancements. As with the Commercial Façade Improvement Grant, applicants requesting funds for interior improvements also need to submit projected sales and/or property taxes

for the three years following the completion of improvements. The applicant must also submit a narrative statement describing the proposed business and business owner, the advantages of the business, how the improvements will improve the business and Village, research concerning customer markets, and why the improvements would not take place "but for" the grant program.

460-478 Duane Street Land Purchase

In 1999 the Village was awarded a \$780,000 federal Congestion Mitigation and Air Quality (CMAQ) grant for the construction of a new commuter parking lot to be located on the property south of the intersection of Western Avenue and Pennsylvania Avenue. This property was ultimately purchased and developed by Harris Bank and the Village has since been exploring alternative locations for the proposed commuter parking lot. Metra, the grant administrator, has recently informed the Village that the funds will be eliminated if they are not used soon.

One of the alternative parking lot locations is 460-478 Duane Street. A townhome development was originally planned for this site; however, the project never moved forward and the Village has recently negotiated the purchase of the currently vacant properties for \$445,000. On April 23, 2012, the Village Board voted to authorize the purchase of 460-478 Duane Street and use it for the new commuter parking lot.

The anticipated construction cost for a parking lot on the site is approximately \$600,000. The total pro-

P&D COURT CASES:

*636 Harding Ave:
work without a permit.*

*731 Hillside Avenue:
hand and guard rails
missing at two stair
locations.*



ject costs will be roughly \$1,045,000. After deducting the \$780,000 in grant funding, the Village portion of the costs come to \$265,000. 55 parking stalls could potentially fit on the site, for which the Village would likely charge \$280 for an annual parking permit. Including oversell, the Village anticipates approximately \$20,000 in annual revenue to the Parking Fund.

A Commuter Facility Improvement Funding Agreement with Metra and a Real Estate Sales Contract with the current property owner must be executed and reviewed by the Federal Transportation Authority prior to closing on the Duane Street property. Following the purchase, an engineer will be selected to design the parking lot and the proposal will be reviewed by the appropriate Village Commissions. At this time there is no anticipated completion date for construction.

Former Marathon Site RFP Update

The Village is preparing to release a Request for Proposals (RFP) for the former marathon site at 825 N. Main Street. The request calls for developers to submit development proposals for the site with the option of including the property to the south, 817 N. Main Street. The RFP also establishes expectations for the site plan and architectural design. The primary consideration is to protect the historical character of Historic Stacy's Corners and ensure future development reflects the values of the Village and the historical prominence of the neighborhood. The RFP was discussed by the Board on April 23, 2012 and will likely be issued in May.

Streetscape and Parking Study Update

The Streetscape Plan and Parking Study RFP was approved by the Village Board on January 30, 2012 and issued in February. The Department received 14 proposals by the March 30, 2012 deadline. After reviewing all 14 proposals the review team invited 3 consultant teams for interviews. These interviews are scheduled for May 2, 2012 and the Department anticipates making a recommendation to the Village Board shortly thereafter. The study will take approximately 6 months to complete.

Proposed Tree Consultant

Recent staff changes within the Village's Public Works Department resulting in the elimination of the Village Forester position and the expiration of the

contract with the Village's current forestry consultant have led to a re-examination of forestry services for the Planning and Development Department. A RFP was issued in March for forestry consultants to provide tree preservation and landscape design services to the Planning and Development Department and the Public Works Department. The RFP was listed on several industry websites, the Village website and sent directly to 20 local certified arborists and landscape firms. A total of 4 responses were received and are being reviewed. It is anticipated a selection will be made by the end of May and a recommendation forwarded to the Board in June.



New Stormwater Engineer Position

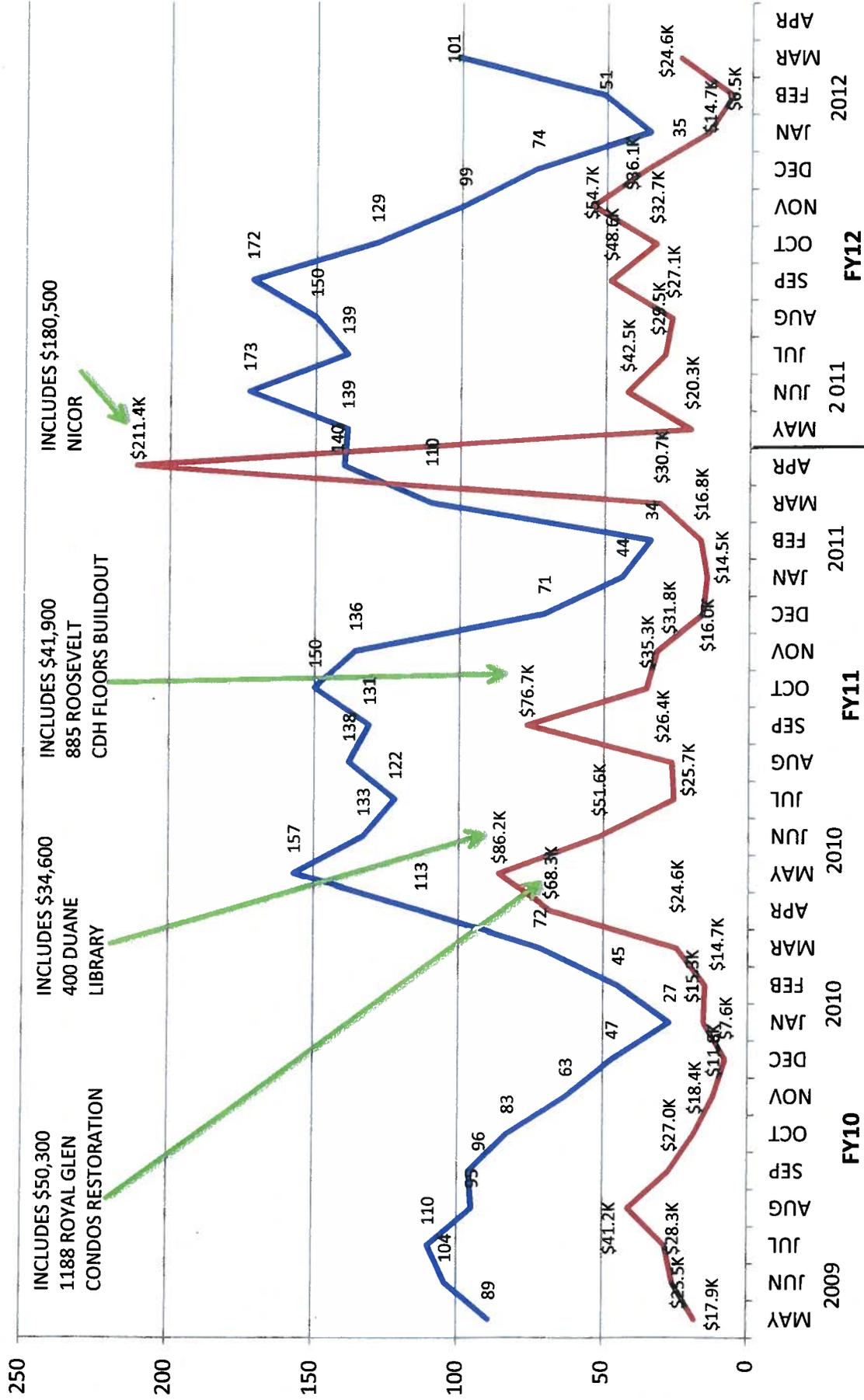
The approved Fiscal Year 12-13 Village Budget included a new part time professional engineer position within the Planning and Development Department. This position would replace the services the Village currently receives from several consulting engineers. The individual chosen to fill this position would be responsible for fulfilling the County's Stormwater Administrator requirement, conducting stormwater and drainage reviews and inspections, evaluating and updating the Village's stormwater regulations and maintaining the Village's community rating through the Community Rating Services, as well as other related activities. The staff engineer will improve customer service by providing a single point of contact for stormwater related inquiries, ensuring consistent stormwater management and plan reviews, and improving response time to stormwater related concerns.

It is anticipated this change will save the Village approximately \$10,000 a year compared to Fiscal Year 2010. The annual savings are expected to increase in future years as the value of development work increases. A job announcement was posted for this position in March and over 30 resumes were received by the closing date. Department staff will review these resumes and select candidates to be interviewed.

Permit Data Fiscal Years 2010 and 2011 and 2012

— # ISSUED

— \$1,000 PERMIT FEES





**PLANNING AND DEVELOPMENT DEPARTMENT
MONTHLY REPORT
FEBRUARY-MARCH-APRIL 2012**



	FEB-MAR-APR	2012 YTD	2011 Actual
Total Building Permits Issued	275	305	1347
New Single Family dwelling	1	1	29
New Multi-family dwelling	0	0	0
New Commercial building	0	0	5
Additions and Alterations Single-family	35	42	193
Additions and Alterations Multi-family	0	0	0
Demolitions	1	1	21
Additions and Alterations Commercial	4	7	42
Accessory Structure/Miscellaneous	234	254	1106
Total Estimated Construction Value (millions)	\$3.85	\$4.58	\$56.48
Certificates of Occupancy (TCO & CO)	5 TCO; 4 CO	5 TCO; 2 CO	8 TCO; 26 CO
Stormwater Permits Issued	7	8	33
Demolition Permit Applications	2	4	26
Sign Permits Issued	5	7	26
Banner Sign Permits Issued	7	10	30
Total Inspections Conducted	1360	1851	5288
Building Inspections	828	1152	3393
Exterior Appearance/Ordinance Inspections	1	1	5
Elevator Inspections	5	26	156
Fire Inspections (by Village staff)	5	7	18
Grading/Stormwater Inspections	57	64	277
Drainage Inspections/Complaints	34	54	291
Landscape Inspections	3	3	5
Property Maintenance Inspections	208	226	525
Site Inspections	220	319	620
Total Development Applications Acted On	15	18	23
Exterior Appearance	3	3	2
Planned Unit Development	0	0	1
Sign Variation	1	1	3
Special Use Permit	1	2	4
Stormwater Variation	0	0	0
Subdivision	1	1	0
Zoning Map Amendment	0	0	0
Zoning Text Amendment	1	1	4
Zoning Variation	8	10	13
Administrative Approvals	1	1	8
Consolidations, 2-Lot Subdivs & Land Transfers	1	1	6
Promotional Event	0	0	0
Ordinance Extension	0	0	0
Indoor Live Entertainment	0	0	2
Pre-Existing Special Use	0	0	0
Misc. Ordinances/Resolutions Acted On	4	6	16
FOIA Requests Processed by Department	61	77	151
Annexations Approved	1	1	0
Annexation Agreements Approved	7	7	91
Business Grants Acted On	1	1	NA
Violation Letters Issued (prior to citation)	179	229	406
Citations Issued	2	3	26
License Agreements Approved	3	4	7



**PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT CASE, ANNEXATION AND SPECIAL PROJECT STATUS
AS OF APRIL 30, 2012**

CASE/DEV. NAME (APPLICANT)	DESCRIPTION OF PROPOSAL	ARC REVIEW (DATES/MTGS.)	PC REVIEW (DATES/MTGS.)	ZBA REVIEW (DATES/MTGS.)	VB REVIEW (DATES/MTGS.)	COMMENTS AND REVIEW STATUS
444 Arlington Avenue	Variation for side yard setback of attached garage addition	NA	NA	Public hearing 2/28/2012, recommended approval 4-2.	4/9/2012	Approved by Village Board at 4/9/2012 meeting.
Cottage Avenue Water Tower, AT&T	Special Use Permit amendment	NA	Public hearing 5/24/2012	NA	Pending	
Cottage Avenue Water Tower, Ordinance 38 to Amendment	Amendment to remove condition	NA	Public hearing 5/10/2012		Pending	
0N180 Cummor Avenue (new address to be 498 Country Club Lane)	Land Transfer, Annexation, Annexation Agreement and Easement Acceptance	NA	NA	NA	3/12/2012	Approved by Village Board at 3/12/2012 meeting.
Deer Glen II	24-lot subdivision, annexation and annexation agreement.	NA	Public hearing 5/31/2012	NA	Est. 6/25/2012	
621 Duane Street	Variation for setback of new home	NA	NA	6/12/2012	Pending	
493 Forest Avenue, Grace Lutheran Church	Revised Exterior Appearance approval	3/14/2012	NA	Pending	3/26/2012	Approved by Village Board at 3/26/2012 meeting.
621 Forest Avenue	Side yard setback variation	NA	NA	Public hearing 1/10/2012, recommended approval 7-0.	2/27/2012	Approved by Village Board at 2/27/2012 meeting.
553 and 557 Geneva Road, Glen Eilyn Historical Society	Rezoning from R2 to C2 and text amendment to allow a historic facility in the C2 district.	NA	Public hearing 4/26/2012, recommended approval of map amendments 9-0, public hearing on text amendment continued to 5/10/2012	NA	Est. 6/11/2012	
885 Glen Oak	Construction necessitated variation for impervious surface associated with swimming pool	NA	NA	Public hearing 12/13/2012, recommended approval 4-0.	2/13/2012	Approved by Village Board at 2/13/2012 meeting.
240 Hawthorne Boulevard, Hadley Junior High School	Zoning variations for parking lot extension	NA	Public hearing 3/22/2012, recommended approval 7-0.	NA	4/9/2012	Approved by Village Board at 4/9/2012 meeting.

