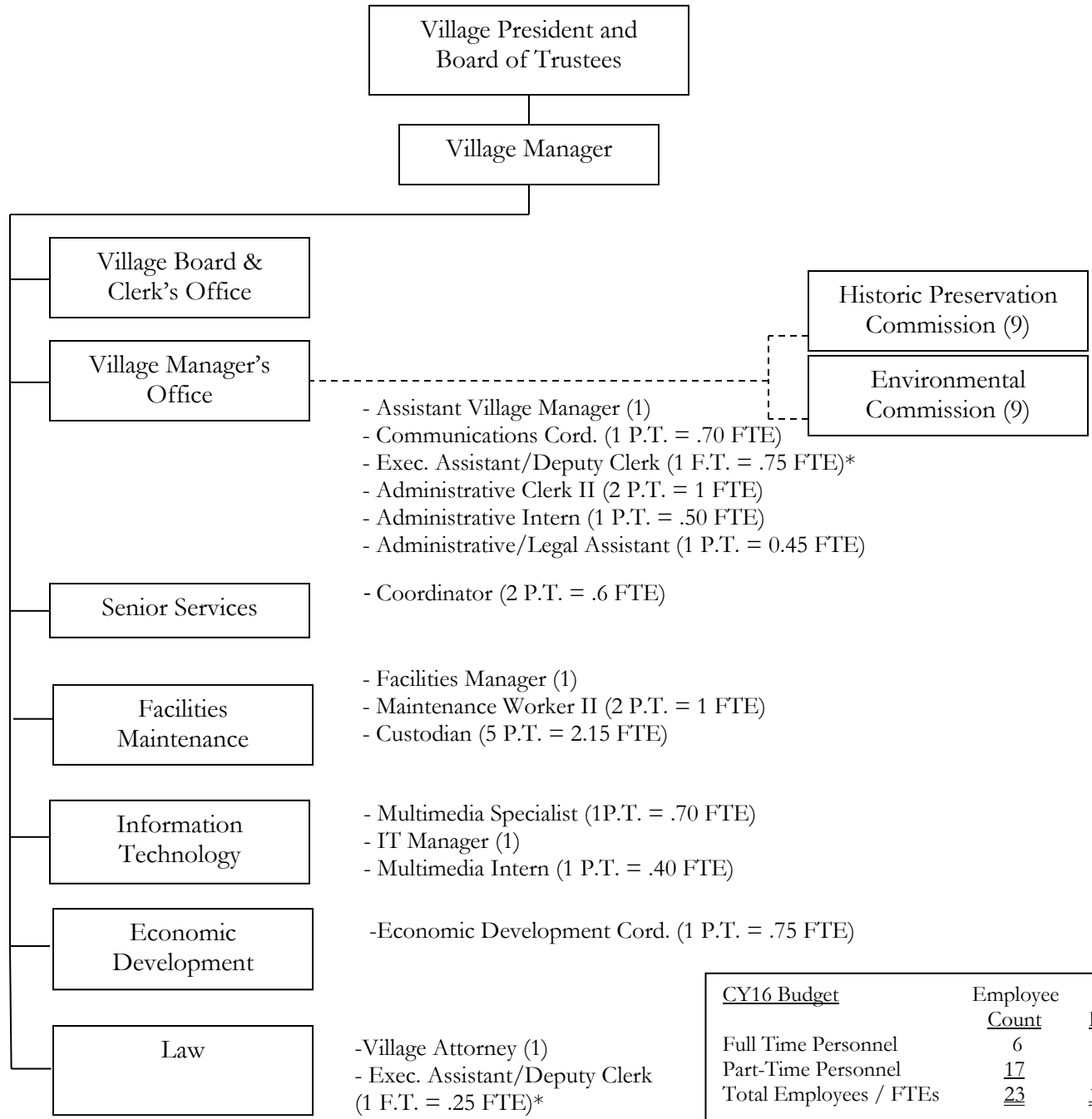


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ADMINISTRATION DEPARTMENT FISCAL YEAR 2016



<u>CY16 Budget</u>	Employee	
	<u>Count</u>	<u>FTE</u>
Full Time Personnel	6	6.00
Part-Time Personnel	<u>17</u>	<u>8.25</u>
Total Employees / FTEs	<u>23</u>	<u>14.25</u>
<i>(FTE = Full-Time Equivalent)</i>		

<u>Budgeted Full-Time Employees</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>SY14</u>	<u>FY15</u>	<u>FY16</u>
Village Manager's Office	3	5	5	3	3	3	3	3	3	3*
Information Technology	0	0	0	0	0	0	1	1	1	1**
Law	0	0	0	0	0	0	0	0	1	1
Facilities Maintenance	2	2	1	1	1	1	1	1	1	1
Total FT	<u>5</u>	<u>7</u>	<u>6</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>6</u>	<u>6</u>

* Exec. Assistant/Deputy Clerk is a full time position split .75/.25 between Village Manager's Office and Law.

**Information Technology Manager was moved to Administration from Finance in FY13/14

ADMINISTRATION DEPARTMENT

Overview

For budgetary and accounting purposes, the Administration Department has seven main components in the General Fund: Village Board and Clerk, Village Manager's Office, Legal, Facilities Maintenance, Senior Services, Economic Development, Information Technologies, and History Park. Primary oversight responsibilities also include the Residential Solid Waste Fund, which is found in the Administration section of this budget. In addition, this department coordinates the Facilities Maintenance Reserve Fund, which is found in the Capital Improvements section of this budget book.

Village Board and Clerk

The activities and expenses of the Village President, the Village Board and the Village Clerk comprise this budgetary area. All elected positions are part-time and receive nominal pay. Village Board business meetings are regularly held at 7:00 p.m. on the second and fourth Monday of each month in the Galligan Board Room on the third floor of the Civic Center. Regular Village Board Workshops are scheduled in Room 301 at 7:00 p.m. on the third Monday of each month. Special Workshops and Meetings are periodically convened on other dates, as needed.

The Village President is elected for a term of four years. As the chief executive officer, the Village President performs a variety of duties as required by State Statute and Village Code. These duties include, but are not limited to, serving as the presiding officer at Village Board meetings, serving as the Village's Liquor Commissioner, and, with the advice and consent of the Village Trustees, appointment of the Village Manager, Village Attorney, Village Prosecutor, Village Hearing Officer, and all members of citizen Boards and Commissions except the Village Board of Trustees. Compensation for the Village President is \$50 per month.

The Village Board of Trustees is comprised of six Trustees who are elected to four-year terms. Elections are held in odd numbered years such that the six Trustees are elected on a staggered basis, with three positions elected every two years. The Village Trustees, along with the Village President, make certain decisions to maintain and enhance the health, safety and welfare of the citizens of the Village of Glen Ellyn. These decisions include, but are not limited to, matters of Village finances including the approval of the annual Village Budget; approval of contracts; responding to citizen concerns; establishment of, and variations to, building, zoning, subdivision and traffic codes; and establishment of license fees and other charges. Trustees also serve as Village Board liaisons to the various other standing Boards and Commissions. Each Trustee receives compensation of \$20 per month.

The Village President and the Board of Trustees determine appointments to the standing and Ad Hoc citizen advisory Boards and Commissions that provide invaluable service to the Village of Glen Ellyn. These appointments are all volunteer positions with specific areas of responsibility such as the Plan Commission or the Zoning Board of Appeals. Citizen advisory boards and commissions meet throughout the year and most meetings are held during evening hours and are open to the public.

The Village Clerk is an elected official with a four-year term. This position is responsible for maintaining the official records of the Village. In doing so, the Village Clerk attends meetings of the Village Board, keeps a record of its proceedings, publishes and attests to all resolutions and ordinances passed by the Board and seals and attests to all contracts of the Village, as well as other licenses, permits, and documents. The Village Clerk receives compensation of \$500 per month.

Village Manager's Office

The full-time Village Manager is the chief administrative officer of the Village. The Village President and Board of Trustees oversee and give direction to the Village Manager. It is the Village Manager's responsibility to administer the programs and policies established by the Village Board, to direct and coordinate the operations of the Village departments, and to inform the Village Board of Village affairs and issues, including existing conditions and future requirements.

The Village Manager's Office coordinates the Village's communication programs including a weekly e-Newsletter, quarterly newsletter, downtown message board, the Village website, social media channels and GETV public cable television. The office also oversees duties assigned to the Administrative Services Coordinator such as receptionist and telephone switchboard operations. The Village Manager's Office includes oversight of human resources and risk management functions, as well as the Facilities Maintenance Division, Solid Waste Fund, and staff liaison support to the Village Board, Environmental Commission, and ad hoc Sister City Committee.

Major Accomplishments for 2015

- Coordinated strategic planning session retreat for the Village Board to discuss and review initiatives and goals for the Village.
- Hosted inaugural visit by Sister City delegates from Le Bouscat, France. In honor of the newly formed trans-Atlantic relationship, implemented the Village's first-ever Market *Francais* event at the Civic Center, which drew more than 500 visitors, and showcased nearly a dozen local businesses.
- Coordinated the bidding and construction of new marquee sign and electronic message board for the Central Business District.
- Continued to leverage social media and video-recorded PSA's via YouTube to improve communications with the public.
- Rolled out new full-color design for the Village's quarterly newsletter.
- Coordinated over a dozen recruitments, including Building & Zoning Official, General Manager at Links/Reserve 22, Facilities Manager, and Water Plant Operator, Plant Mechanic (Glenbard Wastewater Authority), among others.
- Continued to improve electronic file management by digitizing historical Village official Clerk/Village Manager documents.
- Conducted on-line Ethics training for all full-time Village staff.
- Offered all Village staff on-site basic and advanced-level MS Office training.

- Expanded use of Big-Belly solar power refuse/recycling stations in the Central Business District, and reduced overall contractual cost of weekly garbage collections.

Major Initiatives for Calendar Year 2016

- Expand the use of electronic agenda management software for Village commission meetings.
- Continue to enhance the Village website to further improve transparency and navigation, and explore implementation of a new mobile app to enhance communications with the public who engage the Village via mobile devices.
- Increase community engagement and education by expanding use of video-recorded public service announcements by leveraging Village’s YouTube channel.
- Continue to digitize archived historical Glen Ellyn video programming, and increase public access to it via the Village’s YouTube channel.
- Conduct a comprehensive update to the Village’s Personnel Manual and Safety Manual respectively.
- Implement Munis Personnel Actions module in order to automate payroll changes and reduce paper.
- Improve public relations/communications efforts through the hiring of a new professional (part-time) Communications Coordinator.
- Integrate a part-time multi-media internship program in order to provide contingency staff support to the Village’s public access cable channel, in addition to helping further accelerate the production and distribution of video recorded public service announcements.

Law Department:

The Village of Glen Ellyn transformed the position of Village Attorney from independent outside counsel to full time on July 21, 2014. The Village Attorney serves as chief legal counsel to the Village Board, Village Manager, and Village management staff. He or she represents or advises the Village in legal proceedings and recommends outside counsel when required. The Village Attorney advises all Village departments, Boards and Commissions; prepares and reviews ordinances, resolutions and all legal documents; acts as advisor to and/or member of various municipal commissions and Village Board standing committees. He or she also participates in the development and implementation of Village goals, objectives, policies and priorities. A summary of accomplishments during Fiscal Year 2015 and objectives for Fiscal Year 2016 follows.

Accomplishments for CY 2016

- Integration of the new full time Village Attorney into the management team is accomplished and a good working relationship has been established with all departments which now more effectively incorporates legal advice at the outset of administrative implementation of Village policies set by the Village Board. A summary of several contributions made by the Village Attorney to the various Village Departments follows.

