

Agenda  
Glen Ellyn Village Board of Trustees  
Monday, March 10, 2007  
8:00 p.m. – Galligan Board Room

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
  - A. February 6 letter from a Midway Park resident thanking and complimenting Public Works Maintenance Workers Jon Braga and Stephanie Chandler for the technique used to plow their rather narrow street.
  - B. February 29 letter from the Riviera Condominium Association president thanking Community Service Officer Rose Volpe for her handling of an illegal dumping incident. The Association also thanked Police Officer Craig Holstead for speaking to the condominium residents regarding building security and answering their many questions in a manner that impressed them
  - C. A recent thank you letter sent to Community Service Officer Nick Bellini from the Arbor View School Daisy Girl Scout Troop 301 thanking Officer Bellini for attending their meeting and talking to them about safety.
5. Audience Participation
  - A. Village Clerk Andrea Draths will administer the oath of office to Police Officer John Perkins.

New recruits spend 12 weeks at the Police Training Institute at the University of Illinois in Champaign/Urbana. Upon graduation, officers work alongside experienced Field Training Officers for 14 weeks and then work independently for about a year under the supervision of Patrol Sergeants. Officer Perkins has now successfully completed his probationary period.
  - B. Other?

6. Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

A. Village Board Meeting Minutes:

1. February 11, 2008 – Regular Meeting

B. Total Expenditures (Payroll and Vouchers) - \$1,467,265.54.

The vouchers have been reviewed by Trustee Norton prior to this meeting.

C. Motion to approve the recommendation of Village President Hase that the following appointments be made for Boards and Commissions:

Architectural Review Commission

George W. Allen – for a term ending December 31, 2008

Historic Preservation Commission

Erik G. Ford – for a term ending December 31, 2008

Environmental Commission

Adam S. Kreuzer – for a term ending December 31, 2010

Economic Development Corporation

Mary C. Loch – for a term ending December 31, 2008

D. Ordinance No. 5660, an Ordinance Amending Chapter 2 of Title 4 (Electrical Code) of the Village Code of the Village of Glen Ellyn, Illinois Adopting the 2008 National Electrical Code with Local Amendments.

Approval of this ordinance will adopt the 2008 National Electric Code with local amendments to replace the current 2005 NEC with local amendments. The Building Board of Appeals considered this item at a public meeting on January 31, 2008. The motion to recommend approval of the 2008 National Electric Code with the local amendments carried unanimously with five "yes" votes.

E. Motion to accept the proposal by EKA Incorporated of Stone Mountain, Georgia for one skid steer loader at a cost of \$35,544 to be provided through Casey Equipment Company Incorporated of Arlington Heights, Illinois, to be expensed to the FY 07-08 Equipment Services Fund.

This replacement skid steer wheel loader will be used by the Operations Division of the Public Works Department year round. This machine will be used to load salt into trucks and plow snow in parking lots. It will be used for street patching, utility and landscaping projects throughout the year. It is also a general purpose yard machine that will perform numerous

tasks and operate many attachments. EKA Incorporated has the General Services Agency (GSA) contract for the JCB 190 skid steer loader which is used by various departments of the Federal Government. They have offered us GSA pricing which is the same as the Federal government pays. The advantage to purchasing through GSA is that all competitive requirements have been met and the GSA has negotiated volume pricing. This is similar to purchasing through the State of Illinois Joint Purchase program, which at this time does not have a bid available for this equipment.

7. Resolution No. 08-05, a Resolution Establishing a Downtown Plan Advisory Committee.

Planning and Development Director Staci Hulseberg will present information on the establishment of a Downtown Advisory Committee (DAC). The creation of a DAC is one of the first steps in the public participation element of the downtown strategic planning process which is being performed by the Village's planning consultant, Town Builder Studios. The Downtown Advisory Committee will review and comment on various elements of the downtown plan, offer opinions and suggestions regarding the plan, and make a recommendation to the President and Board of Trustees regarding the adoption of the plan. It is expected the DAC will meet approximately four times throughout the process, with the first meeting planned for April.

