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VII. INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments, agencies, or other governmental unit on a cost-reimbursement basis. The Village has two Internal Service Funds.

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INSURANCE FUND

The Insurance Fund serves as a centralized cost center for the Village's health benefits plan and general liability/workers compensation insurance costs. The principle revenues of the Insurance Fund are transfers from other funds and departments based on their proportionate share of total costs.

Health Benefits Plan – The Village's health benefits plan provides medical, dental, prescription, vision, and life insurance benefits to full-time staff, to retired employees and a few others. The Glenbard Wastewater Authority and Glen Ellyn Public Library are also participants in the plan and contribute their proportionate share of costs each year. Employee participants pay 20% of the total plan costs, in addition to usage deductibles and co-payments, while retired employees pay 100% of the total cost.

Prior to January 1, 2009, the health benefits plan was a self-funded plan, whereby the Village and its participants/beneficiaries contributed the total anticipated costs of health benefit claims, "stop loss" insurance, and plan administration each year. The Village retained a health benefits consultant to perform plan analysis, benefit reviews and cost projections, and hired a third party administrator to handle the payment of claims.

Beginning January 1, 2009, the Village joined the Intergovernmental Personnel Benefit Cooperative (IPBC), a pool of approximately 80 Illinois municipalities who have joined together as an intergovernmental cooperative for the purpose of providing economies of scale and risk pooling among its members. Participation in this program was intended to offer the Village better price stability with respect to annual changes in its insurance costs, as well as offer a greater variety of choices (including lower cost programs) to participating employees.

The Health Insurance pool has allowed the Village to control health insurance costs. Historical renewal rates are as follows:

Plan	2014	2015	2016	2017	2018	2019	Avg
PPO	-4.5%	3.9%	2.5%	7.0%	-1.3%	3.5%	1.9%
HMO	3.5%	-4.9%	2.6%	0.2%	-0.5%	-1.0%	-0.2%
H.S.A.	n/a	N/A	N/A	N/A	N/A	3.9%	3.9%

2020 Budget: The 2020 budget for health insurance assumes a renewal rate of 2.0%.

Liability/Workers Compensation Insurance – This category includes all other types of insurance carried by the Village, other than the employee health benefits program, and includes coverages for property, liability, auto, workers compensation, boiler, public official's liability and the like.

The Village participates in the Municipal Insurance Cooperative Agency (MICA), which pools general liability / workers compensation insurance coverages with other local governments. MICA is a privately administered insurance pool consisting of about 20 municipal and other local government agencies within Illinois. Annual premiums payable to MICA are determined through an allocation model which is based on each member's loss experience (2/3) and loss exposure (1/3) over the past four claim years. Premiums are paid in May of each year. Under this policy, the Village has a

deductible of \$5,000 for most claims. Other insurance paid includes public officials bond, excess crime, and underground storage claims.

2020 Budget: The 2020 budget includes a 3% increase in annual premium paid to MICA.

Wellness – The Village also has a Wellness Program for its employees. The program includes an annual health screening each fall. The Village covers the cost of the screening for full-time employees and their spouses and retirees and their spouses and covers half of the cost of the screening for part-time employees. Flu shots are offered for free to all employees. Starting in FY13/14, our health insurance pool began paying \$100 of the screening cost for each full time employee and spouse. Employees and their spouses on the Village health insurance plan receive a \$150 incentive for participating in the screening. Employees and their spouses not on the insurance plan receive a \$25 Glen Ellyn Chamber gift certificate for their participation in the screening. In 2014, the health insurance pool also began offering wellness incentives based upon the structure of the wellness program and the participation in the annual screening.