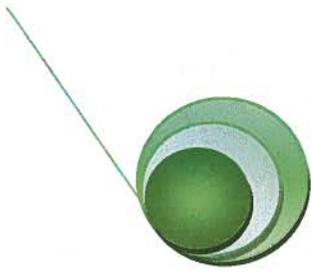
243 Hawthorne Boulevard	Side yard setback variation	NA	NA	Public hearing tentatively scheduled for 5/8/2012	Pending	Application in process.
232 Hill Avenue	Construction necessitated zoning variation for partially constructed deck in a floodplain	NA	Pending	NA	Pending	
703 Hillside Avenue	Side yard setback variation	NA	NA	Public hearing tentatively scheduled for 5/22/2012	Pending	Application in process.
567 Lake Street	Zoning variations for front yard setback, height and driveway approach requirements	NA	NA	Public hearing 2/16/2012, recommended approval 6-1.	3/12/2012	Approved by Village Board at 3/12/2012 meeting.
555 Lowden Avenue	Special Use Permit for Church	NA	Public hearing 1/16/2012, continued to 2/9/2012, recommended denial 9-o.	NA	3/12/12	Denied by Village Board at 3/12/2012 meeting.
586 Lowden	Variations for setbacks and lot coverage ratio of addition	NA	NA	6/16/2012	Pending	
810 N. Main Street	Exterior appearance approval	Pending	NA	NA	Pending	Awaiting application.
825 N. Main Street	Rezoning from R2 to C1.	NA	Public hearing 4/26/2012, recommended approval 9-o.	NA	6/11/2012	
603 Midway Park	Rear yard setback variation for addition	NA	NA	Public hearing 2/28/2012, recommended approval 5-1.	4/9/2012	Approved by Village Board at 4/9/2012 meeting.
200 Montclair Avenue	Code compliant foundation construction necessitated variation			Public hearing 4/10/2012, recommended approval 6-o.	5/14/2012	
662 Oak Street	Front yard setback variation	NA	NA	Public hearing 3/27/2012, recommended approval 4-1.	4/23/2012	
475 Pennsylvania Avenue, Barone's	Exterior Appearance and Sign Variations	Pre-application meeting 3/24/2010	NA	NA	Pending	Awaiting submission of formal application.
501 Pennsylvania Avenue	Special Use Permit for Office Center	NA	Pending	NA	Pending	Partial application submitted 12/1/2011. Review letter sent 2/7/2011. Awaiting resubmission.

696 Plumtree	Special Use Permit and/or Variation for construction in/near floodplain	NA	Pending	NA	Pending	NA	Awaiting Submittal.
Prairie Green (former Wahlgren Court site)	Extra-territorial subdivision approval for Habitat for Humanity townhome project.	NA		Pre-application meeting 10/16/2011. Public hearing 3/17/2012, recommended approval 7-0.	4/9/2012	NA	Approved by Village Board at 4/9/2012 meeting.
285 Roosevelt Road, Glen Elyn Market (former Webb Dodge property)	Special Use Permit, Zoning Variations, Sign Variations and Exterior Appearance approvals for new development	Pending		Pre-application meeting 2/9/2012.	Pending	NA	Awaiting Application.
300 Roosevelt Road, Haggerty Chevrolet	Exterior Appearance and Sign Variations	5/23/2012		Pending	6/11/2012	Pending	
420 Roosevelt Road, Hertz Rental Car	Special Use Permit for Car Rental	NA		Pending	Pending	NA	Opened in late 2011/early 2012. Met with in January to discuss required Special Use Permit. Follow up phone calls and letters sent. No application received to date.
445 Roosevelt Road, McDonalds	Special Use Permit amendment for additional drive thru lane and possible parking and sign variations	Public hearing 4/25/2012, recommended approval 4-1.		Public hearing 4/26/2012, recommended approval 9-0.	5/14/2012	NA	
515 Roosevelt Road, Oberweis	Zoning Map Amendment, Special Use Permit, Zoning Variations, Exterior Appearance and Sign Variations to accommodate 3 restaurant users and an office user.	Pre-application meeting 4/11/2012		Pre-application meeting 4/12/2012			
559 Roosevelt Road, Jewel-Occo	Exterior Appearance and Sign Variations	5/23/12		Pending	6/11/2012	Pending	
631 Roosevelt Road, Shell/Circle K	Exterior Appearance and Sign Variations associated with rebranding of the site to recognize Circle K as the new owner of the convenience store.			NA	Pending	NA	Awaiting submission. The planning and police department teams met with a representative for the petitioner on January 19 to discuss the exterior appearance and sign variation process and encourage the owner to relocate the Park Boulevard access drive due to traffic safety issues. The owner has since verbally agreed to move the Park Boulevard access drive further south.
650-690 Roosevelt Road, Pickwick Place Shopping Center	Exterior appearance and sign variation applications for renovation of front building	Pending Public hearing and meeting 3/14/2012, recommended approval 7-0.		Pending	Pending	NA	Approved by Village Board at 3/26/2012 meeting.
485 Winchell Way, Village Links Clubhouse Expansion	Special Use Permit, Zoning Variations, Exterior Appearance Approval, Sign Variation and Possible Zoning Code Text Amendment for clubhouse expansion and site improvements.	Pre-application meeting 4/11/2012		Pending	Pending	NA	First submission received and under review.
400 Winsor Avenue	Variation for corner side yard setback of addition	NA		NA	Pending	6/25/2012	

BUSINESS GRANTS									
524 Duane Street, Veiled by Cha Cha	Facade Grant Application	NA	NA	NA	NA	NA	NA	NA	Application submitted. Did not meet minimum expenditure requirement. Review letter sent. No resubmission received.
413 N. Main Street, Papier Girl	Interior Improvement Grant Application for New Business	NA	NA	NA	NA	5/14/2012	NA	5/14/2012	Submitted 4/12/2012.
427 N. Main Street, Katy's Bouibque	Facade Grant Application	NA	NA	NA	NA	5/14/2012	NA	5/14/2012	Partial submittal received 3/27/2012. Additional information submitted 4/10/2012.
479 N. Main Street, Larc Jewelers	Facade Grant Application for exterior building improvements	NA	NA	NA	NA	4/23/2012	NA	4/23/2012	Approved by Village Board at 4/23/2012 meeting.
490 N. Main, Marcel's Culinary Experience	Interior Improvement and Façade Grant Applications	NA	NA	NA	NA	6/27/2011	NA	6/27/2011	Approved by Village Board. Awaiting submission of receipts after which an inspection will occur.
462 N. Park Boulevard, Glen Crossing	Facade Grant Application for new awnings	NA	NA	NA	NA	7/25/2011	NA	7/25/2011	Inspection occurred in March and funds distributed.
499 Pennsylvania, All Kat	Interior Improvement Grant for Business Expansion	NA	NA	NA	NA	4/12/2012	NA	4/12/2012	Submitted 4/12/2012.
499 Pennsylvania, Northside Grill	Interior Improvement and Façade Grant Application	NA	NA	NA	NA	11/14/2011	NA	11/14/2011	Inspection approved in February and funds distributed.
ANNEXATIONS									
22W481 Ahlstrand (1 property)	Annexation	NA	NA	NA	NA		NA	Pending	Desires to annex in order to connect to utilities. Numerous conversations with the owner's attorneys occurred in December and January. Awaiting formal application.
NWC of Park and Butterfield (2 properties)	Annexation agreements to replace expired agreements with School District 87 office building and Village Theatre.	NA	NA	Public hearing on zoning map amendment scheduled for 4/12/2012, recommended for approval	NA		NA	Est. 6/25/2012 Village Board meeting	School district has verbally indicated agreement with revised annexation agreement. Waiting for response from Theatre Guild on revised agreement.
Glen Oak Country Club (1 property)	Annexation w/an Agreement for a strip of Country Club Property adjacent to Hill Avenue.	NA	NA	NA	NA		NA	Pending	Property owner has expressed renewed interest in entering into an agreement and submitted a revised agreement to Village for review. Meeting held on 3/24/2011 with Country Club representatives. Country Club proposing to pay 100% of cost of water main construction to their entrance.
Hill Avenue Annexations (3 properties)	Annexation agreements with Elliot Property located east of the Glen Oak Country Club and the industrial property across the street	NA	NA	NA	NA		NA	Pending	Revised agreements for Noorlag and Cuyler in progress. Awaiting submission of revised proposed agreement for Elliot property from his attorney.
NEC of Five Corners (multiple properties)	Annexation and Annexation Agreements for Properties in 4 block area northeast of 5-corners.	NA	NA	NA	NA		NA	Pending	Received 7 annexation petitions and interest from 9 other property owners. Decided on R2 zoning based on neighborhood input at previous Plan Commission meeting. Neighborhood meeting held on 3/15/2009 where conservative utility costs were shared. Need to set up another neighborhood meeting and prepare updated and more realistic utility costs.

NWC Five Corners (multiple properties)	Annexation of neighborhood north of St. Charles, south of the Great Western Trail, west of Evergreen and east of Mildred.	NA	NA	NA	NA	Pending	Some utility information and costs received.
Marston and Bemis Road Area (32 properties)	Annexation of properties with existing annexation agreements	NA	NA	NA	NA	Pending	Annexation agreements with 32 properties approved in 2010. Next phase to proceed with annexation of properties.
Marston and Bemis Road Area Connected Properties Without Agreements	New agreements with 6 property owners connected to Village utilities that do not have annexation agreements.	NA	NA	NA	NA	Public hearing held 3/26/2012. Approved by Village Board on 4/9/2012	
Marston and Bemis Road Area Amendments to Existing Agreements	Amendments to 5 of the 148 agreements in the area to change the future zoning district designation upon annexation.	NA	NA	NA	NA	Pending	Village Attorney consulted and draft amendments prepared.
Glen Crest Subdivision (North - 49 properties)	Renewal of previously approved but never fully executed annexation agreements for properties along Marston Avenue, Marston Court, Brook Court, Lorry Court and Crest Court being served by Village water and sanitary sewer since roughly 1975.	NA	NA	NA	NA	NA	A total of 49 agreements were approved on 3/28/2011. Next phase to proceed with annexation. Next phase is to evaluate costs/benefits of proceeding with annexation.
Glen Crest Subdivision (South - 41 properties)	Renewal of previously approved but never fully executed annexation agreements for properties along Glen Crest Drive, Ridge Road and Danby Road	NA	NA	NA	NA	7/25/2011	A total of 40 of 41 agreements were approved on 3/28/2011. Outstanding annexation agreement approved by Village Board on 7/25/2011. Next phase to evaluate costs/benefits of proceeding with annexation.
23W420 Trails End (1 property)	Potential New Annexation Agreement	NA	NA	NA	NA	Pending	Property owner interested in obtaining Village water and sanitary sewer. Staff met with property owner, provided cost estimates for utility extensions and is awaiting a decision.
Sunnybrook Estates (5 properties)	Annexation of Sunnybrook Estates Subdivision.	NA	NA	NA	NA	7/12/2009	Need to evaluate several potential annexation routes and select one to pursue. Amendment to Ordinance approving annexation agreement approved on 7/12/2010 allowing the agreement to be executed. County approvals expired. The petitioner is in the process of requesting an extension of these approvals from the County.
Swift Road (multiple properties)	Annexation of properties contiguous to Glen Eilyn with annexation agreements.	NA	NA	NA	NA	Pending	
SELECT SPECIAL PROJECTS							
AEE Fire District Reimbursements	Letters sent in April of 2009 requested reimbursement from property owners for payments to Lisle Woodridge Fire Protection district per the terms of annexation agreements. Follow-up letters have since been sent on a regular basis informing owners that payment must be received or payment arrangements entered into. Payment deferral agreements were recently signed by 2 of 6 of the property owners with overdue payments.						
Annexation Policy	Annexation policy to be reviewed and discussed by the Village Board at an upcoming workshop meeting.						
Annual Zoning Map Update	Official zoning map updated and approved by Village Board at March 26, 2012 meeting as required by State Statute.						
Brochure - Starting a Business in Glen Eilyn	Third draft complete. Awaiting review and finalization.						
Building Code Updates 2009	Eight new or updated building and fire codes were proposed for adoption in 2010. The eight code, the 2009 Residential Code was presented for approval at the January 30, 2012 Village Board meeting and tabled for further discussion. Minor revisions will be made to the Code based on Trustee comments.						
Business Grant Program Evaluation	Grant program changes approved at 4/23/2012 meeting.						
College of DuPage	Department staff continues to provide ongoing information and support to the Village Board, Village Manager and Village Attorney regarding this issue.						
Cottage Avenue Water Tower, AT&T	Draft license agreement prepared						