8. Ordinance No. 5661, an Ordinance Approving a Lot Coverage Ratio Variation to Allow the Construction of a Two-Story Addition for Property at 120 Exmoor Avenue.

Planning and Development Director Staci Hulseberg will present information on this petition by property owners John and Karen Kenwood, requesting a variation from Section 10-4-8(E)1 to allow the construction of a two-story addition with a lot coverage ratio of 21.4 percent in lieu of the 20 percent maximum lot coverage ratio allowed for a two-story residence. The property is located on the west side of Exmoor Avenue between Fairview Avenue and DuPage Boulevard. The Zoning Board of Appeals considered these items at two public hearings on January 8, 2008 and January 22, 2008, voting 6-1 to recommend Village Board approval of the variation on January 22, 2008.

9. Ordinance No. 5662, an Ordinance Approving Variations from the Rear Yard Setback and Side Yard Setback of the Zoning Code to Allow the Reconstruction of a Family Room, the Reconstruction of an Attached Garage, and the Construction of a New Two-Story Addition for Property at 309 Forest Avenue.

Planning and Development Director Staci Hulseberg will present information on this petition to allow the construction of a new, two-story addition and the reconstruction of an existing family room and attached garage. The property is located on the east side of Forest Avenue between Hill Avenue and Turner Avenue. Chris and Andrea Bilotti, property owners, are requesting the approval of two variations from the Glen Ellyn Zoning Code to allow the construction of a new two-story addition and the reconstruction of an existing family room and attached garage that encroach into the required rear and side yard setbacks. The Zoning Board of Appeals considered this item at a public hearing on February 12, 2008, voting 5-0 to recommend Village Board approval of these variations.

10. Ordinance No. 5663, an Ordinance Granting Approval of a Special Use Permit for Outdoor Storage to Allow a Table and Chair Set to be Displayed Outside in Front of the Enchantments Store Located at 534 Pennsylvania Avenue.

Planning and Development Director Staci Hulseberg will present information on the request of Jennifer Massarelli for approval of a special use permit for outdoor storage to allow a table and chair set to be displayed in front of Enchantments located at 534 Pennsylvania Avenue. The subject property is located on the north side of Pennsylvania Avenue between Main Street and Forest Avenue in the C5B Central Business District, Central Service Subdistrict. The Plan Commission reviewed the requested special use permit at a public hearing on February 14, 2008. By a vote of 8-0, the Plan Commission recommended approval of the request subject to conditions.

11. Ordinance No. 5664, an Ordinance Granting Approval of a Special Use Permit for a Preliminary and Final Planned Unit Development Plan with Zoning Deviations, a Special Use Permit to Allow the Expansion of an Existing Church and the Exterior Appearance for a Proposed Addition on the Grace Lutheran Church Located at the Southeast Corner of Forest Avenue and Pennsylvania Avenue on Property Commonly Known as 493 Forest Avenue.

Planning and Development Director Staci Hulseberg will present information on the request of the Grace Lutheran Church for approval of a special use permit for a Preliminary and Final Planned Unit Development Plan, a special use permit for the expansion of a church and the exterior appearance of an approximately 4,000-square foot addition proposed on the Grace Lutheran Church located at 493 Forest Avenue. The subject site is located at the southeast corner of Forest Avenue and Pennsylvania Avenue in the C5B Central Business District, Central Service Sub-district. The Architectural Review Commission reviewed the proposed exterior appearance at a public meeting on February 13, 2008. By a vote of 6-0-1, the Architectural Review Commission recommended approval of the proposed exterior appearance with conditions. The Plan Commission reviewed the requested special use permit for Preliminary and Final Planned Unit Development Plan and special use permit to allow the expansion of a church at a public hearing on February 14, 2008. The Plan Commission recommended approval of these requests by a vote of 8-0.

