

**Minutes
Regular Meeting
Glen Ellyn Village Board of Trustees
January 14, 2008**

Call to Order

Village President Hase called the meeting to order at 8 p.m.

Roll Call

Upon roll call by Village Clerk Draths, Village President Hase and Trustees Armstrong, Comerford, Ladesic, Lee, Norton and Thorsell answered, "Present."

Pledge of Allegiance

Village President Hase led the Pledge of Allegiance.

Correspondence

- a. December 7 letter from Kathleen Stelmar of the Wheaton Police Department thanking Glen Ellyn Community Service Officer Rose Volpe for her assistance at the Child Safety Seat Checkpoint event held at the Wheaton Police Department in November.
- b. Letter received December 17 from the Abraham Lincoln School Safety Patrollers thanking Police Officer Tom Staples for speaking to them about Safety Patrol responsibilities.
- c. December 6, 2007 e-mail from Peggy Farrell tendering her resignation from the Board of Fire and Police Commissioners effective immediately.
- d. Note of thanks sent to Holly Miller and Kathy Petrine, Permit Clerks in the Planning and Development Department, from a new business owner stating her appreciation for the assistance she received during her recent permit application.
- e. December 12 letter from a Glen Ellyn resident thanking Community Service Officer Rick Perez for finding his lost truck keys and returning them to the Police Department.
- f. December 14 letter from Jim Bodony, Glen Ellyn Volunteer Fire Company Assistant Fire Chief recognizing the outstanding performance of Police Officers Paul Baird and Luke Elmore, who responded to a report and administered to a person in full cardiac arrest.

- g. Note from a Glen Ellyn resident received on January 7, 2008 thanking Public Works for the installation of a sidewalk on the west side of Lambert Road, which is part of the Lambert Farms Project.

Audience Participation

- a. President Hase presented Finance Director Jon Batek a *Certificate of Achievement for Excellence in Financial Reporting* from the Government Finance Officers Association. This award recognizes the Village's commitment to maintaining high standards of excellence in the preparation of its Comprehensive Annual Financial Report (CAFR) for the fiscal year that ended April 30, 2006. This is the nineteenth consecutive year the Village has earned this national recognition. Director Batek recognized Larry Noller, hired as Assistant Finance Director in September 2007 and mentioned various financial documents, including the annual budget, are available on the Village website at www.glenellyn.org.
- b. Police Chief Phil Norton introduced Deputy Chief Robert Acton and commented on his recent graduation from the FBI National Academy in Quantico, Virginia. Chief Norton then presented the Police Department's newest Sergeant, Kurt Vavra, who was sworn in by Village Clerk Andrea Draths.
- c. Steve Kondogianis, 628 Hillside Avenue, addressed the Village Board on the subject of a potential conflict of interest regarding the Plan Commission Trustee Liaison and a special use permit pre-application brought before the Plan Commission January 10, 2008. Diamonte Montessori School came before the Plan Commission January 10 regarding pre-application for a special use permit concerning property located at 625 Hillside Avenue as a possible permanent location for their school.

President Hase informed Mr. Kondogianis that, if in fact the petitioners decided to apply for a special use permit for 625 Hillside Avenue, she would appoint another Trustee Liaison for this specific issue and also mentioned that the Plan Commission Trustee Liaison had previously stated publicly that he would recuse himself from any Village Board vote on this issue. President Hase clarified that although Village Trustees act as liaisons for Boards and Commissions they are not voting members of any advisory Boards or Commissions.

Village Attorney Stewart Diamond reiterated President Hase's comments stating also that it is not improper for elected officials to provide goods or services to individuals who may have requests to make before the governmental body and that the obligation of the official who has engaged in such proper business practices is simply not to tie that business relationship to success before the governmental body, to disclose the business relationship, and to recuse himself from any role in a discussion of the matter or in casting a vote.

Trustee Armstrong stated he was the Trustee Liaison for the Plan Commission and the attorney handling the real estate transaction only for the Diamante Montessori School regarding the property at 625 Hillside Avenue.

Consent Agenda

Acting Village Manager Barrett presented the Consent Agenda; Village President Hase called for questions and/or discussion on the items on the Consent Agenda.

Trustee Ladesic moved and Trustee Thorsell seconded the motion that the following items included on the Consent Agenda be approved:

- a. **Minutes** of the following Village Board Meetings:
 - Regular Board Meeting
November 26, 2007
December 17, 2007

 - Special Workshop
December 17, 2007

 - Regular Workshop
August 20, 2007
October 15, 2007
November 19, 2007

- b. Total **Expenditures** (Payroll and Vouchers) - \$5,935,960.41. The vouchers were reviewed by Trustee Ladesic prior to the meeting.

- c. Receive the **Village's Comprehensive Annual Financial Report and Single Audit Report** for the fiscal year ended April 30, 2007.

The Village's financial statements are annually audited by an independent certified public accounting firm as required by State law. Sikich LLP of Aurora, Illinois has completed the audit of the Village's financial statements for the fiscal year which ended April 30, 2007. The 136 page Comprehensive Annual Financial Report represents the "official" financial statements of the Village. The report is available for public review at the Village Clerk's Office in the Civic Center, at the Glen Ellyn Public Library or online at www.glenellyn.org.