FUND: INSURANCE FUND
DEPARTMENT: FINANCE

ORG	OBJECT	ACCOUNT DESCRIPTION	2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 PROJECTION	2020	% CHG 2019
							BUDGET	ORG BUD
6000 INSURANCE REVENUES								
6000	440600	HEALTH PLAN EMPLOYEE CONTRIB	480,327	493,200	493,200	499,000	524,500	6.3%
6000	440605	HEALTH PLAN RETIREE/OTHER CON	185,799	170,000	170,000	212,000	207,400	22.0%
6000	440610	HEALTH PLAN CONTRIB - LIBRARY	258,686	266,000	266,000	260,000	261,700	-1.6%
6000	440620	HEALTH PLAN CONTRIB - GWA	212,223	209,700	209,700	247,000	254,000	21.1%
6000	460100	INVESTMENT INCOME	13,682	18,000	18,000	27,000	18,000	0.0%
6000	489000	MISCELLANEOUS REVENUE	83	5,000	5,000	100	5,000	0.0%
6000	490601	IFT / LAW INSURANCE	7,774	7,000	7,000	7,700	8,000	14.3%
6000	490602	IFT/GEN ADMIN INSURANCE	46,366	39,900	39,900	46,100	47,000	17.8%
6000	490603	IFT / IT INSURANCE	16,546	34,900	34,900	20,600	38,900	11.5%
6000	490604	IFT/FINANCE - ADMIN INSURANCE	37,438	33,200	33,200	49,900	53,800	62.0%
6000	490605	IFT/ FINANCE - CASHIERS INSURANCE	18,778	16,700	16,700	18,500	18,700	12.0%
6000	490606	IFT/ PW ADMIN & ENG INSURANCE	67,088	61,000	61,000	61,000	73,225	20.0%
6000	490606	IFT/ VILLAGE BOARD & CLERK	-	-	-	1,700	1,725	0.0%
6000	490608	IFT/ EQUIPMENT SERV INSURANCE	62,889	57,100	57,100	57,100	64,560	13.1%
6000	490609	IFT/ BUILDING INSURANCE	81,005	101,600	101,600	82,200	118,700	16.8%
6000	490610	IFT/ PW STREETS	138,932	112,300	112,300	122,200	103,300	-8.0%
6000	490611	IFT/ PW FORESTRY INSURANCE	92,588	69,500	69,500	74,100	77,300	11.2%
6000	490612	IFT/FACILITIES MAINT INSURANCE	38,853	36,600	36,600	40,700	35,900	-1.9%
6000	490613	IFT/ POLICE ADMIN INSURANCE	107,794	97,800	97,800	102,500	101,300	3.6%
6000	490614	IFT/ POLICE OPS INSURANCE	514,354	467,400	467,400	493,300	512,000	9.5%
6000	490616	IFT/PLANNING INSURANCE	63,531	51,800	51,800	42,100	42,600	-17.8%
6000	490617	IFT / ECONOMIC DEVELOPMENT	1,400	1,200	1,200	6,080	22,700	1791.7%
6000	490618	IFT/ PARKING INSURANCE	1,100	700	700	700	800	14.3%
6000	490619	IFT/ POLICE INVEST INSURANCE	91,688	81,100	81,100	106,000	108,200	33.4%
6000	490620	IFT/ WATER DIVISION INSURANCE	145,501	128,700	128,700	137,100	149,000	15.8%
6000	490622	IFT/ SEWER DIVISION INSURANCE	110,816	101,000	101,000	102,200	122,800	21.6%
6000	490624	IFT/ RECREATION INSURANCE	256,074	258,550	258,550	267,270	302,075	16.8%
6000	490625	IFT/ FIRE INSURANCE	186,900	167,500	167,500	167,500	174,600	4.2%
TOTAL INSURANCE REVENUES			3,238,215	3,087,450	3,087,450	3,251,650	3,447,785	11.7%
60000 INSURANCE EXPENDITURES								
60000	520870	RISK MANAGEMENT	9,601	100,900	100,900	87,900	9,470	-90.6%
60000	520885	LIABILITY INSURANCE - MICA	545,098	553,800	553,800	564,000	585,000	5.6%
60000	520893	WELLNESS/HEALTH INCENTIVES	14,285	24,100	24,100	20,000	29,100	20.7%
60000	520895	INSURANCE-HOSPITAL, GROUP LIFE	2,573,757	2,713,500	2,713,500	2,684,000	2,818,500	3.9%
60000	521055	PROFESSIONAL SERVICES - OTHER	-	-	-	-	-	0.0%
TOTAL INSURANCE EXPENDITURES			3,142,741	3,392,300	3,392,300	3,355,900	3,442,070	1.5%
TOTAL INSURANCE FUND CHANGE IN NET POSITION			95,474	(304,850)	(304,850)	(104,250)	5,715	-101.9%

Available Cash Analysis

Available, January 1, 2018	1,399,275
Preliminary FY2018 inflow / (outflow)	(104,250)
Budgeted FY2019 inflow / (outflow)	5,715
Projected Available, December 31, 2019	1,300,740

**FUND: INSURANCE FUND
DEPARTMENT: FINANCE**

ACCOUNTS FOR:

2020 BUDGET

6000 INSURANCE REVENUES

6000 440600 - HEALTH PLAN EMPLOYEE CONTRIB	524,500
VILLAGE EMPLOYEE CONTRIBUTION	396,000
LIBRARY EMPLOYEE CONTRIBUTION	65,000
GWA EMPLOYEE CONTRIBUTION	63,500
6000 440605 - HEALTH PLAN RETREEE/OTHER CONT	207,400
6000 440610 - HEALTH PLAN CONTRIB - LIBRARY	261,700
6000 440620 - HEALTH PLAN CONTRIB - GWA	254,000
6000 460100 - INVESTMENT INCOME	18,000
6000 489000 - MISCELLANEOUS REVENUE	5,000
WELLNESS INCENTIVE REIMBURSEMENT FROM INSURANCE POOL	
6000 490601 - IFT / LAW INSURANCE	8,000
HEALTH INSURANCE CONTRIBUTION	7,000
GENERAL INSURANCE CONTRIBUTION	1,000
6000 490602 - IFT/GEN ADMIN INSURANCE	47,000
HEALTH INSURANCE CONTRIBUTION	43,700
GENERAL INSURANCE CONTRIBUTION	3,300
6000 490603 - IFT / IT INSURANCE	38,900
HEALTH INSURANCE CONTRIBUTION	36,500
GENERAL INSURANCE CONTRIBUTION	2,400
6000 490604 - IFT/FINANCE - ADMIN INSURANCE	53,800
HEALTH INSURANCE CONTRIBUTION	51,700
GENERAL INSURANCE CONTRIBUTION	2,100
6000 490605 - IFT/ FINANCE - CASHIERS INSURANCE	18,700
HEALTH INSURANCE CONTRIBUTION	17,200
GENERAL INSURANCE CONTRIBUTION	1,500
6000 490606 - IFT/ PW ADMIN & ENG INSURANCE	73,225
HEALTH INSURANCE CONTRIBUTION	64,525
GENERAL INSURANCE CONTRIBUTION	8,700
6000 490607 - IFT/ VILLAGE BOARD & CLERK	1,725
HEALTH INSURANCE CONTRIBUTION	1,725
6000 490608 - IFT/ EQUIPMENT SERV INSURANCE	64,560
HEALTH INSURANCE CONTRIBUTION	53,660
GENERAL INSURANCE CONTRIBUTION	10,900

**FUND: INSURANCE FUND
DEPARTMENT: FINANCE**

ACCOUNTS FOR:	2020 BUDGET
6000 490609 - IFT/ BUILDING INSURANCE	118,700
HEALTH INSURANCE CONTRIBUTION	109,500
GENERAL INSURANCE CONTRIBUTION	9,200
6000 490610 - IFT/ PW STREETS INSURANCE	103,300
HEALTH INSURANCE CONTRIBUTION	45,800
GENERAL INSURANCE CONTRIBUTION	57,500
6000 490611 - IFT/ PW FORESTRY INSURANCE	77,300
HEALTH INSURANCE CONTRIBUTION	45,200
GENERAL INSURANCE CONTRIBUTION	32,100
6000 490612 - IFT/FACILITIES MAINT INSURANCE	35,900
HEALTH INSURANCE CONTRIBUTION	28,300
GENERAL INSURANCE CONTRIBUTION	7,600
6000 490613 - IFT/ POLICE ADMIN INSURANCE	101,300
HEALTH INSURANCE CONTRIBUTION	90,500
GENERAL INSURANCE CONTRIBUTION	10,800
6000 490614 - IFT/ POLICE OPS INSURANCE	512,000
HEALTH INSURANCE CONTRIBUTION	429,400
GENERAL INSURANCE CONTRIBUTION	82,600
6000 490616 - IFT/PLANNING INSURANCE	42,600
HEALTH INSURANCE CONTRIBUTION	40,200
GENERAL INSURANCE CONTRIBUTION	2,400
6000 490617 - IFT / ECONOMIC DEVELOPMENT	22,700
GENERAL INSURANCE CONTRIBUTION	1,300
HEALTH INSURANCE CONTRIBUTION	21,400
6000 490618 - IFT/ PARKING INSURANCE	800
GENERAL INSURANCE CONTRIBUTION	800
6000 490619 - IFT/ POLICE INVEST INSURANCE	108,200
HEALTH INSURANCE CONTRIBUTION	89,900
GENERAL INSURANCE CONTRIBUTION	18,300
6000 490620 - IFT/ WATER DIVISION INSURANCE	149,000
HEALTH INSURANCE CONTRIBUTION	96,600
GENERAL INSURANCE CONTRIBUTION	52,400
6000 490622 - IFT/ SEWER DIVISION INSURANCE	122,800
HEALTH INSURANCE CONTRIBUTION	87,800
GENERAL INSURANCE CONTRIBUTION	35,000
6000 490624 - IFT/ RECREATION INSURANCE	302,075
HEALTH INSURANCE CONTRIBUTION	218,575
GENERAL INSURANCE CONTRIBUTION	83,500
6000 490625 - IFT/ FIRE INSURANCE	174,600
GENERAL INSURANCE CONTRIBUTION	174,600
TOTAL INSURANCE REVENUES	3,447,785

**FUND: INSURANCE FUND
DEPARTMENT: FINANCE**

ACCOUNTS FOR:

2020 BUDGET

60000 INSURANCE EXPENSES	
60000 520870 - RISK MANAGEMENT	9,470
EMPLOYEE DRUG TESTING	2,400
SAFETY PROGRAM	2,000
EMPLOYEE ASSISTANCE PROGRAM (EAP)	2,700
EAP - POLICE	1,370
MISC EXPENSES (INDEPENDENT MEDICAL EVAL, TRA'	1,000
60000 520885 - LIABILITY INSURANCE - MICA	585,000
MICA PREMIUM - EST. 3% INCREASE FROM PY	531,000
DEDUCTIBLE PAYMENTS	50,000
PUBLIC OFFICIALS BOND	1,000
EXCESS CRIME INSURANCE	-
UNDERGROUND STORAGE TANK INSURANCE	3,000
60000 520893 - WELLNESS/HEALTH INCENTIVES	29,100
WELLNESS SCREENING EXPENSES	5,000
WELLNESS INCENTIVES	18,100
OTHER WELLNESS EVENTS/ACTIVITIES	1,000
REPLACE FITNESS EQUIPMENT CIVIC CENTER	5,000
60000 520895 - INSURANCE-HOSPITAL, GROUP LIFE	2,818,500
SWAHM HEALTH INSURANCE COSTS - INCLUDES	2,815,000
4% INCREASE IN JULY 2018	
FSA AND COBRA ADMINISTRATION	2,500
MISCELLANEOUS EXPENSES	1,000
TOTAL INSURANCE EXPENSES	3,442,070

EQUIPMENT SERVICES DIVISION

The Equipment Services Division is comprised of three fulltime A.S.E. (Automotive Service Excellence) Certified Master Technicians and one Part-time Fleet Assistant. The Equipment Services Superintendent supervises the Division and provides direction to personnel who are responsible for performing or providing oversight of the following functions, duties and activities:

1. Automotive repairs and maintenance of trucks, tractors, automobiles, fire apparatus, and other specialized equipment for all Village departments including the Glenbard Wastewater Authority (GWA) and the Glen Ellyn Volunteer Fire Company. The majority of all repairs are performed in-house (with the exception of body work and warranty work performed by the authorized dealer). This includes about 175 vehicles/equipment (23 Police, 103 Public Works, 5 Community Development, 2 Facilities Maintenance, 28 Glenbard Wastewater Authority and 14 Fire Company).
2. Emergency twenty-four hour road service.
3. Fuel distribution, monitoring, and underground storage tank (UST) compliance.
4. Maintenance of the computerized fleet maintenance system that tracks all vehicle repairs and preventive maintenance histories as well as parts disbursements and inventories.
5. Preparation of detailed bid specifications for securing new vehicles and equipment; bid opening, tabulation and award.
6. Coordination of the legal disposition of all "out-of-service" Village-owned vehicles and equipment.
7. Acquisition of parts and processing all vendor invoices related to the Division.
8. Maintenance and servicing of all shop equipment and acquisition of approved new items.
9. Snow removal and ice control assistance, storm damage cleanup and emergency flood response, and other emergency operations with 24/7 capability.
10. Manage the 10 Year Equipment Replacement Schedule for about 175 vehicles/equipment.

Equipment Services is funded as an internal service fund with each operating division paying an inter-fund transfer amount to the Equipment Services Fund for services, parts and fuel based on the average prior 2-year's history. Equipment replacement cost is also charged with amounts paid annually to the Equipment Services Fund in order to accumulate the financial resources needed for orderly equipment replacement when it has reached the end of its economic and/or useful life. The replacement account does not include vehicles from the Glenbard Wastewater Authority or the Glen Ellyn Volunteer Fire Company.

Equipment Services Accomplishments for July 2018- June 2019

1. Equipment Services Technicians maintained their A.S.E. Master Certified status and re-certified in areas where required. All Equipment Service Technicians hold double Master Certifications in the Automobile and Medium/Heavy Duty Truck Classifications. One technician is EVT certified while another tech is also an A.S.E. master certified truck equipment installer.