Administration

- Worked with Fire Department, Police Department and DU-COMM to provide transition from hard wire alarm systems to wireless
- Worked on system for handling awards for property improvements and installation of fire protection
- Reviewed and oversaw responses to multiple FOIA requests
- Worked on issues related to employee terminations
- Worked on various liquor license issues and oversaw administration of license program
- Worked on License Agreements with wireless providers
- Reviewed and revised all agendas, ordinances, resolutions and memoranda
- Worked on reviewing and updating employee safety policies
- Worked on revisions of Village Code

Planning & Development

- Assisted in preparation of Glen Oak and Marston/Bemis, Elliott and Enclaves of Glen Oak Annexations and recapture agreements
- Participated in negotiations related to the Opus Development project
- Worked on Springbank development concept proposal
- Assisted with Hotel License requirements and enforcement efforts
- Worked on vendor License agreements

Police

- Assisted in communications from residents regarding police matters
- Worked on Development Team and Agreement for new Police Department facility
- Worked on procedures for Administrative Adjudication of ordinance violations for Planning Department, Public Works and Police Department
- Worked on response to subpoenas/petition for mandamus
- Worked on IGA's with District 41 and District 89

Finance

- Assisted with various issues related to collection of Real Estate Transfer Tax and exemptions
- Responded to questions related to Retiree Health Insurance
- Handled relations with the MICA municipal risk pool including direction of claims management, the tender of defense in cases involving property damage and employee terminations to relieve the Village of direct responsibility for damages and attorney's fees
- Worked on collection of claims on behalf of the Village for damage to Village property
- Worked on and revised procurement policies
- Reviewed bond requirements and documents

Public Works

- Performed multiple contract and easement reviews for various projects
- Assisted in negotiating favorable terms related to contract disputes with contractors
- Worked on bid specifications and modified bid packages
- Modified procedures for selection of engineering services providers
- Worked on purchase of properties for storm water management plan
- Worked on IGA and easements associated with Crescent Blvd. reconstruction

Major Initiatives for CY 16

- In the upcoming year the Village Attorney, in cooperation with other Village Departments, will conduct further reviews of the Village Code, Safety Manual and Employee Manual and implement amendments to ensure consistency and fair application of existing laws. In association with these reviews the Village Attorney will continue to review Loss Prevention recommendations made by our Insurance Risk Pool and assist in implementation as needed. The Village Attorney will also continue to review and modify procurement policies and provide updates in accordance with existing law and the recommendations of the Village Board.

Economic Development Division

The Economic Development Division is responsible for developing, directing, and administering the economic development functions for the Village of Glen Ellyn. The primary goal of this Division is to develop and execute strategies to enhance the economic viability of the Village through the implementation and oversight of programs and initiatives established by the Village Board and Village Manager that will attract new businesses and encourage expansion and retention of existing businesses to promote a stronger economic base.

Major Accomplishments for 2015

- Implemented “Experience Glen Ellyn” media campaigns for Glen Ellyn as a shopping destination and celebrating Glen Ellyn’s quality of life assets in conjunction with the Alliance of Downtown Glen Ellyn, the Glen Ellyn Chamber of Commerce and the DuPage Convention and Visitors Bureau
- Implemented “Experience Glen Ellyn” a campaign tailored to supporting Glen Ellyn’s businesses via video and social media outlets
- Partnered with DuPage County communities to create the 1 Call, 10 Stores, 1 Million Customers campaign to solicit business new to the Chicagoland area to look at former Dominick’s locations
- Facilitated economic development award programs including a fire prevention award, three façade awards and four downtown retail interior improvement awards totaling \$98,750 in Village investments
- Facilitated bringing DeSitter’s Flooring, Inc. to Glen Ellyn which will bring over \$4,000,000 in new retail sales tax revenue to Glen Ellyn

Major Initiatives for Calendar Year 2015

- Continue real estate broker events partnering with Choose DuPage and area real estate brokers to promote business opportunities in Glen Ellyn
- Actively welcome new businesses to the Village and celebrate Glen Ellyn businesses' success stories
- Increase business relationship meetings each month
- Review and update award and incentive programs to ensure that we are meeting Village goals and continuing to make Glen Ellyn a business friendly atmosphere

Senior Services Program

Staffed by two part-time positions at Grace Lutheran Church in downtown Glen Ellyn, the Senior Services Center offers support and referral services to Glen Ellyn senior citizens. The Senior Service Center is a Senior Health Insurance Program site, providing assistance with insurance questions and eligibility for low cost medications. Also assists in referring low-income senior to federal or state subsidy programs. The Center also coordinates all facets of the Village's participation in the Ride DuPage & Ride-to-Work subsidized public transportation program, which is available to Glen Ellyn seniors and individuals with disabilities.

Major Accomplishments for 2015

- The Village and its DuPage County Ride to Work partners successfully secured a \$640,000 grant to continue the subsidized PACE transportation program through December 2016.
- Continued successful partnership with Wheaton, Naperville, and Milton Township in the DuPage County Ride to Work & Ride DuPage public transportation programs.

Major Initiatives for Calendar Year 2016

- Continue to service as many seniors as possible through the Senior Health Insurance Program.
- Provide seamless transportation to seniors and people with disabilities in Glen Ellyn in order to foster their independence and ability to participate fully in society.
- Maintain the 60/40 split on the transportation program in order to continue to keep the Village's program costs down.

Information Technologies Department

The Information Technologies (IT) Department is responsible for providing cost effective telecommunications, computing, security and network services to the Village Staff, Glen Ellyn Volunteer Fire Company, and Village Links Golf Course & Reserve 22 restaurant. The department also provides hosted ERP support for the Glen Ellyn Library and the Glenbard Wastewater Authority.

Major Accomplishments for 2015

- Migrated Village building fire alarm systems to a wireless monitoring service, which will result in an estimated \$15,000 in on-going annual savings.
- Successfully coordinated planned replacements of Village's document imaging (i.e. OnBase) and file backup server respectively.
- Assisted Police Department with replacing all in-car video systems and back-end server infrastructure.
- Upgraded 100 PC work stations to MS Office 2013 and Internet Explorer 11.
- In partnership with the Finance Department, completed migration of Utility Billing software (UBCIS upgrade) in Munis, which enabled the Village to issue electronic utility billing statements to residents and businesses.

Major Initiatives for CY16

- Integrate part-time Help Desk support via contractual staffing model in order to improve contingency IT staffing and support.
- MUNIS Server Replacement – The server that hosts our ERP software is at the end of its useful life and will be replaced.
- Web Content Filtering –Installation of a web content filtering appliance to allow internet content control for village workstations.
- GIS Integration –Continue integration of GIS services used by village employees and the public with our partners MGP.
- PC Replacements – Approximately 30 PCs will be replaced this period (3 – 4 year life cycle).
- Work with the consultants and the Police Department to design and implement IT infrastructure for the new Police Department building.
- Maintain computer, phone and network services with minimal downtime.
- Support operating Departments implement and deploy new IT initiatives, as funded.

Facilities Maintenance Division

The Facilities Maintenance Division is responsible for maintenance and custodial services to the Glen Ellyn Civic Center, Reno Public Works Center and both Fire Stations. This Division also provides periodic litter pick up in areas immediately adjacent to the Village's Metra Train Station. Additionally, Facilities Maintenance is responsible for coordinating and assisting in the use of the Civic Center meeting rooms and auditorium by outside groups (about 1,800 meetings and events per year). The Facilities Maintenance Division strives to emphasize preventative maintenance to mitigate the cost of unscheduled repairs and unplanned downtime of building mechanicals, while also maintaining the established standards of cleanliness for a professional work environment. The Division is also responsible for the development of the Village's multi-year Capital Replacement Plan for Village-owned facilities.

Major Accomplishments for 2015

- Oversaw the bidding and contract management of the Park Boulevard home demolitions in preparation for the construction of the new Police Station next to Panfish Park.
- Designed and installed a new presentation podium and A/V equipment in Galligan Board Room and Room 301 to improve overall functionality for public presentations.
- Completed the annual holiday light strand recycling program. Village collected and delivered to the recycling company 2,262 lbs. of strands.
- Implemented a new on-line room reservation software program (Spaces) to enhance customer convenience for facility rentals at the Civic Center.
- Partnered with Village Links/Reserve 22 staff on coordinating the bid letting for the standby generator.
- Hired design-build consultant to value engineer the initial work scope and cost estimate for the future Finance Department remodeling project.
- Oversaw the emergency/unscheduled replacement of the Public Works building's main HVAC unit.
- Researched and identified a replacement facilitates management software program.
- Scheduled and completed various Capital Improvement Projects, including:
 - Replacement of 20+ year old Building Automation System (BAS) control unit for the Civic Center.
 - Fire Station No. 2 flat roof replacement.
 - Installed overhead door optic sensors and warning lights to improve safety and reduce instances of collision with fire apparatus.

Major Initiatives for Calendar Year 2016

- Recruit and on-board a new full-time Facilities Manager to lead the Division.
- Update and improve emergency procedure and evacuation manual for all municipal buildings.
- Update and revise the preventative maintenance schedules and custodial services program for the Village's facility assets, and develop performance measures to measure overall effectiveness.

- Implement and deploy a new Facilities Management software program in order to improve overall recordkeeping, measure compliance with performance measures, evaluate workload demands, and drive accountability for results.
- Implement a Facilities Maintenance customer satisfaction survey with internal stakeholders in order to measure success, and identify areas for improvement.
- Develop a preventative maintenance program for the new downtown monument sign.
- Continue to refine multi-year CIP plan for Village buildings, and deliver related CIP projects on-time and on budget.

History Park

The History Park, located at Historic Stacy's Corners on the north end of Glen Ellyn, is operated by the Glen Ellyn Historical Society and maintained by the Village of Glen Ellyn. Maintenance of the property includes building and grounds, and is provided by both the Facilities Maintenance Division and the Public Works Department. The Facilities Maintenance Division provides maintenance labor, building maintenance repairs and utilities, while the Public Works Department provides maintenance and labor of the following items: flowers, trees, landscape, snow shoveling, watering, holiday decorations and lighting, among many others.

Major Accomplishments for 2015

- Completely repaved History Center parking lot.
- Performed roof leak repairs at Stacy's Tavern.

Major Initiatives for Calendar Year 2016

- Continue to work with the Glen Ellyn Historical Society to ensure all maintenance needs are met and major capital project needs are planned for and ultimately addressed in a cost effective manner in accordance with the parties' agreement.

GENERAL FUND
VILLAGE BOARD & CLERK
(121100)

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510120	Salaries - non-pension	\$ 13,411	\$ (4,845)	\$ 15,300	\$ 14,100	\$ 15,260
510400	FICA	1,026	992	1,200	1,100	1,200
510500	IMRF	-	8	-	-	-
	Subtotal	14,437	(3,845)	16,500	15,200	16,460
Contractual Services						
520140	Village Commissions	-	23,254	4,100	6,200	3,000
520600	Dues / Subscriptions	28,415	20,131	28,375	28,000	28,625
520620	Employee Education	3,741	1,699	5,000	4,200	3,500
520625	Travel	-	-	150	-	150
520905	Printing	23	108	150	100	150
521055	Professional Services / Other	9,378	9,284	15,400	14,500	15,400
521230	Public Relations	-	-	-	-	300
	Subtotal	41,557	54,476	53,175	53,000	51,125
Commodities						
530100	Office Supplies	1,152	1,049	1,000	1,900	2,000
	Subtotal	1,152	1,049	1,000	1,900	2,000
Capital Outlay						
580110	Equipment	8,320	(6,470)	-	-	-
	Subtotal	8,320	(6,470)	-	-	-
	TOTAL EXPENDITURES	\$ 65,466	\$ 45,210	\$ 70,675	\$ 70,100	\$ 69,585

*General Fund
Village Board & Clerk
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121100 VILLAGE BOARD & CLERK			
121100 510120 - SALARIES - REGULAR PT			15,260.00
VILLAGE PRESIDENT STIPEND	12.00	50.00	600.00
TRUSTEE STIPEND (\$20/MONTH/TRUSTEE)	72.00	20.00	1,440.00
VILLAGE CLERK STIPEND	12.00	500.00	6,000.00
RECORDING SECRETARY FEES FOR BOARD AND COMMISSION MEETINGS	1.00	7,220.00	7,220.00
121100 510400 - FICA TAXES			1,200.00
121100 520140 - VILLAGE COMMISSIONS			3,000.00
RAIN BARREL REIMBURSEMENT PROGRAM	25.00	40.00	1,000.00
PUBLIC HEARING-LEGAL NOTICES (HISTORIC PRESERVATION COMMISSION)	1.00	500.00	500.00
ANNUAL RECYCLING EXTRAVAGANZA EVENT	1.00	500.00	500.00
ENVIRONMENTAL COMMISSION INITIATIVES (MARKETING & PROMOTIONAL EXPENSES)	1.00	500.00	500.00
SISTER CITY COMMITTEE-MARKET FRANCAIS EVENT	1.00	500.00	500.00
121100 520600 - DUES-SUBSCRIPTIONS-REG FEES			28,625.00
DUPAGE MAYORS AND MANAGERS CONFERENCE ANNUAL MEMBERSHIP DUES	1.00	24,500.00	24,500.00
METROPOLITAN MAYORS CAUCUS ANNUAL MEMBERSHIP DUES	1.00	1,300.00	1,300.00
ILLINOIS MUNICIPAL LEAGUE ANNUAL MEMBERSHIP DUES	1.00	1,750.00	1,750.00
CHAMBER OF COMMERCE-ANNUAL MEMBERSHIP DUES	1.00	600.00	600.00
CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP) ANNUAL MEMBERSHIP DUES	1.00	300.00	300.00
MUNICIPAL CLERK'S ASSOCIATION ANNUAL MEMBERSHIP DUES	1.00	50.00	50.00
COMMUNITY RELATIONS OR INTERGOVERNMENTAL FUNCTIONS-INCIDENTAL EXPENSES	1.00	125.00	125.00
121100 520620 - EMPLOYEE EDUCATION			3,500.00
BOARD MEETING/WORKSHOP MEAL EXPENSES	1.00	3,500.00	3,500.00
121100 520625 - TRAVEL			150.00
INCIDENTAL EXPENSES RELATING TO OFFICIAL VILLAGE BUSINESS	1.00	150.00	150.00
121100 520905 - PRINTING			150.00
PRINTING EXPENSES	1.00	150.00	150.00