CMAP Grant - Downtown Streetscape and Parking Study	RFP issued and 14 proposals received by deadline. Proposals are under review. Recommendation to Village Board expected in May.
CMAP Parking Lot Grant	Purchase agreement drafted. IGA with Metro approved by Village Board.
807-817 Crescent Right-of-Way Vacation	Vacation of improved right-of-way bisecting the rear yards of 807-817 Crescent Boulevard. Affected property owners planned to enter into a reciprocal access easement agreement and have reached an impasse in regard to the terms of the agreement. Staff from the Public Works and Planning and Development Departments met with the property owners on August 26, 2010 to answer questions about the impact various options would have on the properties and to try to facilitate an agreement. Public Works and Planning met with one of the property owners and their attorney on March 31, 2011. Meeting with all three property owners held on July 12, 2011. As a follow-up to the July 12 meeting, the property owners will be surveying the existing driveway after which another meeting will be scheduled.
Evaluation of Northside Regional Detention Stormwater Alternatives	Revised report and analysis of potential alternate sites submitted by engineering consultant on 8/28/2009. Recommendation to be forwarded to Village Board in near future.
Haggerty Chevrolet Incentive Request	Awaiting request letter.
Hotel/Motel License Code	Need to draft regulations.
Lincoln Avenue Right-of-Way Vacation	Request received to consider vacation of Lincoln Avenue right-of-way located between 755 and 767 Chidester Avenue. The planning team met with one of the property owners on 10/11/2010 and reviewed the proposed terms of vacation. Village staff is awaiting a response.
Lombard Boundary Line Agreement	Approved by Village of Lombard and recorded.
825 N. Main Street RFP	Draft RFP prepared and to be discussed at 4/23/2012 Village Board workshop
Multi-family housing inventory	Inventory of multi-family rental properties in Village in progress.
Process Improvement Business Brochure	Brochure completed and posted on Village website.
Process Improvement Surveys	Draft surveys complete. Developing contact list.
Redevelopment Sites Map	Second draft of redevelopment site maps in progress.
Sign Code Update	ARC discussed potential amendments at June 3, 2009 meeting. Surrounding community survey complete. Second draft of Code complete and undergoing internal review.
Stormwater Ordinance Update	Comprehensive update of DuPage County Stormwater Ordinance adopted 4/25/2012. Plan Commission to consider local amendments on 6/14/2012. Village Board must adopt new Code by 7/15/2012.
TIF Incentive Policy	Draft of TIF Incentive guidelines in progress.
Utility Connections	Reminder letters sent to 7 property owners required by annexation agreements to connect to Village utilities in February 2011 and one additional property owner with a past due connection date. A majority of the property owners are working with Public Works and connection dates were extended until spring due to weather. Reminder letters out to property owners in Valley Road area with required June 2012 connection dates. Responses received from numerous property owners asking for extension.
Village Green IGA Amendments	Staff to review revision from Park District and respond.
Zoning Code Text Amendments	Approved by Village Board at March 26, 2012 meeting.

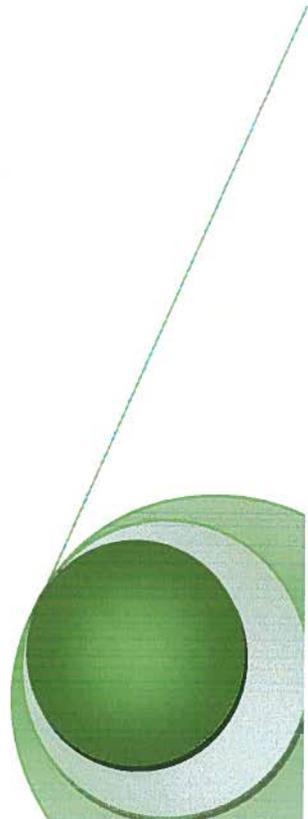


Village of Glen Ellyn



Police Department

February 2012 – April 2012





FOURTH QUARTER REPORT OF POLICE DEPARTMENT ACTIVITY

February - April 2012

CRIME REPORTING

The following table further defines the Department's response to criminal activity. The data includes activity that is reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required for reporting to the State. The criteria used for UCR reporting is more restrictive and would not reflect the broad range of activity to which our personnel respond.

<i>Reporting Category*</i>	Feb-Apr 12	Feb-Apr 11	FY 12 YTD	FY 11 YTD
Homicide	0	0	1	0
Criminal Sexual Assault	2	1	10	5
Robbery	3	1	12	2
Battery	29	26	123	106
Burglary	5	10	44	60
Theft/Deception	105	93	456	448
Motor Vehicle Theft	3	4	13	11
Arson	1	0	3	1
Criminal Damage or Trespass	51	38	239	210
Deadly Weapons	3	0	8	4
Sex Offenses	2	3	10	10
Offenses Involving Children	17	18	67	50
Drug Offenses	65	43	196	116
Liquor Control Act	39	20	133	78
Disorderly Conduct	30	36	150	120
Other Criminal Offenses	78	59	264	249
Crisis Intervention	48	71	306	315
Death/Suicide Investigations	6	7	38	30
Missing Persons	4	3	20	20
Miscellaneous Services	144	184	783	893
Medical Assists	272	338	1238	1228

**The number of incidents within each category is determined by the most significant act as determined by the officer who documented the incident. For example, an armed robbery involving the use of a gun will only show as one offense within the robbery category; it will not also be counted as an event in the Deadly Weapons category and the Theft category.*

PATROL

Calls for Service

Glen Ellyn Police handled 10,402 calls for service from February through April 2012. A call for service, simply put, is any sort of activity police personnel perform which is logged through Ducomm (dispatch). Incidents in this category are representative of events, either dispatched or officer initiated. Calls for service include criminal, non-criminal and administrative activity.

	Feb - Apr 12	Feb - Apr 11	FY 12 YTD	FY 11 YTD
Calls for service	10,402	10,488	41,159	43,342

Traffic

The following table illustrates the traffic activity generated by the patrol division from February through April 2012.

	Feb - Apr 12	Feb - Apr 11	FY 12 YTD	FY 11 YTD
Traffic Citations Issued	1145	1156	4158	4205
Traffic Warnings Issued	1520	1233	4912	4762
Traffic Crash Reports	162	165	790	781
DUI	47	44	151	146

INVESTIGATIONS

The chart below shows the number of cases managed through the investigations division, including the disposition totals by quarter:

Reporting Period	Number of Cases Added	Felony	Misdemeanor	Ordinance	Juvenile Dispositions
May - July 11	99	19	10	8	5
Aug - Oct 11	95	16	4	21	1
Nov - Jan 12	98	21	3	14	10
Feb - Apr 12	98	8	3	15	8
YTD Totals	390	64	20	78	24

TRAINING

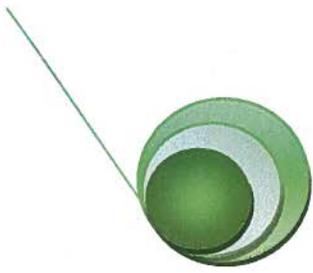
The Department maintains a continuous commitment to providing training for all of our personnel in order to maintain present skills, develop specialized abilities, and to further educate and prepare them to maintain the highest standards of our profession. The Department training program is based upon a risk management perspective, prioritizing first the circumstances involving high risk/high frequency, and then addressing potential situations categorized as high risk/low frequency. The following chart records the training assignments completed during the quarterly reporting period.

Training Category	4 th Q Hours	Total Training Hours FY12
Firearms (Range)	39	343
Special Operations	152	824
Investigations	16	314
Criminal Procedure	0	136
Juvenile Law	0	56
Property & Evidence	72	128
Education & Safety	24	168
Defensive Tactics	0	16
Management & Leadership	48	864
Traffic and Crash Inv.	16	152
Other¹	0	760
In-service^{2,3}	272	288
Total Hours	639	4049

¹ Include 400 hour Basic Law Enforcement course

² NATO preparations, including crowd control tactics, use of force, equipment/gear

³ Taser recertification, Crime Scene Photography, Managing Juvenile offenders

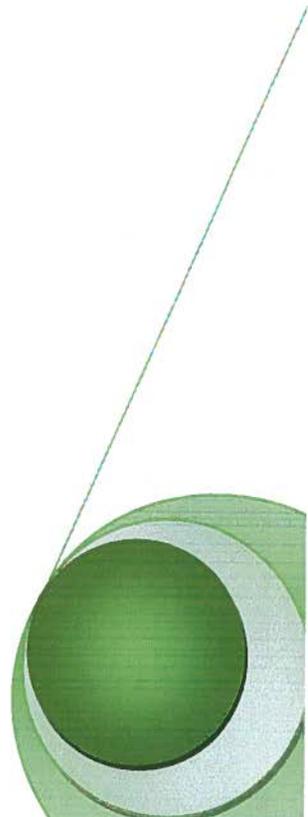


Village of Glen Ellyn



Public Works Department

February 2012 – April 2012



VILLAGE OF GLEN ELLYN PUBLIC WORKS DEPARTMENT QUARTERLY REPORT



February –April 2012

ADMINISTRATION

The admin team processed and entered results into MUNIS and the Tree Preservation Tracking Program and provided copies to the applicant and/or the Building and Zoning Department for:

- 46 tree preservation plans and parkway tree permit applications
- 9 plan re-submittals
- 24 tree fence and root pruning inspections
- 21 refunds of deposit

372 parkway trees were scheduled for removal; letters were prepared and mailed to residents informing them of the pending removals. The admin team updated tree inventory in CartêGraph and excel spreadsheets to reflect 56 available parkway planting space, 29 completed stumps, 2,203 parkway trees pruned (yearly cyclical program), 131 completed tree removals, and 61 stumps removed. This data was entered into CartêGraph and Excel spreadsheets.

19 letters were sent to residents requesting removal of trees infested with EAB from private property.

Admin researched owner-of-record and property identification numbers and prepared and mailed 6 weed violation letters and updated Weed Violation Tracking and Work Management database.

Tree purchase/delivery/planting costs were calculated and added to the EAB Grant spreadsheet in preparation of closing out the grant application.

Informational postcards were sent to residents who would be receiving a parkway tree with the spring tree planting program.

Kathryn Horn attended the Suburban Tree Consortium semi-annual meeting.

Proposals from ten nurseries were analyzed. One hundred trees from three nurseries were ordered to be planted on the parkway in spring.

Researched data and provided documentation for the 2011 Tree City USA Certification.

The Annual Weed Ordinance announcement was sent to the Daily Herald for publication.

