



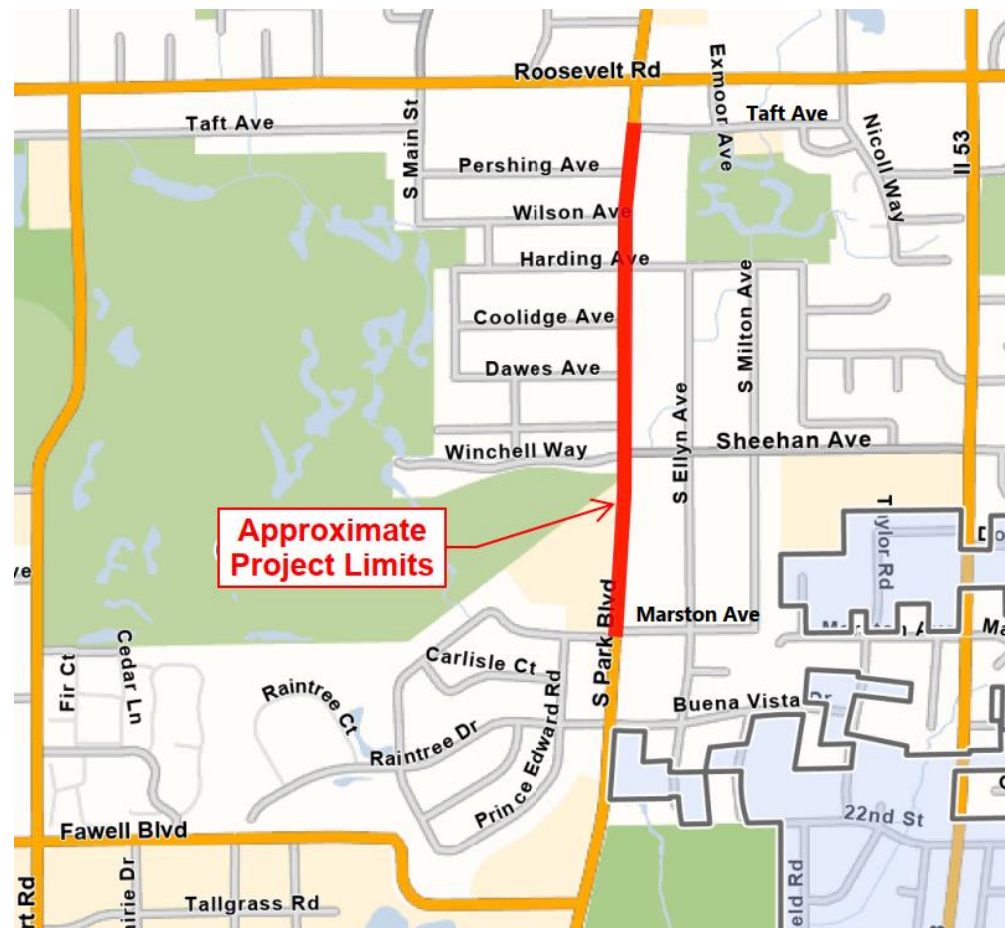
June 20, 2022

CONSTRUCTION NOTICE #1 FOR PARK BOULEVARD WATER MAIN REPLACEMENT PROJECT

Dear Residents, Businesses, and other interested Parties,

This notice serves to inform you of an important construction project that will be substantially commencing in late-June.

The project involves installing new water main along Park Boulevard between Marston Avenue and Taft Avenue. A map of the project location is shown below:



Scope of Work – The project will involve underground utility improvements which will be followed by roadway improvements. A more detailed summary of the work is as follows:

- Water main and service line replacement including valves and fire hydrants
- Select replacement of storm sewers that cross or conflict with the new water main

Village President
Mark Senak

Trustees

Kelli Christiansen
Gary Fasules
Anne Gould
Kelley Kalinich
Bill Payne
Steve Thompson