- d. Waive competitive bidding and approve the purchase and installation of **two booster pumps** from General Pump and Machinery, Inc., of North Aurora in an amount not to exceed \$20,000, to be expensed to the FY 07-08 Water Fund.

The Village of Glen Ellyn water distribution system includes two one-million gallon reservoirs that store water to use when demand requires. One of the key components of the reservoir system is the booster pumps, which force water from

the reservoir into the distribution system. Both booster pumps have experienced problems and require replacement. The existing pumps have lasted 51 years (far beyond the 30-year life expectancy). General Pump and Machinery, Inc., of North Aurora is the local reseller of Aurora Pumps and submitted two separate quotes for fabrication and installation of the booster pumps totaling \$19,982. Fabrication is expected to take three weeks with installation estimated to be another 8-10 days. Staff prefers to perform this replacement in the winter months while the reservoir use is minimal.

- e. Recommendation of Village President Hase that the following **appointments and reappointments be made for Boards and Commissions:**

Architectural Review Commission

James C. Burdett – as Chairman through December 31, 2008
Sharyl A. Faganel – for a term ending December 31, 2010
Hannah Loftus – for a term ending December 31, 2010
George Iain Dickie – for a term ending December 31, 2010
Sharon S. Wussow – for a term ending December 31, 2010

Board of Fire and Police Commissioners

James M. Meyers – for a term ending December 31, 2010, and as Chairman through December 31, 2008
Wesley R. Peters – for a term ending December 31, 2010

Building Board of Appeals

James L. Ryan, Jr. – for a term ending December 31, 2010, and as Chairman through December 31, 2008
James H. McGinley – for a term ending December 31, 2010
Erik W. Nielsen – for a term ending December 31, 2010

Capital Improvements Commission

James P. Piszczek – for a term ending December 31, 2010, and as Chairman through December 31, 2008
Daniel O’Carroll – for a term ending December 31, 2010
Jason A. Popp – for a term ending December 31, 2010
Todd H. Ryne – for a term ending December 31, 2010

Environmental Commission

Robert S. Marcott – for a term ending December 31, 2010

Historic Preservation Commission

Leland Marks – for a term ending December 31, 2010, and as Chairman through December 31, 2008
Timothy F. Loftus – for a term ending December 31, 2010
James P. Manak – for a term ending December 31, 2010

Plan Commission

Ronald D. Lemme – for a term ending December 31, 2010

Jay B. Strayer – for a term ending December 31, 2010

Recreation Commission

Michael L. Cavanagh – for a term ending December 31, 2010

Daniel J. Dwyer – for a term ending December 31, 2010

John P. Gallagher – for a term ending December 31, 2010

Zoning Board of Appeals

Richard E. Garrity – as Chairman through December 31, 2008

Edward F. Kolar – for a term ending December 31, 2012

Dale S. Siligmuller – for a term ending December 31, 2012

- f. Purchase of a Minolta C451 **color copier** through Konica Minolta in Downers Grove, Illinois in the amount of \$11,406, to be expensed to the FY 07-08 General Fund.

The copier used by the Public Works Department reached the end of its useful life, and frequently began to breakdown due to wear and tear on the machine. Staff researched and obtained prices from three vendors for new machines with updated features. Minolta, our current supplier, submitted the most competitive price for the copier with the features being sought.

Upon roll call on the Consent Agenda, Trustees Ladesic, Thorsell, Armstrong, Comerford, Lee and Norton voted “Aye”. Motion carried.

Ordinance No. 5644 – 374 Anthony Street – Lot Coverage Ratio Variation

Planning and Development Director Staci Hulseberg presented information regarding the construction of a one-story, three-season room addition which would increase the lot coverage ratio. The property is located on the north side of Anthony Street between Newton Avenue and Western Avenue. Property owners Weston and Elizabeth Wetherell requested this variation from the Glen Ellyn Zoning Code to allow construction of a one-story three-season room addition that would increase the existing lot coverage ratio from 19.7 percent to 20.3 percent in lieu of the maximum permitted lot coverage ratio of 20 percent, which is prohibited. The Zoning Board of Appeals considered this item at a public hearing on November 27, 2007, voting 4-1 to recommend Village Board approval of this variation.

Trustee Lee moved and Trustee Comerford seconded the motion that Ordinance No. 5644 be passed, an Ordinance Approving a Variation from the Lot Coverage Ratio Requirement of the Zoning Code to Allow the Construction of a One-Story, Three-Season Room Addition for Property at 374 Anthony Street.

Upon roll call, Trustees Lee, Comerford, Armstrong, Ladesic, Norton and Thorsell voted "Aye." Motion carried.