The following documents were revised to reflect the personnel changes in Public Works and updates to the programs: Share Cost and Donation Reforestation Program application, Tree Permit application, EAB Treatment Permit application, Registered Tree Contractor letter, Comprehensive Forestry Management Program brochure and Parkway Tree Program brochure.

The Forestry section of the Village website was reviewed. Changes were proposed to accurately reflect the programs and procedures of the division.

The admin team started the annual process of ordering uniforms and updating employee uniform allowances. Uniform order forms were distributed to employees and began compiling orders.

The Material Hauling, Concrete Saw Cutting and History Center spreadsheets were updated to reflect new fiscal year pricing.

ENGINEERING

See the extensive Monthly Construction Activity/Project Reports published on the Village of Glen Ellyn website.

EQUIPMENT SERVICES

The Equipment Services Division (ESD) performed 1,129 jobs during fourth quarter of FY11/12. 337 were scheduled; 7 were urgent; and 785 were routine jobs.

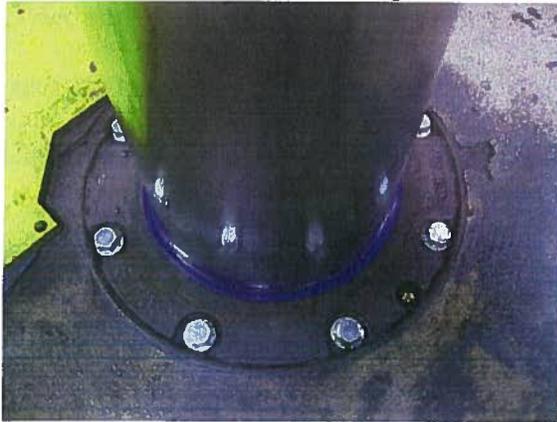
The Equipment Services Division continued to maintain a safe work environment and to follow industry standard safety procedures and Village safety policies. The Division has achieved 2,268 days without a "lost time" accident.

The Equipment Services fuel island dispensed 19,810 gallons of fuel during the fourth quarter of FY11/12. The total included 14,824 gallons of unleaded fuel and 4,986 gallons of diesel fuel.

The ESD continued its rotating snow plan schedule through the month of March, which provides for ESD staff to be available for twelve hour shifts and provide continuous service during snow/ice events.

The ESD attended safety training that was hosted and sponsored by Hogan Walker John Deere of Elburn Illinois. Representatives from John Deere, Stihl, and Honda Power were present. Training and equipment demonstrations were available from all manufacturers.

Facility repairs performed by the ESD during the month of February included welding office furniture;



repairing the truck lift front post adjusting chain; and the replacement of the hydraulic equalizer system



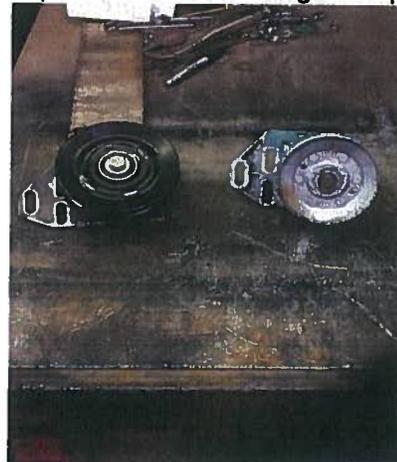
and the upper post bearings/seals on the 8000 pound win post vehicle lift.

Facility repairs performed by the ESD during the month of March included replacing the wash bay pressure washer wand and having three entrances



doors and frames on the west elevation of the Reno Center replaced and painted.

Facility repairs performed by the ESD during the month of April included fabricating and replacing an



accessory idler pulley on the GEFD Station 1 backup power generator. This generator is equipped with a natural gas internal combustion engine that is obsolete and replacement parts are no longer available. The original belt driven governor self destructed and caused the engine to overheat. The



ESD completed this job in a matter of hours and saved the Village thousands of dollars as compared to the quote the Village received from a contractor.

The ESD took delivery of a new John Deere tractor that PW Operations will use to clean and maintain sidewalks in the CBD and walks adjacent to other village owned properties. The replacement machine is a four wheel drive tractor equipped with 4-wheel steering; a 47 inch power angle broom; a 47 inch 2-stage snow blower; a 54 inch plow blade; and a salt



spreader. The tractor is powered by a 24 hp diesel engine and has hydrostatic drive. Safety equipment includes a cab with roll over protection; a full lighting package; increased visibility; and ergonomically designed controls. The ESD installed graphics; a rear view mirror; a dome light; and rewired all electrical accessories to be ignition/relay controlled.

The ESD completed the annual reconditioning of street sweepers 249 and 259. All chassis and sweeping systems were inspected, repaired or replaced and adjusted. The engine and hydrostatic



drive systems were repaired and serviced. The auto lube systems were repaired/replaced and tested. Steer tires were replaced and wheel bearings were repacked and adjusted. Lighting and electrical systems were inspected and repaired.

The ESD transported Mike Baur's 2 ½ ton sculpture "Conduit 15" from the College of DuPage to the Public Works Reno Center, where it was temporarily stored before being moved to its new home at Panfish Park. ESD staff hoisted the sculpture with a vehicle mounted crane and rated lifting straps and then secured it to an 8 ton GVWR trailer. The move



was swift and safe while the equipment performed flawlessly. The ESD transferred "Conduit 15" from the Reno Center to its new home at Panfish Park. The sculpture features concrete cylinders stacked between two I-beams that appear to have cracked

and are ready to collapse. ESD staff hoisted the sculpture with a vehicle mounted crane and set it on



a new concrete pad. The second leg of the move was also completed in a safe and swift manner.

Equipment Services attended the FDIC Fire Department Instructor Conference & Exhibition in Indianapolis Indiana with members of the Fire Company Equipment Committee and the Fire Chief.



Numerous exhibitors and manufacturers representatives were present and provided much needed information for the replacement of our two front line fire engines. Accommodations, meals, and the show pass were provided by the Fire Company.

The ESD continued to perform scheduled preventive maintenance and repairs for all Village departments including the Glen Ellyn Volunteer Fire Company and the Glenbard Waste Water Authority.

FORESTRY

In February, the Village Forester position was eliminated as part of a restructuring process for Public Works. The Forester's responsibilities have been divided between a crew leader, an

administrative assistant, the Assistant PW Director, and the Public Works Director. Peggy Drescher served as the Village Forester for 22+ years and is well known and respected in the arborist community. GE Public Works wishes her well in her next endeavor.

Approximately 800 parkway ash trees not currently being treated in house or as part of the Legacy Grant program were surveyed and placed in one of three categories: removals, treated trees, or non-treated trees not to be removed at this time. 384 trees slated for removal were marked with an "X". There are 121 trees not yet marked that are slated for removal later this year.

Trees were tagged at Weiler Nurseries for Spring 2012 planting. Trees were also ordered from Wilson and Beaver Creek nurseries as well as a handful of warrantee replacement trees from Hinsdale Nursery. The Forester attended a wood utilization seminar in St. Charles. The seminar focused on urban wood removal and usages.

Delivery of trees was accepted and off loaded from two nurseries and trees were picked up from two nurseries. 107 total trees were planted by the Operations Division, a change in tree planting procedure that saved the Village \$10,700.

Public Works participated in the 2102 Girl Scout and Boy Scout Earth Day Extravaganza sponsored by the Glen Ellyn Environmental Commission and SCARCE. PWD Julius Hansen manned a booth showing 1st – 4th grade scouts how to plant a tree.

OPERATIONS

February	Snow = 8"	Rain = 1.04"
March	Snow = 0.25"	Rain = 1.32"
January	Snow = 0"	Rain = 1.85"
Total	8.25"	4.21"

February Snow Comparisons:

Date	Snow	Events	Shifts	Labor(hrs)	Salt(tons)
2/08	22.75"	10	20.5	2,088	483
2/09	5"	3	4	470	314
2/10	20.75"	8	10	1,480	676
2/11	26.75"	9	15	2,280	852
2/12	8"	4	4	627	437

March Snow Comparisons:

Date	Snow	Events	Shifts	Labor(hrs)	Salt(tons)
3/08	5"	2	3.5	316	173
3/09	3"	2	2	178	240
3/10	2"	2	0	0	0
3/11	0.75"	2	0.3	71	45
3/12	0.25"	1	0.7	20	50

2011/12 was a mild winter. There were only 14 snow events, 10 less than the three year average. On top of that, March 2012 was like no other March in recorded weather history and it had nothing to do with snow. Although there was only one snow event with a ¼" of accumulation compared to the average 6", the talk of the country was the record setting warmth. Chicago tied or set new daily record highs nine days in a row from March 14-22! In this streak, eight of the days were in the 80s, including an astounding 87-degree high on March 21. The National Weather Service in Chicago called the warm spell "historic" and something that is unlikely to be matched in our lifetime. The lack of snow translates into a cost savings for the Village. A quick estimate calculated from Snow OT, Temporary Help Snow, Salt, and Snow Removal line items along with estimated Fuel savings shows an \$180,000 savings compared to the previous two fiscal years. This includes \$30,000 of salt purchased due to contract requirements this year; this salt will reduce next fiscal year's salt purchase. Public Works is storing 100 of the 700 tons of salt on site under a tarp as there is not enough covered storage space.

In February, Operations installed signs honoring the student champions at both Glenbard West and

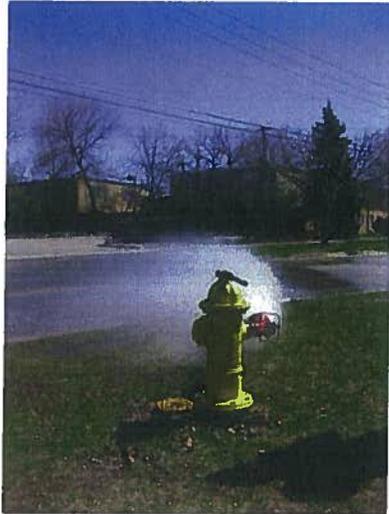


Glenbard South. A total of ninety-five individual signs were made and attached to double posts creating a total of five double posted signs. The old sign for Glenbard West was removed and the area in public right-of-way along the south side of Crescent Blvd was JULIE'd for the installation of three signs. These signs were placed single file about 200' apart along the curb line due to underground wires restricting the configuration. One sign is double sided and any future champions at West will be added to the back side of the remaining two signs. The signs at Glenbard South were installed on school property on the west side of Park Blvd. There were two signs



installed side by side with the potential to add future champions to the back side of each sign. The Glen Ellyn Village Board will honor any student/team/organization from each school placing in the top three in any event, but only champions will be added to the signs at Glenbard West and Glenbard South.

With warmer temperatures in March, Operations started two programs earlier than usual: street sweeping and hydrant flushing. Street sweeping is an ongoing project throughout the year as weather permits. The early start allows curb lines to get cleaned of winter debris earlier than normal, but there is no getting ahead as trees leaf out earlier with warmer weather and start dropping seeds on the roadway earlier than normal. Hydrant flushing usually takes 8 -10 weeks dependant on labor resources. It is always good to get a head start on this project as warm summer temperatures stop the project from continuing.



Another project accomplished in March was the installation of a guardrail at the dead end of Brandon south of Illinois. The parcel to the south of Brandon was developed last fall. The plans placed the backyard of the development at the end of the roadway. Only two small evergreen trees were



installed as a buffer. Operations installed the typical three red diamond signs at the dead end. After discussions with the both the Police and Planning Departments, it was agreed that a substantial buffer

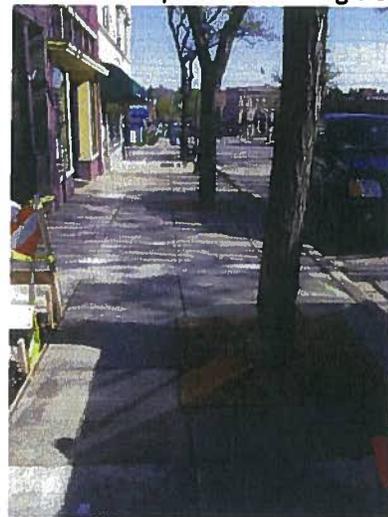


was needed to protect backyard activities. Although this is a low traffic area, a guardrail provides significant protection in case a vehicle mistakenly uses the street as a through road.