*General Fund
Village Board & Clerk
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121100 521055 - PROFESSIONAL SERVICES - OTHER			15,400.00
ELECTRONIC AGENDA/VIDEO STREAMING SERVICES-ANNUAL LICENSE	1.00	9,300.00	9,300.00
PUBLIC HEARING-LEGAL NOTICES	1.00	100.00	100.00
FINGER PRINTING SERVICES-LIQUOR LICENSE APPLICATIONS	1.00	750.00	750.00
ILLINOIS COMPILED STATUTES-ANNUAL SUBSCRIPTION	1.00	250.00	250.00
ON-LINE VILLAGE CODE ANNUAL LICENSE	1.00	500.00	500.00
VILLAGE CODE-PERIODIC UPDATES TO ON-LINE CODE	1.00	4,500.00	4,500.00
121100 521230 - PUBLIC RELATIONS			300.00
PUBLIC RELATIONS MATERIALS (LOGO ITEMS ETC)	1.00	300.00	300.00
121100 530100 - OFFICE SUPPLIES			2,000.00
MISC OFFICE SUPPLIES & AGENDA PACKET PAPER SUPPLY	1.00	2,000.00	2,000.00
TOTAL			69,585.00
			VILLAGE BOARD & CLERK

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

VILLAGE BOARD & CLERK

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>FY12/13 Budgeted Employees</u>	<u>FY13/14 Budgeted Employees</u>	<u>SY 14 Budgeted Employees</u>	<u>FY15 Budgeted Employees</u>	<u>FY16 Budgeted Employees</u>
Village President	elected**	\$600/yr	1.00	1.00	1.00	1.00	1.00
Village Trustee	elected**	\$240/yr	6.00	6.00	6.00	6.00	6.00
Village Clerk	elected**	\$6,000/yr	1.00	1.00	1.00	1.00	1.00
TOTAL EMPLOYEES** (Full-time Equivalents)			-	-	-	-	-
Full-time Number of Positions			0	0	0	0	0
Part-time Number of Positions			0	0	0	0	0
Elected Positions			8	8	8	8	8

* Information regarding salary ranges can be found in the appendix.

** Elected officials are not employees and are not included in the Village's Classification and Pay Plan.

GENERAL FUND
VILLAGE MANAGER'S OFFICE
(121200)

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510100	Salaries - Pension	\$ 498,829	\$ 533,390	\$ 459,000	\$ 392,000	\$ 432,226
510120	Salaries - Non-pension	40,087	44,660	40,500	52,000	62,880
510200	Overtime	328	332	500	400	500
510300	Temporary Help	-	-	-	4,500	32,000
510400	FICA	37,287	40,320	35,400	31,000	36,000
510500	IMRF	70,256	61,756	49,600	40,100	45,000
	Subtotal	646,787	680,458	585,000	520,000	608,606
Contractual Services						
520135	Glen Ellyn 4th of July Committee	5,000	5,000	5,000	5,000	5,000
520140	Village Commissions	11,284	(592)	-	-	-
520180	Community Grants	-	(14,000)	-	-	-
520301	Tuition Reimbursement	-	-	2,400	2,400	2,400
520305	Recognition / Awards	5,156	8,218	5,400	4,675	5,400
520515	Citizen Corps/Milton Twnsp	5,750	4,107	5,000	3,750	4,000
520600	Dues / Subscriptions	7,095	8,874	5,115	5,245	5,480
520615	Recruiting and Testing	26,064	31,350	27,000	18,500	27,000
520620	Employee Education	7,625	6,636	11,150	10,675	11,225
520625	Travel	2,199	306	2,950	2,640	2,775
520630	State Unemployment Claims	-	-	12,000	6,000	12,000
520700	Professional Services / Legal	120,889	44,602	-	-	-
520701	Professional Svcs. / Labor/HR Legal	18,925	14,819	16,500	6,500	10,000
520702	Professional Svcs. / Hearing Officers	473	5,365	5,000	2,600	4,000
520900	Postage	12,636	10,738	11,885	9,800	10,000
520905	Printing	9,475	12,474	10,800	10,985	11,000
520932	Communications Equipment	676	3,152	-	-	-
520975	Maintenance / Equipment	23,891	11,980	-	-	-
521055	Professional Services / Other	12,342	12,585	10,400	10,794	9,000
521195	Telecommunications	2,140	2,385	1,560	1,560	1,560
521230	Public Relations	4,340	2,702	5,000	3,000	4,000
590600	IFT / Health Insurance	45,632	49,566	33,200	18,500	18,500
590610	IFT / Insurance - General	4,067	4,600	5,100	5,100	3,700
	Subtotal	325,659	224,867	175,460	127,724	147,040
Commodities						
530100	Office Supplies	5,073	3,407	5,250	4,000	4,000
530105	Operating Supplies	-	70	-	-	-
	Subtotal	5,073	3,477	5,250	4,000	4,000
Capital Outlay						
580110	Equipment /Capital Outlay	19,988	383	-	-	-
	Subtotal	19,988	383	-	-	-
TOTAL EXPENDITURES		\$ 997,507	\$ 909,185	\$ 765,710	\$ 651,724	\$ 759,646

*General Fund
Village Manager's Office
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121200 VILLAGE MANAGER'S OFFICE			
121200 510100 - SALARIES - REGULAR FT			432,226.00
VILLAGE MANAGER	1.00	155,401.00	155,401.00
VILLAGE MANAGER AUTO ALLOWANCE	1.00	7,200.00	7,200.00
VILLAGE MANAGER-MERIT/VARIABLE COMPENSATION	1.00	13,500.00	13,500.00
VILLAGE MANAGER-DEFERRED COMPENSATION	1.00	10,000.00	10,000.00
VILLAGE MANAGER-LOAN FORGIVENESS	1.00	10,000.00	10,000.00
ASSISTANT VILLAGE MANAGER	1.00	127,900.00	127,900.00
EXECUTIVE ASSISTANT (75% ALLOCATION-REMAINING 25% IS BUDGETED IN LEGAL)	1.00	42,600.00	42,600.00
COMMUNICATIONS COORDINATOR (PART-TIME)	1.00	42,225.00	42,225.00
ADMINISTRATIVE INTERN (PART-TIME)	1.00	23,400.00	23,400.00
121200 510120 - SALARIES - REGULAR PT			62,880.00
ADMINISTRATIVE CLERK II (2)	2.00	20,675.00	41,350.00
ADMIN. LEGAL ASSISTANT	1.00	21,530.00	21,530.00
121200 510200 - OVERTIME			500.00
121200 510300 - TEMPORARY HELP			32,000.00
TEMP. HIRE-HUMAN RESOURCES PROJECT CONSULTANT	1.00	32,000.00	32,000.00
121200 510400 - FICA TAXES			36,000.00
121200 510500 - IMRF EMPLOYER CONTRIBUTIONS			45,000.00
121200 520135 - GLEN ELLYN 4TH OF JULY COMMITTEE			5,000.00
4TH OF JULY COMMITTEE-VILLAGE ANNUAL CONTRIBUTION	1.00	5,000.00	5,000.00
121200 520301 - TUITION REIMBURSEMENT			2,400.00
EMPLOYEE TUITION REIMBURSEMENT	1.00	2,400.00	2,400.00

*General Fund
Village Manager's Office
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121200 520305 - EMPLOYEE RECOGNITION			5,400.00
HOLIDAY PARTY	1.00	1,500.00	1,500.00
COOKOUT	1.00	500.00	500.00
FUNERALS/BABIES	1.00	500.00	500.00
RETIREMENT	1.00	500.00	500.00
LONGEVITY	1.00	2,400.00	2,400.00
121200 520515 - CITIZEN CORPS/MILTON TWNSP			4,000.00
C.E.R.T. ANNUAL DUES-MILTON TOWNSHIP	1.00	4,000.00	4,000.00
121200 520600 - DUES-SUBSCRIPTIONS-REG FEES			5,480.00
ICMA ANNUAL DUES (VM, ASST. VM & ADMIN INTERN)	1.00	2,300.00	2,300.00
ILCMA ANNUAL DUES (VM, ASST. VM & ADMIN INTERN)	1.00	600.00	600.00
IAMMA ANNUAL DUES (ASST. VM & ADMIN INTERN)	1.00	100.00	100.00
CITY TECH/PUBLICSALARY.COM ANNUAL MEMBERSHIP DUES	1.00	400.00	400.00
IPELRA ANNUAL DUES (ASST. VILLAGE MANAGER)	1.00	250.00	250.00
SHRM ANNUAL DUES (ASSISTANT VILLAGE MANAGER)	1.00	190.00	190.00
IPMA-HR ANNUAL DUES (ASSISTANT VILLAGE MANAGER)	1.00	400.00	400.00
ILCMA/IAMMA LUNCH SEMINARS	1.00	250.00	250.00
3CMA ANNUAL DUES (COMMUNICATIONS COORDINATOR)	1.00	390.00	390.00
ROTARY CLUB ANNUAL DUES (VILLAGE MANAGER)	1.00	600.00	600.00
121200 520615 - RECRUITING AND TESTING			27,000.00
POLICE RECRUITMENT EXPENSES (WRITTEN EXAMS, PHYSICALS, PSYCH TESTS ASSESSMENT SERVICES)	1.00	12,000.00	12,000.00
NON-SWORN RECRUITMENT EXPENSES (PRE-EMPLOYMENT PHYSICALS BACKGROUND CHECKS JOB ADS)	1.00	15,000.00	15,000.00

*General Fund
Village Manager's Office
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121200 520620 - EMPLOYEE EDUCATION			11,225.00
ICMA/ILCMA ANNUAL CONFERENCE (VILLAGE MANAGER)	1.00	1,500.00	1,500.00
IPELRA ANNUAL CONFERENCE (ASST. VILLAGE MANAGER)	1.00	375.00	375.00
SUPERVISOR MEETINGS (TRAINING AND MEALS)	1.00	2,500.00	2,500.00
VILLAGE-WIDE EMPLOYEE COMPLIANCE TRAINING	1.00	5,000.00	5,000.00
MORRISON LEADERSHIP TRAINING (VILLAGE MANAGER)	1.00	1,200.00	1,200.00
EEO COMPLIANCE POSTERS	1.00	300.00	300.00
MISC. TRAINING (WEBINARS WORKSHOPS ETC)	1.00	350.00	350.00
121200 520625 - TRAVEL			2,775.00
ICMA CONFERENCE-FLIGHT (VILLAGE MANAGER)	1.00	400.00	400.00
ICMA CONFERENCE-HOTEL (VILLAGE MANAGER)	1.00	750.00	750.00
ICMA-TAXI/TRANSPORTATION (VILLAGE MANAGER)	1.00	100.00	100.00
ILCMA SUMMER & WINTER CONFERENCE-HOTEL (VILLAGE MANAGER)	1.00	800.00	800.00
IPELRA CONFERENCE-HOTEL (ASSISTANT VILLAGE MANAGER)	1.00	475.00	475.00
MISC. TRAINING EVENTS	1.00	250.00	250.00
121200 520630 - STATE UNEMPLOYMENT CLAIMS			12,000.00
UNEMPLOYMENT CLAIMS	1.00	12,000.00	12,000.00
121200 520701 - LEGAL - HUMAN RESOURCES			10,000.00
EMPLOYMENT LAW AND COLLECTIVE BARGAINING MATTERS	1.00	10,000.00	10,000.00
121200 520702 - LEGAL - HEARING OFFICER			4,000.00
ADMINISTRATIVE ADJUDICATION	1.00	4,000.00	4,000.00
121200 520900 - POSTAGE & SHIPPING			10,000.00
QUARTERLY VILLAGE NEWSLETTER	4.00	2,500.00	10,000.00