2. All ESD personnel are licensed UST (underground storage tank) operators. The Superintendent is a Class ABC Operator and the Mechanics and Fleet Assistant are Class A Operators.
3. Equipment Services implemented and followed the established standards for the quality of repairs performed in the department and the accountability of staff time.
4. Division personnel tore down old and setup three (3) new Police patrol cars, one (1) sergeant's command vehicle, one (1) parking enforcement car and one (1) deputy chief's car. Equipment removed from the old marked/unmarked squad cars and subsequently installed in the new units included laptop computers complete with mounting doc's, mobile printers, audio/video systems, AVL systems, LED light bars, communication radios, vehicle partitions, sirens, radars, emergency lighting, trunk boxes, electronic weapon racks, a graphics package, and other equipment as required. Doing this work in house saves the village money while providing a quality, highly customized police vehicle.
5. Equipment Services wrote specifications and procured eight (8) new vehicles/equipment for the Glen Ellyn Public Works Department. Equipment Services personnel installed vehicle graphics, safety warning lighting, safety equipment, communication radios and any equipment necessary to satisfy the needs of the department on five (5) multi-purpose plow/dump trucks, one (1) trailer, and two (2) snow blowers.
6. The ESD tore down and detailed "out of service" vehicles and equipment. Vehicles removed from service this year were sold through an on line auction.
7. The Equipment Service Division has continued its endeavor to provide a more efficient fleet of equipment and vehicles that will reduce air pollution and our dependence on foreign oil by utilizing renewable fuel sources. The ESD maintains one compressed natural gas (CNG) bi-fuel powered Ford Transit Connect utility van. Natural gas burning vehicles produce fewer exhaust emissions and allow for extended service intervals. The entire fleet of diesel-powered vehicles and equipment runs on ultra-low sulfur diesel oil. The fleet also has a number of gasoline powered vehicles that are capable of running on an alternative fuel known as E85, which is made up of 85% ethanol. E85 is made from corn and is a renewable fuel source. In FY19 Equipment Services maintained five hybrid cars and SUVs. Hybrid vehicles utilize internal combustion engines coupled with electric generators/motors that drive vehicles with electric power. These vehicles are very fuel-efficient and provide zero-emissions when running on battery power only. The Equipment Services Division is committed to our goal of providing the Village with a "Green Fleet".
8. Equipment Services developed preventive maintenance (PM) checklists for all new vehicles placed into service.
9. The ESD performed an annual inspection of vehicle fire extinguishers. Fire extinguishers were removed, inspected, serviced or replaced on all Village vehicles.
10. Continued laboratory analysis of lubricants used in the fleet of the Glen Ellyn Police Department and the various departments of Public Works to lower the cost of preventive maintenance and decrease downtime.

11. ESD staff continued to perform facility related projects. The ESD obtained bids and provided oversight of the removal of the in-ground hydraulic lifts at the Churchill Woods salt storage building.
12. The ESD completed the annual reconditioning of five v-box salt spreaders. They were modified to work with the new dump trucks.
13. The ESD completed an inventory usage analysis and removed all obsolete inventories. Inventory has been consolidated and restocked. The CFA fleet analysis program has been updated to reflect all changes.

Equipment Services Performance Measurements

Activity	2019 (July 18-June 19)	2018 (July 17 - June 18)	+/- change	% difference
Fuel Dispensed	79,910	78,009	1,901	2%
Jobs Performed	4084	4081	3	0%
Vehicles/Eqpt. Replaced	15	11	4	36%

Equipment Services Goals for July 2019- June 2020

1. The Equipment Service Division will meet the needs of operators and departments in an environmentally friendly way and will provide service in an efficient fiscally responsible manner. Personnel will ensure that the Division operates in a user friendly way and will strive to promote team spirit.
2. Division personnel will continue to improve upon its preventive maintenance programs, and through cost-effective measures maintain the current level of services provided.
3. Conduct research in conjunction and cooperation with all Village departments and divisions for which the acquisition of new or the replacement of existing vehicles and equipment are scheduled during the fiscal year to ensure that accurate and detailed bid specifications are properly prepared. As delivery of these vehicles and equipment occur, Division personnel will install all specialized equipment and perform any other tasks necessary to place these vehicles into service.
4. Replace 4 police patrol cars, 5 community development vehicles, 5 Public Works vehicles, 1 PW skid-steer, and 1 PW wheel Loader.
5. Perform the annual teardown of old and setup of new police squad cars.
6. Preventive maintenance checklists will be periodically reviewed and adjusted according to long-term vehicle & equipment repair and maintenance histories.
7. Replace the VHF mobile radios in the PW and police vehicles with digital 2-way radios.

8. Replace the mobile radio infrastructure including the repeater and antenna with digital components.
9. Continue to ensure that the Division's facility is in full compliance with all environmental-related laws and mandates. Re-examine all practices and procedures to ensure that the Division continues to operate in full compliance with all laws and mandates and in an environmentally safe manner.
10. Mechanic training will continue with both fee-based and free training courses offered by the National Association of Fleet Administrators (NAFA), Elgin Sweeper Company, Navistar Company, Allison Transmission, Emergency (fire) Vehicle Technician (EVT), Municipal Fleet Managers Association, Inland Diesel, etc. Emphasis will focus on Division personnel studying for and taking EVT certification tests (fire equipment) during the course of the year as well as Automotive Service Excellence (ASE) certifications.
11. Continue to perform cost effective tasks and services in an efficient manner for our customers (e.g., other Village departments and divisions) routinely and as special needs arise.