In April, Operations installed tree grates on the west side of Main St south of Duane. Concrete was broken out by the spot concrete repair contractor and the openings around the trees were adjusted so that



tree grates were centered on the trees. Concrete was then poured around the grates as well as repairing other sidewalk issues along the block. This effort provided the required 5' walking clearance



space needed for the restaurants on this block to have outdoor seating. Now patrons can sit outside and eat while pedestrians can pass safely by with no tripping hazards.

Employee happenings:

Coverage/Assistance – (27 man hours)

<u>Place</u>	<u>Events</u>	<u>(# of employees)</u>	<u>Hours</u>
Front Office	9	1	22
Plant Ops	1	2	5

Evaluations – 3 completed (1 overdue)

Interviews – 10 seasonal employees
 Safety Meetings – 1
 Snow – Night shift sent home – 4 times
 Training – (138 man hours)

<u>Topic</u>	<u>Length</u>	<u>(# of employees)</u>
Concrete Spot Repair	4 hrs	4
Pesticide Operator	8 hrs	2
Pump Seminar	4 hrs	1
Sewer Camera(demo)	2 hrs	4
Sewer Televising	4 hrs	10
Trench Box	2 hrs	5
Underground - JULIE	2 hrs	6
Water License Class	16 hrs	2

Below is a list of tasks completed not found in the quarterly core function spread sheet:

Utilities

Bio Bags in Grease lines – 702
 B-Boxes lowered - 7
 B-Box repairs – 5
 B-Box replaced – 1
 Dust Suppression – 6 days
 Hydrants Flushed – 779 (65%)
 Hydrant raised – 1
 Hydrant repair - 3
 Sanitary Sewer repair – 1
 Spoil loaded out – 111 tons
 Structure repair -1
 Water Service line repair - 1
 Water Valve repair (confined space entry) – 1
 Misc. –
 CBD – turned on and disinfected 4 drinking fountains
 Sanitary:
 810 N Main – disconnected service
 Surrey lift station – cleaned
 Storm:
 63 Spring – uncovered and raised manhole
 Reno Center:
 Installed shelving units in Utility Room
 Installed shelving units in storage room
 Replaced 8 desks in Utility room
 Cleaned out one salt bin for topsoil use

Forestry

Tree Planting – 87 trees
 Tree Pruning (In-House) –
 Zone A (2,056 trees) – 60% completed. Cyclical tree pruning was stopped. All trees between Fairview and Roosevelt are complete as our

most trees south of Roosevelt east of Park.
 CBD Tree Pruning – 3 weeks pruning all trees
 Stumps – 40 ground by contractor leaving wood chips to grade for PW to restore at later date
 Misc – Mulch added to all CBD parkway trees

Streets

Asphalt –
 4.5 days pothole patching (6.5 tons UPM)
 Banners – season change out
 CBD – 60
 Stacy’s Corners – 32
 Electrical –
 42 electrical work orders completed
 18 bulbs replaced
 4 fixtures replaced
 2 photo eyes replaced
 2 gas mantles relit
 2 lenses installed for light control
 2 poles and fixtures replaced (damaged)
 Contractor – repaired underground wiring issue
 Misc. – installed Flower Clock hands for winter
 Flowers –
 Flower Bed Adoptee letters sent out
 Created planting instruction sheets for adoptees
 Delivered hanging baskets to grower (CBMT)
 Holiday greens removed
 Potting soil delivered
 Painted pots delivered for painting
 Planting pots sorted and organized for filling
 Spring pots put out in CBD
 Pots at Stacy’s corners planted
 Spring beds prepped and planted in CBD – Horse Trough, Civic Center, Crescent Island, Penn. Island, Fire Station, Shocks Park
 Misc. weeding and watering
 Remaining beds prepped and made presentable for Taste
 Mulched bed areas and misc areas in CBD
 Hauling – 24.25 tons to Viola
 8.6 tons UPM picked up
 6 loads of dirt picked up
 Public Hearing Signs – 13 placed
 12 retrieved
 Road kill - 13
 Signs –
 20 signs fabricated for special events
 28 signs installed due to new ordinance
 4 signs replaced due to knockdown
 95 signs installed for GBW and GBS Champion

signs

5 signs removed for PD or construction purposes

12 stop signs replaced for reflectivity

5 "P" parking signs have village logo in installed on back of sign

1 new parking sign at Schmidt's lot

Special Events (5) – (6 employees, 36 OT hours)

Glenbard West Lacrosse event – 4 double sided signs fabricated and set up

Touch a Truck – 2 vehicles for ½ day

Soap Box Derby – 8 barricades

Recycle Extravaganza (Duane/Lorraine Lot) –

54 barricades, 29 barricades with signs, 15

Cones, 8 trash cans, 2 rolls caution tape, 21

Safety vests, 40 sand bags

Prairie Path Clean Up – 8 signs installed, haul

Trash bags

Misc. –

Four manhole protection rings installed on high manholes (20 installed this year).

Contractor installed metal fence in Stewart West Parking lot. 4 fabricated signs, 35 barricades, and 35 sand bags for pedestrian detour

30 tons of crushed stone used at Panfish Park entrance

Guard rail installed in house at Brandon dead end Striped Duane/Lorraine curve

Removed 8 damaged banners on Roosevelt Rd

Replaced 2 parking meter posts

Moved CBD demo banner to alternate location

Removed fencing and graded area around Panfish Outfall

PLANT OPERATIONS

Water Plants

The new SCADA system was finally activated on February 9th. It is running smoothly utilizing radio signals vs. old dedicated phone lines.

NPAS - Installed conduits for future chemical feed system.

Lift Stations

Orchard - Flush Force Main

South Park - Two failures in the electric control circuitry in February caused us to retrofit pieces of the existing inaccessible control panel. Plans are underway to mount a new control panel above ground, eliminating both the old failing equipment

and the need to perform confined-space entry to resolve most future problems that arise.

Surrey - Operations crew cleaned the wet well.

Distribution System

90 routine Bac-t water samples

Well #5 –

3 routine Bac-t sample

SOC's, VOC's, and Inorganic Compounds

Well #6 -

2 new construction samples on Well #6

VOC, SOC, Nitrate/Nitrate, Environmental Metals tests

Administration

Submitted Monthly State Reports to the IEPA

Preparation of 2012 Consumer Confidence Report

ITEMS BEFORE THE VILLAGE BOARD

February – April 2012

Public Works activity in front of the Village Board during this time consisted of:

1. Approval of a construction contract with Globe Construction of Addison, IL, for the 2011/2012 Sidewalk, Curb and Concrete Street Rehabilitation Program, in the not-to-exceed amount of \$68,000 (including a 9% contingency), to be expensed to the FY 11-12 Capital Projects Fund.
2. Approval of a Local Agency Agreement for Federal Participation with the Illinois Department of Transportation for the Lambert Road Right-Turn Lane at Roosevelt Road project.
3. Approval of a contract with R. W. Dunteman Company for improvements associated with the Hawthorne Corridor Improvements Project, in the amount of \$4,085,000 (including a 5% contingency), to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds.
4. Approval of an agreement with Civiltech Engineering, Inc. for construction engineering services for the Hawthorne Corridor Improvements Project, in the total not-to-exceed amount of \$420,000

- (including a 5% contingency), to be expensed to the FY13 Water, Sanitary Sewer and Capital Projects funds.
5. Approval of Amendment No. 1 to the design services agreement with Engineering Resource Associates for the Hawthorne Corridor Improvements Project for additional design engineering expenses in the amount of \$27,000 resulting in a total not-to-exceed fee of \$290,000 for the work.
 6. Approval of a contract with Schroeder Asphalt Services for large-area asphalt patches associated with the 2012 Skip Paving Program, in the amount of \$80,000, to be expensed to the FY 11/12 Capital Projects Fund.
 7. Approval of a contract with Insituform Technologies USA, Inc. for sanitary sewer lining associated with the 2012 Sanitary Sewer Lining Program, in the amount of \$300,000 (including a 9-percent contingency), to be expensed to the FY 11/12 Sanitary Sewer Fund.
 8. Approval to waive competitive bidding and award a three-year contract to Acres Group for Landscape Maintenance Services in the annual amount of \$44,411, to be expensed to the General Fund.
 9. Approval of a three-year contract with Trees-R-Us for the brush removal program to be expensed to the Residential Solid Waste Fund.
 10. Approval of an agreement with Metropolitan Pump Company for the moving and replacing of the electrical control panel for the South Park Lift Station in the not-to-exceed amount of \$43,260.00, to be expensed to the FY 11/12 Sanitary Sewer Fund.
 11. Approval of a contract with MDS Technologies, Inc., for traffic sign geolocating, inventorying and retro reflectivity assessment associated with the Comprehensive Traffic Signs Inventory Project, in the amount of \$30,000.00, to be expensed to the FY11/12 General Fund.
 12. Approval to waive competitive bidding and accept the proposal of Altec Industries of Birmingham, Alabama for one 2012 Ford F-550 aerial bucket truck at a cost of \$82,993.00 to be expensed to the FY11/12 Equipment Services Fund.
 13. Approval of the purchase of two vehicles to include one 2012 Ford Expedition police patrol vehicle through the State of Illinois Joint Purchasing Program from Bob Ridings of Taylorville, Illinois, at a cost of \$28,219.00, and one 2012 Chevrolet Impala police patrol vehicle through the State of Illinois Joint Purchasing Program from Green Chevrolet of Jacksonville, Illinois, at a cost of \$20,077.95, to be expensed to the FY12/13 Equipment Services Fund.
 14. Approval to waive competitive bidding and accept the proposal of Peterson and Matz Inc. of Elgin, Illinois for rehabbing and upgrading the chlorination equipment at NPAS in the not-to-exceed amount of \$22,000.00, to be expensed to the FY11/12 Water & Sanitary Sewer Fund.
 15. Approval of a competitively bid contract for the FY12/13 Concrete Spot Repair Program with Mondi Construction, Inc. of West Chicago, IL. In the not-to-exceed amount of \$45,000.00 to be expensed to the FY12/13 Water & Sanitary Sewer Fund.
 16. The following Public Works Employees were recognized for exceptional work and/or anniversary dates at a Village Board Meeting during the 4th Quarter: Eric Hendrickson, Steve Hughes, and Robert Fields for outstanding efforts removing a tree; Jeff Agner, Ken Major, Bob DeRosa, Steve Hughes, Rich Mascarella, Joe Rein, Bob Greenberg, and Mark Mellor for their outstanding work efforts which resulted in a cost effective solution to a change order for the backflow preventer work at Glenbard Wastewater Authority (GWA): their combined efforts helped the GWA save \$9,200 taxpayer dollars; Jeff Perrigo for a much improved directional sign at Main and Roosevelt; Bob Greenberg for his cooperation in removing and replacing a damaged hydrant in the parking lot of District 89's parking lot; Pat Long and Rick Mascarella for their prompt response to a request to change the spelling of a name on a High School Champion's sign; and years of service award: Lawrence Milhaut (15).