*General Fund
Village Manager's Office
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121200 520905 - PRINTING			11,000.00
QUARTERLY VILLAGE NEWSLETTER & SPRING ENVIRONMENTAL INSERT	4.00	2,750.00	11,000.00
121200 521055 - PROFESSIONAL SERVICES - OTHER			9,000.00
QUARTERLY VILLAGE NEWSLETTER-DESIGN/LAYOUT & EDITING SERVICES	4.00	2,250.00	9,000.00
121200 521195 - TELECOMMUNICATIONS			1,560.00
CELL PHONE STIPEND (VILLAGE MANAGER)	12.00	80.00	960.00
CELL PHONE STIPEND (ASSISTANT VILLAGE MANAGER)	12.00	50.00	600.00
121200 521230 - PUBLIC RELATIONS			4,000.00
BUSINESS MEETINGS & COMMUNITY RELATIONS FUNCTIONS (INCL. RELATED MEAL EXPENSES)	1.00	4,000.00	4,000.00
121200 530100 - OFFICE SUPPLIES			4,000.00
OFFICE SUPPLIES	1.00	4,000.00	4,000.00
121200 590600 - TRANSFER TO INSURANCE - HEALTH			18,500.00
HEALTH INSURANCE CONTRIBUTION	1.00	18,500.00	18,500.00
121200 590610 - TRANSFER TO INSURANCE - GEN			3,700.00
GENERAL INSURANCE TRANSFER	1.00	3,700.00	3,700.00
TOTAL			759,646.00
VILLAGE MANAGER'S OFFICE			

VILLAGE OF GLEN ELLYN
CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
PERSONNEL SCHEDULE

VILLAGE MANAGER'S OFFICE

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	FY12/13	FY13/14	SY 14	FY15	FY16
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Village Manager	FT	Z	1.00	1.00	1.00	1.00	1.00
Assistant Village Manager	FT	S	-	1.00	1.00	1.00	1.00
Assistant to the Village Manager - ADM	FT	P	1.00	1.00	1.00	-	-
Assistant to the Village Manager - HR	FT	P	1.00	-	-	-	-
Communications Coordinator ²	PT	K	-	-	-	-	0.70
Multimedia Specialist ¹	PT	J	0.75	0.75	0.70	-	-
Economic Development Coordinator	PT	J	0.75	0.75	0.75	0.75	0.75
Executive Assistant/Deputy Clerk ³	FT	H	0.75	0.75	0.75	0.75	0.75
Administrative Services Coordinator	PT	G	0.75	0.75	0.75	0.75	-
Administrative Clerk II (2)	PT	B	1.00	1.00	1.00	1.00	1.00
Administrative/Legal Assistant	PT	F	-	-	-	-	0.45
Administrative Intern	PT	N/A	0.50	0.50	0.50	0.50	0.50
TOTAL EMPLOYEES (Full-time Equivalents)			<u>7.50</u>	<u>7.50</u>	<u>7.45</u>	<u>5.75</u>	<u>6.15</u>
Full-time Number of Positions			3	3	3	3	3
Part-time Number of Positions			7	7	7	5	6

¹ The Multimedia Specialist was relocated to the Information Technology Department.

² The Communications Coordinator is a new position that will focus on conveying, internally and externally, communications regarding Village programs, services, policy decisions, community events, and other related information.

³ The Executive Assistant/Deputy Clerk is a full time position. However, 3/4 of the position is dedicated to serving the Village Manager's Department and 1/4 of the position is dedicated to serving the Law Department.

* Information regarding salary ranges can be found in the appendix.

GENERAL FUND
FACILITIES MAINTENANCE
(121300)

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510100	Salaries - Pension	\$ 54,833	\$ 55,168	\$ 58,000	\$ 43,000	\$ 85,280
510120	Salaries - Non-pension	157,712	146,394	143,000	146,000	144,600
510200	Overtime	2,899	8,446	3,000	5,000	5,000
510400	FICA	16,366	15,766	15,000	14,300	18,000
510500	IMRF	<u>6,802</u>	<u>6,678</u>	<u>6,200</u>	<u>4,200</u>	<u>9,200</u>
	Subtotal	238,612	232,452	225,200	212,500	262,080
Contractual Services						
520600	Dues / Subscriptions	105	475	-	-	525
520620	Employee Education	364	1,034	1,500	1,200	2,250
520625	Travel	-	-	750	100	250
520970	Maintenance / Bldgs & Grounds	56,020	67,534	38,000	62,600	42,000
521055	Professional Services / Other	5,142	600	4,250	2,300	10,320
521075	Contract Maintenance Services	13,691	11,067	13,000	12,700	15,000
521195	Telecommunications	1,366	1,366	1,400	1,400	1,400
521200	Utilities	22,213	38,583	27,970	20,200	22,500
590600	IFT / Health Insurance	6,014	6,054	5,400	4,900	6,100
590610	IFT / Insurance - General	4,000	4,967	6,000	6,000	6,600
590650	IFT / Equipment Service (O&M)	22,200	20,500	19,800	19,800	15,500
590655	IFT / Equipment Service (Replace)	9,633	9,067	8,800	8,800	7,300
590690	IFT / Facilities Maintenance Resv	<u>88,916</u>	<u>112,751</u>	<u>150,000</u>	<u>150,000</u>	<u>145,000</u>
	Subtotal	229,664	273,998	276,870	290,000	274,745
Commodities						
530100	Office Supplies	813	826	1,500	950	1,000
530105	Operating Supplies	25,608	26,533	27,000	29,000	29,000
530310	Inventory Parts	3,529	3,155	2,500	1,500	2,500
530445	Uniforms	<u>(3,103)</u>	<u>-</u>	<u>1,500</u>	<u>1,200</u>	<u>1,505</u>
	Subtotal	26,847	30,514	32,500	32,650	34,005
	TOTAL EXPENDITURES	<u>\$ 495,123</u>	<u>\$ 536,964</u>	<u>\$ 534,570</u>	<u>\$ 535,150</u>	<u>\$ 570,830</u>

*General Fund
Facilities Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121300 FACILITIES MAINTENANCE			
121300 510100 - SALARIES - REGULAR FT			85,280.00
121300 510120 - SALARIES - REGULAR PT			144,600.00
MAINTENANCE WORKER II (2)	1.00	53,200.00	53,200.00
CUSTODIAN (5)	1.00	91,400.00	91,400.00
121300 510200 - OVERTIME			5,000.00
121300 510400 - FICA TAXES			18,000.00
121300 510500 - IMRF EMPLOYER CONTRIBUTIONS			9,200.00
121300 520600 - DUES-SUBSCRIPTIONS-REG FEES			525.00
INTERNATIONAL FACILITY MANAGEMENT ASSOC. MEMBERSHIP DUES (FACILITY MANAGER)	1.00	310.00	310.00
IL/CHICAGO CHAPTER-IFMA MEMBERSHIP DUES (FACILITY MANAGER)	1.00	215.00	215.00
121300 520620 - EMPLOYEE EDUCATION			2,250.00
SPOT AWARDS/EMPLOYEE RECOGNITION INCENTIVES	1.00	400.00	400.00
STAFF TRAINING SEMINARS (LOCAL OR ONLINE)	1.00	400.00	400.00
LEADERSHIP/MANAGEMENT TRAINING FOR FACILITIES MANAGER	1.00	1,450.00	1,450.00

*General Fund
Facilities Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121300 520625 - TRAVEL			250.00
TRAINING SEMINARS	1.00	250.00	250.00
121300 520970 - MAINTENANCE-BUILDING & GROUNDS			42,000.00
UNSCHEDULED/EMERGENCY ELECTRICAL REPAIRS	1.00	5,000.00	5,000.00
UNSCHEDULED/EMERGENCY OVERHEAD GARAGE DOOR REPAIRS	1.00	4,000.00	4,000.00
UNSCHEDULED/EMERGENCY HVAC SYSTEM REPAIRS	1.00	12,000.00	12,000.00
UNSCHEDULED/EMERGENCY FIRE DETECTION/SPRINKLER SYSTEM REPAIRS	1.00	6,000.00	6,000.00
UNSCHEDULED/EMERGENCY STAND-BY GENERATOR REPAIRS	1.00	4,000.00	4,000.00
UNSCHEDULED/EMERGENCY BUILDING MAINTENANCE REPAIRS	1.00	11,000.00	11,000.00
121300 521055 - PROFESSIONAL SERVICES - OTHER			10,320.00
CARTEGRAPH-IMPLEMENTATION OF FACILITIES MAINTENANCE/WORK ORDER MODULE	1.00	6,500.00	6,500.00
NEW PORTABLE TABLET FOR WORK ORDER SYSTEM IMPLEMENTATION	1.00	2,500.00	2,500.00
ENVIRONMENTAL TESTING	1.00	1,000.00	1,000.00
BID NOTICES-NEWSPAPER PUBLICATION	4.00	80.00	320.00

*General Fund
Facilities Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121300 521075 - CONTRACT MAINT SERVICE			15,000.00
ELEVATOR INSPECTION/PREVENTATIVE MAINTENANCE-CIVIC CENTER	1.00	2,200.00	2,200.00
OVERHEAD DOOR INSPECTION/PREVENTATIVE MAINTENANCE-ALL BUILDINGS	1.00	3,000.00	3,000.00
EXTERMINATOR SERVICE-ALL BUILDINGS (SPLIT WITH HISTORY CENTER)	1.00	1,000.00	1,000.00
FIRE EXTINGUISHERS-ANNUAL INSPECTION/PREVENTATIVE MAINTENANCE-ALL BUILDINGS	1.00	1,000.00	1,000.00
BACKFLOW/RPZ VALVE INSPECTIONS AND PREVENTATIVE MAINTENANCE-ALL BUILDINGS	1.00	1,300.00	1,300.00
FIRE DETECTION/SPRINKLER SYSTEMS-ANNUAL INSPECTIONS AND PREVENTATIVE MAINTENANCE	1.00	2,000.00	2,000.00
STAND BY BACK UP GENERATORS-PREVENTATIVE MAINTENANCE	1.00	2,500.00	2,500.00
WINDOW CLEANING	1.00	2,000.00	2,000.00
121300 521195 - TELECOMMUNICATIONS			1,400.00
ANNUAL CELL PHONE EXPENSE (FACILITIES MANAGER)	1.00	1,400.00	1,400.00
121300 521200 - UTILITIES			22,500.00
UTILITIES-NATURAL GAS	1.00	14,000.00	14,000.00
UTILITIES-WATER/SEWER	1.00	8,500.00	8,500.00
121300 530100 - OFFICE SUPPLIES			1,000.00
OFFICE SUPPLIES	1.00	1,000.00	1,000.00
121300 530105 - OPERATING SUPPLIES			29,000.00
CLEANING SUPPLIES, PAPER PRODUCTS AND COFFEE SUPPLIES	1.00	19,000.00	19,000.00
HARDWARE SUPPLIES	1.00	7,000.00	7,000.00
HVAC FILTERS, BOILER CHEMICALS AND SMALL TOOLS	1.00	3,000.00	3,000.00
121300 530310 - PARTS PURCHASED			2,500.00
INVENTORY PARTS	1.00	2,500.00	2,500.00

*General Fund
Facilities Maintenance
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121300 530445 - UNIFORMS			1,505.00
UNIFORMS/SAFETY BOOTS	7.00	215.00	1,505.00
121300 590600 - TRANSFER TO INSURANCE - HEALTH			6,100.00
HEALTH INSURANCE CONTRIBUTION	1.00	6,100.00	6,100.00
121300 590610 - TRANSFER TO INSURANCE - GEN			6,600.00
GENERAL INSURANCE TRANSFER	1.00	6,600.00	6,600.00
121300 590650 - TRANSFER TO EQUIP FUND - O&M			15,500.00
TRANSFER TO EQUIPMENT SERVICES - O&M	1.00	15,500.00	15,500.00
121300 590655 - TRANSFER TO EQUIP FUND - REPL			7,300.00
TRANSFER TO EQUIPMENT SERVICES - VEHICLE REPLACEMENT	1.00	7,300.00	7,300.00
121300 590690 - TRANSFER TO FACIL MAINT RESRV			145,000.00
CONTRIBUTION TO FACILITIES MAINTENANCE RESERVE FUND	1.00	145,000.00	145,000.00
TOTAL			570,830.00
FACILITIES MAINTENANCE			

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

FACILITIES MAINTENANCE DIVISION

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	FY12/13	FY13/14	SY 14	FY15	FY16
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Facilities Supervisor	FT	I	1.00	1.00	1.00	1.00	-
Facilities Manager ¹	FT	L	-	-	-	-	1.00
Maintenance Worker II (2)	PT	F	1.00	1.00	1.00	1.00	1.00
Custodian (5)	PT	A	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>2.15</u>	<u>2.15</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>4.15</u>	<u>4.15</u>
Full-time Number of Positions			1	1	1	1	1
Part-time Number of Positions			8	8	8	7	7

¹ In the FY16 budget, the Facilities Supervisor position was re-evaluated and re-classified to a Facilities Manager.