Village Manager
Mark T. Franz

Village Attorney
Gregory S. Mathews

Civic Center
535 Duane Street
Glen Ellyn, IL 60137

Administration
630-469-5000

Finance
630-547-5235

Community Development
630-547-5250

Police
65 South Park Boulevard
Glen Ellyn, IL 60137
630-469-1187

Public Works
30 South Lambert Road
Glen Ellyn, IL 60137
630-469-6756

The Village Links
485 Winchell Way
Glen Ellyn, IL 60137
630-469-8180

- Select sanitary sewer service line replacement (if in conflict with the new water main)
- Replacement of any curb & gutter, driveway approaches, or sidewalk impacted by the above work
- Spot sidewalk removal and replacement including bringing immediately adjacent sidewalk ramps to ADA compliance
- Asphalt roadway patching along water main installation trenches
- Limited asphalt roadway resurfacing at impacted intersections and lanes of traffic
- Restoration of disturbed parkway areas with sod

Contractor Information – The General Contractor for the project is J. Congdon Sewer Service, Inc. of Carol Stream, Illinois. Major subcontractors include Impressive Construction of Villa Park, Illinois (Concrete Contractor); Schroeder Asphalt Services of Huntley, Illinois (Asphalt Paving Contractor); Schollmeyer Landscaping of Big Rock, Illinois (Parkway Lawn Restoration Contractor); and Herbo Tree Service of Warrenville, Illinois (Tree Root Pruning Contractor).

General Schedule – Construction is anticipated to start in late-June with the project completion date specified as October 14, 2022. A more detailed progress schedule is under preparation by the contractor with subsequent notifications further detailing the construction timeline.

Daily Work Hours – In discussions with the General Contractor, we anticipate their general working schedule will be 7:00 am to 5:00 pm Monday thru Friday. Permitted work hours are from 7:00 am to 7:00 pm, Monday thru Friday; and 7:00 am to 4:00 pm, on Saturdays (subject to Village approval). No work is permitted on Sundays and holidays.

Utility Markings – As part of the construction process, the contractor is required to call JULIE to mark the location of buried public utilities with paint and flags. We ask for your cooperation in maintaining the marks and flags placed as the facilities are located. We realize this can be a burden during mowing of the parkways. If it is necessary to remove the flags, please replace them in their exact location. Your cooperation will help avoid unnecessary utility outages.

Tree Protection Fencing – The Contractor will be installing protective fencing around parkway trees throughout the project corridor. One side, typically the side closest to your home, will remain accessible for lawn maintenance access. Please do not remove the fencing as it is imperative to the protection of trees from construction activities.

Notifications – Notifications, like the one you are reading now, will be sent out, generally on a monthly basis, to keep residents informed of the current progress and activity of the overall project. In addition, detailed notifications (usually placed in plastic bags hung on your front door) will be delivered to residents to inform them of prolonged loss of driveway access, water outages, and other critical construction activities. **Please regularly check your front door for such notices. If you wish to receive supplemental email updates on the project, please include your email address on the attached daytime notification form.**

Parking / Access to Driveways – Given the scope of the project, some residents may lose access to their driveway at various times. More specifically, during the installation of new water main, a trench may excavated across driveways and will not be traversable for up to a few hours. Driveway access may also be lost at locations where concrete curb, driveway, or sidewalk is being replaced across a driveway.

Detailed hand-delivered construction notices will be provided for any longer term overnight driveway closures. If driveway access is not available at night, residents may park at legally permissible areas on adjacent side streets. Please do not park in “No Parking” zones and do not park adjacent to fire hydrants. The Glen Ellyn Police Department is aware of the construction project so special notification to the Police Department by residents is not necessary. **However, please be advised that if your driveway is accessible and you park on a street overnight, you may receive a citation.**

When parking on an adjacent street, please do so in a manner that will not inhibit traffic movements, especially for emergency vehicles. We have found in the past that establishing a parking routine helps drivers navigate a little easier through the narrow streets of Glen Ellyn. **If possible, please park on the even address side of streets (east and south sides) coinciding with this being an even-numbered year.** We realize parking may be difficult at times during the project, so please be patient. In addition, when parking on the street, a card or placard with your contact information should be placed in a visible location in your vehicle, so that we can contact you as necessary for any issue involving your vehicle.