PW Budget Tracking

April '12

Operations and Maintenance

	FY12 Budget	FY12 Revised Budget	Spent YTD	% of FY12	% Spent
Administration & Engineering	\$850,000	\$855,775	\$772,777	100.0%	90.9%
General Fund - Operations	\$2,111,400	\$2,280,312	\$1,941,287	100.0%	91.9%
Water Fund - O/M	\$3,643,700	\$3,783,096	\$3,740,799	100.0%	102.7%
Sanitary Sewer Fund - O/M	\$4,639,700	\$4,633,642	\$4,390,915	100.0%	94.6%
Parking Fund - O/M	\$383,800	\$386,385	\$200,918	100.0%	52.3%
Equipment Services Fund	\$1,219,300	\$1,219,300	\$1,109,602	100.0%	91.0%
Motor Fuel Tax Fund - O/M	\$756,000	\$756,000	\$656,642	100.0%	86.9%
Total	\$13,603,900	\$13,914,510	\$12,812,940	100.0%	94.2%

Capital Program

Water Fund - Capital	\$1,058,000	\$1,406,746	\$727,835	100.0%	68.8%
Sanitary Sewer Fund - Capital	\$1,280,000	\$1,762,528	\$559,310	100.0%	43.7%
Parking Fund - Capital	\$0	\$0	\$0	100.0%	0.0%
Motor Fuel Tax Fund - Capital	\$0	\$0	\$0	100.0%	0.0%
Capital Projects Fund	\$5,805,000	\$6,932,478	\$4,090,011	100.0%	70.5%
Total	\$8,143,000	\$10,101,752	\$5,377,156	100.0%	66.0%

PW CORE FUNCTIONS

	4Q 11/12	4Q 10/11	+/-	4Q 11/12 YTD	4Q 10/11 YTD	+/-
Admin						
Phone calls	2,884	2,986	(102)	11,849	11,939	(90)
Work Orders	384	309	75	1,863	1,784	79
Time Sheets	1,193	1,503	(310)	5,135	5,949	(814)
Invoices	460	440	20	1,908	1,795	113
Customer Service Appts	367	358	9	1,368	1,357	11
ESD						
Jobs	1,129	1,239	(110)	4,196	4,313	(117)
Scheduled	337	440	(103)	1,313	1,526	(213)
Non-Scheduled	0	2	(2)	2	5	(3)
Urgent	7	24	(17)	42	87	(45)
Routine	785	773	12	2,839	2,695	144
Total Fuel Pumped (gal)	19,810	23,694	(3,884)	89,010	95,754	(6,744)
Forestry						
Service Requests	61	86	(25)	704	756	(52)
Operations - Utilities						
Work Orders Completed	66	63	3	295	312	(17)
Water Main Breaks	3	5	(2)	35	40	(5)
Sanitary Sewer Back Ups	23	38	(15)	119	96	23
Sanitary Sewer Back Ups - Village	3	3	0	16	8	8
Sanitary Sewer Cleaned (feet)	440	26,700	(26,260)	53,470	101,280	(47,810)
Storm Sewer Structures Cleaned	0	45	(45)	215	325	(110)
Storm Sewer Cleaned (feet)	0	0	0	1,210	1,095	115
Storm Sewer Grates cleaned - cycles	1	7	(6)	18	27	(9)
Landscape Restorations (50/50)	8	26	(18)	80	88	(8)
JULIES	1,159	889	270	4,776	4,432	344
Operations - Forestry						
Work Orders Completed	86	54	32	714	657	57
Tree Removals	108	69	39	236	290	(54)
Tree Stump Grinding	5	45	(40)	232	299	(67)
Tree Cable Inspections	0	38	(38)	0	38	(38)
Mowing Cycles	0	1	(1)	18	11	7
Operations - Streets						
Work Orders Completed	125	174	(49)	574	556	18
Asphalt - Potholes (surface tons)	7	25	(18)	40	95	(55)
Asphalt - Patching (surface tons)	0	0	0	137	90	47
Block Party	1	1	0	74	63	11
Parking Meter Collections	13	13	0	52	53	(1)
Parkway Restorations	0	1	(1)	23	13	10
Signs - Fabricated	114	272	(158)	634	501	133
Signs - Installed	164	262	(98)	425	408	17
Signs - Rehabbed	0	173	(173)	97	306	(209)
Street Sweeping (days)	33	35	(2)	171	166	5
Street Sweeping (early AM)	15	15	0	79	73	6
Street Sweeping (extra)	0	0	0	10	9	1
Special Events	5	3	2	39	27	12

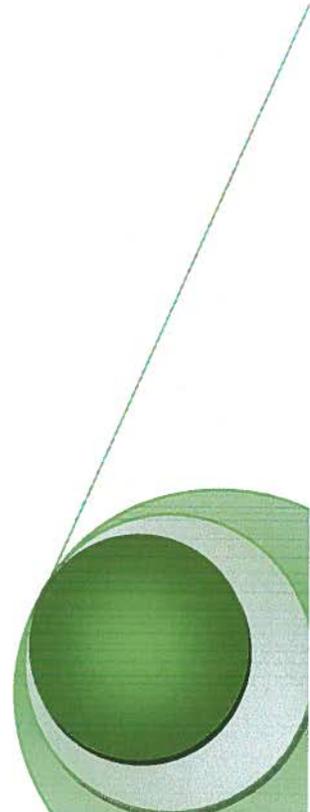


Village of Glen Ellyn



Recreation Department

February 2012 – April 2012



VILLAGE OF GLEN ELLYN RECREATION DEPARTMENT

Village Links - Panfish Park - Lambert Lake Nature Preserve - Co-Op Park



MANAGER'S REPORT FOR February 2012

Prepared by Matt Pekarek

Matt Pekarek

Pre-season registration began in February, with golfers signing up for the 2012 Weekend Permanent Time Drawing. Resident Cards are on sale.

The 9-hole course is open on temporary tees and greens. The driving range is open on artificial turf mats.

The Pro Shop is open everyday. The Village Links Grill is open for lunch, and for Friday evening Fish Fry.

February was generally mild, with high temps in the 20's or higher every day.

February Weather

High Temperatures In February										
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
70° days										
60° days				1					1	
50° days	2	3		5			1	3	1	2
40° days	11	2	2	4	3	4	10	9	7	4
30° days	14	13	17	7	12	9	13	13	10	11
20° days	2	7	9	9	10	5	2	3	10	10
10° days		2		2	4	8	1			1
0° days		1				2	1			
Rain	0.3"	0.4"		3.1"	1.5"	1.0"	1.5"	1.5"	0.3"	0.1"
Snow	4"	28"	16"	5"	25"	18"	1"	6"	6.1"	4"

Rounds History By Course						
Year	18-Holes		9-Holes		Total	
	Feb	Feb YTD	Feb	Feb YTD	Feb	Feb YTD
1998	0	0	1,553	1,657	1,553	1,657
1999	0	0	554	604	554	604
2000	0	0	438	737	438	737
2001	0	0	76	77	76	77
2002	0	0	366	1,061	366	1,061
2003	0	0	113	185	113	185
2004	0	0	322	475	322	475
2005	0	0	160	175	160	175
2006	0	0	232	558	232	558
2007	0	0	2	212	2	212
2008	0	0	0	104	0	104
2009	0	0	86	93	86	93
2010	0	0	-		0	
2011	0	0	43	55	43	55
2012	-	-	231	636	231	636

GOLF

Resident Card sales are 7% ahead of last year, likely a result of nicer weather. Residents are encouraged to buy their cards early and take advantage of discounted registration fees available through March 15.

Registration for Junior Group Lessons and All Day Camps began February 4.

GROUNDS

The grounds staff is focussed on renovating equipment. Tasks accomplished in February included:

1. Thirty three wood tee benches were stained and painted.

2. Four hundred twenty sand bunker rakes were cleaned.
3. Seventy five new bunker rakes were assembled.
4. Thirty six putting green pins flagsticks covered with Vinyl Guard® material. The Vinyl Guard® sheath extends the life of the flagsticks several years.
5. Thirty seven small powered equipment items were serviced.
6. Sixteen wood trash cans were stained and painted.
7. New automatic towel dispensers were installed in the ladies restroom at the clubhouse.
8. Trash was picked up from the parkways 3 times.
9. Snow was plowed and road salt was applied twice.
10. 28,000 pounds of fertilizer was purchased to take advantage of early season discounts.



One of the ways we have kept expenses down is by shopping for bargains and buying supplies at the best time of year. This is our fertilizer storage room after 28,000 pounds of fertilizer was delivered in February.



For a second year, we will be growing vegetables at the Village Links for use in the clubhouse restaurant. These lettuce seedlings were planted in early February.



By the end of February, the lettuce seedlings had matured and were transplanted into the Earth Box® containers. Village Links Grill diners will enjoy fresh organic produce grown without chemical fertilizers or pesticides all summer.

MECHANICAL MAINTENANCE

Work accomplished in February included:

1. The Pro Shop track lights were repaired.
2. Two 84" trim mowers were serviced and their 6 cutting units were resharpend.
3. Staff worked with a contractor to install cleaning access panels in the kitchen exhaust hood duct. The new access panels allowed the contractor to remove built up grease in the exhaust duct.
4. New batteries were installed in the Smithco® electric bunker rake.

FOOD SERVICE

The Village Links Grill was open for lunch. We began Friday evening Fish Frys on February 24.

Sales were up 138% in February and are up 57% for the year.

PRO SHOP

Retail merchandise sales were down 29% for the month and are up 2% for the year.

Spring merchandise was received throughout the month. Merchandise was put into inventory, priced and displayed.

PROMOTION

For the second consecutive year the Village Links participated in the 29th Annual Chicago Golf Show at the Rosemont (IL) Convention Center February 24-26. This was our second appearance at this three day consumer trade show. Our booth was manned by Noel Allen, Mike Atkins, Mike Campbell, Mike Ludwig, Chris Pekarek, Matt Pekarek and Jeff Vesevick.

We gave away two-somes of golf to collect over 1,000 email addresses. We handed out thousands of brochures and connected with potential customers.



The 2012 Chicago Golf Show was the second time that the Village Links had a booth at this consumer trade show.



Professional graphics depicted the Village Links nicely. We also distributed a promotional brochure produced specifically for this event.

ITEMS BEFORE THE VILLAGE BOARD

Last Month

none

Upcoming

none

THE MONTH AHEAD

1. 2012 golf registration continues at the Village Links.
2. The 9-hole course typically opens for play in March, as soon as the frost is out of the greens.
3. Drawings for the 2012 Permanent Starting Times will be held Wednesday March 7.
4. Resident Cards are available at discount through Thursday March 15.

VILLAGE OF GLEN ELLYN RECREATION DEPARTMENT

Village Links - Panfish Park - Lambert Lake Nature Preserve - Co-Op Park



MANAGER'S REPORT FOR March 2012

Prepared by Matt Pekarek

Matt Pekarek

We began the month with the 9-hole course open on temporary tees and greens. The driving range tee opened March 6. The 9-hole course opened on regular tees and greens on March 6. The 18-hole course opened March 7. We were on off-season green fees (25% discount) all month.



March 2012 was all about the Weather!

Rounds History By Course						
Year	18-Holes		9-Holes		Total	
	Mar	Mar YTD	Mar	Mar YTD	Mar	Mar YTD
1998	594	594	1,360	3,017	1,954	3,611
1999	126	126	1,495	2,099	1,621	2,225
2000	821	821	3,034	3,771	3,855	4,592
2001	86	86	1,542	1,619	1,628	1,705
2002	140	140	911	1,972	1,051	2,112
2003	0	0	767	952	767	952
2004	0	0	1,060	1,535	1,060	1,535
2005	152	152	888	1,063	1,040	1,215
2006	99	99	1,267	1,825	1,366	1,924
2007	329	329	947	1,159	1,276	1,488
2008	0	0	385	489	385	489
2009	750	750	1,093	1,186	1,843	1,936
2010	693	693	1,176	1,179	1,869	1,872
2011	449	449	768	823	1,217	1,272
2012	2,085	2,085	2,325	2,961	4,410	5,046

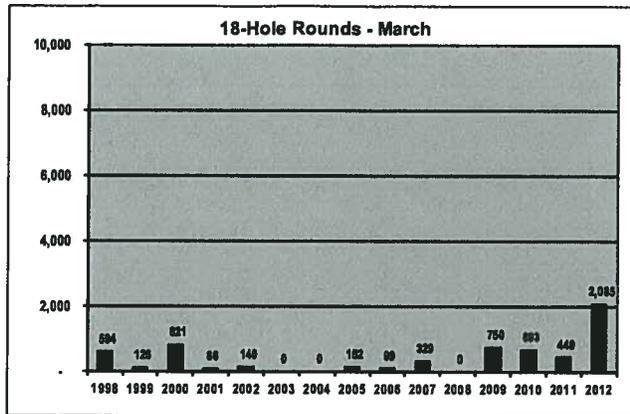
Only 9-holes were available in 2003 and 2004

High Temperatures In March										
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
80° days	7									
70° days	5		1	3		4		1	1	2
60° days	8	3	8	8	1	8		3	8	7
50° days	3	4	6	5	7	6	3	2	3	3
40° days	2	13	13	11	10	4	16	11	11	7
30° days	6	11	3	2	11	6	11	10	8	9
20° days				2	2	3	1	4		3
10° days										
0° days										
Rain	0.7"	2.7"	1.8"	5.0"	1.5"	2.8"	2.6"	0.7"	4.3"	1.1"
Snow			2"	2"	5"	2"	6"	2"	4"	8"

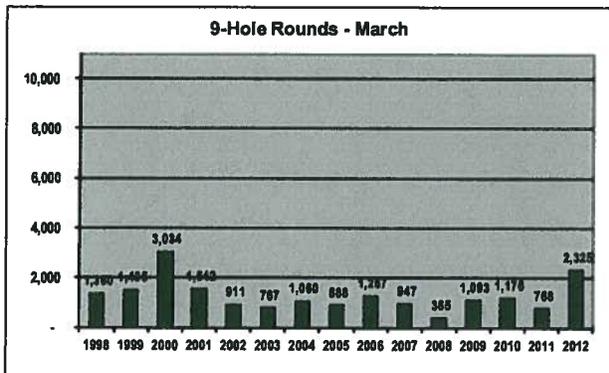
Unprecedented warm temperatures with minimal rain gave golfers ample opportunities to start their season early. Over 6,000 U.S. weather records were set in March. At the Village Links, temperatures ranged from a low of 19° F. to a high of 85° F.