* Information regarding salary ranges can be found in the appendix.

GENERAL FUND
INFORMATION TECHNOLOGY
(121400)

Village of Glen Ellyn
Calendar Year 2016 Budget

PRIOR TO MAY 2013, INFORMATION TECHNOLOGY WAS PART OF THE FINANCE DEPARTMENT

Object		Calendar	Calendar	Calendar	Calendar	Calendar
Code	Account Description	Year	Year	Year	Year	Year
		2013	2014	2015	2015	2016
		Actual	Actual	Revised Budget	Est. Actual	Budget
Personnel Services						
510100	Salaries - Pension	\$ 72,821	\$ 107,466	\$ 157,000	\$ 155,750	\$ 158,870
510120	Salaries - Non-pension	-	-	30,000	-	7,500
510400	FICA	5,330	7,830	17,000	11,700	13,000
510500	IMRF	8,814	12,357	17,000	16,500	17,200
	Subtotal	86,965	127,653	221,000	183,950	196,570
Contractual Services						
520900	Postage	327	217	500	500	400
520901	Copier	-	-	-	13,000	23,500
520932	Communications Services/Supplies	-	-	1,850	1,850	1,850
520975	Maintenance - Equipment	82,967	57,644	126,100	113,100	119,386
521055	Professional Services / Other	3,938	12,635	54,678	54,678	78,654
521195	Telecommunications	18,639	32,278	37,000	37,000	37,200
590600	IFT / Health Insurance	9,260	13,241	11,900	12,600	13,200
590610	IFT / Insurance - General	467	1,333	1,400	1,400	2,200
	Subtotal	115,598	117,348	233,428	234,128	276,390
Commodities						
530100	Office Supplies	267	418	500	700	500
530105	Operating Supplies	-	1,220	500	1,200	800
	Subtotal	267	1,638	1,000	1,900	1,300
Capital Outlay						
570110	Computer Equipment / Projects	41,754	35,230	83,000	82,000	51,000
570117	Communications Equipment	-	-	1,805	2,380	1,800
	Subtotal	41,754	35,230	84,805	84,380	52,800
	TOTAL EXPENDITURES	\$ 244,584	\$ 281,869	\$ 540,233	\$ 504,358	\$ 527,060

*As the IT cost center was broken out from Finance in May 2013, Calendar year 2013 only contains activity from May -December 2013

*General Fund
Information Technology
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121400 INFORMATION TECHNOLOGY			
121400 510100 - SALARIES - REGULAR FT			158,870.00
IT MANAGER	1.00	114,500.00	114,500.00
MULTI MEDIA SPECIALIST	1.00	44,370.00	44,370.00
121400 510120 - SALARIES - REGULAR PT			7,500.00
IT ASSISTANT	1.00	-	-
NEW - MULTI-MEDIA INTERNSHIP PROGRAM	1.00	7,500.00	7,500.00
121400 510400 - FICA TAXES			13,000.00
EMPLOYER FICA TAXES	1.00	13,000.00	13,000.00
121400 510500 - IMRF EMPLOYER CONTRIBUTIONS			17,200.00
EMPLOYER IMRF CONTRIBUTIONS 10.82%	1.00	17,200.00	17,200.00
121400 520900 - POSTAGE & SHIPPING			400.00
121400 520901 - COPIER			23,500.00
POLICE DEPARTMENT COLOR COPIER (XEROX) LEASE/USAGE	1.00	6,000.00	6,000.00
VILLAGE COLOR COPIER (KONICA MINOLTA) LEASE/USAGE	1.00	5,500.00	5,500.00
VILLAGE B&W COPIER (CANON) USAGE	1.00	1,500.00	1,500.00
PLANNING COPIER REPLACEMENT	1.00	4,000.00	4,000.00
PUBLIC WORKS COLOR COPIER (KONICA MINOLTA) LEASE/USAGE	1.00	6,500.00	6,500.00
121400 520932 - A/V/WEB COMMUNICATIONS SVC/SUP			1,850.00
MEDIA RENEWALS	1.00	450.00	450.00
SOFTWARE SUBSCRIPTION RENEWAL (ADOBE)	1.00	900.00	900.00
CONSUMABLES (DVDS/CDs, ETC.)	1.00	500.00	500.00

*General Fund
Information Technology
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121400 520975 - MAINTENANCE-EQUIPMENT			119,386.00
IRONPORT ANTISPAM MTCE	1.00	1,200.00	1,200.00
JATHEON EMAIL ARCHIVAL APPLIANCE ANNUAL MTCE	1.00	2,400.00	2,400.00
SENDTHISFILE LARGE FILE TRANSFER SERVICE	1.00	1,000.00	1,000.00
NINITE REMOTE SOFTWARE UPDATE SOFTWARE MTCE	1.00	220.00	220.00
VERITAS BACKUP SOFTWARE UPDATES/SUPPORT	1.00	2,000.00	2,000.00
BOARD HOSTED EXCHANGE (VILLAGE BOARD EMAILS)	1.00	800.00	800.00
CISCO SMARTNET ASA (FIREWALL SOFTWARE UPDATES/SUPPORT)	1.00	300.00	300.00
WHAT'S UP GOLD (SERVER MONITORING SOFTWARE UPDATES/SUPPORT)	1.00	800.00	800.00
AVG ANTIVIRUS FOR SERVERS/DESKTOPS (0 IN 2016 3 YEAR RENEWAL)	1.00	-	-
EMAIL SERVER INTERNAL AV ANNUAL MTCE/SUPPORT	1.00	1,500.00	1,500.00
ONBASE (DOCUMENT IMAGING SOFTWARE MTCE/SUPPORT)	1.00	10,140.00	10,140.00
GLEN ELLYN ALERTING SERVICE	1.00	13,000.00	13,000.00
MICROSOFT ACTION PACK SOFTWARE ANNUAL RENEWAL	1.00	475.00	475.00
MUNIS (ERP SOFTWARE UPDATES/SUPPORT)	1.00	76,500.00	76,500.00
SEAMLESS DOCS (ONLINE FILLABLE FORMS SERVICE)	1.00	5,000.00	5,000.00
EVANCED ROOM SCHEDULING SERVICE	1.00	551.00	551.00
REVERSE 911 DATA UPDATES - NEW	1.00	2,000.00	2,000.00
HELP DESK TICKETING SERVICE - NEW	1.00	1,500.00	1,500.00
121400 521055 - PROFESSIONAL SERVICES - OTHER			78,654.00
GIS SERVICES CONTRACTED FROM MGP	1.00	34,654.00	34,654.00
EMERGENCY SUPPORT FOR NETWORK SECURITY/SERVER REPAIR	1.00	6,000.00	6,000.00
CONTRACTED IT SUPPORT - NEW	1.00	38,000.00	38,000.00

*General Fund
Information Technology
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121400 521195 - TELECOMMUNICATIONS			37,200.00
PHONE/ALARMS/SPECIAL DATA LINES	1.00	20,800.00	20,800.00
INTERNET CONNECTIVITY (MULTIPLE SITES)	1.00	12,800.00	12,800.00
PHONE SYSTEM MTCE/SOFTWARE UPDATES	1.00	3,000.00	3,000.00
CELL PHONE REIMBURSEMENT (IT MANAGER)	1.00	600.00	600.00
121400 530100 - OFFICE SUPPLIES			500.00
121400 530105 - OPERATING SUPPLIES			800.00
121400 570110 - COMPUTER EQUIPMENT/PROJECTS			51,000.00
PC REPLACEMENTS (BASED ON 4 YEAR REPLACEMENT CYCLE	30.00	600.00	18,000.00
REPLACEMENT NETWORK PRINTER REPAIR PARTS	1.00	8,000.00	8,000.00
MUNIS SERVER REPLACEMENT (EOL)	1.00	7,500.00	7,500.00
NEW-INTERNET CONTENT FILTER	1.00	10,000.00	10,000.00
NEW-MUNIS SERVER FOR A/P AUTOMATION MODULE	1.00	7,500.00	7,500.00
121400 570117 - A/V/WEB COMMUNICATIONS EQUIP			1,800.00
BLACK MAGIC MICRO HD CAMERA	1.00	1,000.00	1,000.00
CANON EF-S ZOOM LENS	1.00	300.00	300.00
CANON CAMERA BATTERIES	3.00	60.00	180.00
LENS ADAPTER	1.00	60.00	60.00
TRIPOD	1.00	100.00	100.00
LED LIGHT	1.00	160.00	160.00
121400 590600 - TRANSFER TO INSURANCE - HEALTH			13,200.00
HEALTH INSURANCE CONTRIBUTION	1.00	13,200.00	13,200.00
121400 590610 - TRANSFER TO INSURANCE - GEN			2,200.00
GENERAL INSURANCE TRANSFER	1.00	2,200.00	2,200.00
TOTAL INFORMATION TECHNOLOGY			527,060.00

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

INFORMATION TECHNOLOGY

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	FY12/13	FY13/14	SY 14	FY15	FY16
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Information Technology Manager ¹	FT	S	-	1.00	1.00	1.00	1.00
Multimedia Specialist ²	PT	J	-	-	-	0.70	0.70
I.T. Help Desk Technician ³	PT	A-3	-	-	-	0.50	-
Multimedia Intern ⁴	PT	N/A	-	-	-	-	0.40
TOTAL EMPLOYEES (Full-time Equivalents)			<u>-</u>	<u>1.00</u>	<u>1.00</u>	<u>2.20</u>	<u>2.10</u>
Full-time Number of Positions			-	1	1	1	1
Part-time Number of Positions			-	-	-	2	2

¹ The IT manager was previously assigned to Finance.

² The Multimedia Specialist was previously assigned to the Village Manager's Office.

³ The I.T.. Help Desk Technician is a new position for FY15. The position was never filled as the Village pursued outsourcing of the position rather than hire an employee.

⁴ The Multimedia Intern is a new position for FY16.

* Information regarding salary ranges can be found in the appendix.

GENERAL FUND
LAW DEPARTMENT
(121700)

Village of Glen Ellyn
Calendar Year 2016 Budget

*Legal Department was created for CY2015 budget. In SY2014, it was included in the Village Manager's Office.