Please let the key project personnel know of any circumstances that may require special access needs, either at all times throughout the project, or for a specific period.

Water / Sewer / Utility Service Disruptions – Planned water main and water service line replacement work will likely involve multiple shut-offs of the water, including areas away from the proposed work. An IEPA mandated notification regarding lead in drinking water has been separately distributed to all potentially impacted properties. In addition, Public Works staff may be reaching out to you to confirm your water service line material. Advance notice of all non-emergency shut-offs will be given the day prior to the work, typically via door hangers on your front door – please look for it daily. Please be patient should any unplanned or emergency shutoff occur. We will make every effort to restore service as quickly as possible.

Please note that anytime there is underground work performed near gas lines, the potential exists for gas line disruptions. When work on the gas lines is necessary, the work will be under the jurisdiction and control of the gas company (Nicor Gas).

Traffic Control – The project will include the use of both short-term daytime lane closures as well as long-term lane closures. During working hours, as many as two lanes of through traffic may be closed in the immediate vicinity of work. This closure is anticipated to be reduced to a single lane overnight and while the contractor is not actively working. We will attempt to maintain traffic flow to the greatest extent possible throughout each day and to restore driveway access at night, if at all possible. As mentioned above, notifications will be delivered daily to inform those residents who may be affected by the following day’s work or by changes in access routes.

The principal intent of the traffic control signage is to limit use of the streets under construction to residents and businesses only. The signs are posted for the safety of the construction crews, pedestrians, drivers, and residents. Please obey all construction signage and respect barricades and warning devices.

School Bus Routing - The Contractor will be required to permit busses to safely drive through the

construction zones as necessary to pick up and drop off children at their regular locations. In the event that routes/pick up and drop off locations need to be changed, the Village and Contractor will work with School and Bus Company Officials. Notification of any changes will be provided accordingly.

Refuse and Recycling Pickup – Residents in the project area are requested to place their garbage, lawn waste and recyclables at curbside by 6:00 AM on pickup days during the construction project when construction is occurring in your area. The Village will request that the refuse/recycling contractor make efforts to collect refuse early in the day, prior to the start of construction activities. If construction activities prevent pickup on the regularly scheduled day, the contractor will return the following day and again attempt pickup. Should your pickup be skipped, please notify the key project personnel.

Mail Deliveries – The US Postal Service will attempt to deliver the mail as usual. The Village will work with the Glen Ellyn postmaster if special provisions are required to maintain mail service.

Dust Control – Please expect dusty conditions at various times during the project. The construction team will endeavor to keep a watchful eye on the dust problems that accompany underground and road building construction. Street sweeping of adjacent pavement surfaces will occur on a regular basis, typically weekly. Dust control material will be applied as conditions warrant, but may provide only limited or short-time management of the situations.

Irrigation / Sprinkler Systems / Pet Fences / Private Drains – The Village asks for your cooperation in locating private irrigation systems, pet fences, and any other private buried utilities you may have in the right-of-way. These systems are not located through the JULIE system and **it is the homeowner's responsibility to have the systems located and marked accordingly in the field with paint and flags.**

Every effort will be made to avoid damage to these systems where possible. While the Village is not necessarily obligated to repair or replace private utilities found in the parkway, we generally will reimburse homeowners to restore damaged facilities to pre-existing conditions, as long as a good faith effort is made to locate/mark and alert us of these items. The more information we receive from the residents, the greater the opportunity to avoid unnecessary disruptions and repair expenses. **Please locate/mark these facilities and contact us ASAP with information relative to private items in the parkway.**

Parkway Materials and Plantings – If you wish to retain plants or other homeowner-installed materials that currently are located in the public right-of-way, please move/salvage them from the work area as soon as possible; otherwise, they may be damaged during construction. If special arrangements or assistance is required, please contact the project team.