FUND: EQUIPMENT SERVICES FUND
DEPARTMENT: PUBLIC WORKS

ORG	OBJECT	ACCOUNT DESCRIPTION	2020					
			2018 ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2019 PROJECTION	2020 BUDGET	% CHG 2019 ORG BUD
6500 EQUIPMENT SERVICES REVENUES								
6500	440650	EQUIPMENT O&M - GWA	36,200	36,700	36,700	36,700	32,900	-10.4%
6500	440660	GAS SOLD TO GE PARK DISTRICT	24,023	30,000	30,000	27,000	30,000	0.0%
6500	460100	INVESTMENT INCOME	84,074	60,000	60,000	108,000	60,000	0.0%
6500	489000	MISC REVENUE / SALE OF EQUIP	44,205	20,000	20,000	80,000	20,000	0.0%
6500	489200	G/L ON DISP OF FIXED ASSETS	19,012	-	-	-	-	0.0%
6500	490654	EQUIP O&M/REPLC - PW ADMIN	45,800	49,500	49,500	49,500	41,400	-16.4%
6500	490656	EQUIP O&M/REPLC - PW FORESTRY	196,200	197,100	197,100	197,100	173,700	-11.9%
6500	490657	EQUIP O&M/REPLC - PW STREETS	343,900	394,500	394,500	394,500	395,200	0.2%
6500	490658	EQUIP O&M/REPLC - FACILITIES	25,800	18,700	18,700	18,700	12,700	-32.1%
6500	490659	EQUIP O&M/REPLC - POL OPS	263,600	257,700	257,700	257,700	314,500	22.0%
6500	490660	EQUIP O&M/REPLC - POLICE ADMIN	35,800	26,300	26,300	26,300	21,200	-19.4%
6500	490661	EQUIP O&M/REPLC - POL INV	60,600	41,500	41,500	41,500	35,400	-14.7%
6500	490662	EQUIP O&M/REPLC - FIRE	136,200	113,300	113,300	113,300	88,400	-22.0%
6500	490664	EQUIP O&M/REPLC - BUILDING	6,900	7,200	7,200	7,200	40,800	466.7%
6500	490668	EQUIP O&M/REPLC - WATER	108,000	103,200	103,200	103,200	118,300	14.6%
6500	490670	EQUIP O&M/REPLC - SEWER	119,800	246,300	246,300	246,300	246,300	0.0%
6500	490672	EQUIP O&M/REPLC - EQUIP MAINT	4,800	4,000	4,000	4,000	4,400	10.0%
TOTAL	EQUIPMENT SERVICES REVENUES		1,554,914	1,606,000	1,606,000	1,711,000	1,635,200	1.8%
65000 EQUIPMENT SERVICES EXPENSES								
65000	510100	SALARIES - PENSIONABLE	276,302	280,100	280,100	284,500	287,100	2.5%
65000	510120	SALARIES - NON PENSIONABLE	19,553	22,500	22,500	22,500	23,200	3.1%
65000	510200	OVERTIME	6,050	8,000	8,000	6,000	8,000	0.0%
65000	510400	FICA TAXES	22,033	23,800	23,800	23,800	24,400	2.5%
65000	510500	IMRF EMPLOYER CONTRIBUTIONS	26,082	20,600	20,600	20,600	27,000	31.1%
65000	520600	DUES-SUBSCRIPTIONS-REG FEES	649	700	700	650	700	0.0%
65000	520620	EMPLOYEE EDUCATION	1,514	2,600	2,600	2,600	2,725	4.8%
65000	520625	TRAVEL	1,933	1,850	1,850	1,850	2,600	40.5%
65000	520970	MAINTENANCE-BUILDING & GROUND	24,881	12,000	12,000	12,000	12,000	0.0%
65000	521055	PROFESSIONAL SERVICES - OTHER	5,186	5,400	5,400	5,300	6,200	14.8%
65000	521120	DISPOSAL COST	376	500	500	500	500	0.0%
65000	521125	LEASED EQUIPMENT	2,896	3,000	3,000	3,000	3,600	20.0%
65000	521180	REPAIRS-CONTRACTUAL/LABOR	42,186	40,000	40,000	40,000	40,000	0.0%
65000	521185	REPAIRS-CONTRACTUAL/PARTS	23,859	25,000	25,000	25,000	25,000	0.0%
65000	521195	TELECOMMUNICATIONS	15,907	16,560	16,560	16,200	16,600	0.2%
65000	530100	OFFICE SUPPLIES	57	1,500	6,500	6,500	1,500	0.0%
65000	530105	OPERATING SUPPLIES	8,118	10,000	10,000	10,000	10,000	0.0%
65000	530225	SAFETY SUPPLIES	800	1,300	1,300	1,300	1,300	0.0%
65000	530300	GAS AND OIL	193,434	270,600	270,600	250,000	270,600	0.0%
65000	530305	LICENSE PLATES	1,963	2,190	2,190	2,300	2,370	8.2%
65000	530310	PARTS PURCHASED	101,821	90,000	90,000	95,000	95,000	5.6%
65000	530315	TIRES	14,599	14,000	14,000	14,000	14,000	0.0%
65000	530445	UNIFORMS	1,332	1,575	1,575	1,500	1,575	0.0%
65000	540000	DEPRECIATION	415,658	-	-	-	-	0.0%
65000	570155	VEHICLES	320,521	306,000	914,637	914,000	486,000	58.8%
65000	580101	CAPITAL ASSET ACCRUAL ADJ	(319,590)	-	-	-	-	0.0%
65000	580110	EQUIPMENT/CAPITAL OUTLAY	5,238	73,300	73,300	72,000	21,550	-70.6%
65000	590113	FACIL MAINT SERVICE CHARGE	10,500	12,400	12,400	12,400	10,100	-18.5%
65000	590130	PW SERVICE CHARGE	14,500	14,500	14,500	14,500	15,100	4.1%
65000	590600	TRANSFER TO INSURANCE - HEALTH	50,889	46,600	46,600	46,600	53,660	15.2%
65000	590610	TRANSFER TO INSURANCE - GEN	12,000	10,500	10,500	10,500	10,900	3.8%
65000	590650	TRANSFER TO EQUIP FUND - O&M	3,700	2,900	2,900	2,900	3,300	13.8%
65000	590655	TRANSFER TO EQUIP FUND - REPL	1,100	1,100	1,100	1,100	1,100	0.0%
TOTAL	EQUIPMENT SERVICES EXPENSES		1,306,047	1,321,075	1,934,712	1,919,100	1,477,680	11.9%
TOTAL	EQUIPMENT SERVICES CHANGE IN NET POSITION		248,867	284,925	(328,712)	(208,100)	157,520	-44.7%