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510100	Salaries - Pension	\$ -	\$ 5,466	\$ 161,000	\$ 175,000	\$ 181,000
510400	FICA	-	419	22,000	13,300	14,100
510500	IMRF	-	593	16,000	18,200	19,600
	Subtotal	-	6,478	199,000	206,500	214,700
Contractual Services						
520600	Dues / Subscriptions	-	288	4,090	3,500	4,100
520620	Employee Education	-	-	500	250	500
520625	Travel	-	-	250	250	250
520700	Professional Services / Legal	-	1,048	10,000	12,000	5,000
520705	Prosecutorial Services	-	-	64,000	65,000	64,000
521195	Telecommunications	-	-	900	800	900
521230	Public Relations	-	-	500	100	150
590600	IFT / Health Insurance	-	-	5,200	5,600	6,000
590610	IFT / Insurance - General	-	-	-	-	1,000
	Subtotal	-	1,336	85,440	87,500	81,900
Commodities						
530100	Office Supplies	-	-	100	50	2,100
	Subtotal	-	-	100	50	2,100
	TOTAL EXPENDITURES	\$ -	\$ 7,814	\$ 284,540	\$ 294,050	\$ 298,700

*General Fund
Law
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121700 LAW			
121700 510100 - SALARIES - REGULAR FT			181,000.00
VILLAGE ATTORNEY	1.00	166,800.00	166,800.00
EXECUTIVE ASSISTANT	1.00	14,200.00	14,200.00
121700 510400 - FICA TAXES			14,100.00
121700 510500 - IMRF EMPLOYER CONTRIBUTIONS			19,600.00
121700 520600 - DUES-SUBSCRIPTIONS-REG FEES			4,100.00
WESTLAW SUBSCRIPTION	1.00	3,600.00	3,600.00
ATTORNEY REGISTRATION AND DISCIPLINARY COMMISSION	1.00	380.00	380.00
DUPAGE BAR ASSOCIATION	1.00	120.00	120.00
121700 520620 - EMPLOYEE EDUCATION			500.00
INSTITUTE OF CONTINUING LEGAL EDUCATION TRAINING & RELATED LEGAL SEMINARS	1.00	500.00	500.00
121700 520625 - TRAVEL			250.00
CONTINUING LEGAL EDUCATION SEMINARS AND SEMI-ANNUAL MICA MEETINGS	1.00	250.00	250.00
121700 520700 - LEGAL - GENERAL COUNSEL			5,000.00
OUTSIDE LEGAL COUNSEL	1.00	5,000.00	5,000.00
121700 520705 - LEGAL - PROSECUTORIAL SERVICES			64,000.00
VILLAGE PROSECUTOR OUTSIDE LEGAL SERVICES	1.00	64,000.00	64,000.00
121700 521195 - TELECOMMUNICATIONS			900.00
CELL PHONE STIPEND (VILLAGE ATTORNEY)	12.00	75.00	900.00
121700 521230 - PUBLIC RELATIONS			150.00
INCIDENTAL EXPENSES-BUSINESS MEETINGS AND COMMUNITY RELATIONS FUNCTIONS	1.00	150.00	150.00
121700 530100 - OFFICE SUPPLIES			2,100.00
OFFICE SUPPLIES	1.00	100.00	100.00
WORKFLOW SOFTWARE	1.00	2,000.00	2,000.00

*General Fund
Law
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

		QUANTITY	UNIT COST	2016 BUDGET
121700 590600 - TRANSFER TO INSURANCE - HEALTH				6,000.00
HEALTH INSURANCE CONTRIBUTION		1.00	6,000.00	6,000.00
121700 590610 - TRANSFER TO INSURANCE - GEN				1,000.00
GENERAL INSURANCE TRANSFER		1.00	1,000.00	1,000.00
TOTAL	LAW			298,700.00

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

LAW

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	FY12/13	FY13/14	SY 14	FY15	FY16
			<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>	<u>Budgeted Employees</u>
Village Attorney	FT	Z	-	-	-	1.00	1.00
Executive Assistant/Deputy Clerk ¹	FT	H	-	-	-	0.25	0.25
TOTAL EMPLOYEES (Full-time Equivalents)			<u>-</u>	<u>-</u>	<u>-</u>	<u>1.25</u>	<u>1.25</u>
Full-time Number of Positions			-	-	-	1	1
Part-time Number of Positions			-	-	-	1	1

¹ The Executive Secretary is a full time position. However, 3/4 of the position is dedicated to serving the Village Manager's Department and 1/4 of the position is dedicated to serving the Law Department.

* Information regarding salary ranges can be found in the appendix.

GENERAL FUND

SENIOR SERVICES

(121500)

*Village of Glen Ellyn
Calendar Year 2016 Budget*

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510120	Salaries - PT	\$ 43,705	\$ 44,605	\$ 46,000	\$ 45,750	\$ 46,710
510400	FICA	3,344	3,413	3,500	3,500	3,575
	Subtotal	47,049	48,018	49,500	49,250	50,285
Contractual Services						
520160	Senior Center Grant Expense	5,025	-	-	-	-
520500	Senior Transportation	39,046	24,688	30,000	27,000	30,000
520600	Dues / Subscriptions	304	100	300	250	250
520620	Employee Education	412	398	900	450	900
521055	Professional Services / Other	2,100	2,100	2,100	2,100	2,100
521195	Telecommunications	1,500	1,500	1,500	1,500	1,500
	Subtotal	48,387	28,786	34,800	31,300	34,750
Commodities						
530105	Operating Supplies	2,902	5,830	6,300	7,750	8,100
	Subtotal	2,902	5,830	6,300	7,750	8,100
Capital Outlay						
580110	Equipment	-	674	500	250	500
	Subtotal	-	674	500	250	500
	TOTAL - Senior Services	\$ 98,338	\$ 83,308	\$ 91,100	\$ 88,550	\$ 93,635

*General Fund
Senior Services
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121500 SENIOR SERVICES			
121500 510120 - SALARIES - REGULAR PT			46,710.00
SENIOR SERVICES COORDINATOR	1.00	26,050.00	26,050.00
SENIOR SERVICES COORDINATOR	1.00	20,660.00	20,660.00
121500 510400 - FICA TAXES			3,575.00
EMPLOYER FICA TAXES	1.00	3,575.00	3,575.00
121500 520500 - SENIOR TRANSPORTATION			30,000.00
RIDE DUPAGE/RIDE TO WORK PROGRAM SUBSIDY	1.00	30,000.00	30,000.00
121500 520600 - DUES-SUBSCRIPTIONS-REG FEES			250.00
ILLINOIS SENIOR CENTER MEMBERSHIP DUES (2-SENIOR SERVICES COORDINATORS)	2.00	50.00	100.00
SENIOR NEWSLETTER ANNUAL SUBSCRIPTION	1.00	150.00	150.00
121500 520620 - EMPLOYEE EDUCATION			900.00
IL ANNUAL CONFERENCE ON AGING (2-SENIOR SERVICES COORDINATORS)	2.00	150.00	300.00
STATE MEDICARE SEMINARS	2.00	150.00	300.00
SENIOR ASSOC. TRAINING SEMINARS AND WORKSHOPS	1.00	300.00	300.00
121500 521055 - PROFESSIONAL SERVICES - OTHER			2,100.00
OFFICE LEASE-CUSTODIAL SERVICES FEE	1.00	2,100.00	2,100.00
121500 521195 - TELECOMMUNICATIONS			1,500.00
OFFICE LEASE-TELECOMM FEES	1.00	1,500.00	1,500.00
121500 530105 - OPERATING SUPPLIES			8,100.00
COPIER MAINTENANCE CONTRACT	1.00	6,100.00	6,100.00
OFFICE SUPPLIES	1.00	1,500.00	1,500.00
SUPPLIES FOR SENIOR GATHERINGS & EVENTS	1.00	500.00	500.00
121500 580110 - EQUIPMENT/CAPITAL OUTLAY			500.00
OFFICE EQUIPMENT REPAIR OR REPLACEMENT	1.00	500.00	500.00
TOTAL SENIOR SERVICES			93,635.00

VILLAGE OF GLEN ELLYN
 CALENDAR FISCAL YEAR 2016 ANNUAL BUDGET
 PERSONNEL SCHEDULE

SENIOR SERVICES

<u>Classification</u>	<u>Status</u>	<u>Salary Range*</u>	<u>FY12/13 Budgeted Employees</u>	<u>FY13/14 Budgeted Employees</u>	<u>SY 14 Budgeted Employees</u>	<u>FY15 Budgeted Employees</u>	<u>FY16 Budgeted Employees</u>
Senior Services Coordinator (2) ²	PT	H	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
TOTAL EMPLOYEES (Full-time Equivalents)			<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Full-time Number of Positions			-	-	-	-	-
Part-time Number of Positions			2	2	2	2	2

² Senior Services personnel were previously assigned to the Village Manager's Office but are now a separate division within Administration.

* Information regarding salary ranges can be found in the appendix.

GENERAL FUND
HISTORY PARK

Village of Glen Ellyn
Calendar Year 2016 Budget

Admin & Facilities Maintenance
(121600)

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510120	Salaries - Non-pension	\$ 1,404	\$ 1,675	\$ 2,250	\$ 1,100	\$ 2,000
510400	FICA	107	128	200	100	200
	Subtotal	1,511	1,803	2,450	1,200	2,200
Contractual Services						
520970	Maintenance / Bldgs & Grounds	7,266	1,970	8,000	6,000	8,000
521055	Professional Services / Other	1,383	1,751	1,600	1,600	1,580
521195	Telecommunications	338	406	350	350	350
521200	Utilities	14,163	11,777	13,000	11,250	12,000
	Subtotal	23,150	15,904	22,950	19,200	21,930
	TOTAL - Admin & Facilities Maint	\$ 24,661	\$ 17,707	\$ 25,400	\$ 20,400	\$ 24,130

Public Works
(121610)

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510100	Salaries - Pension	\$ 6,618	\$ 6,177	\$ 9,700	\$ 6,500	\$ 9,700
510120	Salaries - Non-pension	862	35	-	-	-
510400	FICA	572	552	800	575	800
510500	IMRF	833	854	1,200	800	1,200
	Subtotal	8,885	7,618	11,700	7,875	11,700
Contractual Services						
520970	Maintenance / Bldgs & Grounds	11,535	4,994	7,700	4,500	7,000
521055	Professional Services/Other	-	-	-	-	-
	Subtotal	11,535	4,994	7,700	4,500	7,000
	TOTAL - Public Works	\$ 20,420	\$ 12,612	\$ 19,400	\$ 12,375	\$ 18,700
	TOTAL - HISTORY PARK	\$ 45,081	\$ 30,319	\$ 44,800	\$ 32,775	\$ 42,830

*General Fund
History Park
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
121600 HISTORY PARK - ADMIN/FAC			
121600 510120 - SALARIES - REGULAR PT			2,000.00
121600 510400 - FICA TAXES			200.00
121600 520970 - MAINTENANCE-BUILDING & GROUNDS			8,000.00
UNSCHEDULED OR EMERGENCY REPAIRS AND MAINTENANCE	1.00	8,000.00	8,000.00
121600 521055 - PROFESSIONAL SERVICES - OTHER			1,580.00
BURGLAR ALARM MONITORING	4.00	193.00	772.00
FIRE ALARM MONITORING	4.00	202.00	808.00
121600 521195 - TELECOMMUNICATIONS			350.00
TELEPHONE SERVICE (CALL ONE)	1.00	350.00	350.00
121600 521200 - UTILITIES			12,000.00
ELECTRICITY	1.00	6,600.00	6,600.00
NATURAL GAS	1.00	3,600.00	3,600.00
WATER/SEWER	1.00	1,800.00	1,800.00
TOTAL HISTORY PARK - ADMIN/FAC			24,130.00
121610 HISTORY PARK - PUBLIC WORKS			
121610 510100 - SALARIES - REGULAR FT			9,700.00
THIS REPRESENTS SALARY AND BENEFIT EXPENSES FOR PUBLIC WORKS TO MAINTAIN THE HISTORY PARK FACILITIES	1.00	9,700.00	9,700.00
121610 510400 - FICA TAXES			800.00
121610 510500 - IMRF EMPLOYER CONTRIBUTIONS			1,200.00
121610 520970 - MAINTENANCE-BUILDING & GROUNDS			7,000.00
PROVIDES FUNDING FOR REGULAR MAINTENANCE OF OUTDOOR FACILITIES AND LANDSCAPING IN ALL SEASONS	1.00	7,000.00	7,000.00
TOTAL HISTORY PARK - PUBLIC WORKS			18,700.00

GENERAL FUND
ECONOMIC DEVELOPMENT
(126500)