Construction Oversight – The Village has retained Engineering Resource Associates of Warrenville, Illinois for full-time construction observation and management services for the project. **Resident Inspector Jason Wind is your first point of contact for any inquiries regarding the project with Resident Engineer Brian Dusak being a secondary contact.** Jason and Brian's contact information is provided under the Key Project Personnel Contact Information as follows:

KEY PROJECT PERSONNEL CONTACT INFORMATION

Engineering Resource Associates

Primary Contact: Jason Wind, Resident Inspector

Email: jwind@eraconsultants.com

Phone: 224-628-1073 (mobile)

Secondary Contact: Brian Dusak, Resident Engineer/Project Manager

Email: bdusak@eraconsultants.com

Phone: 630-346-8191 (mobile)

Village of Glen Ellyn

Public Works Department*

630-469-6756 (main office)

*Call for issues requiring immediate attention during business hours (7:00 am – 3:30 pm)

Steve Warner, Civil Engineer II

Email: swarner@glenellyn.org

Phone: 630-547-5512 (office – direct)

FOR AFTER-HOUR SITUATIONS REQUIRING IMMEDIATE ATTENTION:

POLICE Non-Emergency

Phone: 630-469-1187

Resident Contact - Getting information regarding utility disruptions to residents that are not home during the workday or more generally, how to contact residents if required, is a challenging task. One of the more vexing problems is dealing with unscheduled disruption to water, gas, telephone and electric service. The re-establishment of gas service is perhaps the most inconvenient of all service disruptions; after a gas line is fixed, the gas company will not turn on gas to a residence unless an adult is home. This means that it may be many hours after the residents return home until the gas company can come back and reinstate the service.

For your consideration, enclosed is a simple form for your use if you desire to let the Key Project Personnel know of a daytime phone number where you can be reached in the case of a gas service disruption or significant problem affecting your residence. The form also could be used to indicate someone to contact if you will be away from the project area for an extended period of time. In addition, the form contains check-off areas to indicate the presence of parkway improvements such as irrigation systems, pet fences and drainage pipes, and an area for additional information or comments such as a known drainage problem or other concerns. The form can be emailed, mailed, dropped off, or faxed to Public Works at the email, address, or fax number provided thereon. We will maintain a database of contacts and will utilize this as necessary and practicable during the project, with the information held in strict confidentiality.

Safety Concerns - It is always worth the effort to remind everyone that a construction site is a dangerous area, perhaps even more so during the hours the contractor is not actually working in the

area. Please make a note to remind yourselves and your children of the dangers inherent in a construction zone that are present at all times. As a reminder, the use of cell phones while operating a motor vehicle in a construction zone is prohibited. Should there be a condition that is of particular concern or is considered hazardous, please feel free to contact the Key Project Personnel.

In closing, thank you again for your interest, patience and cooperation as we move through the construction stage of the project. Inevitably there will be disruptions and inconveniences to endure in the coming months. Please contact me with any concerns, insights and suggestions. The Village and contractor are all committed to try to keep the lines of communication open and to have a successful and safe project.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Warner", with a long horizontal flourish extending to the right.

Steve Warner, P.E.
Civil Engineer II

Enclosure: Daytime Phone Notification Form

CC: Customer Service Team; PW Supervisor; Groot Industries (SF/TG/KB Waste Connections); Branch and Brush Pickup (DR); School District 89 (TT); School District 87 (BV); First Student (ZJ); Osage (DC); ERA (BD, JW, WW).

PARK BOULEVARD WATER MAIN REPLACEMENT DAYTIME NOTIFICATION FORM

I wish to be notified at the following telephone number (s) in the event that the Project Team needs to reach me during normal working hours.

Home Address: _____

Name: _____

Name: _____

Home Phone: _____

Home Phone: _____

Work Phone: _____

Work Phone: _____

Cell Phone: _____

Cell Phone: _____

Email*: _____

Email*: _____

*By providing your Email address, we will include you on our project email distribution list. Emails will include general project updates. Please continue to check your front door for hand-delivered notifications.

Notes or Other Information:

Sprinkler System _____

Pet Fence _____

Existing Drainage _____

Please mail this form to:

Steve Warner, Civil Engineer II
Glen Ellyn Public Works Department
30 South Lambert Road
Glen Ellyn, IL 60137

or FAX to Public Works: 630-469-3128

or email to Public Works: swarner@glenellyn.org