Available Cash Analysis

Available, January 1, 2019	4,971,793
Preliminary FY2019 inflow / (outflow)	(208,100)
Budgeted FY2020 inflow / (outflow)	157,520
Projected Available, December 31, 2020	<u>4,921,213</u>

**FUND: EQUIPMENT SERVICES FUND
DEPARTMENT: PUBLIC WORKS**

ACCOUNTS FOR:

2020 BUDGET

6500 EQUIPMENT SERVICES REVENUES	
6500 440650 - EQUIPMENT O&M - GWA	32,900
6500 440660 - GAS SOLD TO GE PARK DISTRICT	30,000
FUEL SOLD TO GLEN ELLYN PARK DISTRICT	30,000
6500 460100 - INVESTMENT INCOME	60,000
6500 489000 - MISC REVENUE / SALE OF EQUIP	20,000
6500 490654 - EQUIP O&M/REPLC - PW ADMIN	41,400
6500 490656 - EQUIP O&M/REPLC - PW FORESTRY	173,700
6500 490657 - EQUIP O&M/REPLAC - PW STREETS	395,200
6500 490658 - EQUIP O&M/REPLC - FACILITIES	12,700
6500 490659 - EQUIP O&M/REPLAC - POL OPS	314,500
6500 490660 - EQUIP O&M/REPLC - POLICE ADMIN	21,200
6500 490661 - EQUIP O&M/REPLAC - POL INV	35,400
6500 490662 - EQUIP O&M/REPLC - FIRE	88,400
6500 490664 - EQUIP O&M/REPLC - BUILDING	40,800
6500 490668 - EQUIP O&M/REPLC - WATER	118,300
6500 490670 - EQUIP O&M/REPLC - SEWER	246,300
6500 490672 - EQUIP O&M/REPLC - EQUIP MAINT	4,400
TOTAL EQUIPMENT SERVICES REVENUES	1,635,200

FUND: EQUIPMENT SERVICES FUND
DEPARTMENT: PUBLIC WORKS

ACCOUNTS FOR:

2020 BUDGET

65000 EQUIPMENT SERVICES EXPENSES	
65000 510100 - SALARIES - PENSIONABLE	287,100
ESD SUPERINTENDENT	108,300
(1) ESD MECHANIC II	178,800
(1) ESD MECHANIC III	
65000 510120 - SALARIES - NON PENSIONABLE	23,200
FLEET ASSISTANT	23,200
65000 510200 - OVERTIME	8,000
OVERTIME	8,000
65000 510400 - FICA TAXES	24,400
FICA 7.65%	24,400
65000 510500 - IMRF EMPLOYER CONTRIBUTIONS	27,000
EMPLOYER IMRF CONTRIBUTIONS @ 9.09%	27,000
65000 520600 - DUES-SUBSCRIPTIONS-REG FEES	700
NATIONAL ASSOCIATION OF FLEET MANAGERS	500
MUNICIPAL FLEET MANAGERS ASSOCIATION	50
IFAMA DUES	150
65000 520620 - EMPLOYEE EDUCATION	2,725
TRAINING- SUPERINTENDENT	600
ASE TESTING - 3 TECHS	600
TRAINING- MECHANIC II	695
TRAINING IPSI- MECHANIC III	695
APWA conference- 3 TECHS	135
65000 520625 - TRAVEL	2,600
PW I-PASS	800
TRAINING LODGING - SUPERINTENDENT	600
TRAINING LODGING - MECHANIC III	600
TRAINING LODGING - MECHANIC II	600
65000 520970 - MAINTENANCE-BUILDING & GROUNDS	12,000
FUEL ISLAND MAINTENANCE	5,000
YARD GATE MAINTENANCE (2 GATES)	3,000
VEHICLE LIFT MAINTENANCE	3,000
PRESSURE WASHER MAINTENANCE	1,000
65000 521055 - PROFESSIONAL SERVICES - OTHER	6,200
CFA FLEET SOFTWARE ANNUAL SUPPORT	1,800
FORD TECH SUPPORT	2,800
UPS/FED EX Shipping	100
CUMMINS TECH SUPPORT	700
CHICAGO FIRE & BURGULAR ALARM MONITOR	800
65000 521120 - DISPOSAL COST	500
SPECIAL WASTE DISPOSAL	500
65000 521125 - LEASED EQUIPMENT	3,600