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Personnel Services						
510100	Salaries - Pension	\$ 26,722	\$ 39,583	\$ 46,000	\$ 40,000	\$ 47,200
510400	FICA	2,044	3,028	3,600	3,100	3,600
510500	IMRF	3,390	4,796	5,000	4,300	5,100
	Subtotal	32,156	47,407	54,600	47,400	55,900
Contractual Services						
520206	Economic Development Incentive	-	17,491	95,000	90,000	86,000
520310	Holiday Decorations	32,047	44,946	40,100	25,000	37,500
520406	Economic Development Awards	36,657	91,156	114,376	63,750	30,000
520407	Alliance of Downtown GE - Annual Contribution	110,000	52,500	71,250	71,250	71,250
521057	Alliance of Downtown GE - sidewalk snow clearing	-	-	15,000	15,000	15,000
520600	Dues and Subscriptions	503	12,481	7,000	7,687	8,500
520620	Employee Education	1,445	760	2,400	500	1,500
520625	Travel	544	149	250	100	150
520700	Legal - General Counsel	(2,250)	-	-	-	-
520900	Postage	-	-	15,000	8,000	15,000
520903	Marketing	17,962	4,204	15,000	10,000	15,000
520905	Printing	770	3,921	18,000	13,000	13,000
521055	Professional Services / Other	51,312	(27,349)	5,000	2,500	5,000
521195	Telecommunications	150	600	600	600	600
521230	Public Relations	180	278	400	600	800
590610	IFT / Insurance General	767	1,267	1,100	1,100	1,500
590910	Operating Transfer Out	-	-	80,000	29,200	40,000
	Subtotal	250,087	202,404	480,476	338,287	340,800
Commodities						
530100	Office Supplies	349	229	500	500	400
	Subtotal	349	229	500	500	400
Capital Outlay						
580110	Equipment / Capital Projects	54,000	-	-	-	-
	Subtotal	54,000	-	-	-	-
TOTAL - Econ. Development		\$ 336,592	\$ 250,040	\$ 535,576	\$ 386,187	\$ 397,100

*General Fund
Economic Development
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
126500 ECONOMIC DEVELOPMENT			
126500 510100 - SALARIES - REGULAR FT			47,300.00
ECONOMIC DEVELOPMENT COORDINATOR (PART-TIME)	1.00	47,200.00	47,200.00
126500 510400 - FICA TAXES			3,600.00
126500 510500 - IMRF EMPLOYER CONTRIBUTIONS			5,100.00
126500 520206 - ECONOMIC DEVELOPMENT INCENTIVE			86,000.00
HAGGERTY CHEVROLET	1.00	60,000.00	60,000.00
FRESH MARKET	1.00	26,000.00	26,000.00
126500 520310 - HOLIDAY DECORATIONS			37,500.00
DOWNTOWN HOLIDAY LIGHTS	1.00	37,500.00	37,500.00
126500 520406 - FACADE/RETAIL GRANT PROGRAM			30,000.00
FACADE AWARDS FOR COMMERCIAL DISTRICTS ON ROOSEVELT ROAD AND STACY'S HISTORIC CORNER	1.00	30,000.00	30,000.00
126500 520407 - ALLIANCE OF DOWNTOWN GE			71,250.00
FUNDING FOR THE ALLIANCE OF DOWNTOWN GLEN ELLYN FOR EVENTS, MARKETING AND GENERAL BUSINESS SUPPORT	1.00	71,250.00	71,250.00
126500 520600 - DUES-SUBSCRIPTIONS-REG FEES			8,500.00
STAFF MEMBERSHIPS TO ICSC AND THE VILLAGE'S MEMBERSHIP TO DCVB	1.00	8,500.00	8,500.00
126500 520620 - EMPLOYEE EDUCATION			1,500.00
PROVIDES FOR STAFF ATTENDANCE TO ICSC EVENTS INCLUDING DEAL MAKING, IDEA EXCHANGE AND OTHER PERIODIC SEMINARS	1.00	1,500.00	1,500.00
126500 520625 - TRAVEL			150.00
126500 520900 - POSTAGE & SHIPPING			15,000.00
POSTAGE FOR MAILERS IN COMMUNITY MARKETING CAMPAIGN	1.00	15,000.00	15,000.00

*General Fund
Economic Development
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
126500 520903 - MARKETING			15,000.00
VILLAGE HOSTED COMMERCIAL REAL ESTATE BROKER EVENTS, QUALITY OF LIFE & SHOPPING DESTINATION, ADVERTISING CAMPAIGNS ALL MEDIUMS	1.00	15,000.00	15,000.00
126500 520905 - PRINTING			13,000.00
PRINTED MATERIALS FOR MARKETING CAMPAIGN	1.00	13,000.00	13,000.00
126500 521055 - PROFESSIONAL SERVICES - OTHER			5,000.00
GRAPHIC DESIGN, COPYWRITING AND MARKETING CONSULTING	1.00	5,000.00	5,000.00
126500 521057 - CBD APPEARANCE			15,000.00
SNOW REMOVAL IN CBD	1.00	15,000.00	15,000.00
126500 521195 - TELECOMMUNICATIONS			600.00
ECON DEVELOPMENT DIRECTOR CELL PHONE STIPEND	1.00	600.00	600.00
126500 521230 - PUBLIC RELATIONS			800.00
PARTNER ORGANIZATION EVENTS SUCH AS CHAMBER, DCVB, CHOOSE DUPAGE, AND OTHER EVENTS	1.00	800.00	800.00
126500 530100 - OFFICE SUPPLIES			400.00
MISC OFFICE SUPPLIES	1.00	400.00	400.00
126500 590610 - TRANSFER TO INSURANCE - GEN			1,500.00
GENERAL INSURANCE TRANSFER	1.00	1,500.00	1,500.00
126500 590910 - OPERATING TRANSFER OUT			40,000.00
TAFT AVENUE REIMBURSEMENT TRANSFER ASSOCIATED WITH FRESH MARKET DEVELOPMENT	1.00	40,000.00	40,000.00
TOTAL ECONOMIC DEVELOPMENT			397,100.00

Alliance of Downtown Glen Ellyn Proposed Budget 2016

Events	Event Revenues	Paypal Fees	Marketing	Printing	Advertising	Supplies	License Fees	Insurance	Prizes	Photography	Outside Vendors	Other	Event Expenses	Event Net Gain/(Loss)
Indoor Sidewalk Sale	\$ -	\$ -	\$ 190	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270	\$ (270)
Spa Hop	\$ 1,245	\$ 45	\$ 405	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 655	\$ 1,205	\$ 40
Wedding Walk	\$ 5,490	\$ 40	\$ 855	\$ 435	\$ 2,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ 4,165	\$ 1,325
Wines & Finds	\$ 3,590	\$ 85	\$ 755	\$ 700	\$ -	\$ 945	\$ 445	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 3,230	\$ 360
Great Lake Ellyn Duck Race (50% w/GEPD)	\$ 4,000	\$ -	\$ 250	\$ 450	\$ -	\$ 200	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,150
Shopping Cards (15 participants)	\$ 750	\$ -	\$ -	\$ 735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 735	\$ 15
Sidewalk Sale (50% with Chamber)	\$ 875	\$ -	\$ 210	\$ 410	\$ 335	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ 225	\$ 70	\$ 1,285	\$ (205)
Summer Event	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sounds on the Street	\$ 4,470	\$ -	\$ 210	\$ 100	\$ 30	\$ -	\$ -	\$ 390	\$ -	\$ -	\$ 940	\$ -	\$ 1,670	\$ 2,800
Fall Crawl - A Girl's Shopping Weekend	\$ 1,285	\$ -	\$ 295	\$ 380	\$ 240	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 15	\$ -	\$ 1,080	\$ 205
Wheaton College	\$ 150	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -
Ladies Night Out	\$ 6,555	\$ 90	\$ 565	\$ 1,365	\$ 2,250	\$ 10	\$ 55	\$ 305	\$ 270	\$ 200	\$ -	\$ -	\$ 5,110	\$ 1,445
Christmas 2015	\$ 1,400	\$ -	\$ 100	\$ 175	\$ -	\$ -	\$ 35	\$ -	\$ 60	\$ 150	\$ 1,590	\$ -	\$ 2,110	\$ (710)
Event Sub-Totals	\$ 29,810	\$ 260	\$ 3,835	\$ 4,980	\$ 5,785	\$ 1,155	\$ 570	\$ 995	\$ 1,130	\$ 500	\$ 2,775	\$ 725	\$ 22,710	\$ 6,155

*revenue sources may include sponsorship, ticket sales, vendor participation

Revenue and Expense Summary

Member Dues	17,500	70 Members @	250
Village Funding	71,250		
Snow Removal Funding	15,000		
Event Revenue	29,810		
Revenue Total	133,560		
Website Management, Content & Design	12,000	Hosting, functionality and content creation	
Marketing Collateral	5,000	Open Flags, directories, kiosk signs, etc	
Executive Director	64,590	60,000	7.650%
Payroll Process Fees	760		
Ex Dir Cell Phone	1,320		
Liability Insurance	2,000		
Snow Removal	15,000		
Accounting Fees	500		
Other/Misc.	150	Office supplies, etc.	
Event Expenses	22,710		
Expense Total	124,030		
Surplus/(Deficit)	9,530		
Weather Reserve	5,000		
Net Surplus/(Deficit)	4,530		

TAX INCREMENT FINANCING FUNDS

Illinois law allows municipalities the ability to designate areas within the municipality's jurisdiction as Tax Increment Financing (TIF) Districts. These districts are used by municipalities as a way to spur economic growth by dedicating additional property tax revenues generated within the TIF district for improvements within the district with the hope of encouraging economic development. Revenues from property tax increment and redevelopment expenditures are accounted for within the respective TIF Funds.

The Village of Glen Ellyn has two Tax Increment Financing (TIF) Funds.

Central Business District (CBD) TIF Fund: The CBD TIF Fund was established in early 2012 to provide for economic development within the Central Business District. TIF startup costs were incurred in FY2012 and were reimbursed with increment received in FY2014. The CBD TIF remains in its infancy; and thus little expenditures have occurred from inception to date. For FY20106, the Village is budgeting to utilize TIF resources to fund wayfinding signage for the CBD as well as fund economic development incentive award programs. The Village also continues to evaluate potential redevelopment projects in the CBD.

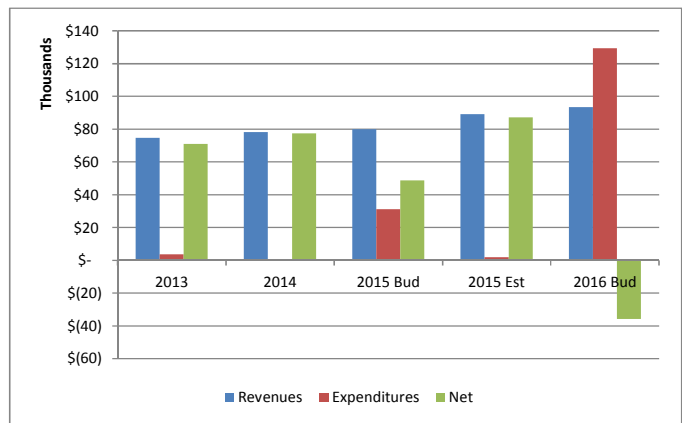
Roosevelt Road TIF Fund: The Village began the process of establishing a TIF district n Roosevelt Road between Main Street and Nicoll Way for the purpose of revitalizing this main thoroughfare in Glen Ellyn. The formal adoption of the TIF occurred in late 2013. TIF start up costs were incurred in FY2014 and are being repaid with TIF increment as it is received. This TIF is also in its infancy, and thus little expenditures have occurred from inception to date. No major projects are budgeted for FY2016.