Normally, March does not impact the year financially. March 2012 was different. A record number of rounds played generated significant revenue and caused us to start spending money on course maintenance and customer service earlier than normal.

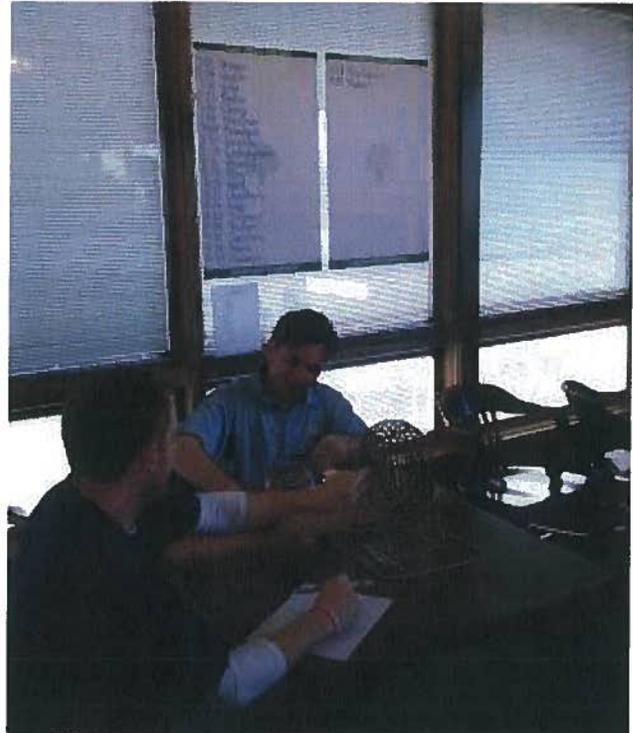
An aggressive opening of the 18-hole course, coupled with heavy play from Spring Special customers helped generate a record number of rounds. In spite of the unprecedented weather, we did not play as many rounds on the 9-hole course as we did in 2000 - a reminder that overall demand for golf remains lower than it was a decade ago.



March 18-hole rounds were more than double any year in recent history.



9-hole course rounds were great, but not as good as in 2000.



The drawing for weekly starting times in the Wednesday morning Over 60 Group was held March 28 at the Village Links.



The Over 60 tee time drawing attracted a nice crowd. About 90 golfers play 9-holes every Wednesday morning.

GOLF

- A. By the end of March, 2,471 Glen Ellynites had purchased a **2012 Resident Card**, down 1% from last year.
- B. March is a low revenue month, typically accounting for less than 2% of annual sales. The \$124,000 revenue increase over 2011 gives us a great start to the 2012 season. March rounds of golf were an all-time record, more than double last year's rounds.
- C. **Registration for lockers, handicaps, and group lessons** continued during the month.
- D. The drawing for **Weekend Permanent Tee Times** was held Wednesday, March 7 at the Glen Ellyn Civic Center. 83 hopeful foursomes registered, the same as last year. Tee times run 5:30 AM to just past 10:00 AM on both days.
- E. The starting time drawing for weekly times in the **Over 60 Group** was held March 28 at the Links.

GROUNDS

Whatever game plan we had for course maintenance in March was thrown out the window. The warm weather prompted us to perform a number of tasks earlier than ever before:

March 15 - installed outdoor drinking fountains.



Grass needs food too! Here we are fertilizing with a small spreader that allows us to apply plant food in tight areas. We want to feed the grass without polluting the pond.

Practice Tee:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed	9											
Divots Seeded	14											
Aerated												
Fertilized												
Herbicide												
Insecticide												



A larger tractor mounted spreader helps us fertilize larger rough areas efficiently.



It was still chilly on March 5 when we removed the cover from the driving range tee.

The early start to the growing season will impact our expense levels for 2012. An extra 30-45 days of turf growth will cause us to use 20% - 25% more fertilizer. We expect to make one or two additional application of all turf treatments, including fungicides, growth regulators, etc. We will spend more on seasonal labor, fuel and supplies. We are managing expenses carefully, so we do not spend all of the extra revenue generated by the early golf season start.



Mowing grass on March 5!

Practice Tee

Protective winter covers were removed March 5. The tee was greener than the turf that was not covered over the winter.



Golfers appreciate the chance to practice on real grass on March 5.

Other tasks accomplished in March included:

1. Litter was picked up from the parkways 2 times.
2. Protective covers were removed from the practice tee.
3. Fifty-six benches were placed on the course.
4. Thirty-eight ball washers were filled and placed on the course.
5. Thirty-two tee benches were painted and re-stained.
6. Two portable restrooms were placed at #4 tee (9).
7. 18-hole greens and practiced greens were topdressed.
8. Landscape bed clean out began.
9. Roughs, fairways, greens, practice tee and entrance lawns were fertilized.
10. Dead evergreens on #3 (9) and #3 (18) were removed.
11. Parkways were mowed once.
12. Temporary, off-season Circle Drive customer parking signs were removed.



Most years we have to wait until April or early May before the threat of frozen water lines passes. This year we installed our fifteen drinking water fountains March 15!



Cleaning out landscape beds.

MECHANICAL MAINTENANCE

Winter servicing and repair of equipment and buildings was completed. In addition:

1. The golfer restrooms on hole #16 were opened for the season.
2. Fifteen outdoor drinking fountains were installed for the season.
3. A leaking hose was replaced on the cart fuel tank.
4. A hydraulic line was replaced on fairway mower #1.

PRO SHOP

Retail merchandise sales were up 108% from last March. Sales are up 67% for the year.

New merchandise continues to arrive, is tagged, and is being displayed.

FOOD SERVICE

The Village Links Grill began the month open for lunch every day and for Fish Frys on Friday evenings. We expanded hours in conjunction with the course being open. Golf Express was open every day while the 9-hole course was open.

Food sales were up 146% for the month and are up 112% for the year.

OUTINGS

Outing bookings are running ahead of 2011. Last year we booked 30 outings of 12-120 golfers, that generated \$76,000 in sales. This year we have already booked 27 outings that have a maximum sales potential of \$106,000.

PARKS

Mow Parks:	Number of times park was mowed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Panfish Park	1											
Lambert Lake	1											
Co-op Park	1											

1. The pond outflow structure at Panfish Park was cleared of debris. This device controls the water level in the park and must be regularly cleared of debris so the park does not flood.
2. Two declining willow trees were removed.
3. Branches which fell over the winter were cleaned up and chipped.

PROMOTION

Mass Market Coupons - We prepared updated promotional coupons for distribution through commercial mass mailings. Coupon distribution began in early April.

e-News - Village Links eNews is being emailed to customers on the first and third Wednesday of each month. Special notices are being sent as warranted.

ITEMS BEFORE THE VILLAGE BOARD

Last Month

March 5, 2012 - Village Board Budget Workshop

March 12, 2012 - Sealed Bid Purchase - Two Trucks

Upcoming

none

THE MONTH AHEAD

Group Lessons begin
Monday April 2

Golf After School (G.A.S.) begins
Monday April 2

Good Friday
One of the Busiest Golf Days of the Year
April 6

Spring Scramble
Saturday April 7

Easter Sunday
One of the Slowest Golf Days of the Year
April 8

The first Over 60 event of the year
Wednesday April 11

2012 Permanent Starting Times Begin
Saturday April 14

Most 9-hole evening leagues begin
in April

Free Swingin' Set Ladies League Golf Clinics
April 17, 19, 24

9-Hole Junior Tournament
Saturday April 28

VILLAGE OF GLEN ELLYN RECREATION DEPARTMENT

Village Links - Panfish Park - Lambert Lake Nature Preserve - Co-Op Park



MANAGER'S REPORT FOR April 2012

Prepared by Matt Pekarek

Matt Pekarek

April was a strange golf month, with temperatures lower than March.

The month began strong but the weather and sales worsened each succeeding week. The result was average sales, but one of the better Aprils in recent years.

APRIL WEATHER

High Temperatures In April										
	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
90° days										
80° days	1	1	4	2	1	2	1	3	2	4
70° days	3	4	8	3	8	4	10	7	6	6
60° days	12	4	12	6	5	7	9	7	6	9
50° days	10	14	5	11	11	8	8	11	12	5
40° days	4	6	1	6	5	3	2	2	4	2
30° days		1		2		6				4
Rain	1.9"	4.5"	2.5"	4.7"	2.9"	3.0"	3.5"	2.3"	1.3"	2.6"
Snow				2"		2"				3"

April was a let down after an incredible March. In April we had only 4 days with a temperature over 70°, compared to 12 days over 70° in March.

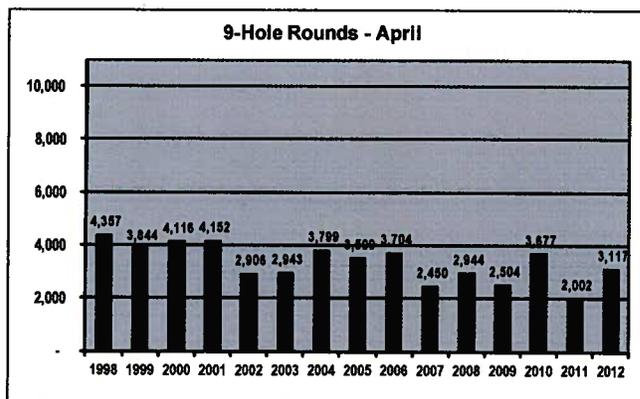
April was extremely dry. With just under 2-inches of rainfall, it was one of the driest Aprils in the last decade.

The cool dry weather gave golfers plenty of opportunities to play, even though the comfort level was less than desirable.

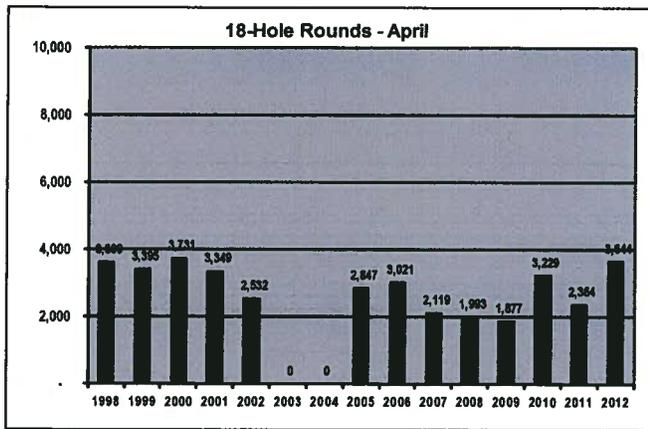
The cool dry weather also impacted the bentgrass playing surfaces which stopped growing and were off color for much of the final two weeks of the month.