12. Ordinance No. 5665, an Ordinance Granting Approval of a Special Use Permit for a Preliminary and Final Planned Unit Development Plan with a Zoning Deviation for Drive Aisle Width and the Exterior Appearance for a Proposed Addition on the US Bank Building Located at the Northeast Corner of Forest Avenue and Duane Street on Property Commonly Known as 453 Forest Avenue.

Planning and Development Director Staci Hulseberg will present information on the request of the US Bank Corporation for approval of a special use permit for a Preliminary and Final Planned Unit Development Plan and the exterior appearance of an approximately 2,000-square foot addition proposed on the north side of the existing bank building at 453 Duane Street. The subject site is located at the northeast corner of Forest Avenue and Duane Street in the C5B Central Business District, Central Service Sub-district. The Architectural Review Commission reviewed the proposed exterior appearance at a public meeting on January 9, 2008. By a vote of 5-0, the Architectural Review Commission recommended approval of the proposed exterior appearance with conditions. The Plan Commission reviewed the requested special use permit for a Preliminary and Final Planned Unit Development Plan at a public hearing on February 14, 2008. By a vote of 8-0, the Plan Commission recommended approval of the request subject to conditions.

13. Motion to waive competitive bidding and accept the proposal by Harris Motor Sports of Sugar Grove, Illinois for the purchase of 87 Yamaha® golf carts for \$132,000 and the trade-in of 87 used golf carts, to be expensed to the FY 07-08 Recreation Department Fund budget.

Recreation Director Matt Pekarek will present this item. In 2007, 31,000 Village Links customers paid \$417,000 to rent one of the golf course's 87 golf carts. Historically, carts have been kept for about eight years, and replaced in groups of 10-15 at a time. Staff has evaluated various replacement options and has determined that it is advantageous to replace all of the carts at one time and more frequently than in the past. This approach provides some economy of scale, encourages maximum competition among vendors, and takes advantage of a favorable market for used golf carts. By replacing carts more frequently, the golf course can provide its customers with newer, better running golf carts without significantly increasing the cost of providing those carts. Competitive proposals were solicited under broad guidelines that allowed each dealer to craft one or more proposals that would provide the best combination of low cost and cart quality to the Village Links. The three dealers presented a total of 13 proposals. The recommended proposal is the lowest cost purchase with trade-in. It includes a 5-percent contingency that would be used to address any trade-in carts that are not fully operational at the time of delivery. All Recreation Department funds are generated by user fees; no tax monies are used at the Village Links.

14. Motion to approve award of a contract to Kramer Tree Specialists, Inc., of West Chicago for the monthly brush and branch removal program operating from May to October each year for the three year span of 2008-2010, to be expensed to the Solid Waste Fund at the following rates per cubic yard:

Standard Pick-up:	Year 2008	\$128,400
	Year 2009	\$132,000
	<u>Year 2010</u>	<u>\$135,000</u>
	Total Cost	\$395,400

Public Works Director Joe Caracci will present information on this proposed contract with Kramer Tree Specialists, Inc. The contract will continue the monthly residential brush and branch pickup program originated in May 1999. The contract is to provide services for a three-year period beginning May 2008 and ending October 2010. Contractors were asked to submit proposals on a per-month basis as well as a cubic yard cost. Two contractors submitted proposals by the March 5 deadline. Staff recommends award of the contract to Kramer Tree Specialists in the total amount of \$395,400. This cost translates into a monthly fee of \$1.58 on the monthly Village utility bill for approximately 6,800 addresses receiving this service.

15. Reminders:

- The next Regular Village Board Workshop is scheduled for Monday, March 17, at 7 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Pre-Board Workshop of the Glen Ellyn Village Board is scheduled for Monday, March 24, beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, March 24, beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

16. Other Business?

17. Adjournment