CENTRAL BUSINESS DISTRICT (CBD) TIF FUND

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Revenues / Inflows (2500)						
410100	Property Tax	\$ 74,676	\$ 78,132	\$ 80,000	\$ 89,100	\$ 93,500
460100	Interest Income	-	1	-	6	10
	TOTAL REVENUES	\$ 74,676	\$ 78,133	\$ 80,000	\$ 89,106	\$ 93,510
Expenditures / Outflows (25000)						
Contractual Services						
520406	Façade/Interior Awards	\$ -	\$ -	\$ -	\$ -	\$ 100,000
520700	Legal - General Counsel	3,628	112	-	-	-
520825	Audit	-	-	-	330	330
521055	Professional Services - Other	-	652	31,200	1,500	29,000
	Subtotal	3,628	764	31,200	1,830	129,330
TRANSFERS OUT						
590910	Operating Transfers Out	-	-	-	-	-
	TOTAL EXPENDITURES	\$ 3,628	\$ 764	\$ 31,200	\$ 1,830	\$ 129,330
	FUND INCREASE (DECREASE)	\$ 71,048	\$ 77,369	\$ 48,800	\$ 87,276	\$ (35,820)

Available Cash Analysis (000's)	
Available, January 1, 2015	\$ 89
Preliminary CY15 Inflow/(Outflow)	87
Budgeted CY16 Inflow/(Outflow)	(36)
Projected Available, December 31, 2016	<u>\$ 140</u>



*Central Business District TIF Fund
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

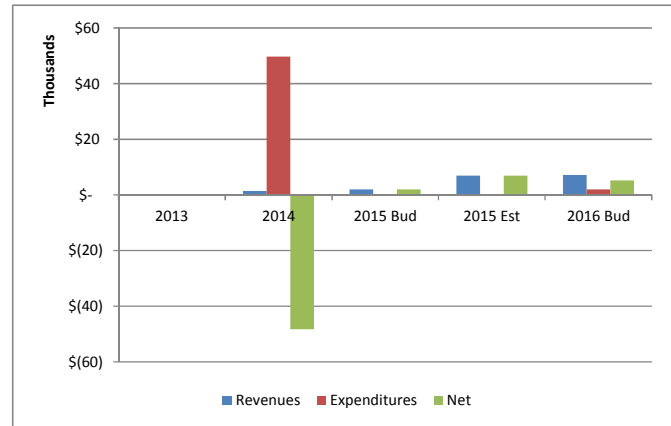
		QUANTITY	UNIT COST	2016 BUDGET
2500 CBD TIF REVENUES				
2500 410100 - PROPERTY TAX				93,500.00
BUDGETED AT A 5% INCREASE FROM 2014 TIF LEVY		1.00	93,500.00	93,500.00
2500 460100 - INTEREST INCOME				
				10.00
TOTAL	CBD TIF REVENUES			93,510.00
25000 CBD TIF EXPENDITURES				
25000 520406 - FACADE/RETAIL AWARD PROGRAM				100,000.00
FACADE AND INTERIOR AWARDS FOR CENTRAL BUSINESS DISTRICT		1.00	100,000.00	100,000.00
25000 520825 - AUDIT				
2015 TIF AUDIT REQUIRED BY STATE STATUTE		1.00	330.00	330.00
25000 521055 - PROFESSIONAL SERVICES - OTHER				
WAY FINDING SIGNAGE FOR THE DOWNTOWN		1.00	25,000.00	25,000.00
FINANCIAL ANALYSIS/MODELING		1.00	4,000.00	4,000.00
TOTAL	CBD TIF EXPENDITURES			129,330.00

ROOSEVELT ROAD TIF FUND

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Revenues / Inflows (2600)						
410100	Property Tax	\$ -	\$ 1,442	\$ 2,000	\$ 6,900	\$ 7,200
	TOTAL REVENUES	\$ -	\$ 1,442	\$ 2,000	\$ 6,900	\$ 7,200
Expenditures / Outflows (26000)						
Contractual Services						
520700	Legal - General Counsel	\$ -	\$ 15,436	\$ -	\$ -	\$ -
521055	Professional Services - Other	-	33,425	-	-	2,000
	Subtotal	-	48,861	-	-	2,000
TRANSFERS OUT						
590910	Operating Transfers Out	-	825	-	-	-
	TOTAL EXPENDITURES	\$ -	\$ 49,686	\$ -	\$ -	\$ 2,000
	FUND INCREASE (DECREASE)	\$ -	\$ (48,244)	\$ 2,000	\$ 6,900	\$ 5,200

Available Cash Analysis (000's)	
Available, January 1, 2015	\$ -
Preliminary CY15 Inflow/(Outflow)	7
Budgeted CY16 Inflow/(Outflow)	5
Projected Available, December 31, 2016	<u>\$ 12</u>



*Roosevelt Road TIF Fund
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

		QUANTITY	UNIT COST	2016 BUDGET
2600 ROOSEVELT ROAD REVENUES				
2600	410100 - PROPERTY TAX			7,200.00
	BASED ON 5% INCREASE FROM 2014 LEVY	1.00	7,200.00	7,200.00
TOTAL	ROOSEVELT ROAD REVENUES			7,200.00
26000 ROOSEVELT RD EXPENDITURES				
26000	521055 - PROFESSIONAL SERVICES - OTHER			2,000.00
	TIF FINANCIAL MODELING/CONSULTING SERVICES	1.00	2,000.00	2,000.00
TOTAL	ROOSEVELT RD EXPENDITURES			2,000.00

RESIDENTIAL SOLID WASTE FUND

The Residential Solid Waste Fund was established in 1981, after the Village Board decided to contract with one hauler for single scavenger service for the entire community, in place of each property owner making their separate refuse collection arrangements with different refuse collectors. It identifies the cost of providing once-a-week solid waste collection and disposal services to the approximately 7,200 single family residences in Glen Ellyn (the Village refuse contract does not include commercial or multi-family housing units).

The Solid Waste Fund is a stand-alone enterprise fund which means that adequate revenues must be produced through direct billing to users (included as a separate service charge on the monthly Village utility bill) and through other revenues, such as the sale of recyclable materials, to cover the cost of this service. No tax dollars are used or are required to help pay for the expenses of this program.

Following an extensive competitive Request for Proposals process in early 2012, the Village signed a 5-year agreement with Republic Services (formerly Allied Waste) for refuse and recycling curbside collection services. The contract provides for weekly collection on Mondays, including yard waste collection from April through November of each year. The annual clean sweep curbside collection was eliminated in 2014 in order to reduce overall contract costs to the resident.

The new contract with Republic also continues to provide the Village with 100% of revenues from the sale of recyclables. The market for recycled raw materials can fluctuate greatly. Although revenues from recycling have helped to offset the new contract service rates to residents, revenues derived from recyclables continues to steadily decline. Be that as it may, residents are encouraged to recycle in order to demonstrate the Village's leadership in environmental responsibility.

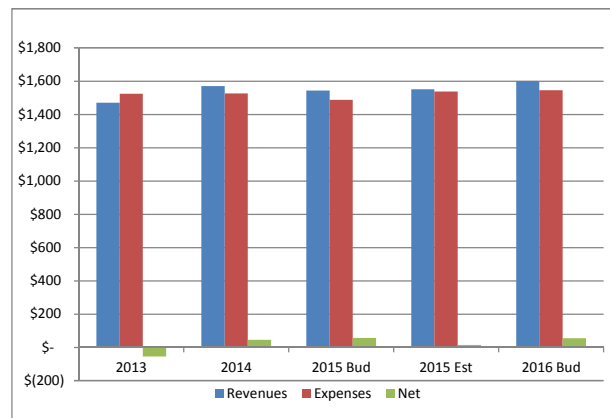
The Village Manager's Office is primarily responsible for the oversight of this contract service and Fund, while the billing and collection function is handled through the Finance Department. This Fund also handles the financing for the once-a-month parkway branch and brush removal program from May through October. Additionally, reserve funds are accumulated to cover the on-going replacement costs of damaged garbage or recycling containers, and to help fund post storm/flood debris curbside collections that may arise in emergency situations.

RESIDENTIAL SOLID WASTE FUND

Village of Glen Ellyn
Calendar Year 2016 Budget

Object Code	Account Description	Calendar Year 2013 Actual	Calendar Year 2014 Actual	Calendar Year 2015 Revised Budget	Calendar Year 2015 Est. Actual	Calendar Year 2016 Budget
Revenues / Inflows (5400)						
440540	Trash Disposal Billings	\$ 1,438,364	\$ 1,543,216	\$ 1,530,220	\$ 1,550,000	\$ 1,600,000
460100	Interest Income	456	(4,359)	750	421	500
489000	Miscellaneous Revenue	32,241	31,701	13,000	400	1,000
489100	Miscellaneous Over/Short	22	(4)	-	-	-
	TOTAL REVENUES	\$ 1,471,083	\$ 1,570,554	\$ 1,543,970	\$ 1,550,821	\$ 1,601,500
Expenses / Outflows (54000)						
Contractual Services						
520835	Banking Services	\$ 14,736	\$ 18,436	\$ 15,650	\$ 21,575	\$ 22,920
520900	Postage	6,600	16,533	9,900	9,900	9,900
520905	Printing	1,864	-	-	-	-
521055	Professional Services - Other	9,550	9,529	8,500	10,540	6,890
521080	Waste Removal Services	1,271,329	1,274,321	1,155,475	1,213,658	1,235,710
521085	Brush / Branch Service	133,590	136,500	155,600	162,435	178,682
521120	Disposal Costs	215	-	-	-	-
590120	Service Charge	77,100	25,700	77,100	77,100	77,100
	Subtotal	1,514,984	1,481,019	1,422,225	1,495,208	1,531,202
Capital Outlay						
580110	Equipment /Capital Outlay	10,039	44,980	44,750	33,650	4,500
580111	Toter Replacement	-	-	20,000	8,000	10,000
	TOTAL EXPENSES	\$ 1,525,023	\$ 1,525,999	\$ 1,486,975	\$ 1,536,858	\$ 1,545,702
	FUND INCREASE (DECREASE)	\$ (53,940)	\$ 44,555	\$ 56,995	\$ 13,963	\$ 55,798

<u>Available Cash Analysis (000's)</u>	
Available, January 1, 2015	\$ 200
Preliminary CY15 Inflow/(Outflow)	140
Budgeted CY16 Inflow/(Outflow)	56
Projected Available, December 31, 2016	<u>\$ 395</u>
Amount set aside for toter replacement	(214)
Amount set aside for emergency preparedness	(111)
Projected Available for other purpose	<u>\$ 70</u>
<u>25% minimum cash reserve policy (000's)</u>	
Operating Expenses Budgeted	1,531
25% Minimum Reserve Policy	383



*Residential Solid Waste Fund
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
5400 SOLID WASTE REVENUES			
5400 440540 - TRASH DISPOSAL REVENUES			1,600,000.00
CHARGES FOR WEEKLY REFUSE PICK UP FOR APPROX. 7400 ADDRESSES	1.00	1,600,000.00	1,600,000.00
5400 460100 - INVESTMENT INCOME			500.00
5400 489000 - MISC REV & RECYCLING REBATES			1,000.00
RECYCLING REBATE REVENUE - OUR ESTIMATES ARE GREATLY DECREASED DUE TO DISMAL RECYCLING MARKET	1.00	1,000.00	1,000.00
TOTAL SOLID WASTE REVENUES			1,601,500.00
54000 SOLID WASTE EXPENDITURES			
54000 520835 - BANKING SERVICES			22,920.00
BANK COURIER SERVICES CONTRACT	12.00	87.00	1,044.00
BILLING-LOCKBOX SERVICES, CREDIT CARD FEES AND ONLINE BANKING FEES	12.00	1,823.00	21,876.00
54000 520900 - POSTAGE & SHIPPING			9,900.00
POSTAGE FOR VILLAGE SERVICES BILLING (33% PRO-RATA SHARE WITH WATER/SEWER FUNDS)	1.00	9,900.00	9,900.00
54000 521055 - PROFESSIONAL SERVICES - OTHER			6,890.00
VILLAGE SERVICES BILL-PRINTING CONTRACT (33% PRO-RATA SHARE WITH WATER/SEWER) PRINTING STOCK-BILLS	12.00	345.00	4,140.00
	1.00	2,750.00	2,750.00
54000 521080 - ALLIED WASTE SERVICES			1,235,710.00
WASTE HAULING SERVICES (6 MO; JAN. -JULY RATES)	7.00	102,125.00	714,875.00
WASTE HAULING SERVICES (5 MO.; AUG.-DEC RATES; 2% CPI ESTIMATE)	5.00	104,167.00	520,835.00
54000 521085 - BRUSH PICK UP SERVICE			178,682.00
BRANCH/BRUSH CURBSIDE COLLECTION CONTRACTUAL SERVICE (MAY-OCT)	7.00	25,526.00	178,682.00

*Residential Solid Waste Fund
Detail*

*Village of Glen Ellyn
Calendar Year 2016 Budget*

	QUANTITY	UNIT COST	2016 BUDGET
54000 580110 - EQUIPMENT/CAPITAL OUTLAY			4,500.00
REPLACEMENT REFUSE CONTAINERS FOR CENTRAL BUSINESS DISTRICT	1.00	4,500.00	4,500.00
54000 580111 - TOTES REPLACEMENT			10,000.00
REFUSE & RECYCLING CONTAINER STOCK (AS NEEDED)	1.00	10,000.00	10,000.00
54000 590120 - ACCOUNTING SERVICE CHARGE			77,100.00
ACCOUNTING SERVICES	12.00	6,425.00	77,100.00
REIMBURSEMENT-INTERNAL CHARGE/TRANSFER TO GENERAL FUND			
TOTAL			1,545,702.00
SOLID WASTE EXPENDITURES			