

**Minutes**  
**Special Village Board Workshop**  
**Glen Ellyn Village Board of Trustees**  
**March 17, 2008**

Time of Meeting: 6:02 P.M., Adjourned 7:51 P.M.

Present: President Hase; Trustees Armstrong, Comerford, Ladesic, Norton, Thorsell  
Staff: Barrett, Batek, Caracci, Denney, Hulseberg, Norton

1. Call to Order

President Hase called the Special Village Board Workshop Meeting to order at 6:02 P.M.

2. Overview of Special Programs Fund

Finance Director Jon Batek gave a brief overview of the Special Programs Fund. The Village's Special Programs Fund provides funding for an array of Village programs including various public information resources (local cable television, Village newsletters, the annual calendar and the website), promotion of the Village's local businesses through the Glen Ellyn Economic Development Corporation, the on-going maintenance of Stacy's Museum and History Center properties and the Senior Services Center, as well as providing some funding support to other local community groups.

Finance Director Batek then explained that representatives from nine community groups would discuss their requests for funding from the Special Programs Fund for FY 08/09. The groups were advised that the draft budget for the Special Programs Fund was out of balance by \$32,000 because expenditure requests exceeded projected revenues. Finally noted was that there is one local organization request not reflected in the draft Special Programs Fund Budget: the Glen Ellyn Park District is requesting a Village 50 percent contribution toward the purchase of a third block party wagon at a cost of between \$5,000 and \$7,000.

3. Presentation of requests for Village/Special Programs Fund financial assistance:

A. Glen Ellyn 4<sup>th</sup> of July Committee

Chairman Jim Bourke discussed the Committee's request for \$6,000 for 2008's 4th of July celebration. Mr. Bourke stated that this year's theme for the 4<sup>th</sup> of July celebration will be "Independence Day the Glen Ellyn Way," and will be comprised of the classic Independence Day activities including Picnic in the Park, the Cardboard Boat Regatta, the 4<sup>th</sup> of July Parade, and fireworks. Mr. Bourke concluded by noting that the Committee is always seeking new volunteers to assist in the celebration and that the Committee appreciates the financial assistance provided by the Village of Glen Ellyn.

B. Glen Ellyn Youth and Family Counseling

Kim Reed, Glen Ellyn Youth and Family Counseling Board Member, provided information on the activities of the Counseling Service. Ms. Reed explained the organization is a community based mental health center that assists many different organizations within the Village. Glen Ellyn Youth and Family Counseling is again requesting \$25,000 from the Village for FY 08/09.

C. Glen Ellyn Community Resource Center

John Mulherin presented information on the Glen Ellyn Community Resource Center, whose services provide after-school tutoring, supervision and guidance to children of low income families and to children of different cultures. Mr. Mulherin explained that the program assists 55 children on a daily basis, provides English literacy help to the children's parents and that the families assisted by the program are not required to contribute to the organization. The Glen Ellyn Community Resource Center is requesting \$5,000 from the Village for FY 08/09, a first-time request for the organization.

D. DuPage Senior Citizens Council

Marylin Krolak, Director of Programs and Operations, and currently the Acting Director of the Council, presented information on the DuPage Senior Citizens Council's request for \$26,000 to provide services to local seniors. The Council manages the county's meals on wheels program which provides nearly 11,000 meals annually to Glen Ellyn seniors. Ms. Krolak also detailed another program coordinated by the Council which provides minor home repairs to DuPage County seniors at a reduced cost. The DuPage Senior Citizens Council is requesting \$26,000 to close the funding gap between federal government funding and the amount contributed by those the organization serves for both the meals on wheels program and the home repair program. In FY 07/08 the Village financially contributed \$5,000 to the DuPage Senior Citizens Council in addition to the Village's own programming at the Glen Ellyn Senior Services Center, as well as its financial support of Ride DuPage, a subsidized transportation program for seniors and persons with disabilities.

E. Glen Ellyn Children's Chorus

Artistic Director Emily Ellsworth and Executive Director Priscilla Smith presented information on the Glen Ellyn Children's Chorus' spring activities. The

Glen Ellyn Children's Chorus is again requesting \$15,000 from the Village for FY 08/09.

F. Glen Ellyn Historical Society

Executive Director Jan Langford presented the Society's funding requests for FY 08/09 including the traditional request of \$25,000 for operating expenses and two new funding requests: \$10,000 to provide half the cost of a new website and \$10,000 for several celebration events including the 175<sup>th</sup> anniversary of the Village and the bicentennial anniversary of the birth of Abraham Lincoln. Ms. Langford provided detailed information on the several of the proposed features of the new website and events included in the anniversary celebrations.

G. Glen Ellyn Historic Preservation Commission

Historic Preservation Commissioner Nicole Janninck presented the Commission's funding request for FY 08/09, which includes \$6,000 to complete an architectural resources survey. The Village is a Certified Local Government (CLG) and is therefore eligible to receive grant money from the state to complete an architectural resources survey of the Village. The grant program is a 70/30 matching program in which the Village contributes 30 percent of the costs and the state contributes 70 percent. The \$6,000, along with the state's matching grant funds, would allow the Village to complete an architectural resources survey of the north central portion of the Village.

H. Glen Ellyn Economic Development Corporation

EDC President Jim Meyers and Executive Director Janie Patch discussed the EDC's FY 08/09 funding request of \$46,000. Mr. Meyers provided detailed information on the manner in which the Village's funding would be spent, including \$10,000 for a donation to the Downtown Glen Ellyn Alliance, \$5,000 - \$7,000 for organizational marketing, \$24,000 for the EDC banners program and the remaining to assist in the façade grant requests for downtown retailers. Mr. Meyers also provided information on the EDC's core retail hours for downtown retailers, the establishment of metrics for the executive director position, marketing efforts for the 2007 holiday season and communication between the EDC and the Village.

I. Downtown Glen Ellyn Alliance

Janet Avila, Downtown Glen Ellyn Alliance (DGEA) President, presented the funding request of the DGEA for \$10,000 for FY 08/09. Ms. Avila also provided

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information on the organization's current fundraising activities, the organization's measure of success for itself and other sources of funding for the organization.

4. Adjournment to Regular Village Board Workshop Meeting at 7:51 P.M.

Prepared by:

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