Ordinance No. 5645 – 350 Duane Street (20-Unit Townhouse) – Approval of Special Use Permits, Preliminary Plat of Subdivision, Exterior Appearance, and Subdivision, Stormwater and Sign Code Variations

Planning and Development Director Staci Hulseberg presented information on the request of Irongate Land Development, L.L.C., regarding a special use permit for Planned Unit Development, a preliminary plan, special use permit for attached single-family dwellings, preliminary plat of subdivision, subdivision variation, stormwater variation, sign variations and the exterior appearance of a 20-unit townhouse development proposed at 350 Duane Street. The subject site is located on the north side of Duane Street between Lorraine Street and Evergreen Avenue in the C5B Central Business District, Central Service Subdistrict. The ARC reviewed the requested sign variation and proposed exterior appearance at a public hearing and meeting on December 12, 2007. By a vote of 6-0, the ARC recommended approval of the requested sign variations and by a vote of 5-1 the ARC recommended approval of the proposed exterior appearance. The Plan Commission reviewed the requested special use permit for Preliminary Planned Unit Development approval of a preliminary plan, special use permit for attached single-family dwellings, preliminary plat of subdivision, subdivision variation and stormwater variation at a public hearing on December 13, 2007. The Plan Commission recommended approval of these requests by a vote of 11-0.

Trustee Armstrong moved and Trustee Norton seconded the motion that Ordinance No. 5645 be passed, an Ordinance Granting Approval of a Special Use Permit for Planned Unit Development Preliminary Plan, a Special Use Permit for Attached Single-Family Dwellings, a Preliminary Plat of Subdivision, Subdivision Variations, Stormwater Variation, Sign Code Variations and the Exterior Appearance of a 20-Unit Townhouse Development to be Located on Property Commonly Known as 350 Duane Street.

Upon roll call, Trustees Armstrong, Norton, Comerford, Ladesic, Lee and Thorsell voted "Aye." Motion carried.

Ordinance No. 5646 – 757 Forest Avenue – Rear Yard Setback Variation

Planning and Development Director Staci Hulseberg presented information regarding the expansion and reconstruction of a two-car attached garage and second-floor sunroom, which would decrease the rear yard setback. The property is located on the northeast corner of Forest Avenue and Oak Street. Property owners Joseph and Susan Selzer requested the approval of a variation from the Glen Ellyn Zoning Code for a two-story addition that would reduce the rear yard setback from approximately 37 feet to 35 feet in lieu of the minimum required rear yard setback of 40 feet, which is prohibited. The Zoning Board of Appeals considered this item at a public hearing on November 27, 2007, voting 5-0 to recommend Village Board approval of this variation.

Trustee Norton moved and Trustee Armstrong seconded the motion that Ordinance No. 5646 be passed, an Ordinance Approving a Variation from the Rear Yard Setback Requirement of the Zoning Code to Allow the Construction of a Two-Story Addition Consisting of a Ground-Floor Garage and Second-Floor Sunroom for Property at 757 Forest Avenue.

Upon roll call, Trustees Norton, Armstrong, Comerford, Ladesic, Lee and Thorsell voted "Aye." Motion carried.

Ordinance – 145 Parkside Avenue – Approval of Special Use Permit and Zoning Variations

President Hase stated this item was withdrawn at the petitioner's request.

Ordinance No. 5647 – Haggerty Chevrolet (300 Roosevelt Road) – Sign Variation

Planning and Development Director Staci Hulseberg presented information on a request by Gerard Haggerty, owner of Haggerty Chevrolet located at 300 Roosevelt Road, regarding a variation from Section 4-5-12(C) of the Glen Ellyn Sign Code that would allow a sign height of 31 feet in lieu of the maximum height of 15 feet permitted for the replacement of the sign faces of two existing signs with nonconforming heights of 31 feet each. The subject site is located at the northwest corner of Lambert Road and Roosevelt Road in the C3 Service Commercial District. The Architectural Review Commission reviewed the request at a public hearing on December 13, 2007 and voted 6-0 to recommend approval.

Trustee Comerford moved and Trustee Ladesic seconded the motion that Ordinance No. 5647 be passed, an Ordinance Approving a Sign Variation for Haggerty Chevrolet Located at 300 Roosevelt Road.

Upon roll call, Trustees Comerford, Ladesic, Armstrong, Lee, Norton and Thorsell voted "Aye." Motion carried.

Reminders

- The next Regular Village Board Workshop is scheduled for Monday, January 21 at 7 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Pre-Board meeting of the Glen Ellyn Village Board is scheduled for Monday, January 28 beginning at 7:30 p.m. in Room 301 of the Glen Ellyn Civic Center.
- The next Regular Village Board Meeting is scheduled for Monday, January 28, beginning at 8 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Other Business:

Trustee Thorsell congratulated the Planning and Development Department on the award of a community block grant in the amount of \$710,000 for the Braeside area. The grant was the largest dollar amount awarded in that category by DuPage County and Glen Ellyn was credited with the best report ever submitted for a grant request. President Hase mentioned that several Village departments worked cooperatively on this project including the Police Department and the Public Works Department.

Adjournment

At 8:47 p.m., Trustee Lee moved and Trustee Comerford seconded the motion that the Regular Meeting of the Village Board of Trustees be adjourned. All Trustees present voted "Aye." Motion carried.

Respectfully Submitted,

Andrea Draths
Village Clerk