FUND: EQUIPMENT SERVICES FUND
DEPARTMENT: PUBLIC WORKS

ACCOUNTS FOR:	2020 BUDGET
UNI-FIRST	2,300
HERITAGE - CRYSTAL	1,000
TERRACE SUPPLY	300
65000 521180 - REPAIRS-CONTRACTUAL/LABOR	40,000
SUBLET REPAIR LABOR	40,000
65000 521185 - REPAIRS-CONTRACTUAL/PARTS	25,000
SUBLET REPAIR PARTS	25,000
65000 521195 - TELECOMMUNICATIONS	16,600
VERIZON GPS (66 VEHICLES)	15,040
VERIZON - 2 CELL PHONES	1,200
PHONE STIPEND-PATSCH	360
65000 530100 - OFFICE SUPPLIES	1,500
OFFICE SUPPLIES	1,500
65000 530105 - OPERATING SUPPLIES	10,000
OPERATING SUPPLIES	10,000
65000 530225 - SAFETY SUPPLIES	1,300
FIRST AID	200
SAFETY SHOES- (4) ESD EMPLOYEES	800
MECHANICS SAFETY GLOVES	300
65000 530300 - GAS AND OIL	270,600
UNLEADED 70,000 GALLONS @ \$2.50	175,000
DIESEL 30,000 GALLONS @\$2.50	75,000
OIL & GREASE	20,000
CNG 600 GAS GALLON EQUIVELANT' (GGE) @ \$1.00	600
65000 530305 - LICENSE PLATES	2,370
SQUAD 04	160
SQUAD 08	160
SQUAD 11	160
SQUAD 19	160
8 POLICE RENEWALS	1,250
COMMUNITY DEVELOPMENT 211	160
COMMUNITY DEVELOPMENT 217	160
COMMUNITY DEVELOPMENT 220	160

**FUND: EQUIPMENT SERVICES FUND
DEPARTMENT: PUBLIC WORKS**

ACCOUNTS FOR:	2020 BUDGET
65000 530310 - PARTS PURCHASED	95,000
VEHICLE AND EQUIPMENT REPLACEMENT PARTS	95,000
65000 530315 - TIRES	14,000
REPLACEMENT TIRES	14,000
65000 530445 - UNIFORMS	1,575
MECHANIC II	450
MECHANIC III	450
SUPERINTENDENT	450
FLEET ASSISTANT	225
65000 570155 - VEHICLES	486,000
REPLACE POLICE PATROL SQUAD 04	44,000
REPLACE POLICE PATROL SQUAD 08	41,000
REPLACE POLICE PATROL SQUAD 11	38,000
REPLACE POLICE PATROL SQUAD 19	41,000
REPLACE COMMUNITY DEVELOPMENT 211	22,000
COMMUNITY DEVELOPMENT 217	22,000
COMMUNITY DEVELOPMENT 220	22,000
REPLACE PW 252	46,000
REPLACE PW 246	210,000
65000 580110 - EQUIPMENT/CAPITAL OUTLAY	21,550
DIAGNOSTIC EQUIPMENT SOFTWARE UPDATE	850
FORD IDS	
CUMMINS INSIGHT UPDATE	700
SNAP-ON SCANNER UPDATE	2,000
REPLACE WHEEL BALANCER	18,000
65000 590113 - FACIL MAINT SERVICE CHARGE	10,100
FACILITIES MAINTENANCE SERVICE CHARGE	10,100
65000 590130 - PW SERVICE CHARGE	15,100
IFT - PUBLIC WORKS SERVICE CHARGE	15,100
65000 590600 - TRANSFER TO INSURANCE - HEALTH	53,660
HEALTH INSURANCE TRANSFER TO INSURANCE	53,660
FUND	
65000 590610 - TRANSFER TO INSURANCE - GEN	10,900
GENERAL INSURANCE TRANSFER TO INSURANCE	10,900
FUND	
65000 590650 - TRANSFER TO EQUIP FUND - O&M	3,300
IFT - ESD O&M	3,300
65000 590655 - TRANSFER TO EQUIP FUND - REPL	1,100
IFT- ESD REPLACEMENT FUND FOR FUEL	1,100
ISLAND	
TOTAL EQUIPMENT SERVICES EXPENSES	1,477,680