ROUNDS PLAYED

Rounds History By Course						
Year	18-Holes		9-Holes		Total	
	Apr	Apr YTD	Apr	Apr YTD	Apr	Apr YTD
1998	3,609	4,203	4,357	7,374	7,966	11,577
1999	3,395	3,521	3,844	5,943	7,239	9,464
2000	3,731	4,552	4,116	7,887	7,847	12,439
2001	3,349	3,435	4,152	5,771	7,501	9,206
2002	2,532	2,672	2,906	4,878	5,438	7,550
2003	0	0	2,943	3,895	2,943	3,895
2004	0	0	3,799	5,334	3,799	5,334
2005	2,847	2,999	3,509	4,572	6,356	7,571
2006	3,021	3,120	3,704	5,529	6,725	8,649
2007	2,119	2,448	2,450	3,609	4,569	6,057
2008	1,993	1,993	2,944	3,433	4,937	5,426
2009	1,877	2,627	2,504	3,690	4,381	6,317
2010	3,229	3,922	3,677	4,856	6,906	8,778
2011	2,364	2,813	2,002	2,825	4,366	5,638
2012	3,644	5,729	3,117	6,078	6,761	11,807



9-hole course rounds played were up 56% in April.



18-hole course rounds played were up 54%.

GOLF

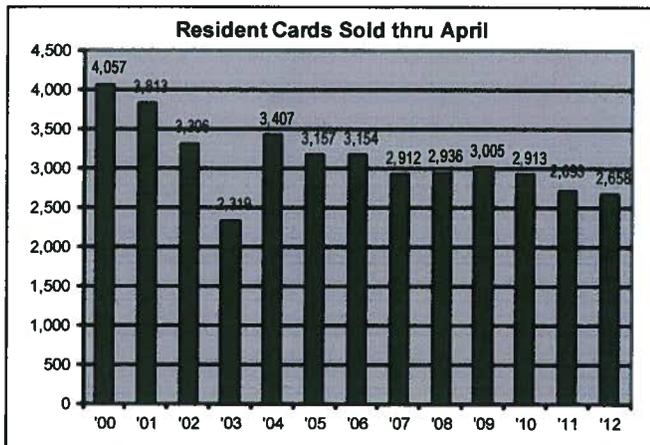
Golf rounds in April were up 55% and are up 109% for the year. Green fee revenue was up 46% for the month and is up 90% for the year.

Spring Special customers played 1,385 rounds in April. To date the Spring Special generated 2,155 rounds, accounting for 19% of all rounds played and 14% of all green fee revenue.

Motorized cart revenue was up 111% in April and is up 199% for the year. Cart revenue is up more than other revenue categories because the weather has been so dry. Not once in April did we have to ground carts due to wet weather.

Driving range sales were up 41% for the month, and are up 97% for the season.

Resident Card sales are up 78% through April because of a fee increase. The number of Resident Cards sold is down 1%.



- Four week night 9-hole golf leagues began play during April, with two leagues scheduled to begin play in May. This year's evening line up includes:

- Monday 4:28 PM (19 weeks)
Bell Labs Ladies, 24 players
- Tuesday 4:14 PM (21 weeks)
Lucent Technology, 32 players
- Wednesday 4:07 PM (24 weeks)
Knights of Columbus, 24 players
- Wednesday 4:56 PM (14 weeks)
Ladies of the Evening, 24 players
- Thursday 4:28 PM (20 weeks)
Thursday Men, 24 players
- Thursday 5:10 PM (17 weeks)
UFS League, 16 players
- Friday 4:28 PM (17 weeks)
Freeloaders League, 16 players

- Four week night leagues began play on the front nine of the 18-hole course in April and early May:

- Monday 4:00 PM (17 weeks)
Joint Commission League, 12 players
- Monday 4:30 PM (15 weeks)
Navistar League, 32 players
- Thursday 4:30 PM (19 weeks)
Valley View League, 48 players
- Thursday 4:54 PM (20 weeks)
Ladies of the Links, 12 players

- The Village Links conducts two evening leagues that are open to the public. These leagues accommodate up to 32 players and begin play in April or early May:

- Tuesday Team Play, 4:30 PM, 17 weeks
- Wednesday Wagglers, 4:30 PM, 17 weeks

- The Monday Over 50 Men's League began Monday April 23. This 18-hole league plays most Mondays (17 weeks) at 8:00 a.m.

- 71 golfers played in the Spring Scramble on Saturday April 7.

- Weekend Permanent Times began on April 14. Six Permanent Time events were scheduled in April, but one was cancelled due to bad weather. An average of 35 golfers played in each event.

- Over 60 play began Wednesday, April 11 on the 9-hole course. Up to 80 golfers played in the first three events.

- **G.A.S. (Golf After School)**, a junior golf league, began play April 2. They play every Monday after school through mid-May.

- A **Junior 9-Hole Tournament** kicked off the 2012 junior competition season with 12 youngsters competing on Saturday April 28 in challenging weather conditions.



Twelve Juniors competed in the season's first tournament.

- **Adult Group Golf Lessons** began in April. These lessons are conducted every evening, Monday through Thursday, 6:00 p.m. - 8:00 p.m.

- Director of Golf Jeff Vesevick attended the **Swingin' Set Spring Luncheon**. The Swingin' Set Ladies League begins Tuesday morning play in May. They have separate leagues on both the 18-hole and 9-hole courses. 2012 is their 43rd season at the Village Links.

- Our golf professional staff conducted three 90-minute golf for members of the **Swingin' Set Ladies Golf League**. These free clinics covered shot making fundamentals.

GROUNDS

The golf course is in good condition. All areas are considerably more developed than they were at this time a year ago. Root systems are more developed than normal, due to the warm weather in March.

From a weather and turf perspective, we have experienced a historic March and April.

We have already mowed the greens 41 times, compared to only 12 times in 2011. Bunkers have been raked 24 times, compared to only 5 times last year. We have filled divots on the driving range tee 31 times compared to only 5 times last year.

Greens

Greens are in good condition - great for this time of year. The weather and growing patterns have required more maintenance than usual. The cool weather late in the month

In April we performed several maintenance tasks that golfers don't notice - unless we don't do them.

We cleared greens of Maple seeds seven times in April. We repaired scalped and low hole plugs on all greens.

We reestablished the original perimeter edges on all greens. Greens edges move over time. The tendency when mowing is to stay just a fraction within the green edge, resulting in the greens getting smaller and rounder. If the edge creeps in just 1/16-inch every time we mow, by the end of the season the green edge will have moved in more than 10-inches.

We fertilized greens twice.

Greens:	Number of times task was completed												
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
Mowed	16	26											
Verticle Mowed													
Groomed													
Rolled	3	4											
Topdressed	1												
Aerated													
Fertilized	1	2											
Bio-Stimulants													
PGR													
Wetting Agent													
Fungicide		1											
Herbicide													
Insecticide													

Tees

Tees are in good shape. We fertilized tees and trimmed the tee yardage plates.

Tees:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed	3	5										
Divots Seeded part	1											
Aerated												
PGR												
Fertilized	1											
Wetting Agent												
Fungicide												
Herbicide												
Insecticide												

Fairways

Fairways are in good condition. We fertilized fairways and trimmed the fairway yardage plates. All fairways were spiked using solid aeration tines.

Fairways:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed	2	8										
Divots Seeded												
Aerated												
Sliced												
Fertilized	1	1										
PGR												
Wetting Agent												
Fungicide												
Herbicide												
Insecticide												

Sand Bunkers

Winter winds blow sand out of some bunkers. Each spring we check every bunker to see if we have enough sand to maintain a 4-inch to 6-inch depth throughout. As soon as the ground is firm enough to transport sand, we add sand to those bunkers that do not have enough sand.

Bunkers:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Raked	6	18										
Hand Raked		1										
Shovel & Pump												
Trim / Edge												



We add bunker sand where needed to maintain a 4-inch to 6-inch depth throughout.

Roughs

Roughs continue to grow aggressively, requiring regular mowing. We fertilized roughs to keep them growing.

Roughs	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed	2	4										
Aerated												
Fertilized	1	1										
Insecticide												
Herbicide												

Driving Range

The practice tee is in good condition. We fertilized the tee twice.

Practice Tee:	Number of times task was completed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Mowed	9	10										
Divots Seeded	14	17										
Aerated												
Fertilized		2										
Herbicide												
Insecticide												

Horticulture

- 42 Earthboxes® were planted with various vegetables started from seed. 22 heads of organic lettuce were supplied to the restaurant.

2. Annual flower beds were amended, roto-tilled and prepared for planting.
3. 28 stumps were ground on the golf course and Panfish Park.



28 stumps were ground on the golf course and at Panfish Park.

Irrigation System

The central irrigation base station was replaced. This key system component was still under warranty.

Other Tasks

1. Litter was removed from the golf course ponds.
2. Litter was picked up twice from the parkways.
3. Six Wood Duck boxes were repaired.

MECHANICAL MAINTENANCE

Maintenance and repair tasks accomplished in April included:

1. A new deck spindle was installed on the Kubota® 60-inch rotary mower #1.
2. A new water pump was installed on the Kubota® 60-inch rotary mower #2.
3. A portion of the eave and soffit at the Halfway House was replaced.
4. Two new sign lights were installed at the front entrance.
5. The score board was resurfaced with new plywood and painted.
6. The fairway spray rig PTO shaft was repaired.



Juan Garcia replacing a water pump on a Kubota® 60-inch rotary mower.

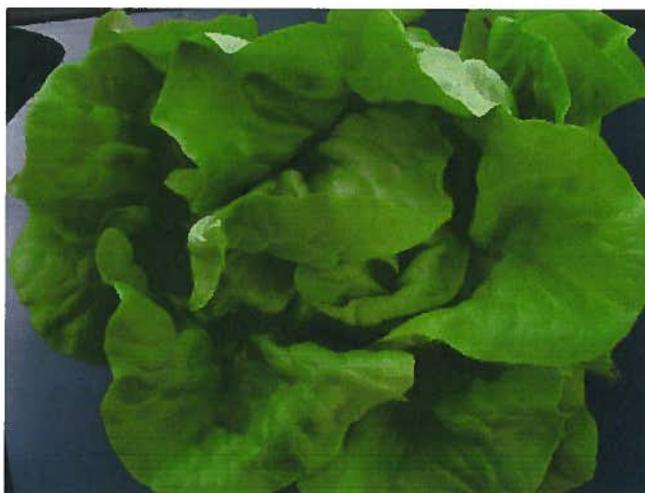
PRO SHOP

Retail merchandise sales were down 5% in April and are up 26% for the year.

New spring merchandise is arriving daily. A fiscal year end inventory of Pro Shop merchandise was taken on Monday April 30.

FOOD SERVICE

Food service revenues were up 30% for the month, and are up 63% for the year.



Twenty-two heads of organic lettuce grown by the ground staff were provided to the restaurant in April.

PARKS

Mow Parks:	Number of times park was mowed											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Panfish Park	1	4										
Lambert Lake	1	2										
Co-op Park	1	4										

Litter was removed from the ponds at Panfish Park and Lambert Lake.

Stumps were ground at Panfish Park. Trees at Panfish Park were mulched.

Three fallen trees blocking the walking path at Manor Woods Park were removed.

PROMOTION

We sold 194 **Spring Specials** in 2012, generating \$33,950 in revenue for April and May. The \$175 Spring Special provides unlimited weekday golf in April and unlimited half price weekday golf in May. 1385 rounds were played in April, an average of 66 per day. The Spring Special accounted for 20% of all rounds in April.

Our **mass mailing coupon** program began in April. We are distributing coupons to 50,000 residences each month through two distribution companies. These coupons target the Village Links Grill, the driving range and 9-hole golf course. The coupon program is marginally successful.

Village Links e-News were sent by email to about 2500 customers subscribing to this service. Emails are being sent on the first and third Wednesday of each month. Unscheduled emails are sent when something of note occurs.

ITEMS BEFORE THE VILLAGE BOARD

Last Month

none

Upcoming

Monday May 21, 2012 - Workshop - Update presentation on the Village Links Facility Improvement Project

THE MONTH AHEAD

Planning for
"Have One On Us"
June 15-16

Swingin' Set Ladies League begins - Tues. May 1

Tuesday Team Play begins - Tuesday May 1

Annual flowers - planting begins mid-May

Junior 9-Hole Event Sunday 20

Memorial Day Holiday - Monday May 28